

**Millersville Board of Commissioners
Regular Meeting Minutes
Tuesday, April 20, 2021 at 5:30 P.M.
at Millersville Community Center**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville Community Center on Tuesday, April 20, 2021 with the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor; Commissioners: Tommy Long and Cristina Templet. Also present: City Manager Steve Collie and City Recorder Holly Murphy; Recorder Pro-Tem Amy Hutchison. Absent: Commissioner David Gregory.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Vice Mayor Bell gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Tim Lassiter.

Vice Mayor Bell made a motion to amend the agenda to add Resolution 21-R-32 and Resolution 21-R-33 numbered on the agenda as 7a and 7b respectively, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.) Motion carried.

3. Approval of minutes of March 16, 2021 Regular Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the March 16, 2021 Regular Commission Meeting, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.). Motion carried.

4. Approval of the March 2021 Financial Report.

Vice Mayor Bell moved to approve the March 2021 Financial Report, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.). Motion carried.

5. **Accept Audit Report Ending June 2020** – presented by Karen Stephens, CPA, Blankenship CPA Group. This Audit Report packet has been provided and was briefed at work session April 5, 2021.

Vice Mayor Bell moved to approve and accept audit report ending in June 2020 presented by Karen Stephens at the work session on April 5, 2021, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried.

6. **First Reading of Ordinance 21-755 Occupational Health and Safety Program.**

Vice Mayor Bell moved to approve Ordinance 21-755, occupational Health and Safety Program on First Reading that was presented at the Work Session, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.). Motion carried. Ordinance 21-755 passed First Reading.

7. **Resolution 21-R-31 Exposure Control Plan Administrative Policy.**

Vice Mayor Bell moved to approve Resolution 21-R-31, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried.

7a. **Resolution 21-R-32** a resolution to declare items as surplus property and authorize the sale

10. Review Bids for the **Message Board and Sign.**

Mr. Collie explained that there is an \$8,000.00 price difference between Joslin Sign Co. and General Sign Co. and the bids are very comparable in design. Commissioner Long advised that the General Sign Company has an outstanding BBB Report.

Vice Mayor Bell moved to approve the awarding of the contract to the lowest and best bidder, General Sign Co. of Sheffield, Alabama, seconded by Commissioner Long. (Vote 4 yay – 0 nay.). Motion carried.

11. Review bids for **Cleaning Service at City Facilities** – City Hall and Community Center.

A brief discussion followed regarding the costs of the bids received. Mr. Collie asked the Commission what they thought of hiring a full-time janitor instead of contracting a cleaning service. Mayor Lassiter stated that a full-time janitor would be less expensive than a cleaning company.

Vice Mayor Bell moved to table Item #11 – Cleaning Services at City Facilities, seconded by Commissioner Templet. (Vote 4 yay – 0 nay.). Motion carried.

12. Approve the transaction of swapping two **City Owned lots at Cartwright Parkway** for the property at **1178 Louisville Highway.**

Mayor Lassiter advised that the two lots in Cimmaron Trace subdivision located on Cartwright Parkway will be swapped for a lot located at 1178 Louisville Highway. He stated that the City has a greater need for the Louisville Highway lot.

Vice Mayor Bell moved for the approval of the transaction of swapping the two City owned lots on Cartwright Parkway for the property located at 1178 Louisville Highway and to permit the City Manager to continue negotiations for this exchange, seconded by Commissioner Long. (Vote 3 yay – 1 abstention, with Commissioner Templet abstaining.). Motion carried.

13. Appointment of Planning Commission Member – Mr. Charles Anderson

Vice Mayor Bell moved to approve the appointment of Mr. Charles Anderson to the Planning Commission, seconded by Commissioner Templet. (Vote 4 yay – 0 nay.). Motion carried.

14. Citizen comments. (Limited to 3 minutes per speaker).

Melissa Clark, 1174 Louisville Hwy., Millersville Public Library – introduced Ms. Tess Peters as the Interim Library Manager. She also informed the Commission of upcoming events to be held at the Library including: Mother's Day Tea to be held on May 8th, Book Club that is held on the last Saturday of each month, Outdoor Storytime held on Wednesdays and Fridays and lastly, the Summer Reading Program which kicks off on June 5th with a Foam & Water Party presented by the Millersville Fire Department.

Mr. Collie thanked Ms. Clark for all of her hard work and dedication to the citizens of Millersville and Mayor Lassiter praised her for a job well done and thanked her for her service to the community and stated that she will be missed.

Deborah Chadwick, 2253 Gideon Rd. – voiced her concerns of the Highland Rim Race Track and the need for revisiting the current ordinance regarding the race track as it has not been visited since 2015. She stated that the noise has been extremely loud and she would like for the noise to be independently tested. Mayor Lassiter advised that the Commission will put this on the next Work Session and he asked Mr. Collie to look into having the noise independently tested.

Sandy McQueen, 1014 Winding Ridge Rd. – advised the Commission that the neighbor behind her is continuing to fire guns often. She stated that she called the police department the previous Friday. An officer came out and told her that he would check on the Ordinance, but he never got back with her regarding what he found out. She said that just yesterday there was lots of gunfire, she called the police, the officer responded and stated that Fire Chief Head informed him that the gunfire is ok because it's over 100 feet away from a dwelling. Ms. McQueen said that the gunfire is so loud and happens so often that it drives everyone inside their homes. She would like for the Ordinance to be changed. Mayor Lassiter advised that he will look at the Ordinance, he will make sure the officers know the ordinances and for her to call the police if it happens again.

Jason Debler, 1009 Willow Trl. – stated that he was speaking to the Commission on behalf of himself and his neighbors. He stated that speeding is a problem in the Willow Creek Subdivision. He advised that there are only two speed limit signs in the entire subdivision and they are only located at the entrances. He would like to see more speed limit signs posted and more officer patrol in the neighborhood. Mayor Lassiter stated that he will have this put on the next Work Session and he will ask the police to step up patrols in the neighborhood. Mayor Lassiter stated that they would also consider discussing speed humps in the subdivision. He advised Mr. Debler to obtain tag numbers of wreckless drivers and report them to the police department. Vice Mayor Bell also advised that citizens can be a prosecutor and issue a ticket in traffic court with a tag number; if they are not comfortable with that, present tag numbers to the police department and City Manager.

Valerie Debler, 1009 Willow Trl. – advised that her husband stepped into the road to slow down a speeding driver and was almost hit by the said driver. She said that she called the police to report this incident and no one showed up to take the report. She also requested that a “limited sight” sign be placed on Creek Trail for the safety of walkers because of the steepness of the hill.

15. Commissioner comments.

Commissioner Templet thanked everyone for coming out and participating in the Commission Meetings.

16. City Manager comments.

Mr. Collie advised of the upcoming First Annual Musical Festival to be held at the Community Center on Friday, July 2nd. He invited everyone to come out for the festivities.

17. Adjournment.

Vice Mayor Bell moved to adjourn, seconded by Commissioner Templet. (Vote 4 yea– 0 nay.). Motion carried.

Meeting adjourned at 6:41 P.M.

Respectfully submitted,



Amy Hutchison
Recorder Pro Tem

