

**Millersville Board of Commissioners  
Regular Meeting Minutes**

**Tuesday, April 21, 2020 at 5:30 P.M.  
Millersville Community Center, 1181 Louisville Highway**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville Community Center on Tuesday, April 21, 2020 with the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor. Commissioners: Milton Dorris, David Gregory and Larry Petty. Also, present: City Manager/Recorder Holly Murphy, Assistant City Manager Dan Toole and Amy Hutchison, Recorder Pro Tem.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:35 P.M.

2. Invocation and Pledge to the Flag.

Vice Mayor Bell gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Tim Lassiter.

**Vice Mayor Bell moved to amend the agenda to add Item 11b. Approve the bid of \$13,540 from High Tech Rescue for five sets of turnout gear for the Fire Department, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.**

3. Approve the minutes from the March 17, 2020 Regular Commission Meeting.

**Vice Mayor Bell moved to approve the minutes from the March 17, 2020 Regular Commission Meeting, seconded by Commissioner Petty. (Vote 4 yea – 1 abstention, with Commissioner Dorris abstaining because he was absent.). Motion carried.**

4. Approve the minutes from the April 6, 2020 Special Commission Meeting.

**Vice Mayor Bell moved to approve the minutes from the April 6, 2020 Special Commission Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 1 abstention, with Commissioner Dorris abstaining because he was absent.). Motion carried.**

5. Acceptance of the March 2020 Financial Report.

**Commissioner Gregory moved to accept the March 2020 Financial Report, seconded by Vice Mayor Bell. (Vote 5 yea – 0 nay.). Motion carried.**

6. **First Reading of Ordinance 20-740**, an ordinance to provide for the election of four City Commissioners.

**Vice Mayor Bell moved to approve Ordinance 20-740 on first reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 20-740 passed first reading.**

7. **First Reading of Ordinance 20-741**, an ordinance to prohibit the possession and consumption of alcoholic beverages on or in the premises of any property owned by the City.

**Commissioner Petty made a motion to approve Ordinance 20-741 on first reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 20-741 passed first reading.**

8. **First Reading of Ordinance 20-742**, an ordinance to amend the Millersville Code of Ordinances, Chapter 58 – Parks and Recreation.

**Commissioner Gregory made a motion to approve Ordinance 20-742 on first reading, seconded by Vice Mayor Bell. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 20-742 passed first reading.**

9. Approve **Resolution 20-R-21**, a resolution adopting a Sewer Adjustment Policy.

**Vice Mayor Bell moved to approve Resolution 20-R-21, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.**

10. Approve a Continuing Services Agreement between the City and OHM for Professional Services and authorizing the City Manager's approval for services up to \$5,000.

**Vice Mayor Bell moved to approve a Continuing Services Agreement between the City and OHM for Professional Services and authorizing the City Manager's approval for services up to \$5000, seconded by Commissioner Petty.**

Commissioner Gregory asked for clarification of the approval of services up to \$5000 to which Mayor Lassiter explained that we have an ongoing contract with OHM and this would allow the City Manager to sign off on services performed up to \$5000.

**With no further discussion, Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.). Motion carried.**

11. Approve the advertisement for MTAS to begin the search for a full-time City Manager.

**Vice Mayor Bell moved to approve the advertisement for MTAS to begin the search for a full-time City Manager, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.**

11b. Approve the bid of \$13,540 from High Tech Rescue for five sets of turnout gear for the Fire Department.

**Vice Mayor Bell moved to approve the bid of \$13,540 from High Tech Rescue for five sets of turnout gear for the Fire Department, seconded by Commissioner Gregory.**

Commissioner Gregory asked for more information regarding this equipment to which Vice Mayor Bell clarified that this was the gear that the firemen wear for fighting fires and that this bid equaled to \$2,708 per set for a total of \$13,540. He also stated that this was the best and lowest bid. Ms. Murphy added that the Fire Department had \$15,000 budgeted for turnout gear which means that the department will have leftover monies in the budget to buy additional gear.

**With no further discussion, Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.). Motion carried.**

12. Citizen comments. (via ZOOM Video Conferencing; Meeting ID TBA on City website)  
There were no comments.

13. Economic Development comments/updates – Asst. City Manager Dan Toole.

Mr. Toole informed the Commission that the people that bought the Reynolds' property had contacted Andrew Pieri in Building & Codes advising that they are going through with their development of that property and will have their plans ready to be submitted to the Planning Commission within sixty days.

14. City Manager comments.

Ms. Murphy advised the Commission that the Spring Clean Up day originally scheduled for May 2<sup>nd</sup> has been postponed due to Covid-19 and the new date will be in the latter part of June. She also informed them that the First Reading of the Zoning Ordinance will take place during the Special Meeting immediately following the next Work Session and the 2<sup>nd</sup> Reading will take place at the next regular Commission Meeting. Ms. Murphy also advised the Commission that Karen Stephens of Blankenship CPA will be at the May 19<sup>th</sup> Commission meeting for the presentation of the 2018-2019 audit report. Ms. Murphy concluded by letting the Commission know that she will be starting on the budget soon.

15. Commissioner comments.

Commissioner Gregory requested that he would like to discuss during the Work Session the situation on Langbrae Drive regarding work being done on private property by our Public Works Department which is outside of the the right-of-way.

Commissioner Dorris asked when the red light at the Bethel Road/31W intersection will be installed. Mayor Lassiter answered that an electric pole had to be moved. Brian Whitaker of OHM advised which pole would need to be moved and stated that he was in communication with CEMC regarding this matter and that CEMC is moving the pole at no cost to the City.

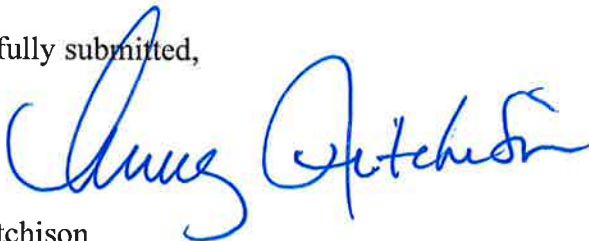
Vice Mayor Bell stated that he was glad to have Commissioner Dorris back at the meetings.

16. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Gregory.  
(Vote 5 yea– 0 nay.). Motion carried.**

**Meeting adjourned at 5:54 P.M.**

Respectfully submitted,



Amy Hutchison  
Recorder Pro Tem

