

**Millersville Board of Commissioners  
Minutes of Regular Meeting**

**Tuesday, July 16, 2019 at 5:30 P.M.**

The Millersville Board of Commissioners held their regular monthly meeting at City Hall on Tuesday, July 16, 2019 with the following board members present: Tim Lassiter, Mayor; Vice Mayor Keith Bell. Commissioners: Milton Dorris, David Gregory and Larry Petty. Also, present: Development Services Director Michael Barr and Amy Hutchison, Recorder Pro Tem. Absent: City Manager/Recorder Holly Murphy.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Pastor Charles Anderson gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Lassiter.

**Vice Mayor Bell moved to amend Item No. 8 on the agenda to replace the Resolution as Ordinance 19-727 to amend Ordinance 11-594, the City's Debt Policy, by clarifying certain language in Section 1, Types and Limits of Debt, seconded by Commissioner Petty. (Vote 5 yea – 0 nay.) Motion carried.**

3. Approval of minutes from the June 18, 2019 Regular Commission Meeting.

**Commissioner Gregory moved to approve the minutes from the June 18, 2019 Regular Commission Meeting, seconded by Commissioner Petty. (Vote 5 yea – 0 nay.) Motion carried.**

4. Approval of minutes from the July 1, 2019 Special Commission Meeting.

**Vice Mayor Bell moved to approve the minutes from the July 1, 2019 Special Commission Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.**

5. Approve tabling the June 2019 Financial Report until the 2018-19 Fiscal Year Audit is completed.

**Vice Mayor Bell moved to approve tabling the June 2019 Financial Report until the 2018-19 Fiscal Year Audit is completed, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.**

6. **PUBLIC HEARING on Ordinance 19-726**, an ordinance to amend the Millersville Code of Ordinances Chapter 18, Buildings and Building Regulations, Section 18-5, International Energy Conservation Code. (Passed 1<sup>st</sup> Reading 6/18/19)

1. Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 19-726. There were no comments.

2. Close Public Hearing.

Mayor Lassiter closed the Public Hearing on Ordinance 19-726.

7. **Second Reading of Ordinance 19-726**, an ordinance to amend the Millersville Code of Ordinances Chapter 18, Buildings and Building Regulations, Section 18-5, International Energy Conservation Code. (Passed 1<sup>st</sup> Reading 6/18/19)

**Vice Mayor Bell moved to approve Ordinance 19-726 on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 19-726 passed second and final reading.**

8. **First Reading of Ordinance 19-727**, an Ordinance to amend Ordinance 11-594, the City's Debt Policy, by clarifying certain language in Section 1, Types and Limits of Debt.

**Vice Mayor Bell moved to approve Ordinance 19-727 on first reading, seconded by Commissioner Petty. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 19-727 passed first reading.**

9. Approve the appointment of Gary Kufel to fill the vacancy on the Board of Zoning Appeals.

**Vice Mayor Bell moved to defer the appointment to the next Regular Commission Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.**

10. Discussion and action related to the maximum amount to offer for a delinquent tax property purchase.

**After a brief discussion regarding the County's confusion on the amount they can accept, Vice Mayor Bell moved to defer discussion to the next Work Session and schedule a Special Meeting immediately following the Work Session for action, seconded by Commissioner Petty. (Vote 5 yea – 0 nay.) Motion carried.**

11. Citizen Comments.

Keri Lewis, Millersville Public Library – 1184 Louisville Highway, gave a library update from the last month. Ms. Lewis stated that the lunch program was reinstated thanks to Friends of the Library who are now providing the free lunches. She thanked the Fire Department for the Foam party as it was huge success. She advised that the Library will be having an anniversary party on Tuesday, August 27<sup>th</sup> 5:30 p.m. – 7:00 p.m. She extended the invitation to the Commission and anyone else who would like to come celebrate. Vice Mayor Bell advised Ms. Lewis that he knows someone who is looking to donate to a non-profit and wanted to know how the Library gets their funding to which Ms. Lewis answered the Friends of the Library raise the funds and do so much for the Library.

12. City Manager Comments.

Michael Barr spoke on behalf of the City Manager and informed the Commission that he and Ms. Murphy had a conference call with the Bonding Consultant and Bond Rating Group and they were all impressed with the information that was provided to them regarding the City. He is optimistic that the City will receive a favorable bond rating. He informed that the City Hall Renovation Bid opening will be August 9<sup>th</sup> and that we should see six to ten bids come in for that. Finally, he stated that Holly's assistant, Ms. Donna Smith, had come on board as of today and that Bethany Hess had submitted her resignation to the City.

13. Commissioner Comments.

Commissioner Gregory thanked the Fire Department for the Foam Party at the Library and Millersville Praise Chapel for providing the cooking of the food for that day. He said it was a

good day.

Mayor Lassiter stated that in his opinion, the fee schedule for permit fees needs modification. He specifically referenced the Demolition Fee. He asked to have Ms. Murphy put this on the next Work Session.

14. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Dorris.  
(Vote 5 yea – 0 nay.) Motion carried.**

**Meeting adjourned at 6:04 P.M.**

Respectfully Submitted,

Amy Hutchison  
Recorder Pro Tem

