

**Millersville Board of Commissioners
Minutes of Regular Meeting**

Tuesday, April 16, 2019 at 5:30 P.M.

The Millersville Board of Commissioners held their regular monthly meeting at City Hall on Tuesday, April 16, 2019 with the following board members present: Tim Lassiter, Mayor; Vice Mayor Keith Bell. Commissioners: Bonnie Coleman and David Gregory. Also present: Interim City Manager Holly Murphy, Development Services Director Michael Barr and Amy Hutchison, Recorder Pro Tem. Absent: Commissioner Milton Dorris.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Pastor Charles Anderson gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Lassiter.

Vice Mayor Bell moved to amend the agenda to include First Reading of Ordinance 19-723 to be included between Items number 20 and 21 on the agenda, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

3. Approval of minutes from the March 19, 2019 Regular Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the March 19, 2019 Regular Commission Meeting, seconded by Commissioner Gregory. (Vote 3 yea – 1 abstention, with Commissioner Coleman abstaining as she was absent from this meeting.) Motion carried.

4. Approval of minutes from the April 1, 2019 Special Commission Meeting.

Vice Mayor moved to approve the minutes from the April 1, 2019 Special Commission Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

5. Approval of the March 2019 Financial Reports.

Commissioner Gregory moved to approve the March 2019 Financial Reports, seconded by Commissioner Coleman. (Vote 4 yea – 0 nay.) Motion carried.

Commissioner Coleman addressed the Commission and Citizens regarding her resignation from the Commission. She stated that due to several life changes over the past year and a new position that she has accepted at her current job, she will not be able to give the attention that is needed and deserved by the serving on the Commission. The past ten years has been an outstanding and an adventure and she appreciates the City for the support and she is grateful to the Commission and she loves this City very much.

Following Commissioner Coleman's address to the Commission, Ms. Murphy presented Commissioner Coleman with a card and plaque with the City Seal for her dedication and loyalty to the City. Ms. Murphy invited everyone to attend the reception that will be held immediately following the meeting, honoring Commissioner Coleman

6. Nominations and vote on the appointment of a Commissioner to fulfill Bonnie Coleman's term of office.

Vice Mayor Bell nominated Larry Petty, who serves on the Planning Commission, Board of Zoning Appeals and is very involved in the City.

With no other nominations, Mayor Lassiter called for a vote. (Vote 3 yea – 0 nay.) Mayor Lassiter welcomed Larry Petty to the Board.

7. Administer Oath of Office to the appointed Commissioner – City Judge William Johnson. Judge William Johnson administered the Oath of Office to Larry Petty. Mr. Petty accepted the Oath of Office and was officially sworn into office.

8. Presentation of a Proclamation to Sumner County ECC, approved by the Millersville City Commission on April 1, 2019, declaring April 14 – 20, 2019 as National Public Safety Telecommunicators Week in Millersville, Tennessee.

Representatives from the Sumner County ECC, Kim Matthews and Warren Carver, accepted the presentation by Mayor Lassiter of Millersville, Tennessee's Proclamation declaring April 14 – 20, 2019 as National Public Safety Telecommunicators Week.

9. **PUBLIC HEARING on Ordinance 19-719**, an ordinance to amend the Code of Ordinances, Chapter 90, Zoning, Article III, Districts, Division 11, Supplementary Provisions Applying to Specific Districts, Subdivision V, Transmission and Communication Towers and Stations, Section 90-551, Intent of Subdivision.

1. Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 19-719. There were no comments.

2. Close Public Hearing.

Mayor Lassiter closed the Public Hearing on Ordinance 19-719.

10. **Second Reading of Ordinance 19-719**, an ordinance to amend the Code of Ordinances, Chapter 90, Zoning, Article III, Districts, Division 11, Supplementary Provisions Applying to Specific Districts, Subdivision V, Transmission and Communication Towers and Stations, Section 90-551, Intent of Subdivision.

Vice Mayor Bell moved to approve Ordinance 19-719 on second reading, seconded by Commissioner Gregory.

After a brief discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.) Motion carried. Ordinance 19-719 passed second and final reading.

11. **First Reading of Ordinance 19-721**, an ordinance to rezone property on Long Drive, identified as Sumner County Map 140, Parcels 84.01 and 84.02, from Industrial I-1 to Industrial I-2.

Vice Mayor Bell moved to approve Ordinance 19-721 on first reading, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried. Ordinance 19-721 passed first reading.

12. **First Reading of Ordinance 19-722**, an ordinance to rezone property on Flat Ridge Road, identified as Sumner County Map 118, Parcel 48.00, from Residential R-2 to Residential R-4.

Commissioner Gregory made a motion to approve Ordinance 19-722 on first reading, seconded by Vice Mayor Bell. (Vote 4 yea – 0 nay.) Motion carried. Ordinance 19-722 passed first reading.

13. Approve **Resolution 19-R-04**, to adopt a refund policy for building permits, inspections and other related services and activities.

Vice Mayor Bell moved to approve Resolution 19-R-04, seconded by Commissioner Gregory.

After a brief discussion regarding how the calculation is determined for the refund, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.) Motion carried.

14. Approve **Resolution 19-R-05**, to declare items as surplus and authorize the sale of disposal of the surplus property.

Commissioner Gregory made a motion to approve Resolution 19-R-05, seconded by Vice Mayor Bell.

Vice Mayor asked where would these items be advertised, to which Ms. Murphy advised that the items would be listed on Gov Deals.

With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.) Motion carried.

15. Approve **Resolution 19-R-06**, to authorize the sale of the city-owned property in the Cimmaron Trace Subdivision, Section 3, identified as Lot 169.

Vice Mayor Bell moved to approve Resolution 19-R-06, seconded by Commissioner Gregory.

Commissioner Petty asked if this would interfere with a possible future emergency lane, to which Ms. Murphy advised that the City owns two lots and would be keeping one therefore, the possible emergency lane would not be affected.

Discussion was held regarding the sale price and the best way to dispose of the property. Vice Mayor Bell suggested putting this on the next Work Session to determine how the City would like to proceed with the sale and to set a sale price.

With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.) Motion carried.

16. Approve the Mayor's appointment of Sierra Munday to fill the vacancy on the Board of Zoning Appeals.

Vice Mayor Bell moved to approve the Mayor's appointment of Sierra Munday to fill the vacancy on the Board of Zoning Appeals, seconded by Commissioner Gregory.

After a brief discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.) Motion carried.

17. Approve Certificate of Compliance for Briggs Wine & Spirits, LLC to renew their retail liquor license at 1205 Louisville Highway.

Commissioner Gregory made a motion to approve Certificate of Compliance for Briggs Wine & Spirits, LLC to renew their retail liquor license at 1205 Louisville Highway, seconded by Commissioner Petty. (Vote 4 yea – 0 nay.) Motion carried.

18. Approve TDOT Contract Amendment for the I-65 Interchange Lighting at SR-257 (Bethel Rd., Exit 104) and allow the Mayor to sign on behalf of the City.

Vice Mayor Bell moved to approve the TDOT Contract Amendment for the I-65 Interchange Lighting at SR-257 (Bethel Rd., Exit 104) and allow the Mayor to sign on behalf of the City, seconded by Commissioner Gregory.

Ms. Murphy gave an explanation of fees that had already been paid by the City and Michael Barr gave explanation of why more monies are needed for this project. Ms. Murphy stated that this would possibly require a budget amendment. Michael Barr advised that this could be pushed to the next fiscal year's budget per the TDOT's Finance Department as long as we communicate our attention with them.

With no further discussion, Mayor Lassiter called fore a vote. (Vote 4 yea – 0 nay.) Motion carried.

19. Approve TDOT Contract Amendment for the Sidewalk Project (Multi-Modal Connectivity – Phase I) and allow the Mayor to sign on behalf of the City.

Commissioner Gregory made a motion to approve the TDOT Contract Amendment for the Sidewalk Project (Multi-Modal Connectivity – Phase I) and allow the Mayor to sign on behalf of the City, seconded by Vice Mayor Bell.

Commissioner Gregory asked Michael Barr about any changes that had been made since this was initially contracted. Mr. Barr advised of some changes to the project. One being the scope of the project will be modified due to the Sumner County School Board not being interested in connecting a school sidewalk to the sidewalk at the highway; the project will only be installed between City Hall and the Library/Community Center. He also gave information regarding the grants received for this project.

With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.) Motion carried.

20. Update on City Court Legislation by City Judge William Johnson.

Judge Johnson addressed some recent changes in the law regarding traffic violations and driver license suspensions. He advised that City Court would now be required to have indigency hearings for those that cannot pay court costs. He requested permission from the Board to research having community service for juvenile traffic offenders that would not be in lieu of but in addition to court cost or traffic safety school. With the Board's permission, he would like to talk with City attorney Rob Wheeler regarding this. He stated that the City has a lot of nice places that could benefit from community service. It would not involve heavy labor, but more of a clean-up type service for City properties. Mayor Lassiter agreed and asked for this to be put on the Work Session. Vice Mayor Bell advised that the City of Hendersonville has a release for parents that we could look at to help initiate this for our City. Finally, Judge Johnson addressed having safety school as online courses only. It would allow him to assign eight-hour classes along with the standard four-hour classes. It would also take work off of the Police Department. He advised that he has been talking with Ms. Murphy about setting this up and Ms. Murphy stated that it will only require us to have a link on our website to access the online courses.

21. **First Reading of Ordinance 19-723**, an ordinance to amend Ordinance 18-697, the 2018 – 2019 Fiscal Year Budget, as previously amended by Ordinance 18-704, 18-711, 18-712, and 19-720.

Vice Mayor Bell moved to approve Ordinance 19-723 on first reading, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Ordinance 19-723 passed first reading.

Michael Barr addressed the Commission about a letter included in addition to their packets regarding a Letter of Intent for “Project Wally”. He would like the Commission’s consent to move forward on an offer to Robertson County for this parcel. This would require a ten percent down payment. If Robertson County does not accept this offer, the down payment will be returned to the City. However, if Robertson County accepts this offer, the City will have thirty days to close on the property which will give the Board ample time to amend the budget for this acquisition.

Vice Mayor Bell moved to amend the agenda to include consideration of a Letter of Intent providing a down payment or earnest money to Robertson County for the purchase of a 20-acre parcel of land Map 125, Parcel 213, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

22. Approve and direct the City staff to make an offer on parcel of land Robertson County Map 125, Parcel 213.

Vice Mayor Bell moved to approve the City staff to make an offer on parcel of land, Robertson County Map 125, Parcel 213, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

Commissioner Gregory asked if we should go higher on our offer. Vice Mayor Bell advised that we should not go higher. Michael Barr gave information regarding the history of this parcel’s property tax history and the bidding process for said parcel.

With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.) Motion carried.

23. Citizen Comments.

Deborah Chadwick, 2253 Gideon Road, inquired where the Robertson County Map 125, Parcel 213 was located. Mayor Lassiter advised that it is next door to the interstate.

Keri Lewis, Millersville Public Library – 1184 Louisville Highway, gave a library update from the last month. She stated that the fundraiser at Dairy Queen in White House was a huge success. She thanked the Friends of the Library for their help with the fundraising. She also let the Commission know that the storage shed was already in place and the permit process with the City was easy.

Charles Anderson, 3013 Frontier Lane, encouraged everyone to attend church on Easter Sunday.

24. City Manager Comments.

Ms. Murphy informed the Commission that she and Amy will be attending the TAMCAR conference the following week and due to time constraints, the Budget Work Session will need to be rescheduled. The Commission decided to move the Budget Work Session to Monday, May 6, 2019 at 12:00 p.m. Ms. Murphy also informed the Commission that the newsletter had been sent out and it was included with the utility bills. She also thanked Deborah Ashburn for setting up the reception for Commissioner Coleman and Jennifer Lassiter for providing the cake. She thanked Commissioner Coleman for her service to the City. Ms. Murphy complemented the Easter Extravaganza that Bethany Wilkerson put together and stated that it was a huge success.

Michael Barr addressed the upcoming Stream Clean Up that will be held on May 4th at 10:00 a.m. and gave information as to how volunteers could sign up to help with the clean-up.

Police Chief Palmer addressed the Commission regarding purchasing new radios that will work with the new towers that Sumner County E.C.C. is installing. He advised the Commission the current radios that the department has will not work with the towers and if we order the new ones now, we can purchase them for half price. The Commission was in favor of this purchase.

20. Commissioner Comments.

Vice Mayor Bell stated that he was sorry to see Commissioner Coleman leave and that he welcomes Larry Petty to the Commission.

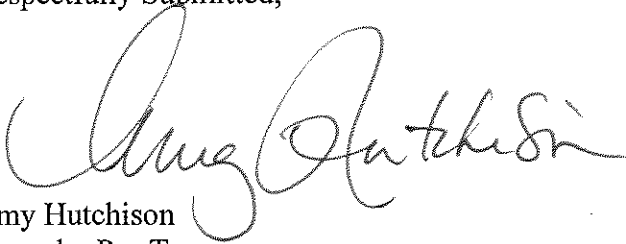
Mayor Lassiter welcomed Larry Petty to the Commission and he stated that he hated to see Commissioner Coleman leave.

21. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Petty.
(Vote 4 yea – 0 nay.) Motion carried.**

Meeting adjourned at 6:38 P.M.

Respectfully Submitted,



Amy Hutchison
Recorder Pro Tem

