

**Millersville Board of Commissioners
Minutes of Regular Meeting**

Tuesday, March 19, 2019 at 5:30 P.M.

The Millersville Board of Commissioners held their regular monthly meeting at City Hall on Tuesday, March 19, 2019 with the following board members present: Tim Lassiter, Mayor; Vice Mayor Keith Bell. Commissioners: David Gregory and Milton Dorris. Also present: Interim City Manager Holly Murphy, Development Services Director Michael Barr and Amy Hutchison, Recorder Pro Tem. Absent: Commissioner Bonnie Coleman.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Commissioner Gregory gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Lassiter.

3. Approval of minutes from the February 19, 2019 Regular Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the February 19, 2019 Regular Commission Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

4. Approval of minutes from the March 4, 2019 Special Commission Meeting.

Commissioner Gregory made a motion to approve the minutes from the March 4, 2019 Special Commission Meeting, seconded by Commissioner Dorris. (Vote 3 yea – 1 abstention, with Vice Mayor Bell abstaining since he was absent from this meeting.) Motion carried.

5. Approval of minutes from the March 13, 2019 Special Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the March 13, 2019 Special Commission Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

6. Approval of the February 2019 Financial Reports.

Vice Mayor Bell moved to approve the February 2019 Financial Reports, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

7. Acceptance of the 2017-18 Annual Financial Report (presented at the February 19th Commission Meeting.)

Commissioner Gregory made a motion to accept the 2017-18 Annual Financial Report, seconded by Commissioner Dorris. (Vote 4 yea – 0 nay.) Motion carried.

8. **PUBLIC HEARING on Ordinance 19-718**, an ordinance to amend the Code of Ordinances, Chapter 34, Fire Prevention and Protection, Article V, Inspections and Review, Section 34-102 (c) Applicability.

1. Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 19-718. There were no comments.

2. Close Public Hearing.

Mayor Lassiter closed the Public Hearing on Ordinance 19-718.

9. **Second Reading of Ordinance 19-718**, an ordinance to amend the Code of Ordinances, Chapter 34, Fire Prevention and Protection, Article V, Inspections and Review, Section 34-102 (c) Applicability. (Passed 1st Reading 2/19/19)

Vice Mayor Bell moved to approve Ordinance 19-718 on second reading, seconded by Commissioner Dorris. (Vote 4 yea – 0 nay.) Motion carried. Ordinance 18-718 passed second and final reading.

10. **First Reading of Ordinance 19-719**, an ordinance to amend the Code of Ordinances, Chapter 90, Zoning, Article III, Districts, Division 11, Supplementary Provisions Applying to Specific Districts, Subdivision V, Transmission and Communication Towers and Stations, Section 90-551, Intent of Subdivision.

Vice Mayor Bell moved to approve Ordinance 19-719 on first reading, seconded by Commissioner Dorris. (Vote 4 yea – 0 nay.) Motion carried. Ordinance 19-719 passed first reading.

11. **First Reading of Ordinance 19-720**, to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, to provide funding to purchase property.

Vice Mayor Bell moved to approve Ordinance 19-720 on first reading, seconded by Commissioner Gregory.

Following a brief discussion, Mayor Lassiter called for a vote. (Vote 3 yea – 1 abstention, with Commissioner Dorris abstaining.) Motion carried. Ordinance 19-720 passed first reading.

12. Approve Interlocal Cooperation Agreement between Sumner County Emergency Communications District and City of Millersville and authorize the Mayor to execute the agreement.

Commissioner Gregory made a motion to approve Interlocal Cooperation Agreement between Sumner County Emergency Communications District and City of Millersville and authorize the Mayor to execute the agreement, seconded by Commissioner Dorris. (Vote 4 yea – 0 nay.) Motion carried.

13. Citizen Comments.

Kevin Pennell, 1138 Ridge Hill Road, asked what the status was regarding the Ridge Hill Road issue. Ms. Murphy stated that it is in the hands of the City Attorney. Mr. Pennell asked what Mr. Wheeler was trying to determine to which Mayor Lassiter answered that the City is determining the right of way on Ridge Hill Road. Mr. Pennell made the statement that all of this was to benefit only one citizen and Mayor Lassiter assured him that this was not for one citizen but for the City to determine the right of way and where the road starts and ends. Mayor Lassiter stated that the City is leaving this issue to the court system to determine. Mr. Pennell asked when the court date was going to be and Mayor Lassiter told him that a court date has not been set. Commissioner Dorris advised Mr. Pennell that Ms. Murphy will let the Commission know when a court date is set. Michael Barr will call Mr. Pennell to advise when a court date is set for this issue.

Kari Lewis, 1174 Louisville Highway- Millersville Public Library, gave an update on the latest activities at the library and invited everyone to visit the library. She advised that the Bake Sale was a huge success and thanked The Farmers Bank for hosting and Friends of the Library for their hard work on this event. She also advised of another upcoming fundraiser at the White House Dairy Queen on March 25th and the 2nd Annual Easter Egg Hunt will be held at the Library on April 6th.

19. City Manager Comments.

Ms. Murphy informed the Commission that Danny Elmore's (Public Works) last day was on

March 15th and Public Works will be hiring for that position and is looking for someone with equipment operator experience.

Michael Barr met with Bob Pelosi from OHM to review the plans for the City Hall renovation and Mr. Pelosi will be at the April 1st work session to provide information regarding the renovation. Michael Barr advised the Commission that some of the numbers came in high and we are looking at other options to bring the numbers down. He stated that a bid package should be ready in early May.

Ms. Murphy stated that the City Newsletter is being put together now and to let her know if there was anything that the Commission would like included.

She advised that the Codes Department was not included in the Monthly Department Reports and she had notified Brandon Head to put that report together monthly.

Michael Barr advised the Commission that the Stream Clean Up will be held on May 4th and the City is teaming up with Goodlettsville for this event. Volunteers can sign up online. Firestone in Rivergate has agreed to take all tires that are acquired in the clean up and Goodlettsville will dispose of all of the trash.

20. Commissioner Comments.

Commissioner Gregory asked how the street light project is going and Michael Barr advised that the letting date of the bids will be March 28th and staff should have the information by early April. Mr. Barr also stated that the City will be meeting with TDOT regarding the Old Shiloh bridge project, sidewalk grant and the interchange lighting project because the Federal Government is assigning/reassigning new project numbers. This information will be brought to the Commission at the next meeting for the Board's approval and the Mayor's execution.

Mayor Lassiter asked Ms. Murphy when the position for her assistant would be advertised to which Ms. Murphy answered in the next few days. He then asked when they would start on the Budget and Ms. Murphy answered that she will be getting estimates for the budget from each department head and that a daylong work session should be scheduled in April. Mayor Lassiter recommended putting that scheduling decision on the April Work Session. He then asked Ms. Murphy if she had decided on the City Manager position. Ms. Murphy advised that she is leaning in that direction and Mayor Lassiter asked for that to also be put on the April Work Session.

21. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Dorris.
(Vote 4 yea – 0 nay.) Motion carried.**

Meeting adjourned at 5:56 P.M.

Respectfully Submitted,



Amy Hutchison
Recorder Pro Tem

