



**City of Millersville Planning Commission
Meeting Minutes
Tuesday, March 12, 2019 5:00 pm
Commission Chambers**

- 1) **Call to Order:** Chairman Fox called the March Meeting of Planning Commission to order at 5:04pm.
- 2) **Invocation & Pledge of Allegiance:** Lead by Chairman Fox
- 3) **Roll Call:** Secretary Gregory called the roll of Commission; a quorum was present and included the following:

Commission Present:

**Mr. Frank Fox
Mr. Larry Petty
Mr. David Gregory
Mrs. Alisa Huling**

Absent:

**Mr. Lee Smith
Mr. Keith Bell
Mrs. Deborah Wade**

Staff Present:

**Mr. Michael Barr
Mrs. Michelle Bernard**

- 4) **Disclosure of Ex-parte Communications:** Phone call, discussion or meeting in regards to the Communications Tower.
- 5) **Approve the Minutes of the Planning Commission Meeting(s):**
 - a) **February 12, 2019:**

Chairman Fox requests the Commission to approve the February 12, 2019 Meeting Minutes. Ms. Alisa Huling made the motion to “approve the February 12, 2019 Meeting Minutes as presented.” Vice Chairman Petty seconded the motion.
Motion carried by Unanimous Vote. (4-aye, 0-nay)
- 6) **Public Comments (Limited to 3 minutes per speaker for items on this agenda):**

No comments were made.

7) **Action Item(s):**

a) **Chapter 90 Zoning Amendment – Transmission and Communications Towers and Stations:**

Mr. Barr stated that the Planning Commission wanted this to be continued from last month's meeting to this meeting to provide more information. Sumner County EMA Executive Director, Ken Weidner, came to speak to the City Commission in a workshop regarding the emergency communication towers and antennas and the need/other details as to what this proposed change will allow. This addition of language is complimentary to the /tower and antenna section of the Sumner County Code. Mr. Barr is recommending approval of the amendment to Sec. 90-551.

Chairman Fox asked Mr. Barr if this was to amend Article 3 Subdivision 5 Section 90-551 to include antennas or towers for municipal purposes to be exempt. Mr. Barr stated yes, these facilities would be exempt from Planning Commission approval but would require approval by the City Commission. Chairman Fox asks for a motion to be made to approve the amendment to Sec. 90-551 to include antennas or towers for municipal purposes to be exempt. Vice Chairman Petty seconded the motion. Secretary Gregory asked Mr. Barr if the City will have to pay anything, aside from equipment needed. White House Utility District is providing a portion of their property to put up a Tower.

Motion carried by Unanimous Vote. (4-aye, 0-nay)

8) **Non-action Item(s):**

a) **Discuss existing Sign Ordinance & Violations:**

Mr. Barr presents the Commissioners with a handout regarding Sign Ordinances for the City for them to discuss in an open forum. ***Commissioner Mr. Bell arrives to the meeting***

b) **Discuss Standards for Community Campgrounds:**

Mr. Barr presents the Commissioners with a handout regarding Standards for Community Campgrounds in the City for them to discuss in an open forum. Mr. Barr stated that there is a new buyer for a portion of the Bethel Road Campground who is working with the current owner to get everything up to standard.

9) **Development Services Department Report**

a) **Board of Zoning Appeals Meeting Summary – None**

b) **Planning & Zoning Activities:** Mr. Barr presents the Commission with a handout of the Development Services Department Report of recent updates pertaining to City.

10) **Commissioners Comments & General Discussion:**

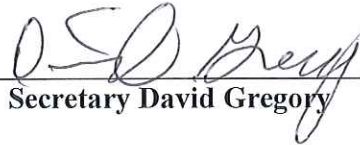
Ms. Huling mentioned to the Commission on how she has been visiting business owners within the City and also mentioned that she has reached out to a few businesses in coming to Millersville.

Mr. Barr mentions to the Commission about the Annual Spring Stream Cleanup on May 4th, 2019.

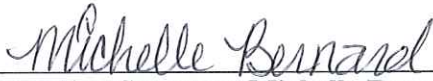
- 11) **Public Comments (Limited to 3 minutes per speaker for items not on this agenda):**
Jeff Munday, property and business owner in Millersville, mentions to the Commission how he is in favor of the City getting sidewalks and mentions the state of road conditions within Millersville.
- 12) **Next Planning Commission Meeting is scheduled for April 9, 2019**
- 13) **Adjournment:** Mr. Bell made the motion to adjourn, seconded by Vice Chairman Petty.
Motion carried by Unanimous Vote. (5-aye, 0-nay)
Meeting adjourned at 6:30pm.



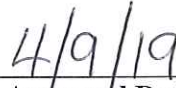
Chairman Frank Fox



Secretary David Gregory



Recording Secretary Michelle Bernard



Approval Date