



**City of Millersville Board of Zoning Appeals
Meeting Minutes
Tuesday, June 5, 2018 5:30 pm
Commission Chambers**

1. **Call to Order:** Vice Chairman Petty called the June 5, 2018 meeting of the Board of Zoning Appeals to order at 6:06 pm.
2. **Pledge of Allegiance:** Lead by Vice Chairman Petty
3. **Roll Call:** Lead by Secretary Uldrich

Present: Mr. Larry Petty
Mr. Gary Bolton
Mr. Sam Uldrich

3 aye 1 abstain

Absent: Mrs. Bonnie Coleman

Late: Mrs. Helen Nash

Staff: Mr. Michael Barr
Mrs. Michelle Bernard

4. **Disclosure of Ex-parte Communications:** No comments were made from any of the members.
5. **Approve the Minutes of the Board of Zoning Appeals Meeting(s) for the following dates:**

a. January 2, 2018

Mr. Bolton made the motion to “approve the January 2, 2018 meeting minutes as presented”. Secretary Uldrich seconded the motion.

Motion carried by Unanimous vote. (3-aye, 0-nay)

6. **Public Comments (Limited to 3 minutes per speaker for item[s] on this agenda):**
No comments by the public were made.

7. Action Items:

a. Variance Request for Reduction of the Minimum Side Yard Setback for 100 Morningview Court RC Map 126P Group B Parcel 025.00:

The applicant is requesting a reduction of the minimum Front yard setbacks distance from the 30 feet requirement per the recorded Quailwood Estates Section 2 Subdivision Plat to 28. This reduction would allow for attaching a carport with an open breezeway to the existing garage.

Mr. Barr is recommending approval of this Variance granting a reduction of 2 feet to the minimum front yard setback standards as identified in the Quailwood Estates Section 2 Subdivision Plat. Secretary Uldrich made the motion to approve the variance granting a reduction of 2 feet to the minimum front yard setback standards. Mr. Bolton seconded the motion. **Motion carried by Unanimous vote. (3-aye, 0-nay)**

~~b. Special Exception Request to allow for Multifamily Residential in Commercial C-3 Zoning on the Bethel Road Parcel known as RC Map 125 Parcel 201.01~~

Mr. Barr advised Vice Chairman Petty that this item has been withdrawn from the agenda.

8. Development Services Department Report

a. Planning & Zoning Activities:

Mr. Barr stated that they have closed the application process in looking for a new City Manager. They are still planning to hopefully hire someone by mid-July. Mr. Barr also stated that the city has advertised for a new Building Official, however the first round of applications did not meet any of the qualifications. The City plans to put out another ad for the Building Official. Mr. Barr also stated to the members of the Public Work's building addition that was approved at our last meeting will need to be re-advertised as the company we originally went with is back up with work. We also have a Self-Storage facility that is currently being built within the city.

9. Board Members Comments & General Discussion:

No comments were made from any of the members. **(Mrs. Nash joins the members)**

1. Public Comments (Limited to 3 minutes per speaker only for items not on this agenda):

No comments by the members were made.

2. Next Board of Zoning Appeals Meeting TBD

3. Adjournment:

Mr. Bolton makes the motion to adjourn.

Secretary Uldrich seconded this motion.

Meeting adjourn at 6:30 pm

Motion carried (3-aye, 1-nay; Mrs. Nash)

Bonnie Coleman
Chairperson Bonnie Coleman

SW
Secretary Sam Uldrich

Michelle Bernard
Recording Secretary Michelle Bernard

9/11/18
Approval Date