

Millersville Parks & Recreation

Monthly Status Report

JUNE 2018

Facility Use

Paid Facility Use & Revenues (Current Month)

ROOM	WEEKDAY RENTALS	WEEKEND RENTALS	DEPOSITS RECEIVED	RENT RECEIVED
FULL FACILITY	0	3	\$250.00	\$925.00
RECEPTION HALL	0	7	\$1,350.00	\$2410.00
105	0	0	\$0.00	\$0.00
106	0	4	\$200.00	\$455.00
107	0	0	\$90.00	\$270.00
PAVILIONS	0	2	\$30.00	\$35.00
TOTAL RENTALS – ALL FACILITIES	0	16	\$1,920.00	\$4,095.00

Unpaid Facility Use (Current Month)

ROOM	WEEKDAY RENTALS	WEEKEND RENTALS
FULL FACILITY	0	0
RECEPTION HALL	7	0
105	1	0
106	4	0
107	2	0
TOTAL RENTALS – ALL ROOMS	14	0

****unpaid facility users include Lions Club, Essential Oils, Sit & Stitch Fit Club, , our own events, various city meetings, etc.**

Future Bookings (Booked or Received \$ During Current Month)

ROOM	Rentals	DEPOSITS RECEIVED	RENT RECEIVED
FULL FACILITY	0	\$00.00	\$00.00
RECEPTION HALL	3	\$700.00	\$1,210.00
105	0	\$0.00	\$00.00
106	2	\$100.00	\$00.00
107	0	\$00.00	\$00.00
PAVILIONS	1	\$00.00	\$0.00
TOTAL RENTALS – ALL ROOMS	5	\$800.00	\$1,210.00

- *We are currently owed \$7,440 .00 upcoming contracts that have not yet paid in full, excluding Bluegrass Jam.*
- *As of April 30, 2018, we have received \$31,030.00 in revenue for the fiscal year. This does not include deposits, as they are not typically revenue for us and will be refunded to renters.*
- *During the month of June, we turned down 10 events as the facility was previously booked for another event.*

Programs

- **Underway or Completed During Month**

- **Fit Club**
 - Classes ongoing
 - Class size ranges from 20-30
 - Free community service program (also no cost to the City)
 - Working with Shelley to start and promote a children's fitness program as well as a Healthy Eating class to teach people how to fix and eat the foods that is right for them.
- **Sit & Stitch**
 - Program ongoing
 - Free program (also no cost to the City)
 - There are now 12-20 people in the group; an average of 8-15 attend per session
- **Essential Oils Class**
 - Naturally minded holds a class the first, third and fifth Thursday of the month
 - This will help those in the community learn natural alternative of household products and other helpful home remedies

Maintenance

- **Playground Inspections**
 - All equipment passed inspection
- **Amphitheater**
 - No current issues
- **Pavilions**
 - No issues
- **Trail**
 - Keeping it weeded raked.
- **Reception Hall**
 - Some areas of walls in need of light repair/re-painting- process of receiving bids.
 - Floors will need to be stripped and re-waxed soon
- **Kitchen**
 - Currently no issues
- **Restrooms**
 - Interior Ladies' – no issues at this time
 - Interior Men's Restroom - no issues at this time
 - Exterior Restroom – no issues at this time
 - HVAC – filters are routinely changed
 - Meeting Rooms
 - 105 – needs to be repainted
 - 106 – needs to be repainted
 - 107 – needs to be repainted

Administrative

- Average showing for the Community Center to date is 12