



**City of Millersville Planning Commission
Meeting Minutes
Tuesday, April 10, 2018 5:00 pm
Commission Chambers**

- 1) **Call to Order:** Chairman Fox called the April Meeting of Planning Commission to order at 5:00 pm.
- 2) **Pledge of Allegiance:** Lead by Chairman Fox
- 3) **Roll Call:** Secretary Gregory called the roll of the Commission; a quorum was present and included the following:
Commission Present:
 - Mr. Frank Fox
 - Mr. Larry Petty
 - Mr. David Gregory
 - Mr. Keith Bell
 - Mr. Brent Uldrich
 - Mr. Lee Smith
 - Mrs. Deborah Wade
Staff Present:
 - Mr. Michael Barr
 - Mrs. Michelle Bernard
- 4) **Disclosure of Ex-parte Communications:** Chairman Fox asks the Commission members if anyone has anything to disclose. No comments were made.
- 5) **Approve the Minutes of the Planning Commission Meeting(s):**
 - a) **March 13, 2018**
Mr. Barr asks Chairman Fox if this could be deferred until next month's meeting.
- 6) **Public Comments (Limited to 3 minutes per speaker for items on this agenda):**
No comments were made.
- 7) **Action Item(s):** None
- 8) ~~**Discuss Declaring the Surety Bond for Cimmaron Trace Section 5 Subdivision in DEFAULT and Direct the City to Complete the Public Improvements:**~~
Per Mr. Barr, this item has been withdrawn.
- 9) **Review & Discussion of portions of Subdivision Regulations Minimum Standards & Requirements:** Chairman Fox presents to the Commission that they take home and read over the handout that Mr. Barr prepared for them regarding Subdivision Regulations

Minimum Standards & Requirements. Mr. Barr stated the top three topics that had previously come up were: Minimum Fire protection standards, Sidewalks and Roadway widths.

10) Development Services Department Report

a) Board of Zoning Appeals Meeting Summary:

Mr. Barr has no updated news to share with the board.

b) Planning & Zoning Activities:

Mr. Barr stated that there have been some changes since last month's meeting. Our City Manager, Caryn Miller stepped down and the City is currently looking for new candidates. Mr. Barr stated that he is handling all state grants for the moment. Projects within the City have slowed down. Mr. Barr stated he had an update on the Old Shiloh Bridge. Although the update wasn't as positive as we would've hoped, the state is looking to award the project in October 2019. This has been delayed due with no fault to the city. The state is hoping to have the bridge open in early 2020. Mr. Barr met with TDOT and discussed the interstate lighting project that is scheduled for December near the 104 exit. Mr. Barr also stated that the City is moving ahead with the City Hall expansion.

c) Other Department Activities

11) Commissioners Comments & General Discussion:

Secretary Gregory asks Mr. Barr why item #8 was taken off the agenda. Mr. Barr briefed the board on the situation and stated the developer was taking measures to correct the situation. Secretary Gregory also asked about the water survey on Bethel Road. Mr. Barr stated that there were some minor errors, but corrections have been made and waiting for GNRC to clean up the study and present it to Robertson County and the community.

12) Public Comments (Limited to 3 minutes per speaker for only items not on this agenda):

No comments were made.

13) Next Planning Commission Meeting is scheduled for May 8, 2018.

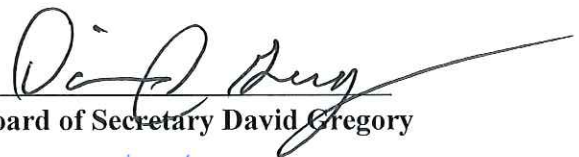
14) Adjournment:

Mr. Uldrich made the motion to adjourn, seconded by Mr. Bell

Meeting adjourned at 5:45 pm.



Chairman Frank Fox



Board of Secretary David Gregory



Recording Secretary Michelle Bernard



Approval Date