

**Millersville Board of Commissioners
Work Session**

Tuesday June 1st, 2021 at 8:00 A.M. at Millersville Community Center

1. Call to Order.
2. Budget Discussion with Department Heads.
3. Adjournment.

**Millersville Board of Commissioners
Special Meeting**

Tuesday June 1st, 2021 at Millersville Community Center

Meeting Begins Immediately following Budget Work Session

1. Call to Order.
2. First Reading of Ordinance 21-758, an ordinance to adopt the Annual Budget and Property Tax Rate for the Fiscal Year beginning July 1, 2021 through June 30, 2022.
3. First Reading of Ordinance 21-759, an ordinance to Amend Ordinance 20-747, The 2020-2021 Fiscal Year Budget for expenses related to Stormwater Repairs.
3. Adjournment.

ORDINANCE 21-758

**DRAFT 1
6/1/2021**

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2021 THROUGH JUNE 30, 2022**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Local Taxes	\$ 1,896,793	\$ 2,030,316	\$ 1,945,317
Licenses & Permits	\$ 51,303	\$ 91,150	\$ 100,500
Intergovernmental Revenue	\$ 714,286	\$ 1,055,286	\$ 851,493
Charges for Services	\$ 25,465	\$ 4,000	\$ 30,000
Fines and Forfeitures	\$ 328,618	\$ 232,600	\$ 343,000
Miscellaneous Revenue	\$ 129,576	\$ 126,052	\$ 98,592
Other Financing Sources	\$ 3,071,132	\$ -	\$ -
Total Revenue	\$ 6,217,173	\$ 3,539,404	\$ 3,368,902
Fund Balance	\$ 1,751,301	\$2,987,632	\$ 2,289,175
Total Available Funds	\$7,968,474	\$6,527,036	\$5,658,077

State Street Aid Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
State Gas Tax Revenue	\$ 227,864	\$ 224,500	\$ 235,000
Miscellaneous Revenue	\$ 9,726	\$ 26,731	\$ 10,500
Transfer from General Fund	\$ -	\$ -	\$ 200,000
Total Revenue	\$ 237,590	\$ 251,231	\$ 445,500
Fund Balance	\$ 303,062	\$ 381,249	\$ 154,738
Total Available Funds	\$ 540,652	\$ 632,480	\$ 600,238

Drug Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Drug Fines & Revenue	\$ 48,510	\$ 21,220	\$ 25,520
Total Revenue	\$ 48,510	\$ 21,220	\$ 25,520
Fund Balance	\$ 5,619	\$ 16,736	\$ 21,184
Total Available Funds	\$ 54,129	\$ 37,956	\$ 46,704

Solid Waste Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Service Fees	\$ 461,657	\$ 487,000	\$ 486,000
Miscellaneous Revenue	\$ 1,228	\$ 2,400	\$ 3,500
Total Revenue	\$ 462,885	\$ 489,400	\$ 489,500
Fund Balance	\$ 352,711	\$ 366,055	\$ 429,289
Total Available Funds	\$ 815,596	\$ 855,455	\$ 918,789

Stormwater Utility Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Stormwater Utility Fees	\$ 155,859	\$ 156,715	\$ 155,000
Miscellaneous Revenue	\$ 1,216	\$ 3,230	\$ 6,630
Total Revenue	\$ 157,075	\$ 159,945	\$ 161,630
Fund Balance	\$ 177,747	\$ 141,985	\$ 136,054
Total Available Funds	\$ 334,822	\$ 301,930	\$ 297,684

Sewer Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Sewer User Fees	\$ 1,196,699	\$ 1,220,800	\$ 1,270,000
Sewer Tap Fees	\$ 10,675	\$ 23,000	\$ 30,000
Other Fees	\$ 49,178	\$ 48,000	\$ 35,000
Non-Operating Revenue	\$ 3,567	\$ 3,988	\$ 2,500
Other Financing Sources	\$ 1,372	\$ -	\$ -
Total Revenue	\$ 1,261,491	\$ 1,295,788	\$ 1,337,500

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
General Government (inc.Dev&Coales)	\$ 2,929,227	\$ 2,126,939	\$ 1,017,326
Police Department (& City Court)	\$ 1,392,897	\$ 1,420,213	\$ 1,668,060
Fire Department	\$ 350,280	\$ 234,809	\$ 699,745
Parks and Recreation	\$ 123,387	\$ 82,701	\$ 148,531
Debt Service	\$ 185,051	\$ 373,199	\$ 374,283
Transfer to Street	\$ -	\$ -	\$ 200,000
Capital	\$ -	\$ -	\$ -
Total Appropriations	\$ 4,980,842	\$ 4,237,861	\$ 4,107,945

State Street Aid Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Street Expenditures	\$ 78,403	\$ 64,023	\$ 66,770
Capital	\$ 81,000	\$ 413,719	\$ 400,000
Total Appropriations	\$ 159,403	\$ 477,742	\$ 466,770

Drug Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Police Dept Drug Expenditures	\$ 37,393	\$ 16,772	\$ 25,520
Total Appropriations	\$ 37,393	\$ 16,772	\$ 25,520

Solid Waste Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Operating Expenditures	\$ 449,541	\$ 426,166	\$ 480,596
Capital	\$ -	\$ -	\$ 58,500
Total Appropriations	\$ 449,541	\$ 426,166	\$ 539,096

Stormwater Utility Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Operating Expenses	\$ 136,209	\$ 105,876	\$ 136,888
Capital	\$ 56,628	\$ 60,000	\$ 50,000
Total Appropriations	\$ 192,837	\$ 165,876	\$ 186,888

Sewer Fund	FY 2019-20 Actual	FY 2020-21 Estimated	FY 2021-22 Proposed
Operating Expenses	\$ 1,042,032	\$ 1,082,042	\$ 1,164,998
Non-Operating Expenses	\$ 29,200	\$ -	\$ -
Debt Service	\$ 591	\$ 22,656	\$ 22,656
Capital	\$ 107,351	\$ 148,307	\$ 215,000
Total Appropriations	\$ 1,179,174	\$ 1,253,005	\$ 1,402,654

SECTION 3. At the end of the 2022 fiscal year, the governing body estimates fund balances/deficits as follows:

General Fund	\$ 1,550,132
State Street Aid Fund	\$ 133,468
Drug Fund	\$ 21,184
Solid Waste Fund	\$ 379,693
Stormwater Fund	\$ 110,796
Sewer Fund	\$ -

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/22
Bonds	\$ 110,000	\$ 78,725	\$ 2,545,000
State Revolving Loan	\$ 21,180	\$ 1,128	\$ 389,722
Loan Agreements	\$ 143,480	\$ 9,898	\$ 247,637
Capital Leases	\$ -	\$ -	\$ -
Other Debt	\$ -	\$ -	\$ -
Total	\$ 274,660	\$ 89,751	\$ 3,182,359

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2021, the public welfare requiring it.

Passed First Reading:

Public Hearing:

Passed Second and Final Reading:

BOARD OF COMMISSIONERS

Timothy F. Lassiter, Mayor

Attest:

Holly L. Murphy, City Recorder

Approved as to Form and Legality:

Bruce Oldham, City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 21-759**

AN ORDINANCE TO AMEND ORDINANCE 20-747, THE 2020-2021 FISCAL YEAR BUDGET, FOR EXPENSES RELATED TO STORMWATER REPAIRS.

WHEREAS, the City of Millersville adopted the 2020-2021 Fiscal Year Budget by passage of Ordinance 20-747 on July 21, 2020; and

WHEREAS, the City has since identified revenues and/or expenditures that were not included as part of the original budget; and

WHEREAS, the Governing Body finds it necessary to amend the Stormwater Fund for repairs related to the stream bank stabilization of Slater's Creek; and

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 20-747 the 2020-2021 Fiscal Year Budget, shall be amended as follows:

SECTION 2: STORMWATER UTILITY FUND:

APPROPRIATIONS:

Appropriations proposed for Operating Expenses in the Stormwater Fund for Capital (Improvements) will increase by \$10,000 and change from \$50,000 to \$60,000. The Total Appropriations will change from \$155,257 to \$165,257.

SECTION 3 - ESTIMATED FUND BALANCE: The Estimated Fund Balance for the Stormwater Fund will decrease by \$10,000 and change from \$136,432 to \$126,432.

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: June 22, 2021

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy Lassiter, Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Bruce Oldham, City Attorney

