

**Millersville Board of Commissioners
Regular Meeting Minutes**

**Tuesday, February 23, 2021 at 5:30 P.M.
at Millersville Community Center**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville Community Center on Tuesday, February 21, 2021 with the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor; Commissioners: David Gregory and Tommy Long. Also present: City Manager Steve Collie; City Recorder Holly Murphy; and Recorder Pro-Tem Amy Hutchison. Absent: Commissioner Cristina Templet

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:33 P.M.

2. Invocation and Pledge to the Flag.

Mr. Robert Lord gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Tim Lassiter.

3. Approve the minutes from the January 19, 2021 Regular Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the January 19, 2021 Regular Commission Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.). Motion carried.

4. Approve the minutes from the January 26, 2021 Special Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the January 26, 2021 Special Commission Meeting, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried.

5. Approve the January 2021 Financial Report.

Vice Mayor Bell moved to approve the January 2021 Financial Report, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.). Motion carried.

6. **First Reading of Ordinance 21-752, to rezone Reynolds Farm Property**

Vice Mayor Bell moved to approve Ordinance 21-752, to rezone Reynolds Farm Property, seconded by Commissioner Long.

Andrew Pieri, City Planner, advised that the rear part of the property will be zoned as Multi-Family Residential (MFR) after being zoned R-1 and the front part will now be zoned as C-3.

With no further discussion, Mayor Lassiter called for a vote. (4 yea – 0 nay.). Motion carried. Ordinance 21-752 passed first reading.

7. **First Reading on Ordinance 21-753, to rezone Creekside Plaza Development Property.**

Vice Mayor Bell moved to approve Ordinance 21-753, to rezone Creekside Plaza Development Property, seconded by Commissioner Gregory.

Mr. Pieri advised that this property will be rezoned to Multi-Family Residential (MFR) from C-1.

With no further discussion, Mayor Lassiter called for a vote. (Vote 3 yea – 1 abstention, with Mayor Lassiter abstaining.). Motion carried. Ordinance 21-753 passed first reading.

8. **First Reading of Ordinance 21-754**, to rezone Cadwallader Property.

Vice Mayor Bell moved to approve Ordinance 21-754, to rezone Cadwallader Property, seconded by Commissioner Long.

Mr. Pieri advised that this property will be rezoned from Rural Residential to SR2.

With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.).
Motion carried. Ordinance 21-754 passed first reading.

9. Release Letter of Credit on Estate of MR Stokes/Cimmaron Trace in-lieu of payment.

Vice Mayor Bell moved to approve the release of the bond on Cimmaron Trace held by MR Stokes' Estate in the amount of a one-time payment of \$15,000.00 to the City for releasing this bond, seconded by Commissioner Gregory.

Commissioner Long asked how the amount was determined. It was explained by Mayor Lassiter and Mr. Collie that Mr. Stokes had made some improvements since the Fall of 2020 and the City would also be doing some of the improvements which reduced Mr. Stokes amount of the bond.

With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.).
Motion carried.

10. Approve job description for assistant position to the Chief of Police.

Vice Mayor Bell moved to approve the job description for the assistant position to the Chief of Police, seconded by Commissioner Long.

Commissioner Gregory asked if there was someone already in mind for the position to which Mr. Collie stated that Officer Rebecca Harris is currently in training for this dual-position. She will continue being a police officer while also assisting the Chief. He also stated that her pay would remain the same.

With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.).
Motion carried.

11. Citizen comments. (Limited to 3 minutes per speaker).

Tom O'Neal, 1097 Langbrae Dr. – inquired about the status of the Old Shiloh bridge repair and the house that burned on Langbrae. Mr. Collie advised that the City was in contact with the homeowner of the home on Langbrae and the homeowner's insurance company regarding the progress of the claim and the City will make a decision when that information is received. Mr. Collie stated that construction has started on the Old Shiloh bridge and it should be completed by April.

Gary Faulk, 1025 Ridgecrest Dr. – presented the City with photographs taken by his wife in late 1999/early 2000 of the Fire Department doing extrication training.

Melissa Clark, 1174 Louisville Hwy., Millersville Public Library – informed the Commission of the upcoming events for the Library including: Virtual Storytime, Virtual Sign Language Club, Garden Build Day, Movie Night at Authentic Coffee Co., and the Easter Egg Hunt which will be held in the backyard of the Community Center.

Larry Petty, 105 Echo Ln. – thanked the Public Works department for plowing the roads during the recent snow event. He stated that Justin Brogdon did an excellent job considering that this was his first time plowing.

12. Commissioner comments.

Commissioner Gregory inquired about when the Community Center would be open to the Public to which Mr. Collie answered that it is currently open for rentals. Because of COVID-19,

there is an extra cleaning fee that is assessed to the rentals at this time. He is hopeful that once the restrictions are rolled back, the Community Center will open without restrictions and extra fees. Mr. Gregory also asked that the City talk with the Mayors of Robertson and Sumner Counties about getting water to the west side of the interstate on Bethel Road. Mayor Lassiter advised him that it will take development to offset the estimated cost of \$7 million-dollars.

Commissioner Long stated that he addressed the pot holes on Highway 31W at the last meeting and Mr. Collie told him that he would make some calls to the State. Mr. Long was pleased at the quickness of the repairs of the potholes and thanked Mr. Collie for taking care of his request so quickly.

Mayor Lassiter thanked the Public Works, Police and Fire Departments for their hard work during the previous weeks' winter weather storm.

13. City Manager comments.

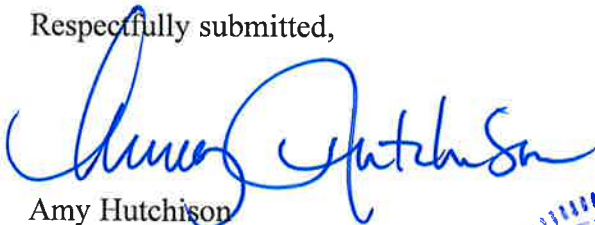
Mr. Collie mentioned the Strategic Planning Session that was held the previous Saturday with the Commissioners and Department Heads. He stated that if anyone comes up with additional ideas, we need to add those to what was discussed at the planning session. He also stated that the Employee Manual Policy is almost complete and will be presented at the next work session. He stated that the Fee Schedule needs flexibility on fees for outside agencies and the Police Department SOP's are coming soon as well. Finally, he told the Commission that there is no firm date on the move to the new City Hall but there is a construction meeting on Thursday and he will advise the Commission of the progress after the meeting.

14. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Gregory.
(Vote 4 yea-- 0 nay.). Motion carried.**

Meeting adjourned at 5:59 P.M.

Respectfully submitted,



Amy Hutchison
Recorder Pro Tem

