

**Millersville Board of Commissioners
Regular Meeting Agenda**

**Tuesday, February 16th, 2021 at 5:30 P.M.
at the Millersville Community Center**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Approval of Minutes from the January 19, 2021 Regular Commission Meeting.
4. Approval of Minutes from the January 26, 2021 Special Commission Meeting.
5. Approval of the January 2021 Financial Report.
6. **First Reading of Ordinance 21-752**, To Rezone Reynolds Farm Property.
7. **First Reading of Ordinance 21-753**, To Rezone Creekside Plaza Development Property.
8. **First Reading of Ordinance 21-754**, To Rezone Cadwallader Property.
9. Release Letter of Credit on Estate of MR Stokes/Cimarron Trace in-lieu of payment.
10. Approve Job Description for Assistant Position to the Chief of Police
11. Citizens Comments.
12. Commissioner Comments.
13. City Manager Comments.
14. Adjournment.

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

10 -General Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	General Fund - Farmers Bk	170,311.87
1001	Reserve Fund MM-Farmers Bk	1,829,331.00
1004	Renew Crew - Farmers Bk	2,067.67
1009	Police Explorers - Farmers Bk	716.21
1010	Christmas For Kids-Farmers Bk	4,918.46
1012	Healthcare Account-Farmers Bk	105,671.49
1013	General Escrow Acct-Farmers Bk	12,659.00
1014	Series 2019 Const Acct-Farmers	274,121.79
1015	City Court Account-Farmer's Bk	343,010.43
1016	City Hall Retainage Acct-FBank	136,670.88
Total Checking/Savings		2,879,478.80

Current Assets

1110	Cash on Hand - Petty Cash	79.14
1111	Cash on Hand - Cash Drawers	300.00
1112	Petty Cash - PD	400.00
1113	Petty Cash - CCtr	115.00
1201	Allow for Bad Debts	(37,963.75)
1205	Intergovernmental Receivable	110,594.00
1210	Prop.Tax Receivable - Current	40,671.00
1211	Prop.Tax Receivable - Delinq	53,199.25
1212	Prop.Tax Recvble-Next Yr Levy	1,171,039.00
1220	A/R - Other	(5,699.48)
1222	A/R-Other (Mowing/liens)	5,022.25
Total Current Assets		1,337,756.41

Total Current Assets	4,217,235.21
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Other AssetsFixed AssetsTransfers

1620	Due To / From Sewer Fund	40,829.51
1630	Due To / From Street Fund	(57,809.07)
1640	Due To / From Solid Waste Fund	24,714.07
1650	Due To / From Drug Fund	14,357.88
1660	Due To / From Stormwater Fund	9,306.67
Total Transfers		31,399.06

Total Other Assets	31,399.06
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TOTAL ASSETS	4,248,634.27
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BALANCE SHEET

AS OF: JANUARY 31ST, 2021

10 -General Fund

BALANCE

LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2001 A/P - Other	(31,675.53)
2004 A/P-State Traffic Fines&Fees	3,542.86
2007 GF Escrow Pending Acct	12,659.00
2008 Boger-5% Retainage/CHall	136,581.94
2010 Renew Crew Donations	2,067.67
2012 Police Exp Donations	716.21
2014 Christmas For Kids Donations	4,918.46
2015 Healthcare EAP Account	105,711.99
2016 Overpmt-P.Tax/to be refunded	6,719.05
2020 Deposit - Fire Hydrants	1,250.00
2022 Deposit - Comm.Ctr Rental	4,125.00
2101 Accrued Wages Payable	37,888.24
2106 Social Security - Employee	(939.82)
2107 Medicare - Employee	(219.79)
2108 Accrued SS & Medicare	2,898.45
2110 Retirement - Employee	5,088.70
2114 MedChild - Employee	(1,035.47)
2116 MedSpouse - Employee	930.48
2118 MedFam - Employee	3,333.70
2124 DentalChild - Employee	123.41
2126 DentalSpouse - Emp	(44.83)
2128 DentalFam - Employee	282.75
2130 Vision - Employee	24.61
2132 Vision & 1 - Employee	293.93
2134 VisionFam - Employee	291.41
2136 Heart - Employee	225.22
2138 Hospital - Employee	(120.66)
2140 Accident - Employee	84.39
2142 Life Ins/LICOA - Emp	(224.86)
2144 Cancer - Employee	118.10
2148 Disability - Employee	412.90
2150 Pre-Paid Legal - Emp	522.29
2200 Deferred Revenue	1,171,039.00
Total Current Liabilities	1,467,588.80

Total Current Liabilities	1,467,588.80
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Long Term Liabilities

TOTAL LIABILITIES	1,467,588.80
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2-10-2021

CITY OF MILLERSVILLE

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BALANCE SHEET

AS OF: JANUARY 31ST, 2021

10 -General Fund

BALANCE

Equity

2710 Fund Balance-Unreserved	1,387,091.29
2760 Fund Balance-Unassigned	1,588,945.28
Net Income	(194,991.10)

Total Equity	2,781,045.47
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TOTAL LIABILITIES & EQUITY	4,248,634.27
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Property Tax - Current						
10-3000 Sumner Co. - Current	844,912	67,292.00	528,650.00	0.00	316,262.00	62.57
10-3002 Robertson Co. - Current	324,000	32,339.00	240,293.00	0.00	83,707.00	74.16
TOTAL Property Tax - Current	1,168,912	99,631.00	768,943.00	0.00	399,969.00	65.78
Property Tax - Delinq.						
10-3010 Sumner Co. - Delinq.	0	2,213.00	15,500.00	0.00	15,500.00	0.00
10-3012 Robertson Co. - Delinq.	0	0.00	10,277.00	0.00	10,277.00	0.00
10-3015 Interest - Property Tax	7,000	490.22	7,183.43	0.00	183.43	102.62
10-3018 Prop. Tax Refund (Prior yrs)	0	(196.00)	196.00	0.00	196.00	0.00
TOTAL Property Tax - Delinq.	7,000	2,507.22	32,764.43	0.00	25,764.43	468.06
Local Tax						
10-3020 Local Sales Tax - Sumner	260,000	0.00	161,472.67	0.00	98,527.33	62.10
10-3021 Local Sales Tax - Robt	180,000	22,484.07	147,883.95	0.00	32,116.05	82.16
10-3022 Wholesale Beer Tax	100,000	7,928.81	57,865.21	0.00	42,134.79	57.87
10-3023 Cable TV Franchise Fee	54,000	13,249.97	51,890.24	0.00	2,109.76	96.09
10-3025 Business Tax-City	25,000	1,365.72	15,462.58	0.00	9,537.42	61.85
10-3027 Beer Privilege Tax	700	200.00	799.54	0.00	99.54	114.22
10-3028 Wholesale Liquor Tax	11,000	1,050.67	6,010.88	0.00	4,989.12	54.64
10-3029 Hotel/Motel Tax	4,500	176.17	1,289.58	0.00	3,210.42	28.66
TOTAL Local Tax	635,200	46,455.41	442,674.65	0.00	192,525.35	69.69
State Tax						
10-3030 State Sales Tax	540,000	52,711.69	360,337.05	0.00	179,662.95	66.73
10-3031 State Income Tax (Hall's Tax)	4,500	0.00	18,029.35	0.00	13,529.35	400.65
10-3032 State Beer Tax	3,072	0.00	1,588.20	0.00	1,483.80	51.70
10-3033 State-City Street/Petroleum	12,736	1,065.45	7,458.15	0.00	5,277.85	58.56
10-3034 State Telecom Interstate Tax	1,000	112.47	845.01	0.00	154.99	84.50
10-3035 Bank Excise Tax	4,000	0.00	0.00	0.00	4,000.00	0.00
10-3036 TVA Gross Receipts	76,800	18,403.24	44,625.33	0.00	32,174.67	58.11
10-3037 Telecom Privilege Tax	0	0.00	0.11	0.00	0.11	0.00
TOTAL State Tax	642,108	72,292.85	432,883.20	0.00	209,224.80	67.42
Payment in Lieu of Taxes						
Court Fines & Fees						
10-3200 City Court Fines & Costs	325,000	10,819.50	131,528.75	0.00	193,471.25	40.47
10-3202 City Court Litigation Tax	30,000	728.75	10,427.75	0.00	19,572.25	34.76
10-3205 Sumner Co. Court Fines	14,000	1,059.80	5,330.71	0.00	8,669.29	38.08
10-3206 Robertson Co. Court Fines	5,000	0.00	3,041.42	0.00	1,958.58	60.83
10-3220 Police Reports	50	2.60	7.50	0.00	42.50	15.00
10-3221 Police Dept-Other	2,000	290.00	830.00	0.00	1,170.00	41.50
10-3222 PD Tow/Storage Fees	5,000	0.00	265.00	0.00	4,735.00	5.30
TOTAL Court Fines & Fees	381,050	12,900.65	151,431.13	0.00	229,618.87	39.74

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Licenses & Permits</u>						
10-3301 Beer License	0	0.00	500.00	0.00 (	500.00)	0.00
10-3302 Building Permits	100,000	1,302.59	50,082.83	0.00	49,917.17	50.08
10-3304 Burn Permits	500	50.00	150.00	0.00	350.00	30.00
TOTAL Licenses & Permits	100,500	1,352.59	50,732.83	0.00	49,767.17	50.48
<u>Other Revenue</u>						
10-3498 Plan Review Fees	0	0.00	1,360.00	0.00 (	1,360.00)	0.00
10-3499 P&Z-Engineering Fees/OHM	20,000	0.00	365.00	0.00	19,635.00	1.83
10-3500 P&Z Fees/Application Fees	10,000	700.00	7,985.50	0.00	2,014.50	79.86
10-3501 Interest Earnings	5,000	328.12	2,407.44	0.00	2,592.56	48.15
10-3504 Miscellaneous Income	12,000	566.51	10,385.84	0.00	1,614.16	86.55
10-3505 Insurance Proceeds	0	1,000.00	6,093.15	0.00 (	6,093.15)	0.00
10-3506 Sale of Assets (Auction)	0	0.00	6,636.70	0.00 (	6,636.70)	0.00
10-3507 Seizures/Auction	5,000	0.00	2,562.15	0.00 (	2,437.85	51.24
10-3510 Fire Dept-Other	0	0.00	150.00	0.00 (	150.00)	0.00
10-3522 Community Center	30,000	0.00 (	565.00)	0.00	30,565.00	1.88-
10-3600 Grant Proceeds	18,753	0.00	0.00	0.00	18,753.00	0.00
10-3601 Grant-St of TN Local Support	179,646	0.00	179,646.00	0.00	0.00	100.00
10-3602 DTF Reimbursement	52,917	4,346.86	26,185.76	0.00	26,731.24	49.48
10-3603 Grant-TN CARES ACT	0	0.00	101,715.00	0.00 (	101,715.00)	0.00
10-3607 Insurance Dividend	0	0.00	12,643.00	0.00 (	12,643.00)	0.00
TOTAL Other Revenue	333,316	6,941.49	357,570.54	0.00 (	24,254.54)	107.28
<u>Transfers</u>						
10-3710 From Fund Balance-General Fund	1,167,222	0.00	0.00	0.00	1,167,222.00	0.00
10-3711 From Street Fund	400,000	0.00	0.00	0.00	400,000.00	0.00
TOTAL Transfers	1,567,222	0.00	0.00	0.00	1,567,222.00	0.00
TOTAL REVENUE	4,835,308	242,081.21	2,236,999.78	0.00	2,598,308.22	46.26

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-410-1100 Salaries - Administrative	285,116	19,240.40	128,489.47	0.00	156,626.53	45.07
10-410-1101 Overtime - Administrative	1,000	0.00	56.55	0.00	943.45	5.66
10-410-1105 Salaries - City Commission	24,850	2,050.00	14,600.00	0.00	10,250.00	58.75
10-410-1108 Longevity Pay	5,350	0.00	5,350.00	0.00	0.00	100.00
TOTAL Salaries	316,316	21,290.40	148,496.02	0.00	167,819.98	46.95
Other Personnel Costs						
10-410-1200 SS & Medicare	24,198	1,603.71	11,185.65	0.00	13,012.35	46.23
10-410-1300 Employee Health Insurance	48,160	1,851.23	15,380.05	0.00	32,779.95	31.94
10-410-1400 Retirement	904	59.82	334.49	0.00	569.51	37.00
10-410-1500 Unemployment Insurance	210	21.00	21.53	0.00	188.47	10.25
TOTAL Other Personnel Costs	73,472	3,535.76	26,921.72	0.00	46,550.28	36.64
Other Expenses						
10-410-2000 Other Medical Expense	0	0.00	175.50	0.00	175.50	0.00
10-410-2002 Education & Training	2,500	0.00	674.26	0.00	1,825.74	26.97
10-410-2014 Worker's Comp. Insurance	1,290	0.00	573.82	0.00	716.18	44.48
10-410-2016 Liability & Property Ins.	93,000	0.00	107,478.00	0.00	14,478.00	115.57
10-410-2100 Utilities	19,000	4,130.79	15,828.57	0.00	3,171.43	83.31
10-410-2102 Telephone&Internet	6,000	529.98	4,033.10	0.00	1,966.90	67.22
10-410-2104 Gas, Oil, Diesel Fuel	500	29.95	221.58	0.00	278.42	44.32
10-410-2106 Publicity,Subsripts & Dues	10,500	4,488.57	9,722.71	0.00	777.29	92.60
10-410-2202 Vehicle Repair&Maintenance	1,000	0.00	542.89	0.00	457.11	54.29
10-410-2204 Equip Repair & Maintenance	0	0.00	29.84	0.00	29.84	0.00
10-410-2206 Bldg Repair & Maintenance	5,000	0.00	219.86	0.00	4,780.14	4.40
10-410-2207 City Property Maintenance	1,000	0.00	987.12	0.00	12.88	98.71
10-410-2210 Contractual Services	114,558	3,117.03	24,332.66	0.00	90,225.34	21.24
10-410-2300 Operating Supplies	3,500	127.28	1,527.07	0.00	1,972.93	43.63
10-410-2302 Office Supplies	2,000	457.01	2,831.00	0.00	831.00	141.55
10-410-2304 Temp CH setup/supplies/exp'	0	127.13	277.21	0.00	277.21	0.00
10-410-2306 Misc Expense RE:COVID-19	0	14.99	343.25	0.00	343.25	0.00
10-410-2310 Miscellaneous/Sundry	2,000	119.16	2,960.92	0.00	960.92	148.05
10-410-2312 Minor Equipment	10,000	0.00	2,469.83	0.00	7,530.17	24.70
10-410-2316 Postage & Machine Rental	3,500	0.00	687.37	0.00	2,812.63	19.64
10-410-2322 Interest Expense	82,925	0.00	41,462.50	0.00	41,462.50	50.00
10-410-2326 Recording Documents	120	0.00	36.00	0.00	84.00	30.00
10-410-2332 Meals & Entertainment	2,000	59.37	170.18	0.00	1,829.82	8.51
10-410-2700 Donations	2,500	0.00	0.00	0.00	2,500.00	0.00
10-410-2702 Bad Debt Expense (Prop.Tax)	2,695	0.00	0.00	0.00	2,695.00	0.00
10-410-2745 Summer-Property TR Match	2,500	0.00	287.00	0.00	2,213.00	11.48
10-410-2750 Robt-Property TR Match	1,700	0.00	0.00	0.00	1,700.00	0.00
10-410-2800 Furniture/Chall Addition	0	20,543.94	20,993.94	0.00	20,993.94	0.00
10-410-4000 Professional Services	5,000	0.00	1,916.20	0.00	3,083.80	38.32
10-410-4014 Legal Services	30,000	0.00	0.00	0.00	30,000.00	0.00
10-410-4016 Accounting & Auditing	6,000	0.00	0.00	0.00	6,000.00	0.00
10-410-6000 Building Imp's/CH Reno	1,128,367	65,779.35	923,390.67	0.00	204,976.33	81.83
10-410-6020 Debt Service-Prin/Bond	105,000	0.00	0.00	0.00	105,000.00	0.00

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-410-6022 Other Capital Projects	0	0.00	36,379.80	0.00 (	36,379.80)	0.00
10-410-7002 Txfr To Street	400,000	0.00	0.00	0.00	400,000.00	0.00
TOTAL Other Expenses	<u>2,044,155</u>	<u>99,524.55</u>	<u>1,200,552.85</u>	<u>0.00</u>	<u>843,602.15</u>	<u>58.73</u>
TOTAL Administration	<u>2,433,943</u>	<u>124,350.71</u>	<u>1,375,970.59</u>	<u>0.00</u>	<u>1,057,972.41</u>	<u>56.53</u>

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-411-1100 Salaries - Bldg/Codes	20,498	1,230.72	10,312.07	0.00	10,185.93	50.31
10-411-1101 Overtime - Bldg/Codes	500	0.00	0.00	0.00	500.00	0.00
10-411-1108 Longevity Pay	50	0.00	0.00	0.00	50.00	0.00
TOTAL Salaries	21,048	1,230.72	10,312.07	0.00	10,735.93	48.99
Other Personnel Costs						
10-411-1200 SS & Medicare	1,610	94.16	788.93	0.00	821.07	49.00
10-411-1400 Retirement	65	3.63	28.19	0.00	36.81	43.37
10-411-1500 Unemployment Ins.	56	0.00	0.00	0.00	56.00	0.00
TOTAL Other Personnel Costs	1,731	97.79	817.12	0.00	913.88	47.21
Other Expenses						
10-411-2000 Other Medical Expense	150	0.00	0.00	0.00	150.00	0.00
10-411-2002 Education & Training	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2014 W.Comp Insurance	969	0.00	667.81	0.00	301.19	68.92
10-411-2102 Telephone/Internet	550	34.02	182.71	0.00	367.29	33.22
10-411-2104 Gas & Oil	500	12.46	112.78	0.00	387.22	22.56
10-411-2106 Publicity,Subscriptions&Due	500	0.00	205.00	0.00	295.00	41.00
10-411-2202 Vehicle Repair&Maintenance	500	0.00	295.42	0.00	204.58	59.08
10-411-2210 Contractual Services	43,455	3,167.38	23,319.28	0.00	20,135.72	53.66
10-411-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
10-411-2302 Office Supplies	500	131.05	176.14	0.00	323.86	35.23
10-411-2310 Miscellaneous/Sundry	500	0.00	226.30	0.00	273.70	45.26
10-411-2312 Minor Equipment	0	0.00	26.57	0.00	26.57)	0.00
10-411-2316 Postage	500	0.00	200.00	0.00	300.00	40.00
10-411-2324 Clothing & Uniforms	250	0.00	0.00	0.00	250.00	0.00
TOTAL Other Expenses	49,874	3,344.91	25,412.01	0.00	24,461.99	50.95
TOTAL Building/Codes	72,653	4,673.42	36,541.20	0.00	36,111.80	50.30

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-412-1100 Salaries - Court Clerk	35,444	2,726.40	20,409.60	0.00	15,034.40	57.58
10-412-1101 Overtime - Court Clerk	100	0.00	0.00	0.00	100.00	0.00
10-412-1108 Longevity Pay	600	0.00	700.00	0.00	100.00	116.67
TOTAL Salaries	36,144	2,726.40	21,109.60	0.00	15,034.40	58.40
Other Personnel Costs						
10-412-1200 SS & Medicare	2,765	208.58	1,614.95	0.00	1,150.05	58.41
10-412-1300 Employee Health Insurance	7,850	636.42	4,366.94	0.00	3,483.06	55.63
10-412-1400 Retirement	112	8.46	54.85	0.00	57.15	48.97
10-412-1500 Unemployment Insurance	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	10,769	853.46	6,036.74	0.00	4,732.26	56.06
Other Expenses						
10-412-2000 Other Medical Expenses	25	0.00	30.00	0.00	5.00	120.00
10-412-2002 Education & Training	500	0.00	0.00	0.00	500.00	0.00
10-412-2014 W.Comp Insurance	75	0.00	52.96	0.00	22.04	70.61
10-412-2106 Publicity,Subscriptions&Due	100	0.00	0.00	0.00	100.00	0.00
10-412-2210 Contractual Services	5,820	0.00	4,526.49	0.00	1,293.51	77.77
10-412-2300 Operating Supplies	500	0.00	27.99	0.00	472.01	5.60
10-412-2302 Office Supplies	500	0.00	200.54	0.00	299.46	40.11
10-412-2310 Miscellaneous/Sundry	5,000	219.53	2,552.42	0.00	2,447.58	51.05
10-412-2312 Minor Equipment-Court	0	0.00	694.95	0.00	694.95	0.00
10-412-4014 City Judge	6,000	0.00	3,000.00	0.00	3,000.00	50.00
TOTAL Other Expenses	18,520	219.53	11,085.35	0.00	7,434.65	59.86
TOTAL Municipal Court	65,433	3,799.39	38,231.69	0.00	27,201.31	58.43

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-421-1100 Salaries - Dispatch/Records	32,032	2,547.20	19,065.60	0.00	12,966.40	59.52
10-421-1105 Salaries - Police	694,992	47,652.82	365,692.91	0.00	329,299.09	52.62
10-421-1106 Overtime - Police	20,000	715.88	14,327.71	0.00	5,672.29	71.64
10-421-1107 O.T. GHSO Grant/Traffic Enf	8,753	0.00	0.00	0.00	8,753.00	0.00
10-421-1108 Longevity Pay	6,450	0.00	5,750.00	0.00	700.00	89.15
TOTAL Salaries	762,227	50,915.90	404,836.22	0.00	357,390.78	53.11
Other Personnel Costs						
10-421-1200 SS & Medicare	58,310	3,745.33	29,184.65	0.00	29,125.35	50.05
10-421-1300 Employee Health Insurance	173,748	8,825.22	76,945.95	0.00	96,802.05	44.29
10-421-1400 Retirement	2,363	163.19	1,048.82	0.00	1,314.18	44.39
10-421-1500 Unemployment Insurance	1,184	33.17	69.42	0.00	1,114.58	5.86
TOTAL Other Personnel Costs	235,605	12,766.91	107,248.84	0.00	128,356.16	45.52
Other Expenses						
10-421-2000 Other Medical Expense	1,200	245.00	1,426.00	0.00	226.00	118.83
10-421-2002 Education & Training	16,600	450.00	8,010.00	0.00	8,590.00	48.25
10-421-2014 W.Comp Insurance	44,932	0.00	31,312.01	0.00	13,619.99	69.69
10-421-2100 Utilities	600	39.89	388.82	0.00	211.18	64.80
10-421-2102 Telephone & jetpacks	10,034	520.13	5,200.02	0.00	4,833.98	51.82
10-421-2104 Gas, Oil, Diesel Fuel	40,000	1,810.58	11,296.48	0.00	28,703.52	28.24
10-421-2106 Publicity,Subscripts & Dues	1,125	0.00	3,833.76	0.00	2,708.76	340.78
10-421-2202 Vehicle Repair&Maintenance	25,000	703.32	15,488.94	0.00	9,511.06	61.96
10-421-2204 Equip Repair & Maintenance	4,000	0.00	0.00	0.00	4,000.00	0.00
10-421-2210 Contractual Services	17,522	3,723.10	9,291.49	0.00	8,230.51	53.03
10-421-2212 SCECC Contractual Svc	217,750	0.00	35,872.44	0.00	181,877.56	16.47
10-421-2300 Operating Supplies	7,000	0.00	3,144.32	0.00	3,855.68	44.92
10-421-2302 Office Supplies	2,500	61.52	918.17	0.00	1,581.83	36.73
10-421-2310 Miscellaneous/Sundry	50,100	0.00	194.37	0.00	305.63	38.87
10-421-2312 Minor Equipment-Police	100	0.00	5,669.88	0.00	44,430.12	11.32
10-421-2316 Postage	12,000	0.00	32.35	0.00	67.65	32.35
10-421-2324 Clothing & Uniforms	3,000	1,179.02	3,395.11	0.00	8,604.89	28.29
10-421-4002 Vehicle Towing Service	3,000	55.00	165.00	0.00	2,835.00	5.50
10-421-6014 Machinery&Equipment-Police	93,000	0.00	0.00	0.00	93,000.00	0.00
TOTAL Other Expenses	546,963	8,787.56	135,639.16	0.00	411,323.84	24.80
TOTAL Police Dept	1,544,795	72,470.37	647,724.22	0.00	897,070.78	41.93

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-422-1100 Salaries - Fire Department	100,510	7,374.64	55,697.65	0.00	44,812.35	55.42
10-422-1105 Volunteer Pay	20,000	0.00	9,723.00	0.00	10,277.00	48.62
10-422-1108 Longevity Pay	1,300	0.00	1,300.00	0.00	0.00	100.00
TOTAL Salaries	121,810	7,374.64	66,720.65	0.00	55,089.35	54.77
Other Personnel Costs						
10-422-1200 SS & Medicare	9,318	558.09	5,047.93	0.00	4,270.07	54.17
10-422-1300 Employee Health Insurance	15,276	1,272.84	8,857.96	0.00	6,418.04	57.99
10-422-1400 Retirement	316	22.74	149.80	0.00	166.20	47.41
10-422-1500 Unemployment Insurance	84	0.00	0.00	0.00	84.00	0.00
TOTAL Other Personnel Costs	24,994	1,853.67	14,055.69	0.00	10,938.31	56.24
Other Expenses						
10-422-2000 Other Medical Expense	50	0.00	0.00	0.00	50.00	0.00
10-422-2002 Education & Training	4,000	0.00	1,974.88	0.00	2,025.12	49.37
10-422-2014 W.Comp Insurance	7,672	0.00	5,338.63	0.00	2,333.37	69.59
10-422-2100 Utility Services	8,000	999.21	3,588.06	0.00	4,411.94	44.85
10-422-2102 Telephone & aircards	2,000	68.04	740.04	0.00	1,259.96	37.00
10-422-2104 Gas, Oil, Diesel Fuel	6,000	224.57	1,780.63	0.00	4,219.37	29.68
10-422-2106 Publicity,Subscripts & Dues	2,000	0.00	2,464.32	0.00	464.32	123.22
10-422-2202 Vehicle Repair&Maintenance	15,000	466.76	7,253.67	0.00	7,746.33	48.36
10-422-2204 Equip. Repair & Maintenance	4,000	0.00	1,343.75	0.00	2,656.25	33.59
10-422-2206 Bldg Repair & Maint - Sta 2	10,700	0.00	1,162.32	0.00	9,537.68	10.86
10-422-2210 Contractual Services	18,632	144.14	9,829.68	0.00	8,802.32	52.76
10-422-2300 Operating Supplies	5,000	153.96	985.94	0.00	4,014.06	19.72
10-422-2302 Office Supplies	1,000	0.00	76.22	0.00	923.78	7.62
10-422-2304 Fire Foam	3,000	0.00	0.00	0.00	3,000.00	0.00
10-422-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
10-422-2312 Minor Equipment-Fire	12,600	0.00	7,216.07	0.00	5,383.93	57.27
10-422-2314 Minor Equip-Turnout Gear	12,000	0.00	0.00	0.00	12,000.00	0.00
10-422-2316 Postage	100	0.00	0.00	0.00	100.00	0.00
10-422-2324 Clothing & Uniforms	3,000	0.00	25.00	0.00	2,975.00	0.83
10-422-2332 Meals & Entertainment	300	30.27	255.38	0.00	44.62	85.13
10-422-4026 Promotional/Fire Prevention	1,000	0.00	831.00	0.00	169.00	83.10
10-422-6004 Debt Svc-Fire Engine	45,531	683.91	41,154.16	0.00	4,376.84	90.39
10-422-7000 Reserved for Equipment/FD	47,800	0.00	0.00	0.00	47,800.00	0.00
TOTAL Other Expenses	209,885	2,770.86	86,019.75	0.00	123,865.25	40.98
TOTAL Fire Dept	356,689	11,999.17	166,796.09	0.00	189,892.91	46.76

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-440-1100 Salaries - Development Svcs	31,200	0.00	8,348.75	0.00	22,851.25	26.76
TOTAL Salaries	31,200	0.00	8,348.75	0.00	22,851.25	26.76
Other Personnel Costs						
10-440-1200 SS & Medicare	2,387	0.00	638.71	0.00	1,748.29	26.76
10-440-1300 Employee Health Insurance	7,637	0.00	0.00	0.00	7,637.00	0.00
10-440-1400 Retirement	97	0.00	0.00	0.00	97.00	0.00
10-440-1500 Unemployment Ins.	42	0.00	2.74	0.00	39.26	6.52
TOTAL Other Personnel Costs	10,163	0.00	641.45	0.00	9,521.55	6.31
Other Expenses						
10-440-2000 Other Medical Expense	200	0.00	0.00	0.00	200.00	0.00
10-440-2002 Education & Training	1,500	0.00	0.00	0.00	1,500.00	0.00
10-440-2010 P&Z (& Recording Fees)	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2014 W.Comp Insurance	70	0.00	0.00	0.00	70.00	0.00
10-440-2102 Telephone/Internet	700	0.00	0.00	0.00	700.00	0.00
10-440-2104 Gas & Oil	1,000	0.00	27.44	0.00	972.56	2.74
10-440-2106 Publicity, Subscriptions&Dues	1,000	0.00	125.00	0.00	875.00	12.50
10-440-2202 Vehicle Repair&Maintenance	1,000	0.00	9.00	0.00	991.00	0.90
10-440-2204 Equipment Repair & Maint	500	0.00	0.00	0.00	500.00	0.00
10-440-2210 Contractual Services	28,327	2,000.00	15,112.52	0.00	13,214.48	53.35
10-440-2212 Contractual - Plan Review	5,000	1,300.00	1,300.00	0.00	3,700.00	26.00
10-440-2300 Operating Supplies	200	0.00	0.00	0.00	200.00	0.00
10-440-2302 Office Supplies	500	0.00	31.68	0.00	468.32	6.34
10-440-2332 Meals & Entertainment	500	0.00	0.00	0.00	500.00	0.00
10-440-4000 Professional Services	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Other Expenses	46,497	3,300.00	16,605.64	0.00	29,891.36	35.71
TOTAL Development Services	87,860	3,300.00	25,595.84	0.00	62,264.16	29.13

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-444-1100 Salaries - Parks	39,478	1,799.00	15,964.38	0.00	23,513.62	40.44
10-444-1101 Overtime - Parks	0	0.00	84.00	0.00	84.00	0.00
10-444-1108 Longevity Pay	900	0.00	0.00	0.00	900.00	0.00
TOTAL Salaries	40,378	1,799.00	16,048.38	0.00	24,329.62	39.75
Other Personnel Costs						
10-444-1200 SS & Medicare	3,089	137.63	1,208.79	0.00	1,880.21	39.13
10-444-1300 Employee Health Insurance	7,637	0.00	2,451.68	0.00	5,185.32	32.10
10-444-1400 Retirement	125	3.73	39.30	0.00	85.70	31.44
10-444-1500 Unemployment Ins.	42	6.34	6.34	0.00	35.66	15.10
TOTAL Other Personnel Costs	10,893	147.70	3,706.11	0.00	7,186.89	34.02
Other Expenses						
10-444-2000 Other Medical Expense	25	0.00	0.00	0.00	25.00	0.00
10-444-2014 W.Comp Insurance	2,019	0.00	1,234.46	0.00	784.54	61.14
10-444-2100 Utilities	15,000	1,606.13	6,809.84	0.00	8,190.16	45.40
10-444-2102 Telephone&Internet	2,700	173.15	1,535.42	0.00	1,164.58	56.87
10-444-2106 Publicity, Subscriptions,Du	200	0.00	0.00	0.00	200.00	0.00
10-444-2204 Equip Repair&Maintenance	2,000	0.00	147.97	0.00	1,852.03	7.40
10-444-2206 Bldg Repair & Maintenance	10,000	172.78	2,035.83	0.00	7,964.17	20.36
10-444-2207 Parks Property Maintenance	17,000	0.00	1,055.25	0.00	15,944.75	6.21
10-444-2210 Contractual Services	10,000	2,640.00	6,673.95	0.00	3,326.05	66.74
10-444-2212 Contractual Services-Librar	10,000	0.00	15,000.00	0.00	5,000.00	150.00
10-444-2300 Operating Supplies	2,000	0.00	146.59	0.00	1,853.41	7.33
10-444-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
10-444-2310 Miscellaneous/Sundry	500	0.00	157.68	0.00	342.32	31.54
10-444-2322 Interest Exp - Cctr Loan	6,884	190.20	1,574.57	0.00	5,309.43	22.87
10-444-3000 Special Events	5,000	636.80	862.48	0.00	4,137.52	17.25
10-444-4026 Promotional	500	0.00	0.00	0.00	500.00	0.00
10-444-6000 Building Imp's-C.Ctr	0	0.00	4,080.00	0.00	4,080.00	0.00
10-444-6004 Debt Svc-Comm.Ctr Loan Pmt	138,336	11,545.44	80,062.72	0.00	58,273.28	57.88
TOTAL Other Expenses	222,664	16,964.50	121,376.76	0.00	101,287.24	54.51
TOTAL Community Ctr/Parks	273,935	18,911.20	141,131.25	0.00	132,803.75	51.52
TOTAL EXPENDITURES	4,835,308	239,504.26	2,431,990.88	0.00	2,403,317.12	50.30
REVENUE OVER/(UNDER) EXPENDITURES	0	2,576.95	194,991.10	0.00	194,991.10	0.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

20 -Sewer Fund

BALANCE

ASSETSCurrent AssetsChecking/Savings

1000 Sewer Fund - Farmers Bank	1,011,387.88
1001 Phase II Sewer - Farmers Bk	589,476.10
1005 Sewer Fund MM-Farmers Bk	347,602.18
Total Checking/Savings	1,948,466.16

Current Assets

1100 Cash Reserves - State of TN	24.00
1110 Cash on Hand-Petty Cash	300.00
1200 Accounts Receivable	138,819.34
1201 Allowance For Uncollectible	(165,444.76)
1202 A/R - KVS Bad Debt	45,432.44
1203 A/R - Incode Bad Debt	119,225.29
1204 UNAPPLIED CREDITS	(27,985.57)
1220 A/R - Other	96,250.10
1260 Postage Dep (Utility Billing)	1,830.40
1300 Inventory Asset	31,835.74
Total Current Assets	240,286.98

Total Current Assets	2,188,753.14
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Other AssetsFixed Assets

1400 Land - City Hall	47,268.00
1401 Buildings	134,211.59
1402 Furniture & Equipment	264,285.72
1403 Vehicles	239,895.71
1406 Sewer Collection System	8,913,754.62
1407 Construction in Progress	470,367.88
1450 Net Pension Asset	43,149.00
1455 Deferred Outflows for Pension	2,525.69
1499 Accumulated Depreciation	(4,801,519.21)
Total Fixed Assets	5,313,939.00

Transfers

1610 Due To / From General Fund	(40,829.51)
1640 Due To / From Solid Waste Fund	(118,311.98)
1660 Due To / From Stormwater Fund	(36,493.01)
Total Transfers	(195,634.50)

Total Other Assets	5,118,304.50
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TOTAL ASSETS	7,307,057.64
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BALANCE SHEET

AS OF: JANUARY 31ST, 2021

20 -Sewer Fund

BALANCE

LIABILITIES & EQUITYCurrent LiabilitiesCurrent Liabilities

2001	A/P - Other	1,148.43
2030	REFUNDS PAYABLE	393.64
2101	Accrued Wages Payable	3,816.67
2108	Accrued SS & Medicare	291.98
2109	Accrued Compensated Absences	4,337.40
2250	Deferred Inflows for Pension	14,693.00
Total Current Liabilities		24,681.12

Total Current Liabilities 24,681.12

Long Term LiabilitiesLong Term Liabilities

2460	SRF Loan Payable-LT	155,173.00
Total Long Term Liabilities		155,173.00

Total Long Term Liabilities 155,173.00

TOTAL LIABILITIES 179,854.12

Equity

2700	Retained Earnings	677,685.07
2710	Fund Balance/Net Assets	969,115.93
2713	Net Assets/Capital & Debt	5,225,785.44
Net Income		254,617.08

Total Equity 7,127,203.52

TOTAL LIABILITIES & EQUITY 7,307,057.64

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

20 -Sewer Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Sewer Revenue</u>						
20-3000 Operating Revenue-Sewer	1,193,400	119,084.66	695,968.01	0.00	497,431.99	58.32
20-3001 Tap Fees	30,000	0.00	9,150.00	0.00	20,850.00	30.50
TOTAL Sewer Revenue	<u>1,223,400</u>	<u>119,084.66</u>	<u>705,118.01</u>	<u>0.00</u>	<u>518,281.99</u>	<u>57.64</u>
<u>Other Revenue</u>						
20-3400 Sewer Fees/Insp, Permits, etc	3,000	175.00	1,375.00	0.00	1,625.00	45.83
20-3501 Interest Income	3,200	148.89	1,762.75	0.00	1,437.25	55.09
20-3504 Miscellaneous Income	30,000	3,055.88	19,543.09	0.00	10,456.91	65.14
TOTAL Other Revenue	<u>36,200</u>	<u>3,379.77</u>	<u>22,680.84</u>	<u>0.00</u>	<u>13,519.16</u>	<u>62.65</u>
<u>Transfers</u>						
TOTAL REVENUE	1,259,600	122,464.43	727,798.85	0.00	531,801.15	57.78

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
20-522-1100 Salaries - Sewer	111,753	7,961.02	64,027.48	0.00	47,725.52	57.29
20-522-1101 Overtime - Sewer	8,500	282.24	2,918.69	0.00	5,581.31	34.34
20-522-1108 Longevity Pay	2,550	0.00	150.00	0.00	2,400.00	5.88
TOTAL Salaries	122,803	8,243.26	67,096.17	0.00	55,706.83	54.64
Other Personnel Costs						
20-522-1200 SS & Medicare	9,394	629.78	5,115.90	0.00	4,278.10	54.46
20-522-1300 Employee Health Insurance	23,424	1,272.84	12,464.40	0.00	10,959.60	53.21
20-522-1400 Retirement	381	25.54	172.11	0.00	208.89	45.17
20-522-1500 Unemployment Insurance	210	2.94	2.94	0.00	207.06	1.40
TOTAL Other Personnel Costs	33,409	1,931.10	17,755.35	0.00	15,653.65	53.15
Other Expenses						
20-522-2000 Other Medical Expense	250	55.00	315.50	0.00 (	65.50)	126.20
20-522-2002 Education & Training	2,000	0.00	95.00	0.00	1,905.00	4.75
20-522-2014 Worker's Comp Insurance	4,932	0.00	3,587.48	0.00	1,344.52	72.74
20-522-2016 Liability & Property Ins.	10,000	0.00	9,474.00	0.00	526.00	94.74
20-522-2100 Utilities	14,000	1,029.70	7,726.21	0.00	6,273.79	55.19
20-522-2102 Telephone	1,100	0.00	541.25	0.00	558.75	49.20
20-522-2104 Gas, Oil, Diesel Fuel	6,500	492.18	2,382.82	0.00	4,117.18	36.66
20-522-2106 Publicity, Subscripts & Dues	3,300	408.20	3,159.20	0.00	140.80	95.73
20-522-2200 System Rep&Maintenance	15,000	0.00	111.00	0.00	14,889.00	0.74
20-522-2202 Vehicle Repair&Maintenance	7,000	71.43	852.63	0.00	6,147.37	12.18
20-522-2204 Equip. Repair & Maintenance	5,000	0.00	1,913.49	0.00 (	3,086.51	38.27
20-522-2206 Bldg Repair & Maintenance	0	30.07	90.05	0.00	90.05)	0.00
20-522-2210 Contractual Services	17,352	1,168.12	10,420.45	0.00	6,931.55	60.05
20-522-2300 Operating Supplies	20,000	2,092.07	16,022.21	0.00	3,977.79	80.11
20-522-2302 Office Supplies	1,200	115.34	883.44	0.00	316.56	73.62
20-522-2310 Miscellaneous/Sundry	9,000	939.65	6,171.76	0.00	2,828.24	68.58
20-522-2312 Minor Equipment-Sewer	1,000	540.00	1,803.94	0.00 (	803.94)	180.39
20-522-2316 Postage	500	0.00	200.00	0.00	300.00	40.00
20-522-2324 Clothing & Uniforms	2,000	239.97	537.45	0.00	1,462.55	26.87
20-522-2334 Rental Equip. & Machinery	1,200	0.00	0.00	0.00	1,200.00	0.00
20-522-2708 Depreciation	250,000	0.00	0.00	0.00	250,000.00	0.00
20-522-4000 Professional Services	5,000	329.75	329.75	0.00	4,670.25	6.60
20-522-4004 Sewage Transport-G'ville	150,000	11,333.84	62,103.88	0.00	87,896.12	41.40
20-522-4006 Sewage Treatment-Metro	375,000	24,663.18	128,682.13	0.00	246,317.87	34.32
20-522-4008 WHUD Readings	11,500	977.00	5,852.50	0.00	5,647.50	50.89
20-522-4010 Pretreatment (Odor Control)	25,000	1,908.00	12,826.00	0.00	12,174.00	51.30
20-522-4016 Accounting & Auditing	4,500	0.00	0.00	0.00	4,500.00	0.00
20-522-5006 Debt Svc-State Rev Loan	22,695	1,888.00	13,216.00	0.00	9,479.00	58.23
20-522-5008 Interest Expense	1,276	0.00	0.00	0.00	1,276.00	0.00
20-522-6006 Pumps (System rfm)	90,000	1,274.51	99,032.11	0.00 (	9,032.11)	110.04
20-522-7000 Reserve	47,083	0.00	0.00	0.00	47,083.00	0.00
TOTAL Other Expenses	1,103,388	49,556.01	388,330.25	0.00	715,057.75	35.19
TOTAL Sewer	1,259,600	59,730.37	473,181.77	0.00	786,418.23	37.57

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	1,259,600	59,730.37	473,181.77	0.00	786,418.23	37.57
REVENUE OVER/ (UNDER) EXPENDITURES	0	62,734.06	254,617.08	0.00 (	254,617.08)	0.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

30 -Street Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 State Street Aid Fund-Farmers	166,501.16
1002 Road Maint.Fund-Farmers Bank	<u>25,577.87</u>
Total Checking/Savings	192,079.03

Current Assets

1220 A/R - Other	19,467.03
1300 Inventory	<u>2,629.94</u>
Total Current Assets	22,096.97

Total Current Assets	214,176.00
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Other AssetsFixed AssetsTransfers

1610 Due To / From General Fund	57,809.07
1660 Due To / From Stormwater Fund	<u>47.00</u>
Total Transfers	57,856.07

Total Other Assets	57,856.07
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TOTAL ASSETS	272,032.07
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2001 A/P - Other	<u>3,485.78</u>
Total Current Liabilities	3,485.78

Total Current Liabilities	3,485.78
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Long Term Liabilities

TOTAL LIABILITIES	3,485.78
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CITY OF MILLERSVILLE

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BALANCE SHEET

AS OF: JANUARY 31ST, 2021

30 -Street Fund

BALANCE

Equity

2700	Retained Earnings	(	183,530.19)
2720	Fund Balance-Nonspendable		2,629.94
2740	Fund Balance-Committed		564,284.84
	Net Income	(	114,838.30)

Total Equity	268,546.29
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TOTAL LIABILITIES & EQUITY	272,032.07
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

30 -Street Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Street Revenue						
30-3030 State Gas-Motor Fuel Tax	215,000	9,383.42	69,250.85	0.00	145,749.15	32.21
30-3032 State Gas 1989 Tax	0	1,474.17	10,849.42	0.00	10,849.42	0.00
30-3034 State Gas 3 Cent Tax	0	2,731.55	20,103.25	0.00	20,103.25	0.00
30-3036 State Gas 2017 Improve Tax	0	4,721.54	34,808.45	0.00	34,808.45	0.00
30-3100 Road Maintenance Fees	7,500	150.00	7,520.00	0.00	20.00	100.27
30-3501 Interest Earned	450	16.58	389.98	0.00	60.02	86.66
TOTAL Street Revenue	222,950	18,477.26	142,921.95	0.00	80,028.05	64.10
Transfers						
30-3710 Transfer from General Fund	400,000	0.00	0.00	0.00	400,000.00	0.00
30-3711 From Fund Balance-Street Fund	241,820	0.00	0.00	0.00	241,820.00	0.00
TOTAL Transfers	641,820	0.00	0.00	0.00	641,820.00	0.00
TOTAL REVENUE	864,770	18,477.26	142,921.95	0.00	721,848.05	16.53

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

30 -Street Fund
DEPARTMENT - Street

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
30-431-1101 Overtime - Street	0	0.00	94.47	0.00 (	94.47)	0.00
TOTAL Salaries	0	0.00	94.47	0.00 (	94.47)	0.00
Other Personnel Costs						
30-431-1200 SS & Medicare	0	0.00	7.16	0.00 (	7.16)	0.00
30-431-1400 Retirement	0	0.00	0.29	0.00 (	0.29)	0.00
TOTAL Other Personnel Costs	0	0.00	7.45	0.00 (	7.45)	0.00
Other Expenses						
30-431-2016 Liability & Property Ins.	4,000	0.00	3,864.00	0.00	136.00	96.60
30-431-2104 Gas, Oil, Diesel Fuel	4,000	164.05	794.23	0.00	3,205.77	19.86
30-431-2106 Publicity, Subscripts & Dues	0	0.00	26.25	0.00 (	26.25)	0.00
30-431-2110 Street Lighting	42,000	3,726.64	25,060.75	0.00	16,939.25	59.67
30-431-2204 Equip. Repair & Maintenance	1,000	0.00	1,955.06	0.00 (	955.06)	195.51
30-431-2208 Street Repair & Maintenance	2,500	0.00	449.40	0.00	2,050.60	17.98
30-431-2210 Contractual Services	0	48.57	848.55	0.00 (	848.55)	0.00
30-431-2300 Operating Supplies	500	11.20	11.20	0.00	488.80	2.24
30-431-2306 Salt Supplies	4,000	0.00	0.00	0.00	4,000.00	0.00
30-431-2308 Rock, Gravel & Sand	900	0.00	0.00	0.00	900.00	0.00
30-431-2310 Miscellaneous/Sundry	870	0.00	0.00	0.00	870.00	0.00
30-431-2318 Sign Parts & Supplies	5,000	0.00	0.00	0.00	5,000.00	0.00
30-431-6020 Street Paving	400,000	211,668.20	211,668.20	0.00	188,331.80	52.92
30-431-6025 Streetscape Capital Proj.	0	7,462.50	12,980.69	0.00 (	12,980.69)	0.00
30-431-6599 Transfer to General Fund	400,000	0.00	0.00	0.00	400,000.00	0.00
TOTAL Other Expenses	864,770	223,081.16	257,658.33	0.00	607,111.67	29.80
TOTAL Street	864,770	223,081.16	257,760.25	0.00	607,009.75	29.81
TOTAL EXPENDITURES	864,770	223,081.16	257,760.25	0.00	607,009.75	29.81
REVENUE OVER/(UNDER) EXPENDITURES	0 (	204,603.90) (	114,838.30)	0.00	114,838.30	0.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

40 -Solid Waste Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Solid Waste Fund - Farmers Bk	324,202.38
Total Checking/Savings	324,202.38

Current Assets

1200 Accounts Receivable	49,950.76
1201 Allowance for Bad Debt	(23,971.42)
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	59,791.49

Total Current Assets	383,993.87
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Other AssetsTransfers

1610 Due To / From General Fund	(24,714.07)
1620 Due To / From Sewer Fund	118,311.98
Total Transfers	93,597.91

Total Other Assets	93,597.91
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TOTAL ASSETS	477,591.78
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2101 Accrued Wages Payable	4,536.13
2108 Accrued SS & Medicare	347.01
2200 Deferred Revenue	40,130.50
Total Current Liabilities	45,013.64

Total Current Liabilities	45,013.64
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Long Term Liabilities

TOTAL LIABILITIES	45,013.64
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CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

40 -Solid Waste Fund

BALANCE

Equity

2700	Retained Earnings	(	98,837.91)
2720	Fund Balance-Nonspendable		4,473.20
2730	Fund Balance-Restricted		460,420.66
	Net Income		66,522.19

Total Equity	432,578.14
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TOTAL LIABILITIES & EQUITY	477,591.78
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

40 -Solid Waste Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>User Fees</u>						
40-3000 User Fees	464,000	41,169.07	285,802.43	0.00	178,197.57	61.60
TOTAL User Fees	<u>464,000</u>	<u>41,169.07</u>	<u>285,802.43</u>	<u>0.00</u>	<u>178,197.57</u>	<u>61.60</u>
<u>Other Revenue</u>						
40-3500 Sale of Recyclables	3,000	561.60	1,214.40	0.00	1,785.60	40.48
40-3501 Interest Income	500	27.27	273.52	0.00	226.48	54.70
TOTAL Other Revenue	<u>3,500</u>	<u>588.87</u>	<u>1,487.92</u>	<u>0.00</u>	<u>2,012.08</u>	<u>42.51</u>
<u>Transfers</u>						
40-3711 From Fund Balance-SW Fund	54,769	0.00	0.00	0.00	54,769.00	0.00
TOTAL Transfers	<u>54,769</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>54,769.00</u>	<u>0.00</u>
TOTAL REVENUE	522,269	41,757.94	287,290.35	0.00	234,978.65	55.01

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

40 -Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
40-432-1100 Salaries - Solid Waste	105,185	7,601.80	43,861.16	0.00	61,323.84	41.70
40-432-1101 Overtime - Solid Waste	1,500	0.00	901.59	0.00	598.41	60.11
40-432-1108 Longevity Pay	1,150	0.00	100.00	0.00	1,050.00	8.70
TOTAL Salaries	107,835	7,601.80	44,862.75	0.00	62,972.25	41.60
Other Personnel Costs						
40-432-1200 SS & Medicare	8,249	577.22	3,361.29	0.00	4,887.71	40.75
40-432-1300 Employee Health Insurance	21,612	1,272.84	8,405.70	0.00	13,206.30	38.89
40-432-1400 Retirement	334	22.21	112.46	0.00	221.54	33.67
40-432-1500 Unemployment Insurance	84	0.00	0.00	0.00	84.00	0.00
TOTAL Other Personnel Costs	30,279	1,872.27	11,879.45	0.00	18,399.55	39.23
Other Expenses						
40-432-2000 Other Medical Expense	50	55.00	376.00	0.00 (	326.00)	752.00
40-432-2014 Worker's Comp. Insurance	4,838	0.00	3,229.71	0.00	1,608.29	66.76
40-432-2016 Liability & Property Ins.	7,000	0.00	6,434.00	0.00	566.00	91.91
40-432-2104 Gas, Oil, Diesel Fuel	5,000	319.68	1,240.89	0.00	3,759.11	24.82
40-432-2106 Publicity, Subscript's & Due	3,000	0.00	3,000.00	0.00	0.00	100.00
40-432-2202 Vehicle/Equipment rfm	7,000	23.94	2,593.08	0.00	4,406.92	37.04
40-432-2210 Contractual Services	10,710	457.67	6,028.24	0.00	4,681.76	56.29
40-432-2300 Operating Supplies	1,000	0.00	33.84	0.00 (	966.16	3.38
40-432-2302 Office Supplies	200	0.00	306.37	0.00 (	106.37)	153.19
40-432-2310 Miscellaneous/Sundry	200	169.00	257.00	0.00 (	57.00)	128.50
40-432-2316 Postage	500	0.00	200.00	0.00	300.00	40.00
40-432-2324 Clothing & Uniforms	1,000	0.00	276.23	0.00	723.77	27.62
40-432-4002 Contractual Svc-Waste Ind.	267,157	23,292.03	137,918.20	0.00	129,238.80	51.62
40-432-4016 Accounting & Auditing	1,500	0.00	0.00	0.00	1,500.00	0.00
40-432-4026 Disposal Fees	15,000	313.20	2,132.40	0.00	12,867.60	14.22
40-432-6014 Machinery&Equipment-SW	60,000	0.00	0.00	0.00	60,000.00	0.00
TOTAL Other Expenses	384,155	24,630.52	164,025.96	0.00	220,129.04	42.70
TOTAL Solid Waste	522,269	34,104.59	220,768.16	0.00	301,500.84	42.27
TOTAL EXPENDITURES	522,269	34,104.59	220,768.16	0.00	301,500.84	42.27
REVENUE OVER/ (UNDER) EXPENDITURES	0	7,653.35	66,522.19	0.00 (	66,522.19)	0.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

50 -Drug Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Drug Fund - Farmers Bank	18,866.09
1001 Drug Fund Escrow Acct-Farmers	56,000.52
Total Checking/Savings	74,866.61

Current Assets

1110 Cash on Hand - Petty Cash	245.00
Total Current Assets	245.00

Total Current Assets	75,111.61
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Other AssetsTransfers

1610 Due To / From General Fund	(14,357.88)
Total Transfers	(14,357.88)

Total Other Assets	(14,357.88)
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TOTAL ASSETS	60,753.73
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2002 DF Escrow Pending Acct	56,000.52
Total Current Liabilities	56,000.52

Total Current Liabilities	56,000.52
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Long Term Liabilities

TOTAL LIABILITIES	56,000.52
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Equity

2700 Retained Earnings	(11,864.70)
2730 Fund Balance-Restricted	28,601.02
Net Income	(11,983.11)

Total Equity	4,753.21
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2-10-2021

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

50 -Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY

60,753.73

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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

50 -Drug Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Drug Fund Donations						
50-3101 Donation (in lieu of fine)	0	0.00	1,000.00	0.00	1,000.00	0.00
TOTAL Drug Fund Donations	0	0.00	1,000.00	0.00	1,000.00	0.00
Drug Fines/Fees						
50-3200 Drug Fines	10,000	721.00	3,774.76	0.00	6,225.24	37.75
50-3222 Impound Storage Fees	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Drug Fines/Fees	15,000	721.00	3,774.76	0.00	11,225.24	25.17
Other Drug Revenue						
50-3501 Interest Income	60	1.50	14.13	0.00	45.87	23.55
50-3507 Seizure/Forfeit/Auction	4,980	0.00	0.00	0.00	4,980.00	0.00
TOTAL Other Drug Revenue	5,040	1.50	14.13	0.00	5,025.87	0.28
Transfers						
TOTAL REVENUE	20,040	722.50	4,788.89	0.00	15,251.11	23.90

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

50 -Drug Fund
DEPARTMENT - Drug

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Other Expenses</u>						
50-451-2312 Minor Equipment-Drug	20,000	0.00	0.00	0.00	20,000.00	0.00
50-451-2320 Bank Service Charge	40	40.00	40.00	0.00	0.00	100.00
50-451-2712 Other Drug Related Expenses	0	16,732.00	16,732.00	0.00	16,732.00	0.00
TOTAL Other Expenses	20,040	16,772.00	16,772.00	0.00	3,268.00	83.69
TOTAL Drug	20,040	16,772.00	16,772.00	0.00	3,268.00	83.69
TOTAL EXPENDITURES	20,040	16,772.00	16,772.00	0.00	3,268.00	83.69
REVENUE OVER/ (UNDER) EXPENDITURES	0	(16,049.50) (	11,983.11)	0.00	11,983.11	0.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

60 -Stormwater Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Stormwater Fund - Farmers Bk	122,697.99
Total Checking/Savings	122,697.99

Current Assets

1200 Accounts Receivable	21,542.52
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	10,831.50
Total Current Assets	32,611.19

Total Current Assets	155,309.18
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Other AssetsTransfers

1610 Due To / From General Fund	(9,306.67)
1620 Due To / From Sewer Fund	36,493.01
1630 Due To / From Street Fund	(47.00)
Total Transfers	27,139.34

Total Other Assets	27,139.34
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TOTAL ASSETS	182,448.52
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2101 Accrued Wages Payable	1,487.31
2108 Accrued SS & Medicare	113.78
Total Current Liabilities	1,601.09

Total Current Liabilities	1,601.09
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Long Term Liabilities

TOTAL LIABILITIES	1,601.09
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2-10-2021

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2021

60 -Stormwater Fund

BALANCE

Equity

2700 Retained Earnings	141,986.45
Net Income	38,860.98

Total Equity	180,847.43
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TOTAL LIABILITIES & EQUITY	182,448.52
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

60 -Stormwater Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Stormwater Revenue</u>						
60-3000 Stormwater Fees	155,000	13,135.58	91,398.05	0.00	63,601.95	58.97
TOTAL Stormwater Revenue	155,000	13,135.58	91,398.05	0.00	63,601.95	58.97
<u>Other Revenue</u>						
60-3400 Stormwater Permits/Fees	2,500	100.00	3,100.00	0.00 (	600.00)	124.00
60-3501 Interest Income	180	10.29	92.69	0.00	87.31	51.49
60-3504 Miscellaneous Income	500	0.00	0.00	0.00	500.00	0.00
TOTAL Other Revenue	3,180	110.29	3,192.69	0.00 (	12.69)	100.40
<u>Transfers</u>						
TOTAL REVENUE	158,180	13,245.87	94,590.74	0.00	63,589.26	59.80

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2021

60 -Stormwater Fund
DEPARTMENT - Stormwater Fund

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
60-461-1100 Salaries - Stormwater	43,966	3,167.32	23,963.45	0.00	20,002.55	54.50
60-461-1101 Overtime-Stormwater	500	0.00	0.00	0.00	500.00	0.00
TOTAL Salaries	44,466	3,167.32	23,963.45	0.00	20,502.55	53.89
Other Personnel Costs						
60-461-1200 SS & Medicare	3,363	241.88	1,830.28	0.00	1,532.72	54.42
60-461-1300 Employee Health Insurance	7,824	651.62	4,385.34	0.00	3,438.66	56.05
60-461-1400 Retirement	138	9.21	64.58	0.00	73.42	46.80
60-461-1500 Unemployment Ins.	42	0.00	4.77	0.00	37.23	11.36
TOTAL Other Personnel Costs	11,367	902.71	6,284.97	0.00	5,082.03	55.29
Other Expenses						
60-461-2000 Other Medical Expense	0	0.00	85.00	0.00	85.00	0.00
60-461-2002 Education & Training	1,800	0.00	0.00	0.00	1,800.00	0.00
60-461-2014 Work Comp Insurance	1,674	0.00	1,138.12	0.00	535.88	67.99
60-461-2016 Liability & Property Ins.	0	0.00	3,010.00	0.00	3,010.00	0.00
60-461-2102 Telephone/Internet	550	0.00	298.26	0.00	251.74	54.23
60-461-2104 Gas & Oil	500	12.47	112.77	0.00	387.23	22.55
60-461-2106 Publicity, Subscriptions	4,200	4,460.00	4,512.50	0.00	312.50	107.44
60-461-2202 Vehicle Repair&Maintenance	500	0.00	0.00	0.00	500.00	0.00
60-461-2210 Contractual Services	6,700	136.36	5,773.42	0.00	926.58	86.17
60-461-2212 Contractual-ORM	30,000	2,610.00	9,698.75	0.00	20,301.25	32.33
60-461-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
60-461-2312 Minor Equipment	0	0.00	242.54	0.00	242.54	0.00
60-461-2324 Clothing & Uniforms	500	0.00	0.00	0.00	500.00	0.00
60-461-4016 Accounting & Auditing	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-4028 Stream Watch/Cleanup-Promo	500	0.00	0.00	0.00	500.00	0.00
60-461-6000 System Imp's/Repair	50,000	137.48	609.98	0.00	49,390.02	1.22
60-461-7000 Reserve	2,923	0.00	0.00	0.00	2,923.00	0.00
TOTAL Other Expenses	102,347	7,356.31	25,481.34	0.00	76,865.66	24.90
TOTAL Stormwater Fund	158,180	11,426.34	55,729.76	0.00	102,450.24	35.23
TOTAL EXPENDITURES	158,180	11,426.34	55,729.76	0.00	102,450.24	35.23
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,819.53	38,860.98	0.00	38,860.98	0.00

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 21-752

AN ORDINANCE TO REZONE THE REYNOLDS FARM DEVELOPMENT LOCATED AT 1228 LOUISVILLE HIGHWAY.

WHEREAS, it is in the City of Millersville's best interest to rezone these parcels to allow for the highest and best use; and

WHEREAS, the original parcels were zoned as Rural Residential (RR)

WHEREAS, the current zoning district of RR is not suitable for a multi-family home and retail development, and;

WHEREAS, the Planning Commission voted by majority to recommend the rezoning of these parcels at their meeting on December 8, 2020.

NOW THEREFORE, BE IT ORDAINED by the Millersville Board of Commissioners that;

Certain property within the City of Millersville, Tennessee located at 1228 Louisville Highway, specifically identified as Sumner County Map 121, Parcel 061.03, is hereby rezoned from Rural Residential (RR) to General Commercial (GC) in the front of the parcel, and Multi-Family Residential (MFR) in the rear of the parcel. Legal Description hereto attached as part of this Ordinance.

THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Bruce Oldham, City Attorney



Arnold Consulting Engineering Services, Inc.

P.O. Box 1338
Bowling Green, KY 42101

1136 South Park Drive, Suite 201
Bowling Green, KY 42103

Phone (270)780-9445
Fax (270)780-9873

Legal Description

Note: The following legal description is exclusively for the purpose of depicting the portion of the property listed below to be rezoned. The boundary for the legal description below is based on a partial boundary survey completed by ACES, Jordan Begley, RLS 3212, on August 6, 2020. No monuments have been set for the property corners, thus the description below is not certified to meet the minimum standards for Boundary Survey Descriptions as set forth by the Rules of Tennessee State of Board Examiners for Land Surveyors, Chapter 0820-03 – Standards of Practice and as such, said description is to be used for the purpose of rezoning only and not for the purpose of transferring title.

A certain tract of land lying in Sumner County, Tennessee, being located in the city of Millersville; being a portion of the property previously recorded in Deed Book 5111 Page 365; the point of beginning being located in the west right of way line of US Highway 31W ~ Louisville Highway approximately 460' in a northeasterly direction from the centerline of Slaters Creek Road, and the tract being more particularly described as follows:

The basis of the bearings for this legal description is grid north as established by Tennessee State Plane Coordinates, Single Zone 4100. All iron pins set are ½"x18" iron pins with 1" yellow plastic cap stamped "J. Begley RLS 3212".

Beginning at a ½" iron pin with 1" illegible plastic cap found in the north right of way line of US Highway 31W ~ Louisville Highway (100' r/w assumed), being a common corner to ANA Prop, LLC. (Deed Book 4765 Page 682), and being the southeastern most corner of the parent tract.

Thence, leaving the right of way of US Highway 31W ~ Louisville Highway and with the line of ANA Prop, LLC. the following three calls: N 56°12'36" W a distance of 113.16' to a ½" iron pin with 1" plastic cap stamped "Cole RLS 924" found;

Thence, S 33°50'42" W a distance of 138.31' to a ½" iron pin with 1" illegible plastic cap found;

Thence, S 77°46'57" W a distance of 74.22' to a ½" iron pin with 1" plastic cap stamped "Cole RLS 924" found, being a common corner to the Lot shown in the Ardee Industrial Park Subdivision as recorded in Plat Book 11 Page 33, Andrew Sowell (Deed Book 1033 Page 681);

Thence, leaving the line of ANA Prop, LLC. and with the line of Sowell the following two calls: N 51°57'30" W a distance of 332.99' to a ½" iron pin found;

Thence, S 41°26'08" W a distance of 6.33' to a ½" iron pin with 1" plastic cap stamped "Cole RLS 924" found, being a common corner to Lot 1 of Section 1 of the Ardee Industrial Park Subdivision recorded in Plat Book 25 Page 310, Allison Eric et ux Karn (Deed Book 3606 Page 845);

Thence, leaving the line of Sowell and with the line of Lot 1 N 53°32'29" W a distance of 489.86' to a ½" iron pin with 1" illegible plastic cap found in the east right of way line of Slaters Creek Road (50' r/w per Plat Book 22 Page 247);

Thence, leaving the line of Lot 1 and with the right of way of Slaters Creek Road the following three calls: N 09°59'07" E a distance of 108.33' to a point (not set);

Thence, with a curve turning to the right with an arc length of 117.18', with a radius of 313.03', with a chord bearing of N 20°42'34" E, with a chord length of 116.50' to a point (not set);

Thence, with a reverse curve turning to the left with an arc length of 60.59', with a radius of 231.15', with a chord bearing of N 27°55'59" E, with a chord length of 60.42' to a ½" iron pin with 1" plastic cap stamped "Cole RLS 924" found, being a common corner to Lot 1 of the Reynolds Estates Subdivision recorded in Plat Book 5 Page 4, Stephanie & Daniel Swift (Deed Book 4412 Page 790);

Thence, leaving the right of way of Slaters Creek Road and with the line of Lot 1 N 53°49'53" E a distance of 280.36' to a 1" iron pipe found;

Thence, leaving the line of Lot 1 and bisecting the lands of the parent tract the following three calls: N 19°21'36" E a distance of 196.08' to a point (not set);

Thence, N 17°51'35" E a distance of 258.52' to a point (not set);

Thence, N 33°28'48" E a distance of 507.89' to a point (not set) in the line of the Sumner County Board of Education (Deed Book 156 Page 588);

Thence, with the line of the Sumner County Board of Education the following two calls: S 15°55'24" E a distance of 206.10' to a point (not set);

Thence, S 18°01'24" E a distance of 312.33' to a point (not set), being a common corner to the City of Millersville (Deed Book 730 Page 763);

Thence, leaving the line of the Sumner County Board of Education and with the line of the City of Millersville the following two calls: S 23°17'05" E a distance of 190.04' to a point (not set);

Thence, S 44°02'18" E a distance of 529.69' to a 4" concrete r/w monument found in the northwest right of way line of US Highway 31W ~ Louisville Highway;

Thence, leaving the line of the City of Millersville and with the right of way of US Highway 31W ~ Louisville Highway S 33°29'14" W a distance of 530.31' to a ½" iron pin with 1" plastic cap stamped "Cole RLS 924" found;

Thence, with a curve turning to the left with an arc length of 260.44', with a radius of 7555.05', with a chord bearing of S 32°14'42" W, with a chord length of 260.43' to the point of **Beginning**, containing 1,161,933 +/- square feet (26.67 acres) as surveyed by Arnold Consulting Engineering Services, Inc., Jordan Begley RLS 3212, on August 6, 2020.

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 21-753

AN ORDINANCE TO REZONE THE CREEKSIDE PLAZA DEVELOPMENT.

WHEREAS, it is in the City of Millersville's best interest to rezone these parcels to allow for the highest and best use; and

WHEREAS, the original parcels were zoned as Heavy Commercial (HC); and

WHEREAS, the current zoning district of HC is not suitable for multi-family home development; and

WHEREAS, the Planning Commission voted by majority to recommend the rezoning of these parcels at their meeting on December 8, 2020; and

WHEREAS, the property is shown as Parcels 170.00, 171.00, and part of 143.01 on Sumner County Map 118, and includes the old 50' dedicated right-of-way shown on the final plat of Henson properties subdivision of Record in Deed Book 18, Page 261, Register's Office Sumner County, Tennessee.

NOW THEREFORE, BE IT ORDAINED by the Millersville Board of Commissioners that;

Certain property within the City of Millersville, Tennessee, specifically identified as Sumner County Map 118, Parcels 170.00, 171.00, and Part of 143.01, respectfully, are hereby rezoned from Heavy Commercial (HC) to Multi-Family Residential (MFR). Legal Description hereto attached as part of this Ordinance.

THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Bruce Oldham, City Attorney

LEGAL DESCRIPTION for Rezoning Bill

Creekside Plaza

Creekside Plaza is located generally, between U.S. Hwy 31 West (Louisville Highway) and Rader Road at Atlas Powder Road. The property is shown as Parcels 170.00, 171.00, and part of 143.01 on Sumner County Property Map 118, and includes the old 50' dedicated right-of-way shown on the Final Plat of Henson Properties Subdivision of record in Deed Book 18, Page 261, Register's Office Sumner County, Tennessee, and being more particularly described as follows:

BEGINNING AT AN EXISTING IRON ROD ON THE SOUTHEASTERN RIGHT-OF-WAY LINE OF U.S. HWY 31 WEST (LOUISVILLE HIGHWAY) IN THE NORTHWEST CORNER OF THE CREEKSIDE PLAZA PROPERTY, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF THE SAM'S BLACKTOP PAVING PROPERTY OF RECORD IN RECORD BOOK 2484, PAGE 427, REGISTER'S OFFICE SUMNER COUNTY, TENNESSEE;

THENCE, RUNS WITH THE SOUTHWEST BOUNDARY OF SAID SAM'S BLACKTOP PAVING PROPERTY SOUTH 39 DEGREES 18 MINUTES 25 SECONDS EAST 255.90 FEET TO AN OLD IRON ROD IN THE NORTHWESTERN RIGHT-OF-WAY LINE OF RADER ROAD;

THENCE, LEAVING SAM'S BLACKTOP PAVING BOUNDARY AND RUNNING ALONG THE NORTHWESTERN RIGHT-OF-WAY LINE OF RADER ROAD AS FOLLOWS:

SOUTH 51 DEGREES 35 MINUTES 22 SECONDS WEST 159.55 FEET TO AN OLD IRON ROD;

THENCE, SOUTH 51 DEGREES 25 MINUTES 21 SECONDS WEST 142.86 FEET TO AN OLD IRON ROD;

THENCE, RUNS SOUTH 52 DEGREES 00 MINUTES 42 SECONDS WEST 50.47 FEET TO AN EXISTING OLD IRON ROD;

THENCE, CONTINUING WITH SAID RIGHT-OF-WAY LINE SOUTH 50 DEGREES 28 MINUTES 58 SECONDS WEST 209.44 FEET TO AN IRON ROD (NEW) IN THE NORTHEASTERN RIGHT-OF-WAY LINE OF ATLAS POWDER ROAD, ALSO SHOWN AS THE BOUNDARY OF ORICA USA, INC. PROPERTY OF RECORD IN RECORD BOOK 824, PAGE 645, REGISTER'S OFFICE SUMNER COUNTY, TENNESSEE;

THENCE, ALONG SAID ORICA USA NORTHEASTERN BOUNDARY AND THE RIGHT-OF-WAY LINE OF ATLAS POWDER ROAD NORTH 40 DEGREES 05 MINUTES 01 SECONDS WEST 189.97 FEET TO AN IRON ROD (NEW) IN THE SOUTHEASTERN RIGHT-OF-WAY LINE OF U.S. HWY 31 WEST (LOUISVILLE HIGHWAY);

THENCE, LEAVING SAID ORICA USA TRACT AND RUNNING ALONG THE SAID RIGHT-OF-WAY LINE OF U.S. HWY 31 WEST (LOUISVILLE HIGHWAY) NORTH 45 DEGREES 06 MINUTES 36 SECONDS EAST 212.60 FEET TO AN EXISTING OLD IRON ROD;

THENCE, CONTINUING WITH SAID HIGHWAY RIGHT-OF-WAY NORTH 44 DEGREES 08 MINUTES 31 SECONDS EAST 50.30 FEET TO AN OLD IRON ROD;

THENCE, CONTINUING WITH SAID HIGHWAY RIGHT-OF-WAY NORTH 44 DEGREES 08 MINUTES 22 SECONDS EAST 144.29 FEET TO AN EXISTING OLD IRON ROD;

THENCE, CONTINUING WITH SAID HIGHWAY RIGHT-OF-WAY NORTH 44 DEGREES 08 MINUTES 48 SECONDS EAST 160.99 FEET TO THE POINT OF BEGINNING.

CONTAINING 124,389 SQUARE FEET OR 2.86 ACRES.

THE ABOVE METES AND BOUNDS LEGAL DESCRIPTION DESCRIBES THE 2.86 ACRES REQUESTED TO BE REZONED TO ENABLE CONSTRUCTION OF 60 APARTMENT HOMES ON THIS PROPERTY.

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 21-754

AN ORDINANCE TO REZONE LOTS 101, 102 AND 201 OF THE CADWALLADER PROPERTY LOCATED AT 7717 AND 7725 RUBY LANE.

WHEREAS, it is in the City of Millersville's best interest to rezone these parcels to allow for the highest and best use; and

WHEREAS, the original parcels were zoned as Rural Residential (RR)

WHEREAS, with the current zoning district of RR and considering the proposed subdivided parcels' dimensions, the parcels cannot reasonably be subdivided; and

WHEREAS, the Planning Commission voted by majority to recommend the rezoning of these parcels at their meeting on December 8, 2020.

NOW THEREFORE, BE IT ORDAINED by the Millersville Board of Commissioners that;

Certain property within the City of Millersville, Tennessee located at 7717 and 7725 Ruby Lane, identified as Lot 101 and 102 of Cadwallader Subdivision, Sumner County Map 118, being a portion of Parcels 5.00 and 5.02, and Lot 201 of Cadwallader Subdivision located in Robertson County but mapped as being a part of Parcel 5.0 on Sumner County Map 118, are hereby rezoned from Rural Residential (RR) to Suburban Residential 2 (SR-2). Legal Description hereto attached as part of this Ordinance.

THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Bruce Oldham, City Attorney

LEGAL DESCRIPTIONS for Rezoning Bill
Lots 101, 102, and 201 – Cadwallader Subdivision

Lots 101 and 102 of Cadwallader Subdivision, being a portion of Parcels 5.00 and 5.02 on Sumner County Property Map 118, owned by Albert C. Cadwallader and Rosa Lee Cadwallader, of record in Deed Book 278, Page 416, Register's Office Sumner County, Tennessee (Parcel 5.00); Eugene Cadwallader and Pamela Sue Cadwallader, of record in Deed Book 517, Page 803, Registers Office Sumner County, Tennessee (Parcel 5.02), and being more particularly described as follows:

BEGINNING AT AN EXISTING OLD IRON ROD IN THE NORTHEAST CORNER OF THE TIMOTHY S. DODSON PROEPRTY, OF RECORD IN RECORDING BOOK 2156, PAGE 316, REGISTERS OFFICE SUMNER COUNTY, TENNESSEE, AND BEING THE NORTHWEST CORNER OF PROPOSED LOT 101 OF THE CADWALLADER PROPERTY, SAID POINT ALSO BEING LOCATED IN THE SOUTHERN RIGHT-OF-WAY LINE OF RUBY LANE;

THENCE, ALONG SAID SOUTH RIGHT-OF-WAY LINE OF RUBY LANE AND ALONG THE FRONT LINE OF LOTS 101 SOUTH 36 DEGREES 40 MINUTES 39 SECONDS EAST 116.53 FEET TO A POINT IN THE COMMON FRONT CORNER OF PROPOSED LOTS 101 AND 102;

THENCE, CONTINUING ALONG SAID RUBY LAND RIGHT-OF-WAY SOUTH 36 DEGREES 40 MINUTES 39 SECONDS EAST 66.72 FEET TO A POINT IN THE EASTERN LINE OF THE CADWALLADER PROPERTY AND BEING THE WESTERN BOUNDARY OF THE GORDEN M. WORRELL PROPERTY BEING LOT 3 OF OAK FOREST ESTATES SECTION 2 OF RECORD IN PLAT BOOK 9, PAGE 162, REGISTERS OFFICE SUMNER COUNTY, TENNESSEE;

THENCE, CONTINUING WITH WORRELL'S WEST LINE AND THE EAST LINE OF PROPOSED LOT 102 SOUTH 7 DEGREES 49 MINUTES 21 SECONDS WEST 202.74 FEET TO A POINT IN THE NORTHEAST CORNER OF PROPOSED LOT 103, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF PROPOSED LOT 102;

THENCE, ALONG THE FRONT LINE OF LOT 103 NORTH 58 DEGREES 38 MINUTES 45 SECONDS WEST 96.51 FEET TO AN IRON ROD (NEW) BEING IN THE NORTHWEST CORNER OF PROPOSED LOT 103 AND THE NORTHEAST CORNER OF PROPOSED LOT 104;

THENCE, ALONG THE FRONT LINE OF LOT 104 NORTH 58 DEGREES 38 MINUTES 45 SECONDS WEST 108.86 FEET, PASSING THE COMMON REAR CORNER OF PROPOSED LOTS 101 AND 102 AT 35.33 FEET TO AN IRON ROD (NEW) SET IN THE EAST BOUNDARY OF THE SAID DODSON TRACT, SAID CORNER BEING THE NORTHWEST CORNER OF PROPOSED LOT 104 AND THE SOUTHWEST CORNER OF PROPOSED LOT 101;

THENCE, RUNNING ALONG SAID DODSON'S EAST LINE NORTH 27 DEGREES 59 MINUTES 03 SECONDS EAST 173.65 FEET TO THE POINT OF BEGINNING.

PROPOSED LOTS 101 AND 102 TOGETHER CONTAINING A TOTAL AREA OF 25,141 SQUARE FEET OR 0.577 ACRE.

Lot 201 of Cadwallader Subdivision, being located in Robertson County, Tennessee, but mapped as being part of Parcel 5.00 on Sumner County Property Map 118, and being more particularly described as follows:

BEGINNING AT A POINT IN THE NORTHERN RIGHT-OF-WAY LINE OF RUBY LANE SAID POINT BEING THE SOUTHEAST CORNER OF THE LOUISVILLE PROPERTIES, LLC TRACT OF RECORD IN DEED BOOK 1840, PAGE 222, REGISTERS OFFICE ROBERTSON COUNTY, TENNESSEE, AND BEING THE SOUTHWEST CORNER OF PROPOSED LOT 201;

THENCE, RUNS ALONG THE EAST LINE OF SAID LOUISVILLE PROPERTY NORTH 26 DEGREES 30 MINUTES 04 SECONDS EAST 57.13 FEET TO AN EXISTING CORNER FENCE POST, SAID POINT BEING IN THE SOUTHWEST CORNER OF THE FRANK WILLIAM PEGRAM PROPERTY OF RECORD IN RECORD BOOK 1664, PAGE 381, REGISTERS OFFICE ROBERTSON COUNTY, TENNESSEE;

THENCE, RUNNING ALONG SAID PEGRAM'S SOUTHERN LINE SOUTH 66 DEGREES 33 MINUTES 04 SECONDS EAST 87.39 FEET TO AN EXISTING CORNER FENCE POST;

THENCE, CONTINUING WITH PEGRAM'S LINE SOUTH 05 DEGREES 39 MINUTES 20 SECONDS WEST 145.12 FEET TO A POINT IN THE NORTHERN RIGHT-OF-WAY LINE OF RUBY LANE;

THENCE, LEAVING PEGRAM AND FOLLOWING THE NORTHERN RIGHT-OF-WAY LINE OF RUBY LAND NORTH 36 DEGREES 40 MINUTES 39 SECONDS WEST 127.66 FEET TO A POINT;

THENCE, CONTINUING WITH SAID RIGHT-OF-WAY LINE NORTH 30 DEGREES 28 MINUTES 27 SECONDS WEST 29.79 FEET TO THE POINT OF BEGINNING.

PROPOSED LOT 201 CONTAINING 10,211 SQUARE FEET OR 0.234 ACRE.

THE TOTAL AREA OF PROPERTY IN THIS REZONING REQUEST, WHICH INCLUDES PROPOSED LOTS 101 AND 102 (ABOVE) AND PROPOSED LOT 201, IS 35,352 SQUARE FEET OR 0.811 ACRE.



CITY OF MILLERSVILLE
1246 LOUISVILLE HIGHWAY
MILLERSVILLE, TENNESSEE 37072
Telephone 615-859-0880

February 4th, 2021

Cindy Bruno, Affiliate Broker
Assist 2 Sell Real Estate
PO Box 1391
Gallatin, TN 37066

RE: Payment for Bond Release on Cimarron Trace

Dear Ms. Bruno,

The City of Millersville has agreed to receive a one-time payment from the developer (MR Stokes) of Cimarron Trace for the outstanding items listed on a letter to the city from OHM Advisors dated October 20, 2020. This one-time payment will be in the amount of \$15,000 which will be used to address these problems with the Cimarron Trace subdivision.

Once this check has been received by the City of Millersville an additional letter will be provided to the Farmers Bank requesting a release of the letter of credit

If you have any additional questions, please feel free to contact me.

Sincerely,

J. Steven Collie
City Manager
City of Millersville

Job Description

Job Title: Administrative Assistant to the Chief of Police

FLSA Classification: Non- Exempt

Job Summary/Objective:

The Administrative Assistant to the Chief of Police will lead, oversee, and direct the administrative function and is responsible for the City of Millersville Police Department administrative function. The primary purpose of an administrative assistant is to manage the day-to-day administrative duties of the Millersville Police Department; ensuring command staff can concentrate on the bigger picture, drive innovation, or keep the Police Department focused on policing and moving in the right direction. This position reports directly to the Chief of Police.

Essential Duties/Responsibilities:

- Collaborates with all management staff to identify and deliver the required administrative support operations for the organization.
- Drafts and distributes statistical reports, analyses, and exhibits to command staff, city manager, and city government officials.
- Implements purchase orders and associated paperwork
- Understands Police Department Budget and chart of accounts
- Coordinates closely with City Hall Front office, clerks and City Recorder
- Develops, evaluates, and maintains records as needed.
- Maintains the organizations administrative policies and procedures manual.
- Collaborates with command staff to draft and implement an annual administrative budget.
- Serve as the evidence custodian for the Millersville Police Department.
- Assist the General Departmental Instructor in maintaining and updating training records.
- Performs other related duties as assigned and can include the following but not limited to:
 - a. Generate reports
 - b. Prepare presentations
 - c. Manage paperwork and filing
 - d. Order supplies and schedule office equipment maintenance
 - e. Manage calendars
 - f. Schedule meetings
 - g. Handle travel arrangements
 - h. Answer phones and screen/direct calls
 - i. Conduct research
 - j. Review, organize, and answer emails
 - k. Maintain contact lists
 - l. Distribute memos
 - m. Manage expense reports
 - n. Assist with time sheets
 - o. Oversee the tow lot and vehicle seizures

Competencies/Required Skills/Abilities:

- Thorough understanding of, or ability to quickly learn, the office equipment, recordkeeping systems, management information systems, and related protocols used in the organization.
- Excellent verbal and written communication skills.
- Professional and tactful interpersonal skills with the ability to interact with a variety of personalities.
- Excellent organizational skills and attention to detail.
- Excellent time management skills with proven ability to meet deadlines.
- Extremely proficient with Microsoft Office Suite or related software to include Excel

Education and Experience:

- Must be a current POST commissioned officer
- High School Graduate or equivalent
- Two years of experience in administration including one year of Police work required.

Physical Requirements:

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds at times.

Signatures

This job description has been approved by:

Manager _____

Date _____

HR _____

Date _____

Employee signature below indicates the employee's understanding of the requirements, essential functions and duties of the position.

Employee _____

Date _____