

**Millersville Board of Commissioners  
Regular Meeting Minutes**

**Tuesday, December 15, 2020 at 5:30 P.M.  
Millersville Community Center, 1181 Louisville Highway**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville Community Center on Tuesday, December 15, 2020 with the following board members present: Tim Lassiter, Mayor; Commissioners: David Gregory, Tommy Long and Cristina Templet. Also, present: City Manager Steve Collie, City Recorder Holly Murphy; Amy Hutchison, Recorder Pro Tem; Absent: Keith Bell, Vice Mayor.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Commissioner Long gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Tim Lassiter.

3. Approve the minutes from the November 17, 2020 Regular Commission Meeting.

**Commissioner Gregory moved to approve the minutes from the November 17, 2020 Regular Commission Meeting, seconded by Commissioner Long. (Vote 4 yea – 0 nay.) Motion carried.**

4. Approve the minutes from the November 24, 2020 Special Commission Meeting.

**Commissioner Gregory moved to approve the minutes from the November 24, 2020 Special Commission Meeting, seconded by Commissioner Long. (Vote 4 yea – 0 nay.) Motion carried.**

5. Approve the November 2020 Financial Report.

**Commissioner Long moved to approve the November 2020 Financial Report, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.) Motion carried.**

6. Appointments to Planning Commission and Board of Zoning Appeals.

Mayor Lassiter advised that Larry Petty was the appointee for the Planning Commission and Commissioner Tommy Long would be the appointee for the Board of Zoning and Appeals.

**With no further discussion, Mayor Lassiter called for a motion for each appointee, Commissioner Gregory made a motion to appoint Larry Petty to the Planning Commission, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.) Motion carried.**

**Commissioner Gregory made a motion to appoint Commissioner Long to the Board of Zoning and Appeals, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.) Motion carried.**

7. **Public Hearing** on Ordinance 20-750, Municipal Floodplain Zoning Ordinance (Update to FEMA Floodplain Maps).

a. Open Public Hearing for comments on Ordinance 20-750.

There were no comments.

b. Close Public Hearing on Ordinance 20-750.

Mayor Lassiter closed Public Hearing on Ordinance 20-750.

8. **Second Reading on Ordinance 20-750, Municipal Floodplain Zoning Ordinance** (Update to FEMA Floodplain Maps).

**Commissioner Gregory made a motion to approve Ordinance 20-750 Municipal Floodplain Zoning Ordinance on second reading, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.). Motion carried. Ordinance 20-750 passed second and final reading.**

9. **First Reading on Ordinance 20-751, to abandon City-owned Right of Way on Creekside Development.**

**Commissioner Long made a motion to approve Ordinance 20-751 on first reading, seconded by Commissioner Gregory.**

Discussion was held stating that the right of way was put into place prior to Atlas Powder Road being created, therefore there is no longer a need for this right of way due to the proximity of the two locations. Winston Templet is the owner of Creekside Plaza. Mayor Lassiter advised the Commission that he does subcontracting work for Winston Templet.

**With no further discussion, Mayor Lassiter called for a vote. (Vote 3 yea – 1 abstention, with Commissioner Templet abstaining.). Motion carried. Ordinance 20-751 passed first reading.**

10. **Approve Resolution 20-R-26 to Sell or Dispose of Surplus or Seized Vehicles.**

**Commissioner Gregory made a motion to approve Resolution 20-R-26 to sell or dispose of seized vehicles, seconded by Commissioner Templet.**

Commissioner Gregory asked if this included everything in the lot to which Mr. Collie advised that it is about half of what is in the lot and does not include the military vehicles. Once the proper paperwork is in place the remainder of the vehicles will be sold.

**With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 0 nay.). Motion carried.**

11. **Award Furniture Bid for New City Hall Building – Phase one of three, and allow City Manager to sign the contract.**

**Commissioner Gregory made a motion to award the furniture bid for new City Hall building – Phase one of three and allow City Manger to sign the contract, seconded by Commissioner Templet. (Vote 4 yea – 0 nay.). Motion carried.**

12. **Award the Bid for Audio Visual for New City Hall Building and allow City Manager to sign the contract.**

**Commissioner Long made a motion to award the bid for audio visual for new City Hall building and allow City Manager to sign the contract, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.). Motion carried.**

13. **Approve the Information Technology Plan and Services Agreement and allow City Manager to sign the agreement.**

**Commissioner Long made a motion to approve the information technology plan and services agreement and allow City Manager to sign the agreement, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.). Motion carried.**

14. **Approve Naming of Conference Rooms in City Hall and for the Flag and Memoriam Plaques.**

**Commissioner Gregory made a motion to approve naming of conference rooms in City Hall and for the flag and memoriam plaques, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried.**

15. Citizen comments. (Limited to 3 minutes per speaker).

Deborah Chadwick, 2253 Gideon Rd. – stated that the audio for tonight’s meeting is the best it has ever been.

Alisa Huling, 1335 Langbrae Dr. – asked for a stormwater update for Langbrae Drive. Mayor Lassiter advised that road will need some drainage issue corrections when the funds become available. Ms. Huling also advised that there are some busted culverts on this road and that a 26-acre parcel is about to be logged.

Larry Petty, 105 Echo Ln. – asked if the City planned to keep the Deuce-and-a-Half military vehicle because it could be an asset to the City to which Mr. Collie stated that the City would be keeping that vehicle because it could be utilized in water rescues.

16. Commissioner comments.

Commissioner Gregory stated that enjoyed working with the former commissioners and he looks forward to working with the new Board. He also wished everyone a Merry Christmas and a Happy New Year

Commissioner Long asked that a discussion be put on the next Work Session regarding putting “In God We Trust” on all police vehicles.

Commissioner Templet stated that she is looking forward to working with the Commission and hopes that everyone has a safe holiday and Happy New Year.

Mayor Lassiter addressed the crisis that the Police Department has had over the past year and that we have tremendous leadership in the department. He then awarded Chief Mark Palmer and Assistant Chief Dustin Carr a plaque from the Mayor and Board of Commissioners thanking them for their outstanding service during the protest. Reserve Officer Glen Alred was also awarded a plaque from the Mayor and Board of Commissioners thanking him and stating that he went above and beyond his required service during the protest.

17. City Manager comments.

Mr. Collie stated that the new tentative move in date to the new City Hall is February 1<sup>st</sup>. Progress is being made every day. He advised that the paving projects are underway within the City. He also informed the Commission that Public Works is now fully staffed and all of the CDL requirements are close to being met; the Police Department is also filling empty positions. He stated that the Christmas parade was a lot of fun and a great success with 40 entries. At that time, he also announced the winners of the Best Dressed Floats: 1<sup>st</sup> place - Shriners Clown Bus, 2<sup>nd</sup> place – Classic Car Club and 3<sup>rd</sup> place – Horseback Riders. He advised that the next Work Session has been rescheduled to January 11<sup>th</sup> due to the holiday. Finally, he wished everyone a Merry Christmas and a prosperous New Year.

18. Adjournment.

**Commissioner Gregory made a motion to adjourn, seconded by Commissioner Long. (Vote 4 yea– 0 nay.). Motion carried.**

**Meeting adjourned at 6:15 P.M.**

Respectfully submitted,

Amy Hutchison  
Recorder Pro Tem

