

**Millersville Board of Commissioners
Agenda**

**Tuesday, December 15th, 2020 at 5:30 P.M.
at the Millersville Community Center**

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Minutes from the November 17th, 2020 Regular Commission Meeting.
4. Approval of Minutes from the November 24th, 2020 Special Commission Meeting.
5. Approval of the November 2020 Financial Report.
6. Appointments to Planning Commission and Board of Zoning Appeals.
7. **Public Hearing** on Ordinance 20-750, Municipal Floodplain Zoning Ordinance (Update to FEMA Floodplain Maps).
 - a. Open Public Hearing for comments on Ordinance 20-750.
 - b. Close Public Hearing on Ordinance 20-750.
8. **Second Reading on Ordinance 20-750, Municipal Floodplain Zoning Ordinance** (Update to FEMA Floodplain Maps).
9. **First Reading on Ordinance 20-751** to Abandon City-owned Right of Way on Creekside Development.
10. Approve **Resolution 20-R-26** to Sell or Dispose of Surplus or Seized Vehicles.
11. Award Furniture Bid for New City Hall Building-- Phase one of three, and allow City Manager to sign the contract.
12. Award the Bid for Audio Visual for New City Hall Building and allow City Manager to sign the contract.
13. Approve the Information Technology Plan and Services Agreement and allow City Manager to sign the agreement.
14. Approve Naming of Conference Rooms in City Hall and for the Flag and Memoriam Plaques.
15. Citizens Comments
16. Commissioner Comments
17. City Manager Comments
18. Adjournment.

Planning Commission Appointments

December 15th, 2020

Larry Petty - Planning Commission

Commissioner Tommy Long - Board of Zoning Appeals

ORDINANCE NO. 20-750

MUNICIPAL FLOODPLAIN ZONING ORDINANCE

AN ORDINANCE ADOPTED FOR THE PURPOSE OF AMENDING THE CITY OF MILLERSVILLE, TENNESSEE MUNICIPAL ZONING ORDINANCE REGULATING DEVELOPMENT WITHIN THE CORPORATE LIMITS OF MILLERSVILLE, TENNESSEE, TO MINIMIZE DANGER TO LIFE AND PROPERTY DUE TO FLOODING, AND TO MAINTAIN ELIGIBILITY FOR PARTICIPATION IN THE NATIONAL FLOOD INSURANCE PROGRAM.

ARTICLE I. STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES

Section A. Statutory Authorization

The Legislature of the State of Tennessee has in Sections 13-7-201 through 13-7-210, Tennessee Code Annotated delegated the responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the City of Millersville, Tennessee, Mayor and the Millersville Board of Commissioners, do ordain as follows:

Section B. Findings of Fact

1. The City of Millersville, Tennessee, Mayor and its Board of Commissioners wishes to maintain eligibility in the National Flood Insurance Program (NFIP) and in order to do so must meet the NFIP regulations found in Title 44 of the Code of Federal Regulations (CFR), Ch. 1, Section 60.3.
2. Areas of the City of Millersville, Tennessee are subject to periodic inundation which could result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
3. Flood losses are caused by the cumulative effect of obstructions in floodplains, causing increases in flood heights and velocities; by uses in flood hazard areas which are vulnerable to floods; or construction which is inadequately elevated, floodproofed, or otherwise unprotected from flood damages.

Section C. Statement of Purpose

It is the purpose of this Ordinance to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas. This Ordinance is designed to:

1. Restrict or prohibit uses which are vulnerable to flooding or erosion hazards, or which result in damaging increases in erosion, flood heights, or velocities;

2. Require that uses vulnerable to floods, including community facilities, be protected against flood damage at the time of initial construction;
3. Control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of floodwaters;
4. Control filling, grading, dredging and other development which may increase flood damage or erosion;
5. Prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands.

Section D. Objectives

The objectives of this Ordinance are:

1. To protect human life, health, safety and property;
2. To minimize expenditure of public funds for costly flood control projects;
3. To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
4. To minimize prolonged business interruptions;
5. To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodprone areas;
6. To help maintain a stable tax base by providing for the sound use and development of floodprone areas to minimize blight in flood areas;
7. To ensure that potential homebuyers are notified that property is in a floodprone area;
8. To maintain eligibility for participation in the NFIP.

ARTICLE II. DEFINITIONS

Unless specifically defined below, words or phrases used in this Ordinance shall be interpreted as to give them the meaning they have in common usage and to give this Ordinance its most reasonable application given its stated purpose and objectives.

"Accessory Structure" means a subordinate structure to the principal structure on the same lot and, for the purpose of this Ordinance, shall conform to the following:

1. Accessory structures shall only be used for parking of vehicles and storage.
2. Accessory structures shall be designed to have low flood damage potential.
3. Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters.

4. Accessory structures shall be firmly anchored to prevent flotation, collapse, and lateral movement, which otherwise may result in damage to other structures.
5. Utilities and service facilities such as electrical and heating equipment shall be elevated or otherwise protected from intrusion of floodwaters.

"Addition (to an existing building)" means any walled and roofed expansion to the perimeter or height of a building.

"Appeal" means a request for a review of the local enforcement officer's interpretation of any provision of this Ordinance or a request for a variance.

"Area of Shallow Flooding" means a designated AO or AH Zone on a community's Flood Insurance Rate Map (FIRM) with one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate; and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

"Area of Special Flood-related Erosion Hazard" is the land within a community which is most likely to be subject to severe flood-related erosion losses. The area may be designated as Zone E on the Flood Hazard Boundary Map (FHBM). After the detailed evaluation of the special flood-related erosion hazard area in preparation for publication of the FIRM, Zone E may be further refined.

"Area of Special Flood Hazard" see **"Special Flood Hazard Area"**.

"Base Flood" means the flood having a one percent chance of being equaled or exceeded in any given year. This term is also referred to as the 100-year flood or the one (1)-percent annual chance flood.

"Basement" means any portion of a building having its floor subgrade (below ground level) on all sides.

"Building" see **"Structure"**.

"Development" means any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or storage of equipment or materials.

"Elevated Building" means a non-basement building built to have the lowest floor of the lowest enclosed area elevated above the ground level by means of solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwater, pilings, columns, piers, or shear walls adequately anchored so as not to impair the structural integrity of the building during a base flood event.

"Emergency Flood Insurance Program" or **"Emergency Program"** means the program as implemented on an emergency basis in accordance with Section 1336 of the Act. It is intended as a program to provide a first layer amount of insurance on all insurable structures before the effective date of the initial FIRM.

"Erosion" means the process of the gradual wearing away of land masses. This peril is not "per se" covered under the Program.

"Exception" means a waiver from the provisions of this Ordinance which relieves the applicant from the requirements of a rule, regulation, order or other determination made or issued pursuant to this Ordinance.

"Existing Construction" means any structure for which the "start of construction" commenced before the effective date of the initial floodplain management code or ordinance adopted by the community as a basis for that community's participation in the NFIP.

"Existing Manufactured Home Park or Subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, final site grading or the pouring of concrete pads) is completed before the effective date of the first floodplain management code or ordinance adopted by the community as a basis for that community's participation in the NFIP.

"Existing Structures" see **"Existing Construction"**.

"Expansion to an Existing Manufactured Home Park or Subdivision" means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

"Flood" or "Flooding"

(a) A general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters.
2. The unusual and rapid accumulation or runoff of surface waters from any source.
3. Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (a)(2) of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

(b) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a)(1) of this definition.

"Flood Elevation Determination" means a determination by the Federal Emergency Management Agency (FEMA) of the water surface elevations of the base flood, that is, the flood level that has a one percent or greater chance of occurrence in any given year.

"Flood Elevation Study" means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) or flood-related erosion hazards.

"Flood Hazard Boundary Map (FHBM)" means an official map of a community, issued by FEMA, where the boundaries of areas of special flood hazard have been designated as Zone A.

"Flood Insurance Rate Map (FIRM)" means an official map of a community, issued by FEMA, delineating the areas of special flood hazard or the risk premium zones applicable to the community.

"Flood Insurance Study" is the official report provided by FEMA, evaluating flood hazards and containing flood profiles and water surface elevation of the base flood.

"Floodplain" or "Floodprone Area" means any land area susceptible to being inundated by water from any source (see definition of "flooding").

"Floodplain Management" means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

"Flood Protection System" means those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

"Floodproofing" means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities and structures and their contents.

"Flood-related Erosion" means the collapse or subsidence of land along the shore of a lake or other body of water as a result of undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood, or by some similarly unusual and unforeseeable event which results in flooding.

"Flood-related Erosion Area" or "Flood-related Erosion Prone Area" means a land area adjoining the shore of a lake or other body of water, which due to the composition of the shoreline or bank and high water levels or wind-driven currents, is likely to suffer flood-related erosion damage.

"Flood-related Erosion Area Management" means the operation of an overall program of corrective and preventive measures for reducing flood-related erosion damage, including but not limited to emergency preparedness plans, flood-related erosion control works and floodplain management regulations.

"Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

"Freeboard" means a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, blockage of bridge or culvert openings, and the hydrological effect of urbanization of the watershed.

"Functionally Dependent Use" means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship

building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

"Highest Adjacent Grade" means the highest natural elevation of the ground surface, prior to construction, adjacent to the proposed walls of a structure.

"Historic Structure" means any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on the Tennessee inventory of historic places and determined as eligible by states with historic preservation programs which have been approved by the Secretary of the Interior; or
4. Individually listed on the City of Millersville, Tennessee inventory of historic places and determined as eligible by communities with historic preservation programs that have been certified either:
 - a. By the approved Tennessee program as determined by the Secretary of the Interior or
 - b. Directly by the Secretary of the Interior.

"Levee" means a man-made structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding.

"Levee System" means a flood protection system which consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

"Lowest Floor" means the lowest floor of the lowest enclosed area, including a basement. An unfinished or flood resistant enclosure used solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this Ordinance.

"Manufactured Home" means a structure, transportable in one or more sections, which is built on a permanent chassis and designed for use with or without a permanent foundation when attached to the required utilities. The term "Manufactured Home" does not include a "Recreational Vehicle".

"Manufactured Home Park or Subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

"Map" means the Flood Hazard Boundary Map (FHBM) or the Flood Insurance Rate Map (FIRM) for a community issued by FEMA.

"Mean Sea Level" means the average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations within the floodplain. For the purposes of this Ordinance, the term is synonymous with the National Geodetic Vertical Datum (NGVD) of 1929, the North American Vertical Datum (NAVD) of 1988, or other datum, to which Base Flood Elevations shown on a community's Flood Insurance Rate Map are referenced.

"National Geodetic Vertical Datum (NGVD)" means, as corrected in 1929, a vertical control used as a reference for establishing varying elevations within the floodplain.

"New Construction" means any structure for which the "start of construction" commenced on or after the effective date of the initial floodplain management Ordinance and includes any subsequent improvements to such structure.

"New Manufactured Home Park or Subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of this ordinance or the effective date of the initial floodplain management ordinance and includes any subsequent improvements to such structure.

"North American Vertical Datum (NAVD)" means, as corrected in 1988, a vertical control used as a reference for establishing varying elevations within the floodplain.

"100-year Flood" see **"Base Flood"**.

"Person" includes any individual or group of individuals, corporation, partnership, association, or any other entity, including State and local governments and agencies.

"Reasonably Safe from Flooding" means base flood waters will not inundate the land or damage structures to be removed from the Special Flood Hazard Area and that any subsurface waters related to the base flood will not damage existing or proposed structures.

"Recreational Vehicle" means a vehicle which is:

1. Built on a single chassis;
2. 400 square feet or less when measured at the largest horizontal projection;
3. Designed to be self-propelled or permanently towable by a light duty truck;
4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

"Regulatory Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

"Regulatory Flood Protection Elevation" means the "Base Flood Elevation" plus the "Freeboard". In "Special Flood Hazard Areas" where Base Flood Elevations (BFEs) have been determined, this elevation shall be the BFE plus 1 foot. In "Special Flood Hazard Areas" where

no BFE has been established, this elevation shall be at least three (3) feet above the highest adjacent grade.

"Riverine" means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

"Special Flood Hazard Area" is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A on the FHBM. After detailed ratemaking has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE or A99.

"Special Hazard Area" means an area having special flood, mudslide (i.e., mudflow) and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A, AO, A1-30, AE, A99, or AH.

"Start of Construction" includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; and includes the placement of a manufactured home on a foundation. Permanent construction does not include initial land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds, not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

"State Coordinating Agency" the Tennessee Emergency Management Agency, State NFIP Office, as designated by the Governor of the State of Tennessee at the request of FEMA to assist in the implementation of the NFIP for the State.

"Structure" for purposes of this Ordinance, means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

"Substantial Damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty percent (50%) of the market value of the structure before the damage occurred.

"Substantial Improvement" means any reconstruction, rehabilitation, addition, alteration or other improvement of a structure in which the cost equals or exceeds fifty percent (50%) of the market value of the structure before the "start of construction" of the initial improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The market value of the structure should be (1) the appraised value of the structure prior to the start of the initial improvement, or (2) in the case of substantial damage, the value of the structure prior to the damage occurring.

The term does not, however, include either: (1) Any project for improvement of a structure to correct existing violations of State or local health, sanitary, or safety code specifications which have been pre-identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions and not solely triggered by an improvement or repair

project or; (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

"Substantially Improved Existing Manufactured Home Parks or Subdivisions" is where the repair, reconstruction, rehabilitation or improvement of the streets, utilities and pads equals or exceeds fifty percent (50%) of the value of the streets, utilities and pads before the repair, reconstruction or improvement commenced.

"Variance" is a grant of relief from the requirements of this Ordinance.

"Violation" means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certification, or other evidence of compliance required in this Ordinance is presumed to be in violation until such time as that documentation is provided.

"Water Surface Elevation" means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, the North American Vertical Datum (NAVD) of 1988, or other datum, where specified, of floods of various magnitudes and frequencies in the floodplains of riverine areas.

ARTICLE III. GENERAL PROVISIONS

Section A. Application

This Ordinance shall apply to all areas within the incorporated area of the City of Millersville, Tennessee.

Section B. Basis for Establishing the Areas of Special Flood Hazard

The Areas of Special Flood Hazard identified on the City of Millersville, Tennessee, as identified by FEMA, and in and in the Robertson County, Tennessee and Incorporated Areas Flood Insurance Study (FIS) dated February 26, 2021, and the Flood Insurance Rate Map (FIRM), Community Panel Numbers 47147C0395C and 47147C0415C and 47147C0420C, dated April 16, 2008, and the Sumner County, Tennessee and Incorporated Areas Flood Insurance Study (FIS) dated February 26, 2021, and the Flood Insurance Rate Map (FIRM), Community Panel Numbers and 47165C0261G, 47165C0262G dated April 17, 2012 and 47165C0245H, 47165C0263H, 47165C0264H, 47165C0270H, 47165C0376H, 47165C0377H, dated February 26, 2021, along with all supporting technical data, are adopted by reference and declared to be a part of this Ordinance.

Section C. Requirement for Development Permit

A development permit shall be required in conformity with this Ordinance prior to the commencement of any development activities.

Section D. Compliance

No land, structure or use shall hereafter be located, extended, converted or structurally altered without full compliance with the terms of this Ordinance and other applicable regulations.

Section E. Abrogation and Greater Restrictions

This Ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants or deed restrictions. However, where this Ordinance conflicts or overlaps with another regulatory instrument, whichever imposes the more stringent restrictions shall prevail.

Section F. Interpretation

In the interpretation and application of this Ordinance, all provisions shall be: (1) considered as minimum requirements; (2) liberally construed in favor of the governing body and; (3) deemed neither to limit nor repeal any other powers granted under Tennessee statutes.

Section G. Warning and Disclaimer of Liability

The degree of flood protection required by this Ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This Ordinance does not imply that land outside the Areas of Special Flood Hazard or uses permitted within such areas will be free from flooding or flood damages. This Ordinance shall not create liability on the part of the City of MILLERSVILLE, Tennessee or by any officer or employee thereof for any flood damages that result from reliance on this Ordinance or any administrative decision lawfully made hereunder.

Section H. Penalties for Violation

Violation of the provisions of this Ordinance or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance shall constitute a misdemeanor punishable as other misdemeanors as provided by law. Any person who violates this ordinance or fails to comply with any of its requirements shall, upon adjudication therefore, be fined as prescribed by Tennessee statutes, and in addition, shall pay all costs and expenses involved in the case. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent the City of Millersville, Tennessee from taking such other lawful actions to prevent or remedy any violation.

ARTICLE IV. ADMINISTRATION

Section A. Designation of Ordinance Administrator

The City Manager or designee is hereby appointed as the Administrator to implement the provisions of this Ordinance.

Section B. Permit Procedures

Application for a development permit shall be made to the Administrator on forms furnished by the community prior to any development activities. The development permit may include, but is not limited to the following: plans in duplicate drawn to scale and showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, earthen fill placement, storage of materials or equipment, and drainage facilities. Specifically, the following information is required:

1. Application stage

- a. Elevation in relation to mean sea level of the proposed lowest floor, including basement, of all buildings where Base Flood Elevations are available, or to certain height above the highest adjacent grade when applicable under this Ordinance.
- b. Elevation in relation to mean sea level to which any non-residential building will be floodproofed where Base Flood Elevations are available, or to certain height above the highest adjacent grade when applicable under this Ordinance.
- c. A FEMA Floodproofing Certificate from a Tennessee registered professional engineer or architect that the proposed non-residential floodproofed building will meet the floodproofing criteria in Article V, Sections A and B.
- d. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.
- e. A final Finished Construction Elevation Certificate (FEMA Form 086-0-33) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities.
- f. In order to determine if improvements or damage meet the Substantial Improvement or Substantial Damage criteria, the applicant shall provide to the Floodplain Administrator a detailed cost to repair all damages and/or cost of improvements which includes the complete costs associated with all types of work necessary to completely repair or improve a building. These include the costs of all materials, labor, and other items necessary to perform the proposed work. These must be in the form of:
 - An itemized costs of materials, and labor, or estimates of materials and labor that are prepared by licensed contractors or professional construction cost estimators
 - Building valuation tables published by building code organizations and cost-estimating manuals and tools available from professional building cost-estimating services.
 - A qualified estimate of costs that is prepared by the local official using professional judgement and knowledge of local and regional construction costs.
 - A detailed cost estimate provided and prepared by the building owner. This must include as much supporting documentation as possible (such as pricing information from lumber companies, plumbing and electrical suppliers, etc). In addition, the estimate must include the value of labor, including the value of the owner's labor.

2. Construction Stage

Within AE Zones, where Base Flood Elevation data is available, any lowest floor certification made relative to mean sea level shall be prepared by or under the direct supervision of, a Tennessee registered land surveyor and certified by same. The Administrator shall record the elevation of the lowest floor on the development permit. When floodproofing is utilized for a non-residential building, said certification shall be prepared by, or under the direct supervision of, a Tennessee registered professional engineer or architect and certified by same.

Within approximate A Zones, where Base Flood Elevation data is not available, the elevation of the lowest floor shall be determined as the measurement of the lowest floor of the building relative to the highest adjacent grade. The Administrator shall record the elevation of the lowest floor on the development permit. When floodproofing is utilized for a non-residential building, said certification shall be prepared by, or under the direct supervision of, a Tennessee registered professional engineer or architect and certified by same.

For all new construction and substantial improvements, the permit holder shall provide to the Administrator an as-built certification of the lowest floor elevation or floodproofing level upon the completion of the lowest floor or floodproofing.

Any work undertaken prior to submission of the certification shall be at the permit holder's risk. The Administrator shall review the above-referenced certification data. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being allowed to proceed. Failure to submit the certification or failure to make said corrections required hereby, shall be cause to issue a stop-work order for the project.

3. Finished Construction Stage

For all new construction and substantial improvements, the permit holder shall provide to the Administrator a final Finished Construction Elevation Certificate (FEMA Form 086-0-33). A final Finished Construction Elevation Certificate is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The Administrator will keep the certificate on file in perpetuity.

Section C. Duties and Responsibilities of the Administrator

Duties of the Administrator shall include, but not be limited to, the following:

1. Review all development permits to assure that the permit requirements of this Ordinance have been satisfied, and that proposed building sites will be reasonably safe from flooding.

2. Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
3. Notify adjacent communities and the Tennessee Emergency Management Agency, State NFIP Office, prior to any alteration or relocation of a watercourse and submit evidence of such notification to FEMA.
4. For any altered or relocated watercourse, submit engineering data/analysis within six (6) months to FEMA to ensure accuracy of community FIRM's through the Letter of Map Revision process.
5. Assure that the flood carrying capacity within an altered or relocated portion of any watercourse is maintained.
6. Record the elevation, in relation to mean sea level or the highest adjacent grade, where applicable, of the lowest floor (including basement) of all new and substantially improved buildings, in accordance with Article IV, Section B.
7. Record the actual elevation, in relation to mean sea level or the highest adjacent grade, where applicable to which the new and substantially improved buildings have been floodproofed, in accordance with Article IV, Section B.
8. When floodproofing is utilized for a nonresidential structure, obtain certification of design criteria from a Tennessee registered professional engineer or architect, in accordance with Article IV, Section B.
9. Where interpretation is needed as to the exact location of boundaries of the Areas of Special Flood Hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. Any person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this Ordinance.
10. When Base Flood Elevation data and floodway data have not been provided by FEMA, obtain, review, and reasonably utilize any Base Flood Elevation and floodway data available from a Federal, State, or other sources, including data developed as a result of these regulations, as criteria for requiring that new construction, substantial improvements, or other development in Zone A on the City of Millersville, Tennessee FIRM meet the requirements of this Ordinance.
11. Maintain all records pertaining to the provisions of this Ordinance in the office of the Administrator and shall be open for public inspection. Permits issued under the provisions of this Ordinance shall be maintained in a separate file or marked for expedited retrieval within combined files.
12. A final Finished Construction Elevation Certificate (FEMA Form 086-0-33) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The Floodplain Administrator shall review the certificate data submitted. Deficiencies

detected by such review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy. The Finished Construction Elevation Certificate certifier shall provide at least 2 photographs showing the front and rear of the building taken within 90 days from the date of certification. The photographs must be taken with views confirming the building description and diagram number provided in Section A. To the extent possible, these photographs should show the entire building including foundation. If the building has split-level or multi-level areas, provide at least 2 additional photographs showing side views of the building. In addition, when applicable, provide a photograph of the foundation showing a representative example of the flood openings or vents. All photographs must be in color and measure at least 3" × 3". Digital photographs are acceptable.

ARTICLE V. PROVISIONS FOR FLOOD HAZARD REDUCTION

Section A. General Standards

In all areas of special flood hazard, the following provisions are required:

1. New construction and substantial improvements shall be anchored to prevent flotation, collapse and lateral movement of the structure;
2. Manufactured homes shall be installed using methods and practices that minimize flood damage. They must be elevated and anchored to prevent flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State of Tennessee and local anchoring requirements for resisting wind forces.
3. New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage;
4. New construction and substantial improvements shall be constructed by methods and practices that minimize flood damage;
5. All electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
6. New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
7. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;

8. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding;
9. Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this Ordinance, shall meet the requirements of "new construction" as contained in this Ordinance;
10. Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provision of this Ordinance, shall be undertaken only if said non-conformity is not further extended or replaced;
11. All new construction and substantial improvement proposals shall provide copies of all necessary Federal and State permits, including Section 404 of the Federal Water Pollution Control Act amendments of 1972, 33 U.S.C. 1334;
12. All subdivision proposals and other proposed new development proposals shall meet the standards of Article V, Section B;
13. When proposed new construction and substantial improvements are partially located in an area of special flood hazard, the entire structure shall meet the standards for new construction;
14. When proposed new construction and substantial improvements are located in multiple flood hazard risk zones or in a flood hazard risk zone with multiple Base Flood Elevations, the entire structure shall meet the standards for the most hazardous flood hazard risk zone and the highest Base Flood Elevation.

Section B. Specific Standards

In all Areas of Special Flood Hazard, the following provisions, in addition to those set forth in Article V, Section A, are required:

1. Residential Structures

In AE Zones where Base Flood Elevation data is available, new construction and substantial improvement of any residential building (or manufactured home) shall have the lowest floor, including basement, elevated to no lower than one (1) foot above the Base Flood Elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with the standards of this section: "Enclosures".

Within approximate A Zones where Base Flood Elevations have not been established and where alternative data is not available, the administrator shall require the lowest floor of a building to be elevated to a level of at least three (3) feet above the highest adjacent grade (as defined in Article II). Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with the standards of this section: "Enclosures"

2. Non-Residential Structures

In AE Zones, where Base Flood Elevation data is available, new construction and substantial improvement of any commercial, industrial, or non-residential building, shall have the lowest floor, including basement, elevated or floodproofed to no lower than one (1) foot above the level of the Base Flood Elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with the standards of this section: "Enclosures"

In approximate A Zones, where Base Flood Elevations have not been established and where alternative data is not available, new construction and substantial improvement of any commercial, industrial, or non-residential building, shall have the lowest floor, including basement, elevated or floodproofed to no lower than three (3) feet above the highest adjacent grade (as defined in Article II). Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with the standards of this section: "Enclosures"

Non-Residential buildings located in all A Zones may be floodproofed, in lieu of being elevated, provided that all areas of the building below the required elevation are watertight, with walls substantially impermeable to the passage of water, and are built with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. A Tennessee registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions above, and shall provide such certification to the Administrator as set forth in Article IV, Section B.

3. Enclosures

All new construction and substantial improvements that include fully enclosed areas formed by foundation and other exterior walls below the lowest floor that are subject to flooding, shall be designed to preclude finished living space and designed to allow for the entry and exit of flood waters to automatically equalize hydrostatic flood forces on exterior walls.

- a. Designs for complying with this requirement must either be certified by a Tennessee professional engineer or architect or meet or exceed the following minimum criteria.
 - 1) Provide a minimum of two openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding;
 - 2) The bottom of all openings shall be no higher than one (1) foot above the finished grade;
 - 3) Openings may be equipped with screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.
- b. The enclosed area shall be the minimum necessary to allow for parking of vehicles, storage or building access.

- c. The interior portion of such enclosed area shall not be finished or partitioned into separate rooms in such a way as to impede the movement of floodwaters and all such partitions shall comply with the provisions of Article V, Section B.

4. Standards for Manufactured Homes and Recreational Vehicles

- a. All manufactured homes placed, or substantially improved, on: (1) individual lots or parcels, (2) in expansions to existing manufactured home parks or subdivisions, or (3) in new or substantially improved manufactured home parks or subdivisions, must meet all the requirements of new construction.
- b. All manufactured homes placed or substantially improved in an existing manufactured home park or subdivision must be elevated so that either:
 - 1) In AE Zones, with Base Flood Elevations, the lowest floor of the manufactured home is elevated on a permanent foundation to no lower than one (1) foot above the level of the Base Flood Elevation or
 - 2) In approximate A Zones, without Base Flood Elevations, the manufactured home chassis is elevated and supported by reinforced piers (or other foundation elements of at least equivalent strength) that are at least three (3) feet in height above the highest adjacent grade (as defined in Article II).
- c. Any manufactured home, which has incurred "substantial damage" as the result of a flood, must meet the standards of Article V, Sections A and B.
- d. All manufactured homes must be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.
- e. All recreational vehicles placed in an identified Special Flood Hazard Area must either:
 - 1) Be on the site for fewer than 180 consecutive days;
 - 2) Be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions), or;
 - 3) The recreational vehicle must meet all the requirements for new construction.

5. Standards for Subdivisions and Other Proposed New Development Proposals

Subdivisions and other proposed new developments, including manufactured home parks, shall be reviewed to determine whether such proposals will be reasonably safe from flooding.

- a. All subdivision and other proposed new development proposals shall be consistent with the need to minimize flood damage.
- b. All subdivision and other proposed new development proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.
- c. All subdivision and other proposed new development proposals shall have adequate drainage provided to reduce exposure to flood hazards.
- d. In all approximate A Zones require that all new subdivision proposals and other proposed developments (including proposals for manufactured home parks and subdivisions) greater than 50 lots or 5 acres, whichever is the lesser, include within such proposals Base Flood Elevation data (See Article V, Section E).

Section C. Standards for Special Flood Hazard Areas with Established Base Flood Elevations and With Floodways Designated

Located within the Special Flood Hazard Areas established in Article III, Section B, are areas designated as floodways. A floodway may be an extremely hazardous area due to the velocity of floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights and velocities. Therefore, the following provisions shall apply:

1. Encroachments are prohibited, including fill, new construction, substantial improvements or other development within the adopted regulatory floodway. Development may be permitted however, provided it is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the encroachment shall not result in any increase in flood levels or floodway widths during a base flood discharge. A registered professional engineer must provide supporting technical data and certification thereof;
2. A community may permit encroachments within the adopted regulatory floodway that would result in an increase in base flood elevations, provided that the applicant first applies for a conditional letter of map revision (CLOMR) and floodway revision, fulfills the requirements for such revisions as established under the provisions of § 65.12, and receives the approval of FEMA;
3. ONLY if Article V, Section C, provisions (1) through (2) are satisfied, then any new construction or substantial improvement shall comply with all other applicable flood hazard reduction provisions of Article V, Sections A and B.

Section D. Standards for Areas of Special Flood Hazard Zones AE with Established Base Flood Elevations but Without Floodways Designated

Located within the Special Flood Hazard Areas established in Article III, Section B, where streams exist with base flood data provided but where no floodways have been designated (Zones AE), the following provisions apply:

1. Require until a regulatory floodway is designated, that no new construction, substantial , or other development, including fill shall be permitted within Zone AE on the community's FIRM, unless it is demonstrated through hydrologic and hydraulic analyses performed that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within the community.
2. A community may permit encroachments within within Zones AE on the community's FIRM, that would result in an increase in the water surface elevation of the base flood, provided that the applicant first applies for a conditional letter of map revision (CLOMR) and floodway revision, fulfills the requirements for such revisions as established under the provisions of § 65.12, and receives the approval of FEMA;
3. ONLY if Article V, Section D, provisions (1) through (2) are satisfied, then any new construction or substantial improvement shall comply with all other applicable flood hazard reduction provisions of Article V, Sections A and B.

Section E. Standards for Streams without Established Base Flood Elevations and Floodways (A Zones)

Located within the Special Flood Hazard Areas established in Article III, Section B, where streams exist, but no base flood data has been provided and where a Floodway has not been delineated, the following provisions shall apply:

1. The Administrator shall obtain, review, and reasonably utilize any Base Flood Elevation and floodway data available from any Federal, State, or other sources, including data developed as a result of these regulations (see 2 below), as criteria for requiring that new construction, substantial improvements, or other development in approximate A Zones meet the requirements of Article V, Sections A and B.
2. Require that all new subdivision proposals and other proposed developments (including proposals for manufactured home parks and subdivisions) greater than 50 lots or 5 acres, whichever is the lesser, include within such proposals Base Flood Elevation data.
3. Within approximate A Zones, where Base Flood Elevations have not been established and where such data is not available from other sources, require the lowest floor of a building to be elevated or floodproofed to a level of at least three (3) feet above the highest adjacent grade (as defined in Article II). All applicable data including elevations or floodproofing certifications shall be recorded as set forth in Article IV, Section B. Openings sufficient to facilitate automatic equalization of hydrostatic flood forces on exterior walls shall be provided in accordance with the standards of Article V, Section B.
4. Within approximate A Zones, where Base Flood Elevations have not been established and where such data is not available from other sources, no encroachments, including structures or fill material, shall be located within an area equal to the width of the stream or twenty feet (20), whichever is greater, measured from the top of the stream bank, unless certification by a Tennessee

registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within the City of Millersville, Tennessee. The engineering certification should be supported by technical data that conforms to standard hydraulic engineering principles.

5. New construction and substantial improvements of buildings, where permitted, shall comply with all applicable flood hazard reduction provisions of Article V, Sections A and B. Within approximate A Zones, require that those subsections of Article V Section B dealing with the alteration or relocation of a watercourse, assuring watercourse carrying capacities are maintained and manufactured homes provisions are complied with as required.

Section F. Standards For Areas of Shallow Flooding (Zone AO)

Located within the Special Flood Hazard Areas established in Article III, Section B, are areas designated as shallow flooding areas. These areas have special flood hazards associated with base flood depths of one (1) to three (3) feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate. In addition to Article V, Sections A and B, all new construction and substantial improvements shall meet the following requirements:

1. The lowest floor (including basement) shall be elevated at least as high as the depth number specified on the Flood Insurance Rate Map (FIRM), in feet, plus a freeboard of one (1) foot above the highest adjacent grade; or at least three (3) feet above the highest adjacent grade, if no depth number is specified.
2. Non-residential structures may, in lieu of elevation, be floodproofed to the same level as required in Article V, Section F(1) so that the structure, together with attendant utility and sanitary facilities, below that level shall be watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. Certification is required in accordance with Article 4, Section B(1) (c) and Article V, Section B(2).
3. Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

Section G. Standards For Areas of Shallow Flooding (Zone AH)

Located within the Special Flood Hazard Areas established in Article III, Section B, are areas designated as shallow flooding areas. These areas are subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are one (1) to three (3) feet. Base Flood Elevations are derived from detailed hydraulic analyses are shown in this zone. In addition to meeting the requirements of Article V, Sections A and B, all new construction and substantial improvements shall meet the following requirements:

1. Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

Section H. Standards For Areas Protected by Flood Protection System (A-99 Zones)

Located within the Areas of Special Flood Hazard established in Article III, Section B, are areas of the 100-year floodplain protected by a flood protection system but where Base Flood Elevations have not been determined. Within these areas (A-99 Zones) all provisions of Article IV and Article V shall apply.

Section I. Standards for Unmapped Streams

Located within the City of Millersville, Tennessee, are unmapped streams where areas of special flood hazard are neither indicated nor identified. Adjacent to such streams, the following provisions shall apply:

1. No encroachments including fill material or other development including structures shall be located within an area of at least equal to twice the width of the stream, measured from the top of each stream bank, unless certification by a Tennessee registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within the locality.
2. When a new flood hazard risk zone, and Base Flood Elevation and floodway data is available, new construction and substantial improvements shall meet the standards established in accordance with Articles IV and V.

ARTICLE VI. VARIANCE PROCEDURES

Section A. Municipal Board of Zoning Appeals

1. Authority

The City of Millersville, Tennessee Municipal Board of Zoning Appeals shall hear and decide appeals and requests for variances from the requirements of this Ordinance.

2. Procedure

Meetings of the Municipal Board of Zoning Appeals shall be held at such times, as the Board shall determine. All meetings of the Municipal Board of Zoning Appeals shall be open to the public. The Municipal Board of Zoning Appeals shall adopt rules of procedure and shall keep records of applications and actions thereof, which shall be a public record. Compensation of the members of the Municipal Board of Zoning Appeals shall be set by the Board of Commissioners.

3. Appeals: How Taken

An appeal to the Municipal Board of Zoning Appeals may be taken by any person, firm or corporation aggrieved or by any governmental officer, department, or bureau affected by any decision of the Administrator based in whole or in part upon the provisions of this Ordinance. Such appeal shall be taken by filing with the Municipal Board of Zoning Appeals a notice of appeal, specifying the grounds thereof. In all cases where an appeal is made by a property owner or other interested party, a fee of three hundred dollars for the cost of publishing a notice of such hearings shall be paid by the appellant. The Administrator shall transmit to the Municipal Board of Zoning Appeals all papers constituting the record upon which the appeal action was taken. The Municipal Board of Zoning Appeals shall fix a reasonable time for the hearing of the appeal, give public notice thereof, as well as due notice to parties in interest and decide the same within a reasonable time which shall not be more than sixty days from the date of the hearing. At the hearing, any person or party may appear and be heard in person or by agent or by attorney.

4. Powers

The Municipal Board of Zoning Appeals shall have the following powers:

a. Administrative Review

To hear and decide appeals where it is alleged by the applicant that there is error in any order, requirement, permit, decision, determination, or refusal made by the Administrator or other administrative official in carrying out or enforcement of any provisions of this Ordinance.

b. Variance Procedures

In the case of a request for a variance the following shall apply:

- 1) The City of Millersville, Tennessee Municipal Board of Zoning Appeals shall hear and decide appeals and requests for variances from the requirements of this Ordinance.
- 2) Variances may be issued for the repair or rehabilitation of historic structures as defined, herein, upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary deviation from the requirements of this Ordinance to preserve the historic character and design of the structure.
- 3) In passing upon such applications, the Municipal Board of Zoning Appeals shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this Ordinance, and:
 - a) The danger that materials may be swept onto other property to the injury of others;
 - b) The danger to life and property due to flooding or erosion;

- c) The susceptibility of the proposed facility and its contents to flood damage;
 - d) The importance of the services provided by the proposed facility to the community;
 - e) The necessity of the facility to a waterfront location, in the case of a functionally dependent use;
 - f) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
 - g) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
 - h) The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - i) The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site;
 - j) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, water systems, and streets and bridges.
- 4) Upon consideration of the factors listed above, and the purposes of this Ordinance, the Municipal Board of Zoning Appeals may attach such conditions to the granting of variances, as it deems necessary to effectuate the purposes of this Ordinance.
 - 5) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

Section B. Conditions for Variances

- 1. Variances shall be issued upon a determination that the variance is the minimum relief necessary, considering the flood hazard and the factors listed in Article VI, Section A.
- 2. Variances shall only be issued upon: a showing of good and sufficient cause, a determination that failure to grant the variance would result in exceptional hardship; or a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or Ordinances.
- 3. Any applicant to whom a variance is granted shall be given written notice that the issuance of a variance to construct a structure below the Base Flood Elevation will result in increased premium rates for flood insurance (as high as \$25 for

\$100) coverage, and that such construction below the Base Flood Elevation increases risks to life and property.

4. The Administrator shall maintain the records of all appeal actions and report any variances to FEMA upon request.

ARTICLE VII. LEGAL STATUS PROVISIONS

Section A. Conflict with Other Ordinances

In case of conflict between this Ordinance or any part thereof, and the whole or part of any existing or future Ordinance of the City of Millersville, Tennessee, the most restrictive shall in all cases apply.

Section B. Severability

If any section, clause, provision, or portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion of this Ordinance which is not of itself invalid or unconstitutional.

Section C. Effective Date

This Ordinance shall become effective January 1, 2021 in accordance with the Charter of the City of Millersville, Tennessee, and the public welfare demanding it.

Approved and adopted by the City of Millersville, Tennessee Board of Commissioners.

Date

Mayor of Millersville, Tennessee

Attest: _____
City Recorder

Passed First Reading October 20, 2020

Public Hearing December 15, 2020

Passed Second and Final Reading _____

November 24, 2020
Date of Publication of Caption and Summary

**Ordinance 20-751, Abandon City Right-of-Way for Creekside
Development**

Pending City Attorney Review

CITY OF MILLERSVILLE

RESOLUTION 20-R-26

A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY AND AUTHORIZE THE SALE OR DISPOSAL OF PROPERTY THAT HAS BEEN DEEMED SURPLUS, OUT OF SERVICE, SEIZED OR ABANDONED.

WHEREAS, the City of Millersville (The City) is in possession of property that is no longer in service and/or no longer needed, seized or abandoned; and

WHEREAS, it is in the best interest of The City to dispose of surplus, out of service, seized or abandoned property.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that:

Section 1. The following items are hereby declared surplus, out of service, seized or abandoned property:

- | | |
|-------------------------------------|------------------------|
| 1. 1990 White Dodge V35 | VIN: 2B5WB35Z1LK709724 |
| 2. 1995 Red Ford Mustang | VIN: 1FALP40455F269751 |
| 3. 1999 Black GMC Sonoma | VIN: 1GTDT19X5X8522018 |
| 4. 2000 Black Mazda 626 | VIN: 1YVGF22D4Y5125259 |
| 5. 2001 Black Mercedes C3Z | VIN: WDBRF64J11F099257 |
| 6. 2001 Black Chevrolet Monte Carlo | VIN: 2G1WX15K019285398 |
| 7. 2002 Silver Mitsubishi Eclipse | VIN: 4A3AC54H72E013081 |
| 8. 2003 Gold Grand Prix | VIN: 1G2WP52K33F164785 |
| 9. 2003 Black Cadillac Escalade SUV | VIN: 1GYEK63N33R269159 |
| 10. 2005 Red Chevrolet Aveo | VIN: KL1TD52695B347362 |
| 11. 2005 White Chevrolet Suburban | VIN: 1GNEC16Z25J168661 |
| 12. 2005 Tan Ford Taurus | VIN: 1FAFP53285A276689 |
| 13. 2006 White Toyota Scion | VIN: JTKDE177860094903 |
| 14. 2007 Black Chevrolet Silverado | VIN: 1GCEC19X07Z185109 |
| 15. 2009 Blue Chevrolet Cobalt | VIN: 1G1AS58H097180082 |
| 16. 2010 Honda Accord | VIN: 1HGCG56602A036352 |
| 17. 2012 Silver Chevrolet Impala | VIN: 2G1WG5EXC1198657 |
| 18. 2014 Gray Dodge Avenger | VIN: 1C3CDZAB5EN215636 |

Additional City Owned Property No Longer In Service:

1992 International 4700 Fire Dept Pumper VIN: 1HTSOPCR9NH433778

Section 2: The City Manager may dispose of the property in a manner deemed appropriate. As a general rule, items of value shall be offered to the public for sale to the highest bidder. Items offered for sale but not purchased may be discarded.

Section 3: All money received from the sale of said property shall be deposited in the appropriate accounting fund.

RESOLVED, this December 15th, 2020.

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Furniture Bid for New City Hall Building, Phase 1 of 3 –

To be presented at meeting

Company & Contact	Rev IT LLC	Clearline Networks LLC	Justice AV Solutions
	5120 Long Meadow Dr Franklin, OH 45005 615-483-8471 Wesley Shepherd wesley.shepherd@gmail.com	5925 Clarsville Hwy Joelton, TN 37080 615-440-0742 Kevin Christiansen kevin@clearline.net	13020 Middletown Ind. Blvd Louisville, KY 40223 502-432-7229 Bill Delozier bill.delozier@JAVS.com

Summary of Bid			
Main Conference Room	\$22,745.85	\$57,810.00	\$73,726.50
Conference Room 102A	\$2,195.93	\$7,414.00	\$5,764.49
Conference Room 119	\$2,195.93	\$6,866.00	\$4,061.93
Conference Room 200A	\$1,649.68	\$6,618.00	\$4,061.93
Labor	\$9,000.00		
Travel	\$2,000.00		
			?plus optional streamer main room
			\$2,142.99
TOTAL BID	\$39,787.39	\$78,708.00	\$89,757.84

Information Technology (IT) Quote for Services

December 2020

Services Requests by The City of Millersville to support IT Operability for 40 Computer Users				INETCO	IT Concept	Advance Network Solutions	
1. Unlimited Support Anytime, including onsite. 2. Either party may cancel by providing 30 day written notice of cancellation. 3. This agreement is for Business Hours service. This level of service is for normal support and maintenance and is unlimited. Projects outside the scope of this agreement are billed at not more than \$125 per hour or \$185 after business hours. 4. Its understood that the terms of this proposal will be incorporated in the final contract. 5. Provide Spam Filter and Cyber security for example Proof point Business up to 40 users-. 6. Security Awareness Training – to Combat Technology cybercriminals. Conduct a phishing security test of all users on a monthly basis. 7. Manage domain name and renewal of your website but not day to day management.				\$2,400 per month No Onboarding fee Cancel with 30 day written notice	\$3,415 per month plus \$3,500 set up and Onboarding fee	\$4,900 per month plus \$6,000 On boarding fee	
Coverage Remote Helpdesk and Vendor Management of Client's IT networks will be provided to the Client by Service Provider through remote means between the hours of 8:00 am – 5:00 pm Monday through Friday, excluding public holidays. Network Monitoring Services will be provided 24/7/365 .							
Trouble: When IT Service goes down is not available (all users and functions unavailable).				Response: Within 1 hour	Level: Emergency	ASAP - Best Effort	1 hour
Begin setting up NLT January 15, 2021							
Have systems switched over in the new Building before move in date							

Names for the Conference Rooms in City Hall and Community Center

New City Hall Main Commission Meeting Hall:

Judge John Lowe Court Room & Commission Meeting Room

New City Hall Commissioners Conference Room # 102A:

Sumner County Conference Room

New City Hall Conference Room Next to City Manager's Office, Room # 119

Robertson County Conference Room

New City Hall Second Floor Conference Room # 200A

Steve Nichols Conference Room

Millersville Community Center Meeting Hall:

Roger and Nancy Smith Conference Hall

Millersville Community Center Meeting Room

Woody Jones Meeting Room

#1 Plaque: Flag Dedication to Veterans of Millersville

City of Millersville Veterans Flag

This flag is dedicated to the Veterans of the City of Millersville.

This flag will proudly fly in honor of all those service members who serve or have served in the cause of freedom in the United States Army, Navy, Air Force, Marine Corps and Coast Guard.

#2 Plaques: In Memoriam

"In Memoriam"

To our City's Founders

In memory and honor of the contribution and dedication of these founders and leaders
of the

City of Millersville

This city will forever be thankful and appreciative for their contribution, vision, hard work,
And perseverance as pioneers and leaders in building a city and community.

Steve Nichols
Herman Lawson
Lovell Ray
Ray Crunk
Jewel Cantrell
Judge John Lowe

Roger Smith
John Reynolds, Sr.
John Reynolds, Jr.
Ray Hall
Jean Ingram
Thomas Honeycutt

Ernest Jones
Sheila Jones
Woody Jones
Ray Capps
William Beech

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

10 -General Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000	General Fund - Farmers Bk	256,271.51
1001	Reserve Fund MM-Farmers Bk	1,102,016.31
1004	Renew Crew - Farmers Bk	2,067.67
1009	Police Explorers - Farmers Bk	716.21
1010	Christmas For Kids-Farmers Bk	4,918.46
1012	Healthcare Account-Farmers Bk	106,496.68
1013	General Escrow Acct-Farmers Bk	12,659.00
1014	Series 2019 Const Acct-Farmers	449,670.71
1015	City Court Account-Farmer's Bk	313,366.06
1016	City Hall Retainage Acct-FBank	127,868.72
Total Checking/Savings		2,376,051.33

Current Assets

1110	Cash on Hand - Petty Cash	91.14
1111	Cash on Hand - Cash Drawers	300.00
1112	Petty Cash - PD	400.00
1113	Petty Cash - CCtr	115.00
1201	Allow for Bad Debts	(37,963.75)
1205	Intergovernmental Receivable	110,594.00
1210	Prop.Tax Receivable - Current	40,671.00
1211	Prop.Tax Receivable - Delinq	53,199.25
1212	Prop.Tax Recvble-Next Yr Levy	1,171,039.00
1220	A/R - Other	(6,069.48)
1222	A/R-Other (Mowing/liens)	5,022.25
Total Current Assets		1,337,398.41

Total Current Assets	3,713,449.74
----------------------	--------------

Other AssetsFixed AssetsTransfers

1620	Due To / From Sewer Fund	13,290.35
1630	Due To / From Street Fund	(20,223.99)
1640	Due To / From Solid Waste Fund	5,150.18
1650	Due To / From Drug Fund	(1,201.87)
1660	Due To / From Stormwater Fund	1,558.38
Total Transfers		(1,426.95)

Total Other Assets	(1,426.95)
--------------------	-------------

TOTAL ASSETS	3,712,022.79
--------------	--------------

=====

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

10 -General Fund

BALANCE

LIABILITIES & EQUITYCurrent LiabilitiesCurrent Liabilities

2001	A/P - Other	3,118.27
2004	A/P-State Traffic Fines&Fees	4,071.64
2007	GF Escrow Pending Acct	12,659.00
2008	Boger-5% Retainage/CHall	127,801.85
2010	Renew Crew Donations	2,067.67
2012	Police Exp Donations	716.21
2014	Christmas For Kids Donations	4,918.46
2015	Healthcare EAP Account	106,537.18
2016	Overpmt-P.Tax/to be refunded	0.05
2020	Deposit - Fire Hydrants	1,250.00
2022	Deposit - Comm.Ctr Rental	4,465.00
2101	Accrued Wages Payable	37,888.24
2106	Social Security - Employee	(939.82)
2107	Medicare - Employee	(219.79)
2108	Accrued SS & Medicare	2,898.45
2110	Retirement - Employee	4,776.29
2114	MedChild - Employee	(766.27)
2116	MedSpouse - Employee	1,063.20
2118	MedFam - Employee	3,333.70
2124	DentalChild - Employee	88.09
2126	DentalSpouse - Emp	(38.53)
2128	DentalFam - Employee	487.22
2130	Vision - Employee	57.41
2132	Vision & 1 - Employee	299.69
2134	VisionFam - Employee	299.97
2136	Heart - Employee	234.50
2138	Hospital - Employee	(120.66)
2140	Accident - Employee	84.39
2142	Life Ins/LICOA - Emp	(11.98)
2144	Cancer - Employee	98.00
2148	Disability - Employee	533.82
2150	Pre-Paid Legal - Emp	522.29
2200	Deferred Revenue	1,171,039.00
Total Current Liabilities		1,489,212.54

Total Current Liabilities 1,489,212.54

Long Term Liabilities

TOTAL LIABILITIES 1,489,212.54

12-10-2020

CITY OF MILLERSVILLE

PAGE: 3

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

10 -General Fund

BALANCE

Equity

2710 Fund Balance-Unreserved	1,386,721.29
2760 Fund Balance-Unassigned	1,588,945.28
Net Income	(752,856.32)

Total Equity	2,222,810.25
--------------	--------------

TOTAL LIABILITIES & EQUITY	3,712,022.79
----------------------------	--------------

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Property Tax - Current						
10-3000 Sumner Co. - Current	844,912	4,002.00	4,002.00	0.00	840,910.00	0.47
10-3002 Robertson Co. - Current	324,000	1,384.00	1,384.00	0.00	322,616.00	0.43
TOTAL Property Tax - Current	1,168,912	5,386.00	5,386.00	0.00	1,163,526.00	0.46
Property Tax - Delinq.						
10-3010 Sumner Co. - Delinq.	0	1,286.00	11,072.00	0.00	11,072.00	0.00
10-3012 Robertson Co. - Delinq.	0	0.00	9,112.00	0.00	9,112.00	0.00
10-3015 Interest - Property Tax	7,000	208.50	6,186.21	0.00	813.79	88.37
TOTAL Property Tax - Delinq.	7,000	1,494.50	26,370.21	0.00	19,370.21	376.72
Local Tax						
10-3020 Local Sales Tax - Sumner	260,000	0.00	103,923.63	0.00	156,076.37	39.97
10-3021 Local Sales Tax - Robt	180,000	21,396.96	105,822.94	0.00	74,177.06	58.79
10-3022 Wholesale Beer Tax	100,000	7,591.06	42,985.58	0.00	57,014.42	42.99
10-3023 Cable TV Franchise Fee	54,000	0.00	38,640.27	0.00	15,359.73	71.56
10-3025 Business Tax-City	25,000	60.78	12,899.03	0.00	12,100.97	51.60
10-3027 Beer Privilege Tax	700	0.00	99.54	0.00	600.46	14.22
10-3028 Wholesale Liquor Tax	11,000	796.23	4,224.11	0.00	6,775.89	38.40
10-3029 Hotel/Motel Tax	4,500	213.09	989.15	0.00	3,510.85	21.98
TOTAL Local Tax	635,200	30,058.12	309,584.25	0.00	325,615.75	48.74
State Tax						
10-3030 State Sales Tax	540,000	52,514.98	253,606.41	0.00	286,393.59	46.96
10-3031 State Income Tax (Hall's Tax)	4,500	0.00	18,029.35	0.00	13,529.35	400.65
10-3032 State Beer Tax	3,072	0.00	1,588.20	0.00	1,483.80	51.70
10-3033 State-City Street/Petroleum	12,736	1,065.45	5,327.25	0.00	7,408.75	41.83
10-3034 State Telecom Interstate Tax	1,000	113.77	623.53	0.00	376.47	62.35
10-3035 Bank Excise Tax	4,000	0.00	0.00	0.00	4,000.00	0.00
10-3036 TVA Gross Receipts	76,800	26,222.09	26,222.09	0.00	50,577.91	34.14
TOTAL State Tax	642,108	79,916.29	305,396.83	0.00	336,711.17	47.56
Payment in Lieu of Taxes						
Court Fines & Fees						
10-3200 City Court Fines & Costs	325,000	19,639.75	105,141.82	0.00	219,858.18	32.35
10-3202 City Court Litigation Tax	30,000	1,567.50	8,695.25	0.00	21,304.75	28.98
10-3205 Sumner Co. Court Fines	14,000	309.59	3,638.17	0.00	10,361.83	25.99
10-3206 Robertson Co. Court Fines	5,000	51.30	2,619.62	0.00	2,380.38	52.39
10-3220 Police Reports	50	0.30	4.90	0.00	45.10	9.80
10-3221 Police Dept-Other	2,000	0.00	540.00	0.00	1,460.00	27.00
10-3222 PD Tow/Storage Fees	5,000	55.00	165.00	0.00	4,835.00	3.30
TOTAL Court Fines & Fees	381,050	21,623.44	120,804.76	0.00	260,245.24	31.70

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Licenses & Permits</u>						
10-3301 Beer License	0	0.00	250.00	0.00 (250.00)	0.00
10-3302 Building Permits	100,000	630.00	47,692.84	0.00	52,307.16	47.69
10-3304 Burn Permits	500	20.00	90.00	0.00	410.00	18.00
TOTAL Licenses & Permits	100,500	650.00	48,032.84	0.00	52,467.16	47.79
<u>Other Revenue</u>						
10-3498 Plan Review Fees	0	365.00	1,725.00	0.00 (1,725.00)	0.00
10-3499 Engineering Fees/P&Z	20,000	0.00	0.00	0.00	20,000.00	0.00
10-3500 P&Z Fees/Application Fees	10,000	900.00	6,685.50	0.00	3,314.50	66.86
10-3501 Interest Earnings	5,000	200.41	1,741.40	0.00	3,258.60	34.83
10-3504 Miscellaneous Income	12,000	669.13	7,866.59	0.00	4,133.41	65.55
10-3505 Insurance Proceeds	0	0.00	5,093.15	0.00 (5,093.15)	0.00
10-3506 Sale of Assets (Auction)	0	0.00	6,636.70	0.00 (6,636.70)	0.00
10-3507 Seizures/Auction	5,000	0.00	2,562.15	0.00 (2,437.85	51.24
10-3510 Fire Dept-Other	0	0.00	150.00	0.00 (150.00)	0.00
10-3522 Community Center	30,000	720.00 (665.00)	0.00	30,665.00	2.22-
10-3600 Grant Proceeds	18,753	0.00	0.00	0.00	18,753.00	0.00
10-3601 Grant-St of TN Local Support	179,646	0.00	179,646.00	0.00	0.00	100.00
10-3602 DTF Reimbursement	52,917	4,373.01	17,492.04	0.00	35,424.96	33.06
10-3607 Insurance Dividend	0	0.00	12,643.00	0.00 (12,643.00)	0.00
TOTAL Other Revenue	333,316	7,227.55	241,576.53	0.00	91,739.47	72.48

Transfers

10-3710 From Fund Balance-General Fund	1,167,222	0.00	0.00	0.00	1,167,222.00	0.00
10-3711 From Street Fund	400,000	0.00	0.00	0.00	400,000.00	0.00
TOTAL Transfers	1,567,222	0.00	0.00	0.00	1,567,222.00	0.00

TOTAL REVENUE

	4,835,308	146,355.90	1,057,151.42	0.00	3,778,156.58	21.86
--	-----------	------------	--------------	------	--------------	-------

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-410-1100 Salaries - Administrative	285,116	19,278.10	88,786.13	0.00	196,329.87	31.14
10-410-1101 Overtime - Administrative	1,000	0.00	56.55	0.00	943.45	5.66
10-410-1105 Salaries - City Commission	24,850	2,050.00	10,250.00	0.00	14,600.00	41.25
10-410-1108 Longevity Pay	5,350	0.00	0.00	0.00	5,350.00	0.00
TOTAL Salaries	316,316	21,328.10	99,092.68	0.00	217,223.32	31.33
Other Personnel Costs						
10-410-1200 SS & Medicare	24,198	1,608.89	7,457.78	0.00	16,740.22	30.82
10-410-1300 Employee Health Insurance	48,160	2,380.09	10,698.39	0.00	37,461.61	22.21
10-410-1400 Retirement	904	58.25	214.93	0.00	689.07	23.78
10-410-1500 Unemployment Insurance	210	0.00	0.53	0.00	209.47	0.25
TOTAL Other Personnel Costs	73,472	4,047.23	18,371.63	0.00	55,100.37	25.00
Other Expenses						
10-410-2000 Other Medical Expense	0	0.00	175.50	0.00	175.50	0.00
10-410-2002 Education & Training	2,500	437.20	708.20	0.00	1,791.80	28.33
10-410-2014 Worker's Comp. Insurance	1,290	0.00	573.82	0.00	716.18	44.48
10-410-2016 Liability & Property Ins.	93,000	0.00	107,478.00	0.00	14,478.00	115.57
10-410-2100 Utilities	19,000	1,593.62	9,438.26	0.00	9,561.74	49.68
10-410-2102 Telephone&Internet	6,000	687.31	2,863.96	0.00	3,136.04	47.73
10-410-2104 Gas, Oil, Diesel Fuel	500	49.82	171.92	0.00	328.08	34.38
10-410-2106 Publicity,Subscripts & Dues	10,500	642.39	5,171.14	0.00	5,328.86	49.25
10-410-2202 Vehicle Repair&Maintenance	1,000	0.00	542.89	0.00	457.11	54.29
10-410-2204 Equip Repair & Maintenance	0	0.00	29.84	0.00	29.84	0.00
10-410-2206 Bldg Repair & Maintenance	5,000	133.97	197.95	0.00	4,802.05	3.96
10-410-2207 City Property Maintenance	1,000	59.94	987.12	0.00	12.88	98.71
10-410-2210 Contractual Services	114,558	2,294.82	19,221.98	0.00	95,336.02	16.78
10-410-2300 Operating Supplies	3,500	216.59	1,087.71	0.00	2,412.29	31.08
10-410-2302 Office Supplies	2,000	241.18	898.60	0.00	1,101.40	44.93
10-410-2306 Misc Expense RE:COVID-19	0	14.99	313.27	0.00	313.27	0.00
10-410-2310 Miscellaneous/Sundry	2,000	85.01	2,462.01	0.00	462.01	123.10
10-410-2312 Minor Equipment	10,000	1,969.88	1,979.83	0.00	8,020.17	19.80
10-410-2316 Postage & Machine Rental	3,500	0.00	558.37	0.00	2,941.63	15.95
10-410-2322 Interest Expense	82,925	0.00	41,462.50	0.00	41,462.50	50.00
10-410-2326 Recording Documents	120	0.00	24.00	0.00	96.00	20.00
10-410-2332 Meals & Entertainment	2,000	0.00	90.83	0.00	1,909.17	4.54
10-410-2332 Donations	2,500	0.00	0.00	0.00	2,500.00	0.00
10-410-2702 Bad Debt Expense (Prop.Tax)	2,695	0.00	0.00	0.00	2,695.00	0.00
10-410-2745 Summer-Property TR Match	2,500	0.00	287.00	0.00	2,213.00	11.48
10-410-2750 Robt-Property TR Match	1,700	0.00	0.00	0.00	1,700.00	0.00
10-410-2800 Furniture/CHall Addition	0	300.00	300.00	0.00	300.00	0.00
10-410-4000 Professional Services	5,000	0.00	1,916.20	0.00	3,083.80	38.32
10-410-4014 Legal Services	30,000	0.00	0.00	0.00	30,000.00	0.00
10-410-4016 Accounting & Auditing	6,000	0.00	0.00	0.00	6,000.00	0.00
10-410-6000 Building Imp's/CH Reno	1,128,367	156,398.35	720,443.72	0.00	407,923.28	63.85
10-410-6020 Debt Service-Prin/Bond	105,000	0.00	0.00	0.00	105,000.00	0.00
10-410-6022 Other Capital Projects	0	0.00	36,379.80	0.00	36,379.80	0.00

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-410-7002 Txfr To Street	400,000	0.00	0.00	0.00	400,000.00	0.00
TOTAL Other Expenses	2,044,155	164,955.05	955,764.42	0.00	1,088,390.58	46.76
TOTAL Administration	2,433,943	190,330.38	1,073,228.73	0.00	1,360,714.27	44.09

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-411-1100 Salaries - Bldg/Codes	20,498	1,302.83	7,913.13	0.00	12,584.87	38.60
10-411-1101 Overtime - Bldg/Codes	500	0.00	0.00	0.00	500.00	0.00
10-411-1108 Longevity Pay	50	0.00	0.00	0.00	50.00	0.00
TOTAL Salaries	21,048	1,302.83	7,913.13	0.00	13,134.87	37.60
Other Personnel Costs						
10-411-1200 SS & Medicare	1,610	99.67	605.40	0.00	1,004.60	37.60
10-411-1400 Retirement	65	4.70	20.51	0.00	44.49	31.55
10-411-1500 Unemployment Ins.	56	0.00	0.00	0.00	56.00	0.00
TOTAL Other Personnel Costs	1,731	104.37	625.91	0.00	1,105.09	36.16
Other Expenses						
10-411-2000 Other Medical Expense	150	0.00	0.00	0.00	150.00	0.00
10-411-2002 Education & Training	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2014 W.Comp Insurance	969	0.00	667.81	0.00	301.19	68.92
10-411-2102 Telephone/Internet	550	34.02	114.65	0.00	435.35	20.85
10-411-2104 Gas & Oil	500	23.09	91.01	0.00	408.99	18.20
10-411-2106 Publicity,Subscriptions&Due	500	60.00	205.00	0.00	295.00	41.00
10-411-2202 Vehicle Repair&Maintenance	500	0.00	295.42	0.00	204.58	59.08
10-411-2210 Contractual Services	43,455	3,092.38	15,529.52	0.00	27,925.48	35.74
10-411-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
10-411-2302 Office Supplies	500	45.09	45.09	0.00	454.91	9.02
10-411-2310 Miscellaneous/Sundry	500	226.30	226.30	0.00	273.70	45.26
10-411-2312 Minor Equipment	0	0.00	26.57	0.00	26.57	0.00
10-411-2316 Postage	500	0.00	200.00	0.00	300.00	40.00
10-411-2324 Clothing & Uniforms	250	0.00	0.00	0.00	250.00	0.00
TOTAL Other Expenses	49,874	3,480.88	17,401.37	0.00	32,472.63	34.89
TOTAL Building/Codes	72,653	4,888.08	25,940.41	0.00	46,712.59	35.70

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-412-1100 Salaries - Court Clerk	35,444	2,726.40	14,956.80	0.00	20,487.20	42.20
10-412-1101 Overtime - Court Clerk	100	0.00	0.00	0.00	100.00	0.00
10-412-1108 Longevity Pay	600	0.00	0.00	0.00	600.00	0.00
TOTAL Salaries	36,144	2,726.40	14,956.80	0.00	21,187.20	41.38
Other Personnel Costs						
10-412-1200 SS & Medicare	2,765	208.58	1,144.24	0.00	1,620.76	41.38
10-412-1300 Employee Health Insurance	7,850	662.05	3,094.10	0.00	4,755.90	39.42
10-412-1400 Retirement	112	8.46	37.93	0.00	74.07	33.87
10-412-1500 Unemployment Insurance	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	10,769	879.09	4,276.27	0.00	6,492.73	39.71
Other Expenses						
10-412-2000 Other Medical Expenses	25	0.00	30.00	0.00	5.00	120.00
10-412-2002 Education & Training	500	0.00	0.00	0.00	500.00	0.00
10-412-2014 W.Comp Insurance	75	0.00	52.96	0.00	22.04	70.61
10-412-2106 Publicity, Subscriptions	100	0.00	0.00	0.00	100.00	0.00
10-412-2210 Contractual Services	5,820	280.00	4,246.49	0.00	1,573.51	72.96
10-412-2300 Operating Supplies	500	0.00	27.99	0.00	472.01	5.60
10-412-2302 Office Supplies	500	88.28	181.39	0.00	318.61	36.28
10-412-2310 Miscellaneous/Sundry	5,000	326.27	1,866.35	0.00	3,133.65	37.33
10-412-2312 Minor Equipment-Court	0	694.95	694.95	0.00	694.95	0.00
10-412-4014 City Judge	6,000	500.00	2,500.00	0.00	3,500.00	41.67
TOTAL Other Expenses	18,520	1,889.50	9,600.13	0.00	8,919.87	51.84
TOTAL Municipal Court	65,433	5,494.99	28,833.20	0.00	36,599.80	44.07

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-421-1100 Salaries - Dispatch/Records	32,032	2,547.20	13,971.20	0.00	18,060.80	43.62
10-421-1105 Salaries - Police	694,992	44,138.91	271,792.83	0.00	423,199.17	39.11
10-421-1106 Overtime - Police	20,000	1,970.77	9,618.45	0.00	10,381.55	48.09
10-421-1107 O.T. GHSO Grant/Traffic Enf	8,753	0.00	0.00	0.00	8,753.00	0.00
10-421-1108 Longevity Pay	6,450	0.00	0.00	0.00	6,450.00	0.00
TOTAL Salaries	762,227	48,656.88	295,382.48	0.00	466,844.52	38.75
Other Personnel Costs						
10-421-1200 SS & Medicare	58,310	3,581.16	21,102.26	0.00	37,207.74	36.19
10-421-1300 Employee Health Insurance	173,748	6,620.07	59,601.16	0.00	114,146.84	34.30
10-421-1400 Retirement	2,363	137.00	735.03	0.00	1,627.97	31.11
10-421-1500 Unemployment Insurance	1,184	0.00	36.25	0.00	1,147.75	3.06
TOTAL Other Personnel Costs	235,605	10,338.23	81,474.70	0.00	154,130.30	34.58
Other Expenses						
10-421-2000 Other Medical Expense	1,200	716.00	971.00	0.00	229.00	80.92
10-421-2002 Education & Training	16,600	0.00	7,560.00	0.00	9,040.00	45.54
10-421-2014 W.Comp Insurance	44,932	0.00	31,312.01	0.00	13,619.99	69.69
10-421-2100 Utilities	600	48.13	303.12	0.00	296.88	50.52
10-421-2102 Telephone & jetpacks	10,034	924.38	3,928.66	0.00	6,105.34	39.15
10-421-2104 Gas, Oil, Diesel Fuel	40,000	1,737.44	7,782.07	0.00	32,217.93	19.46
10-421-2106 Publicity,Subscripts & Dues	1,125	26.25	3,664.50	0.00	2,539.50)	325.73
10-421-2202 Vehicle Repair&Maintenance	25,000	793.87	11,822.44	0.00	13,177.56	47.29
10-421-2204 Equip Repair & Maintenance	4,000	0.00	0.00	0.00	4,000.00	0.00
10-421-2210 Contractual Services	17,522	673.82	2,767.70	0.00	14,754.30	15.80
10-421-2212 SCECC Contractual Svc	217,750	0.00	0.00	0.00	217,750.00	0.00
10-421-2300 Operating Supplies	7,000	99.73	3,130.80	0.00	3,869.20	44.73
10-421-2302 Office Supplies	2,500	275.91	704.77	0.00	1,795.23	28.19
10-421-2310 Miscellaneous/Sundry	500	0.00	44.37	0.00	455.63	8.87
10-421-2312 Minor Equipment-Police	50,100	0.00	5,458.98	0.00	44,641.02	10.90
10-421-2316 Postage	100	0.00	0.00	0.00	100.00	0.00
10-421-2324 Clothing & Uniforms	12,000	322.88	1,132.89	0.00	10,867.11	9.44
10-421-4002 Vehicle Towing Service	3,000	0.00	110.00	0.00	2,890.00	3.67
10-421-6014 Machinery&Equipment-Police	93,000	0.00	0.00	0.00	93,000.00	0.00
TOTAL Other Expenses	546,963	5,618.41	80,693.31	0.00	466,269.69	14.75
TOTAL Police Dept	1,544,795	64,613.52	457,550.49	0.00	1,087,244.51	29.62

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-422-1100 Salaries - Fire Department	100,510	7,334.92	40,988.09	0.00	59,521.91	40.78
10-422-1105 Volunteer Pay	20,000	0.00	0.00	0.00	20,000.00	0.00
10-422-1108 Longevity Pay	1,300	0.00	0.00	0.00	1,300.00	0.00
TOTAL Salaries	121,810	7,334.92	40,988.09	0.00	80,821.91	33.65
Other Personnel Costs						
10-422-1200 SS & Medicare	9,318	555.06	3,091.48	0.00	6,226.52	33.18
10-422-1300 Employee Health Insurance	15,276	1,324.10	6,312.28	0.00	8,963.72	41.32
10-422-1400 Retirement	316	23.17	104.32	0.00	211.68	33.01
10-422-1500 Unemployment Insurance	84	0.00	0.00	0.00	84.00	0.00
TOTAL Other Personnel Costs	24,994	1,902.33	9,508.08	0.00	15,485.92	38.04
Other Expenses						
10-422-2000 Other Medical Expense	50	0.00	0.00	0.00	50.00	0.00
10-422-2002 Education & Training	4,000	799.27	1,999.34	0.00	2,000.66	49.98
10-422-2014 W.Comp Insurance	7,672	0.00	5,338.63	0.00	2,333.37	69.59
10-422-2100 Utility Services	8,000	289.76	2,205.60	0.00	5,794.40	27.57
10-422-2102 Telephone & aircards	2,000	117.76	554.22	0.00	1,445.78	27.71
10-422-2104 Gas, Oil, Diesel Fuel	6,000	297.06	1,300.50	0.00	4,699.50	21.68
10-422-2106 Publicity,Subscripts & Dues	2,000	0.00	969.32	0.00	1,030.68	48.47
10-422-2202 Vehicle Repair&Maintenance	15,000	2,804.54	5,295.02	0.00	9,704.98	35.30
10-422-2204 Equip. Repair & Maintenance	4,000	0.00	28.43	0.00	3,971.57	0.71
10-422-2206 Bldg Repair & Maint - Sta 2	10,700	0.00	1,091.88	0.00	9,608.12	10.20
10-422-2210 Contractual Services	18,632	5,827.21	9,252.40	0.00	9,379.60	49.66
10-422-2300 Operating Supplies	5,000	51.79	674.63	0.00	4,325.37	13.49
10-422-2302 Office Supplies	1,000	27.98	67.23	0.00	932.77	6.72
10-422-2304 Fire Foam	3,000	0.00	0.00	0.00	3,000.00	0.00
10-422-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
10-422-2312 Minor Equipment-Fire	12,600	1,681.90	3,141.07	0.00	9,458.93	24.93
10-422-2314 Minor Equip-Turnout Gear	12,000	0.00	0.00	0.00	12,000.00	0.00
10-422-2316 Postage	100	0.00	0.00	0.00	100.00	0.00
10-422-2324 Clothing & Uniforms	3,000	0.00	25.00	0.00	2,975.00	0.83
10-422-2332 Meals & Entertainment	300	0.00	225.11	0.00	74.89	75.04
10-422-4026 Promotional/Fire Prevention	1,000	831.00	831.00	0.00	169.00	83.10
10-422-6004 Debt Svc-Fire Engine	45,531	683.91	39,786.34	0.00	5,744.66	87.38
10-422-7000 Reserved for Equipment/FD	47,800	0.00	0.00	0.00	47,800.00	0.00
TOTAL Other Expenses	209,885	12,832.66	72,785.72	0.00	137,099.28	34.68
TOTAL Fire Dept	356,689	22,069.91	123,281.89	0.00	233,407.11	34.56

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-440-1100 Salaries - Development Svcs	31,200	275.00	8,348.75	0.00	22,851.25	26.76
TOTAL Salaries	31,200	275.00	8,348.75	0.00	22,851.25	26.76
Other Personnel Costs						
10-440-1200 SS & Medicare	2,387	21.04	638.71	0.00	1,748.29	26.76
10-440-1300 Employee Health Insurance	7,637	0.00	0.00	0.00	7,637.00	0.00
10-440-1400 Retirement	97	0.00	0.00	0.00	97.00	0.00
10-440-1500 Unemployment Ins.	42	0.00	2.74	0.00	39.26	6.52
TOTAL Other Personnel Costs	10,163	21.04	641.45	0.00	9,521.55	6.31
Other Expenses						
10-440-2000 Other Medical Expense	200	0.00	0.00	0.00	200.00	0.00
10-440-2002 Education & Training	1,500	0.00	0.00	0.00	1,500.00	0.00
10-440-2010 P&Z (& Recording Fees)	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2014 W.Comp Insurance	70	0.00	0.00	0.00	70.00	0.00
10-440-2102 Telephone/Internet	700	0.00	0.00	0.00	700.00	0.00
10-440-2104 Gas & Oil	1,000	0.00	27.44	0.00	972.56	2.74
10-440-2106 Publicity, Subscriptions	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2202 Vehicle Repair	1,000	0.00	9.00	0.00	991.00	0.90
10-440-2204 Equipment Repair & Maint	500	0.00	0.00	0.00	500.00	0.00
10-440-2210 Contractual Services	28,327	2,116.19	10,066.33	0.00	18,260.67	35.54
10-440-2212 Contractual - Plan Review	5,000	0.00	0.00	0.00	5,000.00	0.00
10-440-2300 Operating Supplies	200	0.00	0.00	0.00	200.00	0.00
10-440-2302 Office Supplies	500	0.00	31.68	0.00	468.32	6.34
10-440-2332 Meals & Entertainment	500	0.00	0.00	0.00	500.00	0.00
10-440-4000 Professional Services	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Other Expenses	46,497	2,116.19	10,134.45	0.00	36,362.55	21.80
TOTAL Development Services	87,860	2,412.23	19,124.65	0.00	68,735.35	21.77

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-444-1100 Salaries - Parks	39,478	0.00	13,045.38	0.00	26,432.62	33.04
10-444-1108 Longevity Pay	900	0.00	0.00	0.00	900.00	0.00
TOTAL Salaries	40,378	0.00	13,045.38	0.00	27,332.62	32.31
Other Personnel Costs						
10-444-1200 SS & Medicare	3,089	0.00	979.05	0.00	2,109.95	31.69
10-444-1300 Employee Health Insurance	7,637	431.47	2,863.52	0.00	4,773.48	37.50
10-444-1400 Retirement	125	4.58	35.57	0.00	89.43	28.46
10-444-1500 Unemployment Ins.	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	10,893	436.05	3,878.14	0.00	7,014.86	35.60
Other Expenses						
10-444-2000 Other Medical Expense	25	0.00	0.00	0.00	25.00	0.00
10-444-2014 W.Comp Insurance	2,019	0.00	1,234.46	0.00	784.54	61.14
10-444-2100 Utilities	15,000	820.67	4,351.79	0.00	10,648.21	29.01
10-444-2102 Telephone&Internet	2,700	49.72	1,139.40	0.00	1,560.60	42.20
10-444-2106 Publicity, Subscriptions,Du	200	0.00	0.00	0.00	200.00	0.00
10-444-2204 Equip Repair&Maintenance	2,000	147.97	147.97	0.00	1,852.03	7.40
10-444-2206 Bldg Repair & Maintenance	10,000	0.00	741.02	0.00	9,258.98	7.41
10-444-2207 Parks Property Maintenance	17,000	318.90	1,055.25	0.00	15,944.75	6.21
10-444-2210 Contractual Services	10,000	870.00	2,288.95	0.00	7,711.05	22.89
10-444-2212 Contractual Services-Librar	10,000	0.00	15,000.00	0.00	5,000.00	150.00
10-444-2300 Operating Supplies	2,000	0.00	87.17	0.00	1,912.83	4.36
10-444-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
10-444-2310 Miscellaneous/Sundry	500	26.88	157.68	0.00	342.32	31.54
10-444-2322 Interest Exp - Cctr Loan	6,884	214.13	761.44	0.00	6,122.56	11.06
10-444-3000 Special Events	5,000	18.20	18.20	0.00	4,981.80	0.36
10-444-4026 Promotional	500	0.00	0.00	0.00	500.00	0.00
10-444-6000 Building Imp's-C.Ctr	0	4,080.00	4,080.00	0.00	4,080.00	0.00
10-444-6004 Debt Svc-Comm.Ctr Loan Pmt	138,336	11,473.24	34,061.52	0.00	104,274.48	24.62
TOTAL Other Expenses	222,664	5,355.03	65,124.85	0.00	157,539.15	29.25
TOTAL Community Ctr/Parks	273,935	4,918.98	82,048.37	0.00	191,886.63	29.95
TOTAL EXPENDITURES	4,835,308	284,890.13	1,810,007.74	0.00	3,025,300.26	37.43
REVENUE OVER/ (UNDER) EXPENDITURES	0	(138,534.23)	752,856.32)	0.00	752,856.32	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

20 -Sewer Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Sewer Fund - Farmers Bank	848,696.18
1001 Phase II Sewer - Farmers Bk	589,282.34
1005 Sewer Fund MM-Farmers Bk	347,487.92
Total Checking/Savings	<u>1,785,466.44</u>

Current Assets

1100 Cash Reserves - State of TN	24.00
1110 Cash on Hand-Petty Cash	300.00
1200 Accounts Receivable	107,146.18
1201 Allowance For Uncollectible	(165,444.76)
1202 A/R - KVS Bad Debt	45,432.44
1203 A/R - Incode Bad Debt	119,225.29
1204 UNAPPLIED CREDITS	(7,394.20)
1220 A/R - Other	96,250.10
1260 Postage Dep (Utility Billing)	1,830.40
1300 Inventory Asset	<u>31,835.74</u>
Total Current Assets	<u>229,205.19</u>

Total Current Assets	2,014,671.63
----------------------	--------------

Other AssetsFixed Assets

1400 Land - City Hall	47,268.00
1401 Buildings	134,211.59
1402 Furniture & Equipment	264,285.72
1403 Vehicles	239,895.71
1406 Sewer Collection System	8,913,754.62
1407 Construction in Progress	470,367.88
1450 Net Pension Asset	43,149.00
1455 Deferred Outflows for Pension	2,525.69
1499 Accumulated Depreciation	(4,801,519.21)
Total Fixed Assets	<u>5,313,939.00</u>

Transfers

1610 Due To / From General Fund	(13,290.35)
1640 Due To / From Solid Waste Fund	(41,052.18)
1660 Due To / From Stormwater Fund	(12,909.08)
Total Transfers	(67,251.61)

Total Other Assets	5,246,687.39
--------------------	--------------

TOTAL ASSETS	<u>7,261,359.02</u>
--------------	---------------------

=====

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

20 -Sewer Fund

BALANCE

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2001	A/P - Other	1,148.43
2101	Accrued Wages Payable	3,816.67
2108	Accrued SS & Medicare	291.98
2109	Accrued Compensated Absences	4,337.40
2250	Deferred Inflows for Pension	14,693.00
Total Current Liabilities		24,287.48

Total Current Liabilities	24,287.48
---------------------------	-----------

Long Term LiabilitiesLong Term Liabilities

2460	SRF Loan Payable-LT	155,173.00
Total Long Term Liabilities		155,173.00

Total Long Term Liabilities	155,173.00
-----------------------------	------------

TOTAL LIABILITIES	179,460.48
-------------------	------------

=====

Equity

2700	Retained Earnings	677,685.07
2710	Fund Balance/Net Assets	969,115.93
2713	Net Assets/Capital & Debt	5,225,785.44
Net Income		209,312.10

Total Equity	7,081,898.54
--------------	--------------

TOTAL LIABILITIES & EQUITY	7,261,359.02
----------------------------	--------------

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

20 -Sewer Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Sewer Revenue</u>						
20-3000 Operating Revenue-Sewer	1,193,400	108,997.58	495,387.07	0.00	698,012.93	41.51
20-3001 Tap Fees	30,000	0.00	9,150.00	0.00	20,850.00	30.50
TOTAL Sewer Revenue	<u>1,223,400</u>	<u>108,997.58</u>	<u>504,537.07</u>	<u>0.00</u>	<u>718,862.93</u>	<u>41.24</u>
<u>Other Revenue</u>						
20-3400 Sewer Fees/Insp, Permits, etc	3,000	0.00	1,200.00	0.00	1,800.00	40.00
20-3501 Interest Income	3,200	159.10	1,327.99	0.00	1,872.01	41.50
20-3504 Miscellaneous Income	30,000	1,465.46	12,091.95	0.00	17,908.05	40.31
TOTAL Other Revenue	<u>36,200</u>	<u>1,624.56</u>	<u>14,619.94</u>	<u>0.00</u>	<u>21,580.06</u>	<u>40.39</u>
<u>Transfers</u>						
TOTAL REVENUE	1,259,600	110,622.14	519,157.01	0.00	740,442.99	41.22

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
20-522-1100 Salaries - Sewer	111,753	8,176.32	44,746.87	0.00	67,006.13	40.04
20-522-1101 Overtime - Sewer	8,500	281.83	2,222.60	0.00	6,277.40	26.15
20-522-1108 Longevity Pay	2,550	0.00	0.00	0.00	2,550.00	0.00
TOTAL Salaries	122,803	8,458.15	46,969.47	0.00	75,833.53	38.25
Other Personnel Costs						
20-522-1200 SS & Medicare	9,394	644.35	3,578.67	0.00	5,815.33	38.10
20-522-1300 Employee Health Insurance	23,424	1,986.15	9,282.30	0.00	14,141.70	39.63
20-522-1400 Retirement	381	26.02	120.34	0.00	260.66	31.59
20-522-1500 Unemployment Insurance	210	0.00	0.00	0.00	210.00	0.00
TOTAL Other Personnel Costs	33,409	2,656.52	12,981.31	0.00	20,427.69	38.86
Other Expenses						
20-522-2000 Other Medical Expense	250	55.00	170.00	0.00	80.00	68.00
20-522-2002 Education & Training	2,000	0.00	95.00	0.00	1,905.00	4.75
20-522-2014 Worker's Comp Insurance	4,932	0.00	3,587.48	0.00	1,344.52	72.74
20-522-2016 Liability & Property Ins.	10,000	0.00	9,474.00	0.00	526.00	94.74
20-522-2100 Utilities	14,000	902.54	5,914.31	0.00	8,085.69	42.25
20-522-2102 Telephone	1,100	90.29	450.96	0.00	649.04	41.00
20-522-2104 Gas, Oil, Diesel Fuel	6,500	355.11	1,588.46	0.00	4,911.54	24.44
20-522-2106 Publicity, Subscripts & Dues	3,300	182.50	265.40	0.00	3,034.60	8.04
20-522-2200 System Rep&Maintenance	15,000	0.00	111.00	0.00	14,889.00	0.74
20-522-2202 Vehicle Repair&Maintenance	7,000	194.69	546.24	0.00	6,453.76	7.80
20-522-2204 Equip. Repair & Maintenance	5,000	0.00	1,909.89	0.00	3,090.11	38.20
20-522-2206 Bldg Repair & Maintenance	0	0.00	9.99	0.00	9.99	0.00
20-522-2210 Contractual Services	17,352	1,263.52	8,104.78	0.00	9,247.22	46.71
20-522-2300 Operating Supplies	20,000	2,620.02	10,385.31	0.00	9,614.69	51.93
20-522-2302 Office Supplies	1,200	181.33	344.91	0.00	855.09	28.74
20-522-2310 Miscellaneous/Sundry	9,000	782.72	4,060.46	0.00	4,939.54	45.12
20-522-2312 Minor Equipment-Sewer	1,000	694.95	1,263.94	0.00	263.94	126.39
20-522-2316 Postage	500	0.00	200.00	0.00	300.00	40.00
20-522-2324 Clothing & Uniforms	2,000	297.48	297.48	0.00	1,702.52	14.87
20-522-2334 Rental Equip. & Machinery	1,200	0.00	0.00	0.00	1,200.00	0.00
20-522-2708 Depreciation	250,000	0.00	0.00	0.00	250,000.00	0.00
20-522-4000 Professional Services	5,000	0.00	0.00	0.00	5,000.00	0.00
20-522-4004 Sewage Transport-G'ville	150,000	30,765.50	41,277.32	0.00	108,722.68	27.52
20-522-4006 Sewage Treatment-Metro	375,000	26,345.40	78,850.60	0.00	296,149.40	21.03
20-522-4008 WHUD Readings	11,500	0.00	2,919.00	0.00	8,581.00	25.38
20-522-4010 Pretreatment (Odor Control)	25,000	1,908.00	9,010.00	0.00	15,990.00	36.04
20-522-4016 Accounting & Auditing	4,500	0.00	0.00	0.00	4,500.00	0.00
20-522-5006 Debt Svc-State Rev Loan	22,695	1,888.00	9,440.00	0.00	13,255.00	41.60
20-522-5008 Interest Expense	1,276	0.00	0.00	0.00	1,276.00	0.00
20-522-6006 Pumps (System r&m)	90,000	15,415.00	59,617.60	0.00	30,382.40	66.24
20-522-7000 Reserve	47,083	0.00	0.00	0.00	47,083.00	0.00
TOTAL Other Expenses	1,103,388	83,942.05	249,894.13	0.00	853,493.87	22.65
TOTAL Sewer	1,259,600	95,056.72	309,844.91	0.00	949,755.09	24.60

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	1,259,600	95,056.72	309,844.91	0.00	949,755.09	24.60
REVENUE OVER/ (UNDER) EXPENDITURES	0	15,565.42	209,312.10	0.00 (209,312.10)	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

30 -Street Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 State Street Aid Fund-Farmers	393,069.51
1002 Road Maint.Fund-Farmers Bank	<u>25,573.67</u>
Total Checking/Savings	418,643.18

Current Assets

1220 A/R - Other	19,467.03
1300 Inventory	<u>2,629.94</u>
Total Current Assets	22,096.97

Total Current Assets	440,740.15
----------------------	------------

Other AssetsFixed AssetsTransfers

1610 Due To / From General Fund	<u>20,223.99</u>
Total Transfers	20,223.99

Total Other Assets	20,223.99
--------------------	-----------

TOTAL ASSETS	460,964.14
--------------	------------

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2001 A/P - Other	<u>3,485.78</u>
Total Current Liabilities	3,485.78

Total Current Liabilities	3,485.78
---------------------------	----------

Long Term Liabilities

TOTAL LIABILITIES	3,485.78
-------------------	----------

=====

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

30 -Street Fund

BALANCE

<u>Equity</u>		
2700	Retained Earnings	(183,530.19)
2720	Fund Balance-Nonspendable	2,629.94
2740	Fund Balance-Committed	564,284.84
	Net Income	74,093.77
<hr/>		
Total Equity		457,478.36
<hr/>		
TOTAL LIABILITIES & EQUITY		460,964.14
<hr/>		

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

30 -Street Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Street Revenue						
30-3030 State Gas-Motor Fuel Tax	215,000	10,519.57	49,969.16	0.00	165,030.84	23.24
30-3032 State Gas 1989 Tax	0	1,612.11	7,803.02	0.00	7,803.02	0.00
30-3034 State Gas 3 Cent Tax	0	2,987.12	14,458.47	0.00	14,458.47	0.00
30-3036 State Gas 2017 Improve Tax	0	5,309.36	25,126.13	0.00	25,126.13	0.00
30-3100 Road Maintenance Fees	7,500	0.00	7,170.00	0.00	330.00	95.60
30-3501 Interest Earned	450	16.90	354.59	0.00	95.41	78.80
TOTAL Street Revenue	222,950	20,445.06	104,881.37	0.00	118,068.63	47.04
Transfers						
30-3710 Transfer from General Fund	400,000	0.00	0.00	0.00	400,000.00	0.00
30-3711 From Fund Balance-Street Fund	241,820	0.00	0.00	0.00	241,820.00	0.00
TOTAL Transfers	641,820	0.00	0.00	0.00	641,820.00	0.00
TOTAL REVENUE	864,770	20,445.06	104,881.37	0.00	759,888.63	12.13

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

30 -Street Fund
DEPARTMENT - Street

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
30-431-1101 Overtime - Street	0	0.00	94.47	0.00	(94.47)	0.00
TOTAL Salaries	0	0.00	94.47	0.00	(94.47)	0.00
Other Personnel Costs						
30-431-1200 SS & Medicare	0	0.00	7.16	0.00	(7.16)	0.00
30-431-1400 Retirement	0	0.29	0.29	0.00	(0.29)	0.00
TOTAL Other Personnel Costs	0	0.29	7.45	0.00	(7.45)	0.00
Other Expenses						
30-431-2016 Liability & Property Ins.	4,000	0.00	3,864.00	0.00	136.00	96.60
30-431-2104 Gas, Oil, Diesel Fuel	4,000	118.36	529.46	0.00	3,470.54	13.24
30-431-2106 Publicity, Subscripts & Dues	0	0.00	26.25	0.00	(26.25)	0.00
30-431-2110 Street Lighting	42,000	3,543.80	17,710.10	0.00	24,289.90	42.17
30-431-2204 Equip. Repair & Maintenance	1,000	36.95	1,955.06	0.00	(955.06)	195.51
30-431-2208 Street Repair & Maintenance	2,500	0.00	449.40	0.00	2,050.60	17.98
30-431-2210 Contractual Services	0	48.57	751.41	0.00	(751.41)	0.00
30-431-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
30-431-2306 Salt Supplies	4,000	0.00	0.00	0.00	4,000.00	0.00
30-431-2308 Rock, Gravel & Sand	900	0.00	0.00	0.00	900.00	0.00
30-431-2310 Miscellaneous/Sundry	870	0.00	0.00	0.00	870.00	0.00
30-431-2318 Sign Parts & Supplies	5,000	0.00	0.00	0.00	5,000.00	0.00
30-431-6020 Street Paving	400,000	0.00	0.00	0.00	400,000.00	0.00
30-431-6025 Streetscape Capital Proj.	0	0.00	5,400.00	0.00	(5,400.00)	0.00
30-431-6599 Transfer to General Fund	400,000	0.00	0.00	0.00	400,000.00	0.00
TOTAL Other Expenses	864,770	3,747.68	30,685.68	0.00	834,084.32	3.55
TOTAL Street	864,770	3,747.97	30,787.60	0.00	833,982.40	3.56
TOTAL EXPENDITURES	864,770	3,747.97	30,787.60	0.00	833,982.40	3.56
REVENUE OVER/ (UNDER) EXPENDITURES	0	16,697.09	74,093.77	0.00	(74,093.77)	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

40 -Solid Waste Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Solid Waste Fund - Farmers Bk	371,313.62
Total Checking/Savings	371,313.62

Current Assets

1200 Accounts Receivable	45,697.24
1201 Allowance for Bad Debt	(23,971.42)
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	55,537.97

Total Current Assets	426,851.59
----------------------	------------

Other AssetsTransfers

1610 Due To / From General Fund	(5,150.18)
1620 Due To / From Sewer Fund	41,052.18
Total Transfers	35,902.00

Total Other Assets	35,902.00
--------------------	-----------

TOTAL ASSETS	462,753.59
--------------	------------

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2101 Accrued Wages Payable	4,536.13
2108 Accrued SS & Medicare	347.01
2200 Deferred Revenue	40,130.50
Total Current Liabilities	45,013.64

Total Current Liabilities	45,013.64
---------------------------	-----------

Long Term Liabilities

TOTAL LIABILITIES	45,013.64
-------------------	-----------

=====

12-10-2020

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

40 -Solid Waste Fund

BALANCE

Equity

2700	Retained Earnings	(98,837.91)
2720	Fund Balance-Nonspendable		4,473.20
2730	Fund Balance-Restricted		460,420.66
	Net Income		51,684.00

Total Equity	417,739.95
--------------	------------

TOTAL LIABILITIES & EQUITY	462,753.59
----------------------------	------------

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

40 -Solid Waste Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
User Fees						
40-3000 User Fees	464,000	40,785.53	203,479.59	0.00	260,520.41	43.85
TOTAL User Fees	464,000	40,785.53	203,479.59	0.00	260,520.41	43.85
Other Revenue						
40-3500 Sale of Recyclables	3,000	0.00	652.80	0.00	2,347.20	21.76
40-3501 Interest Income	500	27.01	215.76	0.00	284.24	43.15
TOTAL Other Revenue	3,500	27.01	868.56	0.00	2,631.44	24.82
Transfers						
40-3711 From Fund Balance-SW Fund	54,769	0.00	0.00	0.00	54,769.00	0.00
TOTAL Transfers	54,769	0.00	0.00	0.00	54,769.00	0.00
TOTAL REVENUE	522,269	40,812.54	204,348.15	0.00	317,920.85	39.13

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

40 -Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
40-432-1100 Salaries - Solid Waste	105,185	4,734.40	28,711.96	0.00	76,473.04	27.30
40-432-1101 Overtime - Solid Waste	1,500	0.00	801.99	0.00	698.01	53.47
40-432-1108 Longevity Pay	1,150	0.00	0.00	0.00	1,150.00	0.00
TOTAL Salaries	107,835	4,734.40	29,513.95	0.00	78,321.05	27.37
Other Personnel Costs						
40-432-1200 SS & Medicare	8,249	359.74	2,194.97	0.00	6,054.03	26.61
40-432-1300 Employee Health Insurance	21,612	505.13	6,470.81	0.00	15,141.19	29.94
40-432-1400 Retirement	334	14.97	75.57	0.00	258.43	22.63
40-432-1500 Unemployment Insurance	84	0.00	0.00	0.00	84.00	0.00
TOTAL Other Personnel Costs	30,279	130.42	8,741.35	0.00	21,537.65	28.87
Other Expenses						
40-432-2000 Other Medical Expense	50	0.00	30.00	0.00	20.00	60.00
40-432-2014 Worker's Comp. Insurance	4,838	0.00	3,229.71	0.00	1,608.29	66.76
40-432-2016 Liability & Property Ins.	7,000	0.00	6,434.00	0.00	566.00	91.91
40-432-2104 Gas, Oil, Diesel Fuel	5,000	138.03	795.30	0.00	4,204.70	15.91
40-432-2106 Publicity, Subscript's & Due	3,000	0.00	3,000.00	0.00	0.00	100.00
40-432-2202 Vehicle/Equipment rfm	7,000	28.38	2,503.20	0.00	4,496.80	35.76
40-432-2210 Contractual Services	10,710	457.87	5,121.58	0.00	5,588.42	47.82
40-432-2300 Operating Supplies	1,000	0.00	33.84	0.00	966.16	3.38
40-432-2302 Office Supplies	200	54.99	54.99	0.00	145.01	27.50
40-432-2310 Miscellaneous/Sundry	200	0.00	30.00	0.00	170.00	15.00
40-432-2316 Postage	500	0.00	200.00	0.00	300.00	40.00
40-432-2324 Clothing & Uniforms	1,000	276.23	276.23	0.00	723.77	27.62
40-432-4002 Contractual Svc-Waste Ind.	267,157	23,176.67	91,354.80	0.00	175,802.20	34.20
40-432-4016 Accounting & Auditing	1,500	0.00	0.00	0.00	1,500.00	0.00
40-432-4026 Disposal Fees	15,000	396.60	1,345.20	0.00	13,654.80	8.97
40-432-6014 Machinery&Equipment-SW	60,000	0.00	0.00	0.00	60,000.00	0.00
TOTAL Other Expenses	384,155	24,528.77	114,408.85	0.00	269,746.15	29.78
TOTAL Solid Waste	522,269	29,132.75	152,664.15	0.00	369,604.85	29.23
TOTAL EXPENDITURES	522,269	29,132.75	152,664.15	0.00	369,604.85	29.23
REVENUE OVER/ (UNDER) EXPENDITURES	0	11,679.79	51,684.00	0.00	51,684.00	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

50 -Drug Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Drug Fund - Farmers Bank	18,902.98
1001 Drug Fund Escrow Acct-Farmers	56,000.52
Total Checking/Savings	74,903.50

Current Assets

1110 Cash on Hand - Petty Cash	245.00
Total Current Assets	245.00

Total Current Assets	75,148.50
----------------------	-----------

Other AssetsTransfers

1610 Due To / From General Fund	1,201.87
Total Transfers	1,201.87

Total Other Assets	1,201.87
--------------------	----------

TOTAL ASSETS	76,350.37
--------------	-----------

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2002 DF Escrow Pending Acct	56,000.52
Total Current Liabilities	56,000.52

Total Current Liabilities	56,000.52
---------------------------	-----------

Long Term Liabilities

TOTAL LIABILITIES	56,000.52
-------------------	-----------

=====

Equity

2700 Retained Earnings	(11,864.70)
2730 Fund Balance-Restricted	28,601.02
Net Income	3,613.53

Total Equity	20,349.85
--------------	-----------

12-10-2020

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

50`-Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY

76,350.37

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

PAGE: 2

50 -Drug Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Drug Fund Donations						
50-3101 Donation (in lieu of fine)	0	1,000.00	1,000.00	0.00	(1,000.00)	0.00
TOTAL Drug Fund Donations	0	1,000.00	1,000.00	0.00	(1,000.00)	0.00
Drug Fines/Fees						
50-3200 Drug Fines	10,000	201.87	2,602.51	0.00	7,397.49	26.03
50-3222 Impound Storage Fees	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Drug Fines/Fees	15,000	201.87	2,602.51	0.00	12,397.49	17.35
Other Drug Revenue						
50-3501 Interest Income	60	1.50	11.02	0.00	48.98	18.37
50-3507 Seizure/Forfeit/Auction	4,980	0.00	0.00	0.00	4,980.00	0.00
TOTAL Other Drug Revenue	5,040	1.50	11.02	0.00	5,028.98	0.22
Transfers						
TOTAL REVENUE	20,040	1,203.37	3,613.53	0.00	16,426.47	18.03

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

50 -Drug Fund
DEPARTMENT - Drug

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Other Expenses						
50-451-2312 Minor Equipment-Drug	20,000	0.00	0.00	0.00	20,000.00	0.00
50-451-2320 Bank Service Charge	40	0.00	0.00	0.00	40.00	0.00
TOTAL Other Expenses	20,040	0.00	0.00	0.00	20,040.00	0.00
TOTAL Drug	20,040	0.00	0.00	0.00	20,040.00	0.00
TOTAL EXPENDITURES	20,040	0.00	0.00	0.00	20,040.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,203.37	3,613.53	0.00 (3,613.53)	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

60 -Stormwater Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Stormwater Fund - Farmers Bk	130,264.64
Total Checking/Savings	130,264.64

Current Assets

1200 Accounts Receivable	19,167.47
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	10,831.50
Total Current Assets	30,236.14

Total Current Assets	160,500.78
----------------------	------------

Other AssetsTransfers

1610 Due To / From General Fund	(1,558.38)
1620 Due To / From Sewer Fund	12,909.08
Total Transfers	11,350.70

Total Other Assets	11,350.70
--------------------	-----------

TOTAL ASSETS	171,851.48
--------------	------------

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2101 Accrued Wages Payable	1,487.31
2108 Accrued SS & Medicare	113.78
Total Current Liabilities	1,601.09

Total Current Liabilities	1,601.09
---------------------------	----------

Long Term Liabilities

TOTAL LIABILITIES	1,601.09
-------------------	----------

=====

12-10-2020

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2020

60 -Stormwater Fund

BALANCE

Equity

2700 Retained Earnings	141,986.45
Net Income	28,263.94

Total Equity	170,250.39
--------------	------------

TOTAL LIABILITIES & EQUITY	171,851.48
----------------------------	------------

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

60 - Stormwater Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Stormwater Revenue						
60-3000 Stormwater Fees	155,000	13,094.34	65,169.24	0.00	89,830.76	42.04
TOTAL Stormwater Revenue	155,000	13,094.34	65,169.24	0.00	89,830.76	42.04
Other Revenue						
60-3400 Stormwater Permits/Fees	2,500	900.00	2,800.00	0.00 (300.00)	112.00
60-3501 Interest Income	180	9.62	71.34	0.00	108.66	39.63
60-3504 Miscellaneous Income	500	0.00	0.00	0.00	500.00	0.00
TOTAL Other Revenue	3,180	909.62	2,871.34	0.00	308.66	90.29
Transfers						

TOTAL REVENUE	158,180	14,003.96	68,040.58	0.00	90,139.42	43.01
---------------	---------	-----------	-----------	------	-----------	-------

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2020

60 -Stormwater Fund
DEPARTMENT - Stormwater Fund

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
60-461-1100 Salaries - Stormwater	43,966	3,108.04	17,822.69	0.00	26,143.31	40.54
60-461-1101 Overtime-Stormwater	500	0.00	0.00	0.00	500.00	0.00
TOTAL Salaries	44,466	3,108.04	17,822.69	0.00	26,643.31	40.08
Other Personnel Costs						
60-461-1200 SS & Medicare	3,363	237.38	1,361.31	0.00	2,001.69	40.48
60-461-1300 Employee Health Insurance	7,824	(970.11)	3,082.10	0.00	4,741.90	39.39
60-461-1400 Retirement	138	10.28	45.74	0.00	92.26	33.14
60-461-1500 Unemployment Ins.	42	0.00	4.77	0.00	37.23	11.36
TOTAL Other Personnel Costs	11,367	(722.45)	4,493.92	0.00	6,873.08	39.53
Other Expenses						
60-461-2000 Other Medical Expense	0	0.00	85.00	0.00	85.00	0.00
60-461-2002 Education & Training	1,800	0.00	0.00	0.00	1,800.00	0.00
60-461-2014 Work Comp Insurance	1,674	0.00	1,138.12	0.00	535.88	67.99
60-461-2016 Liability & Property Ins.	0	0.00	3,010.00	0.00	3,010.00	0.00
60-461-2102 Telephone/Internet	550	49.72	248.54	0.00	301.46	45.19
60-461-2104 Gas & Oil	500	23.08	90.99	0.00	409.01	18.20
60-461-2106 Publicity, Subscriptions&Dues	4,200	0.00	52.50	0.00	4,147.50	1.25
60-461-2202 Vehicle Repairs&Maintenance	500	0.00	0.00	0.00	500.00	0.00
60-461-2210 Contractual Services	6,700	136.43	5,503.59	0.00	1,196.41	82.14
60-461-2212 Contractual-ORM	30,000	0.00	7,088.75	0.00	22,911.25	23.63
60-461-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
60-461-2312 Minor Equipment	0	0.00	242.54	0.00	242.54	0.00
60-461-2324 Clothing & Uniforms	500	0.00	0.00	0.00	500.00	0.00
60-461-4016 Accounting & Auditing	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-4028 Stream Watch/Cleanup-Promo	500	0.00	0.00	0.00	500.00	0.00
60-461-6000 System Imp's/Repair	50,000	0.00	0.00	0.00	50,000.00	0.00
60-461-7000 Reserve	2,923	0.00	0.00	0.00	2,923.00	0.00
TOTAL Other Expenses	102,347	209.23	17,460.03	0.00	84,886.97	17.06
TOTAL Stormwater Fund	158,180	2,594.82	39,776.64	0.00	118,403.36	25.15
TOTAL EXPENDITURES	158,180	2,594.82	39,776.64	0.00	118,403.36	25.15
REVENUE OVER/ (UNDER) EXPENDITURES	0	11,409.14	28,263.94	0.00	28,263.94	0.00