

**Millersville Board of Commissioners
Regular Meeting Minutes**

**Tuesday, July 21, 2020 at 5:30 P.M.
Millersville Community Center, 1181 Louisville Highway**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville Community Center on Tuesday, July 21, 2020 with the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor. Commissioners: Milton Dorris, David Gregory and Larry Petty. Also, present: City Manager/Recorder Holly Murphy, Assistant City Manager Dan Toole and Amy Hutchison, Recorder Pro Tem.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Assistant City Manager Dan Toole gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Tim Lassiter.

3. Approve the minutes from the June 16, 2020 Regular Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the June 16, 2020 Regular Commission Meeting, seconded by Commissioner Petty. (Vote 5 yea – 0 nay.). Motion carried.

4. Approve the minutes from the June 30, 2020 Special Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the June 30, 2020 Special Commission Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.

5. Approve the minutes from the July 6, 2020 Special Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the July 6, 2020 Special Commission Meeting, seconded by Commissioner Dorris. (Vote 5 yea – 0 nay.). Motion carried.

6. Approve the tabling of the June 2020 Financial Report.

Vice Mayor Bell moved to table the June 2020 Financial Report, seconded by Commissioner Dorris. (Vote 5 yea – 0 nay.). Motion carried.

7. Approve an agreement with Municipal Inspection Partners for Consultant Services related to Municipal Code Enforcement and Building Inspections, as well as Planning & Zoning Services for the 2020-21 Fiscal Year.

Vice Mayor Bell moved to approve an agreement with Municipal Inspection Partners for Consultant Services related to Municipal Code Enforcement and Building Inspections, as well as Planning & Zoning Services for the 2020-21 Fiscal Year, seconded by Commissioner Gregory.

Vice Mayor Bell asked if anything had changed from the agreement last year to which Ms. Murphy stated that his rate remained the same.

With no further discussion, Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.). Motion carried.

8. PUBLIC HEARING:

A. Ordinance 20-747, an ordinance to adopt the Annual Budget and Property Tax Rate for the Fiscal Year beginning July 1, 2020 through June 30, 2021 (Passed 1st Reading 7/6/20).

1. Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 20-747.

Kevin Pennell, 1138 Ridge Hill Dr. - Mr. Pennell asked if this was an ordinance for a new tax rate and if so, had it had changed to which Mayor Lassiter answered that the tax rate had not changed.

2. Close Public Hearing.

Mayor Lassiter closed the Public Hearing on Ordinance 20-747.

9. Second Reading of Ordinance 20-747, an ordinance to adopt the Annual Budget and Property Tax Rate for the Fiscal Year beginning July 1, 2020 through June 30, 2021 (Passed 1st Reading 7/6/20).

Vice Mayor Bell moved to approve Ordinance 20-747, Draft #3 on second reading, seconded by Commissioner Petty.

Mayor Lassiter explained that the budget is adopted to fund every aspect of the City including Fire, Police, Front Office and Public Works.

With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 1 nay, with Commissioner Dorris voting no.). Motion carried. Ordinance 20-747 passed second and final reading.

10. First Reading of Ordinance 20-748, an ordinance to deannex a property at 2049 Liebengood Road, specifically identified as Robertson County Map 133, Parcel 25.00, so it can be annexed into the City of Ridgeway.

Vice Mayor Bell moved to approve Ordinance 20-748 on first reading, seconded by Commissioner Dorris. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 20-748 passed first reading.

11. Approve a Franchise Agreement between the City of Millersville and Comcast of Nashville I, LLC and Comcast of Indiana/Kentucky/Utah, LLC, for a period of 10 years.

Vice Mayor Bell moved to approve a franchise agreement between the City of Millersville and Comcast of Nashville I, LLC and Comcast of Indiana/Kentucky/Utah, LLC, for a period of ten years, seconded by Commissioner Dorris.

Commissioner Petty asked if the fees would increase. Ms. Murphy answered that there were no major changes and that the City Attorney had reviewed the Agreement.

With no further discussion, Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.). Motion carried.

12. Approve **Resolution 20-R-24**, a resolution to declare items as surplus property and authorize the sale or disposal of property that has been deemed surplus, out of service, seized or abandoned.

Vice Mayor Bell moved to approve Resolution 20-R-24, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.

13. Discuss and take action related to the City Manager position and salary.

Mayor Lassiter stated that he would like the salary to be at \$95,000.00, allowed the use of a City vehicle, moving expenses not to exceed \$5000.00, health insurance upon his discretion and for him to reside in the area. Commissioner Dorris prefers that he lives within the City limits to which Vice Mayor Bell stated that Mr. Collie said he would make every attempt to live in the City.

Vice Mayor Bell moved to approve the hiring of Mr. Collie as City Manager pursuant to the salary of \$95,000.00 also with the caveat that he have time which to move here to start on or about September 1, 2020 with a two-year contract. If let go without a cause that he be entitled to six months' severance pay, seconded by Commissioner Petty. (Vote 4 yea – 1 abstention, with Commissioner Dorris abstaining.) Motion carried.

14. Citizen comments. (Limited to 3 minutes per speaker).

Deborah Chadwick, 2253 Gideon Rd. – asked if there would be a Towing Authority Board Meeting soon to which Ms. Murphy stated that a meeting will be held eventually. Ms. Chadwick also asked if the speakers could be adjusted during the Commission Meetings as they are hard to hear when watched online.

Melissa Clark, 1174 Louisville Hwy., Millersville Public Library – advised that the Library is open with full services. She informed the Commission that computers are available as well as access to online services. She stated that the Community Vegetable Garden is coming along well. Ms. Katherine Pierce has recently joined the Library staff and a new program has launched. It is called Library Crossings Adventure.

Kevin Pennell, 1138 Ridge Hill Rd. – thinks that the City Manager should have to live within City limits. He would also like for Ridge Hill Rd. to be de-annexed.

15. City Manager comments.

A. Dan Toole, Asst. City Manager – advised of the Old Shiloh Bridge project. He stated that TDOT informed him that the project will start this winter. Paving will not happen till April at which time the bridge should open. The contractor has until May 2021 to complete. The Red Light at 31W/Bethel Rd. should running by the end of the month per Chief Mark Palmer.

B. Holly Murphy, City Manager – stated that she had received a bid from the consulting service in the amount of \$1520.00 to assist the City in putting together the specs for the low voltage bid for the new City Hall. She asked for permission from the Commission to sign the contract to which the Commission agreed.

16. Commissioner comments.

Commissioner Gregory advised that Mr. Collie stated that he wants to live in the City if possible.

17. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Petty.
(Vote 5 yea– 0 nay.). Motion carried.**

Meeting adjourned at 6:03 P.M.

Respectfully submitted,



Amy Hutchison
Recorder Pro Tem

