

**Millersville Board of Commissioners  
Regular Meeting Minutes**

**Tuesday, June 16, 2020 at 5:30 P.M.  
Millersville Community Center, 1181 Louisville Highway**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville Community Center on Tuesday, June 16, 2020 with the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor. Commissioners: Milton Dorris, David Gregory and Larry Petty. Also, present: City Manager/Recorder Holly Murphy, Assistant City Manager Dan Toole and Amy Hutchison, Recorder Pro Tem.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Commissioner Gregory gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Tim Lassiter.

3. Approve the minutes from the May 19, 2020 Regular Commission Meeting.

**Commissioner Petty made a motion to approve the minutes from the May 19, 2020 Regular Commission Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.**

4. Approve the minutes from the June 1, 2020 Special Commission Meeting.

**Commissioner Gregory made a motion to approve the minutes from the June 1, 2020 Special Commission Meeting, seconded by Commissioner Petty. (Vote 4 yea – 1 abstention, with Vice Mayor Bell abstaining because he was absent.). Motion carried.**

5. Acceptance of the May 2020 Financial Report.

**Vice Mayor Bell moved to accept the May 2020 Financial Report, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.**

**6. PUBLIC HEARING:**

A. **Ordinance 20-743**, an ordinance to amend Ordinance 19-725, the 2019-2020 Fiscal Year Budget, as previously amended by Ordinances 19-730, 20-738 and 20-739, to reflect the actual revenue and expenses related to water damage at Fire Station 2.

1. Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 20-743. There were no comments.

2. Close Public Hearing.

Mayor Lassiter closed the Public Hearing on Ordinance 20-743.

B. **Ordinance 20-745**, an ordinance to rezone 1124 Louisville Highway, Lot 2, Sumner County Map 141, Parcel 71.00 from Residential R-5M to Commercial C-4.

1. Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 20-745.

Doug Brown, 1020 Langbrae Drive – inquired where the lot was located to which Mayor Lassiter gave an explanation of the location.

2. Close Public Hearing.

Mayor Lassiter closed the Public Hearing on Ordinance 20-745.

7. **Second Reading of Ordinance 20-743**, an ordinance to amend Ordinance 19-725, the 2019-2020 Fiscal Year Budget, as previously amended by Ordinances 19-730, 20-738 and 20-739, to reflect the actual revenue and expenses related to water damage at Fire Station 2. (Passed 1<sup>st</sup> Reading 5/16/20)

**Vice Mayor Bell moved to approve Ordinance 20-743 on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 20-743 passed second and final reading.**

8. **Second Reading of Ordinance 20-745**, an ordinance to an ordinance to rezone 1124 Louisville Highway, Lot 2, Sumner County Map 141, Parcel 71.00 from Residential R-5M to Commercial C-4. (Passed 1<sup>st</sup> Reading 5/16/20)

**Vice Mayor Bell moved to approve Ordinance 20-745 on second reading, seconded by Commissioner Dorris. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 20-745 passed second and final reading.**

9. **First Reading of Ordinance 20-746**, an ordinance to amend Ordinance 19-725, the 2019 – 2020 Fiscal Year Budget, as previously amended by Ordinances 19-730, 20-738, 20-739, and 20-743 to reflect the actual revenue and expenses in the General Fund Department Budgets for City Court and Parks & Recreation, and in the Stormwater Fund.

**Vice Mayor Bell moved to approve Ordinance 20-746, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 20-746 passed first reading.**

10. Approve **Resolution 20-R-23**, a resolution authorizing the continuation of the 2019-2020 budget appropriations to operate municipal functions after June 30, 2020, pending passage of a budget for the Fiscal Year beginning July 1, 2020.

**Vice Mayor Bell moved to approve Resolution 20-R-23, seconded by Commissioner Petty. (Vote 5 yea – 0 nay.). Motion carried.**

11. Approve a Proclamation declaring June 14-20, 2020 as National Public Safety Telecommunicators Week in the City of Millersville, Tennessee.

**Vice Mayor Bell moved to approve a Proclamation declaring June 14-20, 2020 as National Public Safety Telecommunicators Week in the City of Millersville, Tennessee, seconded by Commissioner Petty. (Vote 5 yea – 0 nay.) Motion carried.**

Christine Uniejewski, Holli Byrd and Amy Simpson all dispatchers from the Sumner County Emergency Communications Center were in attendance to accept this Proclamation.

12. Approve the Mayor's appointment of Lincoln Atwood to fill the vacancy on the Planning Commission.

**Vice Mayor Bell moved to approve the Mayor's appointment of Lincoln Atwood to fill the vacancy on the Planning Commission, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.**

13. Citizen comments. (Limited to 3 minutes per speaker).

Melissa Clark, 1174 Louisville Hwy., Millersville Public Library – the Library will host an outdoor movie (Independence Day) at the Community Center on July 4<sup>th</sup> at 7 p.m. It is free to the public but she asks the public to call and confirm the number attending. Popcorn, cotton candy and drinks will be provided. An E-Resource card is now available to access digital resources and it can be obtained through the Library's website. The Summer Reading Program is now active online. Prizes will be given to every two weeks in several different age

categories.

Robert Stone, 1229 Louisville Hwy. – thanked the City for closing C. Smith Street but expressed concern regarding cars entering C. Smith S. and not realizing it is closed and they are turning around in his and his neighbor's driveways. He asked if the gate could be moved further up the road. Mayor Lassiter advised that the gate could not be moved but we can move the "Road Closed" signs further up the road and have the police patrol the area.

Alisa Huling, 1335 Langbrae Dr. – stated that she thought the whole reason for closing C. Smith St. was to alleviate the police department from having to patrol as much on that road. Mayor Lassiter gave an explanation as to why the road is closed and it will take a couple of weeks for the public to become accustomed to it.

Christine Uniejewski, 1009 Old Shiloh Rd. – asked for an update on the Old Shiloh Bridge. Mayor Lassiter advised that the contractor for the project had been selected and they are waiting on the order from TDOT to start construction.

Doug Brown, 1020 Langbrae Dr. – asked when the Commission thought that the order to proceed would be given to which Ms. Murphy and Mayor Lassiter both stated that construction will most likely begin in August. Mr. Brown also stated that the City has done their job of informing the Citizens of happenings in the City through the City meetings and it is the public's job to be more involved.

Sheila Stroud, 1104 Langbrae Dr. – asked what was happening with the land that is being cleared on Slaters Creek Access Rd. Ms. Murphy advised that two homes have been approved for these parcels and Mayor Lassiter followed that with information that the homes to be built must meet current codes for construction. Ms. Stroud stated that if trailers are allowed on these parcels, the property values will go down. Mayor Lassiter informed her that any home that comes into the City must be on a permanent foundation and follow current building codes no matter what type of home it is. Finally, Ms. Stroud asked if there is a timeline for cleanup of the home that burned recently on Langbrae Dr. To which Mayor Lassiter stated that he believed there is a timeline for this type of situation.

Deborah Chadwick, 2253 Gideon Rd. - stated that she watched the last work session and she inquired about when the sewer increase that was discussed in the meeting will go into effect. Mayor Lassiter explained why the increase is necessary and that it will be eased into effect starting with the upcoming fiscal year on July 1<sup>st</sup>. Ms. Chadwick understood the reasoning for the increase. She also asked to have more police patrol of the area around the racetrack on Fridays.

#### 14. City Manager comments.

A. Dan Toole, Asst. City Manager – had no comments.

B. Holly Murphy, City Manager – asked that Gary Jaeckel, MTAS consultant speak to the Commission regarding the potential interviewees for the City Manager position.

Mr. Jaeckel gave the Commission a memo stating the nominees that he had narrowed down from the many resumes that he had received. He gave direction in the memo of how to proceed to narrow the field even further and the timeline of when he would like the City to begin conducting the first of the interviews. He stated that he is hopeful to have a decision made by the Commission by late August. Further discussion was held regarding when possible Zoom interviews could begin.

Ms. Murphy advised the Commission that she had to go ahead and advertise for the Public Hearing of Ordinance 20-746 in order to have it at the July meeting. She stated that the Budget Work Session will be held on July 6<sup>th</sup> at 8 A.M. at the Community Center. She told the Commission that she will be on vacation starting Saturday, June 20<sup>th</sup> and will return to the office on June 29<sup>th</sup> but that she will be working on Budget while on vacation. She thanked Sumner County Dispatch for all that they do for our Police, Fire and City itself. She informed the Commission that Fire Chief Brandon Head made BBQ that she had furnished for the ECC the prior weekend in appreciation for their hard work.

#### 15. Commissioner comments.

Commissioner Gregory thanked everyone for attending and voicing their opinions. He also thanked the department heads for all that they do and for providing their monthly reports to the Commission.

Commissioner Petty invited everyone to attend any meetings that the Commission has.

Commissioner Dorris stated that he has noticed more patrols on McMurtry Road and others have contacted him stating that they had also noticed the increased patrols. He conveyed his and others appreciation for this.

Mayor Lassiter advised that OHM will begin working on drainage issues in and around Langbrae Dr. He stated that the work will most likely begin work soon after the budget passes. He thanked everyone for coming to the meeting.

16. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Petty.**  
**(Vote 5 yea- 0 nay.). Motion carried.**

**Meeting adjourned at 6:38 P.M.**

Respectfully submitted,



Amy Hutchison  
Recorder Pro Tem

