

**Millersville Board of Commissioners
Minutes of Regular Meeting**

Tuesday, December 18, 2018 at 5:30 P.M.

The Millersville Board of Commissioners held their regular monthly meeting at the Community Center on Tuesday, December 18, 2018 with the following board members present: Tim Lassiter, Mayor; and Keith Bell, Vice Mayor. Commissioners: Bonnie Coleman, David Gregory and Milton Dorris. Also present: Interim City Manager Holly Murphy; and Amy Hutchison, Recorder Pro Tem.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:29 P.M.

2. Invocation and Pledge to the Flag.

Pastor Charles Anderson gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Lassiter.

Vice Mayor Bell made a motion to amend the agenda and move Item #8 ‘Second Reading of Ordinance 18-706’ before Public Hearing Item #6B. Commissioner Coleman seconded the motion. (Vote 5 yea – 0 nay.) Motion carried.

Vice Mayor Bell made another motion to amend the agenda and add ‘Approve OHM’s proposal for Phase II of the City Hall Expansion Project and to authorize the City Manager to sign on behalf of the City’ as Item #19 and renumber the remaining items (#20 through 23). Commissioner Gregory seconded the motion. (Vote 5 yea – 0 nay.) Motion carried.

3. Approval of minutes from the November 20, 2018 Regular Commission Meeting.

Commissioner Coleman made a motion to approve the minutes from the November 20, 2018 Regular Commission Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.

4. Approval of minutes from the December 3, 2018 Special Commissioner Meeting.

Commissioner Coleman made a motion to approve the minutes from the December 3, 2018 Special Commissioner Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.

5. Approval of the November 2018 Financial Reports.

Commissioner Coleman made a motion to approve the November 2018 Financial Reports, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.

6. **PUBLIC HEARING:**

A.) Ordinance 18-703, an ordinance to amend the Millersville Code of Ordinances Chapter 90, Article III, Division 2, Residential Districts, Section 174, Design Review Standards for Fences.

1.) Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 18-703. There were no comments.

- 2.) Close Public Hearing.
Mayor Lassiter closed the Public Hearing on Ordinance 18-703.

Item added to agenda per amendment:

8. Second Reading of Ordinance 18-706, an ordinance to assign Residential R-5 Zoning Designation on territory annexed into the Millersville City Limits, identified as a portion of Robertson County Map 125, Parcel 177.00 and Parcel 085.00.

With the consent of the property owners and by recommendation of the Planning Commission, Vice Mayor moved to amend Ordinance 18-706 by changing the zoning designation of the 26-acre portion, which is Robertson County Map 125, Parcel 177, from the proposed Residential R-5 to Residential R-4. Commissioner Coleman seconded the motion. (Vote 5 yea – 0 nay.) Motion carried.

Vice Mayor Bell made a motion to move the Second Reading of Ordinance 18-706 back to its original position on the Agenda as Item #8. Commissioner Gregory seconded the motion. (Vote 5 yea - 0 nay.) Motion carried.

PUBLIC HEARING CONTINUED:

B.) Ordinance 18-706, an ordinance to assign Residential R-4 Zoning Designation on territory annexed into the Millersville City Limits, identified as a portion of Robertson County Map 125, Parcel 177.00, Residential R-5 Zoning to Parcel 085.00.

- 1.) Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 18-706.

Michael Barr gave additional clarification of the zoning designation by explaining that only Parcel 177.00 will be zoned R-4 and Parcel 085.00 will be zoned R-5.

Rick Ross, 7137 Swift Road, thanked the Commission for changing the zoning of the 26-acre parcel to R-4.

Clark Shifflett, 704 S. Broadway, Portland, TN, thanked Michael Barr for the information that he has provided. He also expressed that he still has concerns regarding this zoning designation and asked if the Board would consider tabling the matter or even changing to a R-1 or R-2 zoning designation instead.

Rick Averit, 7156 Swift Road, asked the Commission if the City would provide sewer to this property and also asked where the public right of way was on this property. Mayor Lassiter answered that a developer would be responsible for implementing the sewer to this property and that the public right of way is on both sides of the street.

- 2.) Close Public Hearing.

Mayor Lassiter closed the Public Hearing on Ordinance 18-706.

C.) Ordinance 18-707, an ordinance to assign Residential R-4 Zoning Designation on territory annexed into the Millersville City Limits, identified as Robertson County Map 126, Parcel 059.00.

- 1.) Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 18-707. There were no comments.

- 2.) Close Public Hearing.
Mayor Lassiter closed the Public Hearing on Ordinance 18-707.

D.) Ordinance 18-708, an ordinance to amend Chapter 86 of the Millersville Code of Ordinances, Article II, Division 2, Towing Authority, Sec. 86-62 Membership (a) and (b).

- 1.) Open Public Hearing.
Mayor Lassiter opened the Public Hearing on Ordinance 18-708. There were no comments.
- 2.) Close Public Hearing.
Mayor Lassiter closed the Public Hearing on Ordinance 18-708.

E.) Ordinance 18-709, an ordinance to amend the Millersville Code of Ordinances, Chapter 90, Zoning, Article II, Administration and Enforcement.

- 1.) Open Public Hearing.
Mayor Lassiter opened the Public Hearing on Ordinance 18-709. There were no comments.
- 2.) Close Public Hearing.
Mayor Lassiter closed the Public Hearing on Ordinance 18-709.

F.) Ordinance 18-710, an ordinance to amend the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations.

- 1.) Open Public Hearing.
Mayor Lassiter opened the Public Hearing on Ordinance 18-710. There were no comments.
- 2.) Close Public Hearing.
Mayor Lassiter closed the Public Hearing on Ordinance 18-710.

G.) Ordinance 18-711, an ordinance to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, for expenses related to contractual building services.

- 1.) Open Public Hearing.
Mayor Lassiter opened the Public Hearing on Ordinance 18-711. There were no comments.
- 2.) Close Public Hearing.
Mayor Lassiter closed the Public Hearing on Ordinance 18-711.

H.) Ordinance 18-712, an ordinance to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, for expenses related to Phase II of the City Hall Expansion Project, the GIS Zoning Map by GNRC, and a traffic signal.

- 1.) Open Public Hearing.
Mayor Lassiter opened the Public Hearing on Ordinance 18-712. There were no comments.
- 2.) Close Public Hearing.
Mayor Lassiter closed the Public Hearing on Ordinance 18-712.

7. **Second Reading of Ordinance 18-703**, an ordinance to amend the Millersville Code of Ordinances Chapter 90, Article III, Division 2, Residential Districts, Section 174, Design Review Standards for Fences.

Vice Mayor Bell moved to approve Ordinance 18-703 on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-703 passed second and final reading.

8. **Second Reading of Ordinance 18-706**, an ordinance to assign Residential R-4 Zoning Designation on territory annexed into the Millersville City Limits, identified as a portion of Robertson County Map 125, Parcel 177.00, and Residential R-5 Zoning to Parcel 085.00.

Vice Mayor Bell moved to approve Ordinance 18-706 on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-706 passed second and final reading.

9. **Second Reading of Ordinance 18-707**, an ordinance to assign Residential R-4 Zoning Designation on territory annexed into the Millersville City Limits, identified as Robertson County Map 126, Parcel 059.00.

Vice Mayor Bell moved to approve Ordinance 18-707 on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-707 passed second and final reading.

10. **Second Reading of Ordinance 18-708**, an ordinance to amend Chapter 86 of the Millersville Code of Ordinances, Article II, Division 2, Towing Authority, Sec. 86-62 Membership (a) and (b).

Vice Mayor Bell moved to approve Ordinance 18-708 on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-708 passed second and final reading.

11. **Ordinance 18-709**, an ordinance to amend the Millersville Code of Ordinances, Chapter 90, Zoning, Article II, Administration and Enforcement.

Vice Mayor Bell moved to approve Ordinance 18-709 on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-709 passed second and final reading.

12. **Second Reading of Ordinance 18-710**, an ordinance to amend the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations.

After a brief discussion, Vice Mayor Bell moved to table Ordinance 18-710 to the next regular commission meeting and put it on the work session for review. Commissioner Gregory seconded the motion. (Vote 5 yea – 0 nay.) Motion carried. Second Reading of Ordinance 18-710 tabled.

Mayor Lassiter requested that the Building Inspector be present at the next Work Session.

13. **Second Reading of Ordinance 18-711**, an ordinance to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, for expenses related to contractual building services.

Vice Mayor Bell moved to approve Ordinance 18-711 on second reading, seconded by Commissioner Coleman. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-711 passed second and final reading.

14. **Second Reading of Ordinance 18-712**, an ordinance to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, for expenses related to Phase II of the City Hall Expansion Project, the GIS Zoning Map by GNRC, and a traffic signal.

Vice Mayor Bell confirmed the cost of the traffic signal will be \$152,000 to which Ms. Murphy advised that is what OHM proposed.

Mayor Lassiter inquired when the traffic signal would be installed, to which Michael Barr explained the process and that it would probably be installed sometime in the Spring.

Commissioner Gregory asked if it would be able to be controlled by an officer and if it would be a 3-way or 4-way light. Mr. Barr gave an explanation of how the signal would be controlled and that an officer would have access to that control if needed. Mayor Lassiter answered that it would be a 4-way light because the driveway would have to have a way in and out.

Vice Mayor Bell inquired about the property for sale on the 31-W side of the light to which Mayor Lassiter stated that if the City was going to purchase the property it needs to go on a work session soon because once the light goes in, the price of the property will increase. Mayor Lassiter went on to recommend that the triangle piece of property on the corner of 31-W and Bethel Road and the aforementioned property both be put on the work session for discussion.

With no further discussion, Vice Mayor Bell moved to approve Ordinance 18-712 on second reading, seconded by Commissioner Coleman. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-712 passed second and final reading.

15. **First Reading of Ordinance 18-713**, an ordinance to amend the Code of Ordinances, Chapter 82, Utilities, Article II, Sewers.

Vice Mayor Bell moved to approve Ordinance 18-713 on first reading, seconded by Commissioner Coleman. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-713 passed first reading.

16. **First Reading of Ordinance 18-714**, an ordinance to amend the Code of Ordinances, Chapter 82, Utilities, Article II, Sewers, Division 7, Rates and Charges, Section 82-206.

Vice Mayor Bell moved to approve Ordinance 18-714 on first reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-714 passed first reading.

17. **First Reading of Ordinance 18-715**, an ordinance to amend the Code of Ordinances, Chapter 74, Streets, Sidewalks and Public Places.

Vice Mayor Bell moved to approve Ordinance 18-715 on first reading, seconded by Commissioner Coleman. (Vote 5 yea – 0 nay.) Motion carried. Ordinance 18-715 passed first reading.

18. Approve appointment of Alisa Huling to serve on the Planning Commission.

Vice Mayor Bell moved to approve the appointment of Alisa Huling to serve on the Planning Commission, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.

19. Approve OHM's proposal for Phase II of the City Hall Expansion Project and to authorize the City Manager to sign on behalf of the City.

Commissioner Gregory made a motion to approve OHM's proposal for Phase II of the City Hall Expansion Project and to authorize the City Manager to sign on behalf of the City. Commissioner Coleman seconded the motion. (Vote 5 yea – 0 nay.) Motion carried.

20. Citizen Comments.

There were no citizen comments.

21. City Manager Comments.

Ms. Murphy thanked everyone for coming to the Christmas Dinner. She also advised the Commission that City Hall would be closed on December 24th and 25th and January 1st in observance of Christmas and New Year's Day Holidays. She also let the Commission know that she would be on vacation the week of Christmas.

22. Commissioner Comments.

Vice Mayor Bell gave the Commission the names of the owners of the property located at the corner of Bethel Road and Denson Lane and with that information he also advised of the property value for this location. He thanked Commissioner Coleman for donating money to the Christmas party for the employees.

Commissioner Gregory wished everyone a Merry Christmas and Happy New Year.

Commissioner Coleman also wished everyone a Merry Christmas and Happy New Year and wants everyone to be safe if traveling.

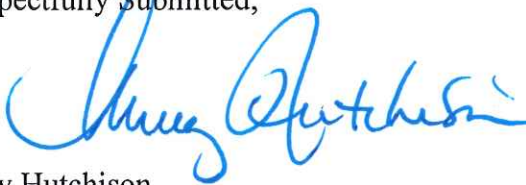
Commissioner Dorris complemented the Christmas dinner and said that everyone did a great job putting it together.

23. Adjournment.

Vice Mayor Bell moved to adjourn, seconded by Commissioner Dorris. (Vote 5 yea – 0 nay.) Motion carried.

Meeting adjourned at 6:39 P.M.

Respectfully Submitted,



Amy Hutchison
Recorder Pro Tem

