

**Millersville Board of Commissioners
Regular Meeting Agenda**

**Tuesday, December 18, 2018 at 5:30 P.M.
at the Community Center**

1. Call to Order.
2. Invocation and Pledge to the Flag.
3. Approval of minutes from the November 20, 2018 Regular Commission Meeting.
4. Approval of minutes from the December 3, 2018 Special Commission Meeting.
5. Approval of the November 2018 Financial Report.
6. **PUBLIC HEARING:**
 - A. **Ordinance 18-703**, an ordinance to amend the Millersville Code of Ordinances Chapter 90, Article III, Division 2, Residential Districts, Section 174, Design Review Standards for Fences.
 1. Open Public Hearing.
 2. Close Public Hearing.
 - B. **Ordinance 18-706**, an ordinance to assign Residential R-5 Zoning Designation on territory annexed into the Millersville City Limits, identified as a portion of Robertson County Map 125, Parcel 177.00 and Parcel 085.00.
 1. Open Public Hearing.
 2. Close Public Hearing.
 - C. **Ordinance 18-707**, an ordinance to assign Residential R-4 Zoning Designation on territory annexed into the Millersville City Limits, identified as Robertson County Map 126, Parcel 059.00.
 1. Open Public Hearing.
 2. Close Public Hearing.
 - D. **Ordinance 18-708**, an ordinance to amend Chapter 86 of the Millersville Code of Ordinances, Article II, Division 2, Towing Authority, Sec. 86-62 Membership (a) and (b).
 1. Open Public Hearing.
 2. Close Public Hearing.

E. **Ordinance 18-709**, an ordinance to amend the Millersville Code of Ordinances, Chapter 90, Zoning, Article II, Administration and Enforcement.

1. Open Public Hearing.
2. Close Public Hearing.

F. **Ordinance 18-710**, an ordinance to amend the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations.

1. Open Public Hearing.
2. Close Public Hearing.

G. **Ordinance 18-711**, an ordinance to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, for expenses related to contractual building services.

1. Open Public Hearing.
2. Close Public Hearing.

H. **Ordinance 18-712**, an ordinance to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, for services related to Phase II of the City Hall Expansion Project, the GIS Zoning Map by GNRC, and a traffic signal.

1. Open Public Hearing.
2. Close Public Hearing.

7. **Second Reading of Ordinance 18-703**, an ordinance to amend the Millersville Code of Ordinances Chapter 90, Article III, Division 2, Residential Districts, Section 174, Design Review Standards for Fences.
8. **Second Reading of Ordinance 18-706**, an ordinance to assign Residential R-5 Zoning Designation on territory annexed into the Millersville City Limits, identified as a portion of Robertson County Map 125, Parcel 177.00 and Parcel 085.00.
9. **Second Reading of Ordinance 18-707**, an ordinance to assign Residential R-4 Zoning Designation on territory annexed into the Millersville City Limits, identified as Robertson County Map 126, Parcel 059.00.
10. **Second Reading of Ordinance 18-708**, an ordinance to amend Chapter 86 of the Millersville Code of Ordinances, Article II, Division 2, Towing Authority, Sec. 86-62 Membership (a) and (b).
11. **Second Reading of Ordinance 18-709**, an ordinance to amend the Millersville Code of Ordinances, Chapter 90, Zoning, Article II, Administration and Enforcement.
12. **Second Reading of Ordinance 18-710**, an ordinance to amend the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations.

13. **Second Reading of Ordinance 18-711**, an ordinance to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, for expenses related to contractual building services.
14. **Second Reading of Ordinance 18-712**, an ordinance to amend Ordinance 18-697, the 2018-19 Fiscal Year Budget, for services related to Phase II of the City Hall Expansion Project, the GIS Zoning Map by GNRC, and a traffic signal.
15. **First Reading of Ordinance 18-713**, an ordinance to amend the Code of Ordinances, Chapter 82, Utilities, Article II, Sewers.
16. **First Reading of Ordinance 18-714**, an ordinance to amend the Code of Ordinances, Chapter 82, Utilities, Article II, Sewers, Division 7, Rates and Charges, Section 82-206.
17. **First Reading of Ordinance 18-715**, an ordinance to amend the Code of Ordinances, Chapter 74, Streets, Sidewalks and Public Places.
18. Approve appointment of Alisa Huling to serve on the Planning Commission.
19. Citizen Comments. (Limited to 3 minutes per speaker)
20. City Manager Comments.
21. Commissioner Comments.
22. Adjournment.

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

10 -General Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	General Fund - Farmers Bk	102,942.00
1001	Reserve Fund MM-Farmers Bk	1,307,600.24
1004	Renew Crew - Farmers Bk	2,067.67
1009	Police Explorers - Farmers Bk	716.21
1010	Christmas For Kids-Farmers Bk	4,918.46
1012	Health Care Account-Farmers Bk	105,415.37
Total Checking/Savings		1,523,659.95

Current Assets

1013	General Escrow Acct-Farmers Bk	4,354.00
1110	Cash on Hand - Petty Cash	95.69
1111	Cash on Hand - Cash Drawers	300.00
1112	Petty Cash - PD	400.00
1113	Petty Cash - Cctr	115.00
1201	Allow for Bad Debts	(28,059.75)
1205	Intergovernmental Receivable	59,963.85
1210	Prop.Tax Receivable - Current	41,981.98
1211	Prop.Tax Receivable - Delinq	53,839.75
1212	Prop.Tax Recvble-Next Yr Levy	930,354.00
1222	A/R-Other (Mowing/liens)	3,537.25
Total Current Assets		1,066,881.77

Total Current Assets	2,590,541.72
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Other AssetsFixed AssetsTransfers

1620	Due To / From Sewer Fund	56,877.45
1630	Due To / From Street Fund	(32,962.74)
1640	Due To / From Solid Waste Fund	33,894.52
1650	Due To / From Drug Fund	(1,584.39)
1660	Due To / From Stormwater Fund	9,923.29
Total Transfers		66,148.13

Total Other Assets	66,148.13
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TOTAL ASSETS	2,656,689.85
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BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

10 -General Fund

BALANCE

LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2004	A/P-State Traffic Fines&Fees	5,139.90
2007	GF Escrow Pending Acct	4,354.00
2010	Renew Crew Donations	2,067.67
2012	Police Exp Donations	716.21
2014	Christmas For Kids Donations	4,918.46
2015	Healthcare EAP Account	105,415.37
2020	Deposit - Fire Hydrants	1,250.00
2022	Deposit - Comm.Ctr Rental	5,670.00
2110	Retirement - Employee	5,262.84
2111	Cobra-Health/Dental Ins.	17.30
2114	MedChild - Employee	(294.96)
2116	MedSpouse - Employee	312.96
2118	MedFam - Employee	2,788.27
2124	DentalChild - Employee	40.88
2126	DentalSpouse - Emp	(129.64)
2128	DentalFam - Employee	437.77
2130	Vision - Employee	163.19
2132	Vision & 1 - Employee	492.75
2134	VisionFam - Employee	288.87
2136	Heart - Employee	234.18
2138	Hospital - Employee	(124.52)
2140	Accident - Employee	50.98
2142	Life Ins/LICOA - Emp	287.61
2143	Life Ins/CINC - Emp	39.48
2144	Cancer - Employee	44.06
2148	Disability - Employee	590.43
2150	Pre-Paid Legal - Emp	522.29
2200	Deferred Revenue	930,354.00
Total Current Liabilities		1,070,910.35

Total Current Liabilities 1,070,910.35

Long Term LiabilitiesLong Term Liabilities

TOTAL LIABILITIES 1,070,910.35

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12-14-2018

CITY OF MILLERSVILLE

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BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

10 -General Fund

BALANCE

Equity

2710	Fund Balance-Unreserved	233,255.39
2760	Fund Balance-Unassigned	1,588,945.28
	Net Income	(236,421.17)

Total Equity	1,585,779.50
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TOTAL LIABILITIES & EQUITY	2,656,689.85
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

10 -General Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Property Tax - Current</u>						
10-3000 Sumner Co. - Current	615,111	58,982.00	61,419.00	0.00	553,692.00	9.99
10-3002 Robertson Co. - Current	250,130	35,443.00	36,082.00	0.00	214,048.00	14.43
TOTAL Property Tax - Current	865,241	94,425.00	97,501.00	0.00	767,740.00	11.27
<u>Property Tax - Delinq.</u>						
10-3010 Sumner Co. - Delinq.	0	2,590.00	8,606.00	0.00	8,606.00	0.00
10-3012 Robertson Co. - Delinq	0	2,603.00	6,853.00	0.00	6,853.00	0.00
10-3015 Interest - Property Tax	5,000	701.08	2,202.60	0.00	2,797.40	44.05
10-3018 Prop.Tax Refund (Prior Yrs)	0	0.00	34.00	0.00	34.00	0.00
TOTAL Property Tax - Delinq.	5,000	5,894.08	17,627.60	0.00	12,627.60	352.55
<u>Local Tax</u>						
10-3020 Local Sales Tax - Sumner	250,000	21,847.39	114,445.93	0.00	135,554.07	45.78
10-3021 Local Sales Tax - Robt	160,000	14,989.01	72,431.62	0.00	87,568.38	45.27
10-3022 Wholesale Beer Tax	107,000	8,608.07	45,781.22	0.00	61,218.78	42.79
10-3023 Cable TV Franchise Tax	52,000	0.00	4,500.63	0.00	47,499.37	8.66
10-3025 Business Tax-City	25,000	334.81	2,453.05	0.00	22,546.95	9.81
10-3027 Beer Privilege Tax	1,000	0.00	0.00	0.00	1,000.00	0.00
10-3028 Wholesale Liquor Tax	11,000	1,018.03	4,727.01	0.00	6,272.99	42.97
10-3029 Hotel/Motel Tax	2,800	341.27	1,748.15	0.00	1,051.85	62.43
TOTAL Local Tax	608,800	47,138.58	246,087.61	0.00	362,712.39	40.42
<u>State Tax</u>						
10-3030 State Sales Tax	550,000	46,549.90	230,631.11	0.00	319,368.89	41.93
10-3031 State Income Tax (Hall's Tax)	0	0.00	5,462.59	0.00	5,462.59	0.00
10-3032 State Beer Tax	3,100	0.00	1,615.90	0.00	1,484.10	52.13
10-3033 State-City Street/Petroleum	13,000	1,065.60	5,343.48	0.00	7,656.52	41.10
10-3034 State Telecommunications Tax	600	106.40	508.88	0.00	91.12	84.81
10-3035 Bank Excise Tax	1,200	0.00	0.00	0.00	1,200.00	0.00
10-3036 TVA Gross Receipts	88,500	35,440.66	35,440.66	0.00	53,059.34	40.05
TOTAL State Tax	656,400	83,162.56	279,002.62	0.00	377,397.38	42.50
<u>Payment in Lieu of Taxes</u>						
10-3099 Sewer In Lieu of Taxes	29,200	0.00	0.00	0.00	29,200.00	0.00
TOTAL Payment in Lieu of Taxes	29,200	0.00	0.00	0.00	29,200.00	0.00
<u>Road Maintenance Fees</u>						
<u>Court Fines & Fees</u>						
10-3200 City Court Fines & Costs	250,000	21,526.25	131,495.75	0.00	118,504.25	52.60
10-3202 City Court Litigation Tax	23,000	1,897.50	11,426.25	0.00	11,573.75	49.68
10-3205 Sumner Co. Court Fines	10,000	697.36	5,276.43	0.00	4,723.57	52.76
10-3206 Robertson Co. Court Fines	4,000	379.05	1,441.15	0.00	2,558.85	36.03
10-3220 Police Reports	50	6.60	16.05	0.00	33.95	32.10
10-3221 Police Dept-Other	2,000	0.00	1,035.00	0.00	965.00	51.75
10-3222 PD Tow/Storage Fees	5,000	75.00	205.00	0.00	4,795.00	4.10
TOTAL Court Fines & Fees	294,050	24,581.76	150,895.63	0.00	143,154.37	51.32

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

10 -General Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Licenses & Permits						
10-3301 Beer License	0	0.00	250.00	0.00 (250.00)	0.00
10-3302 Building Permits	36,000	2,579.00	6,492.00	0.00	29,508.00	18.03
10-3304 Burn Permits	450	25.00	185.00	0.00	265.00	41.11
10-3320 Other Permits	300	0.00	0.00	0.00	300.00	0.00
TOTAL Licenses & Permits	36,750	2,604.00	6,927.00	0.00	29,823.00	18.85
Other Revenue						
10-3499 Engineering Fees/P&Z	7,500	0.00	880.00	0.00	6,620.00	11.73
10-3500 Planning & Zoning Fees	5,000	300.00	2,700.00	0.00	2,300.00	54.00
10-3501 Interest Earnings	5,000	311.97	1,888.76	0.00	3,111.24	37.78
10-3504 Miscellaneous Income	10,000	474.12	6,472.24	0.00	3,527.76	64.72
10-3505 Insurance Proceeds	0	0.00	15,045.17	0.00 (15,045.17)	0.00
10-3506 Sale of Assets (Auction)	2,000	0.00	0.00	0.00	2,000.00	0.00
10-3512 Donations	0	300.00	300.00	0.00 (300.00)	0.00
10-3522 Community Center	30,000	2,285.00	14,460.00	0.00	15,540.00	48.20
10-3524 Community Ctr-Special Events	1,500	0.00	0.00	0.00	1,500.00	0.00
10-3530 Fire Inspection Fees	5,000	0.00	0.00	0.00	5,000.00	0.00
10-3600 Grant Proceeds	25,000	0.00	4,152.91	0.00	20,847.09	16.61
TOTAL Other Revenue	91,000	3,671.09	45,899.08	0.00	45,100.92	50.44
Transfers						
10-3710 From Fund Balance-General Fund	272,938	0.00	0.00	0.00	272,938.00	0.00
TOTAL Transfers	272,938	0.00	0.00	0.00	272,938.00	0.00
TOTAL REVENUE	2,859,379	261,477.07	843,940.54	0.00	2,015,438.46	29.51

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-410-1100 Salaries - Administrative	227,393	15,036.89	65,172.07	0.00	162,220.93	28.66
10-410-1101 Overtime - Administrative	500	106.31	262.97	0.00	237.03	52.59
10-410-1102 Salaries - Other	0	0.00	21,840.00	0.00	(21,840.00)	0.00
10-410-1105 Salaries - City Commission	24,850	2,050.00	10,250.00	0.00	14,600.00	41.25
10-410-1108 Longevity Pay	4,900	0.00	0.00	0.00	4,900.00	0.00
TOTAL Salaries	257,643	17,193.20	97,525.04	0.00	160,117.96	37.85
Other Personnel Costs						
10-410-1200 SS & Medicare	19,710	1,311.99	7,453.39	0.00	12,256.61	37.82
10-410-1300 Employee Health Insurance	34,790	1,791.18	8,955.90	0.00	25,834.10	25.74
10-410-1400 Retirement	1,443	123.67	464.74	0.00	978.26	32.21
10-410-1500 Unemployment Insurance	168	0.00	0.00	0.00	168.00	0.00
TOTAL Other Personnel Costs	56,111	3,226.84	16,874.03	0.00	39,236.97	30.07
Other Expenses						
10-410-2000 Other Medical Expense	0	75.00	75.00	0.00	(75.00)	0.00
10-410-2002 Education & Training	4,500	0.00	1,144.53	0.00	3,355.47	25.43
10-410-2014 Worker's Comp. Insurance	912	0.00	(3,873.73)	0.00	4,785.73	424.75-
10-410-2016 Liability & Property Ins.	94,800	0.00	92,899.00	0.00	1,901.00	97.99
10-410-2100 Utilities	19,000	1,598.85	6,192.11	0.00	12,807.89	32.59
10-410-2102 Telephone&Internet	6,000	494.16	2,399.82	0.00	3,600.18	40.00
10-410-2104 Gas, Oil, Diesel Fuel	500	0.00	55.95	0.00	444.05	11.19
10-410-2106 Publicity,Subscripts & Dues	11,000	136.50	2,491.00	0.00	8,509.00	22.65
10-410-2202 Vehicle Repair&Maintenance	500	0.00	1,828.60	0.00	(1,328.60)	365.72
10-410-2206 Bldg Repair & Maintenance	10,000	0.00	1,067.37	0.00	8,932.63	10.67
10-410-2207 City Property Maintenance	700	0.00	0.00	0.00	700.00	0.00
10-410-2210 Contractual Services	62,366	2,247.00	24,471.12	0.00	37,894.88	39.24
10-410-2300 Operating Supplies	3,500	121.86	658.30	0.00	2,841.70	18.81
10-410-2302 Office Supplies	2,000	200.26	877.24	0.00	1,122.76	43.86
10-410-2310 Miscellaneous/Sundry	2,000	31.26	542.48	0.00	1,457.52	27.12
10-410-2312 Minor Equipment	10,000	0.00	819.62	0.00	9,180.38	8.20
10-410-2316 Postage & Machine Rental	3,500	0.00	556.69	0.00	2,943.31	15.91
10-410-2326 Recording Documents	100	0.00	60.00	0.00	40.00	60.00
10-410-2332 Meals & Entertainment	2,000	0.00	254.93	0.00	1,745.07	12.75
10-410-2700 Donations	2,500	0.00	0.00	0.00	2,500.00	0.00
10-410-2745 Property TR Match-Summer	2,000	0.00	94.00	0.00	1,906.00	4.70
10-410-2750 Property TR Match-Robt	1,000	0.00	0.00	0.00	1,000.00	0.00
10-410-4000 Professional Services	5,000	0.00	130.00	0.00	4,870.00	2.60
10-410-4014 Legal Services	30,000	3,695.75	10,418.00	0.00	19,582.00	34.73
10-410-4016 Accounting & Auditing	4,000	0.00	0.00	0.00	4,000.00	0.00
10-410-6000 Building Improvements	100,000	0.00	0.00	0.00	100,000.00	0.00
TOTAL Other Expenses	377,878	8,600.64	143,162.03	0.00	234,715.97	37.89
TOTAL Administration	691,632	29,020.68	257,561.10	0.00	434,070.90	37.24

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 201810 -General Fund
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-411-1100 Salaries - Bldg/Codes	38,490	1,440.00	7,610.00	0.00	30,880.00	19.77
10-411-1101 Overtime - Bldg/Codes	500	0.00	90.00	0.00	410.00	18.00
10-411-1108 Longevity Pay	150	0.00	0.00	0.00	150.00	0.00
TOTAL Salaries	39,140	1,440.00	7,700.00	0.00	31,440.00	19.67
Other Personnel Costs						
10-411-1200 SS & Medicare	2,994	108.94	584.06	0.00	2,409.94	19.51
10-411-1300 Employee Health Insurance	7,206	40.83	122.49	0.00	7,083.51	1.70
10-411-1400 Retirement	242	13.38	41.13	0.00	200.87	17.00
10-411-1500 Unemployment Ins.	42	0.00	23.76	0.00	18.24	56.57
TOTAL Other Personnel Costs	10,484	163.15	771.44	0.00	9,712.56	7.36
Other Expenses						
10-411-2000 Other Medical Expense	150	0.00	138.50	0.00	11.50	92.33
10-411-2002 Education & Training	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2014 W.Comp Insurance	1,094	0.00	86.22	0.00	1,007.78	7.88
10-411-2102 Telephone/Internet	684	93.12	462.74	0.00	221.26	67.65
10-411-2104 Gas & Oil	1,000	100.20	302.20	0.00	697.80	30.22
10-411-2106 Publicity,Subscriptions&Due	200	0.00	30.00	0.00	170.00	15.00
10-411-2202 Vehicle Repair&Maintenance	750	0.00	9.00	0.00	741.00	1.20
10-411-2210 Contractual Services	4,953	3,018.95	14,176.41	0.00 (9,223.41)	286.22
10-411-2300 Operating Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2302 Office Supplies	1,000	319.96	489.31	0.00	510.69	48.93
10-411-2310 Miscellaneous/Sundry	200	0.00	15.06	0.00	184.94	7.53
10-411-2312 Minor Equipment	1,200	41.99	392.17	0.00	807.83	32.68
10-411-2316 Postage	1,000	0.00	200.00	0.00	800.00	20.00
10-411-2324 Clothing & Uniforms	500	45.00	604.00	0.00 (104.00)	120.80
10-411-2326 Recording Documents	0	0.00	12.00	0.00 (12.00)	0.00
10-411-4000 Professional Services	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Other Expenses	19,731	3,619.22	16,917.61	0.00	2,813.39	85.74
TOTAL Building/Codes	69,355	5,222.37	25,389.05	0.00	43,965.95	36.61

10 -General Fund
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-412-1100 Salaries - Court Clerk	33,195	2,560.00	13,182.88	0.00	20,012.12	39.71
10-412-1101 Overtime - Court Clerk	100	0.00	0.00	0.00	100.00	0.00
10-412-1108 Longevity Pay	500	0.00	0.00	0.00	500.00	0.00
TOTAL Salaries	33,795	2,560.00	13,182.88	0.00	20,612.12	39.01
Other Personnel Costs						
10-412-1200 SS & Medicare	2,585	195.84	1,008.49	0.00	1,576.51	39.01
10-412-1300 Employee Health Insurance	7,206	597.06	2,985.30	0.00	4,220.70	41.43
10-412-1400 Retirement	210	23.82	71.30	0.00	138.70	33.95
10-412-1500 Unemployment Insurance	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	10,043	816.72	4,065.09	0.00	5,977.91	40.48
Other Expenses						
10-412-2002 Education & Training	500	0.00	0.00	0.00	500.00	0.00
10-412-2014 W.Comp Insurance	75	0.00	74.36	0.00	0.64	99.15
10-412-2300 Operating Supplies	2,260	0.00	0.00	0.00	2,260.00	0.00
10-412-2302 Office Supplies	300	0.00	86.92	0.00	213.08	28.97
10-412-2310 Miscellaneous/Sundry	2,000	254.36	1,879.89	0.00	120.11	93.99
10-412-2312 Minor Equipment-Court	1,000	0.00	819.62	0.00	180.38	81.96
10-412-4000 Professional Services	0	320.00	320.00	0.00	320.00	0.00
10-412-4014 City Judge	6,000	0.00	2,000.00	0.00	4,000.00	33.33
TOTAL Other Expenses	12,135	574.36	5,180.79	0.00	6,954.21	42.69
TOTAL Municipal Court	55,973	3,951.08	22,428.76	0.00	33,544.24	40.07

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

10 -General Fund
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-421-1100 Salaries - Dispatch/Records	30,909	2,387.20	12,293.28	0.00	18,615.72	39.77
10-421-1101 Overtime - Dispatch/Records	0	0.00	50.82	0.00	(50.82)	0.00
10-421-1105 Salaries - Police	583,710	45,844.13	224,700.45	0.00	359,009.55	38.50
10-421-1106 Overtime - Police	12,000	440.71	4,530.03	0.00	7,469.97	37.75
10-421-1107 O.T. GHSO Grant/Traffic Enf	12,500	812.33	812.33	0.00	11,687.67	6.50
10-421-1108 Longevity Pay	5,250	0.00	0.00	0.00	5,250.00	0.00
TOTAL Salaries	644,369	49,484.37	242,386.91	0.00	401,982.09	37.62
Other Personnel Costs						
10-421-1200 SS & Medicare	49,294	3,695.09	17,984.20	0.00	31,309.80	36.48
10-421-1300 Employee Health Insurance	137,774	12,248.36	52,965.51	0.00	84,808.49	38.44
10-421-1400 Retirement	3,995	436.71	1,274.27	0.00	2,720.73	31.90
10-421-1500 Unemployment Insurance	1,142	0.00	25.38	0.00	1,116.62	2.22
TOTAL Other Personnel Costs	192,205	16,380.16	72,249.36	0.00	119,955.64	37.59
Other Expenses						
10-421-2000 Other Medical Expense	1,200	205.00	868.00	0.00	332.00	72.33
10-421-2002 Education & Training	5,000	0.00	1,173.00	0.00	3,827.00	23.46
10-421-2014 W.Comp Insurance	36,876	0.00	33,189.10	0.00	3,686.90	90.00
10-421-2100 Utilities	600	50.14	216.48	0.00	383.52	36.08
10-421-2102 Telephone & jetpacks	7,000	930.06	3,967.96	0.00	3,032.04	56.69
10-421-2104 Gas, Oil, Diesel Fuel	42,000	3,220.10	14,427.76	0.00	27,572.24	34.35
10-421-2106 Publicity,Subscripts & Dues	1,500	400.00	550.00	0.00	950.00	36.67
10-421-2202 Vehicle Repair&Maintenance	25,000	2,029.76	9,560.74	0.00	15,439.26	38.24
10-421-2204 Equip Repair & Maintenance	5,000	0.00	0.00	0.00	5,000.00	0.00
10-421-2210 Contractual Services	9,261	926.53	9,139.50	0.00	121.50	98.69
10-421-2212 SCECC Contractual Svc	177,000	37,664.11	37,664.11	0.00	139,335.89	21.28
10-421-2300 Operating Supplies	7,000	1,660.25	3,677.89	0.00	3,322.11	52.54
10-421-2302 Office Supplies	2,000	95.63	641.40	0.00	1,358.60	32.07
10-421-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
10-421-2312 Minor Equipment-Police	14,500	0.00	4,996.00	0.00	9,504.00	34.46
10-421-2316 Postage	250	0.00	17.28	0.00	232.72	6.91
10-421-2322 Interest Expense	1,147	0.00	1,147.13	0.00	(0.13)	100.01
10-421-2324 Clothing & Uniforms	10,000	1,197.73	3,001.66	0.00	6,998.34	30.02
10-421-4002 Vehicle Towing Service	3,000	370.00	665.00	0.00	2,335.00	22.17
10-421-6004 Debt Svc-Police Car Lease	33,093	0.00	33,093.00	0.00	0.00	100.00
10-421-6014 Machinery&Equipment-Police	62,000	0.00	0.00	0.00	62,000.00	0.00
TOTAL Other Expenses	443,927	48,749.31	157,996.01	0.00	285,930.99	35.59
TOTAL Police Dept	1,280,501	114,613.84	472,632.28	0.00	807,868.72	36.91

10 -General Fund
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-422-1100 Salaries - Fire Department	95,713	7,011.06	36,943.41	0.00	58,769.59	38.60
10-422-1105 Volunteer Pay	47,000	0.00	0.00	0.00	47,000.00	0.00
10-422-1108 Longevity Pay	750	0.00	0.00	0.00	750.00	0.00
TOTAL Salaries	143,463	7,011.06	36,943.41	0.00	106,519.59	25.75
Other Personnel Costs						
10-422-1200 SS & Medicare	10,975	509.71	2,670.97	0.00	8,304.03	24.34
10-422-1300 Employee Health Insurance	20,378	1,463.60	7,318.00	0.00	13,060.00	35.91
10-422-1400 Retirement	593	66.17	199.69	0.00	393.31	33.67
10-422-1500 Unemployment Insurance	84	0.00	0.00	0.00	84.00	0.00
TOTAL Other Personnel Costs	32,030	2,039.48	10,188.66	0.00	21,841.34	31.81
Other Expenses						
10-422-2000 Other Medical Expense	0	50.00	50.00	0.00	50.00	0.00
10-422-2002 Education & Training	7,500	0.00	389.32	0.00	7,110.68	5.19
10-422-2014 W.Comp Insurance	6,959	0.00	7,398.47	0.00	439.47	106.32
10-422-2100 Utility Services	7,500	397.58	2,122.00	0.00	5,378.00	28.29
10-422-2102 Telephone & aircards	2,400	158.76	788.17	0.00	1,611.83	32.84
10-422-2104 Gas, Oil, Diesel Fuel	6,500	305.47	1,966.85	0.00	4,533.15	30.26
10-422-2106 Publicity, Subscripts & Dues	2,200	0.00	250.00	0.00	1,950.00	11.36
10-422-2202 Vehicle Repair&Maintenance	20,000	3.99	5,249.53	0.00	14,750.47	26.25
10-422-2204 Equip. Repair & Maintenance	6,000	0.00	0.00	0.00	6,000.00	0.00
10-422-2206 Bldg Repair & Maint - Sta 2	2,000	173.44	1,780.28	0.00	219.72	89.01
10-422-2210 Contractual Services	18,632	3,605.25	10,517.95	0.00	8,114.05	56.45
10-422-2300 Operating Supplies	7,000	81.17	868.40	0.00	6,131.60	12.41
10-422-2302 Office Supplies	1,000	0.00	707.16	0.00	292.84	70.72
10-422-2310 Miscellaneous/Sundry	1,000	0.00	0.00	0.00	1,000.00	0.00
10-422-2312 Minor Equipment-Fire	4,541	673.70	2,036.66	0.00	2,504.34	44.85
10-422-2314 Minor Equip-Turnout Gear	10,000	558.00	558.00	0.00	9,442.00	5.58
10-422-2316 Postage	100	0.00	0.00	0.00	100.00	0.00
10-422-2324 Clothing & Uniforms	4,000	325.00	1,454.00	0.00	2,546.00	36.35
10-422-2332 Meals & Entertainment	300	0.00	39.31	0.00	260.69	13.10
10-422-4026 Promotional/Fire Prevention	800	0.00	515.00	0.00	285.00	64.38
10-422-6004 Debt Svc-Fire Engine	45,531	855.61	39,492.86	0.00	6,038.14	86.74
10-422-6014 Machinery & Equipment-Fire	45,000	42,894.00	42,894.00	0.00	2,106.00	95.32
TOTAL Other Expenses	198,963	50,081.97	119,077.96	0.00	79,885.04	59.85
TOTAL Fire Dept	374,456	59,132.51	166,210.03	0.00	208,245.97	44.39

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

10 -General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-440-1100 Salaries - Development Svcs	56,375	2,886.73	15,715.42	0.00	40,659.58	27.88
10-440-1108 Longevity Pay	100	0.00	0.00	0.00	100.00	0.00
TOTAL Salaries	56,475	2,886.73	15,715.42	0.00	40,759.58	27.83
Other Personnel Costs						
10-440-1200 SS & Medicare	4,320	209.98	1,134.66	0.00	3,185.34	26.27
10-440-1300 Employee Health Insurance	9,829	814.17	4,070.85	0.00	5,758.15	41.42
10-440-1400 Retirement	350	26.85	85.52	0.00	264.48	24.43
10-440-1500 Unemployment Ins.	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	14,541	1,051.00	5,291.03	0.00	9,249.97	36.39
Other Expenses						
10-440-2002 Education & Training	4,000	0.00	461.70	0.00	3,538.30	11.54
10-440-2010 P&Z (& Recording Fees)	500	0.00	254.00	0.00	246.00	50.80
10-440-2014 W.Comp Insurance	125	0.00	126.28	0.00	1.28	101.02
10-440-2102 Telephone/Internet	684	59.10	292.64	0.00	391.36	42.78
10-440-2104 Gas & Oil	1,000	37.51	378.77	0.00	621.23	37.88
10-440-2106 Publicity, Subscriptions&Due	500	307.00	467.00	0.00	33.00	93.40
10-440-2202 Vehicle Repair&Maintenance	500	0.00	79.99	0.00	420.01	16.00
10-440-2210 Contractual Services	227	18.95	61.18	0.00	165.82	26.95
10-440-2300 Operating Supplies	200	0.00	61.58	0.00	138.42	30.79
10-440-2302 Office Supplies	1,000	0.00	70.54	0.00	929.46	7.05
10-440-2312 Minor Equipment	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2316 Postage	0	0.00	2.55	0.00	2.55	0.00
10-440-2324 Clothing & Uniforms	300	0.00	0.00	0.00	300.00	0.00
10-440-2332 Meals & Entertainment	250	0.00	330.00	0.00	80.00	132.00
10-440-4000 Professional Services	5,000	350.00	350.00	0.00	4,650.00	7.00
10-440-4014 Legal Services	5,000	0.00	2,000.00	0.00	3,000.00	40.00
TOTAL Other Expenses	20,286	772.56	4,936.23	0.00	15,349.77	24.33
TOTAL Development Services	91,302	4,710.29	25,942.68	0.00	65,359.32	28.41

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-444-1100 Salaries - Parks	62,400	2,640.00	18,193.50	0.00	44,206.50	29.16
10-444-1101 Overtime - Parks	1,500	210.38	433.14	0.00	1,066.86	28.88
10-444-1108 Longevity Pay	250	0.00	0.00	0.00	250.00	0.00
TOTAL Salaries	64,150	2,850.38	18,626.64	0.00	45,523.36	29.04
Other Personnel Costs						
10-444-1200 SS & Medicare	4,907	199.60	1,259.76	0.00	3,647.24	25.67
10-444-1300 Employee Health Insurance	20,290	1,680.71	8,673.03	0.00	11,616.97	42.75
10-444-1400 Retirement	398	25.00	94.75	0.00	303.25	23.81
10-444-1500 Unemployment Ins.	84	0.00	0.00	0.00	84.00	0.00
TOTAL Other Personnel Costs	25,679	1,905.31	10,027.54	0.00	15,651.46	39.05
Other Expenses						
10-444-2002 Education & Training	400	0.00	0.00	0.00	400.00	0.00
10-444-2014 W.Comp Insurance	1,519	0.00	1,452.24	0.00	66.76	95.61
10-444-2100 Utilities	15,000	1,209.56	5,286.32	0.00	9,713.68	35.24
10-444-2102 Telephone&Internet	2,700	220.30	1,097.36	0.00	1,602.64	40.64
10-444-2104 Gas & Oil	500	36.94	73.68	0.00	426.32	14.74
10-444-2106 Publicity, Subscriptions,Du	85	0.00	485.00	0.00	400.00	570.59
10-444-2202 Vehicle Repair&Maintenance	500	0.00	353.97	0.00	146.03	70.79
10-444-2204 Equip Repair&Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-444-2206 Bldg Repair & Maintenance	6,000	0.00	5,988.11	0.00	11.89	99.80
10-444-2207 Parks Property Maintenance	2,500	0.00	840.90	0.00	1,659.10	33.64
10-444-2210 Contractual Services	9,227	558.95	3,381.93	0.00	5,845.07	36.65
10-444-2300 Operating Supplies	2,000	68.52	579.90	0.00	1,420.10	29.00
10-444-2302 Office Supplies	1,000	0.00	88.38	0.00	911.62	8.84
10-444-2310 Miscellaneous/Sundry	1,000	12.75	214.25	0.00	785.75	21.43
10-444-2312 Minor Equipment-C.Center	4,000	0.00	751.85	0.00	3,248.15	18.80
10-444-2324 Clothing&Uniforms	100	0.00	0.00	0.00	100.00	0.00
10-444-3000 Special Events	10,000	380.85	2,924.62	0.00	7,075.38	29.25
10-444-6004 Debt Svc-Comm.Ctr Loan Pmt	136,000	11,681.52	58,025.12	0.00	77,974.88	42.67
10-444-6018 Park Dev/Playgrounds&Imp's	12,000	0.00	0.00	0.00	12,000.00	0.00
TOTAL Other Expenses	206,031	14,169.39	81,543.63	0.00	124,487.37	39.58
TOTAL Community Ctr/Parks	295,860	18,925.08	110,197.81	0.00	185,662.19	37.25
TOTAL EXPENDITURES	2,859,079	235,575.85	1,080,361.71	0.00	1,778,717.29	37.79
REVENUE OVER/ (UNDER) EXPENDITURES	300	25,901.22	(236,421.17)	0.00	236,721.17	8,807.06-

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

20 -Sewer Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	Sewer Fund - Farmers Bank	344,106.26
1001	Phase II Sewer - Farmers Bk	585,860.36
1005	Sewer Fund MM-Farmers Bk	345,440.07
1010	Petty Cash - Cash on Hand	300.00
Total Checking/Savings		1,275,706.69

Current Assets

1100	Cash Reserves - State of TN	24.00
1200	Accounts Receivable	89,915.94
1201	Allowance For Uncollectible	(148,756.76)
1202	A/R - KVS Bad Debt	45,432.44
1203	A/R - Incode Bad Debt	119,317.85
1204	UNAPPLIED CREDITS	(11,661.44)
1220	A/R - Other	72,472.37
1260	Postage Dep (Utility Billing)	1,830.40
1300	Inventory Asset	31,835.74
Total Current Assets		200,410.54

Total Current Assets	1,476,117.23
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Other AssetsFixed Assets

1400	Land - City Hall	47,268.00
1401	Buildings	97,853.91
1402	Furniture & Equipment	264,285.72
1403	Vehicles	266,628.71
1406	Sewer Collection System	8,744,750.14
1407	Construction in Progress	139,356.08
1450	Net Pension Asset	21,443.00
1455	Deferred Outflows for Pension	11,728.69
1499	Accumulated Depreciation	(4,311,358.21)
Total Fixed Assets		5,281,956.04

Transfers

1610	Due To / From General Fund	(56,877.45)
1640	Due To / From Solid Waste Fund	(77,044.12)
1660	Due To / From Stormwater Fund	(26,267.71)
Total Transfers		(160,189.28)

Total Other Assets	5,121,766.76
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TOTAL ASSETS	6,597,883.99
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BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

20 -Sewer Fund

BALANCE

LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2030 REFUNDS PAYABLE	1.41
2109 Accrued Compensated Absences	7,360.68
2250 Deferred Inflows for Pension	<u>12,696.00</u>
Total Current Liabilities	<u>20,058.09</u>

Total Current Liabilities	20,058.09
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Long Term LiabilitiesLong Term Liabilities

TOTAL LIABILITIES	20,058.09
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Equity

2700 Retained Earnings	246,455.94
2710 Fund Balance/Net Assets	969,115.93
2713 Net Assets/Capital & Debt	5,225,785.44
Net Income	136,468.59

Total Equity	6,577,825.90
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TOTAL LIABILITIES & EQUITY	6,597,883.99
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

20 -Sewer Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Sewer Revenue</u>						
20-3000 Operating Revenue-Sewer	930,000	88,132.01	452,105.54	0.00	477,894.46	48.61
20-3001 Tap Fees	25,000	1,525.00	3,050.00	0.00	21,950.00	12.20
TOTAL Sewer Revenue	955,000	89,657.01	455,155.54	0.00	499,844.46	47.66
<u>Other Revenue</u>						
20-3400 Sewer Permits/Fees	0	0.00	150.00	0.00 (150.00)	0.00
20-3501 Interest Income	3,500	276.33	1,342.31	0.00	2,157.69	38.35
20-3503 Sewer Tank/Pump Pkgs	15,000	0.00	16,634.07	0.00 (1,634.07)	110.89
20-3504 Miscellaneous Income	30,000	1,322.13	10,738.54	0.00	19,261.46	35.80
TOTAL Other Revenue	48,500	1,598.46	28,864.92	0.00	19,635.08	59.52
<u>Transfers</u>						
20-3701 From Fund Balance-Sewer Fund	219,635	0.00	0.00	0.00	219,635.00	0.00
TOTAL Transfers	219,635	0.00	0.00	0.00	219,635.00	0.00
TOTAL REVENUE	1,223,135	91,255.47	484,020.46	0.00	739,114.54	39.57

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
20-522-1100 Salaries - Sewer	161,197	12,431.54	64,001.37	0.00	97,195.63	39.70
20-522-1101 Overtime - Sewer	10,000	151.40	1,832.31	0.00	8,167.69	18.32
20-522-1108 Longevity Pay	3,815	0.00	0.00	0.00	3,815.00	0.00
TOTAL Salaries	175,012	12,582.94	65,833.68	0.00	109,178.32	37.62
Other Personnel Costs						
20-522-1200 SS & Medicare	13,388	939.19	4,871.95	0.00	8,516.05	36.39
20-522-1300 Employee Health Insurance	47,962	3,973.10	19,865.50	0.00	28,096.50	41.42
20-522-1400 Retirement	1,085	106.68	312.65	0.00	772.35	28.82
20-522-1500 Unemployment Insurance	210	0.00	0.00	0.00	210.00	0.00
TOTAL Other Personnel Costs	62,645	5,018.97	25,050.10	0.00	37,594.90	39.99
Other Expenses						
20-522-2000 Other Medical Expense	0	130.00	130.00	0.00	130.00	0.00
20-522-2002 Education & Training	3,000	0.00	0.00	0.00	3,000.00	0.00
20-522-2014 Worker's Comp Insurance	7,958	0.00	7,296.74	0.00	661.26	91.69
20-522-2016 Liability & Property Ins.	6,500	0.00	12,721.00	0.00	6,221.00	195.71
20-522-2100 Utilities	13,000	1,170.15	4,560.03	0.00	8,439.97	35.08
20-522-2102 Telephone	1,100	90.72	447.97	0.00	652.03	40.72
20-522-2104 Gas, Oil, Diesel Fuel	8,000	645.45	2,944.19	0.00	5,055.81	36.80
20-522-2106 Publicity, Subscripts & Dues	3,000	0.00	214.80	0.00	2,785.20	7.16
20-522-2200 System Rep&Maintenance	11,000	0.00	1,198.00	0.00	9,802.00	10.89
20-522-2202 Vehicle Repair&Maintenance	7,000	0.00	2,203.19	0.00	4,796.81	31.47
20-522-2204 Equip. Repair & Maintenance	2,500	0.00	981.23	0.00	1,518.77	39.25
20-522-2206 Bldg Repair & Maintenance	0	0.00	23.48	0.00	23.48	0.00
20-522-2210 Contractual Services	17,349	1,176.04	7,744.99	0.00	9,604.01	44.64
20-522-2300 Operating Supplies	17,000	4,956.43	8,123.06	0.00	8,876.94	47.78
20-522-2302 Office Supplies	1,000	0.00	367.61	0.00	632.39	36.76
20-522-2310 Miscellaneous/Sundry	7,200	579.99	3,205.18	0.00	3,994.82	44.52
20-522-2312 Minor Equipment-Sewer	3,000	161.90	2,985.86	0.00	14.14	99.53
20-522-2314 Pumps-New Const/Ord 16-654	12,000	0.00	6,707.17	0.00	5,292.83	55.89
20-522-2316 Postage	500	0.00	200.00	0.00	300.00	40.00
20-522-2324 Clothing & Uniforms	2,000	0.00	0.00	0.00	2,000.00	0.00
20-522-2706 Payments In Lieu Of Taxes	29,200	0.00	0.00	0.00	29,200.00	0.00
20-522-2708 Depreciation	229,000	0.00	0.00	0.00	229,000.00	0.00
20-522-4000 Professional Services	2,500	0.00	0.00	0.00	2,500.00	0.00
20-522-4004 Sewage Transport-G'ville	120,000	9,417.98	34,135.46	0.00	85,864.54	28.45
20-522-4006 Sewage Treatment-Metro	301,000	44,606.98	85,119.14	0.00	215,880.86	28.28
20-522-4008 WHUD Readings	11,200	938.50	2,805.50	0.00	8,394.50	25.05
20-522-4010 Pretreatment (Odor Control)	40,000	3,074.00	12,363.00	0.00	27,637.00	30.91
20-522-4016 Accounting & Auditing	5,500	0.00	0.00	0.00	5,500.00	0.00
20-522-5006 Debt Svc-State Rev Loan	23,971	36.71	183.55	0.00	23,787.45	0.77
20-522-6000 Buildings/Improvements	30,000	973.83	14,922.18	0.00	15,077.82	49.74
20-522-6002 Syst Upgrade-Phl/Investigat	0	1,235.00	7,674.00	0.00	7,674.00	0.00
20-522-6006 Pumps (System r&m)	70,000	8,250.00	37,410.76	0.00	32,589.24	53.44
TOTAL Other Expenses	985,478	77,443.68	256,668.09	0.00	728,809.91	26.05
TOTAL Sewer	1,223,135	95,045.59	347,551.87	0.00	875,583.13	28.41

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	1,223,135	95,045.59	347,551.87	0.00	875,583.13	28.41
REVENUE OVER/ (UNDER) EXPENDITURES	0 (3,790.12)	136,468.59	0.00 (136,468.59)	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

30 -Street Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 State Street Aid Fund-Farmers	337,431.28
1002 Road Maint.Fund-Farmers Bank	25,484.61
Total Checking/Savings	362,915.89

Current Assets

1300 Inventory	2,629.94
Total Current Assets	2,629.94

Total Current Assets	365,545.83
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Other AssetsFixed AssetsTransfers

1610 Due To / From General Fund	32,962.74
Total Transfers	32,962.74

Total Other Assets	32,962.74
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TOTAL ASSETS	398,508.57
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent LiabilitiesLong Term Liabilities

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Equity

2700 Retained Earnings	(213,932.60)
2720 Fund Balance-Nonspendable	2,629.94
2740 Fund Balance-Committed	546,666.89
Net Income	63,144.34

Total Equity	398,508.57
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TOTAL LIABILITIES & EQUITY	398,508.57
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

30 -Street Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Street Revenue</u>						
30-3030 State Gas-Motor Fuel Tax	205,000	10,334.38	53,446.59	0.00	151,553.41	26.07
30-3032 State Gas 1989 Tax	0	1,610.87	8,496.34	0.00	8,496.34	0.00
30-3034 State Gas 3 Cent Tax	0	2,984.84	15,743.13	0.00	15,743.13	0.00
30-3036 State Gas 2017 Improve Tax	0	4,132.58	19,123.95	0.00	19,123.95	0.00
30-3100 Road Maintenance Fees	7,000	150.00	375.00	0.00	6,625.00	5.36
30-3501 Interest Earned	450	43.86	223.39	0.00	226.61	49.64
<u>TOTAL Street Revenue</u>	<u>212,450</u>	<u>19,256.53</u>	<u>97,408.40</u>	<u>0.00</u>	<u>115,041.60</u>	<u>45.85</u>
<u>Transfers</u>						
30-3711 From Fund Balance-Street Fund	64,543	0.00	0.00	0.00	64,543.00	0.00
<u>TOTAL Transfers</u>	<u>64,543</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64,543.00</u>	<u>0.00</u>
<u>TOTAL REVENUE</u>	<u>276,993</u>	<u>19,256.53</u>	<u>97,408.40</u>	<u>0.00</u>	<u>179,584.60</u>	<u>35.17</u>

30 -Street Fund
DEPARTMENT - Street

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
30-431-1101 Overtime - Street	0	47.43	179.28	0.00 (179.28)	0.00
TOTAL Salaries	0	47.43	179.28	0.00 (179.28)	0.00
Other Personnel Costs						
30-431-1200 SS & Medicare	0	3.39	128.91	0.00 (128.91)	0.00
30-431-1400 Retirement	0	0.00	13.18	0.00 (13.18)	0.00
TOTAL Other Personnel Costs	0	3.39	142.09	0.00 (142.09)	0.00
Other Expenses						
30-431-2016 Liability & Property Ins.	2,000	0.00	4,536.00	0.00 (2,536.00)	226.80
30-431-2104 Gas, Oil, Diesel Fuel	3,000	215.14	981.40	0.00	2,018.60	32.71
30-431-2110 Street Lighting	35,000	2,835.24	11,686.68	0.00	23,313.32	33.39
30-431-2204 Equip. Repair & Maintenance	5,700	0.00	18.48	0.00	5,681.52	0.32
30-431-2208 Street Repair & Maintenance	2,500	248.80	1,105.45	0.00	1,394.55	44.22
30-431-2210 Contractual Services	0	56.85	367.86	0.00 (367.86)	0.00
30-431-2300 Operating Supplies	500	0.00	203.49	0.00	296.51	40.70
30-431-2306 Salt Supplies	5,000	3,779.96	3,779.96	0.00	1,220.04	75.60
30-431-2308 Rock, Gravel & Sand	900	0.00	0.00	0.00	900.00	0.00
30-431-2310 Miscellaneous/Sundry	682	0.00	0.00	0.00	682.00	0.00
30-431-2312 Minor Equipment-Street	1,711	0.00	1,349.24	0.00	361.76	78.86
30-431-2318 Sign Parts & Supplies	15,000	138.85	1,189.13	0.00	13,810.87	7.93
30-431-4000 Professional Services	5,000	1,625.00	8,725.00	0.00 (3,725.00)	174.50
30-431-6020 Street Paving	200,000	0.00	0.00	0.00	200,000.00	0.00
TOTAL Other Expenses	276,993	8,899.84	33,942.69	0.00	243,050.31	12.25
TOTAL Street	276,993	8,950.66	34,264.06	0.00	242,728.94	12.37
TOTAL EXPENDITURES	276,993	8,950.66	34,264.06	0.00	242,728.94	12.37
REVENUE OVER/ (UNDER) EXPENDITURES	0	10,305.87	63,144.34	0.00 (63,144.34)	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

40 -Solid Waste Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Solid Waste Fund - Farmers Bk	316,339.47
Total Checking/Savings	316,339.47

Current Assets

1200 Accounts Receivable	37,589.66
1201 Allowance for Bad Debt	(23,971.42)
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	47,430.39

Total Current Assets	363,769.86
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Other AssetsTransfers

1610 Due To / From General Fund	(33,894.52)
1620 Due To / From Sewer Fund	77,044.12
Total Transfers	43,149.60

Total Other Assets	43,149.60
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TOTAL ASSETS	406,919.46
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2200 Deferred Revenue	36,981.50
Total Current Liabilities	36,981.50

Total Current Liabilities	36,981.50
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Long Term Liabilities

TOTAL LIABILITIES	36,981.50
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BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

40 -Solid Waste Fund

BALANCE

Equity

2700	Retained Earnings	(101,669.41)
2720	Fund Balance-Nonspendable		4,473.20
2730	Fund Balance-Restricted		460,420.66
	Net Income		6,713.51

Total Equity	369,937.96
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TOTAL LIABILITIES & EQUITY	406,919.46
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

40 -Solid Waste Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>User Fees</u>						
40-3000 User Fees	420,000	37,412.10	187,911.38	0.00	232,088.62	44.74
TOTAL User Fees	420,000	37,412.10	187,911.38	0.00	232,088.62	44.74
<u>Other Revenue</u>						
40-3500 Sale of Recyclables	2,200	0.00	1,433.40	0.00	766.60	65.15
40-3501 Interest Income	650	40.46	224.66	0.00	425.34	34.56
TOTAL Other Revenue	2,850	40.46	1,658.06	0.00	1,191.94	58.18
<u>Transfers</u>						
40-3711 From Fund Balance-SW Fund	47,660	0.00	0.00	0.00	47,660.00	0.00
TOTAL Transfers	47,660	0.00	0.00	0.00	47,660.00	0.00
TOTAL REVENUE	470,510	37,452.56	189,569.44	0.00	280,940.56	40.29

40 -Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
40-432-1100 Salaries - Solid Waste	103,690	7,975.20	40,553.20	0.00	63,136.80	39.11
40-432-1101 Overtime - Solid Waste	1,500	0.00	440.44	0.00	1,059.56	29.36
40-432-1108 Longevity Pay	3,360	0.00	0.00	0.00	3,360.00	0.00
TOTAL Salaries	108,550	7,975.20	40,993.64	0.00	67,556.36	37.76
Other Personnel Costs						
40-432-1200 SS & Medicare	8,304	608.10	3,124.20	0.00	5,179.80	37.62
40-432-1300 Employee Health Insurance	21,619	1,791.18	7,761.78	0.00	13,857.22	35.90
40-432-1400 Retirement	673	64.71	165.13	0.00	507.87	24.54
40-432-1500 Unemployment Insurance	126	0.00	19.46	0.00	106.54	15.44
TOTAL Other Personnel Costs	30,722	2,463.99	11,070.57	0.00	19,651.43	36.03
Other Expenses						
40-432-2014 Worker's Comp. Insurance	4,571	0.00	5,386.60	0.00 (815.60)	117.84
40-432-2016 Liability & Property Ins.	3,000	0.00	6,896.00	0.00 (3,896.00)	229.87
40-432-2104 Gas, Oil, Diesel Fuel	6,000	529.57	2,255.38	0.00	3,744.62	37.59
40-432-2106 Publicity,Subscript's & Due	3,000	0.00	3,000.00	0.00	0.00	100.00
40-432-2202 Vehicle/Equipment rfm	5,000	4,352.07	5,230.84	0.00 (230.84)	104.62
40-432-2210 Contractual Services	8,010	468.79	5,124.20	0.00	2,885.80	63.97
40-432-2300 Operating Supplies	1,000	0.00	39.78	0.00	960.22	3.98
40-432-2302 Office Supplies	200	0.00	0.00	0.00	200.00	0.00
40-432-2310 Miscellaneous/Sundry	200	0.00	42.36	0.00	157.64	21.18
40-432-2312 Minor Equipment-S.Waste	5,000	0.00	489.99	0.00	4,510.01	9.80
40-432-2316 Postage	500	0.00	200.00	0.00	300.00	40.00
40-432-2324 Clothing & Uniforms	1,000	0.00	74.99	0.00	925.01	7.50
40-432-4002 Contractual Svc-Waste Ind.	267,157	21,614.68	86,458.72	0.00	180,698.28	32.36
40-432-4016 Accounting & Auditing	1,000	0.00	0.00	0.00	1,000.00	0.00
40-432-4026 Disposal Fees	18,000	3,650.52	6,073.04	0.00	11,926.96	33.74
40-432-6014 Machinery&Equipment-SW	7,600	1,629.88	9,519.82	0.00 (1,919.82)	125.26
TOTAL Other Expenses	331,238	32,245.51	130,791.72	0.00	200,446.28	39.49
TOTAL Solid Waste	470,510	42,684.70	182,855.93	0.00	287,654.07	38.86
TOTAL EXPENDITURES	470,510	42,684.70	182,855.93	0.00	287,654.07	38.86
REVENUE OVER/ (UNDER) EXPENDITURES	0 (5,232.14)	6,713.51	0.00 (6,713.51)	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

50 -Drug Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Drug Fund - Farmers Bank	57,313.95
1001 Drug Fund Escrow Acct-Farmers	<u>26,348.04</u>
Total Checking/Savings	83,661.99

Current Assets

1110 Cash on Hand - Petty Cash	<u>245.00</u>
Total Current Assets	245.00

Total Current Assets	83,906.99
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Other AssetsTransfers

1610 Due To / From General Fund	<u>1,584.39</u>
Total Transfers	1,584.39

Total Other Assets	1,584.39
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TOTAL ASSETS	85,491.38
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2002 DF Escrow Pending Acct	<u>26,348.04</u>
Total Current Liabilities	26,348.04

Total Current Liabilities	26,348.04
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Long Term Liabilities

TOTAL LIABILITIES	26,348.04
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Equity

2700 Retained Earnings	26,359.57
2730 Fund Balance-Restricted	28,601.02
Net Income	4,182.75

Total Equity	59,143.34
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12-14-2018

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

50 -Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY

85,491.38

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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

50 -Drug Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Drug Fund Donations</u>						
<u>Drug Fines/Fees</u>						
50-3200 Drug Fines	7,000	562.90	4,647.63	0.00	2,352.37	66.39
50-3222 Impound Storage Fees	7,000	0.00	0.00	0.00	7,000.00	0.00
TOTAL Drug Fines/Fees	14,000	562.90	4,647.63	0.00	9,352.37	33.20
<u>Other Drug Revenue</u>						
50-3501 Interest Income	80	6.95	35.12	0.00	44.88	43.90
50-3507 Seizure/Forfeit/Auction	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL Other Drug Revenue	10,080	6.95	35.12	0.00	10,044.88	0.35
<u>Transfers</u>						
50-3711 From Fund Balance-Drug Fund	57,772	0.00	0.00	0.00	57,772.00	0.00
TOTAL Transfers	57,772	0.00	0.00	0.00	57,772.00	0.00
 TOTAL REVENUE	 81,852	 569.85	 4,682.75	 0.00	 77,169.25	 5.72

50 -Drug Fund
DEPARTMENT - Drug

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Other Personnel Costs						
Other Expenses						
50-451-2312 Minor Equipment-Drug	79,812	0.00	500.00	0.00	79,312.00	0.63
50-451-2320 Bank Service Charge	40	0.00	0.00	0.00	40.00	0.00
50-451-2712 Other Drug Related Expenses	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL Other Expenses	81,852	0.00	500.00	0.00	81,352.00	0.61
TOTAL Drug	81,852	0.00	500.00	0.00	81,352.00	0.61
TOTAL EXPENDITURES	81,852	0.00	500.00	0.00	81,352.00	0.61
REVENUE OVER/(UNDER) EXPENDITURES	0	569.85	4,182.75	0.00 (4,182.75)	0.00

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

60 -Stormwater Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Stormwater Fund - Farmers Bk	85,072.22
Total Checking/Savings	85,072.22

Current Assets

1200 Accounts Receivable	14,795.82
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	10,760.00
Total Current Assets	25,792.99

Total Current Assets	110,865.21
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Other AssetsTransfers

1610 Due To / From General Fund	(9,923.29)
1620 Due To / From Sewer Fund	26,267.71
Total Transfers	16,344.42

Total Other Assets	16,344.42
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TOTAL ASSETS	127,209.63
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent LiabilitiesLong Term Liabilities

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Equity

2700 Retained Earnings	96,245.01
Net Income	30,964.62

Total Equity	127,209.63
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TOTAL LIABILITIES & EQUITY	127,209.63
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2018

60 -Stormwater Fund

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Stormwater Revenue						
60-3000 Stormwater Fees	154,000	12,906.58	64,698.08	0.00	89,301.92	42.01
TOTAL Stormwater Revenue	154,000	12,906.58	64,698.08	0.00	89,301.92	42.01
Other Revenue						
60-3400 Stormwater Permits/Fees	500	0.00	100.00	0.00	400.00	20.00
60-3501 Interest Income	50	13.36	66.89	0.00	16.89)	133.78
TOTAL Other Revenue	550	13.36	166.89	0.00	383.11	30.34
TOTAL REVENUE	154,550	12,919.94	64,864.97	0.00	89,685.03	41.97

41.67

0.00

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-703**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF
ORDINANCES CHAPTER 90, ARTICLE III, DIVISION 2, RESIDENTIAL
DISTRICTS, SECTION 174 - DESIGN REVIEW STANDARDS FOR
FENCES.**

WHEREAS, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the City meet the requirements of the local, state and federal laws and the desires of the City Commission; and

WHEREAS, the Governing Body for the City of Millersville has identified the need to amend Chapter 90 Sec. 90-174 of the Code pertaining to residential design review standards; and

WHEREAS, part of the standards referenced hereinabove pertain to fences; and

WHEREAS, there are currently minimal standards for fences located in all residential zoning districts; and

WHEREAS, fences located on public right-of-ways restrict the publics' access and use of public lands as well as limit utility providers' access for installation and/or maintenance of utilities located in public right-of-ways and/or public utility and drainage easements; and

WHEREAS, fence material standards, locations, and maximum height restrictions are reasonable in residential zoning districts; and

WHEREAS, the Planning Commission voted by majority on October 9, 2018 to recommend the amendment to Chapter 90, Section 174, Design Review Standards.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, that this amendment to Chapter 90 of its Code of Ordinances shall be made in accordance with *Exhibit A* attached hereto and made part of Ordinance 18-703 as if copied verbatim.

**THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE, THE
PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Approved as to Form and legality:

By: _____
Robert G. Wheeler, Jr., City Attorney

Exhibit A

Sec. 90-174. - Design review standards.

(a) All applicable dwellings subject to residential design review shall:

- (1) Maintain a foundation constructed and/or veneered with stone, brick, or stucco in R-4 and R-5 Zoning.
- (2) Incorporate all attached structures and home-additions, including those affixed with a breezeway, with similar exterior construction materials as the pre-existing residence.
- (3) Include fences that meet the following:
 - a. On property zoned R-3, R-4, and R-5, fences placed in the front yard or in any area between the principle structure and a public road shall not be constructed principally of wire, including chain link, barbed wire, razor wire, and electrified wire. Fences placed in these areas shall not exceed 4 feet in height on all residential zoned properties. No fence shall exceed 6 feet in any residential district. Underground wire fences, such as invisible pet fences, are permitted.
 - b. When the property has more than one "front yard" as defined by the Code, the front elevation of the principal structure which includes the primary entrance door shall determine the front yard for fences. No fences in any residential zoning district may be placed in any right-of-way, access easement or any public utility and/or drainage easement abutting a public road.
 - d. All new fences in any residential zoning district or on lands with a residential use require a permit issued by the city's building official. The fee for this permit shall be set by resolution approved by the City Commission.

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 18-706

AN ORDINANCE TO ASSIGN RESIDENTIAL R-5 ZONING DESIGNATION ON TERRITORY ANNEXED INTO THE MILLERSVILLE CITY LIMITS, IDENTIFIED AS A PORTION OF ROBERTSON COUNTY MAP 125, PARCEL 177.00 AND PARCEL 085.00

WHEREAS, a parcel of land, identified as a 26.0 acre +/- portion of Robertson County Map 125, Parcel 177.00, is currently zoned Robertson County R-30; and

WHEREAS, a parcel of land, identified as Robertson County Map 125, Parcel 085.00, is currently zoned Robertson County AG-2; and

WHEREAS, this territory was annexed by owners' consent into the city limits of Millersville by Resolution 18-R-05B on October 16, 2018; and

WHEREAS, the owners of these parcels request the City to assign Residential R-5 zoning to these parcels or portion thereof; and

WHEREAS, it is in the City of Millersville's best interest to assign this zoning designation to these particular parcels to allow for the highest and best use; and

WHEREAS, the Planning Commission voted unanimously to recommend the zoning designation of these parcels to Residential R-5 on September 11, 2018.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee, that:

SECTION 1. The parcels within the City of Millersville, Tennessee specifically identified as a portion of Robertson County Map 125, Parcel 177.00 and Robertson County Map 125, Parcel 085.00 are hereby assigned the zoning designation of Residential R-5. (Legal Description attached hereto as part of the Ordinance.)

SECTION 2. This Ordinance shall become effective immediately upon passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

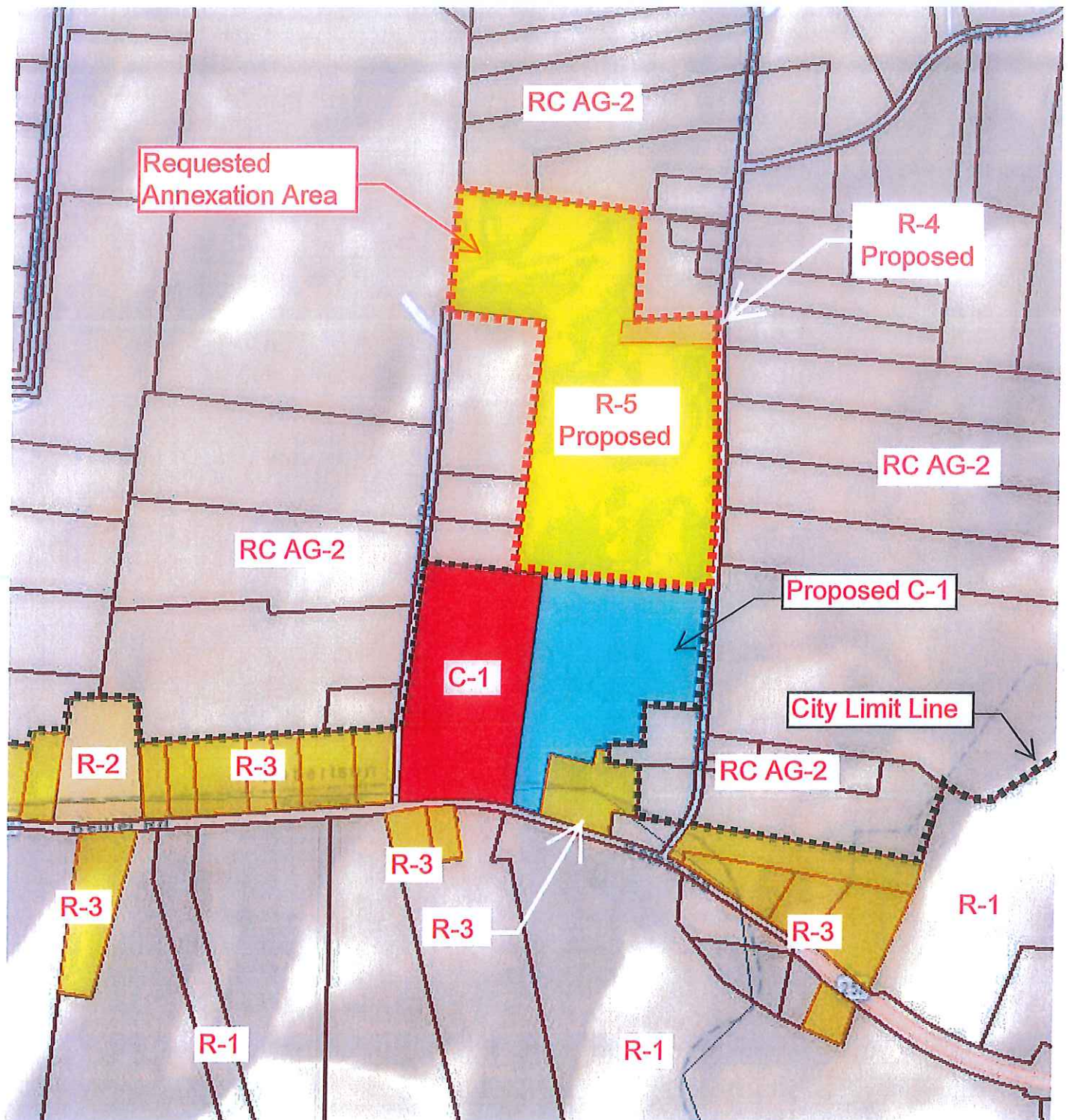
Approved as to form and legality:

By: _____
Robert G. Wheeler, Jr., City Attorney

Description for a portion of the property located on South Mount Pleasant Road (RC Map 125 Parcel 177.00) as recorded in Robertson County Record Book 1443 Pages 630-641

A 26.0 acre +/- portion of land transferred unto Leann G. Barron by Quitclaim Deed, recorded in Robertson County Record Book 1443 Pages 630-641 (Attachment 1) and located outside of the municipal limits of the City of Millersville. This portion of the parcel is the remaining portion after the annexation by the City of Millersville by Ordinance 96-293 (Attachment 2) of which its legal description was corrected by two (2) letters to the Robertson County Assessor's Office from the City of Millersville, postmarked April 7, 1997 and dated & postmarked February 26, 1999 (Attachment 3). This portion of land being a part of the same property identified as Robertson County Map 125 Parcel 177.00.

Bethel Road & South Mount Pleasant Road
Area Zoning Map



CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 18-707

AN ORDINANCE TO ASSIGN RESIDENTIAL R-4 ZONING DESIGNATION ON TERRITORY ANNEXED INTO THE MILLERSVILLE CITY LIMITS, IDENTIFIED AS ROBERTSON COUNTY MAP 126, PARCEL 059.00.

WHEREAS, a parcel of land, identified as Robertson County Map 126 Parcel 059.00, is currently zoned Robertson County AG-2; and

WHEREAS, this territory was annexed by owner's consent into the city limits of Millersville by Resolution 18-R-04B on October 16, 2018; and

WHEREAS, the owner of this parcel requests the City to assign Residential R-4 zoning to this parcel; and

WHEREAS, the proposed zoning designation is complimentary to other residential zoning designations in the vicinity; and

WHEREAS, it is in the City of Millersville's best interest to assign this zoning designation to this particular parcel to allow for the highest and best use; and

WHEREAS, the Planning Commission voted unanimously to recommend the zoning designation of this parcel to Residential R-4 on September 11, 2018.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee, that:

SECTION 1. The parcels within the City of Millersville, Tennessee specifically identified as Robertson County Map 126 Parcel 059.00 is hereby assigned the zoning designation of Residential R-4. (Legal Description attached hereto as part of the Ordinance)

SECTION 2. This Ordinance shall become effective immediately upon passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Approved as to form and legality:

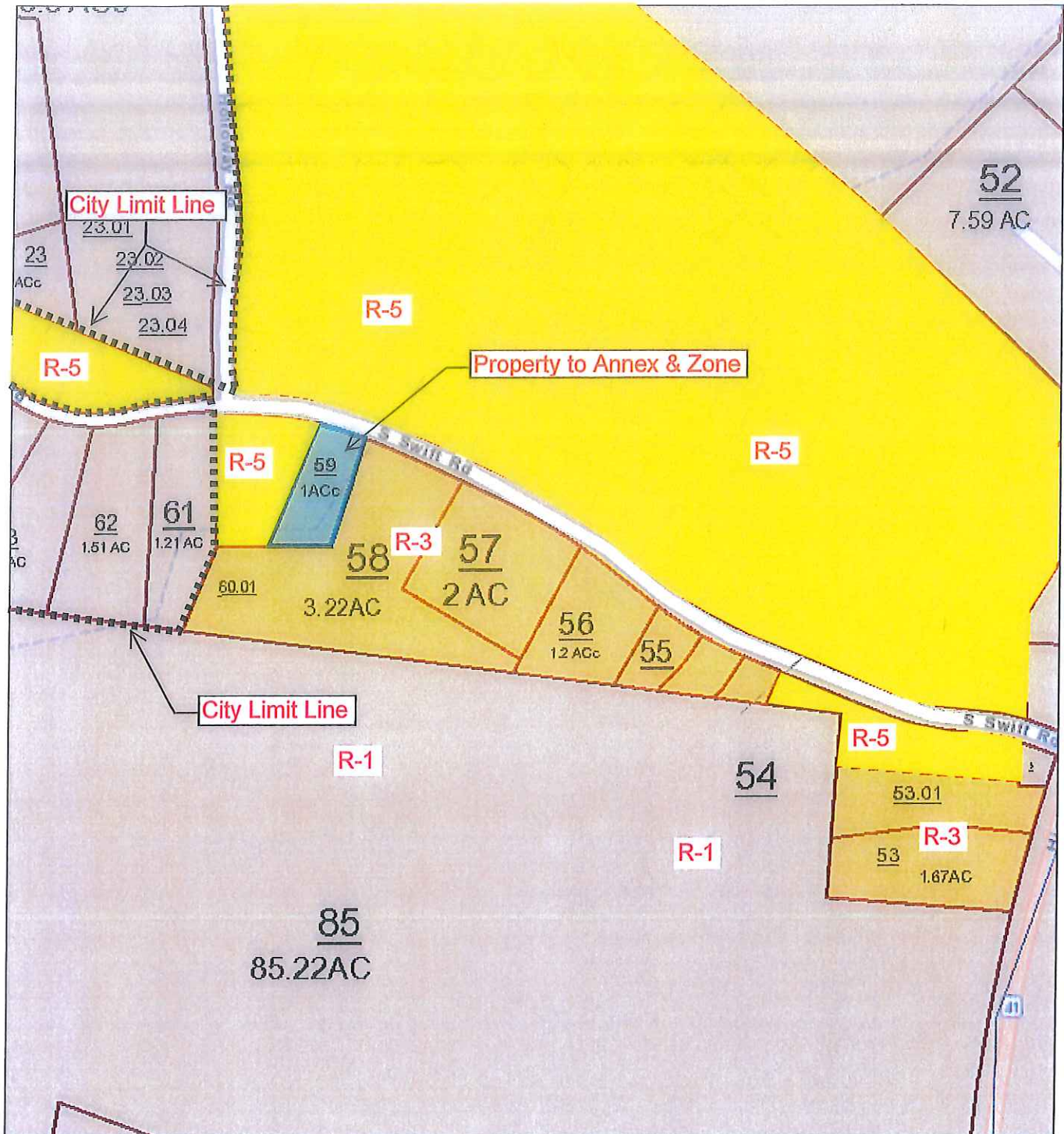
By: _____
Robert G. Wheeler, Jr., City Attorney

Legal Description for the property known as 7639 South Swift Road (RC Map 126 Parcel 059.00) as recorded in Robertson County Record Book 1746 Pages 820-822

Land in Robertson County, Tennessee, beginning at a stake in the southerly margin of the Eldorado Road, said stake being 689 feet westerly with said margin of said road from the northwest corner of the Lot conveyed by Aaron M. Turner et ux, to Henry D. Carter in Deed Book 136, Page 392, Registers Office for Robertson County, Tennessee, a corner to said Turner and the northeast corner of this land; thence with a fence along said margin of said road North 73 deg. 40 mitt West 164 feet to a stake, a corner to said Turner; thence with the line of said Turner South 16 deg. 20 min. West, passing through the center of a utility pole at 10 feet and continuing on in all 288 feet to a stake, a corner in the line of said Turner; thence with a fence and the line of said Turner South 89 deg. East 168.5 feet to a stake, a corner in the line of said Turner; thence with the line of said Turner North 16 deg. 20 min. East 245 feet to the beginning, containing 1.0 acre, more or less, as surveyed by John R. Alley, County Surveyor, on June 2, 1966.

Being the same property conveyed to Yvonne Carrigan, Charles Thomas Sherrell and Elaine Fisher by deed from Estate of Harold Bruce Sherrell, deceased, by Jennifer Carrigan, Administratrix, Yvonne Carrigan, Charles Thomas Sherrell and Elaine Fisher, heirs at-law of the said Harold Bruce Sherrell, deceased, of record in Record Book 1741, Page 856, Register's Office, Robertson County, Tennessee.

Robertson County - Parcel: 126 059.00



Date: August 29, 2018
 County: Robertson
 Owner: HALLUM MIKE ETUX
 Address: SOUTH SWIFT RD 7639
 Parcel Number: 126 059.00
 Deeded Acreage: 0
 Calculated Acreage: 0
 Date of Imagery: 2013

TN Comptroller - OLG
 State of Tennessee, Comptroller of the Treasury, Office of Local Government
 (OLG)
 Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan,
 Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand),

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-708**

**AN ORDINANCE TO AMEND CHAPTER 86 OF THE MILLERSVILLE
CODE OF ORDINANCES, ARTICLE II, DIVISION 2, TOWING
AUTHORITY, SECTION 86-62, MEMBERSHIP/APPOINTMENT.**

WHEREAS, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the City meet the requirements of the local, state, and federal laws and the desires of the City Commission; and

WHEREAS, the Governing Body and staff for the City of Millersville have identified the need for changes to Chapter 86, Sec 86-62 of the Code pertaining to the Towing Authority and its Membership/Appointment.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee that this amendment to Chapter 86 of the Code of Ordinances shall be made in accordance with *Exhibit A* attached hereto and made part of Ordinance 18-708 as if copied verbatim.

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON
PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

Approved as to Form and legality:

By: _____ By: _____
Holly L. Murphy, City Recorder Robert G. Wheeler, Jr., City Attorney

Exhibit A

Sec. 86-62. - Membership; appointment.

(a) The city towing authority shall be comprised of three persons, the make-up of which shall be one member of the board of commissioners as appointed by the mayor, the city manager **or Designee**, one private citizen who lives within the corporate boundaries of the city as appointed by the mayor, and approved by the board of commissioners.

(b) The city towing authority shall appoint a chairman ~~and recording secretary~~ from among its membership and establish any other officers it deems appropriate for its operation.

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-709**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF
ORDINANCES, CHAPTER 90, ZONING, ARTICLE II,
ADMINISTRATION AND ENFORCEMENT.**

WHEREAS, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the City meet the requirements of the local, state and federal laws and the desires of the City Commission; and

WHEREAS, the City's Zoning Administrator and Building Official have identified the need to amend Chapter 90 of the Code pertaining to administration, site plans, and building and land use permits and procedures; and

WHEREAS, certain staff positions, titles, and job descriptions and their responsibilities have been created or modified; and

WHEREAS, the city has adopted building codes with Ordinance 18-689; and

WHEREAS, the city has identified text within Article II as redundant to or conflicting with the adopted building codes or is unnecessary.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, that this amendment to Chapter 90 of the Code of Ordinances shall be made in accordance with *Exhibit A* attached hereto and made part of this Ordinance as if copied verbatim.

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON
PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

Approved as to Form and legality:

By: _____
Holly L. Murphy, City Recorder

By: _____
Robert G. Wheeler, Jr, City Attorney

Exhibit A

Chapter 90 – ZONING

ARTICLE II. - ADMINISTRATION AND ENFORCEMENT DIVISION 1. - GENERALLY

Sec. 90-51. - Administration of chapter.

Except as otherwise provided, no structure or land after the effective date of the ordinance from which this chapter is derived shall be used and no structure or part thereof shall be erected, altered, or moved unless in conformity with the regulations specified in this chapter for the district in which it is located. In their interpretation and application, the provisions of this chapter shall be considered minimum requirements adopted for the promotion of public health, safety, morals, convenience, order, prosperity, and general welfare of the community. Where other ordinances, resolutions, or regulations heretofore adopted or which may be adopted hereafter impose greater restrictions than those specified in this chapter, compliance with such other ordinances, resolutions, or regulations is mandatory.

Sec. 90-52. – Administrative and Enforcement officers.

The provisions of this chapter shall be administered and enforced by the city building-inspector zoning administrator (or this designee). In performance of administering and enforcing this chapter, he shall:

- ~~(1) Issue all building permits and make and maintain records thereof.~~
- ~~(2) Issue all certificates of occupancy and make and maintain records thereof.~~
- (31) Issue and renew, where applicable, all temporary use permits and make and maintain records thereof.
- (42) Maintain and keep current zoning maps and records of amendments thereto.
- (53) Receive, file and forward to the board of zoning appeals all applications for variances or other matters on which the board of zoning appeals is required to act under the provisions of this chapter.
- ~~(4) Receive, file and forward to the planning commission all applications for commercial, industrial and multifamily residential projects and other matters on which the planning commission is required to act under provisions of this chapter and the subdivision regulations.~~
- ~~(6) Conduct inspections as required in this chapter and such other inspections as are necessary to ensure compliance with the various other general provisions of this chapter. The building inspector shall possess the right to enter upon any premises for the purpose of making inspections of buildings or premises necessary to carry out his authorized duties.~~

Sec. 90-53. – Site plans and bBuilding permits.

- (a) It shall be unlawful to commence the excavation for or the construction of any building or other structure, including accessory structures, car ports and fences, to commence the moving, alteration, or repair of any structure, or to commence the filling of land without a permit therefore, issued by the building-inspector zoning administrator. If such excavation or construction is begun without a proper building permit the building permit fee shall be double or twice the original cost of the permit if legal compliance had been obtained as is required.
- (b) No building permit shall be issued without an approved site plan by the building-inspector zoning administrator except in conformity with the provisions of this chapter, unless there is received a written order from the board of zoning appeals in the form of an administrative review, special exception, or variance as provided by this chapter.
 - (1) *Application.* Application for a building permit shall be made in writing to the building inspector official on forms provided for that purpose. All applications for building permits shall be accompanied by a plan or a plat in duplicate, drawn to scale, and showing the following:

- a. The actual shape, location, and dimensions of the lot to be built upon.
 - b. The shape, size, and location of all buildings or other structures to be erected, altered, or moved and of buildings or other structures already on the lot and the elevation of the building site.
 - c. The existing and intended use of all such buildings or other structures.
 - d. Location and design of off-street parking areas and off-street loading areas, and such other information concerning the lot or adjoining lots as may be essential for determining whether the provisions of this chapter are being observed.
- (2) *Site plan requirements.* Site plans containing the information required for the particular use by this section must be submitted to the building-inspector zoning administrator at the time of an application for a building permit for one-family and two-family houses and individual mobile homes. Site plans for all other buildings and activities shall be submitted and approved prior to an application for building permit. It is specifically anticipated that the approval process for one-family and two-family detached houses and individual mobile homes shall be administratively approved by the building-inspector zoning administrator. All other uses shall only be approved in the manner set forth in subsection (b)(2)b of this section.
- a. *Site plans required for one-family and two-family detached houses and individual mobile homes.*
 1. The actual shape, location, and dimensions of the lot to be built upon.
 2. The shape, size, and location of all buildings or other structures to be erected, altered, or moved and of buildings or other structures already on the lot and the elevation of the building site.
 3. The existing and intended use of all such buildings or other structures, upon it, including the number of dwelling units the building is intended to accommodate.
 4. The size and location of all yards and open areas required by this chapter.
 5. The dimension and location of all public water and sewer lines from which the property is to be served.
 6. The location and approximate dimension of all points of access to a public street or road.
 7. Such other information concerning the lot or adjoining lots as may be essential for determining whether the provisions of this chapter are being observed.
 8. Where subsoil sewage disposal is anticipated, certification from the county health department approving the lot for such use.
 - b. *Site plans required for all other buildings and activities.* This procedure is to be utilized for all buildings and activities, except those subject to the provisions of subsection (b)(2)a of this section. Unless otherwise specified, the reviewing agency shall be the city planning commission. Proposals for planned developments and mobile home parks shall follow separate provisions outlined elsewhere in this chapter, but such proposals shall also be reviewed by the planning commission. The following information shall be included in the site plan:
 1. General location sketch map ~~at a scale not smaller than one inch equals 2,000 feet~~, showing:
 - i. The approximate boundaries of the site.
 - ii. External (public access streets or roads in relation to the site).
 - iii. Surrounding development (i.e., general residential, commercial, and industrial areas) within the general vicinity of the site.
 - iv. Any public water and sewer systems in relation to site.
 2. Site plan drawn ~~at a~~ to scale ~~not smaller than one inch equals 200 feet~~, showing:
 - i. The actual shape, location, and dimensions of the lot.

- ii. The shape, size, and location of all buildings or other structures already on the lot.
 - iii. The existing and intended use of the lot and of such structures upon it, including, for residential activities, the number of dwelling units the buildings are intended to accommodate.
 - iv. Topographic features, both existing and proposed, with contours at a vertical interval no greater than five feet.
 - v. Location of all driveways and entrances.
 - vi. Location of all accessory off-street parking areas to include a plan showing design and layout of such parking facilities where five or more accessory off-street parking spaces are to be provided (dimensions shall be shown).
 - vii. Location of all accessory off-street loading berths.
 - viii. Location of open space.
 - ix. Proposed ground coverage, floor area, and building heights.
 - x. Position of fences and walls to be utilized for screening (materials specified).
 - xi. Position of screen planting (type of planting specified).
 - xii. Proposed means of surface drainage, including all drainageways and facilities.
 - xiii. Location of all easements and rights-of-way.
 - xiv. Location of areas subject to flooding.
 - xv. Location and size of all utilities, including all fire hydrants.
 - xvi. Location, type, and size of proposed signs.
3. The planning commission as the reviewing body may:
- i. Recommend approval of the plan as submitted to the building inspector.
 - ii. Recommend disapproval of the plan.
 - iii. Recommend approval of the plan with conditions or recommendations for alterations.

If no actual construction has begun in the development within one year from the date of approval of the site plan, such approval of the site plan shall ~~lapse~~ expire and be of no further effect.

- (3) *Fee.* The board of commissioners shall establish a schedule of fees ~~and a collection procedure~~ for building and land use permits. ~~The schedule of fees shall be posted in the office of the building inspector and city hall. Only the board of commissioners may alter or amend the fee schedule. Until the appropriate fee has been paid in full, no action shall be taken on any application. No permit shall be issued until all fees have been paid in full.~~
- (4) *Issuance of permit.* If the proposed excavation, construction, moving, or alteration as set forth in the application is in conformity with the provisions of this chapter, the ~~building inspector~~ zoning administrator shall issue a ~~building~~ permit for such excavation or construction. If an application for a ~~building~~ permit is not approved, the ~~building inspector~~ zoning administrator shall state in writing on the application the cause for such disapproval. Issuance of a permit shall in no case be construed as a waiving of any provisions of this chapter.
- ~~(5) Construction progress. Building permits issued shall become invalid and expire one calendar year after issuance, unless extended as provided below. When a permit expires, all site work must stop. Before work may continue on the project, a new building permit must be obtained through application and payment of fees based on the most current permit fee schedule.~~
- ~~a. Permit extensions. All site work must stop upon the expiration date of the permit. If, in the opinion of the codes administrator, or designee, progress toward project completion is continuing, extensions to the original building permit expiration date may be granted. Such extensions shall be in intervals not to exceed 180 days each and must be requested as outline below:~~

- ~~1. An application for an extension must be filed within 60 days of the expiration of the building permit in question. Note: All site work must stop upon the expiration date of the permit. To prevent interruption of site activity, approval for an extension must be received prior to the permit expiration date. Failure to obtain an extension will require application for a new building permit and payment of new permit fees.~~
- ~~2. The application for an extension is considered filed when it is delivered in writing to the Codes Administrator and contains:
 - ~~i. A full explanation detailing the need for an extension of the permit.~~
 - ~~ii. A projected completion date for the project.~~
 - ~~iii. Pictures of the current work completed and in progress.~~
 - ~~iv. All current contact information for the developer, builder, and landowner.~~~~

~~If the permit extension is approved, an amended permit sign, indicating the extended expiration date, will be issued for posting at the construction site.~~

- ~~b. Permit extension fees. Approved permit expiration date extensions shall be subject to the following fees:
 - ~~1. There shall be no fee for the first or second granted extension.~~
 - ~~2. Application for each subsequent extension must be made prior to the expiration date of the existing extension and shall be subject to a permit fee equaling one-half of the original building permit fee.~~~~
- ~~c. Indefinite construction. If, through the expiration of a building permit and the apparent abandonment of a project, it is the opinion of the codes administrator that a project will never be finished, or, will not be finished in a time frame which would prevent an ongoing safety, health, or environmental hazard, including surrounding property devaluation, the city may move towards condemnation and/or abatement of the site in question.~~

Sec. 90-54. - Temporary use permits.

It shall be unlawful to commence construction or development of any use of a temporary nature unless a permit has been obtained from the city ~~building inspector~~ zoning administrator, as provided for in section 90-431. Application for a temporary use permit shall be made in writing to the ~~building inspector~~ zoning administrator on the form provided for that purpose. A schedule of fees shall be established by the board of commissioners. ~~Such schedule shall be posted in the office of the building inspector and city hall. Until the appropriate fee has been paid in full, no action shall be taken on any application. No permit shall be issued until all fees have been paid in full.~~

Sec. 90-55. - Certificate of occupancy.

~~No land or building or other structure or part thereof hereafter erected, moved, or altered in its use shall be used until the building inspector shall have issued a certificate of occupancy stating that such land, structure, or part thereof is found to be in conformity with the provisions of this chapter. Within three days after notification that a building or premises or part thereof is ready for occupancy or use, it shall be the duty of the building inspector to make a final inspection thereof, and to issue a certificate of occupancy if the building or premises or part thereof is found to conform with provisions of this chapter, or, if such certificate is refused, to state the refusal in writing with the cause for such refusal.~~

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-710**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF
ORDINANCES, CHAPTER 18, BUILDINGS AND BUILDING
REGULATIONS.**

WHEREAS, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the City meet the requirements of the local, state and federal laws and the desires of the City Commission; and

WHEREAS, the Governing Body and staff for the City of Millersville have identified the need to correct content errors in adopted building codes and standards published by the International Code Council (ICC), National Fire Protection Association (NFPA), and other organizations as approved by Ordinance 18-689.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee, that the content of Chapter 18 Buildings and building regulations of the Code of Ordinances be removed and replaced by *Exhibit A*.

THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

Approved as to Form and legality:

By: _____
Holly L. Murphy, City Recorder

By: _____
Robert G. Wheeler, Jr., City Attorney

Exhibit A

Chapter 18 - BUILDINGS AND BUILDING REGULATIONS

ARTICLE I. GENERAL

Chapter 18 shall provide regulations for the safe construction, modification, and maintenance of structures located in the City. Adopted regulations shall be in compliance with Tennessee Code Annotated (T.C.A.) law and other City Ordinances. Where there is a conflict between this and other chapters of the Municipal Code, this Chapter shall take precedence.

Section 18-1. Building Permit Fees.

Fees for permits shall be in compliance with the City of Millersville fee schedule as approved by resolution by the City Commission.

ARTICLE II. BUILDING, FIRE, AND PROPERTY MAINTAINANCE CODES STANDARDS

The City shall adopt and enforce nationally recognized building codes and standards published by the International Code Council (ICC), National Fire Protection Association (NFPA), and other organizations referenced in those documents.

Section 18-2. International Building Code

The 2015 International Building Code is hereby adopted with the following amendments additions and deletions as follows:

- (a) Section 101.1 Insert City of Millersville
- (b) Section 103.1 is deleted and amended as follows:
 - 103.1 Creation of enforcement agency.** The Construction Services Division is hereby created and the official in charge thereof shall be known as the Chief Building Official (*building official*).
- (c) Section 105.5 is deleted and replaced as follows:
 - 105.5 Expiration. [A] 105.5 Expiration.** Every *permit* issued shall become invalid unless the work on the site authorized by such *permit* is commenced within 180 days after its issuance, or if the work authorized on the site by such *permit* is suspended or abandoned for a period of 180 days after the time the work is commenced.
 - 105.5.1 Permit Extensions:** The *building official* is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.
 - Exception:**
 - 1. The first two building permit extensions shall be at no charge. Additional extensions shall be charged one-half of the building permit fee.

105.5.2 Indefinite Construction. *Indefinite construction.* If, through the expiration of a building permit and the apparent abandonment of a project, it is the opinion of the building official that a project will never be finished, will no longer comply with adopted codes, will not be finished in a time frame which would prevent an ongoing safety, health, or environmental hazard, including surrounding property devaluation, the city may move towards condemnation and/or abatement of the site in question.

(d) Section 107.6 is added as follows:

107.6 Fire Department Records. Upon project completion, the registered design professional shall submit PDF files to the building official which will be used for incident pre-planning purposes. Files shall contain the following information.

1. Building Site Plan
2. Building Elevations
3. Floor plans
4. Location of gas, electric, and water utility shutoffs
5. Location of fire service features including but not limited to fire hydrants, alarm panel, standpipes, PIVF, fire exits, and sprinkler control room.

(e) Section 1612.2 Establishment of flood hazard areas is amended to include:

1. Insert: City of Millersville
2. Insert: April 17, 2012

(f) Add Section 116.4 is deleted and replaced as follows:

116.4 Method of service. Such notices shall be deemed to be properly served if a copy thereof is

1. Delivered to the owner personally; or
2. Sent by first class mail, postage pre-paid, to the owner at the last known address; or
3. Sent by certified mail, postage pre-paid, addressed to the owner at the last known address with return receipt requested, if require by state law.

(g) Section 2701.1.1 is hereby added as follows:

Section 2701.1.1 In addition to the requirements of the section, The City of Millersville shall enforce the most current electrical code adopted by the State of Tennessee.

(h) The following appendixes are hereby added to the code:

1. Appendix B, Board of Appeals
2. Appendix F, Rodent Proofing
3. Appendix G, Flood-Resistant Construction
4. Appendix I, Patio Covers
5. Appendix J, Grading

Section 18-3. International Existing Building Code

The 2015 International Existing Building Code is hereby adopted as follows:

- (a) Section 101.1 Insert, City of Millersville
- (b) Section 1301.2 Insert, January 5, 1982

Section 18-4. International Residential Code

The International Residential Code is hereby adopted as follows:

- (a) Section 101.1 Insert, City of Millersville
- (b) Section 105.5 is deleted and replaced as follows:

105.5 Expiration. [A] 105.5 Expiration. Every *permit* issued shall become invalid unless the work on the site authorized by such *permit* is commenced within 180 days after its issuance, or if the work authorized on the site by such *permit* is suspended or abandoned for a period of 180 days after the time the work is commenced.

105.5.1 Permit Extensions: The *building official* is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Exception:

- 2. The first two building permit extensions shall be at no charge. Additional extensions shall be charged one-half of the building permit fee.

105.5.2 Indefinite Construction. If, through the expiration of a building permit and the apparent abandonment of a project, it is the opinion of the *building official* that a project will never be finished, will no longer comply with adopted codes, will not be finished in a time frame which would prevent an ongoing safety, health, or environmental hazard, including surrounding property devaluation, the city may move towards condemnation and/or abatement of the site in question.

- (c) Section P2603.5. I Insert: (18 inches; a minimum of 18 inches below grade with all state rules and regulation requirements met.)
- (d) Section R313.2 One and two-family automatic sprinkler systems is deleted.
- (e) Section N1101 thru N1111 is hereby deleted and replaced with:
N1101 General. New residential construction shall comply with the 2015 International Energy Conservation code as adopted by the City of Millersville.
- (f) Delete Chapters 34-43 and replace with the National Electrical Code as adopted and enforced by the Tennessee State Fire Marshal's Office.

Section 18-5. International Energy Conservation Code

The International Energy Conservation Code is hereby adopted as follows:

- (a) Section 101.1 Insert, City of Millersville
- (b) Section 402.4.1.2 is deleted and replaced as follows:

402.4.1.2 Testing. The building or dwelling unit shall be tested and verified as having an air leakage rate not exceeding five air changes per hour. Testing shall be conducted and reported at a pressure of 0.2 inch w.g. (50 Pascals). Testing shall be conducted by an *approved* third party. A written report of the results of the test shall be signed by the party conducting the test and provided to the *building official*. Testing shall be performed at any time after creation of all penetrations of the *building thermal envelope*.

Section 18-6. International Swimming Pool and Spa Code

The 2015 International Swimming Pool and Spa Code (ISPSC) is hereby adopted as follows:

- (a) Section 101.1 Insert, City of Millersville

Section 18-7. International Fuel Gas Code

The International Fuel Gas Code (IFGC) is hereby adopted as follows:

- (a) Section 101.1 Insert: City of Millersville
- (b) Section 108.4 Insert: (Civil Penalties) (\$50.00 per day) (the authority of the court of the City of Millersville)
- (c) Section 108.5 Insert: (less than \$50.00 or more than \$50.00 per day)

Section 18-8. International Mechanical Code

The 2015 International Mechanical Code is hereby adopted as follows:

- (a) Section 101.1 Insert, City of Millersville

Section 18-9. International Plumbing Code

The 2015 International Mechanical Code is hereby adopted as follows:

- (a) Section 101.1 Insert, City of Millersville

Section 18-10. International Property Maintenance Code

- (a) Section 101.1 Insert: City of Millersville.

- (b) Section 107.3 is deleted and replaced with:

107.3 Method of Service. Such notice shall be deemed to be properly served if a copy thereof is:

1. Delivered to the owner personally; or
2. Sent by first class mail, postage prepaid, to the owner at the last known address; or
3. Sent by certified mail, postage prepaid, addressed to the owner at the last known address with return receipt requested, if required by State law.

- (c) Section 109.1 is deleted and replaced as follows:

109.1 Imminent danger. When, in the opinion of the *building official*, there is *imminent danger* of failure or collapse of a building or structure which endangers life, or when any structure or part of a structure has

fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building *occupants* or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment or when the structure is unfit for human habitation, the *building official* is hereby authorized and empowered to order and require the *occupants* to vacate the *premises* forthwith. The *building official* shall cause to be posted at the primary entrance to such structure a notice of condemnation. It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same.

(d) Section 110.1 is deleted and replaced as follows:

110.1 General. The *building official* shall order the *owner* of any *premises* upon which is located any structure, which in the *building official* judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary, or to secure the structure and hold for future repair or to demolish and remove at the *owner's* option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the *building official* shall order the *owner* to demolish and remove such structure, or secure the structure until future repair. Boarding the building up shall not extend—beyond 90 days, unless approved by the *building official*.

(e) Section 302.4 is deleted and replaced as follows:

302.4 Weeds. All premises and exterior property shall be maintained free from grass, weeds or plant growth in excess of 8 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants, vegetation, overgrowth, and underbrush other than trees or shrubs provided; however, this term shall not include cultivated crops, flowers and gardens. The City may pursue any or all of the remedies provided above in enforcement of this provision. When, overgrowth of grass, weeds or plants endangers the public health and safety or when there is actual or potential danger in the proximity of dwellings and/or the public right-of-way, the *building official* may cause the cutting of such weeds or plants, either through an available public agency or by contract or arrangement with private persons, and the cost of such cutting shall be charged against the real estate taxes upon which the weeds or plants are located.

(f) Section 302.7 is deleted and replaced as follows:

302.7 Accessory structures. All accessory structures, including *detached* garages, fences and walls, and retaining walls shall be maintained structurally sound and in good repair. All garages, where a garage door was intended or installed, must be provided with a functioning garage door.

- (g) Section 304.14 Insert: from first day of March to the last day of October
- (h) Section 602.3 Inset: from the first day of September to the last day of the following May
- (i) Section 602.4 Insert: from the first day of September to the last day of the following May

Section 18-11. International Fire Code

The 2015 International Fire Code is hereby adopted as follows:

- (a) Section 101.1 Insert, City of Millersville
- (b) Section 103.1 is deleted and replaced as follows:

103.1 General. The Department of Fire Prevention is established within the City of Millersville under the direction of the Fire Code Official. The Fire Code Official shall mean the Chief of the department, or his designee of the City of Millersville, Tennessee. The function of the department shall be the implementation, administration and enforcement of the provisions of this code.
- (c) Section 109.2.1 is deleted and replaced as follows:

109.2.1. Method of Service. Such notice shall be deemed to be properly served if a copy thereof is:

 - 4. Delivered to the owner personally; or
 - 5. Sent by first class mail, postage prepaid, to the owner at the last known address; or
 - 6. Sent by certified mail, postage prepaid, addressed to the owner at the last known address with return receipt requested, if required by State law.
- (d) Section 109.4 Insert: "civil penalty", "\$50.00 per violation", "the authority of the court of the City of Millersville".
- (e) Appendix B "Fire Flow Requirements for Buildings" is added as part of this Code.
- (f) Appendix C "Fire Hydrant Locations" is added as part of this Code.
- (g) Appendix D "Fire Apparatus Roads" is added as part of this Code.
- (h) Appendix F "Hazard Ranking" is added as part of this Code.
- (i) Appendix H "Hazardous Materials Management Plan" is added as part of this Code.

Section 18-12. National Fire Protection Association 101 Life Safety Code

The 2015 National Fire Protection Association (NFPA) 101 Life Safety Code is hereby adopted and amended as follows:

- (a) Section 24.3.5 Extinguishment Requirements is deleted.

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-711**

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE TO
AMEND ORDINANCE 18-697, THE 2018-2019 FISCAL YEAR BUDGET,
AS PREVIOUSLY AMENDED BY ORDINANCE 18-704.**

WHEREAS, City of Millersville adopted the 2018-2019 Fiscal Year Budget by passage of Ordinance 18-697 on June 28, 2018; and

WHEREAS, the City has since identified expenditures that were not included as part of the original budget; and

WHEREAS, the City anticipated hiring and budgeted for a full-time Building Inspector/Codes Official who would also assist with Stormwater Management but no qualified applicants were found; and

WHEREAS, the City opted to contract with an independent Certified Building Inspector for building inspections/consultant services therefore requiring the responsibilities of Codes Enforcement Administration and Stormwater Management to be reassigned.

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 18-697, the 2018-2019 Fiscal Year Budget, as previously amended by Ordinance 18-704, shall be amended as follows:

SECTION 2:

General Fund - Appropriations Proposed for the General Government Development & Codes Department will change from \$852,289 to \$837,639. Total Appropriations will change from \$2,859,079 to \$2,844,429. (Line Item detail attached.)

Stormwater Utility Fund- Appropriations for Operating Expenses will change from \$98,246 to \$93,874. Total Appropriations will change from \$110,246 to \$105,874. (Line Item detail attached.)

SECTION 3:

General Fund - The Estimated Fund Balance in the General Fund will change from \$1,368,689 to \$1,383,339.

Stormwater Utility Fund - The Estimated Fund Balance in the Stormwater Utility Fund will change from \$132,736 to \$137,108.

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy Lassiter, Mayor

Attest:

Approved to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Robert Wheeler, Jr., City Attorney

2018-19 Budget Amendment#2-Ordinance 18-711

GENERAL FUND Attachment A

OPERATING EXPENSES: Building and Codes Dept.

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase(+) Decrease (-)	
10-411-1100	Salaries	\$38,490.00	\$18,720.00	-\$19,770.00	
10-411-1108	Longevity	\$150.00	\$25.00	-\$125.00	
10-411-1200	SS & Medicare	\$2,994.00	\$1,472.00	-\$1,522.00	
10-411-1300	Health Insurance	\$7,206.00	\$490.00	-\$6,716.00	
10-411-1400	Retirement	\$242.00	\$125.00	-\$117.00	
10-411-2014	Workers Comp	\$1,094.00	\$159.00	-\$935.00	
10-411-2210	Contractual Services	\$4,953.00	\$43,953.00	\$39,000.00	
Total Operating Expenses: Bldg and Codes		\$55,129.00	\$64,944.00	\$9,815.00	\$9,815.00

GENERAL FUND Attachment B

OPERATING EXPENSES: Dev Services Dept

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Decrease (-)	
10-440-1100	Salaries	\$56,375.00	\$33,825.00	-\$22,550.00	
10-440-1200	SS & Medicare	\$4,320.00	\$2,595.00	-\$1,725.00	
10-440-1400	Retirement	\$350.00	\$210.00	-\$140.00	
10-440-2014	Workers Comp	\$125.00	\$75.00	-\$50.00	
Total Operating Expenses: Dev Services		\$61,170.00	\$36,705.00	-\$24,465.00	-\$24,465.00

GENERAL FUND

REVENUE SOURCE:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase(+) Decrease (-)	
10-3710	From Fund Balance-General Fund	\$272,938.00	\$258,288.00	-\$14,650.00	
Total Revenue Source: General Fund		\$272,938.00	\$258,288.00	-\$14,650.00	-\$14,650.00
Expense - Revenue =		Net Effect		-\$14,650.00	

STORMWATER FUND Attachment C

OPERATING EXPENSES: Stormwater Utility

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase(+) Decrease (-)	
60-461-1100	Salaries	\$47,642.00	\$51,462.00	\$3,820.00	
60-461-1108	Longevity	\$300.00	\$0.00	-\$300.00	
60-461-1200	SS & Medicare	\$3,645.00	\$3,937.00	\$292.00	
60-461-1300	Health Insurance	\$7,206.00	\$0.00	-\$7,206.00	
60-461-1400	Retirement	\$295.00	\$319.00	\$24.00	
60-461-2014	Workers Comp	\$1,116.00	\$114.00	-\$1,002.00	
Total Operating Expenses: Stormwater		\$60,204.00	\$55,832.00	-\$4,372.00	-\$4,372.00

STORMWATER FUND

REVENUE SOURCE:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase(+) Decrease (-)	
60-461-7000	To Reserves-Stormwater Fund	\$44,304.00	\$48,676.00	\$4,372.00	
Total Revenue Source: Stormwater		\$44,304.00	\$48,676.00	\$4,372.00	\$4,372.00
Expense - Revenue =		Net Effect		\$0.00	

CODES

Original Budget Adopted

Ord#18-697

Proposed Amendment

Attachment A

SUPPORTING INFORMATION BUILDING AND CODES				(Increase +/Decrease -)	
10	411	1100 SALARIES	38,490	18,720	-19,770
		<i>Codes Enf Officer 50%</i>	15,990	15,600	
		<i>Building Insp/Officer 59%</i>	22,500	3,120	
10	411	1101 OVERTIME	500	500	
10	411	1108 LONGEVITY	150	25	-125
10	411	1200 FICA & MEDICARE	2,994	1,472	-1,522
10	411	1300 HEALTH INSURANCE 1/2 codes&1/2 Simwa	7,206	490	-6,716
10	411	1400 RETIREMENT	242	125	-117
10	411	1500 UNEMPLOYMENT	42	42	
10	411	2000 OTHER MEDICAL EXPENSES	150	150	
10	411	2002 EDUCATION AND TRAINING	1,000	1,000	
10	411	2014 WORKERS COMP	1,094	159	-935
		<i>Bldg-Insp/Inspector-04795</i>	1,059	125	
		<i>Codes Officer .00222</i>	35	35	
10	411	2100 PLANNING /ZONING	-	-	
10	411	2100 UTILITIES	0	0	
10	411	2102 TELEPHONE /INTERNET	684	684	
10	411	2104 GAS AND OIL	1,000	1,000	
10	411	2106 PUBLICITY/SUBSCRIPTIONS/DUES	200	200	
10	411	2202 VEHICLE REPAIR & MAINTENANCE	750	750	
10	411	2210 CONTRACTUAL SERVICES	4,953	43,953	39,000
		<i>Software support</i>	3,500	39,000	
		<i>IT</i>	1,000	1,000	
		<i>GPS Fleet Mgmt (1/2)</i>	453	453	
10	411	2300 OPERATING SUPPLIES	1,000	1,000	
10	411	2302 OFFICE SUPPLIES	1,000	1,000	
10	411	2310 MISCELLANEOUS	200	200	
10	411	2312 MINOR EQUIPMENT	1,200	1,200	
		<i>Printer</i>	1,200	1,200	
		<i>Desk Top/Software/Ipod rugged</i>	1,000	1,000	
10	411	2316 POSTAGE	500	500	
10	411	2324 CLOTHING AND UNIFORMS	5,000	5,000	
10	411	4000 PROFESSIONAL SERVICES/ENGINEERING	\$ 69,355	\$ 79,171	9,815

DEVELOPMENT SERVICES

Original Budget Adopted

Ord#18-697

Proposed Amendment Attachment B

SUPPORTING INFORMATION DEVELOPMENT SERVICES					(Increase +/- Decrease -)
10 440	1100 SALARIES	56,375	Development Director	33,825	-22,550
10 440	<i>Development Director</i>	<i>56,375</i>	Dev Dir 60%-Stmwater Mgr 40%	<i>33,825</i>	
10 440	1101 OVERTIME	-	<i>Dev Director 60%</i>	-	
10 440	1108 LONGEVITY	100		100	
10 440	1200 FICA & MEDICARE	4,320		2,595	-1,725
10 440	1300 HEALTH INSURANCE	9,829		9,829	
10 440	1400 RETIREMENT	350		210	-140
10 440	1500 UNEMPLOYMENT	42		42	
10 440	2000 OTHER MEDICAL EXPENSES				
10 440	2002 EDUCATION AND TRAINING	4,000		4,000	
10 440	2010 PLANNING /ZONING	500		500	
10 440	2014 WORKERS COMP	125		75	-50
10 440	2100 UTILITIES				
10 440	2102 TELEPHONE /INTERNET	684		684	
10 440	2104 GAS AND OIL	1,000		1,000	
10 440	2106 PUBLICITY/SUBSCRIPTIONS/DUES	500		500	
10 440	2202 VEHICLE REPAIR & MAINTENANCE	500		500	
10 440	2210 CONTRACTUAL SERVICES	227		227	
	<i>Comprehensive Plan+ IT</i>				
	<i>Gps Fleet Mgmt</i>	<i>227</i>		<i>227</i>	
10 440	2300 OPERATING SUPPLIES	200		200	
10 440	2302 OFFICE SUPPLIES	1,000		1,000	
10 440	2310 MISCELLANEOUS	-		-	
10 440	2312 MINOR EQUIPMENT	1,000		1,000	
10 440	2316 POSTAGE	-		-	
10 440	2332 MEALS/ENTERTAINMENT	250		250	
10 440	2324 CLOTHING AND UNIFORMS	300		300	
10 440	4000 PROFESSIONAL SERVICES/ENGINEERING	5,000		5,000	
10 440	4014 LEGAL SERVICES	5,000		5,000	
		\$ 91,302		\$ 66,837	-24,465

STORMWATER

Original Budget Adopted

Proposed Amendment

Attachment C

Ord#18-697

SUPPORTING INFORMATION STORMWATER				(Increase +/- Decrease -)	
Codes Ofr 50%/Building Official-Strmrwr Mgr 50%/Billing Clerk 25%				3,820	
60 461 1100 SALARIES	47,642	51,462			
<i>Codes Enf Ofcr / Inspector- 50%</i>	15,990	15,600			
<i>Building Official/Stormwater Mgr-50%</i>	22,500	22,550			
<i>Billing Clerk 25%</i>	9,152	4,160			
		9,152			
					0
60 461 1101 OVERTIME	500	500			
60 461 1108 LONGEVITY	300	-			-300
60 461 1200 FICA & MEDICARE	3,645	3,937			292
60 461 1300 HEALTH INSURANCE	7,206	-			-7,206
60 461 1400 RETIREMENT	295	319			24
60 461 1500 UNEMPLOYMENT	42	42			0
60 461 2000 OTHER MEDICAL EXPENSES					
60 461 2002 EDUCATION AND TRAINING	1,000	1,000			0
60 461 2014 WORKERS COMP	1,116	114			-1,002
<i>Bldg Inspector .04705</i>	1,059				
<i>Other staff .00222</i>	58	114			
60 461 2016 LIABILITY INSURANCE					
60 461 2104 GAS AND OIL	1,000	1,000			
60 461 2106 PUBLICITY/SUBSCRIPTIONS/DUES	4,000	4,000			
60 461 2200 REPAIR & MAINTENANCE					
60 461 2202 VEHICLE REPAIR & MAINTENANCE	1000	1000			
60 461 2204 EQUIPMENT REPAIR & MAINTENANCE					
60 461 2210 CONTRACTUAL SERVICES	5,000	5,000			
<i>part Billing, IT, 1/2 Fleet Mgmt</i>					
60 461 2300 OPERATING SUPPLIES	1,000	1,000			
60 461 2302 OFFICE SUPPLIES	500	500			
60 461 2310 MISCELLANEOUS	500	500			
60 461 2312 MINOR EQUIPMENT	1,000	1,000			
60 461 2316 POSTAGE	-	-			
60 461 2324 CLOTHING/UNIFORMS	-	-			
60 461 4000 PROFESSIONAL SERVICES/ENGINEERING	20,000	20,000			
60 461 4014 LEGAL SERVICES	1,000	1,000			
60 461 4016 AUDIT	1,000	1,000			
60 461 4028 STREAM CLEANUP	500	500			
60 461 6000 SYSTEM REPAIR & MAINT/ <i>Capital</i>	12,000	12,000			
60 461 6014 MACHINERY AND EQUIPMENT					
60 461 7000 TO RESERVES	44,304	48,676			-4,372
	\$ 154,550	\$ 154,550			

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2018 THROUGH JUNE 30, 2019**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Local Taxes	\$ 1,406,258	\$ 1,496,888	\$ 1,508,241
Licenses & Permits	\$ 38,302	\$ 37,435	\$ 36,450
Intergovernmental Revenue	\$ 645,667	\$ 663,482	\$ 656,400
Charges for Services	\$ 28,672	\$ 30,500	\$ 31,500
Fines and Forfeitures	\$ 365,569	\$ 255,000	\$ 287,000
Miscellaneous Revenue	\$ 171,366	\$ 48,001	\$ 66,550
Other Financing Sources	\$ 390,782	\$ -	\$ -
Total Revenue	\$ 3,046,616	\$ 2,531,306	\$ 2,586,141
Fund Balance	\$ 1,470,615	\$ 2,177,774	\$ 1,641,627
Total Available Funds	\$4,517,231	\$4,709,080	\$4,227,768

State Street Aid Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
State Gas Tax Revenue	\$ 179,480	\$ 203,600	\$ 205,000
Miscellaneous Revenue	\$ 10,024	\$ 5,531	\$ 7,450
Transfer from General Fund	\$ 27,883	\$ 44,295	\$ -
Total Revenue	\$ 217,387	\$ 253,426	\$ 212,450
Fund Balance	\$ 298,251	\$ 422,794	\$ 298,160
Total Available Funds	\$ 515,638	\$ 676,220	\$ 510,610

Drug Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Drug Fines & Revenue	\$ 43,532	\$ 15,660	\$ 24,080
Total Revenue	\$ 43,532	\$ 15,660	\$ 24,080
Fund Balance	\$ 24,583	\$ 51,326	\$ 57,772
Total Available Funds	\$ 68,115	\$ 66,986	\$ 81,852

Solid Waste Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Service Fees	\$ 421,590	\$ 420,000	\$ 420,000
Miscellaneous Revenue	\$ 18,891	\$ 2,840	\$ 2,850
Total Revenue	\$ 440,481	\$ 422,840	\$ 422,850
Fund Balance	\$ 433,237	\$ 475,920	\$ 344,927
Total Available Funds	\$ 873,718	\$ 898,760	\$ 767,777

Stormwater Utility Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Stormwater Utility Fees	\$ 154,018	\$ 154,000	\$ 154,000
Miscellaneous Revenue	\$ 1,853	\$ 559	\$ 550
Total Revenue	\$ 155,871	\$ 154,559	\$ 154,550
Fund Balance	\$ 40,303	\$ 36,678	\$ 88,432
Total Available Funds	\$ 196,174	\$ 191,237	\$ 242,982

Sewer Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Sewer User Fees	\$ 897,748	\$ 928,000	\$ 930,000
Sewer Tap Fees	\$ 25,925	\$ 15,000	\$ 25,000
Other Fees	\$ 77,724	\$ 82,000	\$ 45,000
Non-Operating Revenue	\$ 8,258	\$ 8,284	\$ 3,500
Other Financing Sources	\$ -	\$ 518,000	\$ -
Total Revenue	\$ 1,009,655	\$ 1,551,284	\$ 1,003,500

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed	Amendment#2 Ord 18-711 12/18/18
General Government (inc.Dev.&Codes)	\$ 628,920	\$ 780,841	\$ 852,289	-14,650 = 837,639
Police Department (& City Court)	\$ 1,198,212	\$ 1,221,298	\$ 1,302,234	
Fire Department	\$ 214,424	\$ 733,763	\$ 328,925	
Parks and Recreation	\$ 102,758	\$ 106,918	\$ 159,860	
Debt Service	\$ 167,260	\$ 180,338	\$ 215,771	
Transfer to Street	\$ 27,883	\$ 44,295	\$ -	
Capital	\$ -	\$ -	\$ -	
Total Appropriations	\$ 2,339,457	\$ 3,067,453	\$ 2,859,079	-14,650 = \$2,844,429

State Street Aid Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Street Expenditures	\$ 85,791	\$ 116,353	\$ 76,993
Capital	\$ 7,053	\$ 261,707	\$ 200,000
Total Appropriations	\$ 92,844	\$ 378,060	\$ 276,993

Drug Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Police Dept Drug Expenditures	\$ 16,789	\$ 9,214	\$ 81,852
Total Appropriations	\$ 16,789	\$ 9,214	\$ 81,852

Solid Waste Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Operating Expenditures	\$ 395,783	\$ 411,293	\$ 462,910
Capital	\$ 2,016	\$ 142,540	\$ 7,600
Total Appropriations	\$ 397,799	\$ 553,833	\$ 470,510

Stormwater Utility Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed	Amendment#2 Ord 18-711 12/18/18
Operating Expenses	\$ 144,902	\$ 97,805	\$ 98,246	- 4,372 = \$93,874
Capital	\$ 14,595	\$ 5,000	\$ 12,000	
Total Appropriations	\$ 159,497	\$ 102,805	\$ 110,246	- 4,372 = \$105,874

Sewer Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed	Amendment#1 Ord 18-704 8/21/18
Operating Expenses	\$ 995,367	\$ 1,064,168	\$ 1,069,964	
Non-Operating Expenses	\$ 24,495	\$ 29,000	\$ 29,200	
Debt Service	\$ -	\$ 23,971	\$ 23,971	
Capital	\$ 270,085	\$ 703,416	\$ 70,000	+30,000 = \$100,000
Total Appropriations	\$ 1,289,947	\$ 1,820,555	\$ 1,193,135	+30,000 = \$1,223,135

SECTION 3. At the end of the 2019 fiscal year, the governing body estimates fund balances/deficits as follows:

		Amendment#2 Ord 18-711
General Fund	\$ 1,368,689	+14,650 = \$1,383,339
State Street Aid Fund	\$ 233,617	
Drug Fund	\$ -	
Solid Waste Fund	\$ 297,267	
Stormwater Fund	\$ 132,736	+4,372 = \$137,108
Sewer Fund	\$ -	

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/19
Bonds	\$ -	\$ -	\$ -
State Revolving Loan	\$ 22,695	\$ 1,276	\$ 420,810
Loan Agreements	\$ 162,581	\$ 17,467	\$ 735,290
Capital Leases	\$ 33,093	\$ 1,147	\$ -
Other Debt	\$ -	\$ -	\$ -
Total	\$ 218,369	\$ 19,890	\$ 1,156,100

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2018, the public welfare requiring it.

Passed First Reading: May 24, 2018

Public Hearing: June 19, 2018

Passed Second and Final Reading: June 28, 2018

BOARD OF COMMISSIONERS

Timothy F. Lassiter, Mayor
Timothy F. Lassiter, Mayor

Attest:

Holly L. Murphy, City Recorder
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

Robert G. Wheeler, Jr., City Attorney
Robert G. Wheeler, Jr., City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-712**

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE TO AMEND
ORDINANCE 18-697, THE 2018-2019 FISCAL YEAR BUDGET, AS PREVIOUSLY
AMENDED BY ORDINANCE 18-704 AND 18-711.**

WHEREAS, City of Millersville adopted the 2018-2019 Fiscal Year Budget by passage of Ordinance 18-697 on June 28, 2018; and

WHEREAS, the City has since identified expenditures that were not included as part of the original budget; and

WHEREAS, the proposed cost for Phase II of the City Hall Expansion Project is \$151,000 but only \$100,000 has been budgeted; and

WHEREAS, the estimated cost for a Traffic Signal at Bethel Road and 31W is \$152,000 which has not been budgeted; and

WHEREAS, the cost of the GIS Zoning Map by GNRC of \$20,000 was budgeted last fiscal year but it was not completed and invoiced until this fiscal year; and

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 18-697, the 2018-2019 Fiscal Year Budget, as previously amended by Ordinance 18-704 and 18-711, shall be amended as follows:

SECTION 2: General Fund - Appropriations Proposed for the General Government will increase by \$223,000 and change from \$837,639 to \$1,060,639. The Total Appropriations will change from \$2,844,429 to \$3,067,429. (Line Item detail attached.)

SECTION 3: General Fund - The Estimated Fund Balance will decrease by \$223,000 and change from \$1,383,339 to \$1,160,339. (Line Item detail attached.)

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy Lassiter, Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Robert Wheeler, Jr., City Attorney

Ordinance 18-712

2018-19 Budget Amendment General Fund

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
10-410-6000	Building Improvements (Attachment A)	\$100,000.00	\$151,000.00	\$51,000.00	
10-410-6022	Other Capital Projects (Attachmnt A)	\$0.00	\$152,000.00	\$152,000.00	
10-440-2210	Dev Svc-Contractual Maint. (Attachment B)	\$227.00	\$20,227.00	\$20,000.00	
Total Expense: General Fund		\$100,227.00	\$323,227.00	\$223,000.00	\$223,000.00

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
10-3710	From Fund Balance-General	\$258,288.00	\$481,288.00	-\$223,000.00	
Total Revenue Source: General Fund		\$258,288.00	\$481,288.00	-\$223,000.00	-\$223,000.00

Expense - Revenue = Net Effect \$0.00

Proposed Amendment - Ordinance 18-712

ATTACHMENT A

SUPPORTING INFORMATION ADMINISTRATION		
10-410-1100	SALARIES	227,393
10-410-1101	OVERTIME	500
10-410-1105	SALARIES COMMISSION	24,850
10-410-1108	LONGEVITY	4,900
10-410-1200	FICA & MEDICARE	19,710
10-410-1300	HEALTH INSURANCE	34,790
10-410-1400	RETIREMENT	1,443
10-410-1500	UNEMPLOYMENT	168
10-410-2000	OTHER MEDICAL EXPENSES	-
10-410-2002	EDUCATION AND TRAINING	4,500
10-410-2012	ELECTION	-
10-410-2014	WORKERS COMP	912
10-410-2016	LIABILITY INSURANCE	94,800
10-410-2100	UTILITIES	19,000
10-410-2102	TELEPHONE /INTERNET	6,000
10-410-2104	GAS AND OIL	500
10-410-2106	PUBLICITY/SUBSCRIPTIONS/DUES	11,000
10-410-2200	REPAIR & MAINTENANCE	-
10-410-2202	VEHICLE REPAIR & MAINTENANCE	500
10-410-2206	BLDG.REPAIR AND MAINTENANCE	10,000
10-410-2207	CITY PROPERTY MAINTENANCE	700
10-410-2210	CONTRACTUAL SERVICES	62,366
10-410-2300	OPERATING SUPPLIES	3,500
10-410-2302	OFFICE SUPPLIES	2,000
10-410-2310	MISC (inc. ETS fees)	2,000
10-410-2312	MINOR EQUIPMENT	10,000
10-410-2316	POSTAGE	3,500
10-410-2326	RECORDING DOCUMENTS	100
10-410-2332	MEALS AND ENTERTAINMENT	2,000
10-410-2700	DONATION/LIBRARY	2,500
10-410-2745	PROPERTY TR- MATCH SUMNER	2,000
10-410-2750	PROPERTY TR- MATCH ROBERTSON	1,000
10-410-4000	PROFESSIONAL SERVICES	5,000
	Misc Engineering	5,000
10-410-2706	LITERACY PROGRAM/LIBRARY	
10-410-4014	LEGAL SERVICES	30,000
10-410-4016	ACCOUNTING AND AUDITING	4,000
10-410-6000	BUILDING IMPROVEMENTS	100,000
	Engineering/City Hall Expansion	100,000
10-410-6022	OTHER CAPITAL PROJECTS	
	Traffic Signal	+ 152,000
10-410-7002	TRANSFER TO STREET	
		691,632
		+203,000=894,632

City Manager,Recorder,Ofc Mgr & Tax Clerk

DEVELOPMENT SERVICES

Original Budget Adopted

Ord#18-697

Proposed Amendment - Ordinance 18-712
ATTACHMENT B

SUPPORTING INFORMATION DEVELOPMENT SERVICES					
10 440 1100 SALARIES	56,375	Development Director	Dev Dir 60%-Strmwater Mgr 40%	33,825	
10 440 1101 OVERTIME	-			-	
10 440 1108 LONGEVITY	100			100	
10 440 1200 FICA & MEDICARE	4,320			2,595	
10 440 1300 HEALTH INSURANCE	9,829			9,829	
10 440 1400 RETIREMENT	350			210	
10 440 1500 UNEMPLOYMENT	42			42	
10 440 2000 OTHER MEDICAL EXPENSES					
10 440 2002 EDUCATION AND TRAINING	4,000			4,000	
10 440 2010 PLANNING /ZONING	500			500	
10 440 2014 WORKERS COMP	125			75	
10 440 2100 UTILITIES					
10 440 2102 TELEPHONE /INTERNET	684			684	
10 440 2104 GAS AND OIL	1,000			1,000	
10 440 2106 PUBLICITY/SUBSCRIPTIONS/DUES	500			500	
10 440 2202 VEHICLE REPAIR & MAINTENANCE	500			500	
10 440 2210 CONTRACTUAL SERVICES	227			227	
Comprehensive Plan + IT					+20,000
GPS Fleet Mgmt			GIS Zoning Map-GNRC		
10 440 2300 OPERATING SUPPLIES	200			200	
10 440 2302 OFFICE SUPPLIES	1,000			1,000	
10 440 2310 MISCELLANEOUS	-			-	
10 440 2312 MINOR EQUIPMENT	1,000			1,000	
10 440 2316 POSTAGE	-			-	
10 440 2332 MEALS/ENTERTAINMENT	250			250	
10 440 2324 CLOTHING AND UNIFORMS	300			300	
10 440 4000 PROFESSIONAL SERVICES/ENGINEERING	5,000			5,000	
10 440 4014 LEGAL SERVICES	5,000			5,000	
	\$ 91,302			\$ 66,837	+20,000=88,837

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2018 THROUGH JUNE 30, 2019**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Local Taxes	\$ 1,406,258	\$ 1,496,888	\$ 1,508,241
Licenses & Permits	\$ 38,302	\$ 37,435	\$ 36,450
Intergovernmental Revenue	\$ 645,667	\$ 663,482	\$ 656,400
Charges for Services	\$ 28,672	\$ 30,500	\$ 31,500
Fines and Forfeitures	\$ 365,569	\$ 255,000	\$ 287,000
Miscellaneous Revenue	\$ 171,366	\$ 48,001	\$ 66,550
Other Financing Sources	\$ 390,782	\$ -	\$ -
Total Revenue	\$ 3,046,616	\$ 2,531,306	\$ 2,586,141
Fund Balance	\$ 1,470,615	\$ 2,177,774	\$ 1,641,627
Total Available Funds	\$4,517,231	\$4,709,080	\$4,227,768

State Street Aid Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
State Gas Tax Revenue	\$ 179,480	\$ 203,600	\$ 205,000
Miscellaneous Revenue	\$ 10,024	\$ 5,531	\$ 7,450
Transfer from General Fund	\$ 27,883	\$ 44,295	\$ -
Total Revenue	\$ 217,387	\$ 253,426	\$ 212,450
Fund Balance	\$ 298,251	\$ 422,794	\$ 298,160
Total Available Funds	\$ 515,638	\$ 676,220	\$ 510,610

Drug Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Drug Fines & Revenue	\$ 43,532	\$ 15,660	\$ 24,080
Total Revenue	\$ 43,532	\$ 15,660	\$ 24,080
Fund Balance	\$ 24,583	\$ 51,326	\$ 57,772
Total Available Funds	\$ 68,115	\$ 66,986	\$ 81,852

Solid Waste Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Service Fees	\$ 421,590	\$ 420,000	\$ 420,000
Miscellaneous Revenue	\$ 18,891	\$ 2,840	\$ 2,850
Total Revenue	\$ 440,481	\$ 422,840	\$ 422,850
Fund Balance	\$ 433,237	\$ 475,920	\$ 344,927
Total Available Funds	\$ 873,718	\$ 898,760	\$ 767,777

Stormwater Utility Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Stormwater Utility Fees	\$ 154,018	\$ 154,000	\$ 154,000
Miscellaneous Revenue	\$ 1,853	\$ 559	\$ 550
Total Revenue	\$ 155,871	\$ 154,559	\$ 154,550
Fund Balance	\$ 40,303	\$ 36,678	\$ 88,432
Total Available Funds	\$ 196,174	\$ 191,237	\$ 242,982

Sewer Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Sewer User Fees	\$ 897,748	\$ 928,000	\$ 930,000
Sewer Tap Fees	\$ 25,925	\$ 15,000	\$ 25,000
Other Fees	\$ 77,724	\$ 82,000	\$ 45,000
Non-Operating Revenue	\$ 8,258	\$ 8,284	\$ 3,500
Other Financing Sources	\$ -	\$ 518,000	\$ -
Total Revenue	\$ 1,009,655	\$ 1,551,284	\$ 1,003,500

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed	Amendment#2 Ord 18-711 12/18/18	Amendment#3 Ord 18-712 12/18/18
General Government (inc.Dev.&Codes)	\$ 628,920	\$ 780,841	\$ 852,289	-14,650 = 837,639	+223,000 = 1,060,639
Police Department (& City Court)	\$ 1,198,212	\$ 1,221,298	\$ 1,302,234		
Fire Department	\$ 214,424	\$ 733,763	\$ 328,925		
Parks and Recreation	\$ 102,758	\$ 106,918	\$ 159,860		
Debt Service	\$ 167,260	\$ 180,338	\$ 215,771		
Transfer to Street	\$ 27,883	\$ 44,295	\$ -		
Capital	\$ -	\$ -	\$ -		
Total Appropriations	\$ 2,339,457	\$ 3,067,453	\$ 2,859,079	-14,650 = \$2,844,429	+223,000 = \$3,067,429

State Street Aid Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Street Expenditures	\$ 85,791	\$ 116,353	\$ 76,993
Capital	\$ 7,053	\$ 261,707	\$ 200,000
Total Appropriations	\$ 92,844	\$ 378,060	\$ 276,993

Drug Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Police Dept Drug Expenditures	\$ 16,789	\$ 9,214	\$ 81,852
Total Appropriations	\$ 16,789	\$ 9,214	\$ 81,852

Solid Waste Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed
Operating Expenditures	\$ 395,783	\$ 411,293	\$ 462,910
Capital	\$ 2,016	\$ 142,540	\$ 7,600
Total Appropriations	\$ 397,799	\$ 553,833	\$ 470,510

Stormwater Utility Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed	Amendment#2 Ord 18-711
Operating Expenses	\$ 144,902	\$ 97,805	\$ 98,246	- 4,372 = \$93,874
Capital	\$ 14,595	\$ 5,000	\$ 12,000	
Total Appropriations	\$ 159,497	\$ 102,805	\$ 110,246	- 4,372 = \$105,874

Sewer Fund	FY 2016-17 Actual	FY 2017-18 Estimated	FY 2018-19 Proposed	Amendment#1 Ord 18-704 8/21/18
Operating Expenses	\$ 995,367	\$ 1,064,168	\$ 1,069,964	
Non-Operating Expenses	\$ 24,495	\$ 29,000	\$ 29,200	
Debt Service	\$ -	\$ 23,971	\$ 23,971	
Capital	\$ 270,085	\$ 703,416	\$ 70,000	+30,000 = \$100,000
Total Appropriations	\$ 1,289,947	\$ 1,820,555	\$ 1,193,135	+30,000 = \$1,223,135

SECTION 3. At the end of the 2019 fiscal year, the governing body estimates fund balances/deficits as follows:

		Amendment#2 Ord 18-711	Amendment#3 Ord 18-712
General Fund	\$ 1,368,689	+14,650 = \$1,383,339	-223,000 = \$1,160,339
State Street Aid Fund	\$ 233,617		
Drug Fund	\$ -		
Solid Waste Fund	\$ 297,267		
Stormwater Fund	\$ 132,736	+4,372 = \$137,108	
Sewer Fund	\$ -		

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/19
Bonds	\$ -	\$ -	\$ -
State Revolving Loan	\$ 22,695	\$ 1,276	\$ 420,810
Loan Agreements	\$ 162,581	\$ 17,467	\$ 735,290
Capital Leases	\$ 33,093	\$ 1,147	\$ -
Other Debt	\$ -	\$ -	\$ -
Total	\$ 218,369	\$ 19,890	\$ 1,156,100

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2018, the public welfare requiring it.

Passed First Reading: May 24, 2018

Public Hearing: June 19, 2018

Passed Second and Final Reading: June 28, 2018

BOARD OF COMMISSIONERS

Timothy F. Lassiter, Mayor
Timothy F. Lassiter, Mayor

Attest:

Holly L. Murphy, City Recorder
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

Robert G. Wheeler, Jr., City Attorney
Robert G. Wheeler, Jr., City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-713**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF
ORDINANCES, CHAPTER 82, UTILITIES, ARTICLE II, SEWERS.**

WHEREAS, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the City meet the requirements of the local, state and federal laws and the desires of the City Commission; and

WHEREAS, the Governing Body has identified the need to amend various sections of Chapter 82 Utilities, Article II Sewers of the Code of Ordinances; and

WHEREAS, the Governing Body approved Ordinance 16-654 making changes to the maintenance and repair responsibilities of grinder tanks and pumps; and

WHEREAS, the Governing Body adopted new rates, fees, and charges for sewer service by resolution.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that:

SECTION 1. Ordinance 16-654 is hereby repealed.

SECTION 2. This amendment to Chapter 82 of its Code of Ordinances shall be made in accordance with *Exhibit A* attached hereto and made part of Ordinance 18-713 as if copied verbatim.

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON
PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

Approved as to Form and legality:

By: _____
Holly L. Murphy, City Recorder

By: _____
Robert G. Wheeler, Jr., City Attorney

Exhibit A

Chapter 82 - UTILITIES

ARTICLE II. - SEWERS

DIVISION 1. - GENERALLY

Sec. 82-31. - Purpose and policy.

- (a) This article sets forth uniform requirements for the disposal of wastewater in the service area of the city, wastewater treatment system. The objectives of the article are to:
- (1) Protect the public health;
 - (2) Provide safe and economical ~~problem-free~~ wastewater collection, transmission and treatment service;
 - (3) Prevent the introduction of pollutants into the municipal wastewater treatment system, which will interfere with the system operation, will cause the city's discharge to violate its National Pollutant Discharge Elimination System (NPDES) permit or other applicable state requirements will cause physical damage to the wastewater treatment system facilities;
 - (4) Provide for full and equitable distribution of the cost of the wastewater treatment system;
 - (5) Enable the city to comply with the provisions of the Federal Clean Water Act, the General Pretreatment Regulations (40 CFR 403), and other applicable federal and state laws and regulations;
 - (6) Improve the opportunity to recycle and reclaim wastewaters and sludges from the wastewater treatment system.
- (b) In meeting these objectives, this article provides that all persons in the service area of the city must have adequate wastewater treatment either in the form of a connection to the municipal wastewater conveyance and treatment system or, where the system is not available, an appropriate permitted private disposal system. This article also provides for the issuance of permits to system users; for the regulations of wastewater discharge volume and characteristics; for monitoring and enforcement activities; and for the setting of fees for the full and equitable distribution of costs resulting from the operation, maintenance, and capital recovery of the wastewater treatment system and from other activities required by the enforcement and administrative program established in this article.
- (c) This article shall apply to the city, and to persons outside the city who are, by contract or agreement with the city users of the municipal wastewater treatment system. Except as otherwise provided in this article, the sewer superintendent of the city shall administer, implement, and enforce the provisions of this article.

DIVISION 2. - USE OF PUBLIC SEWERS

Sec. 82-61. - When connections required.

Except as provided in section 82-62, the owner of all houses, buildings or properties used for human occupancy, employment, recreation, or other purposes situated within the service area and abutting on any street, alley, or right-of-way in which there is now located or may in the future be located a public sanitary sewer in the service area, is hereby required at his expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this article, within 30 days after the date a letter directing connection is mailed, provided that such public sewer infrastructure is within 200 feet of the closest portion of the parcel or lot on which the building ~~drain-is or will be located~~ for residential zoning or use. For commercial, industrial, and other zonings and use, the distance to connect shall be within 500 feet.

DIVISION 4. - BUILDING SEWERS AND CONNECTIONS

Sec. 82-121. - Permit required.

No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the superintendent as required by division 6 of this article.

Sec. 82-122. - Owner responsible for costs and expenses.

All costs and expenses incident to the installation, connection, and inspection of the building sewer shall be borne by the owner. The owner shall indemnify the city from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

Sec. 82-123. - Separate building sewer required for each building; exception.

A separate and independent building sewer shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.

Sec. 82-124. - Use of old building sewer.

Old building sewers may be used in connection with new buildings only when they are found, on examination and tested by the superintendent or by a state licensed plumber or engineer to meet all requirements of this article. All others independent examinations must be sealed to the specifications of the superintendent with a copy of the report submitted to the sewer superintendent prior to issuance of the building's certificate of occupancy or use. Any required repair costs shall be the responsibility of the property owner.

Sec. 82-125. - Building sewer requirements.

Building sewers shall conform to the following requirements:

- (1) *Minimum size.* The minimum size of a building sewer shall be four inches.
- (2) *Depth.* The minimum depth of a building sewer shall be 18 inches.
- (3) *Grade.* Four-inch building sewers shall be laid on a grade greater than one-eighth of an inch per foot. Larger building sewers shall be laid on a grade that will produce a velocity when flowing full of at least two feet per second.
- (4) *Slope and alignment.* Slope and alignment of all building sewers shall be neat and regular.
- (5) *Materials.* Building sewers shall be constructed only of:

- a. Concrete or clay sewer pipe using rubber or neoprene compression joints of approved type;
 - b. Cast iron soil pipe with leaded or compression joint;
 - c. Polyvinyl chloride pipe with solvent welded or with rubber compression joints;
 - d. ABS composite sewer pipe with solvent welded or rubber compression joints of approved type;
 - e. Such other materials of equal or superior quality as may be approved by the superintendent. Under no circumstances will cement mortar joints be acceptable.
- (6) *Cleanouts.* A cleanout shall be located five feet outside of the building, one as it taps on to the utility lateral and one at each change of direction of the building sewer which is greater than 45 degrees. Additional cleanouts shall be placed not more than 75 feet apart in horizontal building sewers of four-inch nominal diameter and not more than 100 feet apart for larger pipes. Cleanouts shall be extended to or above the finished grade level directly above the place where the cleanout is installed. A "Y" (wye) and one-eighth-inch bend shall be used for the cleanout base. Cleanouts shall not be smaller than four inches on a four-inch pipe.
- (7) *Connection specifications.* Connections of building sewers to the public sewer system shall be made the appropriate existing wye or tee branch using compression type couplings or collar type rubber joint with corrosion resisting or stainless steel bands. Where existing wye or tee branches are not available, connections of building services shall be made by either removing a length of pipe and replacing it with a wye or tee fitting or cutting a clean opening in the existing public sewer and installing a tee-saddle or tee-insert of a type approved by the superintendent. All such connections shall be made gastight and watertight.
- (8) *Pipe elevation; lifters.* The building sewer may be brought into the building below the basement floor when gravity flow from the building to the sanitary sewer is at a grade of one-eighth of an inch per foot or more if possible. In cases where basement or floor levels are lower than the ground elevation at the point of connection to the sewer, adequate precautions by installation of check valves or other backflow prevention devices to protect against flooding shall be provided by the owner. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer at the expense of the owner.
- (9) *Code specifications.* The methods to be used in excavating, placing of pipe, jointing, testing, backfilling the trench, or other activities in the construction of a building sewer which have not been described in this section shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the city or to the procedures set forth in appropriate specifications of the ASTM and Water Pollution Control Federal Manual of Practice No. 9 materials must be approved by the superintendent before installation.
- (10) *Gastight and watertight.* An installed building sewer shall be gastight and watertight.
- (11) *Sewer grinder tank and pump equipment.* The sewer supervisor shall establish the specifications, manufacturer, and minimum standards for all materials and equipment connecting to the POTW. These specifications and standards shall be available to the public at city hall.

Sec. 82-126. - Safeguards for excavations.

All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the city.

Sec. 82-127. - Connection to surface runoff sources.

No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, basement drains, or other sources of surface runoff or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer.

Sec. 82-128. - Inspection of connections and building sewer system.

- (a) The sewer connection and all building sewers from the building to the public sewer main line shall be inspected before the underground portion is covered by the superintendent or his authorized representative.
- (b) The applicant for discharge shall notify the superintendent when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the superintendent or his representative.
- (c) When a grinder pump system is required, the applicant for discharge shall be responsible for the purchase and installation of all components of the system. These systems shall be inspected when installed and before the underground portion is covered or backfilled. A second inspection shall be required prior to the system being placed into operation. Fees for each inspection shall be set by the board of commissioners.

Sec. 82-129. - Maintenance and repair of building sewers.

Effective for building permits issued on or after February 1, 2017, all new residential structures and uses including replacement structures connecting to Each individual property owner or user of the POTW shall be entirely responsible for the maintenance, repair and clean outs of the building sewer including grinder tanks and pumps located on private property. For permits issued or building sewers installed prior to February 1, 2017, the city may repair or clean out portions of the residential building sewer including grinder pumps as determined by the board of commissioners. All other structures connecting to the POTW shall be entirely responsible for the maintenance and repair of the building sewer including grinder tanks and pumps located on private property. Any residential property owner or user whose sewer service account is inactive for more than 6 months shall be entirely responsible for the maintenance and repair of the building sewer including grinder tanks and pumps located on private property. This maintenance may ~~will~~ include repair or replacement of the service line as deemed necessary by the superintendent to meet specifications of the city.

Secs. 82-130—82-150. - Reserved.

DIVISION 5. - PRIVATE DISPOSAL FACILITIES

Sec. 82-151. - When required; when connection to public system required.

- (a) Where a public sanitary sewer is not available under the provisions of section 82-61, the building sewer shall be connected to a private wastewater disposal system complying with the provisions of this section and sections 82-152—82-158.

- (b) Any residence, office, recreational facility, or other establishment used for human occupancy where the building drain is below the elevation to obtain a grade equivalent to one-eighth inch per foot in the building sewer but is otherwise accessible to a public sewer as provided in division 4 of this article, the owner shall provide a private sewage pumping station as provided in section 82-125(8).
- (c) Where a public sewer becomes available as provided in section 82-61, the building sewer shall be connected to such sewer within 30 days after the date a letter directing connection is mailed.

Sec. 82-152. - Certificate of inaccessibility of public system prerequisite to construction.

A private domestic wastewater disposal system may not be constructed within the service area unless and until a certificate is obtained from the superintendent stating that a public sewer is not accessible to the property and no such sewer is proposed for construction in the immediate future. No certificate shall be issued for any private domestic wastewater disposal system employing subsurface soil absorption facilities where the area of the lot is less than that specified by the city and the Sumner County Health Department in which the construction is proposed.

Sec. 82-153. - Permit required.

Before commencement of construction of a private sewage disposal system, the owner shall first obtain written permission from the city and the Sumner County Health Department in which the construction is proposed. The owner shall supply any plans, specifications, and other information as are deemed necessary by the city and the Sumner County Health Department in which the construction is proposed.

Sec. 82-154. - Approval of system; inspections.

A private sewage disposal system shall not be placed in operation until the installation is completed to the satisfaction of the city and the Sumner County Health Department in which the construction is proposed. They shall be allowed to inspect the work at any stage of construction and in any event, the owner shall notify the city and the Sumner County Health Department in which the construction is proposed when the work is ready for final inspection, and before any underground portions are covered. The inspection shall be made within a reasonable period of time after the receipt of notice by the city and the Sumner County Health Department in which the construction is proposed.

Sec. 82-155. - Registration and records of septic tank cleaners.

Every person who operates equipment for the purpose of removing digested sludge from septic tanks, cesspools, and other sewage disposal installations on private or public property must register with the building inspector and furnish such records of work done within the corporate limits as may be deemed necessary by the health officer.

Sec. 82-156. - Type, capacity, location and layout specifications.

The type, capacity, location, and layout of a private sewage disposal system shall comply with all recommendations of the state department of public health and the city and the Sumner County Health

Department in which the construction is proposed. No septic tank or cesspool shall be permitted to discharge to any natural outlet.

Sec. 82-157. - Owner to operate and maintain in sanitary manner.

The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the city.

Sec. 82-158. - Additional requirements.

No statement contained in this division shall be construed to interfere with any additional requirements that may be imposed by the city and ~~the Sumner~~ County Health Department in which the construction is proposed.

Sec. 82-159. - Regulation of holding tank waste disposal.

- (a) *Permit.* No person, firm, association or corporation shall clean out, drain, or flush any septic tank or any other type of wastewater or excreta disposal system, unless such person, firm, association, or corporation obtains a permit from the superintendent to perform such acts or services. Any person, firm, association, or corporation desiring a permit to perform such services shall file an application on the prescribed form. Upon any such application, such permit shall be issued by the superintendent when the conditions of this article have been met, and provided that the superintendent is satisfied the applicant has adequate and proper equipment to perform the services contemplated in a safe and competent manner.
- (b) *Fees.* For each permit issued under the provisions of this article, an annual service charge therefor shall be paid to the city to be set as specified in division 7 of this article. Any such permit granted shall be for one full fiscal year or fraction of the fiscal year, and shall continue in full force and effect from the time issued until the ending of the fiscal year unless sooner revoked, and shall be nontransferable. The number of the permit granted under this section shall be plainly painted on each side of each motor vehicle used in the conduct of the business permitted under this section.
- (c) *Designated disposal locations.* The superintendent shall designate approved locations for the emptying and cleansing of all equipment used in the performance of the services rendered under the permit provided for in this section, and it shall be a violation hereof for any person, firm, association or corporation to empty or clean such equipment at any place other than a place so designated.
- (d) *Revocation of permits.* Failure to comply with all the provisions of this article shall be sufficient cause for the revocation of such permit by the superintendent. The possession within the service area by any person of any motor vehicle equipped with a body type and accessories of a nature and design capable of serving a septic tank or wastewater or excreta disposal system cleaning unit shall be prima facie evidence that such person is engaged in the business of cleaning, draining, or flushing septic tanks or other wastewater or excreta disposal systems within the service area of the city.

Secs. 82-160—82-180. - Reserved.

DIVISION 7. - RATES AND CHARGES

Sec. 82-201. - Purpose.

It is the purpose of this article to provide for the equitable recovery of costs from users of the city's wastewater treatment system, including costs of operation, maintenance, administration, bond service cost, capital improvements, depreciation, and equitable cost recovery of EPA administered federal wastewater grants.

Sec. 82-202. - Types of charges and fees.

The charges and fees as established in the city's schedule of charges and fees and set by the board of commissioners may include, but not be limited to:

- (1) Inspection fee and tapping fee including connection privilege charges;
- (2) Fees for applications for discharge;
- (3) Sewer use charges;
- (4) Surcharge fees;
- (5) Industrial wastewater discharge permit fees;
- (6) Fees for industrial discharge monitoring; and
- (7) Other fees as the city may deem necessary to carry out the requirements of this article.

Sec. 82-203. - Fees for applications for discharge.

A fee may be charged when a user or prospective user makes application for discharge as required by division 6 of this article.

Sec. 82-204. - Inspection fee and tapping fee.

An inspection fee and tapping fee for a building sewer installation shall be paid to the city's sewer department at the time the application is filed. Fees shall cover the costs of inspecting new and/or existing sewer infrastructure to the limits of the plumbing within subject building establishments. An inspection fee and tapping fee shall be set by the board of commissioners.

Sec. 82-205. - Procedure for establishing sanitary charges.

- (a) Purpose of charges and fees. A schedule of charges and fees shall be adopted by the city, which will enable it to comply with the revenue requirements of section 204 of the Clean Water Act. Charges and fees shall be determined in a manner consistent with regulations of the Federal Grant Program to ensure that sufficient revenues are collected to defray the cost of operating and maintaining, including replacement, adequate wastewater collection and treatment systems. Specific charges and fees shall be adopted by resolution a separate ordinance, this section describes the procedure to be used in calculating the charges and fees. Additional charges and fees to recover funds for capital outlay, bond service costs, and capital improvements may be assessed by the city.

These charges and fees shall be recovered through the user classification established in subsection (b) of this section.

- (b) *Classification of user.* All users shall be classified by the superintendent either by assigning each one to a user classification category according to the principal activity conducted on the user's premises, by individual user analyzation, or by a combination thereof. The purpose of such collective and/or individual classification is to facilitate the regulation of wastewater discharges based on wastewater constituents and characteristics.
- (c) *Types of charges and sewer fees.* The charges and fees as established in treatment works schedule of charges and fees, may include, but not be limited to:
- (1) User classification charges;
 - (2) Fees for monitoring requested by user;
 - (3) Fees for permit applications;
 - (4) Appeal fees;
 - (5) Charges and fees based on wastewater constituents and characteristics;
 - (6) Fees for use of garbage grinders;
 - (7) Fees for holding tank wastes.
- (d) *Changes in building occupancy; application fees.* Any change in the occupancy of any building or residence connected to the city's sanitary sewer system shall require the completion of an application for sewer service by the new occupant, unless the owner has previously completed such application, and shall continue to be liable for payment of all sewer service charges. The application fee shall be set by the board of commissioners, as follows:
- ~~(1) Owner of residential and commercial property \$30.00~~
- ~~(2) Tenant of residential and commercial property 50.00~~
- (e) *Basis of determination of charges.* Charges and fees may be based upon a minimum basic charge for each premises, computed on the basis of normal wastewater from a domestic premises with the following characteristics:

BOD ₅	300 milligrams per liter
COD	600 milligrams per liter
TXN	60 milligrams per liter
NH ₃ -N	30 milligrams per liter
Suspended solids	300 milligrams per liter
Fats, oil, and grease	100 milligrams per liter

The charges and fees for all classifications of users other than the basic domestic premises shall be based upon the relative difference between the average wastewater constituents and characteristics of

that classification as related to those of a domestic premises. The charges and fees established for permit users shall be based upon the measured or estimated constituents and characteristics of the wastewater discharge of that user which may include, but not be limited to, BOD, COD, SS, NH_3 as N, chlorine demand, and volume.

- (f) *User charges.* Each user shall be levied a charge for payment of bonded indebtedness of the treatment system and for that user's proportionate share of the operations and maintenance costs of the system. A surcharge will be levied against those users with wastewater that exceeds the strength of normal wastewater. The user charge will be computed from a base charge plus a surcharge. The base charge will be the user's proportionate share of the costs of operation and maintenance (O&M) including replacement for handling its periodic volume of normal wastewater.

- (1) *Operation and maintenance user charges.* Each user's share of operation and maintenance costs will be computed by the following formula:

$$C_u = C_t / V_t \times (V_u)$$

Where:	C_u	=	User's charge for O&M per unit of time.
	C_t	=	Total O&M cost per unit of time.
	V_t	=	Total volume contribution from all users per unit of time.
	V_u	=	Volume contribution from a user per unit of time.

Operation and maintenance charges may be established on a percentage of water use charge only if water use charges are based on a constant cost per unit of consumption.

- (2) *Surcharges.* The surcharge will be the user's proportionate share of the O&M costs for handling its periodic volume of wastewater which exceeds the strength of BOD_5 suspended solids, and/or other elements in normal wastewater, including toxic wastes. The amount of the surcharge shall be determined by the following formula:

$$C_s = (B_c \times B) + (S_c \times S) + (P_c \times P) V_u$$

Where:	C_s	=	Surcharge for wastewaters exceeding the strength or normal wastewater expressed in dollars per billing period.
	B_c	=	O&M cost for treatment of a unit of BOD_5 expressed in dollars per pound.
	B	=	Concentration of BOD_5 from a user above the base level of 2.50 pounds/1,000 gallons expressed in pounds per 1,000 gallons.
	S_c	=	O&M costs for treatment of a unit of suspended solids expressed in dollars per pound.
	S	=	Concentration of suspended solids from a user above the base level of 2.50

			pounds/1,000 gallons expressed in pounds per 1,000 gallons.
	Pc	=	O&M cost for treatment of a unit of any pollutant which the publicly owned treatment works is committed to treat by virtue of an NPDES permit or other regulatory requirement expressed in dollars per pound.
	P	=	Concentration of any pollutant from a user above base level. Base levels for pollutants subject to surcharges will be established by the superintendent.
	Vu	=	Volume contribution of a user per billing period (expressed in thousands of gallons).

The values of parameters used to determine user charges may vary from time to time. Therefore, the superintendent is authorized to modify any parameter or value as often as necessary. Review of all parameters and values shall be under taken whenever necessary; but in no case less frequently than annually.

(g) *Industrial users.*

- (1) In compliance with the provisions of the Federal Water Pollution Control Act, as amended, (33 USC 1251 et seq.), and with the provisions of the Metropolitan Sewer Use Ordinance, (Bill No. 80-343, Metropolitan Government of Nashville and Davidson County, Tennessee), all significant industrial users, as defined in division 4 of this article, shall obtain an industrial user's permit before discharging any industrial/commercial wastewater into the city sanitary sewer system. All industrial users shall comply with the terms and provisions of the industrial user's permit, which is attached hereto as Exhibit A and incorporated in this subsection (g) by reference.
 - (2) Significant industrial user is hereby defined as:
 - a. All categorical industrial users as defined in 40 CFR 122 and 403.
 - b. Any noncategorical industrial user which:
 1. Discharges 25,000 gallons per day or more of process wastewater (process wastewater excludes sanitary, noncontact cooling and boiler blowdown wastewaters);
 2. Contribute a process wastewater which makes up five percent or more of the average dry weather hydraulic or organic (BOD, TSS, etc.) capacity of the treatment plant; or
 3. Has a reasonable potential in the opinion of the control or approval authority, to adversely affect POTW treatment plant (inhibition, pass through of pollutants, sludge contamination, or endangering of POTW workers).
 - (3) Any violation of this article shall be punishable under section 1-9 of this Code. Each day a violation continues shall constitute a separate offense.
- (h) *Notification.* Each user shall be notified, at least annually, in conjunction with a regular bill, of the rate and that portion of the user charges which are attributable to wastewater treatment services.
- (i) *Biennial review of operation and maintenance charges.* The city shall review not less often than every two years the wastewater contribution of users and user classes, the total costs of operation and maintenance of the treatment works and its approved user charge system. The city shall revise the charges for users or user classes to accomplish the following:

- (1) Maintain the proportionate distribution of operation and maintenance costs among users and user classes as required in this section;
- (2) Generate sufficient revenue to pay the total operation and maintenance costs necessary to the proper operation and maintenance, including replacement, of the treatment works; and
- (3) Apply excess revenues collected from a class of users to the costs of operational and maintenance attributable to that class for the next year and adjust the rate accordingly.

Sec. 82-206. - Specific fees and charges.

- (a) The charges and fees for users of the city's sanitary sewer system shall be adopted by resolution.

Residential users:	0—1,500-gallons	\$14.12 minimum bill
	All gallons over 1,500	—5.84 per 1,000-gallons
Commercial users:	0—1,500-gallons	—14.12 minimum bill
	All gallons over 1,500	—5.84 per 1,000-gallons
Hotel/motel and campgrounds:	All gallons used	—9.27 per 1,000-gallons

- (b) All households on wells will be charged a ~~flat-rate~~ set by the board of commissioners. of \$31.68.
- (c) The City of Millersville will allow adjustments for leaks no more than two times in a calendar year. All adjustments will be based on the average bill for the previous six months.
- (d) All bills not paid by the due date shall be subject to a late fee of ten percent of the original amount billed. All legal fees, collection fees and other expenses incurred in the collection of an unpaid balance shall be added to the balance due.
- (e) Dry sewer taps will not be charged a minimum fee. A property shall be considered to have a "dry tap" if a tapping fee has been paid but the connection to the sewer system has not been made or if the water to the property has been permanently turned off and the water meter removed.
- (f) All new user connections to the system, requested or required, shall be required to pay a tap fee and any other charges as set by the board of commissioners. of \$1,525.00 plus applicable new customer fees. The new user shall be responsible for the purchase of and installation of all equipment and materials necessary to connect with the tap. New connections to the system shall be inspected and approved by the city before activating the connection.
- (g) Grinder tanks and pumps eligible for repair including cleaning as provided in section 82-129 shall be charged a service call fee set by the board of commissioners plus the cost of any parts required for the repair or replacement due to the misuse of the building sewer by the property owner or user. The service call fee shall be charged for service calls occurring more than two times for the same owner or user for similar issues causing failure of any part of the building sewer.

Sec. 82-207. - Industrial wastewater discharge permit fees.

A fee may be charged for the issuance of an industrial wastewater discharge fee in accordance with division 6 of this article.

Sec. 82-208. - Fees for industrial discharge monitoring.

Fees may be collected from the industrial users having pretreatment or other discharge requirements to compensate the city for the necessary compliance monitoring and other administrative duties of the pretreatment program.

Sec. 82-209. - Billing.

The billing for normal domestic wastewater services shall consist of monthly billing in accordance with the rates specified by the city, subject to net and gross rates.

Sec. 82-210. - Responsibility for payment of fees.

- (a) The owner of a building or other premises, or the owner of land leased or rented by the owner of a building or other premises placed on said land, shall be responsible for payment of all sewer fees incurred in servicing that property. If the owner authorizes or directs a tenant, occupant or other responsible person to open an account and make payment of the fees to the city, such agreement is exclusive of the city and the owner shall remain responsible for all incurred fees.
- (b) The city may refuse to provide sewer services to any property having past due fees that are unpaid. Refusal of service shall entail the disconnection of water service to the property. The city shall make reconnection of service upon payment of all fees, late charges, legal and collection expenses, reconnection fees and all other fees due on the account, subject to the reconnection policies and procedures utilized. A disconnection and reconnection processing fee as set by the board of commissioners shall be added to the account.
- (c) The city may secure a past due account by recording a lien against the property in the respective county.

RESOLUTION 19-R-XX

A RESOLUTION TO SET CERTAIN FEES CHARGED BY THE CITY OF MILLERSVILLE, TENNESSEE FOR CERTAIN SEWER RELATED CHARGES, FEES AND SERVICES.

WHEREAS, The City of Millersville provides certain sewer related services to its residents, businesses, and property owners as identified in Chapter 82 – Utilities, Article II. - Sewers; and

WHEREAS, the City of Millersville is empowered by state law to charge fees to recover some of the cost of providing certain services; and

WHEREAS, the Governing Body of the City of Millersville reviews its sewer related charges and fees periodically and may adjust said charges accordingly; and

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Millersville, Tennessee that fees shall be adopted or amended as follows in *Exhibit A* attached and that they may be amended occasionally by Resolution.

RESOLVED on this 15th day of January, 2019

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Exhibit A

Section 82-124. - Use of old building sewer.

Old building sewer examination and test fee: \$ 150.00

Section 82-128. – Inspection of connections and building sewer systems.

(a) Inspect connections fee: \$ 75.00

(c) Inspect initial grinder tank and pump installation fee: \$ 125.00

Inspect and verify system prior to operation fee: \$ 100.00

Section 82-154. - Approval of system; inspections.

Inspect private sewage disposal system fee: \$ 75.00

Section 82-203. – Fees for applications for discharge.

Initial or new construction building sewer application fee: \$ 30.00

Section 82-205. - Procedure for establishing sanitary charges.

Section 82-205(d) *Changes in building occupancy; application fees.*

(1) Owner of residential and commercial property: \$ 30.00

(2) Tenant of residential and commercial property: \$ 50.00

Section 82-206(f)

All new user connections tap fee including
connection privilege fee \$1525.00

Section 82-206(g)

Service call fee (not including parts) \$ 150.00

Section 82-210. – Responsibility for payment of fees.

Section 82-210(b)

Disconnection processing fee: \$ 45.00

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-714**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF
ORDINANCES, CHAPTER 82 - UTILITIES, ARTICLE II – SEWERS,
DIVISION 7, RATES AND CHARGES, SECTION 82-206.**

WHEREAS, the Governing Body of the City of Millersville reviews its sewer rates, charges, and fees annually and may adjust said rates and charges accordingly; and

WHEREAS, certain sewer rates and charges shall be adopted by ordinance and other sewer associated charges and fees may be adopted by resolution, neither of which need to be codified in the Code of Ordinances; and

WHEREAS, Ordinance 18-698 was adopted by the Board of Commissioners establishing the current sewer rates and charges with automatic annual increases.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, that:

SECTION 1. Ordinance 18-698 is hereby repealed.

SECTION 2. The sewer rates and charges of the City of Millersville referenced in Sections 82-206(a) and 206(b) shall be set as follows:

Section 82-206(a) The rates and charges for users of the city's sanitary system shall be:

Residential users:	0 – 1,200 gallons	\$15.98 minimum charge
	All gallons over 1,200	\$ 7.32 per 1,000 gallons
Commercial users:	0 – 1,000 gallons	\$16.48 minimum charge
	All gallons over 1,000	\$ 7.82 per 1,000 gallons
Hotels/Motels & Campgrounds	All gallons	\$11.04 per 1,000 gallons

Section 82-206(b) All households connected to the city's sewer system and on wells will be charged a monthly rate of \$ 32.68.

SECTION 3. Effective July 1, 2019, and for each following year on July 1, there shall be an automatic increase of 2% to the above rates and charges.

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON
PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Approved as to Form and legality:

By: _____
Robert G. Wheeler, Jr., City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 18-715**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF
ORDINANCES, CHAPTER 74, STREETS, SIDEWALKS AND PUBLIC
PLACES.**

WHEREAS, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the City meet the requirements of the local, state and federal laws and the desires of the City Commission; and

WHEREAS, the city has determined that certain roads, streets, lanes, and right-of-ways located in the city limits are being damaged or are at risk of being damaged by heavy truck traffic; and

WHEREAS, this heavy truck traffic damage and the associated costs to maintain and repair the roads are an unreasonable burden to the community and its tax payers; and

WHEREAS, Chapter 74 Section 74-2 includes a road maintenance fee for new construction projects that does not adequately fund repairs from said damage.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, that:

SECTION 1. Section 74.2. - Road Maintenance Fee - shall be amended and new sections shall be adopted for road restrictions, liability for damage and permitting to Chapter 74 with *Exhibit A*.

SECTION 2. A restricted roadway list, truck limits and fees shall be adopted by resolution.

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON
PASSAGE, THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

Approved as to Form and legality:

By: _____
Holly L. Murphy, City Recorder

By: _____
Robert G. Wheeler, Jr., City Attorney

Exhibit A

Chapter 74 - STREETS, SIDEWALKS AND PUBLIC PLACES

ARTICLE I. - IN GENERAL

Sec. 74-2. - Road maintenance fee.

A road maintenance fee ~~is hereby~~ shall be established by resolution of the city commission. The road maintenance fee will be used for the sole purpose of funding the street fund and will only be used to improve the condition of the roads, right-of-way and street equipment within the city. ~~The fee schedule will be as follows: Home and business owners who have paid this fee or whose home or business was built prior to this section will not be charged a second time if their home or business has been destroyed by a natural disaster (accidental fire, flood or high winds).~~

~~Single-family homes (per dwelling) \$150.00~~

~~Mobile homes (per dwelling) (Individual lots in a designated mobile home park will be charged \$75.00 per move in.) 150.00~~

~~Modular homes (per dwelling) 150.00~~

~~Apartment complex (per unit) 150.00~~

~~Duplex (per unit) 150.00~~

~~Triplex (per unit) 150.00~~

~~Townhouses and all other single-family dwellings (per unit) 150.00~~

~~Hotels, motels (per room) 50.00~~

~~All other commercial businesses will be charged \$0.15 per square foot with a base minimum of \$150.00.~~

Sec. 74-5. - When the city commission may restrict use of highways, streets and roads.

- (1) The city commission may by resolution prohibit the operation of vehicles upon any such highway or impose restrictions as to the gross weight, number of axels, or size of vehicles to be operated upon any such roadway.
- (2) The city commission shall cause to be erected and maintained signs designating the provisions of the resolution at each end of that portion of the roadway affected thereby, and resolution shall not be effective unless and until such signs are erected and maintained.
- (3) The city commission may also by resolution, prohibit the operation of trucks or other commercial vehicles, or may impose limitations as to the weight, number of axels, or size thereof, on certain roadways designated by appropriate signs placed on such roadways.

Sec. 74-6. - Liability for damage to roadway or structure.

- (1) Any person driving any vehicle, object or contrivance upon city street, any roadway or roadway structure shall be liable for all damage which said city street, roadway or roadway structure may sustain as a result of any illegal operation, driving or moving of such vehicle, object or contrivance, or as a result of operating, driving or moving any vehicle, object or contrivance weighing in excess of the maximum weight in this regulation but authorized by a special permit issued as provided in this chapter.
- (2) Whenever such driver is not the owner of such vehicle, object or contrivance, but is so operating, driving or moving the same with the express or implied permission of said owner, then said owner and driver shall be jointly and severally liable for any such damage.

- (3) Such damage may be recovered in a civil action brought by the City of Millersville.

Sec. 74-7. - Heavy truck traffic prohibited or restricted on certain roads.

- (1) "Vehicle" means every device in, upon, or by which any person or property is or may be transported or drawn upon street, road, highway or public thoroughfares, excepting devices moved by human power or used exclusively upon stationary rails or tracks.
- (2) A "heavy truck" is defined to be any commercial vehicle with a total number of axles greater than two (2).
- (3) An "excessive weight truck" is defined to be any commercial vehicle with a total number of axles greater than three (3).
- (4) All trucks shall be regulated by the number of axles irrespective of its load or weight.
- (5) Unless a permit is specifically issued by the city, all heavy and excessive weight trucks shall be prohibited from streets so designated by resolution of the city commission.
- (6) Heavy and excessive weight truck permit fees shall be approved by resolution of the city commission.
- (7) The following categories are exempt from the prohibition of this section:
- (a) The operation of heavy trucks upon any street where necessary to the conduct of regular business at a destination point within the city provided streets designated as truck routes are used until reaching the intersection nearest the destination point.
- (b) The operation of heavy trucks owned or operated by the city, any contractor or materialman, while under contract to the city while engaged in repair, maintenance, or construction of streets, street improvements, or street utilities within the city.
- (8) Signs shall be posted on the entrances to each of the streets designated above indicating either by words or by appropriate symbols that heavy or excessive weight trucks are prohibited from traveling upon said streets.
- (9) Any violation of this section shall be punishable by fine of not less than fifty dollars (\$50.00) per load and day plus any applicable court costs and fees.

Sec. 74-8. - Permits for excess size and weight.

- (1) All persons seeking to operate or move a vehicle or combination of vehicles of a size and weight of vehicle or load exceeding the maximum specified in this chapter or otherwise not in conformity with the provisions of this regulation upon any roadway under the jurisdiction of the City of Millersville shall apply for a permit to operate said vehicle, said application to be made to the Chief of Police or the Building Official of the City of Millersville prior to the introduction of the vehicle and/or its load onto the streets of the City of Millersville. Failure to obtain a permit will be a misdemeanor under this chapter.
- (2) The application for any such permit shall specifically describe in writing the vehicle or vehicles and load to be operated or moved and the particular roadway for which the permit to operate is requested.
- (3) The chief of police or building official shall issue or withhold such permit at his discretion; or, to establish seasonal or other time limitations within which the vehicles described may be operated on the roadways indicated, or otherwise to limit or prescribe conditions of operation of such vehicle or vehicles, when necessary to protect the safety of roadway users, or to protect the efficient movement of traffic from unreasonable interference, or to protect the roadways from undue damage to the road foundations, surfaces or structures.
- (4) Every such permit shall be carried in the vehicle or combination of vehicles to which it refers and shall be open to inspection by any police officer or authorized agent of the city of Millersville and no person shall violate any of the terms and conditions of such special permit.