

**Millersville Board of Commissioners  
Minutes of Regular Meeting**

**Tuesday, April 17, 2018 at 5:30 P.M.**

The Millersville Board of Commissioners held their regular monthly meeting at City Hall on Tuesday, April 17, 2018 with the following board members present: Tim Lassiter, Mayor, Vice Mayor Keith Bell.

Commissioners: Bonnie Coleman, David Gregory and Milton Dorris. Also present: City Attorney, Rob Wheeler; and Deborah Ashburn, Recorder Pro Tem. Absent: Interim City Manager Holly Murphy.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Pastor Charles Anderson gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Lassiter.

3. **Resolution 18-R-03, Appointment of a City Judge. Vice Mayor Bell moved to approve Resolution 18-R-03 appointing Mr. William Johnson as our City Judge, seconded by Commission Gregory. (Vote 5 yea – 0 nay.) Motion carried.**

4. Oath of Office of City Judge administered by Rob Wheeler. **City Attorney Rob Wheeler administered the Oath of Office to now Judge William M. Johnson.**

**Vice Mayor Bell moved to amend the agenda to include a discussion and take action on the outbuilding that is being occupied without a certificate of occupancy at 1040 Woody Lane, seconded by Commissioner Dorris. Mayor Lassiter stated we will number the item 5b and called for a vote to amend the agenda. (Vote 5 yea – 0 nay.) Motion carried.**

5. Public Hearing

a.) **Ordinance 18-692**, to amend Chapter 90 of the Millersville Code of Ordinances, Article I, Section 7, Definitions, Accessory Building or Structure and Farm-Type Structure; Section 18, Accessory Use Regulations; and Article III, Division 2, Residential Districts.

1. Open Public Hearing.

Mayor Lassiter opened the Public Hearing on Ordinance 18-692. There were no comments.

2. Close Public Hearing.

Mayor Lassiter closed the Public Hearing on Ordinance 18-692.

5b. Amended item to discuss and or take action on the outbuilding that is being occupied without a certificate of occupancy at 1040 Woody Lane. Discussion was held on this illegally occupied property with Fire Chief Brandon Head and City Attorney Rob Wheeler.

**With no further discussion, Commissioner Coleman made a motion that we proceed forward with the Fire Inspector looking into the situation and if that does not handle it then our City Attorney will do what is necessary, seconded by Vice Mayor Bell. (Vote 5 yea – 0 nay.) Motion carried.**

6. Approval of minutes from the February 20, 2018 Regular Commission Meeting.

**Commissioner Coleman made a motion to approve the minutes from the February 20, 2018 Regular Commission Meeting, seconded by Vice Mayor Bell. (Vote 5 yea – 0 nay.) Motion carried.**

7. Approval of minutes from the March 20, 2018 Regular Commission Meeting.



**Commissioner Coleman made a motion to approve the minutes from the March 20, 2018 Regular Commission Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.**

8. Approval of minutes from the March 23, 2018 Special Commission Meeting.

**Commissioner Coleman made a motion to approve the minutes from the March 23, 2018 Special Commission Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.**

9. Approval of the March 2018 Financial Reports.

**Commissioner Coleman made a motion to approve the March 2018 Financial Reports, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.**

10. Approve Interim City manager's Plan of Action Proposal for personnel compensation during interim and transition period.

**Commissioner Coleman made a motion to approve Interim City Manager's Plan of Action Proposal for personnel compensation during interim and transition period, seconded by Commissioner Gregory.**

Commissioner Gregory asked if this was for three or six months, he was advised by the Mayor that it was for 26 weeks.

**With no further discussion, Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.) Motion carried.**

11. **Second Reading of Ordinance 18-692**, to amend Chapter 90 of the Millersville Code of Ordinances, Article I, Section 7, Definitions, Accessory Building or Structure and Farm-Type Structure; Section 18, Accessory Use Regulations; and Article III, Division 2, Residential Districts.

**Vice Mayor Bell moved to approve Ordinance 18-692 on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion passed.**

12. **First Reading of Ordinance 18-693**, to rezone 2044 Wilson Lane, Robertson County Map 125, Parcel 226.00 from Residential R-1 and Commercial C-3 to Residential R-5 and Commercial C-3.

**Vice Mayor Keith Bell moved to approve Ordinance 18-693, to rezone 2044 Wilson Lane, Robertson County Map 125, Parcel 226.00 from Residential R-1 and Commercial C-3 to Residential R-5 and Commercial C-3, seconded by Bonnie Coleman. (Vote 5 yea – 0 nay.) Motion carried.**

13. **Resolution 18-R-02**, to Repeal and replace Resolution 15-R-04 related to take-home vehicles and adopt a Vehicle Use Policy.

**Commissioner Coleman made a motion to approve Resolution 18-R-02, to Repeal and replace Resolution 15-R-04 related to take-home vehicles and adopt a Vehicle Use Policy, seconded by Commissioner Gregory.**

Vice Mayor Bell asked if all of the language changes were made that had been discussed in the work session, and the Mayor stated the changes were made. Commissioner Dorris asked if only one other person was added.

**With no further discussion, Mayor Lassiter called for a vote. (Vote 4 yea – 1 nay, with Commissioner Dorris voting no.) Motion carried.**

14. Approval to Repeal and/or Rescind Resolution 17-R-18 (Establishing a Compensation Plan) in order to address conflicting verbiage and update the compensation table and job descriptions.

**Vice Mayor Bell moved to Repeal and/or Rescind Resolution 17-R-18 (Establishing a Compensation Plan) in order to address conflicting verbiage and update the compensation table and job descriptions, seconded by Commissioner Gregory.**

Commissioner Coleman wanted to make sure this item will be on our next work session due to the changes that need to be made in the compensation plan, due to our upcoming budget. Mayor Lassiter advised



that Mrs. Murphy stated it will be on the next work session.

**With no further discussion Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.) Motion Carried.**

15. Approve Position of Assistant Police Chief and compensation.

**Vice Mayor Bell moved to approve the position of Assistant Police Chief and compensation as outlined in the packet, seconded by Commissioner Coleman.**

Commissioner Dorris asked if this was creating a position, Mayor Lassiter stated it is establishing an Assistant Police Chief position. Vice Mayor Bell stated this will leave an opening for a lieutenant position to be filled later if needed.

**With no further discussion, Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.) Motion carried.**

16. Update on City Projects by Development Services Director Michael Barr.

Mr. Barr gave a brief summary on the following items:

a. The City Hall expansion is moving on. There will be a meeting next week to finalize the footprint of the expansion. Vertical improvements are still open for later meetings.

b. The Public Works expansion project regarding the large pole barn style covered parking. The bid documents are being prepared to go out. The Public Works department will take care of most of the site work for the project. We are going forward with the one eight bay building and it should be completed by the end of June.

c. The Dog Park. Bethany and Michael have a lead on a grant for \$25,000.00 with a June 10<sup>th</sup> deadline. This is more than the \$8,000.00 the commission had budgeted, so hopefully we will not have to use the budgeted monies. We should know in July or August if we receive the reward.

d. The Interstate lighting project. It is moving along and the state is wrapping up their design. It should go out to bid in November of this year. The award should go out in December with a ninety day construction time. Therefore, it should be complete in late winter or early spring of next year.

e. The Old Shiloh Bridge is moving forward slowly due to funding, right of away and ownership issues. The bids will go out in September of 2019 with an award in October and completion in early 2020. We have already paid our part and we should not have any further expenses. We just need our residents to be patient a little longer.

f. The City had a Recreation Fitness grant in process that was not completed. Michael will be looking at when the funding cycle comes around again in eighteen to twenty months. This is an activity and fitness trail for the Community Center and Bethany will be looking at helping to apply for this grant.

g. The Sidewalk project and the Multi-Modal Project Phase I. We are working with the MPO and TDOT on this and there is an application under review with the MPO for additional funding of \$714,000.00. We should hear back from that next month. This will then go through the process and we will be looking at some time in the fall before those monies would be available. We are putting the schedule together for the July 19<sup>th</sup> deadline and hopefully Michael will have more information for the Commission at next month's workshop.

h. The Sewer rehab project is moving forward. We had some document clean up but with the assistance of the City's engineer we are getting that under control. We should have our second invoice to submit to the State in the next week or so.

i. The West Bethel corridor Utility needs assessment and will hopefully be ready in a few weeks. This is looking at the demand for water in this area.

16. Citizen Comments.

Deborah Chadwick, 2253 Gideon Road, gave some history on the City's rezoning of the Highland Rim Racetrack and the monitoring of the sound levels at the racetrack. She had been communicating with Mrs. Miller and the Mayor about the sound levels. Our City Ordinance states that the sound in the I-2 Zone has to be fewer than 80 decibels of sound measured at the property line of the track, but this Ordinance has not been updated to our City code book at this time. Also, Highland Rim's Race Way 2018 rules states that they have to

have 100 decimals within a 100 ft. of the vehicle and that the race track will give them a 25 lb. advantage if they keep it under 85 decimals which is different than our Ordinance. She also took her own reading at her property and it was at 91 decimals on March 15, 2018. She also wants to point out that no one has been doing sound test at the track. The Mayor stated that the last race he was at was under the 80 but they were not running the loudest cars that night. And he assured her that all the cars that run there do have mufflers. He also assured her that he will be at the next race and take sound readings and may come on her property to take a reading, and she is ok with that. He will also get with the track owner. She is sorry that it falls on the Mayor to be in charge of the sound measuring.

Our new City Judge, William Johnson stated that he would like to thank the Board for allowing him this opportunity and he is looking forward to working with everyone in the Police Department.

17. City Attorney Comments.

There were no City Attorney comments.

18. City Manager Comments.

There were no City Manager comments.

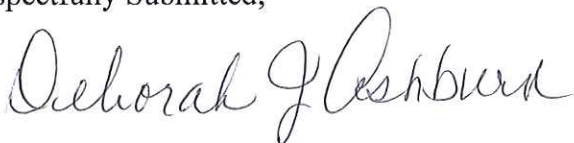
19. Adjournment.

**Commissioner Dorris made a motion to adjourn, seconded by Vice Mayor Bell.**

**(Vote 5 yea – 0 nay.) Motion carried.**

**Meeting adjourned at 6:18 P.M.**

Respectfully Submitted,



Deborah Ashburn  
Recorder Pro Tem

