

**Millersville Board of Commissioners  
Minutes of Regular Meeting**

**Tuesday, January 23, 2018 at 5:30 P.M.  
(Rescheduled from January 16, 2018)**

The Millersville Board of Commissioners held their regular monthly meeting on Tuesday, January 23, 2018, which was rescheduled from January 16<sup>th</sup> due to inclement weather, and the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor. Commissioners: Milton Dorris and David Gregory, Also present: Caryn Miller, City Manager; Holly Murphy, City Recorder; and Rob Wheeler, City Attorney. Absent: Commissioner Bonnie Coleman.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Vice Mayor Keith Bell gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Lassiter.

City Manager Caryn Miller advised of the need to amend the agenda to include a video presentation, an executive session with the City Attorney, and consider action on 430 Pole Hill Road.

**Commissioner Dorris made a motion to amend the agenda as follows:**

- **Next item (prior to Regular Meeting) - Presentation of the City's Promotional Video;**
- **Item 13 - Break for an Executive Session with the City Attorney;**
- **Item 14 - Consider Action on 430 Pole Hill Road;**
- **Item 15 - Adjournment.**

**Commissioner Gregory seconded the motion. (Vote 4 yea – 0 nay.) Motion carried.**

**Presentation of the City's Promotional Video by Peter Stratton of Stratton DV Imaging.**

The City contracted with Mr. Stratton for the production of a Quality of Life video which includes still images, video images, and drone images. Ms. Miller introduced Mr. Stratton who led the video presentation.

**REGULAR MEETING**

3 Approval of minutes from the December 19, 2017 Regular Commission Meeting.

**Vice Mayor Bell moved to approve the minutes from the December 19<sup>th</sup> Regular Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.**

4. Approval of minutes from the January 2, 2018 Special Commission Meeting.

**Vice Mayor Bell moved to approve the minutes from the January 2<sup>nd</sup> Special Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.**

5. Acceptance of the December 2017 Financial Report.

**Commissioner Gregory made a motion to approve the December 2017 Financial Report, seconded by Vice Mayor Bell. (Vote 4 yea – 0 nay.) Motion carried.**

6. Discussion and approval of the Contract with OHM for the design of the addition to City Hall.

**Vice Mayor Bell moved to approve the contract with OHM for the design of the addition to City Hall. Commissioner Gregory seconded the motion.**

OHM Engineer and Project Manager Bob Pelosi briefly outlined their proposal for Phase 1 of the City Hall Expansion which included a Scope of Services as follows: Task 1) Survey; Task 2) Architectural Programming Phase; Task 3) Schematic Design Phase; and Task 4) Civil Design/Site Plan. OHM's proposed fee for Phase 1 is \$82,500 and they anticipate completion by June 2018. A brief discussion followed.

**Mayor Lassiter called for a vote on the motion to approve the Contract with OHM. (Vote 4 yea – 0 nay.) Motion carried.**

7. **Approval of Resolution 17-R-18, Classification and Compensation Plan for the City.**

**Vice Mayor Bell moved to approve Resolution 17-R-18, seconded by Commissioner Gregory.**

Commissioner Dorris said he thought this was tabled until the next work session.

Vice Mayor Bell said he thought it was too but stated that he believes all the concerns the Mayor expressed at the last work session have been clarified with regard to experience and education and he is satisfied with it, and Mayor Lassiter agreed.

Ms. Miller said she added Section 2 to the Resolution which states 'It is the desire to bring all employees up to the minimum pay range within two years as long as revenues allow', which she believes addresses Vice Mayor Bell's concern from the work session as well.

Commissioner Dorris presented the Board with copies of Greenbrier's pay ranges and stated that we are about as equal to them as any other city close by. He had previously furnished them pay ranges after the January 2<sup>nd</sup> meeting from the cities of Ridgeway, White House, Portland, and Goodlettsville but he said he didn't have Greenbrier's at the time. Commissioner Dorris said the survey Ms. Miller used for our pay ranges was from all the cities across the State of Tennessee but he feels that Greenbrier is more equal to our city than the others and their salaries are nowhere near ours. He stated that Greenbrier's population was 6796 in 2016 and ours was 6742, and there is no comparison with us and Greenbrier in the number of businesses and restaurants and amount of retail revenue they bring in. Commissioner Dorris said he did his job by taking time to go to these other cities and do his own survey to make sure they do what's fair for their citizens so he would like for them to look at it before making a decision.

Discussion followed including a brief review and comparison of some of the positions and pay ranges. Vice Mayor Bell suggested since Commissioner Coleman isn't here that they move this to a work session and go over these numbers again. Commissioner Dorris said he would be fine either way if they want to vote on it or table it, it's up to them.

**With no further discussion, Mayor Lassiter called for a vote on the motion to approve Resolution 17-R-18. (Vote 3 yea – 1 nay, with Commissioner Dorris voting no.) Motion carried.**

8. Discussion related to the take-home vehicle policy.

Mayor Lassiter said he was asked if the Board would consider changing the vehicle policy for the on-call police and fire personnel to use their city vehicles for personal use, within reason, while off duty. He gave examples of what he feels would be reasonable, within 3 or 4 miles of the city, and said this would only apply to the police and fire chiefs and the two assistant chiefs.

Vice Mayor Bell said he feels that city vehicles should not be allowed for personal use. He explained how the process worked when he was with State and on call 24-7 and they did not



allow it. He said he can agree that it could be necessary for the Fire Chief due to us having a volunteer fire department but he has some reservations about the Police Department.

Mayor Lassiter suggested putting it on the next work session and going from there.

9. Discussion related to second surgery for the City Manager.

Ms. Miller advised that her knee surgery is scheduled for February 9<sup>th</sup> and she has three weeks' vacation that she will use for the first three weeks but she asked if she could work from home for two additional weeks if necessary.

Mayor Lassiter and Commissioner Gregory said they didn't have a problem with it.

Vice Mayor Bell recommended moving this to the work session so Commissioner Coleman can be a part of it. There were no objections.

Since a vote is required by the Commission, a special meeting will be held after the February 5<sup>th</sup> work session.

10. Citizen Comments.

Deborah Chadwick, 2253 Gideon Road, commented on last week's delayed trash pickup due to the weather. She said she called the city four times herself because her trash was scheduled to be picked up on Tuesday and it finally got picked up at 3:30 on Saturday but some people brought their can in so it didn't get picked up at all until today. She requested that more information be put on the city's website and the website be kept updated which will help the citizens stay informed and less calls would come in to City Hall.

Larry Petty, 105 Echo Lane, advised that the John Reynolds street sign is down at the south end of the city. He also commented on the pay issue by stating that we want the best we can get for what we pay and it seems that some are worried about what our employees get paid but as long as we can afford it in the budget then what difference does it make and if you can't afford it then you can't pay them as much but it seems like we have a budget that we can pay them at least the minimum starting pay. He said he doesn't care what Greenbrier, White House, Gatlinburg or Washington DC pays, he cares about what we can pay because every one of us is paying the same for a loaf of bread no matter what we make.

11. Commissioner Comments and Other Board Reports.

Commissioner Dorris advised Mr. Petty that he feels the same way but these other cities are paying for the same thing and they have a lot more revenue to pay with. He said he based his study on the population and he felt Greenbrier was about as equal to us than anybody around us even though we only have two restaurants. He said he wants everybody to make a good living and used an analogy of the same product being sold at two different stores but one store is cheaper so they will likely sell more but the more expensive store will eventually have to make some cuts somewhere.

All the Commissioners thanked the Public Works Department and commended them for the job they did salting and plowing the roads during the recent snow and ice event.

Vice Mayor Bell commented on the delayed trash issue and said he didn't expect his trash to be picked up because of the weather so he didn't set it out but it's out now and they are picking it up tomorrow.

12. City Manager Comments.

Ms. Miller reminded the Board of the Goal Setting Session here at City Hall on Saturday at 8:30 A.M. She also advised that she will be attending an ECC meeting at Sumner County tomorrow and she will keep them updated on the pending issues.

13. Break for Executive Session with City Attorney.

The City Commission broke from the Regular Meeting at 6:26 P.M. for an executive session with the City Attorney and reconvened at 6:55 P.M.

14. Consider Action on 430 Pole Hill Road.

**Mayor Lassiter made a motion to allow the City Attorney authority to move the Court to continue any tickets up until Friday of this week. Commissioner Gregory seconded the motion. (Vote 3 yea – 1 abstention, with Vice Mayor Bell abstaining.) Motion carried.**

15. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.**

**Meeting adjourned at 6:56 p.m.**

Respectfully Submitted,



Holly L. Murphy  
City Recorder

