

City of Millersville Planning Commission Regular Meeting Agenda - AMENDED Tuesday, July 9, 2019 5:00 pm Commission Chambers

- 1) Call to Order
- 2) Invocation & Pledge of Allegiance
- 3) Roll Call
- 4) Disclosure of Ex-parte Communications
- 5) Approve the Minutes of the Planning Commission Meeting(s):
 - a) May 14, 2019 (to be forwarded prior to this meeting)
 - b) June 11, 2019 NO MEETING MINUTES to approve; Discussion only
- 6) Public Comments (Limited to 3 minutes per speaker for items on this agenda)
- 7) Action Item(s):
 - a) Site Plan for Camp Holloway New Troop Dormitory
 - b) Minor Subdivision Plat for 1280 & 1282 (or 1280 A&B) Louisville Hwy
 - c) Rezone Parcels RC Map 125 Parcels 225.00, 226.00 (portion) & 81.00 (portion) from C-3 & R-1 & R-3 to Residential R-5
- 9) Development Services Department Report
 - a) Board of Zoning Appeals Meeting July 2, 2019 Summary
 - b) Planning & Zoning Activities
- 10) Commissioners Comments & General Discussion
- 11) Public Comments (Limited to 3 minutes per speaker for items not on this agenda)
- 12) Next Planning Commission Meeting is scheduled for August 13, 2019
- 13) Adjournment

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Recorder at 615-859-0880 at least 72 hours prior to the meeting.



City of Millersville Planning Commission Meeting Minutes Tuesday, May 20, 2019 5:00 pm Commission Chambers

- 1) Call to Order: Chairman Fox called the Rescheduled May Meeting of Planning Commission to order at 5:25pm.
- 2) Roll Call: Chairman Fox called the roll of Commission; a quorum was present and included the following:

Commission Present:	Mr. Frank Fox Mr. David Gregory Mr. Keith Bell Mrs. Deborah Wade
Absent:	Mr. Lee Smith Ms. Alisa Huling
Staff Present:	Mr. Michael Barr Mrs. Michelle Bernard

3) Approve the Minutes of the Planning Commission Meeting(s):

a) April 9, 2019 (to be forwarded prior to this meeting) Chairman Fox requests the Commission to approve the April 9, 201

Chairman Fox requests the Commission to approve the April 9, 2019 Meeting Minutes. Mr. Bell made the motion to "approve the April 9, 2019 Meeting Minutes as presented." Secretary Gregory seconded the motion.

4) Public Comments (Limited to 3 minutes per speaker for items on this agenda): No comments were made.

5) Action Item(s):

a) Site Plan for McWhirter Building 1621 Hwy 31-W:

Mr. Barr stated the applicant is requesting approval of the Commercial Site Plan for an office/warehouse building. This 7,000 sq ft building includes 1,340 sq ft of office and 5,660 sq ft of warehouse with 4 overhead garage bay doors. The front portion of the parcel is zoned Commercial C-1 with the rear zoned for Residential R-4. The building is proposed on the Commercial portion with the Stormwater Pond in the rear. The Landscape Plan for buffering will be provided with the Building Permit Application.

The Site Plan appears to meet the requirements of the C-1 zoning. The proposed building's elevation and fascia materials will meet the City's standards and will not require review by this Board.

Mr. Barr is recommending "conditional" approval of the Site Plan and proposed building fascia materials pending the final review and acceptance of the plans by the City's Engineer. Mr. Bell made the motion to "conditionally" approve the commercial Site Plan for the McWhirter Building located at 1621 Hwy 31-W. Secretary Gregory seconded the motion. **Motion carried by Unanimous Vote, (4-aye, 0- nay)**

9) Development Services Department Report

a) Board of Zoning Appeals Meeting – May 7, 2019 Summary:

Mr. Barr stated that the Board of Zoning Appeals received a request from Ace Auto Salvage for a special exception to sell automobiles. This was approved with terms & conditions.

b) Planning & Zoning Activities: Mr. Barr presents the Commission with a handout regarding Development Services Department Report.

10) Commissioners Comments & General Discussion

- a) Ted Dorris Rd Development Area & Zoning
- b) Reynolds Farm Development Area & Zoning

Due to meeting in the middle of a scheduled Work Session, this was deferred to the next meeting.

- 11) Public Comments (Limited to 3 minutes per speaker for items not on this agenda): No comments were made.
- 12) Next Planning Commission Meeting is scheduled for June 11, 2019
- 13) Adjournment: Mr. Bell made the motion to adjourn, seconded by Secretary Gregory. Motion carried by Unanimous Vote. (4-aye, 0-nay). Meeting adjourned at 5:36pm.

Chairman Frank Fox

Secretary David Gregory

Recording Secretary Michelle Bernard

Approval Date



City of Millersville Development Services

Planning Commission Item #7a

Summary & Recommendation

Date: July 9, 2019

Reviewer: Michael Barr, Community Development Director

Subject: Commercial Site Plan for Camp Holloway Troop Dormitory

Background: The Applicant is requesting approval of the Commercial Site Plan for replacement dormitory or "troop building" at the Camp Holloway Girl Scout Camp.

The property is zoned as Commercial C-2 and is utilized as a campground and recreational facility dating back to at least 1951. This new building is an expansion of the existing use.

This new dormitory is being relocated across the gravel roadway to a more level site. This building will contain lodging for up to 38 persons and include restrooms and a small kitchen with dining area. The original building has been demolished and removed.

Site improvements include appropriate utilities and emergency access.

The City's Engineering Review is not complete at this time.

Building Elevations depict a timber post framing with board & batten wall finish as appropriate for a campground and complimentary with other buildings on site.

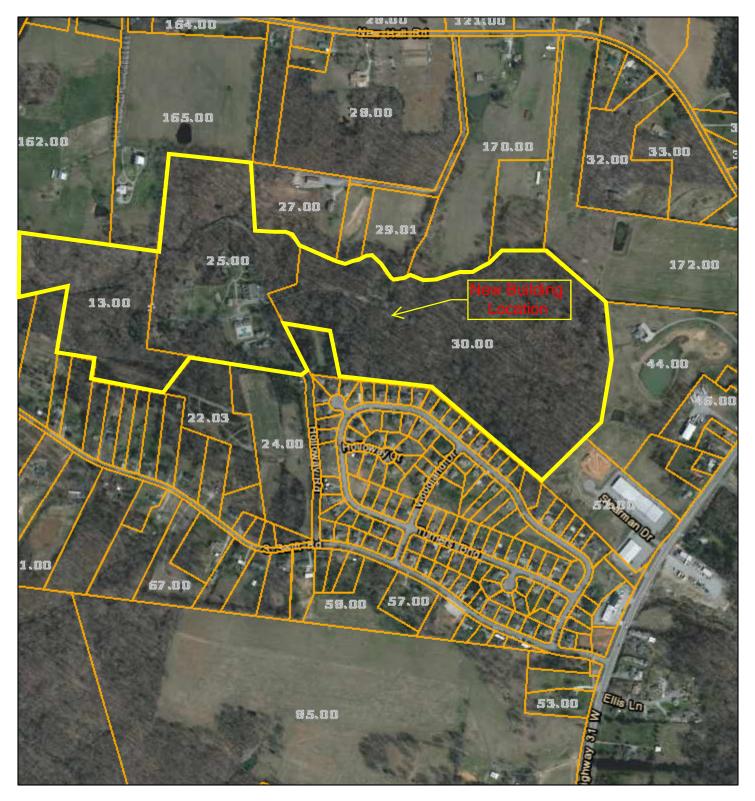
Attachments: Site Plan Building Elevations Building Floor Plan Aerial Map

Public Notice Sign Posted: n/a

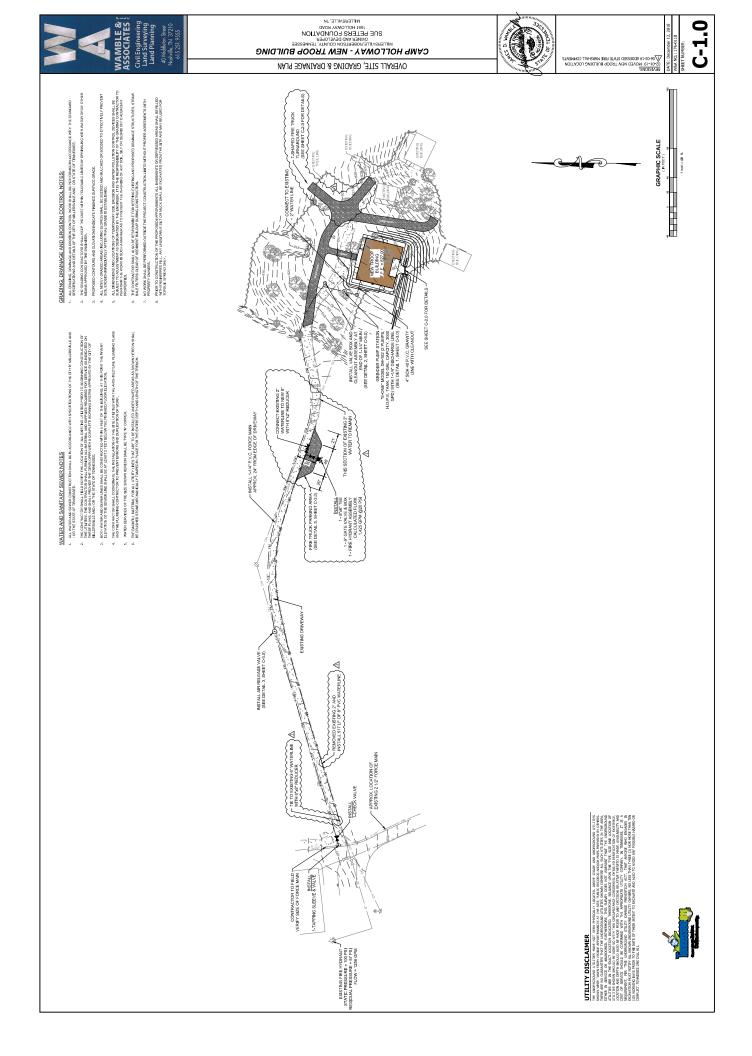
Recommendation: "Conditional" approval of the Site Plan & Building Elevations.

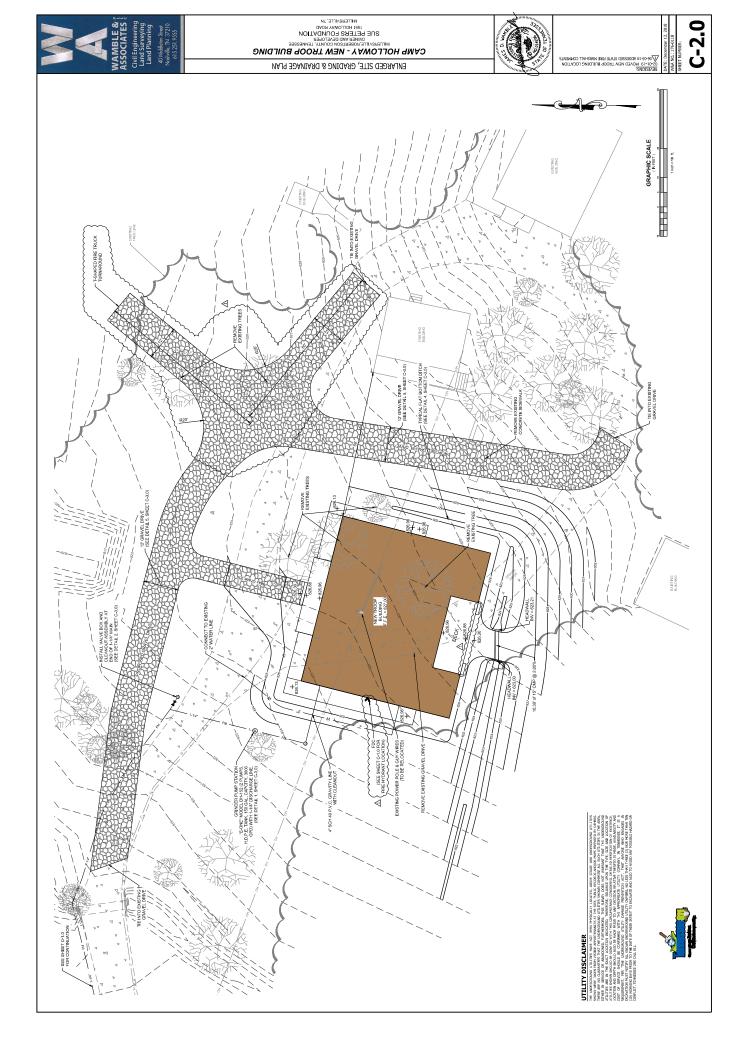
Conditions, if any: Pending the final review and acceptance of the plans by the City's Engineer.

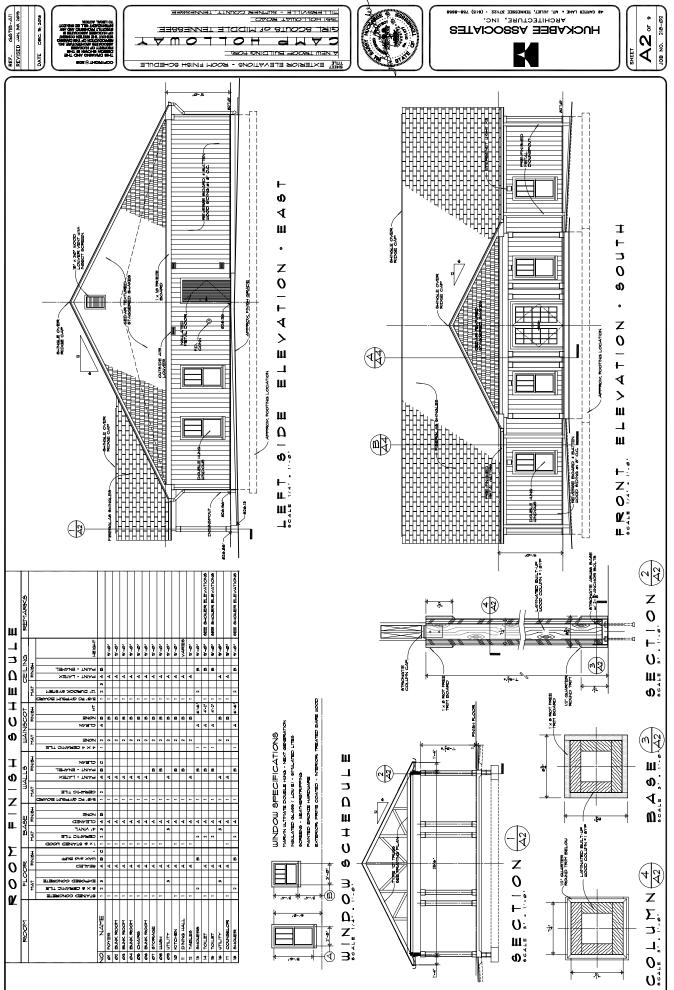
CAMP HOLLOWAY GIRL SCOUT CAMP

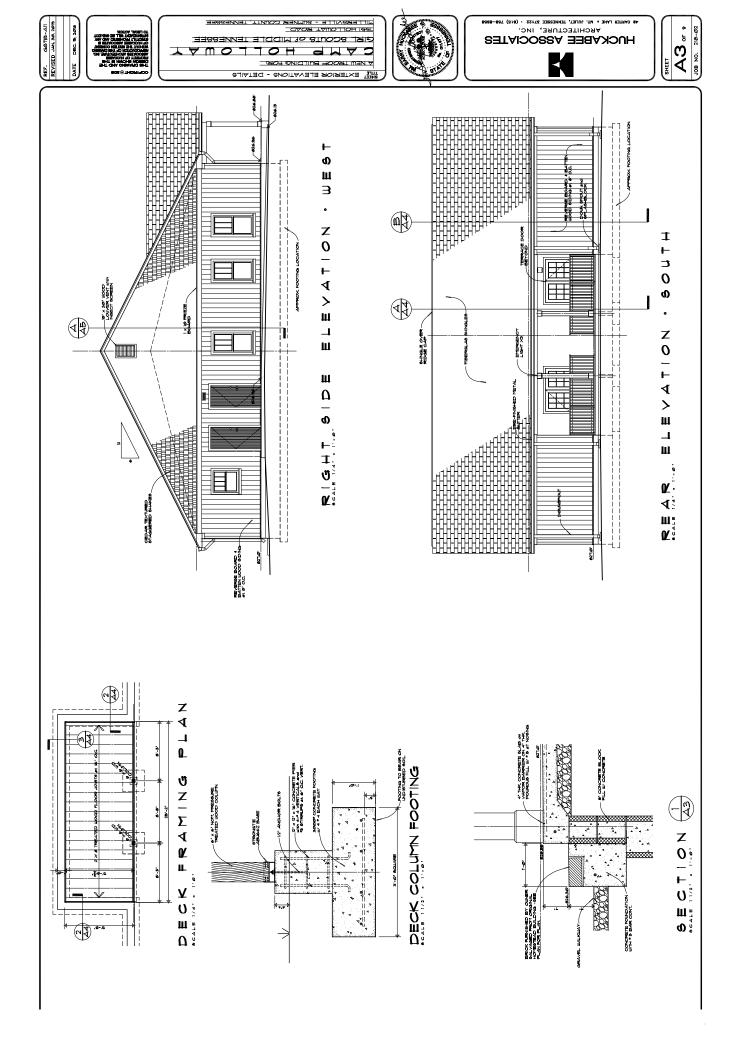


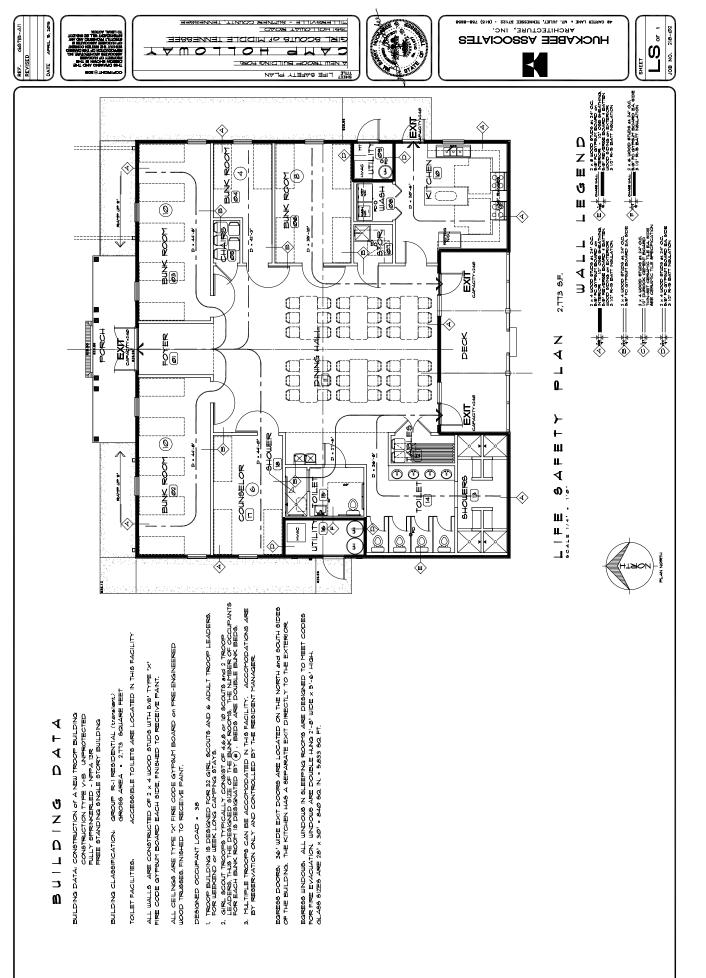
Esri, HERE, Garmin, (c) OpenStreetMap contributors TN Comptroller - OLG TDOT State of Tennessee, Comptroller of the Treasury, Office of Local Government (OLG)













City of Millersville Development Services

Planning Commission Item #7b

Summary & Recommendation

Date: July 9, 2018

Reviewer: Michael Barr, Community Development Director

Subject: Minor Subdivision Plat of a single parcel known as 1280 & 1282 (or 1280 A&B) Louisville Hwy (SC Map 121 Parcel 070.00).

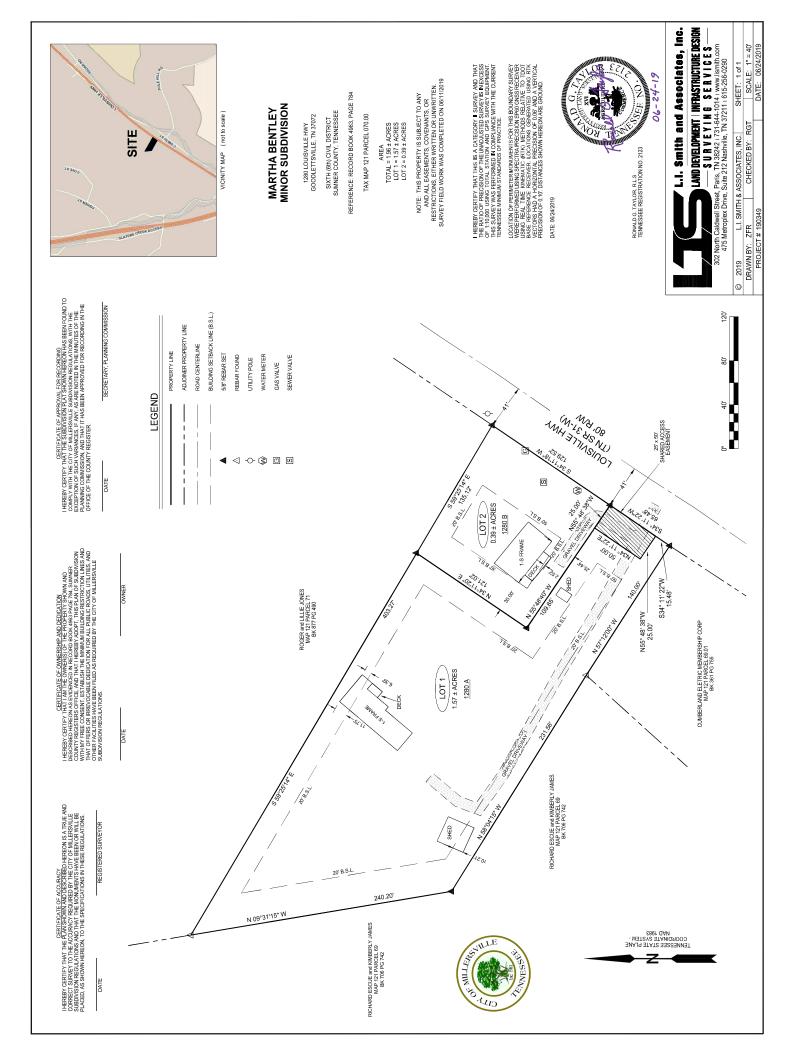
Background: The owner of the subject parcel is requesting to divide the approximately 1.96 acre parcel into two parcels. The parcel currently has two homes and a couple of accessory structures on the land. Both homes share the same driveway. A shared access easement is included to continue using the single driveway. Each home is served by utilities on their respective proposed parcels. This master parcel is zoned Commercial C-1 on the forward 200 feet and Residential R-2 on the remaining rear portion. The proposed subdivided lot sizes meet the minimum zoning standards for each district. Any conflicts with the respective zoning designations existed prior to the establishment of the current zoning including the home on the commercial portion.

Attachments: Proposed Minor Subdivision Plat - Martha Bentley Minor Subdivision

Public Notice Sign Posted: n/a

Recommendation: Approval by the Planning Commission to subdivide the parcel per the attached Final Plat drawing.

Conditions, if any: None.





City of Millersville Development Services

Planning Commission Item 7c

Summary & Recommendation

Date: July 9, 2019

Reviewer: Michael Barr, Community Development Director

Subject: Rezone RC Map 125 Parcel 225.00 (R-3), a portion of 226.00 (C-3) and a portion of 081.00 (R-1) to Residential R-5

Background: The applicant in cooperation with the parcel owners to rezone the subject parcels, or portions thereof, from Commercial C-3, Residential R-3 and R-1 to Residential R-5 for the purpose of replatting the subject lands into a 5 lot residential subdivision that is proposed to include two duplex lots. The duplexes would need Special Exception approval by the Board of Zoning Appeals after the rezoning to R-5 is complete.

Currently there are two single family houses and two single-wide mobile homes on or abutting this proposed subdivision. One of the houses is abandoned and is pending condemnation and the two mobile homes are about 35 years old and in poor condition. The remainder of the lands are vacant. There are other existing although dated homes on Wilson Lane. There are only the two homes on Cycle Lane with the rest of the properties Light Industrial and Commercial in use and/or zoning. Both roads have Commercial C-3 or Industrial I-1 zoning designations with the south side of Wilson zoned and used as Residential R-1.

The applicant proposes residential duplexes on Cycle Lane. This development is inconsistent and is not transitional with the abutting zonings. This also creates a dangerous situation for future residents considering the current and future heavy truck and vehicle traffic on Cycle Lane.

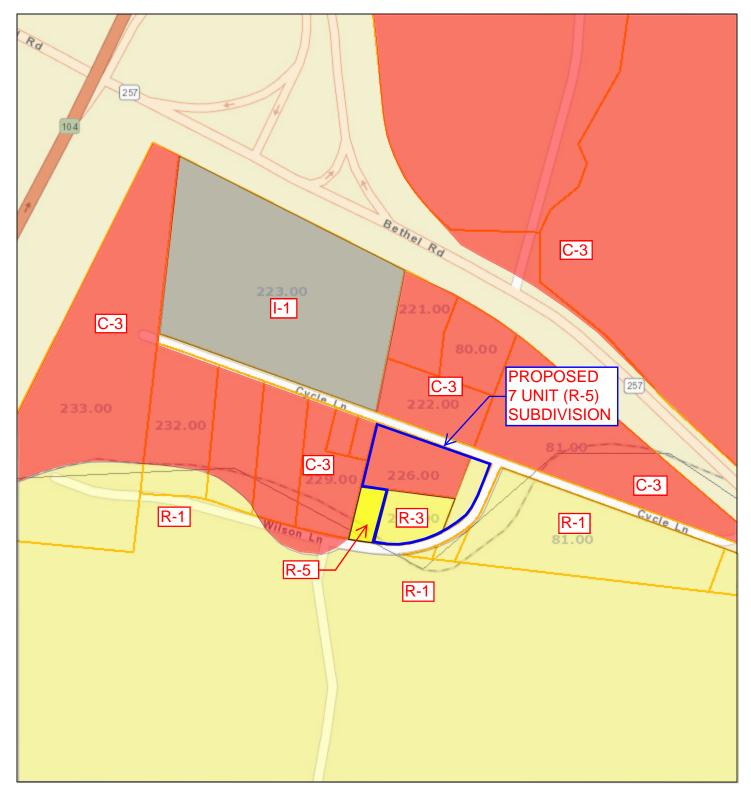
From a Planners perspective, R-5 (and less density) development on Wilson Lane is reasonable, however, it is strongly not advisable on Cycle Lane. Further, it is the consent agreement of the Planning Commission and the Board of Zoning Appeals for Commercial and Industrial development to continue on Cycle Lane.

Attachments: Area map with zoning designations Proposed Subdivision Plat Legal Description

Public Notice Sign Posted: n/a

Recommendation: <u>Denial</u> by the Planning Commission to recommend approval to amend the City's Zoning Map designation for these parcels from Commercial C-3, Residential R-3 & Residential R-1 to Residential R-5 by the City Commission.

S.L. Searcy Proposed Residential Subdivision



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community TN Comptroller - OLG State of Tennessee, Comptroller of the Treasury, Office of Local Government

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

