

**Millersville Board of Commissioners
Regular Meeting Agenda**

**Tuesday, February 20, 2018
5:30 P.M. at City Hall**

1. Call to Order.
2. Invocation and Pledge to the Flag.
3. **PUBLIC HEARING:**
 - A. **Ordinance 17-688**, to amend the 2017-18 Fiscal Year Budget to provide for expenditures and revenue for Contractual Building Official Services.
 - Open Public Hearing.
 - Close Public Hearing.
 - B. **Ordinance 18-690**, to amend the 2017-18 Fiscal Year Budget to provide for expenditures and revenue for the Multi-Modal Project Phase 1 Design Survey.
 - Open Public Hearing.
 - Close Public Hearing.
4. Approval of minutes from the January 23, 2018 Regular Commission Meeting.
5. Approval of minutes from the February 5, 2018 Special Commission Meeting.
6. Approval of minutes from the February 8, 2018 Special Commission Meeting.
7. Approval of the January 2018 Financial Report.
8. **Second Reading of Ordinance 17-688**, to amend the 2017-18 Fiscal Year Budget Ordinance 17-674 to provide for expenditures and revenue for Contractual Building Official Services.
9. **Second Reading of Ordinance 18-690**, to amend the 2017-18 Fiscal Year Budget Ordinance 17-674 to provide for expenditures and revenue for the Multi-Modal Project Phase 1 Design Survey.
10. **First Reading of Ordinance 18-689**, to amend the Code of Ordinances Chapter 18, *Buildings and Building Regulations* and Chapter 34, *Fire Prevention and Protection* to update the City's Building Codes.
11. **First Reading of Ordinance 18-691**, to rezone 7673, 7677, 7679 and 7683 South Swift Road (a single parcel), Robertson County Map 126, Parcel 055.00, from Residential R-3 to R-5.
12. Approval of **Resolution 18-R-01**, to adopt a fee schedule for various municipal services.

13. Approval of Amendment to the TDOT Agreement for the Multi-Modal Connectivity Phase 1 Project and allow the Mayor to sign on behalf of the City.
14. Appoint Interim City Manager until the City Manager returns from leave of absence.
15. Discussion related to time-management.
16. Citizen Comments.
17. City Attorney Comments.
18. City Manager Comments.
19. Commissioner Comments and other Board Reports.
20. Adjournment.

**Millersville Board of Commissioners
Minutes of Regular Meeting**

**Tuesday, January 23, 2018 at 5:30 P.M.
(Rescheduled from January 16, 2018)**

The Millersville Board of Commissioners held their regular monthly meeting on Tuesday, January 23, 2018, which was rescheduled from January 16th due to inclement weather, and the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor. Commissioners: Milton Dorris and David Gregory, Also present: Caryn Miller, City Manager; Holly Murphy, City Recorder; and Rob Wheeler, City Attorney. Absent: Commissioner Bonnie Coleman.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Vice Mayor Keith Bell gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Lassiter.

City Manager Caryn Miller advised of the need to amend the agenda to include a video presentation, an executive session with the City Attorney, and consider action on 430 Pole Hill Road.

Commissioner Dorris made a motion to amend the agenda as follows:

- Next item (prior to Regular Meeting) - Presentation of the City's Promotional Video;
- Item 13 - Break for an Executive Session with the City Attorney;
- Item 14 - Consider Action on 430 Pole Hill Road;
- Item 15 - Adjournment.

Commissioner Gregory seconded the motion. (Vote 4 yea – 0 nay.) Motion carried.

Presentation of the City's Promotional Video by Peter Stratton of Stratton DV Imaging.

The City contracted with Mr. Stratton for the production of a Quality of Life video which includes still images, video images, and drone images. Ms. Miller introduced Mr. Stratton who led the video presentation.

REGULAR MEETING

3 Approval of minutes from the December 19, 2017 Regular Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the December 19th Regular Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

4. Approval of minutes from the January 2, 2018 Special Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the January 2nd Special Meeting, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

5. Acceptance of the December 2017 Financial Report.

Commissioner Gregory made a motion to approve the December 2017 Financial Report, seconded by Vice Mayor Bell. (Vote 4 yea – 0 nay.) Motion carried.

6. Discussion and approval of the Contract with OHM for the design of the addition to City Hall.

Vice Mayor Bell moved to approve the contract with OHM for the design of the addition to City Hall. Commissioner Gregory seconded the motion.

OHM Engineer and Project Manager Bob Pelosi briefly outlined their proposal for Phase 1 of the City Hall Expansion which included a Scope of Services as follows: Task 1) Survey; Task 2) Architectural Programming Phase; Task 3) Schematic Design Phase; and Task 4) Civil Design/Site Plan. OHM's proposed fee for Phase 1 is \$82,500 and they anticipate completion by June 2018. A brief discussion followed.

Mayor Lassiter called for a vote on the motion to approve the Contract with OHM. (Vote 4 yea – 0 nay.) Motion carried.

7. **Approval of Resolution 17-R-18, Classification and Compensation Plan for the City.**

Vice Mayor Bell moved to approve Resolution 17-R-18, seconded by Commissioner Gregory.

Commissioner Dorris said he thought this was tabled until the next work session.

Vice Mayor Bell said he thought it was too but stated that he believes all the concerns the Mayor expressed at the last work session have been clarified with regard to experience and education and he is satisfied with it, and Mayor Lassiter agreed.

Ms. Miller said she added Section 2 to the Resolution which states 'It is the desire to bring all employees up to the minimum pay range within two years as long as revenues allow', which she believes addresses Vice Mayor Bell's concern from the work session as well.

Commissioner Dorris presented the Board with copies of Greenbrier's pay ranges and stated that we are about as equal to them as any other city close by. He had previously furnished them pay ranges after the January 2nd meeting from the cities of Ridgetop, White House, Portland, and Goodlettsville but he said he didn't have Greenbrier's at the time. Commissioner Dorris said the survey Ms. Miller used for our pay ranges was from all the cities across the State of Tennessee but he feels that Greenbrier is more equal to our city than the others and their salaries are nowhere near ours. He stated that Greenbrier's population was 6796 in 2016 and ours was 6742, and there is no comparison with us and Greenbrier in the number of businesses and restaurants and amount of retail revenue they bring in. Commissioner Dorris said he did his job by taking time to go to these other cities and do his own survey to make sure they do what's fair for their citizens so he would like for them to look at it before making a decision.

Discussion followed including a brief review and comparison of some of the positions and pay ranges. Vice Mayor Bell suggested since Commissioner Coleman isn't here that they move this to a work session and go over these numbers again. Commissioner Dorris said he would be fine either way if they want to vote on it or table it, it's up to them.

With no further discussion, Mayor Lassiter called for a vote on the motion to approve Resolution 17-R-18. (Vote 3 yea – 1 nay, with Commissioner Dorris voting no.) Motion carried.

8. Discussion related to the take-home vehicle policy.

Mayor Lassiter said he was asked if the Board would consider changing the vehicle policy for the on-call police and fire personnel to use their city vehicles for personal use, within reason, while off duty. He gave examples of what he feels would be reasonable, within 3 or 4 miles of the city, and said this would only apply to the police and fire chiefs and the two assistant chiefs.

Vice Mayor Bell said he feels that city vehicles should not be allowed for personal use. He explained how the process worked when he was with State and on call 24-7 and they did not

allow it. He said he can agree that it could be necessary for the Fire Chief due to us having a volunteer fire department but he has some reservations about the Police Department.

Mayor Lassiter suggested putting it on the next work session and going from there.

9. Discussion related to second surgery for the City Manager.

Ms. Miller advised that her knee surgery is scheduled for February 9th and she has three weeks' vacation that she will use for the first three weeks but she asked if she could work from home for two additional weeks if necessary.

Mayor Lassiter and Commissioner Gregory said they didn't have a problem with it.

Vice Mayor Bell recommended moving this to the work session so Commissioner Coleman can be a part of it. There were no objections.

Since a vote is required by the Commission, a special meeting will be held after the February 5th work session.

10. Citizen Comments.

Deborah Chadwick, 2253 Gideon Road, commented on last week's delayed trash pickup due to the weather. She said she called the city four times herself because her trash was scheduled to be picked up on Tuesday and it finally got picked up at 3:30 on Saturday but some people brought their can in so it didn't get picked up at all until today. She requested that more information be put on the city's website and the website be kept updated which will help the citizens stay informed and less calls would come in to City Hall.

Larry Petty, 105 Echo Lane, advised that the John Reynolds street sign is down at the south end of the city. He also commented on the pay issue by stating that we want the best we can get for what we pay and it seems that some are worried about what our employees get paid but as long as we can afford it in the budget then what difference does it make and if you can't afford it then you can't pay them as much but it seems like we have a budget that we can pay them at least the minimum starting pay. He said he doesn't care what Greenbrier, White House, Gatlinburg or Washington DC pays, he cares about what we can pay because every one of us is paying the same for a loaf of bread no matter what we make.

11. Commissioner Comments and Other Board Reports.

Commissioner Dorris advised Mr. Petty that he feels the same way but these other cities are paying for the same thing and they have a lot more revenue to pay with. He said he based his study on the population and he felt Greenbrier was about as equal to us than anybody around us even though we only have two restaurants. He said he wants everybody to make a good living and used an analogy of the same product being sold at two different stores but one store is cheaper so they will likely sell more but the more expensive store will eventually have to make some cuts somewhere.

All the Commissioners thanked the Public Works Department and commended them for the job they did salting and plowing the roads during the recent snow and ice event.

Vice Mayor Bell commented on the delayed trash issue and said he didn't expect his trash to be picked up because of the weather so he didn't set it out but it's out now and they are picking it up tomorrow.

12. City Manager Comments.

Ms. Miller reminded the Board of the Goal Setting Session here at City Hall on Saturday at 8:30 A.M. She also advised that she will be attending an ECC meeting at Sumner County tomorrow and she will keep them updated on the pending issues.

13. Break for Executive Session with City Attorney.

The City Commission broke from the Regular Meeting at 6:26 P.M. for an executive session with the City Attorney and reconvened at 6:55 P.M.

14. Consider Action on 430 Pole Hill Road.

Mayor Lassiter made a motion to allow the City Attorney authority to move the Court to continue any tickets up until Friday of this week. Commissioner Gregory seconded the motion. (Vote 3 yea – 1 abstention, with Vice Mayor Bell abstaining.) Motion carried.

15. Adjournment.

Vice Mayor Bell moved to adjourn, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

Meeting adjourned at 6:56 p.m.

Respectfully Submitted,

Holly L. Murphy
City Recorder

**Millersville Board of Commissioners
Minutes of Special Meeting**

**Monday, February 5, 2018
Immediately following a 5:00 P.M. Work Session**

The Millersville Board of Commissioners held a special meeting at City Hall on Monday, February 5, 2018 immediately after a 5:00 P.M. work session with the following board members present: Tim Lassiter, Mayor. Keith Bell, Vice Mayor. Commissioners: Bonnie Coleman, Milton Dorris, and David Gregory. Also present: Caryn Miller, City Manager; and Holly Murphy, City Recorder.

1. Call to Order.

Mayor Lassiter called the meeting to order at 6:25 P.M.

2. May the City Manager work from home for a period of possibly two weeks after surgery.

Commissioner Coleman made a motion to allow the City Manager to work from home for a period of possibly two weeks after surgery with a doctor's note saying that she can do so. Commissioner Gregory seconded the motion. (Vote 5 yea – 0 nay.) Motion carried.

3. Adjournment.

Vice Mayor Bell made a motion to adjourn, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.) Motion carried.

Meeting adjourned at 6:26 P.M.

Respectfully Submitted,

Holly L. Murphy
City Recorder

**Millersville Board of Commissioners
Minutes of Special Meeting**

**Thursday, February 8, 2018
12:00 P.M. at City Hall**

The Millersville Board of Commissioners held a special meeting at City Hall on Thursday, February 8, 2018 with the following board members present: Tim Lassiter, Mayor. Keith Bell, Vice Mayor. Commissioners: Milton Dorris and David Gregory. Also present: Caryn Miller, City Manager; and Holly Murphy, City Recorder. Absent: Commissioner Bonnie Coleman.

1. Call to Order.

Mayor Lassiter called the meeting to order at 12:05 P.M.

2. **First Reading of Ordinance 18-690**, to amend the 2017-2018 Fiscal Year Budget (Ordinance 17-674) to allow for revenues and expenses related to the Multi Modal Project Phase 1 Design.

Commissioner Gregory made a motion to approve Ordinance 18-690 on first reading, seconded by Vice Mayor Bell. (Vote 4 yea – 0 nay.) Motion carried. Ordinance 18-690 passed first reading.

3. Adjournment.

Vice Mayor Bell moved to adjourn, seconded by Commissioner Gregory. (Vote 4 yea – 0 nay.) Motion carried.

Meeting adjourned at 12:06 P.M.

Respectfully Submitted,

Holly L. Murphy
City Recorder

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

10 -General Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	General Fund - Farmers Bk	154,098.61
1001	Reserve Fund MM-Farmers Bk	2,042,065.09
1004	Renew Crew - Farmers Bk	2,067.67
1009	Police Explorers - Farmers Bk	716.21
1010	Christmas For Kids-Farmers Bk	4,770.11
1012	Health Care Account-Farmers Bk	105,401.47
Total Checking/Savings		2,309,119.16

Current Assets

1013	General Escrow Acct-Farmers Bk	3,937.00
1110	Cash on Hand - Petty Cash	55.98
1111	Cash on Hand - Cash Drawers	300.00
1112	Petty Cash - PD	400.00
1113	Petty Cash - Cctr	115.00
1201	Allow for Bad Debts	(20,198.75)
1205	Intergovernmental Receivable	57,939.48
1210	Prop.Tax Receivable - Current	35,967.00
1211	Prop.Tax Receivable - Delinq	47,891.02
1212	Prop.Tax Recvble-Next Yr Levy	860,555.00
1220	A/R - Other	28.71
1222	A/R-Other (Mowing/liens)	3,657.25
Total Current Assets		990,647.69

Total Current Assets 3,299,766.85Other AssetsTransfers

1620	Due To / From Sewer Fund	18,058.96
1630	Due To / From Street Fund	(12,471.80)
1640	Due To / From Solid Waste Fund	8,346.95
1650	Due To / From Drug Fund	(141.89)
1660	Due To / From Stormwater Fund	4,739.24
Total Transfers		18,531.46

Total Other Assets 18,531.46

TOTAL ASSETS 3,318,298.31

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BALANCE SHEET

AS OF: JANUARY 31ST, 2018

10 -General Fund

BALANCE

LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2004	A/P-State Traffic Fines&Fees	4,193.37
2007	GF Escrow Pending Acct	3,937.00
2010	Renew Crew Donations	2,067.67
2012	Police Exp Donations	716.21
2014	Christmas For Kids Donations	4,770.11
2015	Healthcare EAP Account	105,388.05
2020	Deposit - Fire Hydrants	1,250.00
2022	Deposit - Comm.Ctr Rental	4,065.00
2110	Retirement - Employee	4,924.37
2114	MedChild - Employee	(199.33)
2116	MedSpouse - Employee	48.62
2118	MedFam - Employee	1,560.24
2124	DentalChild - Employee	101.62
2126	DentalSpouse - Emp	(151.08)
2128	DentalFam - Employee	337.11
2130	Vision - Employee	153.35
2132	Vision & 1 - Employee	410.95
2134	VisionFam - Employee	113.69
2136	Heart - Employee	224.74
2138	Hospital - Employee	(126.46)
2140	Accident - Employee	36.28
2142	Life Ins/LICOA - Emp	200.40
2143	Life Ins/CINC - Emp	(14.23)
2144	Cancer - Employee	24.62
2148	Disability - Employee	599.39
2150	Pre-Paid Legal - Emp	522.29
2200	Deferred Revenue	860,555.00
Total Current Liabilities		995,708.98

Total Current Liabilities 995,708.98Long Term Liabilities

TOTAL LIABILITIES 995,708.98

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Equity

2710	Fund Balance-Unreserved	594,783.77
2760	Fund Balance-Unassigned	1,588,945.28
Net Income		138,860.28

Total Equity 2,322,589.33

TOTAL LIABILITIES & EQUITY 3,318,298.31

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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

10 -General Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Property Tax - Current</u>						
10-3000 Sumner Co. - Current	615,893	202,275.00	388,368.00	0.00	227,525.00	63.06
10-3002 Robertson Co. - Current	244,662	16,874.00	176,787.00	0.00	67,875.00	72.26
TOTAL Property Tax - Current	860,555	219,149.00	565,155.00	0.00	295,400.00	65.67
<u>Property Tax - Delinq.</u>						
10-3010 Sumner Co. - Delinq.	0	1,900.35	16,586.68	0.00	(16,586.68)	0.00
10-3012 Robertson Co. - Delinq.	0	285.00	2,070.00	0.00	(2,070.00)	0.00
10-3015 Interest - Property Tax	5,000	430.33	3,717.06	0.00	1,282.94	74.34
TOTAL Property Tax - Delinq.	5,000	2,615.68	22,373.74	0.00	(17,373.74)	447.47
<u>Local Tax</u>						
10-3020 Local Sales Tax - Sumner	290,000	20,890.38	149,232.80	0.00	140,767.20	51.46
10-3021 Local Sales Tax - Robt	160,000	14,269.84	95,635.52	0.00	64,364.48	59.77
10-3022 Wholesale Beer Tax	107,000	8,374.22	64,934.12	0.00	42,065.88	60.69
10-3023 Cable TV Franchise Tax	55,000	0.00	5,321.95	0.00	49,678.05	9.68
10-3025 Business Tax-City	25,000	45.00	6,881.23	0.00	18,118.77	27.52
10-3027 Beer Privilege Tax	1,000	400.00	847.67	0.00	152.33	84.77
10-3028 Wholesale Liquor Tax	10,000	979.21	6,442.43	0.00	3,557.57	64.42
10-3029 Hotel/Motel Tax	0	277.59	1,073.19	0.00	(1,073.19)	0.00
TOTAL Local Tax	648,000	45,236.24	330,368.91	0.00	317,631.09	50.98
<u>State Tax</u>						
10-3030 State Sales Tax	525,000	45,359.21	312,441.24	0.00	212,558.76	59.51
10-3031 State Income Tax (Hall's Tax)	0	0.00	9,263.27	0.00	(9,263.27)	0.00
10-3032 State Beer Tax	3,100	0.00	1,625.84	0.00	1,474.16	52.45
10-3033 State-City Street/Petroleum	13,000	1,081.07	7,573.30	0.00	5,426.70	58.26
10-3034 State Telecommunications Tax	600	0.00	0.00	0.00	600.00	0.00
10-3035 Bank Excise Tax	1,200	0.00	0.00	0.00	1,200.00	0.00
10-3036 TVA Gross Receipts	85,000	18,256.57	52,045.16	0.00	32,954.84	61.23
TOTAL State Tax	627,900	64,696.85	382,948.81	0.00	244,951.19	60.99
<u>Payment in Lieu of Taxes</u>						
10-3099 Sewer In Lieu of Taxes	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL Payment in Lieu of Taxes	25,000	0.00	0.00	0.00	25,000.00	0.00
<u>Court Fines & Fees</u>						
10-3200 City Court Fines & Costs	320,000	14,312.50	119,415.75	0.00	200,584.25	37.32
10-3202 City Court Litigation Tax	23,000	1,347.50	11,426.25	0.00	11,573.75	49.68
10-3205 Sumner Co. Court Fines	7,000	476.16	6,493.86	0.00	506.14	92.77
10-3206 Robertson Co. Court Fines	1,500	86.45	1,556.10	0.00	(56.10)	103.74
10-3220 Police Reports	100	3.30	31.10	0.00	68.90	31.10
10-3221 Police Dept-Other	1,000	430.00	1,887.50	0.00	887.50	188.75
10-3222 PD Tow/Storage Fees	5,000	0.00	930.00	0.00	4,070.00	18.60
TOTAL Court Fines & Fees	357,600	16,655.91	141,740.56	0.00	215,859.44	39.64

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

10 -General Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Licenses & Permits						
10-3301 Beer License	0	0.00	750.00	0.00 (750.00)	0.00
10-3302 Building Permits	30,000	75.00	26,523.00	0.00	3,477.00	88.41
10-3304 Burn Permits	500	85.00	245.00	0.00	255.00	49.00
TOTAL Licenses & Permits	30,500	160.00	27,518.00	0.00	2,982.00	90.22
Other Revenue						
10-3499 Engineering Fees/P&Z	5,000	1,905.00	5,972.60	0.00 (972.60)	119.45
10-3500 Planning & Zoning Fees	5,000	1,630.00	3,030.00	0.00	1,970.00	60.60
10-3501 Interest Earnings	4,000	535.63	3,149.61	0.00	850.39	78.74
10-3504 Miscellaneous Income	10,000	309.58	6,416.07	0.00	3,583.93	64.16
10-3505 Insurance Proceeds	0	0.00	8,989.44	0.00 (8,989.44)	0.00
10-3506 Sale of Assets (Auction)	2,500	0.00	1,596.95	0.00	903.05	63.88
10-3507 Seizures/Auction	1,000	0.00	0.00	0.00	1,000.00	0.00
10-3510 Fire Dept-Other	0	0.00	45.00	0.00 (45.00)	0.00
10-3522 Community Center	25,000	1,770.00	15,940.00	0.00	9,060.00	63.76
10-3524 Community Ctr-Special Events	2,500	0.00	1,072.00	0.00	1,428.00	42.88
10-3530 Fire Inspection Fees	6,000	0.00	60.00	0.00	5,940.00	1.00
10-3600 Grant Proceeds	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Other Revenue	66,000	6,150.21	46,271.67	0.00	19,728.33	70.11
Transfers						
10-3710 From Fund Balance-General Fund	135,551	0.00	0.00	0.00	135,551.00	0.00
10-3711 From Fund Bal-Street Oper Exp	65,574	0.00	0.00	0.00	65,574.00	0.00
10-3712 From Fund Bal-GF/Loan Proceeds	390,782	0.00	0.00	0.00	390,782.00	0.00
TOTAL Transfers	591,907	0.00	0.00	0.00	591,907.00	0.00
TOTAL REVENUE	3,212,462	354,663.89	1,516,376.69	0.00	1,696,085.31	47.20

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-410-1100 Salaries - Administrative	170,712	11,195.78	92,078.08	0.00	78,633.92	53.94
10-410-1101 Overtime - Administrative	500	97.81	420.00	0.00	80.00	84.00
10-410-1105 Salaries - City Commission	24,850	2,050.00	14,600.00	0.00	10,250.00	58.75
10-410-1108 Longevity Pay	4,900	0.00	4,817.50	0.00	82.50	98.32
TOTAL Salaries	200,962	13,343.59	111,915.58	0.00	89,046.42	55.69
Other Personnel Costs						
10-410-1200 SS & Medicare	15,374	1,019.59	8,410.52	0.00	6,963.48	54.71
10-410-1300 Employee Health Insurance	39,684	1,776.33	17,843.53	0.00	21,840.47	44.96
10-410-1400 Retirement	3,338	352.99	1,771.69	0.00	1,566.31	53.08
10-410-1500 Unemployment Insurance	192	0.00	0.00	0.00	192.00	0.00
TOTAL Other Personnel Costs	58,588	3,148.91	28,025.74	0.00	30,562.26	47.84
Other Expenses						
10-410-2002 Education & Training	4,500	550.00	2,361.28	0.00	2,138.72	52.47
10-410-2014 Worker's Comp. Insurance	900	446.00	1,099.32	0.00	199.32)	122.15
10-410-2016 Liability & Property Ins.	94,800	0.00	98,407.00	0.00	3,607.00)	103.80
10-410-2100 Utilities	19,000	2,154.30	9,463.97	0.00	9,536.03	49.81
10-410-2102 Telephones&Internet	5,600	490.93	3,426.98	0.00	2,173.02	61.20
10-410-2104 Gas, Oil, Diesel Fuel	400	0.00	66.77	0.00	333.23	16.69
10-410-2106 Publicity,Subscrip& Dues	11,000	1,271.00	8,750.93	0.00	2,249.07	79.55
10-410-2202 Vehicle Repair&Maintenance	500	0.00	140.00	0.00	360.00	28.00
10-410-2206 Bldg Repair & Maintenance	12,000	1,196.28	4,221.72	0.00	7,778.28	35.18
10-410-2207 City Property Maintenance	0	0.00	292.05	0.00	292.05)	0.00
10-410-2210 Contractual Services	64,606	2,682.46	26,266.60	0.00	38,339.40	40.66
10-410-2300 Operating Supplies	3,500	203.13	2,575.96	0.00	924.04	73.60
10-410-2302 Office Supplies	2,000	10.64	1,208.66	0.00	791.34	60.43
10-410-2310 Miscellaneous/Sundry	2,000	152.92	1,323.28	0.00	676.72	66.16
10-410-2312 Minor Equipment	11,900	0.00	2,961.26	0.00	8,938.74	24.88
10-410-2316 Postage & Machine Rental	3,500	0.00	258.00	0.00	3,242.00	7.37
10-410-2326 Recording Documents	100	0.00	70.00	0.00	30.00	70.00
10-410-2332 Meals & Entertainment	2,000	0.00	1,715.03	0.00	284.97	85.75
10-410-2700 Donations	2,500	2,500.00	2,500.00	0.00	0.00	100.00
10-410-2745 Property TR Match-Summer	1,500	583.00	583.00	0.00	917.00	38.87
10-410-2750 Property TR Match-Robt	800	0.00	0.00	0.00	800.00	0.00
10-410-4000 Professional Services	5,000	0.00	2,225.50	0.00	2,774.50	44.51
10-410-4014 Legal Services	30,000	1,008.00	10,160.00	0.00	19,840.00	33.87
10-410-4016 Accounting & Auditing	4,000	0.00	1,375.00	0.00	2,625.00	34.38
10-410-6000 Building Improvements	113,600	0.00	169.50	0.00	113,430.50	0.15
10-410-7002 Txfr To Street (for Oper Ex	65,574	0.00	0.00	0.00	65,574.00	0.00
TOTAL Other Expenses	461,280	13,248.66	181,621.81	0.00	279,658.19	39.37
TOTAL Administration	720,830	29,741.16	321,563.13	0.00	399,266.87	44.61

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

10 -General Fund

DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-411-1100 Salaries - Bldg/Codes	25,634	3,087.96	15,408.93	0.00	10,225.07	60.11
10-411-1101 Overtime - Bldg/Codes	1,000	0.00	230.36	0.00	769.64	23.04
10-411-1108 Longevity Pay	100	0.00	65.00	0.00	35.00	65.00
TOTAL Salaries	26,734	3,087.96	15,704.29	0.00	11,029.71	58.74
Other Personnel Costs						
10-411-1200 SS & Medicare	1,961	235.26	1,189.53	0.00	771.47	60.66
10-411-1300 Employee Health Insurance	8,061	592.11	4,202.99	0.00	3,858.01	52.14
10-411-1400 Retirement	789	41.75	269.98	0.00	519.02	34.22
10-411-1500 Unemployment Ins.	48	0.00	0.00	0.00	48.00	0.00
TOTAL Other Personnel Costs	10,859	869.12	5,662.50	0.00	5,196.50	52.15
Other Expenses						
10-411-2002 Education & Training	2,500	0.00	70.00	0.00	2,430.00	2.80
10-411-2014 W.Comp Insurance	1,875	0.00	79.24	0.00	1,795.76	4.23
10-411-2102 Telephone/Internet	1,500	91.94	608.78	0.00	891.22	40.59
10-411-2104 Gas & Oil	1,000	0.00	242.17	0.00	757.83	24.22
10-411-2106 Publicity,Subscriptions&Due	2,000	0.00	55.00	0.00	1,945.00	2.75
10-411-2202 Vehicle Repair&Maintenance	2,000	0.00	0.00	0.00	2,000.00	0.00
10-411-2210 Contractual Services	4,500	60.00	150.00	0.00	4,350.00	3.33
10-411-2300 Operating Supplies	2,000	0.00	127.33	0.00	1,872.67	6.37
10-411-2302 Office Supplies	1,000	0.00	309.91	0.00	690.09	30.99
10-411-2310 Miscellaneous/Sundry	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2312 Minor Equipment	3,000	810.19	1,509.06	0.00	1,490.94	50.30
10-411-2316 Postage	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2324 Clothing & Uniforms	500	0.00	277.50	0.00	222.50	55.50
10-411-4000 Professional Services	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Other Expenses	28,875	962.13	3,428.99	0.00	25,446.01	11.88
TOTAL Building/Codes	66,468	4,919.21	24,795.78	0.00	41,672.22	37.30

10 -General Fund
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-412-1100 Salaries - Court Clerk	32,394	2,491.21	17,801.30	0.00	14,592.70	54.95
10-412-1101 Overtime - Court Clerk	100	0.00	11.68	0.00	88.32	11.68
10-412-1108 Longevity Pay	200	0.00	200.00	0.00	0.00	100.00
TOTAL Salaries	32,694	2,491.21	18,012.98	0.00	14,681.02	55.10
Other Personnel Costs						
10-412-1200 SS & Medicare	2,478	190.58	1,378.02	0.00	1,099.98	55.61
10-412-1300 Employee Health Insurance	8,061	592.11	4,202.99	0.00	3,858.01	52.14
10-412-1400 Retirement	632	52.48	319.20	0.00	312.80	50.51
10-412-1500 Unemployment Insurance	48	0.00	0.00	0.00	48.00	0.00
TOTAL Other Personnel Costs	11,219	835.17	5,900.21	0.00	5,318.79	52.59
Other Expenses						
10-412-2002 Education & Training	500	0.00	7.86	0.00	492.14	1.57
10-412-2014 W.Comp Insurance	75	0.00	65.29	0.00	9.71	87.05
10-412-2300 Operating Supplies	2,260	1,600.54	1,813.04	0.00	446.96	80.22
10-412-2302 Office Supplies	300	19.60	26.64	0.00	273.36	8.88
10-412-4014 City Judge	6,000	1,000.00	3,500.00	0.00	2,500.00	58.33
TOTAL Other Expenses	9,135	2,620.14	5,412.83	0.00	3,722.17	59.25
TOTAL Municipal Court	53,048	5,946.52	29,326.02	0.00	23,721.98	55.28

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

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10 -General Fund
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-421-1100 Salaries - Dispatch/Records	34,158	3,090.14	21,602.12	0.00	12,555.88	63.24
10-421-1101 Overtime - Dispatch	0	0.00	455.63	0.00	(455.63)	0.00
10-421-1105 Salaries - Police	573,134	47,233.14	306,830.69	0.00	266,303.31	53.54
10-421-1106 Overtime - Police	20,000	838.64	13,731.72	0.00	6,268.28	68.66
10-421-1108 Longevity Pay	4,450	0.00	4,250.00	0.00	200.00	95.51
TOTAL Salaries	631,742	51,161.92	346,870.16	0.00	284,871.84	54.91
Other Personnel Costs						
10-421-1200 SS & Medicare	48,328	3,715.72	25,267.70	0.00	23,060.30	52.28
10-421-1300 Employee Health Insurance	118,797	9,412.48	56,177.08	0.00	62,619.92	47.29
10-421-1400 Retirement	12,318	914.94	5,525.78	0.00	6,792.22	44.86
10-421-1500 Unemployment Insurance	1,100	72.73	119.52	0.00	980.48	10.87
TOTAL Other Personnel Costs	180,543	14,115.87	87,090.08	0.00	93,452.92	48.24
Other Expenses						
10-421-2000 Other Medical Expense	1,200	0.00	875.50	0.00	324.50	72.96
10-421-2002 Education & Training	3,000	1,050.00	1,878.00	0.00	1,122.00	62.60
10-421-2014 W Comp Insurance	40,463	2,582.00	24,570.70	0.00	15,892.30	60.72
10-421-2100 Utilities	600	38.70	266.61	0.00	333.39	44.44
10-421-2102 Telephone	7,000	782.36	4,530.57	0.00	2,469.43	64.72
10-421-2104 Gas, Oil, Diesel Fuel	30,000	2,803.81	17,517.52	0.00	12,482.48	58.39
10-421-2106 Publicity, Subscripts & Dues	2,500	283.89	1,182.69	0.00	1,317.31	47.31
10-421-2200 Repair & Maintenance	500	0.00	0.00	0.00	500.00	0.00
10-421-2202 Vehicle Repair & Maintenance	25,000	1,311.53	8,821.11	0.00	16,178.89	35.28
10-421-2204 Equip Repair & Maintenance	5,000	44.00	564.00	0.00	4,436.00	11.28
10-421-2210 Contractual Services	7,255	120.00	5,195.43	0.00	2,059.57	71.61
10-421-2212 SCECC Contractual Svc	171,000	0.00	30,367.12	0.00	140,632.88	17.76
10-421-2300 Operating Supplies	7,000	268.04	2,003.72	0.00	4,996.28	28.62
10-421-2302 Office Supplies	4,000	280.18	2,658.76	0.00	1,341.24	66.47
10-421-2310 Miscellaneous/Sundry	1,500	165.12	1,909.81	0.00	409.81	127.32
10-421-2312 Minor Equipment-Police	20,451	0.00	18,086.15	0.00	2,364.85	88.44
10-421-2316 Postage	700	0.00	0.00	0.00	700.00	0.00
10-421-2322 Interest Expense	0	0.00	2,255.82	0.00	2,255.82	0.00
10-421-2324 Clothing & Uniforms	8,000	854.58	3,158.19	0.00	4,841.81	39.48
10-421-2332 Meals & Entertainment	0	0.00	54.03	0.00	(54.03)	0.00
10-421-4002 Vehicle Towing Service	3,000	0.00	1,095.00	0.00	1,905.00	36.50
10-421-6000 Capital Project/Tow Lot	25,000	0.00	23,244.74	0.00	1,755.26	92.98
10-421-6004 Debt Svc-Police Car Lease	34,241	0.00	31,984.31	0.00	2,256.69	93.41
10-421-6014 Machinery & Equipment-Police	32,000	0.00	31,820.12	0.00	179.88	99.44
TOTAL Other Expenses	429,410	5,420.21	214,039.90	0.00	215,370.10	49.85
TOTAL Police Dept	1,241,695	70,698.00	648,000.14	0.00	593,694.86	52.19

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

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10 -General Fund
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-422-1100 Salaries - Fire Department	100,926	11,061.10	55,272.85	0.00	45,653.15	54.77
10-422-1105 Volunteer Pay	47,000	0.00	23,581.00	0.00	23,419.00	50.17
10-422-1108 Longevity Pay	1,000	0.00	1,000.00	0.00	0.00	100.00
TOTAL Salaries	148,926	11,061.10	79,853.85	0.00	69,072.15	53.62
Other Personnel Costs						
10-422-1200 SS & Medicare	14,912	791.80	5,528.80	0.00	9,383.20	37.08
10-422-1300 Employee Health Insurance	29,885	2,740.13	15,967.73	0.00	13,917.27	53.43
10-422-1400 Retirement	1,968	160.51	903.03	0.00	1,064.97	45.89
10-422-1500 Unemployment Insurance	96	0.00	0.00	0.00	96.00	0.00
TOTAL Other Personnel Costs	46,861	3,692.44	22,399.56	0.00	24,461.44	47.80
Other Expenses						
10-422-2002 Education & Training	7,000	892.79	2,966.71	0.00	4,033.29	42.38
10-422-2014 W.Comp Insurance	10,414	260.00	5,693.35	0.00	4,720.65	54.67
10-422-2100 Utility Services	7,500	401.72	3,168.34	0.00	4,331.66	42.24
10-422-2102 Telephone	3,000	156.41	1,101.99	0.00	1,898.01	36.73
10-422-2104 Gas, Oil, Diesel Fuel	6,000	449.22	2,679.57	0.00	3,320.43	44.66
10-422-2106 Publicity, Subscripts & Dues	3,000	1,345.50	1,770.50	0.00	1,229.50	59.02
10-422-2202 Vehicle Repair & Maintenance	20,000	10.60	12,555.53	0.00	7,444.47	62.78
10-422-2204 Equip. Repair & Maintenance	6,000	201.40	2,399.35	0.00	3,600.65	39.99
10-422-2206 Bldg Repair & Maint - Sta 2	2,000	14.67	1,233.28	0.00	766.72	61.66
10-422-2210 Contractual Services	14,155	60.00	9,417.35	0.00	4,737.65	66.53
10-422-2300 Operating Supplies	7,000	156.15	3,156.98	0.00	3,843.02	45.10
10-422-2302 Office Supplies	1,000	624.63	1,458.04	0.00	458.04	145.80
10-422-2310 Miscellaneous/Sundry	1,000	25.73	200.79	0.00	799.21	20.08
10-422-2312 Minor Equipment-Fire	10,000	231.70	5,627.29	0.00	4,372.71	56.27
10-422-2314 Minor Equip-Turnout Gear	9,000	19.59	4,436.92	0.00	4,563.08	49.30
10-422-2316 Postage	0	0.00	18.00	0.00	18.00	0.00
10-422-2324 Clothing & Uniforms	4,000	212.08	1,293.08	0.00	2,706.92	32.33
10-422-2332 Meals & Entertainment	300	0.00	184.16	0.00	115.84	61.39
10-422-4026 Promotional/Fire Prevention	0	0.00	490.00	0.00	490.00	0.00
10-422-6000 Building Improvements-Sta2	4,000	0.00	0.00	0.00	4,000.00	0.00
10-422-6004 Debt Svc-Fire Engine	45,531	937.87	7,346.68	0.00	38,184.32	16.14
10-422-6014 Machinery & Equipment-Fire	415,782	0.00	16,693.45	0.00	399,088.55	4.01
TOTAL Other Expenses	576,682	5,480.06	83,891.36	0.00	492,790.64	14.55
TOTAL Fire Dept	772,469	20,233.60	186,144.77	0.00	586,324.23	24.10

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

10 -General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-440-1100 Salaries - Development Svcs	35,750	2,750.01	19,250.02	0.00	16,499.98	53.85
10-440-1108 Longevity Pay	50	0.00	32.50	0.00	17.50	65.00
TOTAL Salaries	35,800	2,750.01	19,282.52	0.00	16,517.48	53.86
Other Personnel Costs						
10-440-1200 SS & Medicare	2,735	200.54	1,405.49	0.00	1,329.51	51.39
10-440-1300 Employee Health Insurance	9,738	709.47	5,041.19	0.00	4,696.81	51.77
10-440-1400 Retirement	697	54.26	322.36	0.00	374.64	46.25
10-440-1500 Unemployment Ins.	48	0.00	0.00	0.00	48.00	0.00
TOTAL Other Personnel Costs	13,218	964.27	6,769.04	0.00	6,448.96	51.21
Other Expenses						
10-440-2000 Other Medical Expense	0	0.00	55.00	0.00	55.00	0.00
10-440-2002 Education & Training	4,000	328.44	1,037.60	0.00	2,962.40	25.94
10-440-2010 P&Z (& Recording Fees)	500	0.00	51.00	0.00	449.00	10.20
10-440-2014 W Comp Insurance	120	0.00	110.86	0.00	9.14	92.38
10-440-2102 Telephone/Internet	1,000	57.92	404.66	0.00	595.34	40.47
10-440-2104 Gas & Oil	1,000	19.72	277.73	0.00	722.27	27.77
10-440-2106 Publicity, Subscriptions&Due	1,000	307.00	332.00	0.00	668.00	33.20
10-440-2202 Vehicle Repair&Maintenance	1,000	0.00	54.33	0.00	945.67	5.43
10-440-2210 Contractual Services	22,500	30.00	50.00	0.00	22,450.00	0.22
10-440-2300 Operating Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2302 Office Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2310 Miscellaneous/Sundry	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2312 Minor Equipment	3,000	299.99	299.99	0.00	2,700.01	10.00
10-440-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
10-440-2324 Clothing & Uniforms	500	0.00	0.00	0.00	500.00	0.00
10-440-2332 Meals & Entertainment	100	0.00	0.00	0.00	100.00	0.00
10-440-4000 Professional Services	5,000	32.00	1,770.35	0.00	3,229.65	35.41
10-440-4014 Legal Services	0	432.00	3,440.00	0.00	3,440.00	0.00
TOTAL Other Expenses	43,220	1,207.08	7,883.52	0.00	35,336.48	18.24
TOTAL Development Services	92,238	4,921.36	33,935.08	0.00	58,302.92	36.79

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-444-1100 Salaries - Parks	32,772	2,474.32	18,096.53	0.00	14,675.47	55.22
10-444-1101 Overtime - Parks	1,500	82.74	1,501.14	0.00 (1.14)	100.08
10-444-1108 Longevity Pay	150	0.00	150.00	0.00	0.00	100.00
TOTAL Salaries	34,422	2,557.06	19,747.67	0.00	14,674.33	57.37
Other Personnel Costs						
10-444-1200 SS & Medicare	2,507	177.02	1,369.58	0.00	1,137.42	54.63
10-444-1300 Employee Health Insurance	11,088	811.15	5,761.15	0.00	5,326.85	51.96
10-444-1400 Retirement	639	61.33	353.65	0.00	285.35	55.34
10-444-1500 Unemployment Ins.	48	0.00	0.00	0.00	48.00	0.00
TOTAL Other Personnel Costs	14,282	1,049.50	7,484.38	0.00	6,797.62	52.40
Other Expenses						
10-444-2002 Education & Training	1,000	0.00	309.40	0.00	690.60	30.94
10-444-2014 W.Comp Insurance	110	0.00	66.08	0.00	43.92	60.07
10-444-2100 Utilities	17,000	1,454.49	7,215.48	0.00	9,784.52	42.44
10-444-2102 Telephone&Internet	1,000	218.80	1,529.77	0.00 (529.77)	152.98
10-444-2106 Publicity, Subscriptions,Du	100	0.00	0.00	0.00	100.00	0.00
10-444-2204 Equip Repair&Maintenance	0	0.00	45.94	0.00 (45.94)	0.00
10-444-2206 Bldg Repair & Maintenance	5,000	190.20	394.88	0.00	4,605.12	7.90
10-444-2207 Parks Property Maintenance	5,000	0.00	127.50	0.00	4,872.50	2.55
10-444-2210 Contractual Services	8,000	667.50	5,508.77	0.00	2,491.23	68.86
10-444-2300 Operating Supplies	2,000	53.17	710.29	0.00	1,289.71	35.51
10-444-2302 Office Supplies	1,000	0.00	290.47	0.00	709.53	29.05
10-444-2310 Miscellaneous/Sundry	1,000	8.75	269.33	0.00	730.67	26.93
10-444-2312 Minor Equipment-C.Center	1,000	0.00	1,643.59	0.00 (643.59)	164.36
10-444-2324 Clothing&Uniforms	100	0.00	0.00	0.00	100.00	0.00
10-444-3000 Special Events	10,000	729.92	9,972.22	0.00	27.78	99.72
10-444-6000 Building Imp's-C.Ctr	10,000	0.00	0.00	0.00	10,000.00	0.00
10-444-6004 Debt Svc-Comm.Ctr Loan Pmt	132,700	11,325.98	78,435.72	0.00	54,264.28	59.11
10-444-6018 Park Dev/Playgrounds&Imp's	22,000	0.00	0.00	0.00	22,000.00	0.00
TOTAL Other Expenses	217,010	14,648.81	106,519.44	0.00	110,490.56	49.09
TOTAL Community Ctr/Parks	265,714	18,255.37	133,751.49	0.00	131,962.51	50.34
TOTAL EXPENDITURES	3,212,462	154,715.22	1,377,516.41	0.00	1,834,945.59	42.88
REVENUE OVER/ (UNDER) EXPENDITURES	0	199,948.67	138,860.28	0.00 (138,860.28)	0.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

20 -Sewer Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	Sewer Fund - Farmers Bank	49,855.24
1001	Phase II Sewer - Farmers Bk	582,881.20
1005	Sewer Fund MM-Farmers Bk	394,568.27
1010	Petty Cash - Cash on Hand	300.00
Total Checking/Savings		<u>1,027,604.71</u>

Current Assets

1100	Cash Reserves - State of TN	24.00
1200	Accounts Receivable	76,357.06
1201	Allowance For Uncollectible	(148,756.76)
1202	A/R - KVS Bad Debt	45,432.44
1203	A/R - Incode Bad Debt	119,504.22
1204	UNAPPLIED CREDITS	(8,665.07)
1220	A/R - Other	68,491.00
1260	Postage Dep (Utility Billing)	1,830.40
1300	Inventory Asset	<u>15,783.75</u>
Total Current Assets		<u>170,001.04</u>

Total Current Assets 1,197,605.75Other AssetsFixed Assets

1400	Land - City Hall	47,268.00
1401	Buildings	97,853.91
1402	Furniture & Equipment	286,041.72
1403	Vehicles	243,962.96
1406	Sewer Collection System	8,708,899.22
1450	Net Pension Asset	21,213.00
1455	Deferred Outflows for Pension	12,130.69
1499	Accumulated Depreciation	(4,068,154.77)
Total Fixed Assets		<u>5,349,214.73</u>

Transfers

1610	Due To / From General Fund	(18,058.96)
1630	Due To / From Street Fund	197.33
1640	Due To / From Solid Waste Fund	(37,805.66)
1660	Due To / From Stormwater Fund	(13,619.30)
Total Transfers		(69,286.59)

Total Other Assets 5,279,928.14

TOTAL ASSETS 6,477,533.89

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CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

20 -Sewer Fund

BALANCE

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2030 REFUNDS PAYABLE	15.23
2109 Accrued Compensated Absences	6,667.57
2250 Deferred Inflows for Pension	22,500.00
Total Current Liabilities	29,182.80

Total Current Liabilities	29,182.80
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Long Term LiabilitiesLong Term Liabilities

TOTAL LIABILITIES	29,182.80
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Equity

2700 Retained Earnings	187,982.44
2710 Fund Balance/Net Assets	969,115.93
2713 Net Assets/Capital & Debt	5,225,785.44
Net Income	88,617.28

Total Equity	6,471,501.09
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TOTAL LIABILITIES & EQUITY	6,500,683.89
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*** AMOUNT OUT OF BALANCE ***

23,150.00

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

20 -Sewer Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Sewer Revenue						
20-3000 Operating Revenue-Sewer	930,000	79,802.00	545,703.29	0.00	384,296.71	58.68
20-3001 Tap Fees	25,000	0.00	9,150.00	0.00	15,850.00	36.60
TOTAL Sewer Revenue	955,000	79,802.00	554,853.29	0.00	400,146.71	58.10
Other Revenue						
20-3400 Sewer Permits/Fees	50	0.00	0.00	0.00	50.00	0.00
20-3501 Interest Income	3,500	265.04	1,886.02	0.00	1,613.98	53.89
20-3503 Sewer Tank/Pump Pkgs	40,000	0.00	22,559.53	0.00	17,440.47	56.40
20-3504 Miscellaneous Income	23,000	2,436.77	17,676.62	0.00	5,323.38	76.85
20-3506 Sale of Assets	5,000	0.00	5,084.40	0.00	(84.40)	101.69
20-3610 SRF Loan Proceeds	518,000	0.00	0.00	0.00	518,000.00	0.00
TOTAL Other Revenue	589,550	2,701.81	47,206.57	0.00	542,343.43	8.01
Transfers						
20-3701 From Fund Balance-Sewer Fund	158,061	0.00	0.00	0.00	158,061.00	0.00
TOTAL Transfers	158,061	0.00	0.00	0.00	158,061.00	0.00
TOTAL REVENUE	1,702,611	82,503.81	602,059.86	0.00	1,100,551.14	35.36

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

PAGE: 3

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
20-522-1100 Salaries - Sewer	144,518	11,644.28	80,317.28	0.00	64,200.72	55.58
20-522-1101 Overtime - Sewer	15,000	591.75	3,959.01	0.00	11,040.99	26.39
20-522-1108 Longevity Pay	5,000	0.00	3,565.00	0.00	1,435.00	71.30
TOTAL Salaries	164,518	12,236.03	87,841.29	0.00	76,676.71	53.39
Other Personnel Costs						
20-522-1200 SS & Medicare	12,586	852.81	6,022.37	0.00	6,563.63	47.85
20-522-1300 Employee Health Insurance	62,130	3,940.63	31,611.75	0.00	30,518.25	50.88
20-522-1400 Retirement	3,208	242.24	1,299.76	0.00	1,908.24	40.52
20-522-1500 Unemployment Insurance	210	0.00	0.00	0.00	210.00	0.00
TOTAL Other Personnel Costs	78,134	5,035.68	38,933.88	0.00	39,200.12	49.83
Other Expenses						
20-522-2002 Education & Training	5,000	0.00	0.00	0.00	5,000.00	0.00
20-522-2014 Worker's Comp Insurance	5,264	0.00	6,447.61	0.00	1,183.61	122.48
20-522-2016 Liability & Property Ins.	6,000	0.00	6,011.00	0.00	11.00	100.18
20-522-2100 Utilities	14,000	1,021.03	6,810.48	0.00	7,189.52	48.65
20-522-2102 Telephone	900	88.37	617.12	0.00	282.88	68.57
20-522-2104 Gas, Oil, Diesel Fuel	8,000	333.37	2,857.35	0.00	5,142.65	35.72
20-522-2106 Publicity, Subscripts & Dues	3,500	391.50	2,384.16	0.00	1,115.84	68.12
20-522-2200 System Rep&Maintenance	10,000	19.97	10,316.15	0.00	316.15	103.16
20-522-2202 Vehicle Repair&Maintenance	6,000	119.38	9,094.33	0.00	3,094.33	151.57
20-522-2204 Equip. Repair & Maintenance	2,500	0.00	402.29	0.00	2,097.71	16.09
20-522-2206 Bldg Repair & Maintenance	0	132.34	132.34	0.00	132.34	0.00
20-522-2210 Contractual Services	10,000	1,350.39	8,874.81	0.00	1,125.19	88.75
20-522-2300 Operating Supplies	16,824	2,195.87	14,054.27	0.00	2,769.73	83.54
20-522-2302 Office Supplies	2,000	0.00	316.16	0.00	1,683.84	15.81
20-522-2310 Miscellaneous/Sundry	4,500	585.83	4,238.18	0.00	261.82	94.18
20-522-2312 Minor Equipment-Sewer	3,000	0.00	992.88	0.00	2,007.12	33.10
20-522-2316 Postage	3,000	0.00	0.00	0.00	3,000.00	0.00
20-522-2324 Clothing & Uniforms	2,000	0.00	1,928.09	0.00	71.91	96.40
20-522-2334 Rental Equip. & Machinery	1,000	0.00	0.00	0.00	1,000.00	0.00
20-522-2706 Payments In Lieu Of Taxes	25,000	0.00	0.00	0.00	25,000.00	0.00
20-522-2708 Depreciation	180,000	0.00	0.00	0.00	180,000.00	0.00
20-522-4000 Professional Services	5,000	96.00	1,062.00	0.00	3,938.00	21.24
20-522-4004 Sewage Transport-G'ville	105,000	9,979.64	52,921.84	0.00	52,078.16	50.40
20-522-4006 Sewage Treatment-Metro	270,000	47,183.43	130,180.80	0.00	139,819.20	48.22
20-522-4008 WHUD Readings	11,000	1,857.50	5,546.50	0.00	5,453.50	50.42
20-522-4010 Pretreatment (Odor Control)	27,000	4,640.00	15,876.00	0.00	11,124.00	58.80
20-522-4016 Accounting & Auditing	5,500	0.00	1,375.00	0.00	4,125.00	25.00
20-522-5006 Debt Svc-State Rev Loan	23,971	0.00	0.00	0.00	23,971.00	0.00
20-522-6000 Buildings/Improvements	40,000	0.00	0.00	0.00	40,000.00	0.00
20-522-6002 Syst Upgrade-Phl/Investigat	518,000	8,324.83	26,886.05	0.00	491,113.95	5.19
20-522-6006 Pumps (System rfm)	110,000	1,246.90	41,926.25	0.00	68,073.75	38.11
20-522-6014 Machinery&Equipment-Swr	36,000	35,415.75	35,415.75	0.00	584.25	98.38
TOTAL Other Expenses	1,459,959	114,982.10	386,667.41	0.00	1,073,291.59	26.48
TOTAL Sewer	1,702,611	132,253.81	513,442.58	0.00	1,189,168.42	30.16

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	1,702,611	132,253.81	513,442.58	0.00	1,189,168.42	30.16
REVENUE OVER/(UNDER) EXPENDITURES	0 (49,750.00)	88,617.28	0.00 (88,617.28)	0.00

2-16-2018

CITY OF MILLERSVILLE

PAGE: 1

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

30 -Street Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 State Street Aid Fund-Farmers	262,368.96
1002 Road Maint.Fund-Farmers Bank	<u>25,452.90</u>
Total Checking/Savings	287,821.86

Current Assets

1300 Inventory	<u>2,629.94</u>
Total Current Assets	2,629.94

Total Current Assets	290,451.80
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Other AssetsTransfers

1610 Due To / From General Fund	12,471.80
1620 Due To / From Sewer Fund	(197.33)
1640 Due To / From Solid Waste Fund	(<u>3.54</u>)
Total Transfers	12,270.93

Total Other Assets	12,270.93
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TOTAL ASSETS	302,722.73
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

Long Term Liabilities

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Equity

2700 Retained Earnings	(126,501.87)
2720 Fund Balance-Nonspendable	2,629.94
2740 Fund Balance-Committed	546,666.89
Net Income	(<u>120,072.23</u>)

Total Equity	302,722.73
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TOTAL LIABILITIES & EQUITY	302,722.73
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

30 -Street Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Street Revenue</u>						
30-3030 State Gas-Motor Fuel Tax	178,000	9,980.50	74,503.61	0.00	103,496.39	41.86
30-3032 State Gas 1989 Tax	0	1,577.17	11,933.94	0.00	11,933.94	0.00
30-3034 State Gas 3 Cent Tax	0	2,922.38	22,123.23	0.00	22,123.23	0.00
30-3036 State Gas 2017 Tax	0	2,967.76	15,335.39	0.00	15,335.39	0.00
30-3100 Road Maintenance Fees	7,000	0.00	3,524.25	0.00	3,475.75	50.35
30-3501 Interest Earned	450	57.33	362.19	0.00	87.81	80.49
<u>TOTAL Street Revenue</u>	<u>185,450</u>	<u>17,505.14</u>	<u>127,782.61</u>	<u>0.00</u>	<u>57,667.39</u>	<u>68.90</u>
<u>Transfers</u>						
30-3710 From Gen Fund-Street Oper Exp	65,574	0.00	0.00	0.00	65,574.00	0.00
30-3711 From Fund Balance-Street Fund	168,000	0.00	0.00	0.00	168,000.00	0.00
<u>TOTAL Transfers</u>	<u>233,574</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>233,574.00</u>	<u>0.00</u>
<u>TOTAL REVENUE</u>	<u>419,024</u>	<u>17,505.14</u>	<u>127,782.61</u>	<u>0.00</u>	<u>291,241.39</u>	<u>30.50</u>

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

30 -Street Fund
DEPARTMENT - Street

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
30-431-1100 Salaries - Street	49,598	1,967.34	21,233.34	0.00	28,364.66	42.81
30-431-1101 Overtime - Street	500	931.45	1,008.19	0.00	508.19	201.64
30-431-1108 Longevity Pay	100	0.00	100.00	0.00	0.00	100.00
TOTAL Salaries	50,198	2,898.79	22,341.53	0.00	27,856.47	44.51
Other Personnel Costs						
30-431-1200 SS & Medicare	3,832	211.26	1,696.25	0.00	2,135.75	44.27
30-431-1300 Employee Health Insurance	8,061	592.11	2,383.43	0.00	5,677.57	29.57
30-431-1400 Retirement	1,730	76.71	391.73	0.00	1,338.27	22.64
30-431-1500 Unemployment Insurance	96	42.64	48.00	0.00	48.00	50.00
TOTAL Other Personnel Costs	13,719	922.72	4,519.41	0.00	9,199.59	32.94
Other Expenses						
30-431-2000 Other Medical Expense	0	0.00	135.50	0.00	135.50	0.00
30-431-2014 Worker's Comp. Insurance	1,657	678.00	1,849.83	0.00	192.83	111.64
30-431-2016 Liability & Property Ins.	700	0.00	1,893.00	0.00	1,193.00	270.43
30-431-2104 Gas, Oil, Diesel Fuel	3,000	111.12	952.45	0.00	2,047.55	31.75
30-431-2106 Publicity Subscriptions & Dues	0	0.00	209.05	0.00	209.05	0.00
30-431-2110 Street Lighting	35,000	2,891.74	17,366.10	0.00	17,633.90	49.62
30-431-2200 Repair & Maintenance	450	0.00	20.11	0.00	429.89	4.47
30-431-2202 Vehicle Repair&Maintenance	0	281.92	281.92	0.00	281.92	0.00
30-431-2204 Equip. Repair & Maintenance	2,000	0.00	84.72	0.00	1,915.28	4.24
30-431-2206 Bldg Repair & Maintenance	0	189.38	189.38	0.00	189.38	0.00
30-431-2208 Street Repair & Maintenance	8,000	0.00	0.00	0.00	8,000.00	0.00
30-431-2210 Contracting Services	0	0.00	260.47	0.00	260.47	0.00
30-431-2300 Operating Supplies	1,000	44.91	222.58	0.00	777.42	22.26
30-431-2306 Salt Supplies	5,000	0.00	0.00	0.00	5,000.00	0.00
30-431-2308 Rock, Gravel & Sand	1,800	0.00	0.00	0.00	1,800.00	0.00
30-431-2310 Miscellaneous/Sundry	500	0.00	229.00	0.00	271.00	45.80
30-431-2312 Minor Equipment-Street	1,000	0.00	2,240.00	0.00	1,240.00	224.00
30-431-2318 Sign Parts & Supplies	45,000	0.00	9,164.10	0.00	35,835.90	20.36
30-431-2324 Clothing & Uniforms	0	0.00	436.45	0.00	436.45	0.00
30-431-4000 Professional Services	5,000	64.00	882.50	0.00	4,117.50	17.65
30-431-4014 Legal Services	5,000	0.00	0.00	0.00	5,000.00	0.00
30-431-6014 Machinery&Equipment-Str	0	0.00	25,000.00	0.00	25,000.00	0.00
30-431-6020 Street Paving	200,000	159,576.74	159,576.74	0.00	40,423.26	79.79
30-431-6025 Streetscape Capital Proj.	40,000	0.00	0.00	0.00	40,000.00	0.00
TOTAL Other Expenses	355,107	163,837.81	220,993.90	0.00	134,113.10	62.23
TOTAL Street	419,024	167,659.32	247,854.84	0.00	171,169.16	59.15
TOTAL EXPENDITURES	419,024	167,659.32	247,854.84	0.00	171,169.16	59.15
REVENUE OVER/ (UNDER) EXPENDITURES	0	(150,154.18)	(120,072.23)	0.00	120,072.23	0.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

40 -Solid Waste Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Solid Waste Fund - Farmers Bk	476,986.70
Total Checking/Savings	476,986.70

Current Assets

1200 Accounts Receivable	34,855.32
1201 Allowance for Bad Debt	(23,971.42)
1203 A/R - Incode Bad Debt	29,436.21
1300 Inventory	4,473.20
Total Current Assets	44,793.31

Total Current Assets 521,780.01Other AssetsTransfers

1610 Due To / From General Fund	(8,346.95)
1620 Due To / From Sewer Fund	37,805.66
1630 Due To / From Street Fund	3.54
Total Transfers	29,462.25

Total Other Assets 29,462.25

TOTAL ASSETS 551,242.26

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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2200 Deferred Revenue	36,981.50
Total Current Liabilities	36,981.50

Total Current Liabilities 36,981.50Long Term Liabilities

TOTAL LIABILITIES 36,981.50

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2-16-2018

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

40 -Solid Waste Fund

BALANCE

Equity

2700	Retained Earnings	11,025.92
2720	Fund Balance-Nonspendable	4,473.20
2730	Fund Balance-Restricted	460,420.66
	Net Income	38,340.98

Total Equity	514,260.76
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TOTAL LIABILITIES & EQUITY	551,242.26
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

40 -Solid Waste Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>User Fees</u>						
40-3000 User Fees	410,000	36,058.59	252,172.92	0.00	157,827.08	61.51
TOTAL User Fees	410,000	36,058.59	252,172.92	0.00	157,827.08	61.51
<u>Other Revenue</u>						
40-3500 Sale of Recyclables	2,000	358.80	1,535.40	0.00	464.60	76.77
40-3501 Interest Income	650	61.23	389.61	0.00	260.39	59.94
TOTAL Other Revenue	2,650	420.03	1,925.01	0.00	724.99	72.64
<u>Transfers</u>						
40-3711 From Fund Balance-SW Fund	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL Transfers	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL REVENUE	562,650	36,478.62	254,097.93	0.00	308,552.07	45.16

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

40 -Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
40-432-1100 Salaries - Solid Waste	81,871	6,754.66	45,376.29	0.00	36,494.71	55.42
40-432-1101 Overtime - Solid Waste	1,500	0.00	971.61	0.00	528.39	64.77
40-432-1108 Longevity Pay	1,800	0.00	3,072.50	0.00	1,272.50	170.69
TOTAL Salaries	85,171	6,754.66	49,420.40	0.00	35,750.60	58.02
Other Personnel Costs						
40-432-1200 SS & Medicare	6,263	514.72	3,760.57	0.00	2,502.43	60.04
40-432-1300 Employee Health Insurance	8,061	592.11	4,202.99	0.00	3,858.01	52.14
40-432-1400 Retirement	1,596	125.86	602.97	0.00	993.03	37.78
40-432-1500 Unemployment Insurance	48	0.00	0.00	0.00	48.00	0.00
TOTAL Other Personnel Costs	15,968	1,232.69	8,566.53	0.00	7,401.47	53.65
Other Expenses						
40-432-2014 Worker's Comp. Insurance	2,702	0.00	2,521.72	0.00	180.28	93.33
40-432-2016 Liability & Property Ins.	2,500	0.00	2,802.00	0.00	302.00	112.08
40-432-2104 Gas, Oil, Diesel Fuel	5,000	338.02	3,093.91	0.00	1,906.09	61.88
40-432-2106 Publicity, Subscript's & Due	3,000	0.00	3,000.00	0.00	0.00	100.00
40-432-2202 Vehicle Repair & Maintenance	1,500	319.52	1,787.84	0.00	287.84	119.19
40-432-2204 Equip. Repair & Maintenance	4,000	0.00	185.68	0.00	3,814.32	4.64
40-432-2206 Bldg Repair & Maintenance	0	133.32	133.32	0.00	133.32	0.00
40-432-2210 Contracting Services	3,500	630.08	4,722.49	0.00	1,222.49	134.93
40-432-2300 Operating Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
40-432-2302 Office Supplies	200	0.00	316.66	0.00	200.00	0.00
40-432-2310 Miscellaneous/Sundry	200	0.00	0.00	0.00	116.66	158.33
40-432-2312 Minor Equipment-S.Waste	100	0.00	0.00	0.00	100.00	0.00
40-432-2316 Postage	3,500	0.00	0.00	0.00	3,500.00	0.00
40-432-2324 Clothing & Uniforms	1,000	0.00	195.99	0.00	804.01	19.60
40-432-4002 Contracting Svc-Waste Ind.	262,270	21,614.68	131,711.89	0.00	130,558.11	50.22
40-432-4016 Accounting & Auditing	1,000	0.00	0.00	0.00	1,000.00	0.00
40-432-4026 Disposal Fees	17,000	851.19	7,298.52	0.00	9,701.48	42.93
40-432-6014 Machinery & Equipment-SW	150,000	0.00	0.00	0.00	150,000.00	0.00
40-432-7000 Reserve Account	3,039	0.00	0.00	0.00	3,039.00	0.00
TOTAL Other Expenses	461,511	23,886.81	157,770.02	0.00	303,740.98	34.19
TOTAL Solid Waste	562,650	31,874.16	215,756.95	0.00	346,893.05	38.35
TOTAL EXPENDITURES	562,650	31,874.16	215,756.95	0.00	346,893.05	38.35
REVENUE OVER/ (UNDER) EXPENDITURES	0	4,604.46	38,340.98	0.00	38,340.98	0.00

2-16-2018

CITY OF MILLERSVILLE

PAGE: 1

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

50 -Drug Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Drug Fund - Farmers Bank	53,332.57
1001 Drug Fund Escrow Acct-Farmers	49,499.81
Total Checking/Savings	102,832.38

Current Assets

1110 Cash on Hand - Petty Cash	245.00
Total Current Assets	245.00

Total Current Assets	103,077.38
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Other AssetsTransfers

1610 Due To / From General Fund	141.89
Total Transfers	141.89

Total Other Assets	141.89
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TOTAL ASSETS	103,219.27
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LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2002 DF Escrow Pending Acct	49,499.81
Total Current Liabilities	49,499.81

Total Current Liabilities	49,499.81
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Long Term Liabilities

TOTAL LIABILITIES	49,499.81
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Equity

2700 Retained Earnings	22,726.66
2730 Fund Balance-Restricted	28,601.02
Net Income	2,391.78

Total Equity	53,719.46
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2-16-2018

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

50 -Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY	103,219.27
	=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

50 -Drug Fund

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Drug Fund Donations</u>						
<u>Drug Fines/Fees</u>						
50-3200 Drug Fines	5,000	141.89	5,002.81	0.00 (2.81)	100.06
50-3222 Impound Storage Fees	8,000	0.00	500.00	0.00	7,500.00	6.25
TOTAL Drug Fines/Fees	13,000	141.89	5,502.81	0.00	7,497.19	42.33
<u>Other Drug Revenue</u>						
50-3501 Interest Income	30	7.16	46.26	0.00 (16.26)	154.20
50-3504 Miscellaneous Income	0	0.00	10.00	0.00 (10.00)	0.00
50-3507 Seizure/Auction	10,000	0.00	6,047.00	0.00	3,953.00	60.47
TOTAL Other Drug Revenue	10,030	7.16	6,103.26	0.00	3,926.74	60.85
<u>Transfers</u>						
TOTAL REVENUE	23,030	149.05	11,606.07	0.00	11,423.93	50.40

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

50 -Drug Fund
DEPARTMENT - Drug

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Other Expenses						
50-451-2312 Minor Equipment-Drug	19,700	0.00	8,209.11	0.00	11,490.89	41.67
50-451-2320 Bank Service Charge	40	40.00	40.00	0.00	0.00	100.00
50-451-2712 Other Drug Related Expenses	3,290	0.00	965.18	0.00	2,324.82	29.34
TOTAL Other Expenses	23,030	40.00	9,214.29	0.00	13,815.71	40.01
TOTAL Drug	23,030	40.00	9,214.29	0.00	13,815.71	40.01
TOTAL EXPENDITURES	23,030	40.00	9,214.29	0.00	13,815.71	40.01
REVENUE OVER/ (UNDER) EXPENDITURES	0	109.05	2,391.78	0.00 (2,391.78)	0.00

2-16-2018

CITY OF MILLERSVILLE

PAGE: 1

BALANCE SHEET

AS OF: JANUARY 31ST, 2018

60 -Stormwater Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Stormwater Fund - Farmers Bk	29,381.65
Total Checking/Savings	29,381.65

Current Assets

1200 Accounts Receivable	12,876.81
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	10,754.00
Total Current Assets	23,867.98

Total Current Assets	53,249.63
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Other AssetsTransfers

1610 Due To / From General Fund	(4,739.24)
1620 Due To / From Sewer Fund	13,619.30
Total Transfers	8,880.06

Total Other Assets	8,880.06
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TOTAL ASSETS	62,129.69
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent LiabilitiesLong Term Liabilities

=====

Equity

2700 Retained Earnings	36,677.79
Net Income	25,451.90

Total Equity	62,129.69
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TOTAL LIABILITIES & EQUITY	62,129.69
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

60 -Stormwater Fund % OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Stormwater Revenue						
60-3000 Stormwater Fees	153,000	13,084.12	90,699.03	0.00	62,300.97	59.28
TOTAL Stormwater Revenue	153,000	13,084.12	90,699.03	0.00	62,300.97	59.28
Other Revenue						
60-3400 Stormwater Permits/Fees	500	0.00	500.00	0.00	0.00	100.00
60-3501 Interest Income	45	4.96	34.71	0.00	10.29	77.13
TOTAL Other Revenue	545	4.96	534.71	0.00	10.29	98.11
TOTAL REVENUE	153,545	13,089.08	91,233.74	0.00	62,311.26	59.42

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

60 -Stormwater Fund				% OF YEAR COMPLETED:		58.33			
DEPARTMENT - Stormwater Fund									
DEPARTMENTAL EXPENDITURES				CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries				63,107	4,311.87	34,497.00	0.00	28,610.00	54.66
60-461-1100 Salaries - Stormwater				0	0.00	134.94	0.00	(134.94)	0.00
60-461-1101 Overtime-Stormwater				0	0.00	297.50	0.00	(297.50)	0.00
60-461-1108 Longevity Pay				0					
TOTAL Salaries				63,107	4,311.87	34,929.44	0.00	28,177.56	55.35
Other Personnel Costs				4,828	323.79	2,608.48	0.00	2,219.52	54.03
60-461-1200 SS & Medicare				0	103.58	648.37	0.00	(648.37)	0.00
60-461-1400 Retirement				0					
TOTAL Other Personnel Costs				4,828	427.37	3,256.85	0.00	1,571.15	67.46
Other Expenses				500	0.00	6.00	0.00	494.00	1.20
60-461-2002 Education & Training				2,083	0.00	0.00	0.00	2,083.00	0.00
60-461-2014 Work Comp Insurance				500	0.00	0.00	0.00	500.00	0.00
60-461-2104 Gas & Oil				4,000	3,460.00	3,760.00	0.00	240.00	94.00
60-461-2106 Publicity,Subscriptions&Dues				500	0.00	0.00	0.00	500.00	0.00
60-461-2202 Vehicle Repair&Maintenance				0	210.02	1,902.35	0.00	(1,902.35)	0.00
60-461-2210 Contractual Services				500	0.00	114.97	0.00	11.17	22.99
60-461-2300 Operating Supplies				500	0.00	511.17	0.00	(11.17)	102.23
60-461-2302 Office Supplies				1,000	500.00	500.00	0.00	500.00	50.00
60-461-2310 Miscellaneous/Sundry				1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-2312 Minor Equipment				2,000	0.00	0.00	0.00	2,000.00	0.00
60-461-2316 Postage				500	0.00	18.99	0.00	481.01	3.80
60-461-2324 Clothing & Uniforms				0	0.00	45.07	0.00	(45.07)	0.00
60-461-2332 Meals & Entertainment				25,000	1,760.00	19,755.00	0.00	5,245.00	79.02
60-461-4000 Professional Services				0	0.00	32.00	0.00	(32.00)	0.00
60-461-4014 Legal Services				0	0.00	0.00	0.00	1,000.00	0.00
60-461-4016 Accounting & Auditing				10,000	0.00	950.00	0.00	9,050.00	9.50
60-461-6000 System Imp's/Repair				36,527	0.00	0.00	0.00	36,527.00	0.00
60-461-7000 Reserve				85,610	5,930.02	27,595.55	0.00	58,014.45	32.23
TOTAL Other Expenses				153,545	10,669.26	65,781.84	0.00	87,763.16	42.84
TOTAL Stormwater Fund									
TOTAL EXPENDITURES				153,545	10,669.26	65,781.84	0.00	87,763.16	42.84
REVENUE OVER/(UNDER) EXPENDITURES				0	2,419.82	25,451.90	0.00	(25,451.90)	0.00

ORDINANCE 17-688

AN ORDINANCE AMENDING THE CITY OF MILLERSVILLE FISCAL YEAR 2017-2018 BUDGET ORDINANCE 17-674 TO PROVIDE FOR EXPENDITURES AND REVENUES FOR THE CONTRACTED BUILDING OFFICIAL; FURTHER PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Governing Body for the City of Millersville has identified necessary adjustments to the budgeted amounts for revenues and expenses anticipated after the budget adoption; and

WHEREAS, an annual budget was previously passed and entered at large upon the records of this Board of Commissioners; and

WHEREAS, adjustments are necessary to the Appropriation Ordinance to reflect the actual finances of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLERSVILLE, that amendments to the Appropriation Ordinance for Fiscal Year ending June 30, 2018, are being made to reflect an increase in General Fund Expenditures in the amount of \$10,000 and an increase in the amount to be Transferred from the General Fund Balance of \$10,000.

SECTION 1. The FY 2017-2018 Approved Budget is amended as follows:

The General Fund Total Appropriations will increase to \$3,222,462 from \$3,212,462; and the estimated General Fund Balance will decrease to \$1,488,805 from \$1,498,805.

SECTION 2. All Ordinances or parts thereof in conflict herewith be, and the same are hereby repealed.

SECTION 3. This Ordinance shall become effective immediately upon passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy Lassiter, Mayor

Attest:

Approved to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Robert Wheeler, Jr., City Attorney

Budget Amendment Ordinance 17-688
01/02/2018

GENERAL FUND
OPERATING EXPENSES

Codes Department

Account#	Line Item	Budgeted	Projected Year End	Increase+/-Decrease	Net Effect
10-411-2210	Contractual Services	\$ 4,500.00	\$ 14,500.00	\$ 10,000.00	
Total Operating Expense General Fund		\$ 4,500.00	\$ 14,500.00	\$ 10,000.00	\$ 10,000.00

Revenue Sources

Account#	Line Item	Budgeted	Projected Year End	Increase+/-Decrease	Net Effect
10-3710	From Fund Balance	\$ 201,125.00	\$ 211,125.00	\$ 10,000.00	
Total Revenue Source General Fund		\$ 201,125.00	\$ 211,125.00	\$ 10,000.00	\$ (10,000.00)
					\$ 0

Revenue-Expense net effect

ORDINANCE 17-674**AMENDMENT#3
2/20/18 Ord#17-688****AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2017 THROUGH JUNE 30, 2018**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Local Taxes	\$1,286,480	\$1,395,488	\$1,538,555
Licenses & Permits	\$27,200	\$38,050	\$40,500
Intergovernmental Revenue	638,253	654,557	632,900
Charges for Services	29,300	30,500	27,500
Fines and Forfeitures	256,327	373,500	351,500
Miscellaneous Revenue	60,678	152,476	29,600
Other Financing Sources	-	390,782	-
Total Revenue	\$2,298,238	\$3,035,353	\$2,620,555
Fund Balance	\$1,588,945	\$1,470,660	2,090,712
Total Available Funds	\$3,887,183	\$4,506,013	\$4,711,267

State Street Aid Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed	Amendment#1 8/24/17 Ord 17-679
State Gas Tax Revenue	\$ 176,001	\$ 178,000	\$ 178,000	
Miscellaneous Revenue	\$ 13,141	\$ 8,470	\$ 7,450	
Transfer from General Fund	\$ 104,916	\$ 27,883	\$ 50,731	+ 14,843=\$65,574
Total Revenue	\$ 294,058	\$ 214,353	\$ 236,181	\$251,024
Fund Balance	\$ 549,297	\$ 298,252	\$ 418,859	
Total Available Funds	\$ 843,355	\$ 512,605	\$ 655,040	\$ 669,883

Drug Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Drug Fines & Revenue	\$ 27,751	\$ 19,370	\$ 23,030
Total Revenue	\$ 27,751	\$ 19,370	\$ 23,030
Fund Balance	\$ 28,601	\$ 24,583	\$ 28,271
Total Available Funds	\$ 56,352	\$ 43,953	\$ 51,301

Solid Waste Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Service Fees	\$ 412,164	\$ 407,000	\$ 410,000
Miscellaneous Revenue	\$ 3,084	\$ 18,300	\$ 2,650
Total Revenue	\$ 415,248	\$ 425,300	\$ 412,650
Fund Balance	\$ 464,894	\$ 433,237	\$ 461,547
Total Available Funds	\$ 880,142	\$ 858,537	\$ 874,197

Stormwater Utility Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Stormwater Utility Fees	\$ 71,041	\$ 153,000	\$ 153,000
Miscellaneous Revenue	\$ 6	\$ 545	\$ 545
Total Revenue	\$ 71,047	\$ 153,545	\$ 153,545
Fund Balance	\$ -	\$ 40,303	\$ 37,399
Total Available Funds	\$ 71,047	\$ 193,848	\$ 190,944

Sewer Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Sewer User Fees	\$ 867,224	\$ 905,000	\$ 930,000
Sewer Tap Fees	\$ 16,775	\$ 25,000	\$ 25,000
Other Fees	\$ 41,444	\$ 65,750	\$ 63,050
Non-Operating Revenue	\$ 4,769	\$ 8,100	\$ 8,500
Other Financing Sources	\$ -	\$ -	\$ 518,000
Total Revenue	\$ 930,212	\$ 1,003,850	\$ 1,544,550

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed	Amendment#1 8/24/17 Ord 17-679	Amendment#3 2/20/18 Ord 17-688
General Government (inc.Dev&Codes)	\$ 601,003	\$ 648,964	\$ 813,963		+10,000=\$823,963
Police Department (& City Court)	\$ 1,123,291	\$ 1,241,786	\$ 1,235,502	+25,000=\$1,260,502	
Fire Department	\$ 272,629	\$ 225,795	\$ 726,938		
Parks and Recreation	\$ 134,213	\$ 103,934	\$ 133,014		
Debt Service	\$ 180,471	\$ 166,939	\$ 212,471		
Transfer to Street Capital	\$ 104,916	\$ 27,883	\$ 50,731	+14,843=\$65,574	
Total Appropriations	\$ 2,416,523	\$ 2,415,301	\$ 3,172,619	\$ 3,212,462	\$ 3,222,462

State Street Aid Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed	Amendment#1 8/24/17 Ord 17-679	Amendment#2 11/21/17 Ord 17-682
Street Expenditures	\$ 161,002	\$ 93,746	\$ 164,181	+14,843=\$179,024	
Capital	\$ 384,101	\$ -	\$ 200,000		+40,000=\$240,000
Total Appropriations	\$ 545,103	\$ 93,746	\$ 364,181	\$ 379,024	\$ 419,024

Drug Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Police Dept Drug Expenditures	\$ 31,769	\$ 15,682	\$ 23,030
Total Appropriations	\$ 31,769	\$ 15,682	\$ 23,030

Solid Waste Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Operating Expenditures	\$ 353,668	\$ 396,990	\$ 409,612
Capital	\$ 93,237	\$ -	\$ 150,000
Total Appropriations	\$ 446,905	\$ 396,990	\$ 559,612

Stormwater Utility Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Operating Expenditures	\$ 27,264	\$ 141,449	\$ 107,017
Capital	\$ 3,480	\$ 15,000	\$ 10,000
Total Appropriations	\$ 30,744	\$ 156,449	\$ 117,017

Sewer Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Operating Expenses	\$ 791,657	\$ 935,357	\$ 949,640
Non-Operating Expenses	\$ 1,444	\$ 24,495	\$ 25,000
Debt Service	\$ 160,530	\$ -	\$ 23,971
Capital	\$ 559,162	\$ 332,500	\$ 704,000
Total Appropriations	\$ 1,512,793	\$ 1,292,352	\$ 1,702,611

At the end of the 2018 fiscal year, the governing body estimates fund balances/deficits as follows:

SECTION 3.

		Amendment#1 8/24/17 Ord 17-679	Amendment#2 11/21/17 Ord 17-682	Amendment#3 2/20/18 Ord 17-688
General Fund	\$ 1,538,648	-39,843=\$1,498,805		-10,000=\$1,488,805
State Street Aid Fund	\$ 290,859		-40,000=\$250,859	
Drug Fund	\$ 28,271			
Solid Waste Fund	\$ 314,585			
Stormwater Fund	\$ 73,927			
Sewer Fund	\$ -			

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/18
Bonds	\$ -	\$ -	\$ -
State Revolving Loan	\$ 22,695	\$ 1,276	\$ 443,505
Loan Agreements	\$ 157,842	\$ 32,910	\$ 863,595
Capital Leases	\$ 31,984	\$ 2,256	\$ 33,093
Other Debt	\$ -	\$ -	\$ -
Total	\$ 212,521	\$ 36,442	\$ 1,340,193

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2017, the public welfare requiring it.

Passed First Reading: May 16, 2017

Public Hearing: June 20, 2017

Passed Second and Final Reading: June 20, 2017

BOARD OF COMMISSIONERS

Timothy F. Lassiter
Timothy F. Lassiter, Mayor

Attest:

Holly L. Murphy
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

Robert G. Wheeler, Jr.
Robert G. Wheeler, Jr., City Attorney

ORDINANCE 18-690

AN ORDINANCE AMENDING THE CITY OF MILLERSVILLE FISCAL YEAR 2017-2018 BUDGET ORDINANCE 17-674 TO PROVIDE FOR EXPENDITURES AND REVENUES FOR THE MULTI MODAL PROJECT PHASE 1 SURVEY; FURTHER PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Governing Body for the City of Millersville has identified necessary adjustments to the budgeted amounts for revenues and expenses anticipated after the budget adoption; and

WHEREAS, an annual budget was previously passed and entered at large upon the records of this Board of Commissioners; and

WHEREAS, adjustments are necessary to the Appropriation Ordinance to reflect the actual finances of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLERSVILLE, that amendments to the Appropriation Ordinance for Fiscal Year ending June 30, 2018, are being made to reflect an increase in the Street Fund Expenditures in the amount of \$35,000 and an increase in the amount to be transferred from the Street Fund Balance of \$35,000.

SECTION 1. The FY 2017-2018 Approved Budget is amended as follows:

The Street Fund Total Appropriations will increase to \$454,024 from \$419,024 and the estimated Street Fund Balance will decrease to \$215,859 from \$250,859.

SECTION 2. All Ordinances or parts thereof in conflict herewith be, and the same are hereby repealed.

SECTION 3. This Ordinance shall become effective immediately upon passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy Lassiter, Mayor

Attest:

Approved to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Robert Wheeler, Jr., City Attorney

2017-18 Budget Amendment-Ordinance 18-690

STREET FUND

OPERATING EXPENSES:

<u>Account #</u>	<u>Budget Line Item</u>	<u>Amount Budgeted</u>	<u>Projected year- end</u>	<u>Increase(+) Decrease (-)</u>	
30-431-6025	Streetscape Capital Project	\$40,000.00	\$75,000.00	\$35,000.00	
Total Operating Expenses: Street Fund		\$40,000.00	\$75,000.00	\$35,000.00	\$35,000.00

REVENUE SOURCE:

30-3711	From Fund Balance-Street Fund	\$168,000.00	\$203,000.00	\$35,000.00	
Total Revenue Source: Street Fund		\$168,000.00	\$203,000.00	\$35,000.00	-\$35,000.00
Expense - Revenue =		Net Effect		\$0.00	\$0.00

ORDINANCE 17-674**AMENDMENT#4****2/20/18 Ord#18-690**

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2017 THROUGH JUNE 30, 2018**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Local Taxes	\$1,286,480	\$1,395,488	\$1,538,555
Licenses & Permits	\$27,200	\$38,050	\$40,500
Intergovernmental Revenue	638,253	654,557	632,900
Charges for Services	29,300	30,500	27,500
Fines and Forfeitures	256,327	373,500	351,500
Miscellaneous Revenue	60,678	152,476	29,600
Other Financing Sources	-	390,782	-
Total Revenue	\$2,298,238	\$3,035,353	\$2,620,555
Fund Balance	\$1,588,945	\$1,470,660	2,090,712
Total Available Funds	\$3,887,183	\$4,506,013	\$4,711,267

State Street Aid Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed	Amendment#1 8/24/17 Ord 17-679
State Gas Tax Revenue	\$ 176,001	\$ 178,000	\$ 178,000	
Miscellaneous Revenue	\$ 13,141	\$ 8,470	\$ 7,450	
Transfer from General Fund	\$ 104,916	\$ 27,883	\$ 50,731	+ 14,843=\$65,574
Total Revenue	\$ 294,058	\$ 214,353	\$ 236,181	\$251,024
Fund Balance	\$ 549,297	\$ 298,252	\$ 418,859	
Total Available Funds	\$ 843,355	\$ 512,605	\$ 655,040	\$ 669,883

Drug Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Drug Fines & Revenue	\$ 27,751	\$ 19,370	\$ 23,030
Total Revenue	\$ 27,751	\$ 19,370	\$ 23,030
Fund Balance	\$ 28,601	\$ 24,583	\$ 28,271
Total Available Funds	\$ 56,352	\$ 43,953	\$ 51,301

Solid Waste Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Service Fees	\$ 412,164	\$ 407,000	\$ 410,000
Miscellaneous Revenue	\$ 3,084	\$ 18,300	\$ 2,650
Total Revenue	\$ 415,248	\$ 425,300	\$ 412,650
Fund Balance	\$ 464,894	\$ 433,237	\$ 461,547
Total Available Funds	\$ 880,142	\$ 858,537	\$ 874,197

Stormwater Utility Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Stormwater Utility Fees	\$ 71,041	\$ 153,000	\$ 153,000
Miscellaneous Revenue	\$ 6	\$ 545	\$ 545
Total Revenue	\$ 71,047	\$ 153,545	\$ 153,545
Fund Balance	\$ -	\$ 40,303	\$ 37,399
Total Available Funds	\$ 71,047	\$ 193,848	\$ 190,944

Sewer Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Sewer User Fees	\$ 867,224	\$ 905,000	\$ 930,000
Sewer Tap Fees	\$ 16,775	\$ 25,000	\$ 25,000
Other Fees	\$ 41,444	\$ 65,750	\$ 63,050
Non-Operating Revenue	\$ 4,769	\$ 8,100	\$ 8,500
Other Financing Sources	\$ -	\$ -	\$ 518,000
Total Revenue	\$ 930,212	\$ 1,003,850	\$ 1,544,550

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed	Amendment#1 8/24/17 Ord 17-679	Amendment#3 2/20/18 Ord 17-688
General Government (inc.Dev&Codes)	\$ 601,003	\$ 648,964	\$ 813,963		+10,000=\$823,963
Police Department (& City Court)	\$ 1,123,291	\$ 1,241,786	\$ 1,235,502	+25,000=\$1,260,502	
Fire Department	\$ 272,629	\$ 225,795	\$ 726,938		
Parks and Recreation	\$ 134,213	\$ 103,934	\$ 133,014		
Debt Service	\$ 180,471	\$ 166,939	\$ 212,471		
Transfer to Street Capital	\$ 104,916	\$ 27,883	\$ 50,731	+14,843=\$65,574	
Total Appropriations	\$ 2,416,523	\$ 2,415,301	\$ 3,172,619	\$ 3,212,462	\$ 3,222,462

State Street Aid Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed	Amendment#1 8/24/17 Ord 17-679	Amendment#2 11/21/17 Ord 17-682	Amendment#4 2/20/18 Ord 18-690
Street Expenditures	\$ 161,002	\$ 93,746	\$ 164,181	+14,843=\$179,024		
Capital	\$ 384,101	\$ -	\$ 200,000		+40,000=\$240,000	+35,000=\$275,000
Total Appropriations	\$ 545,103	\$ 93,746	\$ 364,181	\$ 379,024	\$ 419,024	\$ 454,024

Drug Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Police Dept Drug Expenditures	\$ 31,769	\$ 15,682	\$ 23,030
Total Appropriations	\$ 31,769	\$ 15,682	\$ 23,030

Solid Waste Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Operating Expenditures	\$ 353,668	\$ 396,990	\$ 409,612
Capital	\$ 93,237	\$ -	\$ 150,000
Total Appropriations	\$ 446,905	\$ 396,990	\$ 559,612

Stormwater Utility Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Operating Expenditures	\$ 27,264	\$ 141,449	\$ 107,017
Capital	\$ 3,480	\$ 15,000	\$ 10,000
Total Appropriations	\$ 30,744	\$ 156,449	\$ 117,017

Sewer Fund	FY 2015-16 Actual	FY 2016-17 Estimated	FY 2017-18 Proposed
Operating Expenses	\$ 791,657	\$ 935,357	\$ 949,640
Non-Operating Expenses	\$ 1,444	\$ 24,495	\$ 25,000
Debt Service	\$ 160,530	\$ -	\$ 23,971
Capital	\$ 559,162	\$ 332,500	\$ 704,000
Total Appropriations	\$ 1,512,793	\$ 1,292,352	\$ 1,702,611

At the end of the 2018 fiscal year, the governing body estimates fund balances/deficits as follows:

SECTION 3.

		Amendment#1 8/24/17 Ord 17-679	Amendment#2 11/21/17 Ord 17-682	Amendment#3 2/20/18 Ord 17-688	Amendment#4 2/20/18 Ord 18-690
General Fund	\$ 1,538,648	-39,843=\$1,498,805		-10,000=\$1,488,805	
State Street Aid Fund	\$ 290,859		-40,000=\$250,859		-35,000=\$215,859
Drug Fund	\$ 28,271				
Solid Waste Fund	\$ 314,585				
Stormwater Fund	\$ 73,927				
Sewer Fund	\$ -				

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/18
Bonds	\$ -	\$ -	\$ -
State Revolving Loan	\$ 22,695	\$ 1,276	\$ 443,505
Loan Agreements	\$ 157,842	\$ 32,910	\$ 863,595
Capital Leases	\$ 31,984	\$ 2,256	\$ 33,093
Other Debt	\$ -	\$ -	\$ -
Total	\$ 212,521	\$ 36,442	\$ 1,340,193

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2017, the public welfare requiring it.

Passed First Reading: May 16, 2017

Public Hearing: June 20, 2017

Passed Second and Final Reading: June 20, 2017

BOARD OF COMMISSIONERS

Timothy F. Lassiter
Timothy F. Lassiter, Mayor

Attest:

Holly L. Murphy
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

Robert G. Wheeler, Jr.
Robert G. Wheeler, Jr., City Attorney

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 18-689

AN ORDINANCE TO AMEND THE MILLERSVILLE CODE OF ORDINANCES, CHAPTER 18, *BUILDINGS AND BUILDING REGULATIONS* AND CHAPTER 34, *FIRE PREVENTION AND PROTECTION* TO UPDATE THE CITY'S BUILDING CODES.

WHEREAS, the City of Millersville's Building Official recommend adopting the following changes to the building codes; and

WHEREAS, the related offices within the State of Tennessee require adopting subsequent and updated codes every six years.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee, that the Millersville Code of Ordinances, Chapter 18 and Chapter 34, be amended as follows in Exhibit A made a part of this Ordinance.

THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading _____

Public Hearing _____

Passed Second Reading _____

BOARD OF COMMISSIONERS

By: _____
Tim Lassiter, Mayor

ATTEST

By: _____
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

By: _____
Robert G. Wheeler, Jr., City Attorney

EXHIBIT A

Section 1:

Amending Section 18-31, (a) and (b) to read as follows:

Sec. 18-31. *International Building Code, 2015 edition*, adopted; effect of conflict; official.

- (a) The *International Building Code, 2015 edition*, together with appendices B, *Board of Appeals*; G, *Flood-Resistant Construction*; I, *Patio Covers* and J, *Grading* is hereby adopted by reference with the following revisions as if copied fully in this section:

Section 101.1 Insert: City of Millersville

Section 1612.3 Insert: City of Millersville

Section 1612.3 Insert: January 15, 2008

- (b) **Amendments to the 2015 IBC**

Delete Chapter 11 in its entirety (accessibility) and replace with 2010 Edition of the American with Disabilities Act.

- (c) Delete all other appendices.

- (d) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.

Section 2:

Amending Section 18-61, (a) and (b) to read as follows:

Sec. 18-61. The adopted electrical code to be the same as the current state adopted code; ~~effect of conflict; official.~~

- (a) ~~The International Code Council Electrical Code—Administrative Provisions, 2006 edition~~ is hereby adopted by reference with the following revision as if copied fully in this section:

Section 101.1 Insert: City of Millersville

- (b) ~~Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.~~

Section 3:

Amending Section 18-81, (a) and (b) to read as follows:

Sec. 18-121. The *International Swimming Pool and Spa Code, 2015 edition*, adopted; effect of conflict; official.

- (a) The *International Swimming Pool and Spa Code, 2015 edition* is hereby adopted by reference with the following revisions as if copied fully in this section

Section 101.1 Insert: City of Millersville

- (b) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.

Section 4:

Amending Section 18-121, (a) and (b) to read as follows:

Sec. 18-121. The *International Existing Building Code, 2015 edition*, adopted; effect of conflict; official.

- (c) The *International Existing Building Code, 2015 edition* is hereby adopted by reference with the following revisions as if copied fully in this section

Section 101.1 Insert: City of Millersville

Section 1301.2 Insert: (January 5, 1982)

- (d) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.

Section 5:

Amending Section 18-151, (a) and (b) to read as follows:

Sec. 18-151. The *International Fuel Gas Code, 2015 edition*, adopted; effect of conflict; official.

- (a) The *International Fuel Gas Code, 2015 edition* is hereby adopted by reference with the following revisions as if copied fully in this section:

Section 101.1 Insert: City of Millersville

Section 108.4 Insert: (Civil Penalties) (\$50.00 per day) (the authority of the court of the City of Millersville)

Section 108.5 Insert: (less than \$50.00 or more than \$50.00 per day)

- (b) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.

Section 6:

Amending Section 18-181, (a) and (b) to read as follows:

[Ordinance 18-689]

Sec. 18-181. The *International Residential Code for One- and Two-Family Dwellings, 2006 edition*, adopted; effect of conflict; official.

- (a) The *International Residential Code for One- and Two-Family Dwellings, 2015 edition* together with appendices A, *Sizing and Capacity of Gas Piping*; E, *Manufactured Housing used as Dwellings*; H, *Patio Covers*; J, *Existing Buildings and Structures*; L, *Permit Fees*; M, *Home Daycare/R-3 Occupancy*; N, *Venting Methods*; is hereby adopted by reference with the following revisions as if copied fully in this section.

Section 101.1 Insert: City of Millersville

Section P2603.5.1 Insert: (18 inches; a minimum of 18 inches below grade with all state rules and regulation requirements met.)

- (b) Section R313.2 One and two family automatic sprinkler systems. Delete per TCA 68-120-101.
- (c) Section R313.1 Townhome automatic fire sprinkler systems amend per State Fire Marshal rule 0780-02-23. Shall not be required in three or fewer stories with less than 5,000 gross square feet and three or fewer stories if each unit is separated by a two hour fire wall.
- (d) Section N1101-N1104 Deleted and replaced with: N1101.1 Scope. The provisions of the 2012 International Energy Conservation Code shall regulate the energy efficiency for the design and construction of buildings regulated by this code.
- (e) Delete Chapters 34 - 43 of the 2015 IRC and replace with the edition of the NEC as adopted and enforced by the State Fire Marshall's Office.
- (f) Delete all other appendices.
- (g) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.

Section 7:

Amending Section 18-211, (a) and (b) to read as follows:

Sec. 18-211. The *International Mechanical, 2015 edition*, adopted; effect of conflict; official.

- (a) The *International Mechanical Code, 2015 edition* is hereby adopted by reference with the following revision as if copied fully in this section.

Section 101.1 Insert: City of Millersville

- (b) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.

Section 8:

Amending Section 18-171, (a) and (b) to read as follows:

Sec. 18-171. The *International Plumbing Code, 2015 edition*, adopted; effect of conflict; official.

- (a) The *International Plumbing Code, 2015 edition* is hereby adopted by reference with the following revision as if copied fully in this section:
Section 101.1 Insert: City of Millersville
- (b) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.

Section 8:

~~Repeal Article XI. *Swimming Pool Code* as it is replaced in full with *Appendix G. Swimming Pools, Spas and Hot Tubs*, of the *International Residential Code for One and Two Family Dwellings, 2006 edition*, as listed above in section 5 of this ordinance.~~

Section 9:

Amending Section 18-331, (a) and (b) to read as follows:

Sec. 18-331. The *International Property Maintenance Code, 2015 edition*, adopted; effect of conflict; official.

- (a) The *International Property Maintenance Code, 2015 edition* is hereby adopted by reference as if copied fully in this section with the following revisions:
 - Section 101.1 Insert: City of Millersville.
 - Section 302.4 Insert: over eight (8) inches
 - Section 304.14 Insert: from first day of March to the last day of October
 - Section 602.3 Insert: from the first day of September to the last day of the following May
 - Section 602.4 Insert: from the first day of September to the last day of the following May
- (b) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.

Section 10:

Adding Section 18-351, (a), (b) and (c) to read as follows:

Sec. 18-351. The *International Energy Conservation Code, 2012 edition*, adopted; effect of conflict; official.

- (a) The *International Energy Conservation Code, 2012 edition* is hereby adopted by reference with the following revisions as if copied fully in this section:

Section: 101.1 Insert: City of Millersville

- (b) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.
- (c) When reference in the code adopted by this section is made to a certain official named therein, that designated official of the city who has duties corresponding to those of the named official in such code shall be deemed to be the responsible official insofar as enforcing the provisions of such code are concerned.

Section 11:

Amending Section 34-71, (a), (b) and (c) to read as follows:

Sec. 18-31. *International Fire Code, 2015 edition*, adopted; effect of conflict; official.

- (a) The *International Fire Code, 2015 edition*, together with appendices D, is hereby adopted by reference with the following revisions as if copied fully in this section:

Section 101.1 Insert: City of Millersville

Section 109.4 Insert: "civil penalty", "\$50.00 per violation", "the authority of the court of the City of Millersville".

- (b) Any matter in the code adopted by this section which is contrary to ordinances in existence on April 20, 2010 shall prevail and to that extent, any provision of such existing ordinance in conflict with such code is hereby repealed in that respect only.
- (c) When reference in the code adopted by this section is made to a certain official named therein, that designated official of the city who has duties corresponding to those of the named official in such code shall be deemed to be the responsible official insofar as enforcing the provisions of such code are concerned.

Section 12:

Sec. 18-XXX. *NFPA 101 Life Safety Code, 2015 edition*.



City of Millersville Development Services

Summary & Recommendation

Date: February 21, 2018

Reviewer: Michael Barr, Development Services Director

Subject: Rezoning of the parcel known as 7673, 7677, 7679, and 7683 South Swift Rd (RC Map 126 Parcel 055.00) from R-3 to R-5

Background: The applicant is requesting to rezone the subject parcel from Residential District R-3 to Residential R-5 in conjunction with a Minor Subdivision Plat. This rezoning will allow for the platting and development of a total of four single family homes on this approximately one acre parcel. The proposed Subdivision Plat's resulting lots conform to this requested Residential R-5 zoning district's standards. The parcel currently contains one single family house and two (previously three) single-wide mobile homes. The property owner is proposing to remove the remaining mobile homes and build three new single family homes. This proposed zoning is complimentary and transitional with other residential parcels in the immediate area.

Attachments: Ordinance with Legal Description
Parcel Map with Zoning Overlay

Public Notice Sign Posted: Yes

Recommendation: Approval by the City Commission to approve the amendment to the City's Zoning Map for this parcel to Residential R-5.

Conditions, if any: None

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 18-691

AN ORDINANCE TO REZONE 7673, 7677, 7679, AND 7683 SOUTH SWIFT ROAD (A SINGLE PARCEL), ROBERTSON COUNTY MAP 126 PARCEL 055.00, FROM RESIDENTIAL R-3 TO R-5; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, a parcel of land, identified as Robertson County Map 126 Parcel 055.00, is currently zoned Residential District R-3; and

WHEREAS, the owner of this parcel requests the City rezone this property to Residential R-5; and

WHEREAS, the proposed zoning designation is complimentary to other residential zoning designations in the vicinity; and

WHEREAS, it is in the City of Millersville's best interest to rezone this particular parcel to allow for the highest and best use; and

WHEREAS, the Planning Commission voted by majority to recommend the rezoning of this parcel to Residential R-5 on February 13, 2018.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee, that:

The single parcel within the City of Millersville, Tennessee specifically identified by the addresses of 7673, 7677, 7679, and 7683 South Swift Road, Robertson County Map 126 Parcel 055.00 is hereby rezoned from Residential R-3 to Residential R-5. (Legal Description attached hereto as part of the Ordinance)

SECTION 2. All Ordinances or parts thereof in conflict herewith be and the same are hereby repealed.

SECTION 3. This Ordinance shall become effective immediately upon passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Approved as to form and legality:

By: _____
Robert G. Wheeler, Jr., City Attorney

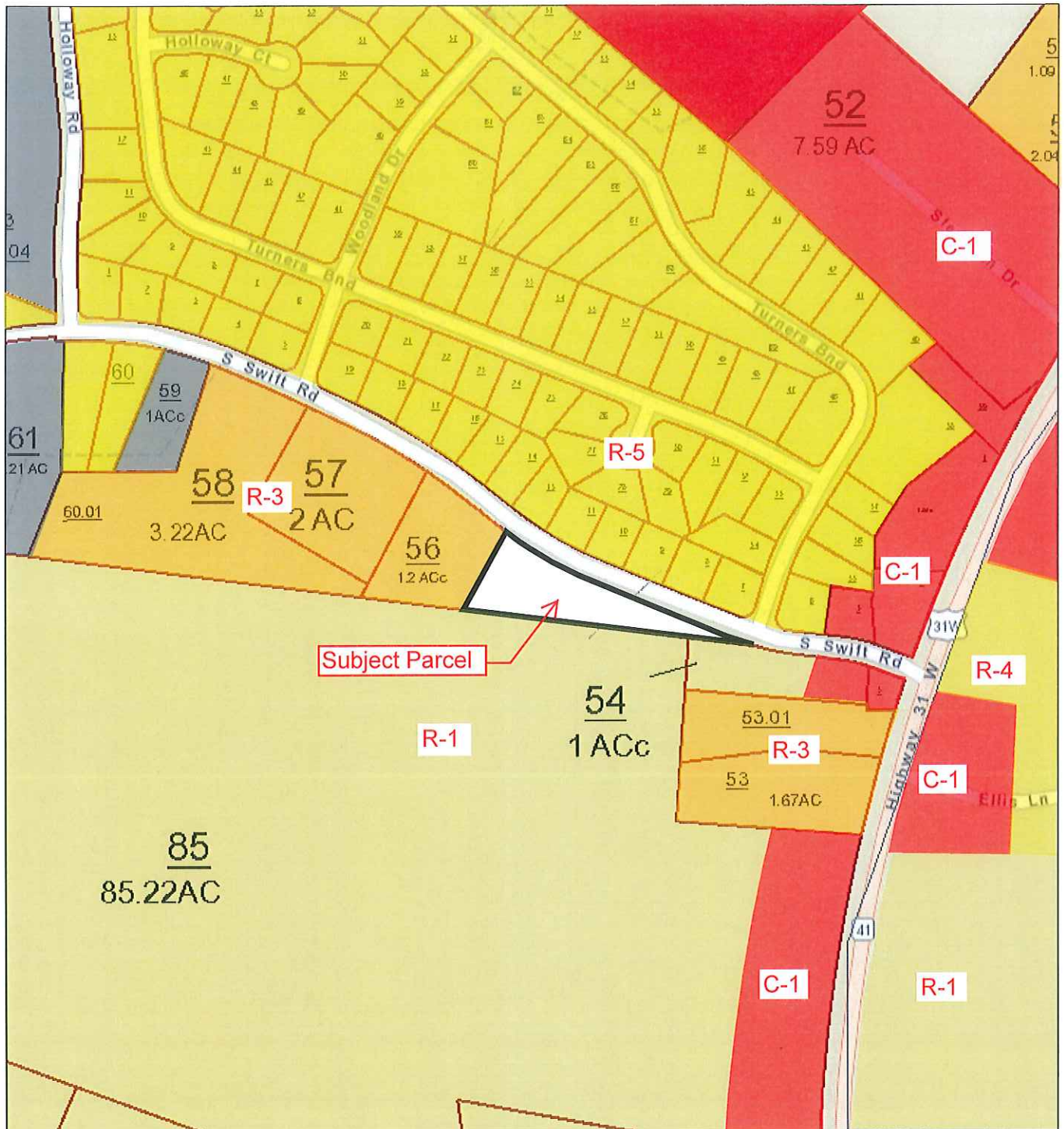
Legal Description of Robertson County Map 126 Parcel 055.00 aka 7673, 7677, 7679, and 7683 South Swift Road, Millersville, TN

A tract of land in the Eleventh Civil District of Robertson County, Tennessee, and more particularly described as follows according to a survey by Caldwell Engineering & Surveying dated March 13, 2017:

Beginning at a corner post, being the northeast corner of Owen as described in Book 1437, Page 328, R.O.R.C., TN, and being the southeast corner of the herein described tract, thence with Owen N 83 degrees 17' 06" W 500.47' to an iron pin (old), thence with Howard Chapel Church as described in Book 53, Page 73, and Book 254, Page 149, RORC, TN N 28 degrees 29' 04" E 185.58' to an iron pin (new) in the right-of-way (25' from center) of S. Swift Road, thence with the right-of-way along a curve to the left with a radius of 741.65', a delta of 14 degrees 57' 29", a tangent of 97.36', and a length of 193.62' to an iron pin (new), thence S 67 degrees 43' 18" E 272.66' to an iron pin (new) in an old fence, thence with Binkley as described in Book 1676, Page 151, RORC, TN S 26 degrees 53' 58" W 25.17' to the point of beginning, and containing 1.027 acres, more or less.

Being the same property as described in Book 315, Page 660 RORC, TN.

Robertson County - Parcel: 126 055.00



RESOLUTION 18-R-01

A RESOLUTION TO SET CERTAIN FEES CHARGED BY THE CITY OF MILLERSVILLE, TENNESSEE FOR VARIOUS MUNICIPAL SERVICES.

WHEREAS, The City of Millersville provides certain municipal services to a wide variety of entities requesting and/ or requiring those services; and

WHEREAS, the provision of those services generally provides benefit to all people and entities residing in or conducting business with the City of Millersville; and

WHEREAS, on occasion the benefits resulting from the provision of some municipal services are enjoyed by individuals rather than the general population of the City; and

WHEREAS, the City of Millersville is empowered by state law to charge fees to recover some of the cost of providing certain services; and

WHEREAS, it is prudent that the City's Governing Body occasionally review and adjust fees so that expenses incurred by the City in supplying certain municipal services are adequately met by the associated fees.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Millersville, Tennessee that fees shall be revised as follows in Exhibit A attached and that they may be amended occasionally by Resolution:

IT IS SO RESOLVED AND DONE on this 20th day of February, 2018

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

EXHIBIT A

The City of Millersville, TN Development Services Fees

Applications:

Rezoning	\$300.00
Annexation	\$250.00
Variance, Special Exception/Use, Appeal (BZA)	\$400.00
Variance for Residential Accessory Structures	\$ 50.00
Minor Subdivision Plat (with five or fewer lots)	\$300.00
Major Subdivision Plat (with more than five lots)	
Sketch Plat	\$250.00
Preliminary Plat inc. Development Agreement	\$350.00 + \$20.00 per lot
Final Plat	\$250.00
Performance/Surety Bond	\$200.00
Commercial & Industrial Site Plans	
Single Building	\$200.00
Multiple Buildings	\$300.00
Multiple Buildings w/Multiple Zonings	\$450.00
Development Agreement	\$250.00
Planned Unit Development Site Plan	
PUD Master Plan	\$950.00 plus \$25 per acre
PUD Agreement	\$500.00

Engineering and/or Survey Reviews:

**Review Fees are in addition to Application Fees*

Minor Subdivision Plat (with five or fewer lots)	\$250.00 + \$15.00 per lot
with new on-site Public Infrastructure	add \$500.00 + \$25.00 per lot
Major Subdivision Plat (with more than five lots)	
Preliminary Plat	\$350.00 + \$15.00 per lot
with new on-site Public Infrastructure	add \$900.00 + \$25.00 per lot
Final Plat	\$200.00 + \$10.00 per lot
Performance/Surety Bond	\$300.00 + \$25.00 per lot

Any Statutorily Exempt Subdivision (no resulting lots less than 5 acres) **No Charge**

Commercial & Industrial Site Plan	
Single Building	\$350.00 + \$0.05 per building square foot
Multiple Buildings	\$450.00 + \$0.05 per building square foot

Planned Unit Development Site Plan	
Residential	\$1250.00 + \$25.00 per lot or unit
Commercial	\$750.00 + \$50.00 per lot or building

Development Agreement	\$300.00
Projects with New Public Infrastructure	add \$100.00 per acre

Public Infrastructure Extensions & Improvements (off-site)	
Sewer for Residential Projects	\$300.00 + \$0.50 per linear foot
Sewer for Commercial/Industrial Projects	\$400.00 + \$0.50 per linear foot
Roadways for All Projects	\$400.00 + \$0.50 per lane linear foot

Any Parcels with FEMA FIRM 100 yr Floodplain and/or Floodway	
Floodplain Encroachment Review	\$200.00
Floodway Encroachment Review	\$500.00

Please note: *Review Fees for each additional review required after the first revised plan submittal*
= 50% of the original Review Fees

Inspections:

Public Infrastructure	
Sewer Mains for Residential Projects	\$ 50.00 per Unit/Connection + \$1.00 per linear foot
Sewer Mains for Commercial/Industrial Projects	\$100.00 per Unit/Connection + \$1.00 per linear foot
Sewer Connection for Residential Units	\$100.00 per Connection
Sewer Connection for Commercial/Industrial Units	\$150.00 per Connection
Roadways for All Projects	\$ 2.00 per lane linear foot
Sidewalks for All Projects	\$ 1.00 per linear foot
Stormwater/Drainage Systems	to be determined by project size

Land Disturbance Permit (without an active Building Permit)

**Requires NPDES Stormwater Construction Permit*

Commercial/Industrial	\$200.00 + \$100.00 per disturbed acre
Residential	\$200.00 + \$ 50.00 per disturbed acre
Inspection Fee after a Violation	\$200.00 per disturbed acre

Miscellaneous Permits:

Driveway Connection Permit – Residential	\$100.00
Driveway Connection Permit - Commercial/Industrial	\$200.00
Street Cut & Patch Permit	\$200.00
Conditional or Temporary Use Permit	\$200.00
Burn Permit	\$ 5.00
Demolition Permit	\$100.00
Structure Moving Permit (Ready Removables Exempt)	\$200.00
Temporary Construction Office Trailer	\$100.00 with Construction or Building Permit
Pool Permit	
Above Ground (>24 inches high)	\$ 50.00
In Ground	\$100.00
Sign Permit	
Residential Districts & Uses	\$ 50.00
All Subdivisions & Commercial & Industrial Uses	\$200.00

Miscellaneous Fees:

Letter of Zoning Verification	\$ 25.00 per parcel
Letter of Sewer Availability	\$ 25.00 per parcel or proposed lot/unit
Preliminary Inspection Fee	\$ 75.00
Re-inspection Fee (non-violations)	\$ 75.00
Road Maintenance Fee	
Single Family	\$ 75.00
Multifamily	\$ 50.00 per unit
Commercial & Industrial	\$100.00 per 1,000 building square foot

The City of Millersville, TN
Development Services Fees

Comparison of Proposed v. Current Fees

	Proposed Fees (2018)	Current Fees (2016)
<u>Applications:</u>		
Rezoning	\$300.00	\$300.00
Annexation	\$250.00	\$150.00
Variance, Special Exception/Use, Appeal (BZA)	\$400.00	\$400.00
Variance for Residential Accessory Structures	\$50.00	\$50.00
Minor Subdivision Plat (with five or fewer lots)	\$300.00	\$300.00
Major Subdivision Plat (with more than five lots)	n/a	\$350.00 per Plat + \$10.00 for every lot over five
Sketch Plat	\$250.00	n/a
Preliminary Plat inc. Development Agreement	\$350.00 + \$20.00 per lot	n/a
Final Plat	\$250.00	n/a
Performance/Surty Bond	\$200.00	n/a
Commercial & Industrial Site Plans		
Single Building	\$200.00	\$200.00
Multiple Buildings	\$300.00	\$300.00
Multiple Buildings w/Multiple Zonings	\$450.00	n/a
Development Agreement	\$250.00	n/a
Planned Unit Development Site Plan		
PUD Master Plan	\$950.00 plus \$25 per acre	\$950.00 + \$10 per acre over 2 acres
PUD Agreement	\$500.00	n/a
<u>Engineering and/or Survey Reviews:</u>		
<i>*Review Fees are in addition to Application Fees</i>		
Minor Subdivision Plat (with five or fewer lots)	\$250.00 + \$15.00 per lot	\$350.00 + \$15 per residential dwelling
with New On-site Public Infrastructure	add \$500.00 + \$25.00 per lot	\$300.00 for more than single family + Inspection f
Major Subdivision Plat (with more than five lots)		
Preliminary Plat	\$350.00 + \$15.00 per lot	\$350.00 + \$15 per residential dwelling
with New On-site Public Infrastructure	add \$900.00 + \$25.00 per lot	\$300.00 for more than single family + Inspection f
Final Plat	\$200.00 + \$10.00 per lot	n/a
Performance/Surty Bond	\$300.00 + \$25.00 per lot	n/a
Any Statutorily Exempt Subdivision (no resulting lots less than 5 acres)	No Charge	n/a

Commercial & Industrial Site Plan		
Single Building	\$350.00 + \$0.05 per building square foot	\$350.00 + \$0.03 per building Square Foot
Multiple Buildings	\$450.00 + \$0.05 per building square foot	\$350.00 + \$0.03 per building Square Foot
Planned Unit Development Site Plan		
Residential	\$1250.00 + \$25.00 per lot or unit	\$950.00 plus \$10 per acre for anything over 2 acres
Commercial	\$750.00 + \$50.00 per lot or building	\$950.00 plus \$10 per acre for anything over 2 acres
Planned Unit Development Master Plans Revisions	50% of original fee	
Minor	n/a	\$400.00
Major	n/a	\$500.00
Development Agreement	\$300.00	n/a
Projects with New Public Infrastructure	add \$100.00 per acre	
Public Infrastructure Extensions & Improvements (off-site)		
Sewer for Residential Projects	\$300.00 + \$0.50 per linear foot	\$300.00 + Inspection fees - more than single family
Sewer for Commercial/Industrial Projects	\$400.00 + \$0.50 per linear foot	\$400.00 + inspection fees
Roadways for All Projects	\$400.00 + \$0.50 per lane linear foot	n/a

Inspections:

Public Infrastructure		
Sewer Mains for Residential Projects	\$50.00 per Unit/Connection + \$1.00 per linear foot	n/a
Sewer Mains for Commercial/Industrial Projects	\$100.00 per Unit/Connection + \$1.00 per linear foot	\$350.00 + \$0.03 per building Square Foot
Sewer Connection for Residential Units	\$100.00 per Connection	\$50.00 per Residential unit
Sewer Connection for Commercial/Industrial Unit:	\$150.00 per Connection	n/a
Roadways for All Projects	\$2.00 per lane linear foot	n/a
Sidewalks for All Projects	\$1.00 per linear foot	n/a
Stormwater/Drainage Systems	to be determined by project size	n/a

Any Parcels with FEMA FIRM Floodway and/or 100 yr Floodplain

Floodplain Encroachment Review	\$200.00	\$200.00
Floodway Encroachment Review	\$500.00	\$300.00
Please note: Review Fees for each additional review required after the first revised plan submittal = 50% of the original Review Fees		n/a

Land Disturbance Permit (without an active Building Permit)**Requires NPDES Stormwater Construction Permit*

Commercial/Industrial	\$200.00 + \$100.00 per disturbed acre
Residential	\$200.00 + \$ 50.00 per disturbed acre
Inspection Fee after a Violation	\$200.00 per disturbed acre

\$300.00 for first acre + \$50 for any portion above one acre
\$250.00 for first acre + \$50 for any portion above one acre
\$200.00 per disturbed acre

Miscellaneous Permits:

Driveway Connection Permit - Residential	\$100.00
Driveway Connection Permit - Commercial/Industrial	\$200.00
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Demolition Permit	\$100.00
Structure Moving Permit (Ready Removables Exempt)	\$200.00
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Pool Permit	
Above Ground (≥24 inches high)	\$50.00
In Ground	\$100.00
Sign Permit	
Residential Districts & Uses	\$50.00
All Commercial & Industrial Uses	\$200.00

\$100.00
\$100.00
\$100.00
\$200.00
\$5.00
\$100.00
\$200.00 Structure & \$150.00 Mobile Home
\$100.00

\$15.00
\$100.00

\$50.00
\$50.00

Miscellaneous Fees:

Letter of Zoning Verification	\$25.00 per parcel
Letter of Sewer Availability	\$25.00 per parcel or proposed lot / unit
Preliminary Inspection Fee	\$75.00
Re-inspection Fee (non-violations)	\$75.00
Road Maintenance Fee	
Single Family	\$75.00
Multifamily	\$50.00 per unit

\$25.00
\$25.00
n/a
\$50.00

\$75.00
\$275.00 for Mobile Home Parks

Amendment

Amendment Changing a Specific Paragraph(s)

Amendment Number: 1

Agreement Number: 170093

Project Identification Number: 125189.00

Federal Project Number: TAP-41(24)

State Project Number: 83LPLM-F3-118

FOR IMPLEMENTATION OF SURFACE TRANSPORTATION PROGRAM ACTIVITY

THIS AGREEMENT AMENDMENT is made and entered into this _____ day of _____, 20__ by and between the STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION, an agency of the State of Tennessee (hereinafter called the "Department") and the CITY OF MILLERSVILLE (hereinafter called the "Agency") for the purpose of providing an understanding between the parties of their respective obligations related to the management of the project described as:

From Cartwright Circle S. to C. Smith Road - Phase 1: Construction of new sidewalks and replacement of sidewalks along both sides of SR-31 W from the Millersville Community Center and Library to the Millersville City Hall and Elementary School. Project also includes pedestrian bridges, pavement markings, drainage improvements, ADA upgrades, landscaping, signage and pedestrian amenities.

1. The language of Agreement # 170093 dated December 11, 2017 Section B.1c is hereby deleted in its entirety.
2. The following is added as B.1c.

B.1 General Requirements

- c) If this Agreement is funded with Enhancement funds, then the Agency shall provide the Department with the documents, certifications and clearances necessary to obtain the Department's Notice to Proceed with the Construction Phase by July 1, 2019. If the Agency does not provide the Department with the documents, certifications and clearances necessary to obtain the Department's Notice to Proceed with the Construction Phase by the aforesaid date, then the Department may terminate this Agreement in accordance with Section D.23.

Amendment Changing a Specific Paragraph(s)

All provisions of the original contract not expressly amended hereby shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their respective authorized officials on the date first above written.

CITY OF MILLERSVILLE

**STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION**

By: _____
Tim Lassiter
Mayor
Date

By: _____
John C. Schroer
Commissioner
Date

***APPROVED AS TO FORM AND
LEGALITY***

***APPROVED AS TO FORM AND
LEGALITY***

By: _____
Robert Wheeler
City Attorney
Date

By: _____
John Reinbold
General Counsel
Date

Original

Locally Managed Enhancement Agreement

expenditure. The percentage of expenditure for non-infrastructure work versus infrastructure work also cannot be changed. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Agreement.

A.2 Modifications and Additions:

- a) Exhibit(s) are attached hereto and by this reference made a part hereof.

B. ACCOMPLISHMENT OF PROJECT

B.1 General Requirements:

a)

	Responsible Party	Funding Provided by: Agency or Project
Preliminary Engineering by:	Agency	Agency
Environmental Clearance by:	Agency	Agency
Right-of-Way by:	Agency	Agency
Utility Coordination by:	Agency	Agency
Construction by:	Agency	Project

- b) After receiving authorization for a phase, the Agency shall commence and complete the phases as assigned above of the Project as described in Exhibit A with all practical dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions herein, and all applicable laws. The Project will be performed in accordance with all latest applicable Department procedures, guidelines, manuals, standards, and directives as described in the Department's Local Government Guidelines, available in electronic format, which by this reference is made a part hereof as if fully set forth herein.
- c) If this Agreement is funded with any Enhancement funds, then the Agency shall provide the Department with the documents, certifications and clearances necessary to obtain the Department's Notice to Proceed with the Construction Phase by July 1, 2020. If the Agency does not provide the Department with the documents, certifications and clearances necessary to obtain the Department's Notice to Proceed with the Construction Phase by the aforesaid date, then the Department may terminate this Agreement in accordance with Section D.23.
- d) A full time employee of the Agency shall supervise the herein described and assigned phases of the Project. Said full time employee of the Agency shall be qualified to