## Millersville Board of Commissioners Agenda Tuesday, March 19, 2024 at 6 P.M. at the Millersville City Hall

- 1. Call to Order.
- 2. Invocation and Pledge of Allegiance.
- 3. Approval of Minutes of January 23, 2024 Regular Commission Meeting.
- 4. Approval of Minutes of February 20, 2024 Regular Commission Meeting.
- 5. Approval of the January 2024 Financial Report.
- 6. Approval of the February 2024 Financial Report
- 7. Discuss and Vote on Job Descriptions of City Recorder and Finance Director as separate roles.
- 8. Vote on Appeal of Ordinance 22-781 Fire Sprinklers in One- and Two-Family Dwellings 2164 Ted Dorris Rd.
- 9. Vote on De-Annexation Request 2248 S. Williams Rd.
- 10. Vote on selecting a building inspector based on submitted bids.
- 11. **Resolution 24-R-04**, to proceed with the appraisal services for the ROW acquisition phase for the Sidewalk Project.
- 12. Citizen's Comments.
- 13. City Attorney Comments
- 14. City Manager's Comments.
- 15. Commissioner's Comments
- 16. Adjournment.

## Millersville Board of Commissioners Minutes of Regular Meeting Tuesday, January 23, 2024 at 6:00 P.M. at Millersville City Hall

The Millersville Board of Commissioners held their regular meeting at City Hall on Tuesday, January 23, 2024 at 6:00 P.M. with the following board members present: Tommy Long, Mayor; Milton Dorris, Vice Mayor; Commissioners: David Gregory, Alisa Huling, Cristina Templet. Also present: Jack Freedle, City Attorney

Call to Order.
 Mayor Long called the meeting to order at 6:00 P.M.

2. Invocation and Pledge of Allegiance.

Mayor Long gave the invocation followed by the Pledge of Allegiance to the Flag. Mayor Long questioned Item 10 first reading on Ordinance 22-807. City Manager said there was a typographical error on the agenda, that the Ordinance number should be 24, because it's being read in 2024, making it a 24- ordinance.

3. Election results and swearing in of Commissioner Alisa Huling by Judge Johnson.

Sumner County and Robertson County results were provided to the Board, and City Manager Avery advised Mayor Long to give the results to City Recorder Murphy to be made part of the official packet for the meeting. Commissioner Alisa Huling was sworn into office by Judge Johnson. Mayor Long welcomed Commissioner Huling to the panel.

4. Approve the Minutes from the December 18, 2023 Commission Meeting.

Commissioner Gregory made a motion to approve the minutes from the December 18, 2023, Regular Commission Meeting, seconded by Commissioner Dorris. (Vote 4 yea -0 nay -1 abstention by Commissioner Huling.) Motion carried.

5. Approve the December 2023 Financial Report.

Commissioner Gregory made a motion to approve the December 2023 Financial Report, seconded by Commissioner Dorris. (Vote 4 yea - 0 nay - 1 abstention by Commissioner Huling.) Motion carried.

- 6. Public Hearing on Ordinance 23-804 An ordinance Amending Chapter 19 Stormwater Management, by Adopting the Changes in Attachment A to Comply with TDEC Requirements.
  - a. Open Public Hearing on Ordinance 23-804.
     Mayor Long opened public hearing.
     There were no comments.
  - Close Public Hearing on Ordinance 23-804.
     Mayor closed public hearing.
- 7. Second Reading on Ordinance 23-804 An ordinance Amending Chapter 19 Stormwater Management, by Adopting the Changes in Attachment A to Comply with TDEC Requirements.

Commissioner Gregory made a motion to approve the Second reading of Ordinance 23-804, seconded by Commissioner Dorris. Mayor Long called for a Roll Call Vote on Ordinance 23-804 (Vote 5 yea – 0 nay) Vote unanimous. Motion carried.

- Public Hearing on Ordinance 23-805 An ordinance to Amend 22-778, an Ordinance Amending the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations, Deleting Section 18-5 and Replacing with New Language.
  - Open Public Hearing on Ordinance 23-805.
     Mayor Long opened public hearing.
     There were no comments.
  - Close Public Hearing on Ordinance 23-805.
     Mayor Long closed public hearing.
- First Reading on Ordinance 23-805 An ordinance to Amend 22-778, on Ordinance Amending the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations, Deleting Section 18-5 and Replacing with New Language.

Commissioner Gregory made a motion to approve the Second reading of Ordinance 23-805, seconded by Commissioner Dorris. Mayor Long called for a Roll Call Vote on Ordinance 23-805 (Vote 5 year – 0 nay) Vote unanimous. Motion carried.

10. First Reading on Ordinance 24-807 An Ordinance to Rezone Properties on Cycle Lane, Specifically Identified as Robertson County Map 125, Parcels 232.01 and 232.02 From Estate Residential to General Commercial for the Purpose of Correcting their Zoning to the Current Commercial Use.

Commissioner Gregory made a motion to approve the Second reading of Ordinance 24-807, seconded by Commissioner Templet. Mayor Long called for a Roll Call Vote on Ordinance 24-807 (Vote 5 year – 0 nay) Vote unanimous. Motion carried.

11. **Resolution 24-R-01** A Resolution to Approve the Updated Bulk Pick-Up Policy for the City of Millersville.

Commissioner Gregory made a motion to approve Resolution 24-R-01, seconded by Commissioner Templet. Mayor Long called for a voice vote. (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.

12. Resolution 24-R-02 A Resolution to Declare Items Surplus Property and Authorize the Sale or Disposal of Property.

Commissioner Gregory made a motion to approve Resolution 24-R-02, seconded by Commissioner Dorris. Mayor Long called for a voice vote. (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.

13. Resolution 24-R-03 A Resolution to Accept the Violent Crime Intervention Fund (VCIF) Grant in the Amount of \$96,965.00.

Commissioner Gregory made a motion to approve Resolution 24-R-03, seconded by Commissioner Dorris. Mayor Long called for a voice vote. (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.

14. To consider and vote on whether to retain or terminate the employment of the current City Manager Scott Avery, and if action is taken to terminate, to appoint an interim City Manager to serve at the will of the commission until such time that a permanent City Manager is appointed.

Commissioner Doris made a motion to terminate the employment of the current City Manager Scott Avery and to appoint an interim City Manager to serve at the will of the commission until such time that a permanent City Manager is appointed, seconded by Commissioner Huling.

Discussion took place. Commissioner Templet made a motion to table the matter, seconded by Commissioner Gregory. City Manager Avery advised that the motion to terminate had to be withdrawn in order to consider the tabling motion.

Commissioner Gregory made a motion to amend the motion to postpone the item to the work session, seconded by Commissioner Templet. Mayor Long called for a roll call vote. (Vote 2 yea -3 nay, with Commissioner Huling, Vice Mayor Dorris and Mayor Long voting no.) Motion failed.

Mayor Long called for a roll call vote on the original motion. (Vote 3 yea -2 nay, with Commissioner Gregory and Commissioner Templet voting no.) Motion carried.

Mayor Long called for a 10-minute recess.

Mayor Long stated that with the posting of the agenda on the website, citizen Tina Tobin submitted her resume for consideration as the interim City Manager position.

Commissioner Huling made a motion to appoint Tina Tobin as interim City Manager, seconded by Vice Mayor Dorris. Mayor Long called for a roll call vote. (Vote 3 yea -2 nay, with Commissioner Gregory and Commissioner Templet voting no.) Motion carried.

## 15. Citizen Comments

Brad Hickman said he was speaking as a citizen and city employee of two years in favor of Scott Avery.

Winston Templet, a citizen who has been involved in city through his business criticized Mayor Long and spoke in favor of Scott Avery.

Bill Mounts, a city employee, spoke in favor of Scott Avery.

Tonya Rothmeyer, as a citizen and business owner is curious about the process and qualifications in appointing an interim city manager relative to vetting.

Ira Wade asked for an explanation for City Manager's dismissal.

## 16. City Attorney Comments

Mr. Freedle mentioned a letter he sent to the Commission a few months ago regarding ethics violations, that nothing has been done, and expressed concerns about what occurred during the meeting. He asked that the City Manager not be fired and that they undo their actions.

## 17. City Manager Comments

None.

## 18. Commissioner Comments

Commissioner Gregory said this is the worst Commission he has been on in 11 years. Nobody tells the truth, nobody talks to us, nobody talks to the City Manager, nobody talks to anybody in this city. He is upset with News Channel 5 and 4 for listening to Mayor Long, who hurt the city. He asked Mayor Long to apologize to the Police Department

Commissioner Templet said she echoed everything Commissioner Gregory said and expressed disappointment and disgust with what happened. Commissioner Templet said she warned Commissioner Huling when she doesn't do what is wanted of her she'll spend \$20,000 on attorneys' fees like she has. Commissioner Templet said she'd be suing her, too.

Commissioner Huling thanked the attendees for coming and looks forward to seeing them at the work session

Vice Mayor Dorris said when he talked with Scott Avery about the hiring of the Assistant Chief and his qualifications, and what was sent to him was out of date making him not POST certified. Vice Mayor Dorris said there were issues with transparency relative to damage to the City Manager's vehicle and the

City Attorney said a report would not be provided to him. Vice Mayor Dorris said as far as he is concerned, he had the grounds to do what he voted on.

Mayor Long had no comments.

19. Adjournment

Vice Mayor Dorris made a motion to adjourn, seconded by Commissioner Huling. (Vote 5 yea  $-\,0$  nay.) Motion carried.

Meeting adjourned at 7:00 P.M.

(Transcribed from video)

Respectfully submitted,

Judy Florendo

Assistant City Recorder

## Millersville Board of Commissioners Minutes of Regular Meeting Tuesday, February 20, 2024 at 6:00 P.M. at Millersville City Hall

The Millersville Board of Commissioners held their regular meeting at City Hall on Tuesday, February 20, 2024, at 6:00 P.M. with the following board members present: Tommy Long, Mayor; Milton Dorris, Vice Mayor; Commissioners: David Gregory, Cristina Templet and Alisa Huling. Also present, Bryant Kroll, City Attorney, Tina Tobin, Interim City Manager, Judy Florendo, Recording Secretary.

1. Call to Order.

Mayor Long called the meeting to order at 6:00 P.M.

2. Invocation and Pledge of Allegiance.

Mayor Long gave the invocation followed by the Pledge of Allegiance to the Flag.

Mayor Long made changes to the agenda to move Item 10 To consider and vote on how to address the sewer repair for a sewer tank and sewer line for 1000 Smith St to the work session and to replace Item 10 with Discuss and vote on employment of the interim city manager. To Commissioner Templet's inquiry as to why the agenda items that she and Commissioner Gregory were not added to the agenda, Mayor Long said they were more appropriate for the work session.

- 3. Approval of Minutes of January 23, 2024 Regular Commission Meeting. Commissioner Templet made a motion to move the approval of the minutes from the January 23, 2024, Regular Commission Meeting to the next regular meeting pending the preparation of typewritten minutes, seconded by Commissioner Gregory. Mayor Long called for a voice vote. (Vote 5 yea 0 nay.) Vote unanimous. Motion carried.
- 4. Approval of the January 2024 Financial Report.

  Commissioner Templet made a motion to move the approval of the January 2024 Financial Report to the next regular meeting, because the report was not in their packet, seconded by Commissioner Gregory.

  Mayor Long called for a voice vote. (Vote 5 yea 0 nay.) Vote unanimous. Motion carried.
- 5. Public Hearing on Ordinance 23-805 An ordinance to Amend 22-778, the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations, deleting Section 18-5 and replacing with new language.
  - a. Open Public Hearing on Ordinance 23-805.
     Mayor Long opened the public hearing.
     There were no comments.
  - Close Public Hearing on Ordinance 23-805.
     Mayor Long closed public hearing.
- 6. Second Reading of Ordinance 23-805 An ordinance to Amend 22-778, the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations, deleting Section 18-5 and replacing with new language.

No motion was made, therefore, the item failed due to the lack of a motion.

7. First Reading of Ordinance 23-806 An Ordinance to Repeal Ordinance 22-781 Fire Sprinklers in One- and Two-Family Dwellings and Amend 22-788 Sprinkler Chart.

No motion was made, therefore, the item failed due to the lack of a motion.

- 8. Public Hearing on Ordinance 24-807 An ordinance to rezone properties on Cycle Lane, Specifically identified as Robertson County Map 125, Parcels 232.01 and 232.02 From estate residential to commercial for the purpose of correcting their zoning to the current commercial use.
  - a. Open Public Hearing on Ordinance 24-807.
     Mayor Long opened the public hearing.
     There were no comments.
  - Close Public Hearing on Ordinance 24-807.
     Mayor Long closed public hearing.
- 9. Second Reading of Ordinance 24-807, An ordinance to rezone properties on Cycle Lane, Specifically identified as Robertson County Map 125, Parcels 232.01 and 232.02 From estate residential to commercial for the purpose of correcting their zoning to the current commercial use. Commissioner Huling made a motion to approve the second reading of Ordinance 24-807, seconded by Vice Mayor Dorris.

Mayor Long called for a Roll Call Vote on Ordinance 24-807 (Vote 5 yea – 0 nay.) Vote unanimous. Motion carried.

10. To discuss and vote on the employment of Interim City Manager.

Commissioner Huling made a motion to discuss and vote on the employment of Interim City Manager, seconded by Commissioner Templet.

Discussion, Commissioner Templet would like to fire Interim City Manager Tina Tobin. Commissioner Gregory said none of them knew who she was and asked how she was getting paid. Commissioner Gregory said as far as he is concerned, she has been working pro bono and so has the attorney, as his pay has not been set.

Commissioner Templet made a motion to fire Tina Tobin as Interim City Manager, seconded by Commissioner Gregory. Mayor Long called for a Roll Call Vote (Vote 2 yea – 3 nay, with Commissioner Huling, Vice Mayor Dorris and Mayor Long voting no.) Motion failed.

11. Discuss and vote on the pay of the interim city manager.

Mayor Long said the pay for the Interim City Manager needed to be set, retroactive to January 24, 2024, because the previous meeting was so chaotic at a rate of \$6,500 per month.

Discussion, Commissioner Templet asked if a background check was done, and City Attorney Bryant Kroll said it was.

Mayor Long made the motion to set the pay for the Interim City Manager at \$6,500 per month, retroactive to January 24, 2024, seconded by Vice Mayor Dorris. Mayor Long called for a Roll Call Vote. (Vote 3 yea – 2 nay, with Commissioners Gregory and Templet voting no). Motion carried.

12. Citizen's Comments.

Dustin Darnall had two things to discuss. First, he has filed multiple public records requests, two are overdue. Second, he expects Mr. Kroll to advise the city that the agenda item was illegally added.

Jesse Powell said he will be putting in an open records request for emails to Vanessa Johnson that were being unmonitored by the city when she was on paid administrative leave. He applied for the City Manager position when it was on the website, but the posting disappeared.

Winston Templet said a fire chief was hired, but two of the commissioners were not made aware.

Debra Wade said some of the things she wanted to say were already addressed. She wanted to thank Brandon Head and others who worked so hard for the city. Thanked the citizens for coming out.

Ira Wade said he is really proud of the citizen showing. The last month or so, things are not right.

13. City Attorney Comments. None.

14. City Manager's Comments.

Interim City Manager Tina Tobin said a review of the Fire Department revealed that it is very equipment heavy for having two full-time firefighters, where maintenance would have paid for additional firefighters. A new Chief was brought on that day, with over 20 years of experience and has advanced EMT certification. Another full-time firefighter is being brought on, and there are discussions regarding bringing an EMS bay in. The information about the Fire Chief not being EMT certified is incorrect.

There has been extensive work on the evidence room, with MTAS (Municipal Technical Assistance Service) being there that morning confirming that the progress and plans meet all their accreditation standards. In December, illegal cameras were ordered, even though they are banned by the NSA and that fact was known. After working with the installers, the cameras have been replaced with compliant equipment and work is advancing on accreditation.

## 15. Commissioner's Comments

Commissioner Gregory thanked Millersville for showing up and those that spoke. You elected us. We are accountable to you. I work for you. I don't work for them three down there, the attorney either or for her. When asked about his commission card, Commissioner Gregory said he'd be happy to explain. Steve Nichols and Woody Jones asked me would I be a police officer for this city as a volunteer, no compensation. The city didn't have any money. They did get us a patrol car. The other police officers at that time were Wayne Kerr and Cecil Ray, all volunteers. I'll tell you in 2022 Dustin Carr did ask me if I wanted a police commission and he asked me not to be a police officer, but it was in gratitude of my service to the city. Commissioner Gregory read the requirements from POST for part-time, reserve and auxiliary police officers. In this case Carr left in December 2022, rendering his invalid. Essentially an expired ID card. I didn't carry it around. Never used it. Never gave or received anything of value for it. I served as a police officer in the early 80s when the city was newly formed and there was no one else to serve. It made him eligible to be trained and be an auxiliary officer, but he took it is an honor for previous service. Commissions are not to be confused with certification, a police officer can only become certified after completing all of their training, and needs to be certified to be a full-time police officer.

Commissioner Templet read a letter from Sumner County Mayor John Isbell regarding staffing changes within the Millersville Fire Department. Commissioner Templet asked about pre-employment screening of the fire chief and firefighters, and Mayor Long said that would be for the work session. Commissioner Templet had questions about the temporary employees. She has been told that some of the information she has requested cannot be provided to her, because of the lawsuit her husband has filed with former City Attorney Jack Freedle, which she said is not true. Commissioner Templet wanted an update on open records requests and the termination of Fire Chief Brandon Head. Christina Templet read resignation letters from Kory Anderson, Blake Edwards and Buford Duke.

Commissioner Huling said she agreed with many things Commissioner Templet said, and that she loved Brandon Head and it came as a surprise to her. She never would have suspected that any question,

whatever happened with the chief, that a whole fire department would leave. She said let's wait and see what the evidence shows.

16. Adjournment.

The meeting was adjourned at 7:02 P.M.

Respectfully submitted,

Judy Florendo

Assistant City Recorder



CITY OF MILLERSVILLE

BALANCE SHEET
AS OF: JANUARY 31ST, 2024

10 -General Fund

BALANCE

			BALANCE
SSETS		_	
urrent A	ssets		
	g/Savings		
1000	General Fund - Farmers Bk		270,214.60
1001	Reserve Fund MM-Farmers Bk		1,799,926.10
1004	Renew Crew - Farmers Bk		2,067.6
1009			716.2
1010	Christmas For Kids-Farmers Bk		2,910.3
1012	mentale moot, not rankerbbk		6,174.1
1013	General Escrow Acct-Farmers Bk		579.00
1015	City Court Account-Farmer's Bk		75,211.4
1017	Healthcare Resv Acct-FarmersBk		85,170.9
1018	Healthcare Acct/Ameriflex-F.Bk		106,480.9
1019	ARPA Fund - Farmer's Bk		15,608.1
1021	Healthcare Acct-BenAssist-FBk	-	10,000.00
Total (	Checking/Savings		2,375,059.62
Current	Assets		
1110			56.7
	Cash on Hand - Cash Drawers		400.00
1112	Petty Cash - PD		400.00
1201	<del>-</del>	(	47,069.7
1205	Intergovermental Receivable		320,931.00
1211			52,034.00
1212	Prop.Tax Recvble-Next Yr Levy		1,372,631.00
	A/R - Other		8,150.00
	A/R-Other (Mowing/liens)		6,456.25
1224			29,788.50
	current Assets	57	1,743,777.77
otal Curr	ent Assets		4,118,837.39
ther Asse	ts		
Fixed As	sets	-	
Transfer	s		
1620	Due To / From Sewer Fund		34,046.63
1630	Due To / From Street Fund	(	24,464.09
1640	Due To / From Solid Waste Fund		19,701.09
1650	Due To / From Drug Fund		254.98
1660	Due To / From Stormwater Fund		8,015.17
Total T	ransfers		37,553.78
otal Othe			37,553.78

3-15-2024 CITY OF MILLERSVILLE PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

10 -General Fund

BALANCE

LIABILITIES & EQUITY

Current	Liabilities

urrent L	iabilities		
	Liabilities		
	Accounts Payable		43.73
2001		(	2,299.26)
	A/P-State Traffic Fines&Fees		6,726.43
2007	<b>3</b>		579.00
2010			2,067.67
2012	Police Exp Donations		716.21
2014	Christmas For Kids Donations		2,626.48
2015	Healthcare EAP Acct/HCS		111,174.15
2016	Overpmt-P.Tax/to be refunded		4.37
2018	Healthcare HRA Acct/Ameriflex		96,480.89
2020	Deposit - Fire Hydrants		1,250.00
2022	Deposit - Comm.Ctr Rental		9,995.00
2101	Accrued Wages Payable		11,036.07
2108	Accrued SS & Medicare		844.26
2110	Retirement - Employee		10,535.96
2114	MedChild - Employee	(	1,270.90)
2116	MedSpouse - Employee		600.68
2118	MedFam - Employee		3,591.85
2124	DentalChild - Employee	(	143.57)
2126	DentalSpouse - Emp		231.02
2128	DentalFam - Employee		923.44
2130	Vision - Employee		208.98
2131	VisionCH - Employee	(	64.85)
2132	Vision & 1 - Employee		354.08
2134	VisionFam - Employee		323.55
2136	Heart - Employee		257.86
2138	Hospital - Employee	(	120.66)
2139	Hosp/MedBridge-Emp		319.54
2140	Accident - Employee		219.90
2141	Life Ins/COL-Emp		1,592.32
2142	Life Ins/LICOA - Emp	(	501.41)
2144			953.28
2148	Disability - Employee		2,933.26
2149			880.00
2150	Pre-Paid Legal - Emp		522.29
2200	Deferred Revenue		1,372,631.00
2211			33,656.00
	Current Liabilities	-	1,669,878.62
			_, 222, 2.2.02

CITY OF MILLERSVILLE

AS OF: JANUARY 31ST, 2024

BALANCE SHEET

10 -General Fund

BALANCE

Long Term Liabilities	
TOTAL LIABILITIES	1,669,878.62
Equity	
2710 Fund Balance-Unreserved	586,338.73
2760 Fund Balance-Unassigned	1,695,858.28
Net Income	204,315.54
Total Equity	2,486,512.55
TOTAL LIABILITIES & EQUITY	4,156,391.17

10 -General Fund

Court Fines & F 10-3200 City C 10-3202 City C 10-3203 Court I 10-3205 Sumner 10-3206 Robert 10-3220 Police 10-3221 Police 10-3223 Police 10-3223 Police	Payment in Lieu	State Tax  10-3030 State Beel 10-3032 State Beel 10-3033 State Tell 10-3034 State Tell 10-3035 Bank Excis 10-3036 TVA Gross 10-3039 State-Spol 10-3040 State-Loca TOTAL State Tax	Local Tax  10-3020 Local Sale 10-3021 Local Sale 10-3022 Wholesale 10-3023 Cable TV 10-3025 Business 10-3027 Beer Privi 10-3028 Wholesale 10-3029 Hotel/Mote TOTAL Local Tax	Property Tax - Del 10-3010 Sumner Co 10-3012 Robertson 10-3015 Interest TOTAL Property	Property Tax - 10-3000 Summe 10-3002 Rober	REVENUES
City Court Fines & Costs City Court Litigation Tax Court ETicket Fees Sumner Co. Court Fines Robertson Co. Court Fines Police Reports Police Dept-Other Police ETicket Fees Court Fines & Fees	u of Taxes	State Sales Tax State Beer Tax State-City Street/Petroleum State Telecom Interstate Tax Bank Excise Tax TVA Gross Receipts State-Sportsbetting Payment State-Local Occupancy Tax State Tax	Local Sales Tax - Sumner Local Sales Tax - Robt Wholesale Beer Tax Cable TV Franchise Fee Business Tax-City Beer Privilege Tax Wholesale Liquor Tax Hotel/Motel Tax Local Tax	Tax - Deling. Sumner Co Deling Robertson Co Deling Interest - Property Tax Property Tax - Deling.	Tax - Current Sumner Co Current Robertson Co Current Property Tax - Current	
320,000 25,000 10,000 4,000 25 1,000 0		745,000 2,900 11,527 1,300 5,000 75,735 11,000 6,000 858,462	475,000 375,000 80,000 50,000 45,000 10,000 10,000 2,500	7,000 7,000	897,002 448,337 1,345,339	CURRENT
8,674.50 797.50 49.00 107.14 277.40 1.95 170.00 196.00		63,895.33 0.00 961.63 92.88 0.00 19,298.69 0.00 682.01 84,930.54	44,495.26 26,366.01 5,921.15 9,538.10 262.75 700.00 460.89 114.51 87,858.66	1,045.00 441.00 377.32 1,863.32	381,320.00 218,948.00 600,268.00	CURRENT
109,287.00 9,166.25 540.00 3,747.51 2,702.75 5.70 780.00 2,160.00 128,389.21		436,166.58 1,517.36 6,731.48 708.87 0.00 38,597.38 2,205.30 7,938.89 493,865.86	329,902.73 225,098.66 46,787.80 30,124.56 11,956.85 851.23 4,174.77 889.27	17,111.00 4,872.00 3,508.89 25,491.89	528,125.00 356,090.00 884,215.00	YEAR TO DATE ACTUAL
0.0000000000000000000000000000000000000		0.000	0.0000000000000000000000000000000000000	0.00	0.00	% OF TOTAL ENCUMBERED
210,713.00 15,833.75 540.00) 6,252.49 1,297.25 19.30 220.00 2,160.00) 231,635.79		308,833.42 1,382.64 4,795.52 591.13 5,000.00 37,137.62 8,794.70 1,938.89 364,596.14	145,097.27 149,901.34 33,212.20 19,875.44 33,043.15 5,825.23 1,610.73	17,111.00) 4,872.00) 3,491.11 18,491.89)	368,877.00 92,247.00 461,124.00	YEAR COMPLETED: BUDGET BALANCE
34.15 36.67 0.00 37.48 67.57 22.80 78.00 0.00 35.66		58.55 52.32 58.40 54.53 0.00 50.96 20.05 132.31 57.53	69.45 60.03 58.48 60.25 26.57 106.40 41.75 35.57	0.00 0.00 50.13 364.17	58.88 79.42 65.72	: 58.33 % YTD BUDGET

10 -General Fund

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

% OF YEAR COMPLETED:

58.33

10 -General Fund
DEPARTMENT - Administration

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

% OF YEAR COMPLETED:

58.33

PAGE:

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TOTAL Administration =	Salaries 10-410-1100 Salaries - Administrative 10-410-1101 Overtime - Administrative 10-410-1101 Salaries - City Commission 10-410-1108 Longevity Pay TOTAL Salaries  Other Personnel Costs 10-410-1200 SS & Medicare 10-410-1300 Employee Health Insurance 10-410-1300 Employee Health Insurance 10-410-2002 Education & Training 10-410-2016 Liability & Property Ins. 10-410-2104 Worker's Comp. Insurance 10-410-2104 Worker's Comp. Insurance 10-410-2104 Gas, Oil, Diesel Fuel 10-410-2105 Publicity, Subscripts & Dues 10-410-2207 Vehicle Repair & Maintenance 10-410-2207 Vehicle Repair Sundry 10-410-2310 Miscellaneous/Sundry 10-410-2310 Miscellaneous/Sundry 10-410-2312 Minor Equipment 10-410-2312 Minor Equipment 10-410-2313 Meals & Entertainment 10-410-2702 Bad Debt Expense (Prop.Tax) 10-410-2702 Bad Debt Expense (Prop.Tax) 10-410-2703 Bad Debt Expense (Prop.Tax) 10-410-410-4000 Professional Services 10-410-4001 Building Imp's/CH Reno 10-410-6000 Building Imp's/CH Reno	DEPARTMENTAL EXPENDITURES
1,372,361	333,482 1,000 24,850 2,650 2,650 2,650 2,650 2,650 2,650 2,650 4,000 1,000	CURRENT
75,639.78	39,570.00 140.63 1,650.00 41,360.63 3,151.00 2,710.56 1,745.72 0.00 7,607.28 115.50 0.00 2,919.75 1,184.82 140.78 115.50 0.00 60.00 60.00 18,494.08 198.54 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	CURRENT
677,880.95	176,150.84 2,708.42 11,892.90 2,850.00 193,602.16 15,455.41 20,887.71 10,541.63 11.52 46,896.27 1564.57 156,755.00 111,968.38 5,379.26 2,205.90 2,677.52 1,445.57 0.00 0.00 18,016.50 0.00 0.7,340.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	YEAR TO DATE ACTUAL
0.00		TOTAL
694,480.05	157, 331.16 1,708.42) 12,957.10 200.00) 168,379.84 11,956.29 12,956.37 114.48 57,967.73 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 249.43 256.72 7,620.74 256.73 7,620.74 2,500.00 1,785.15 69,144.25 69,144.25 69,144.25 69,144.25 69,144.25 69,144.25 69,144.25 69,144.25 994.10 1,393.41 1,413.26 69,144.25 994.10 1,393.41 1,413.26 69,144.25 994.10 1,393.40 1,393.41 1,413.26 69,144.25 994.10 1,393.40 1,393.40 1,600.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00 1,200.00	BUDGET BALANCE
49.40	52.82 52.82 52.82 53.48 53.48 53.48 53.48 53.48 53.48 53.48 53.48 53.48 53.48 53.48 53.48 53.48 53.48 53.48 55.81	8 YID BUDGET

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

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10 -General Fund
DEPARTMENT - Building/Codes % OF YEAR COMPLETED: 58.33

36.12	134,993.17	0.00	76,318.83	11,099.80	211,312	TOTAL Building/Codes =
36.53	~ I	0.00	47,461.57	5,127.28	129,923	TOTAL Other Expenses
		0.00	18,885.27	0.00	40,000	10-411-6014 Machinery&Equipment-Codes
0	350.00	0.00	0.00	0.00	350	10-411-2332 Meals & Entertainment
•		0.00	1,076.36	0.00	300	
	2,403.59		96.41	0.00	2,500	10-411-2312 Minor Equipment
5.80	235.50	0.00	14.50	14.50	250	10-411-2310 Miscellaneous/Sundry
	992.01	0.00	7.99	0.00	1,000	10-411-2302 Office Supplies
	2,000.00	0.00	0.	0.00	2,000	10-411-2300 Operating Supplies
23.33	46,000.00	0.00	14,000	2,600.00	60,000	10-411-2214 Contractual Bldg Insp
. 7	6,481.72	0.00	8,518.	2,356.38	15,000	10-411-2210 Contractual/Svc Agreements
	( 983.18)	0.00	1,783.	0.00		10-411-2202 Vehicle Repair@Maintenance
0.00	500.00	0.00	0.00	0.00		10-411-2106 Publicity, Subscriptions & Due
23.58	764.19	0.00	235.81	39.38	1,000	10-411-2104 Gas & Oil
34.64	980.42	0.00	519.58	106.02	1,500	10-411-2102 Telephone/Internet
,064.	( 1,434.19)2	0.00	1,507.19	11.00	73	10-411-2014 W.Comp Insurance
•	3,841.00	· 1	659.00	0.00	4,500	10-411-2002 Education & Training
105.33	( 8.00)	0.00	158.00	0.00	150	10-411-2000 Other Medical Expense
						Other Expenses
21.28	26,126.74	0.00	7,062.26	1,182.52	33,189	TOTAL Other Personnel Costs
3.7	N	0.00	5.76	0.00	42	
	,011.	0.00		223.21	3,360	10-411-1400 Retirement
14.96	22,195.65		3,904.	597.21	26,100	
48.92	, 883.	0.00	1,803.	362.10	3,687	10-411-1200 SS & Medicare
						Other Dersonnel Costs
45.22	26,405.00	0.00	21,795.00	4,790.00	48,200	
0.00	1,150.00	0.00	0.00	0.00	1,150	Longevity P
0.00	15.	0.00	15	0.00		Overtime -
46.29	25.270.00	0.00	21.780.00	4.790.00	47,050	10-411-1100 Salaries - Bldg/Codes
						00 105100
BUDGET	BALANCE	ENCUMBERED	ACTUAL	PERIOD	BUDGET	DEPARTMENTAL EXPENDITURES
% <b>∀</b>	BIDGET	TOTAL	YEAR TO DATE	CURRENT	CURRENT	

CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

OF YEAR COMPLETED:

58.33

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Other Expenses
10-412-2000 Other Medical Expenses Other Personnel Costs 10-412-1200 SS & Medicare 10 -General Fund
DEPARTMENT - Municipal Court Salaries DEPARTMENTAL EXPENDITURES 10-412-2014 W.Comp Insurance 10-412-2106 Publicity, Subscriptions&Due 10-412-1100 Salaries - Court Clerk 10-412-1101 Overtime - Court Clerk 10-412-1108 Longevity Pay 10-412-2312 Minor Equipment-Court 10-412-4014 City Judge 10-412-2310 Miscellaneous/Sundry 10-412-2210 Contractual/Svc Agreements 10-412-2300 Operating Supplies 10-412-2302 Office Supplies 10-412-1300 Employee Health Insurance 10-412-1400 Retirement TOTAL Municipal Court 10-412-2002 Education & Training 10-412-1500 Unemployment Insurance TOTAL Other Expenses TOTAL Other Personnel Costs TOTAL Salaries CURRENT BUDGET 1,000 41,841 79,451 15,426 40,841 50 250 64 100 8,220 8,220 5,500 1,000 3,201 9,288 2,916 CURRENT PERIOD 1,311.78 0.00 0.00 5,280.00 7,181.78 5,280.00 340.00 0.00 0.00 0.00 403.92 619.14 288.72 590.00 250.00 0.00 YEAR TO DATE ACTUAL 26,740.29 125.22 1,000.00 27,865.51 43,707.72 2,131.65 5,009.01 1,574.19 3,666.93 0.00 3,250.00 7,127.36 0.00 8,714.85 108.06 0.00 0.00 47.38 54.99 0.00 0.00 ENCUMBERED TOTAL 0.00 00000 0000 BALANCE 2,750.00 15,056.64 14,100.71 125.22) 0.00 13,975.49 50.00 250.00 16.62 100.00 4,553.07 500.00 391.94 5,500.00 945.01 2,750.00 35,743.28 BUDGET 1,069.35 4,278.99 1,341.81 21.00 6,711.15 65.47 0.00 100.00 66.60 BUDGET CILA & 55.01 0.00 74.03 0.00 44.61 0.00 21.61 0.00 5.50 54.17 56.49 66.59 53.93 53.98 0.00

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

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10 -General Fund DEPARTMENT - Police Dept

911.7	1,100,	0.00	309,942.86 1,048,773.28	69,378.49	721,943	TOTAL Other Expenses TOTAL Police Dept
,500. ,791.	12	J	1,1/0.8/	9,991.00	12,500	5002 De 5014 Ma
			10	0.00	1,000	Vehicle
777.	·		8,222.98	23.48	500 15,000	10-421-2332 Meals & Entertainment
-	151	0.00	, 764.	649.97	•	
508.12)	~		858.12	719.01)	350 (	10-421-2310 Miscellaneous/Sundry
,324.	1		3,675.77	381.15	5,000	10-421-2300 Operating Supplies
,114.	156		,885	51,885.38	208,000	
825	36		4,874.14	373.98	41,700	
	•		18,557.U3	0.00	1.000	10-421-2204 Equip Repair & Maintenance
633	·		866	0.00	. N	
,133.	29		,866.	2,914.34	50,000	
,502	œ.		,497	σ,	10,000	
238	!		,261	1,242.00)	47,500 (	
.572	16		, 428	0	18,000	10-421-2002 Education & Training
,945.0	L)		2,155.00	210.00	4,100	Other Expenses 10-421-2000 Other Medical Expense
,019.3	178	· 1	6	23,940.12	341,227	er Personnel (
294.6			62.3	0.00	357	
.186	38 10 10 10 10 10 10 10 10 10 10 10 10 10	0.00	106.	5,360.52	70,293	Retirement
775 2	102		_:	10 545 14	193,426	E
. 762 . 2	3 4		388.7	8,034.46	77,151	Other Personnel Costs 10-421-1200 SS & Medicare
,892.	510	0.00	, 622.7	108,062.39	1,086,515	aries
600.	!	0.00	700.0	0.00	3,300	Longevity Pay
887	20	0_00	4	0.00	25,000	THSO Grant/
5.579.41)	55	0.00	65.579.41	ָס וָ	10,000	Overtime -
267.	716	0.00	$\sim$ 0	92 148 80	969,591	Salaries - Police
, 000	22		#V, CF#. NO	0,000	0,0,4	10-421-1101 Owertime - Clerical PD
			3	) 0 1	70 652	
BUDGET BALANCE	BI BAI	TOTAL	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT BUDGET	DEPARTMENTAL EXPENDITURES
YEAR COMPLETED:	OF YEAR O	*				DEPARTMENT - Police Dept

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

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10 -General Fund DEPARTMENT - Fire Dept

39.82	295,195.95	0.00	195,342.05	19,052.81	490,538	TOTAL Fire Dept =
638.00 6.42 88.49 29.87 25.42 50.92 72.44 37.23 17.38 4.05 17.17 36.02 57.25 0.00 0.00 0.00 0.12 68.61 7.40 107.10 107.10	( 269.00) 4,679.25 1,145.39 5,610.70 1,864.62 3,680.71 598.00 9,415.08 3,304.70 3,837.86 21,949.98 4,031.03 213.77 3,500.00 15,484.18 33,958.00 1,534.31 6,481.70 ( 35.48 1,000.00 ( 0.43)	0.0000000000000000000000000000000000000	319.00 320.75 8,807.61 2,389.30 635.38 3,819.29 1,572.00 5,584.92 695.30 162.14 4,550.02 2,268.97 286.23 0.00 5,115.82 42.00 5,115.82 518.30 518.30 535.48 0.00 39,505.43	319.00 0.00 337.00) 329.77 106.02 512.96 0.00 33.57 0.00 161.90 87.19 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	50 5,000 9,953 8,000 2,500 15,000 4,000 6,300 3,500 3,500 1,000 1,000 1,000 1,000 20,600 1,000 3,500 20,600	Other Expenses  10-422-2000 Other Medical Expense 10-422-2014 W.Comp Insurance 10-422-2010 Utility Services 10-422-2100 Utility Services 10-422-2102 Telephone & aircards 10-422-2104 Gas, Oil, Diesel Fuel 10-422-2106 Publicity, Subscripts & Dues 10-422-2204 Equip. Repair & Maintenance 10-422-2206 Bldg Repair & Maintenance 10-422-2210 Contractual/Svc Agreements 10-422-2310 Operating Supplies 10-422-2302 Office Supplies 10-422-2304 Fire Foam 10-422-2314 Minor Equipment-Fire 10-422-2312 Minor Equipment-Fire 10-422-2322 Interest Expense 10-422-332 Meals & Entertainment 10-422-332 Meals & Entertainment 10-422-332 Meals & Entertainment 10-422-332 Meals & Entertainment 10-422-4026 Promotional/Fire Prevention 10-422-6004 Debt Svc-Fire Engine TOTAL Other Expenses
36.99 0.00 50.98 100.00 39.48 39.12 53.93 30.35 0.00	126,613.35 ( 480.28) 17,156.00 0.00 143,289.07 11,027.42 8,557.98 9,795.11 42.00 29,422.51	0.00 0.00 0.00 0.00 0.00 0.00	74,313.65 480.28 17,844.00 850.00 93,487.93 7,085.58 10,018.02 4,268.89 0.00 21,372.49	14,397.39 0.00 0.00 0.00 14,397.39 1,088.93 1,238.28 707.44 0.00 3,034.65	200,927 0 35,000 850 236,777 18,113 18,576 14,064 42 50,795	Salaries 10-422-1100 Salaries - Fire Department 10-422-1101 Overtime - Fire Department 10-422-1105 Volunteer Pay 10-422-1108 Longevity Pay TOTAL Salaries Other Personnel Costs 10-422-1200 SS & Medicare 10-422-1300 Employee Health Insurance 10-422-1400 Retirement 10-422-1500 Unemployment Insurance TOTAL Other Personnel Costs
% YTD BUDGET	OF YEAR COMPLETED: BUDGET BALANCE	% O TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT	DEPARTMENT - Fire Dept  DEPARTMENTAL EXPENDITURES

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

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46.88		0.00	27,789.29 63,074.36	1,644.27 8,912.22	59,281 132,015	er Expens opment Se
	( 11.99) 100.00 211.14	0.00 0.00	11.99 0.00 88.86	0.00 0.00	0 100 300	10-440-2312 Minor Equipment 10-440-2324 Clothing & Uniforms 10-440-2332 Meals & Entertainment
	300.00		306.09		300 500	Operating Supplies Office Supplies
	388.44 30,955.88 ( 1.820.50)	000	111.56 16,794.12 9,820.50	0.00 288.02 1,284.25	47,750 8,000	10-440-2202 Vehicle Repair&Maintenance 10-440-2210 Contractual/Svc Agreements 10-440-2212 Contractual - Plan Review
	218.74 500.00 200.00		431.26 0.00 0.00	0.00	200	10-440-2104 Telephone/internet 10-440-2104 Gas & Oil 10-440-2106 Publicity,Subscriptions&Due
	258.10 22.69) 20.68		141.90 22.69 60.32	0.00	400 0 81	10
	2,008.23 7,775.05 2,214.27 21.00 12,018.55	0.000	1,973.77 5,274.95 1,413.73 0.00 8,662.45	459.96 619.14 176.35 0.00 1,255.45	3,982 13,050 3,628 21 20,681	Other Personnel Costs 10-440-1200 SS & Medicare 10-440-1300 Employee Health Insurance 10-440-1400 Retirement 10-440-1500 Unemployment Ins. TOTAL Other Personnel Costs
1746	25,430.38 0.00 25,430.38	0.00 0.00	26,572.62 50.00 26,622.62	6,012.50 0.00 6,012.50	52,003 50 52,053	Salaries 10-440-1100 Salaries - Development Svcs 10-440-1108 Longevity Pay
	BUDGET BALANCE	TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT	CURRENT	DEPARTMENTAL EXPENDITURES
• •	OF YEAR COMPLETED:	op O				10 -General Fund DEPARTMENT - Development Services

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

DEPARTMENTAL EXPENDITURES	<pre>10 -General Fund DEPARTMENT - Community Ctr/Parks</pre>
CURRENT BUDGET	
CURRENT PERIOD	
YEAR TO DATE ACTUAL	
TOTAL ENCUMBERED	육 0편
BUDGET BALANCE	OF YEAR COMPLETED: 58.33
BUDGET	: 58.33

0.00	204,315.54)	0.00 (	204,315.54	490,290.12	0	REVENUE OVER/(UNDER) EXPENDITURES
47.97	2,374,417.89	0.00	2,189,424.11	333,371.61	4,563,842	TOTAL EXPENDITURES
65, 63	44,153.08	0.00	84,326.92	10,104.22	128,480	TOTAL Community Ctr/Parks
	6,809.74 2,980.00 3,821.77) 19,025.33	0.000	10,190.26 20.00 3,821.77 52,220.67	87.96 0.00 0.00 0.00 4,353.26	17 3	0
70.56 23.22 60.65 149.94	W 7 W 80 C		10,255.95 232.19 151.62 599.75 159.66	0.00 0.00 0.00	1,000 2,500 2,500	10-444-2210 Contractual/SVC Agreements 10-444-2300 Operating Supplies 10-444-2302 Office Supplies 10-444-2310 Miscellaneous/Sundry 10-444-2312 Minor Equipment-C.Center
987.60 0.00 94.69 226.67	ia NN		$\circ$	1,571.00	ć.	
0.00 389.34 74.75 47.31	1,445 1,445 1,43	0.0000	0.00 1,946.70 45.60 8,514.95 1,267.54	0.00 0.00 0.00 1,522.79 211.51	50 500 61 18,000 2,700	Other Expenses  10-444-2000 Other Medical Expense 10-444-2002 Education & Training 10-444-2014 W.Comp Insurance 10-444-2100 Utilities 10-444-2102 Telephone&Internet 10-444-2104 Gas & Oil
57.08 52.62 46.54 56.48	1,373.03 4,400.40 1,557.95 9.14 7,340.52	0.000	1,825.97 4,887.60 1,356.05 11.86 8,081.48	347.15 619.14 215.55 0.00 1,181.84	3,199 9,288 2,914 21 15,422	Other Personnel Costs  10-444-1200 SS & Medicare 10-444-1300 Employee Health Insurance 10-444-1400 Retirement 10-444-1500 Unemployment Ins. TOTAL Other Personnel Costs
59.58 24.09 57.46	15,889.36 1,897.87 17,787.23	0.00 0.00 0.00	23,422.64 602.13 24,024.77	4,554.94 14.18 4,569.12	39,312 2,500 41,812	Salaries 10-444-1100 Salaries - Parks 10-444-1101 Overtime - Parks TOTAL Salaries
BUDGET	BALANCE	ENCUMBERED	ACTUAL	PERIOD	BUDGET	DEPARTMENTAL EXPENDITURES

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

20 -Sewer Fund

BALANCE

		BALANCE
ASSETS		
Current Assets		
Checking/Savings		
1000 Sewer Fund - Farmers Bank		2,047,178.83
1001 Phase II Sewer - Farmers Bk		598,071.41
1005 Sewer Fund MM-Farmers Bk		348,660.85
Total Checking/Savings	-	2,993,911.09
Current Assets		
1100 Cash Reserves - State of TN		24.00
1110 Cash on Hand-PC/Cash Drawer		200.00
1200 Accounts Receivable		148,905.04
1201 Allowance For Uncollectible	(	165,444.76)
1202 A/R - KVS Bad Debt		45,432.44
1203 A/R - Incode Bad Debt		119,225.29
1204 UNAPPLIED CREDITS	(	11,838.87)
1220 A/R - Other		118,089.52
1260 Postage Dep (Utility Billing)		2,231.00
1300 Inventory Asset		31,835.74
Total Current Assets		288,659.40
Total Current Assets		3,282,570.49
Other Assets		
Fixed Assets		
1400 Land - City Hall		47,268.00
1401 Buildings		134,211.59
1402 Furniture & Equipment		437,396.72
1403 Vehicles		194,921.71
1406 Sewer Collection System		9,866,189.33
1407 Construction in Progress	(	0.12)
1450 Net Pension Asset		58,958.00
1455 Deferred Outflows for Pension		26,887.69
1499 Accumulated Depreciation	(	5,385,087.21)
Total Fixed Assets		5,380,745.71
Transfers		
1610 Due To / From General Fund	(	34,046.63)
1640 Due To / From Solid Waste Fund	(	47,514.36)
1660 Due To / From Stormwater Fund	(	14,005.34)
Total Transfers	(	95,566.33)
Total Other Assets		5,285,179.38
TOTAL ASSETS		8,567,749.87
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24 CITY OF MILLERSVILLE PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

20 -Sewer Fund

BALANCE

	BAHANCE
LIABILITIES & EQUITY	
Current Liabilities	
Commont Tinkilities	
Current Liabilities	
2030 REFUNDS PAYABLE	146.98
2056 SRF Loan Payable-Current	21,348.00
2101 Accrued Wages Payable	886.69
2108 Accrued SS & Medicare	67.83
2109 Accrued Compensated Absences	6,466.73
2250 Deferred Inflows for Pension	44,259.00
Total Current Liabilities	73,175.23
Total Current Liabilities	73,175.23
Long Term Liabilities	
Long Term Liabilities	
2460 SRF Loan Payable-LT	347,183.00
Total Long Term Liabilities	347,183.00
Total Long Term Liabilities	347,183.00
TOTAL LIABILITIES	420,358.23
	===========
Equity	
2700 Retained Earnings	1,696,528.79
2710 Fund Balance/Net Assets	969,115.93
2713 Net Assets/Capital & Debt	5,225,785.44
Net Income	255,961.48
Total Equity	8,147,391.64
TOTAL LIABILITIES & EQUITY	8,567,749.87

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20 -Sewer Fund

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

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				40 %	OF YEAR COMPLETED:	58.33
REVENUES	CURRENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	BUDGET
Sewer Revenue 20-3000 Operating Revenue-Sewer 20-3001 Tap Fees TOTAL Sewer Revenue	1,480,000 60,000 1,540,000	124,071.65 10,200.00 134,271.65	886,124.02 52,850.00 938,974.02	0.00 0.00 0.00	593,875.98 7,150.00 601,025.98	59.87 88.08 60.97
Other Revenue 20-3400 Sewer Fees/Insp, Permits, etc	4,000	0.00	75.00	0,00	3,925.00	1.88
20-3501 Interest Income 20-3504 Miscellaneous Income TOTAL Other Revenue	2,000 42,000 48,000	3,920.85 3,920.85	27,277.32 27,820.85	0.00	1,531.47 14,722.68 20,179.15	23.43 64.95 57.96
Transfers  20-3701 From Fund Balance-Sewer Fund 20-3702 From General/ARP\$  TOTAL Transfers	531,011 588,900 1,119,911	0.00	0, 00 0, 00 0. 00	0.00	531,011.00 588,900.00 1,119,911.00	0.00
TOTAL REVENUE	2,707,911	138,192.50	966,794.87	0.00	1,741,116.13	35.70

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

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TOTAL Sewer	Salaries 20-522-1100 Salaries - Sewer 20-522-1101 Overtime - Sewer 20-522-1108 Longevity Pay TOTAL Salaries  Other Personnel Costs 20-522-1400 Semployee Health Insurance 20-522-1400 Retirement 20-522-1400 Retirement 20-522-1500 Unemployment Insurance 20-522-2000 Other Medical Expense 20-522-2014 Worker's Comp Insurance 20-522-2100 Utilities 20-522-2104 Worker's Comp Insurance 20-522-2104 Gas, Oil, Diesel Fuel 20-522-2104 Felphone 20-522-2106 Publicity, Subscripts & Duese 20-522-2200 System Rep&Maintenance 20-522-2200 System Rep&Maintenance 20-522-2200 System Repair & Maintenance 20-522-2201 Contractual/Svc Agreements 20-522-2201 Miscellaneous/Sundry 20-522-2310 Miscellaneous/Sundry 20-522-2310 Miscellaneous/Sundry 20-522-2310 Miscellaneous/Sundry 20-522-2314 Fostage 20-522-2315 Postage 20-522-2316 Postage 20-522-2316 Postage 20-522-24004 Sewage Treatment-Metro 20-522-4008 Sewage Treatment-Metro 20-522-6008 System tom 20-522-6008 System rem) 20-522-6006 Pumps (System rem) 20-522-6006 Pumps (System rem) 20-522-6006 Pumps (System rem) 20-522-60014 Machinery&Equipment-Swr	DEPARTMENTAL EXPENDITURES	20 -Sewer Fund DEPARIMENT - Sewer
2,707,911	177,598 10,000 2,750 190,348 14,562 50,201 13,267 78,114 78,114 78,114 78,114 000 11,000	CURRENT BUDGET	
75,935.37	22,436.93 447.02 0.00 22,883.95 1,668.39 2,099.27 1,210.59 0.00 4,978.25 4,978.25 4,427.001 1,135.82 87.98 837.15 4,420.82 4,420.82 4,420.82 1,510.67 0.00 0.00 0.00 250.00 9,478.42 22,820.23 9,478.42 22,820.00 1,775.00 1,775.00 1,775.00 1,775.00 1,000 0.00	CURRENT	AN OF . CANO
710,833.39	100,057.29 4,549.88 3,850.00 108,457.17 7,112.53 18,984.53 5,062.68 0.00 31,159.74 1,243.00 526.40 4,583.01 4,813.52 14,062.00 6,685.86 526.40 4,583.01 4,813.52 168.00 12,612.59 34,827.35 386.10 3,637.36 228.45 0.00 3,090.75 0.00 132,601.65 4,893.75 0.00 148,150.00 112,544.91 571,216.48	YEAR TO DATE ACTUAL	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1
0.00		TOTAL ENCUMBERED	de C
1,997,077.61	77,540.71 5,450.12 ( 1,100.00) 81,890.83 7,449.47 31,216.47 8,204.32 84.00 46,954.26 ( 743.00) 1,590.58 ( 3,062.00) 7,314.14 573.60 6,416.99 ( 813.52) 7,314.14 573.60 6,416.99 ( 14,550.00 2,362.64 5,771.55 132.00 2,362.64 5,771.55 613.90 11,968.65 1,412.65 613.90 11,968.65 1,412.00 9,687.41 25,172.65 613.90 11,968.65 1,412.00 9,646.25 8,000.00 9,646.25 8,000.00 9,646.25 8,000.00 1,066,453.00 21,850.00 4,455.09 1,868,232.52	BUDGET BALANCE	OF YEAR COMPLETED:
26.25	56.34 45.50 140.00 56.98 48.84 37.82 38.16 0.00 68.19 127.85 47.85 47.85 60.62 3.80 60.62 3.80 56.56 58.05 38.61 0.00 77.27 0.00 34.57 34.57 34.57 34.57 34.57 34.57 36.00 60.62 39.89	% YID BUDGET	D: 58.33

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20 -Sewer Fund DEPARTMENT - Sewer

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

% OF YEAR COMPLETED: 58.33

,						
0.00	255,961.48)	0.00 (	255,961.48	62,257.13	0	REVENUE OVER/(UNDER) EXPENDITURES
26.25	1,997,077.61	0.00	710,833.39	75,935.37	2,707,911	TOTAL EXPENDITURES
BUDGET	BUDGET BALANCE	TOTAL	YEAR TO DATE ACTUAL	PERIOD	CURRENT	DEPARTMENTAL EXPENDITURES

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

30 -Street Fund

BALANCE

	BALANCE
ASSETS	
=====	
Current Assets	
Checking/Savings	
1000 State Street Aid Fund-Farmers	824,940.24
1002 Road Maint.Fund-Farmers Bank	26,229.91
1004 2022 Street Const Acct-FBank	1,529,308.79
Total Checking/Savings	2,380,478.94
Current Assets	
1220 A/R - Other	37,693.21
1300 Inventory	2,629.94
Total Current Assets	40,323.15
Total Current Assets	2,420,802.09
Other Assets	
Fixed Assets	in the second se
Transfers	
1610 Due To / From General Fund	24,464.09
Total Transfers	24,464.09
2	
Total Other Assets	24,464.09
TOTAL ASSETS	2,445,266.18
LIABILITIES & EQUITY	
Current Tinkilities	
Current Liabilities	
Current Liabilities	
2101 Accrued Wages Payable	31.50
2108 Accrued SS & Medicare	2.41
Total Current Liabilities	33.91
Total Current Liabilities	33.91
Long Term Liabilities	
TOTAL LIABILITIES	33.91

TOTAL LIABILITIES & EQUITY

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

30 -Street Fund

BALANCE

2,445,266.18

Total Equi	ty		2,445,232.27
Net I	ncome	C	741,057.03)
2740	Fund Balance-Committed		564,284.84
2720	Fund Balance-Nonspendable		2,629.94
Equity 2700	Retained Earnings		2,619,374.52

30 -Street Fund

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

PAGE:

N

4.56	3,034,170.48	0.00	144,871.52	25,391.70	3,179,042	TOTAL REVENUE
0.00	2,948,042.00 2,948,042.00	0.00	0.00	0.00	2,948,042 2,948,042	Transfers 30-3711 From Fund Balance-Street Fund TOTAL Transfers
59.65 60.37 60.18 59.41 61.50 0.00 135.84 0.00 0.00	45,517.11 6,974.35 12,979.79 23,136.41 3,850.00 500.00 179.18) 6,600.00) 86,128.48	0.0000000000000000000000000000000000000	67,282.89 10,625.65 19,620.21 33,863.59 6,150.00 0.00 679.18 50.00 6,600.00	9,188.82 1,432.62 2,645.34 4,624.92 900.00 0.00 0.00 6,600.00 25,391.70	112,800 17,600 32,600 57,000 10,000 500 500 0 0	Street Revenue  30-3030 State Gas-Motor Fuel Tax 30-3032 State Gas 1989 Tax 30-3034 State Gas 3 Cent Tax 30-3036 State Gas 2017 Improve Tax 30-3100 Road Maintenance Fees 30-3400 Street Permits/Fees 30-3501 Interest Earned 30-3504 Miscellaneous Income 30-3600 Grant Proceeds/Sidewalk TOTAL Street Revenue
BUDGET	BUDGET BALANCE	TOTAL	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT BUDGET	REVENUES
58.33	OF YEAR COMPLETED:	¥0 %				

30 -Street Fund DEPARTMENT - Street

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

% OF YEAR COMPLETED:

58.33

PAGE:

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0.00	741,057.03	0.00	741,057.03)	20,982.57 (	0	REVENUE OVER/(UNDER) EXPENDITURES
27.87	2,293,113.45	0.00	885,928.55	4,409.13	3,179,042	TOTAL EXPENDITURES
27.87	2,293,113.45	0.00	885,928.55	4,409.13	3,179,042	TOTAL Street =
2.07 0.00 27.86	20 12 5		11,362.50 0.00 885,746.66	0.00 0.00 4,409.13	550,000 158,000 3,179,042	Street: Transfe er Expe
0.00 139.61 33.98	21.98) 7,130.00) 1,566,247.27	0.00 0.00	21.98 25,130.00 806,094.73	o.o.	0 18,000 2,372,342	Building Impo Machinery&Equ Street Paving
6.17 30.28	100.00 563.01 3,485.80		1,514.20	0.00	5,000	
0.00 0.00 0.00	6,500.00 1,000.00	0000	0.00 0.00 0.00	0000	1,000	
29.43 49.66	7,057.07 828.83 755.12	00.00	2,942.93 1,671.17 744.88	0.00 0.00 48.57	10,000 2,500 1,500	
140.45 50.92 55.99 0.00	1,618.00) 1,472.34 20,242.79 2,429.98) 670.00)	0.000	5,618.00 1,527.66 25,757.21 2,429.98 670.00	0.00 279.04 4,081.52 0.00 0.00	4,000 3,000 46,000 0	Other Expenses  30-431-2016 Liability & Property Ins. 30-431-2104 Gas, Oil, Diesel Fuel 30-431-2110 Street Lighting 30-431-2200 Repair & Maintenance 30-431-2201 Traffic Light R&M
0.00	11.74) 11.09) 22.83)	0.00	11.74 11.09 22.83	0.00	000	Other Personnel Costs 30-431-1200 SS & Medicare 30-431-1400 Retirement TOTAL Other Personnel Costs
0.00	159.06) 159.06)	0.00	159.06 159.06	0.00	00	Salaries 30-431-1101 Overtime - Street TOTAL Salaries
% YTD BUDGET	BUDGET	TOTAL	YEAR TO DATE ACTUAL	CURRENT	CURRENT	DEPARTMENTAL EXPENDITURES

CITY OF MILLERSVILLE PAGE: 1

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

40 -Solid Waste Fund

	BALANCE
ASSETS	
Current Assets	
Checking/Savings	
1000 Solid Waste Fund - Farmers Bk	441,385.89
Total Checking/Savings	441,385.89
Total Greeking, bavings	441,303.09
Current Assets	
1200 Accounts Receivable	58,942.09
1201 Allowance for Bad Debt	( 23,971.42
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	68,782.82
Total Current Assets	510,168.71
Other Assets	
Transfers	
1610 Due To / From General Fund	( 19,701.09
1620 Due To / From Sewer Fund	47,514.36
Total Transfers	27,813.27
Total Other Assets	27,813.27
TOTAL ASSETS	537,981.98
LIABILITIES & EQUITY	
Current Liabilities	
Current Liabilities	
2101 Accrued Wages Payable	562.84
2108 Accrued SS & Medicare	43.06
2200 Deferred Revenue	55,292.50
Total Current Liabilities	55,898.40
<u></u>	
Total Current Liabilities	55,898.40
Long Term Liabilities	
TOTAL LIABILITIES	55,898.40

CITY OF MILLERSVILLE PAGE: 2

BALANCE SHEET AS OF: JANUARY 31ST, 2024

40 -Solid Waste Fund

BALANCE

Equity	
2700 Retained Earnings	5,200.86
2720 Fund Balance-Nonspendable	4,473.20
2730 Fund Balance-Restricted	460,420.66
Net Income	11,988.86
Total Equity	482,083.58
TOTAL LIABILITIES & EQUITY	537,981.98

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40 -Solid Waste Fund

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

PAGE:

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				F 30 8	% OF YEAR COMPLETED:	58.33
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
User Fees 40-3000 User Fees TOTAL User Fees	551,500 551,500	46,749.69 46,749.69	324,310.38 324,310.38	0.00	227,189.62 227,189.62	58.81 58.81
Other Revenue  40-3500 Sale of Recyclables  40-3501 Interest Income  40-3506 Sale of Assets	4,000 250 0	553.00 0.00 0.00	3,133.80 220.50 10,000.00	0000	866.20 29.50 10,000.00)	78.35 88.20 0.00
Transfers 40-3711 From Fund Balance-SW Fund TOTAL Transfers	1,000 1,000	0.00	0.00	0.00	1,000.00 1,000.00	0.00
TOTAL REVENUE	556,750	47,302.69	337,664.68	0.00	219,085.32	60.65

40 -Solid Waste Fund DEPARTMENT - Solid Waste

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

% OF YEAR COMPLETED:

58.33

PAGE:

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0.00	11,988.86)	0.00 (	11,988.86	88,829.97)	0 ~	REVENUE OVER/(UNDER) EXPENDITURES
58.50	231,074.18	0.00	325,675.82	136,132.66	556,750	TOTAL EXPENDITURES
58.50	231,074.18	0.00	325,675.82	136,132.66	556,750	TOTAL Solid Waste ==
0.00 66.52 0.00 62.81	4,687.10 4,687.10 48,028.00 152,861.79	0.0000	9,312.90 0.00 9,312.90 0.00 258,146.21	397.40 0.00 118,722.07	14,000 48,028 411,008	Accounting & Auditing Disposal Fees Reserve Account er Expenses
113.17 50.00 72.48	13.17) 250.00 440.31	00000	113.17 250.00 1,159.69	0.00 250.00 308.26	1,600 1,600	Miscel: Postage Clothi
0.00 0.00 65.26 112.76	3,381.15) 7,000.00 4,036.31 127.57)		3,381.15 0.00 7,583.69 1,127.57	622.31 0.00 754.90 0.00	7,000 11,620 1,000	40-432-2202 Vehicle/Equipment ram 40-432-2206 Bldg Repair & Maintenance 40-432-2210 Contractual/Svc Agreements 40-432-2300 Operating Supplies 40-432-2302 Office Supplies
763.33 72.02 103.56 34.65	398.00) 1,175.24 303.00) 5,228.02 0.00	00000	458.00 3,024.76 8,803.00 2,771.98 3,000.00	0.00 203.00) 0.00 166.76 0.00	4,200 ( 8,500 8,000 3,000	Other Expenses  40-432-2000 Other Medical Expense 40-432-2014 Worker's Comp. Insurance 40-432-2016 Liability & Property Ins. 40-432-2104 Gas, Oil, Diesel Fuel 40-432-2106 Publicity, Subscript's & Due
47.86 34.61 34.95 16.40 37.89	4,423.85 12,147.40 5,028.01 35.11 21,634.37	0.00	4,061.15 6,428.60 2,701.99 6.89 13,198.63	1,079.72 1,458.20 442.54 0.00 2,980.46	8,485 18,576 7,730 42 34,833	Other Personnel Costs  40-432-1200 SS & Medicare  40-432-1300 Employee Health Insurance  40-432-1400 Retirement  40-432-1500 Unemployment Insurance  TOTAL Other Personnel Costs
50.22 17.42 25.00	53,124.97 3,303.05 150.00 56,578.02	0.00	53,584.03 696.95 50.00 54,330.98	14,206.88 223.25 0.00 14,430.13	106,709 4,000 200 110,909	Salaries 40-432-1100 Salaries - Solid Waste 40-432-1101 Overtime - Solid Waste 40-432-1108 Longevity Pay TOTAL Salaries
% YTD BUDGET	BUDGET	TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT	CURRENT BUDGET	DEPARTMENTAL EXPENDITURES

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

50 -Drug Fund

BALANCE

		BALANCE
ASSETS		
=====		
Current Assets		
Checking/Savings		
1000 Drug Fund - Farmers Bank		10,929.86
1001 Drug Fund Escrow Acct-Farmers		22,552.00
Total Checking/Savings	===	33,491.86
Current Assets		
1110 Cash on Hand - Petty Cash		245.00
Total Current Assets		245.00
>		
Total Current Assets		33,726.86
Other Assets		
Transfers		
1610 Due To / From General Fund	<u></u>	254.98
Total Transfers	(	254.98
-		
Total Other Assets	(	254.98
TOTAL ASSETS		33,471.88
<del></del>		
LIABILITIES & EQUITY		
Current Liabilities		
Current Liabilities		
2002 DF Escrow Pending Acct		22,552.00
Total Current Liabilities	-	22,552.00
Total Current Liabilities		22,552.00
Long Term Liabilities		
TOTAL LIABILITIES	Section	
FOTAL LIABILITIES		
Equity		
<u>Equity</u> 2700 Retained Earnings		7,463.40
Equity		22,552.00 7,463.40 28,601.02 10,217.74

3-15-2024 CITY OF MILLERSVILLE PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

50 -Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY

33,471.88

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50 -Drug Fund

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

% OF YEAR COMPLETED: 58.33

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REVENUES	CURRENT	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Drug Fund Donations						
Drug Fines/Fees 50-3200 Drug Fines TOTAL Drug Fines/Fees	5,000 5,000	87.07 87.07	2,262.00 2,262.00	0.00	2,738.00 2,738.00	45.24 45.24
Other Drug Revenue 50-3501 Interest Income TOTAL Other Drug Revenue	20	0.00	9.64 9.64	0.00	10.36	48.20 48.20
Transfers 50-3711 From Fund Balance-Drug Fund TOTAL Transfers	18,370 18,370	0.00	0.00	0.00	18,370.00 18,370.00	0.00
TOTAL REVENUE	23,390	87.07	2,271.64	0.00	21,118.36	9.71

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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

0.00	10,217.74	0.00	10,217.74)	167.91)(	0 (	REVENUE OVER/(UNDER) EXPENDITURES
53.40	10,900.62	0.00	12,489.38	254.98	23,390	TOTAL EXPENDITURES
53.40	10,900.62	0.00	12,489.38	254.98	23,390	TOTAL Drug
0.00 26.83 53.40	40.00 17,085.02 10,900.62	0.00	0.00 6,264.98 12,489.38	0.00 254.98 254.98	23,350 23,390	50-451-2320 Bank Service Charge 50-451-2712 Other Drug Related Expenses TOTAL Other Expenses
0.00		0.00	6,224.40	0.00	0	Other Expenses 50-451-2312 Minor Equipment-Drug
8 YID BUDGET	BUDGET BALANCE	TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT BUDGET	DEPARTMENTAL EXPENDITURES
58.33	% OF YEAR COMPLETED:	% O <sub>3</sub>				50 -Drug Fund DEPARTMENT - Drug

3-15-2024 CITY OF MILLERSVILLE PAGE: 1

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

60 -Stormwater Fund

BALANCE

	BALANCE
ASSETS	
Current Assets	
Checking/Savings	
1000 Stormwater Fund - Farmers Bk	550,183.78
Total Checking/Savings	550,183.78
Current Assets	
1200 Accounts Receivable	23,123.86
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	11,113.50
Total Current Assets	34,474.53
Total Current Assets	584,658.31
Other Assets	
Transfers	
1610 Due To / From General Fund	( 8,015.17
1620 Due To / From Sewer Fund	14,005.34
Total Transfers	5,990.17
Total Other Assets	5,990.17
TOTAL ASSETS	590,648.48
LIABILITIES & EQUITY	590,648.48
LIABILITIES & EQUITY  Current Liabilities  Current Liabilities	590,648.48
LIABILITIES & EQUITY  Current Liabilities  Current Liabilities  2101 Accrued Wages Payable	590,648.48 
LIABILITIES & EQUITY  Current Liabilities  Current Liabilities  2101 Accrued Wages Payable  2108 Accrued SS & Medicare	590,648.48 
LIABILITIES & EQUITY  Current Liabilities  Current Liabilities  2101 Accrued Wages Payable  2108 Accrued SS & Medicare	109.94 8.41 118.35
LIABILITIES & EQUITY  Current Liabilities  Current Liabilities  2101 Accrued Wages Payable  2108 Accrued SS & Medicare  Total Current Liabilities  Total Current Liabilities	109.94 8.41 118.35
Current Liabilities  Current Liabilities  2101 Accrued Wages Payable 2108 Accrued SS & Medicare Total Current Liabilities	109.94 8.41 118.35
LIABILITIES & EQUITY  Current Liabilities  Current Liabilities  2101 Accrued Wages Payable  2108 Accrued SS & Medicare  Total Current Liabilities  Total Current Liabilities	590,648.48

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JANUARY 31ST, 2024

60 -Stormwater Fund

BALANCE

Equity

2700 Retained Earnings 540,723.56
Net Income 49,806.57

Total Equity 590,530.13

TOTAL LIABILITIES & EQUITY 590,648.48

60 -Stormwater Fund

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

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12.70	654,884.66	0.00	95,236.34	14,108.69	750,121	TOTAL REVENUE
0.00	249,740.00 331,231.00 580,971.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	249,740 331,231 580,971	Transfers 60-3710 Transfer From GF/ARP\$ 60-3711 From Fund Balance-StWr TOTAL Transfers
5.00 168.73 7.42	9,500.00 (	0.00	500.00 253.10 753.10	500.00 0.00 500.00	10,000 150 10,150	Other Revenue 60-3400 Stormwater Permits/Fees 60-3501 Interest Income TOTAL Other Revenue
59.42 59.42	64,516.76 64,516.76	0.00	94,483.24 94,483.24	13,608.69 13,608.69	159,000 159,000	Stormwater Revenue 60-3000 Stormwater Fees TOTAL Stormwater Revenue
BUDGET	BUDGET BALANCE	TOTAL	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT BUDGET	REVENUES
58.33	% OF YEAR COMPLETED: 58.33	* O.				

60 -Stormwater Fund
DEPARTMENT - Stormwater Fund

#### CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JANUARY 31ST, 2024

% OF YEAR COMPLETED:

58.33

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0.00	49,806.57)	0.00 (	49,806.57	5,631.04	0	REVENUE OVER/(UNDER) EXPENDITURES
6.06	704,691.23	0.00	45,429.77	8,477.65	750,121	TOTAL EXPENDITURES
6.06	704,691.23	0.00	45,429.77	8,477.65	750,121	TOTAL Stormwater Fund
57.93 0.00 31.25 321.53 131.03 30.24 0.00 88.72 0.00 86.27 1.50 5.66 0.00 0.0	, 298 , 298	0.0000000000000000000000000000000000000	0.00 8,674.34 0.00 250.00 1,221.81 5,241.00 151.18 0.00 3,460.00 6,800.77 375.25 28.28 0.00 0.0	1,181.30 1,181.30 0.00 0.00 26.00 0.00 0.00 3,460.00 0.00 230.05 59.25 28.28 0.00 0.00 0.00 0.00 0.00 0.00 4,519.18	14, 973 30 800 4,000 500 500 7,883 25,000 500 500 500 500 643,215	Other Expenses  Other Expenses  60-461-2000 Other Medical Expense 60-461-2000 Other Medical Expense 60-461-2014 Work Comp Insurance 60-461-2016 Liability & Property Ins. 60-461-2102 Telephone/Internet 60-461-2104 Gas & Oil 60-461-2106 Publicity, Subscripts&Dues 60-461-2202 Vehicle Repair&Maintenance 60-461-2210 Contractual/Svc Agreements 60-461-2212 Contractual-OHM 60-461-2310 Miscellaneous/Sundry 60-461-2310 Miscellaneous/Sundry 60-461-2316 Postage 60-461-2316 Accounting & Auditing 60-461-2324 Clothing & Uniforms 60-461-4016 Accounting & Auditing 60-461-4028 Stormwater Promotional 60-461-6000 System Imp's/Repair 60-461-6014 Machinery&Equipment-Stwtr
42.68 5.34 0.00 40.60 37.47 72.39	21,089.72 473.28 1,450.00 23,013.00 1,853.48 2,564.57	0.		2,777.17 0.00 0.00 2,777.17 197.46 835.45		ע כו
% YTD BUDGET	BUDGET	TOTAL	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT	DEPARTMENTAL EXPENDITURES

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

10 -General Fund

BALANCE

ASSETS			
Current As	unot a		
Current As	sets		
Checking	y/Savings		
1000	General Fund - Farmers Bk		144,943.43
1001	Reserve Fund MM-Farmers Bk		2,170,517.31
1004	Renew Crew - Farmers Bk		2,067.67
1009	Police Explorers - Farmers Bk		716.21
1010	Christmas For Kids-Farmers Bk		2,910.35
1012	Healthcare Acct/HCS-FarmersBk		•
1013	General Escrow Acct-Farmers Bk		6,174.15 579.00
1015	City Court Account-Farmer's Bk		
1013	_		87,558.51
1017			85,170.95
	Healthcare Acct/Ameriflex-F.Bk		106,480.90
1019	ARPA Fund - Farmer's Bk		15,608.18
1021	Healthcare Acct-BenAssist-FBk	_	10,000.00
Total C	hecking/Savings		2,632,726.66
G			
Current			
1110			56.77
	Cash on Hand - Cash Drawers		400.00
	Petty Cash - PD		400.00
	Allow for Bad Debts	(	47,069.75
1205	Intergovermental Receivable		320,931.00
	Prop.Tax Receivable - Delinq		52,034,00
1212	Prop.Tax Recuble-Next Yr Levy		1,372,631.00
1220	A/R - Other		8,150.00
1222	A/R-Other (Mowing/liens)		6,456.25
1224	A/R Other - OHM Credit		29,788.50
Total C	urrent Assets		1,743,777.77
otal Curr	ent Assets		4,376,504.43
ther Asse	<u>ts</u>		
Fixed As	sets		
	-	-	
Transfer	<u>s</u>		
1620	Due To / From Sewer Fund		39,056.81
1630	Due To / From Street Fund	(	25,654.89
1640	Due To / From Solid Waste Fund		29,414.31
1650	Due To / From Drug Fund		254.98
1660	Due To / From Stormwater Fund	_	10,263.60
Total T	ransfers		53,334.81
otal Othe	r Assets		53,334.81
OTAL ASSE	TIQ.		4,429,839.24

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

10 -General Fund

BALANCE

PAGE: 2

LIABILITIES & EQUITY

Cui

rrent L	iabilities		
Current	Liabilities		
2000	Accounts Payable		43.73
2001	A/P - Other	(	2,299.26)
2004	A/P-State Traffic Fines&Fees		6,901.29
2007	GF Escrow Pending Acct		579.00
2010	Renew Crew Donations		2,067.67
2012	Police Exp Donations		716.21
2014	Christmas For Kids Donations		2,626.48
2015	Healthcare EAP Acct/HCS		111,174.15
2016	Overpmt-P.Tax/to be refunded		68.37
2018	Healthcare HRA Acct/Ameriflex		96,480.89
2020	Deposit - Fire Hydrants		1,250.00
2022	-		11,365.00
2101	=		11,036.07
2105			13,183.08
2106			9,063.90
2107			2,119.79
2108			844.26
2110			17,557.96
2114		(	1,315.74)
2116			489.52
2118			3,542.63
2124		30	122.11)
2126		39	456.14
2128	· · · · · · · · · · · · · · · · · · ·		1,106.62
2130			309.60
2131	2-12-1	(	64.85)
2132		Ġ	415.88
2134			340.55
2136			257.86
	Hospital - Employee	(	
	Hosp/MedBridge-Emp	8	120.66)
	Accident - Employee		365.56 275.84
2141	Life Ins/COL-Emp		
2142	Life Ins/LICOA - Emp	ý	1,975.54
2144	Cancer - Employee	Ç	501.41) 1,178.44
2148	Disability - Employee		•
2149	Critical Illness-Emp		3,577.10
2150	Pre-Paid Legal - Emp		1,169.90
2154	Child Support		522.29
2200	Deferred Revenue		2,159.04
2211			1,372,631.00
	Other Rev/Collected in Advance	_	33,656.00
IULAI (	Current Liabilities		1,707,083.33

CITY OF MILLERSVILLE PAGE: 3

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

10 -General Fund

BALANCE

1,707,083.33
586,338.73
1,695,858.28
440,558.90
2,722,755.91
4,429,839.24

10 -General Fund

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

PAGE:

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37.04 39.14 0.00 47.26 76.43 31.20 78.00 0.00 38.83	201,458.50 15,215.00 577.00) 5,273.87 942.90 17.20 220.00 2,308.00) 220,242.47	0.000	118,541.50 9,785.00 577.00 4,726.13 3,057.10 7.80 780.00 2,308.00 139,782.53	9,254.50 618.75 37.00 978.62 354.35 2.10 0.00 148.00 11,393.32	320,000 25,000 10,000 4,000 25 1,000 360,025	Court Fines & Fees 10-3200 City Court Fines & Costs 10-3202 City Court Litigation Tax 10-3203 Court ETicket Fees 10-3205 Sumner Co. Court Fines 10-3206 Robertson Co. Court Fines 10-320 Police Reports 10-3221 Police Dept-Other 10-3223 Police ETicket Fees TOTAL Court Fines & Fees
				¥	1	Payment in Lieu of Taxes
58.55 52.32 58.40 54.53 0.00 50.96 20.96 132.31 57.53	308,833.42 1,382.64 4,795.52 591.13 5,000.00 37,137.62 8,794.70 1,938.89) 364,596.14	000000000000000000000000000000000000000	436,166.58 1,517.36 6,731.48 708.87 0.00 38,597.38 2,205.38 9,938.89 7,938.89	000000000000000000000000000000000000000	745,000 2,900 11,527 1,300 5,000 75,735 11,000 6,000 858,462	State Tax  10-3030 State Sales Tax  10-3032 State Beer Tax  10-3033 State-City Street/Petroleum  10-3034 State Telecom Interstate Tax  10-3035 Bank Excise Tax  10-3036 TVA Gross Receipts  10-3039 State-Sportsbetting Payment  10-3040 State-Local Occupancy Tax  TOTAL State Tax
69.45 68.30 64.39 60.25 26.68 106.40 66.16 37.13	145,097.27 118,889.98 28,491.48 19,875.44 32,993.15 51.23) 3,384.13 1,571.79 350,252.01	0.0000000000000000000000000000000000000	329,902.73 256,110.02 51,508.52 30,124.56 12,006.85 851.23 6,615.87 928.21 688,047.99	0.00 31,011.36 4,720.72 0.00 50.00 0.00 2,441.10 38.94 38,262.12	475,000 375,000 80,000 50,000 45,000 10,000 2,500 1,038,300	Local Tax  10-3020 Local Sales Tax - Sumner 10-3021 Local Sales Tax - Robt 10-3021 Wholesale Beer Tax 10-3023 Cable TV Franchise Fee 10-3025 Business Tax-City 10-3025 Business Tax-Uilege Tax 10-3026 Wholesale Liquor Tax 10-3029 Hotel/Motel Tax TOTAL Local Tax
0.00 0.00 52.46 379.46	17,136.00) 5,754.00) 3,327.85 19,562.15)	0.000	17,136.00 5,754.00 3,672.15 26,562.15	25.00 882.00 163.26 1,070.26	7,000 7,000	Property Tax - Deling. 10-3010 Sumner Co Deling 10-3012 Robertson Co Deling 10-3015 Interest - Property Tax TOTAL Property Tax - Deling.
88.42 102.65 93.16	103,900.25 11,883.00) 92,017.25	0.00	793,101.75 460,220.00 1,253,321.75	264,976.75 104,130.00 369,106.75	897,002 448,337 1,345,339	Property Tax - Current 10-3000 Sumner Co Current 10-3002 Robertson Co Current TOTAL Property Tax - Current
66.67 % YTD BUDGET	YEAR COMPLETED: BUDGET BALANCE	% OF TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT BUDGET	REVENUES

10 -General Fund

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

62.22	1,724,011.66	0.00	2,839,830.34	446,090.69	4,563,842	TOTAL REVENUE
0.00	339,023.00 158,000.00 497,023.00	0.00	0.00	0.00 0.00 0.00	339,023 158,000 497,023	Transfers 10-3710 From Fund Balance-General Fund 10-3711 From Street Fund TOTAL Transfers
0.00 60.36 0.00 43.75 60.60 37.83 15.80 19.27 37.90 0.00 0.00 0.00 0.00 1.74 1.88	250.00) 79,275.40 300.00) 225.00 78,950.40  9,325.00 21,050.00 1,050.00 15,525.01 35,456.03) 12,750.00) 22,050.00 42,977.50) 49,130.00 138,346.60 140,492.54	0.000	250.00 120,724.60 300.00 175.00 121,449.60 5,675.00 3,950.00 250.54 9,474.99 35,456.03 12,750.00 700.00 2,050.00 42,977.50 870.00 2,646.40 116,800.46	0.00 16,974.99 0.00 80.00 17,054.99 3,675.00 600.00 0.00 658.25 0.00 0.00 0.00 4,270.00 0.00 9,203.25	200,000 400 200,400 15,000 1,300 25,000 0 0 0 0 1,300 25,000 0 0 0 0 1,300 25,000 0 0 0 0 0 0 1,300 25,000 0 0 0 0 0 0 0 0 0 0 0 0	Licenses & Permits 10-3301 Beer License 10-3302 Building Permits 10-3303 Liquor Store License 10-3304 Burn Permits 10-3304 Burn Permits TOTAL Licenses & Permits  Other Revenue 10-3499 P&Z-Engineering Fees/OHM 10-3500 P&Z Fees/Application Fees 10-3501 Interest Earnings 10-3504 Miscellaneous Income 10-3505 Insurance Proceeds 10-3506 Sale of Assets (Auction) 10-3507 Seizures/Auction 10-3512 Donations 10-352 Community Center 10-3506 Grant Proceeds 10-3600 Grant Revenue
% YID BUDGET	BUDGET BALANCE	TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT BUDGET	REVENUES
66.67	YEAR COMPLETED:	∄O %				

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

PAGE:

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10 -General Fund DEPARTMENT - Administration

TOTAL Ad	Other Expens 10-410-2000 10-410-2016 10-410-2016 10-410-2100 10-410-2100 10-410-2100 10-410-2200 10-410-2207 10-410-2207 10-410-2300 10-410-2310 10-410-2310 10-410-2312 10-410-2312 10-410-2312 10-410-2312 10-410-2312 10-410-2312 10-410-2700 10-410-2700 10-410-2700 10-410-4000 10-410-4016 10-410-4016 10-410-4016 10-410-6020 TOTAL Oth	Other Person 10-410-1200 10-410-1300 10-410-1400 10-410-1500 TOTAL Oth	Salaries 10-410-1100 10-410-1101 10-410-1105 10-410-1108 TOTAL Sal	DEPARTMENTAL
TOTAL Administration	O IO	nel SS Emp Ret Une	aries -410-1100 Salaries -410-1101 Overtime -410-1105 Salaries -410-1108 Longevity TOTAL Salaries	5
on	Education & Training Worker's Comp. Insurance Liability & Property Ins. Utilities Telephone&Internet Gas, Oil, Diesel Fuel Publicity, Subscripts & Du Vehicle Repair & Maintenance Eldg Repair & Maintenance Cotty Property Maintenance Contractual/Svc Agreement Operating Supplies Office Supplies Miscellaneous/Sundry Minor Equipment Postage & Machine Rental Interest Expense Meals & Entertainment Donation to Library Bad Debt Expense (Prop. Ta Sumner-Property TR Match Robt-Property TR Match Professional Services Legal Services Accounting & Auditing Promotional Building Imp's/CH Reno Debt Service-Prin/Bond or Expenses	() $\square$	н 1 1 1	Administration EXPENDITURES
	Other Medical Expense Education & Training Worker's Comp. Insurance Liability & Property Ins. Utilities Telephone&Internet Gas, Oil, Diesel Fuel Publicity, Subscripts & Dues Vehicle Repair & Maintenance Eldg Repair & Maintenance City Property Maintenance Contractual/Svc Agreements Operating Supplies Miscellaneous/Sundry Minor Equipment Postage & Machine Rental Interest Expense Meals & Entertainment Donation to Library Bad Debt Expense (Prop.Tax) Sumner-Property TR Match Robt-Property TR Match Professional Services Legal Services Accounting & Auditing Promotional Building Imp's/CH Reno Debt Service-Prin/Bond r Expenses	th Insurance Insurance Osts	Administrative Administrative City Commission	
1,372,361	92 23 14 25 4 9075 1 1 25 4	27,692 53,548 23,498 126 104,864	ω ω ω Σ	CURRENT
361	55 1 4 4 250 5 1 4 4 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	692 548 498 126	1,000 1,000 24,850 2,650	H H
40,555.	3,446 172 2,500 6,615	0.00 2,411.84 0.00 0.00 2,411.84	27,070.88 7.50 1,650.00 2,800.00 31,528.38	CURRENT
. 24		844	7.50 3.38	
718,436.19	158.00 3,433.27 564.57 156,755.00 15,161.64 7,868.38 943.28 5,468.51 2,64.34 367.50 300.00 115,414.65 1,387.78 2,612.41 2,677.52 1,406.59 1,445.57 2,500.00 0.00 18,016.50 18,016.50 0.00 30,228.54 0.00 30,228.54	15,455.41 23,299.55 10,541.63 11.52 49,308.11	203,221.72 2,715.92 13,542.90 5,650.00 225,130.54	YEAR TO DATE ACTUAL
				Ni Ni
0.00		0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	TOTAL ENCUMBERED
6	ν (α 4±		( 13 ( 1 ( 13	OF YEAR B
53,924.81	92.00 566.73 249.43 245.00 22,838.36 5,131.62 7,531.49 215.66 3,632.56 1,700.00 1,700.00 1,322.48 1,322.48 1,322.48 1,322.48 1,322.48 1,323.41 1,44.25 69,144.25 69,144.25 69,144.25 17,340.00 17,340.00 17,340.00 17,340.00 17,340.00 17,340.00 17,340.00 17,340.00 17,340.00	12,236.59 30,248.45 12,956.37 114.48 55,555.89	30,260.28 1,715.92) 11,307.10 3,000.00)	YEAR COMPLETED: BUDGET BALANCE
52.35	63.20 85.83 69.36 99.84 39.90 60.53 78.61 42.07 56.87 9.19 15.00 69.01 46.26 81.64 66.94 50.02 1.49 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	55.81 43.51 44.86 9.14 47.02	60.94 271.59 54.50 213.21 62.19	9: 66.67

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

PAGE:

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BUDGET & YTD BALLANCE BUDGET  BALLANCE BUDGET  22,170.00 52.88 37.50 0.00 1,150.00 51.70  1,883.21 48.92 21,598.44 17.25 22,011.64 40.13 36.24 13.71 25,529.53 23.08  8.00 105.33 3,841.00 105.33 3,841.00 105.33 3,841.00 105.33 4,434.19)2,064.64 980.42 23.58 500.00 0.00 983.18) 222.90 6,481.72 23.58 500.00 0.00 2,000.00 0.00 2,000.00 0.00 2,000.00 0.80 2,403.59 358.79 350.00 47.21 80,861.43 37.76 129,673.46 38.63
# 46 43 50 60 60 60 60 60 60 60 60 60 60 60 60 60

10 -General Fund DEPARTMENT - Municipal Court

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

% OF YEAR COMPLETED:

66.67

Other Expenses  10-412-2000 Other Medical Expenses  10-412-2002 Education & Training 10-412-2014 W.Comp Insurance 10-412-2106 Publicity, Subscriptions&Due 10-412-2210 Contractual/Svc Agreements 10-412-2300 Operating Supplies 10-412-2302 Office Supplies 10-412-2310 Miscellaneous/Sundry 10-412-2312 Minor Equipment-Court 10-412-2312 City Judge TOTAL Municipal Court  TOTAL Municipal Court	Salaries 10-412-1100 Salaries - Court Clerk 10-412-1101 Overtime - Court Clerk 10-412-1108 Longevity Pay TOTAL Salaries  Other Personnel Costs 10-412-1200 SS & Medicare 10-412-1300 Employee Health Insurance 10-412-1400 Retirement 10-412-1500 Unemployment Insurance TOTAL Other Personnel Costs	DEPARTMENTAL EXPENDITURES
50 250 64 100 8,220 500 5,500 1,000 6,000 22,184 79,451	40,841 0 1,000 41,841 3,201 9,288 2,916 2,916 15,426	CURRENT BUDGET
216.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	3,520.00 0.00 0.00 3,520.00 602.96 0.00 0.00	CURRENT PERIOD
216.00 0.00 47.38 0.00 3,666.93 0.00 108.06 0.00 54.99 3,250.00 7,343.36	30,260.29 125.22 1,000.00 31,385.51 2,131.65 5,611.97 1,574.19 0.00 9,317.81	YEAR TO DATE ACTUAL
0.0000000000000000000000000000000000000	0.000 0.000 0.000	TOTAL ENCUMBERED
( 166.00) 250.00 16.62 100.00 4,553.07 550.00 391.94 5,500.00 945.01 2,750.00 14,840.64	10,580.71 ( 125.22) 0.00 10,455.49 1,069.35 3,676.03 1,341.81 21.00 6,108.19	BUDGET BALANCE
0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	74.09 2) 0.00 100.00 5 75.01 6 66.59 6 60.42 1 53.98 0 0.00	8 YTD BUDGET

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

PAGE:

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54.90	969,453.27	0.00	1,180,231.73	131,458.45	2,149,685	TOTAL Police Dept
49.83	,165.		777.	49,834.24	~ I~	TOTAL Other Expenses
	12,500.00	000	0.00	0.00	12,500	
	170	0.00		0.00	1,000	421-4026
0		0.00		0.00	1,000	421-4002 Vehicle
	338.	0.00	838.	0.00	500	2332 Meals & Ent
4	6,777	0.00	8,222.98	0.00	15,000	421-2324
ი :	228	0.00	10,764.23	0.00	161,993	421-2312
		0.00	858.12	0.00	350	421-2310
63.12	663.80	0.00	1,136.20	0.00	1,800	10-421-2302 Office Supplies
ທ (	200	0.00	3 675 77	0 00	5,000	Operating Supplies
∞ ⊦		0.00	101 612 74	49 727 36	208 000	10-421-2210 CONTRACTUAL/SVC AGENETICS
י י	7 0 7		•	106.00	77,000	
			18,557.03		1 000 1 000	
•			α 10 10 10 10 10 10 10 10 10 10 10 10 10	0.00		
۲.	, 133	0.00	20,866.73	0.00	50,	Gas, Oil, Diesel Fuel
φ.	6,502	0.00	,497.	0.00	10,000	Telephone & Jetp
	123	0.00	, 261.	0.00	47,500	W.Comp In
``	,5/2	0.00	428	0.00	TB, 000	
00.00	1,945		100.	0.00	, 4, 4, 00 1, 00 1	2000
)	1		1 1			LM .
51.35	166,018.39	0.00	175,208.61	12,000.96	341,227	( )
7.		0.00	62.	0.00	357	
σ	8,186	0.00	32,106.44		70,293	Retirement
2.0	4			12,000.96	193,426	Emp
4	4,762.	0.00	42,388.75	0.00	77,151	Other Personnel Costs 10-421-1200 SS & Medicare
39.39	441,200.90	0.00	040,240.02	69,623.23	T, UBB, SIS	TOTAL Salaries
81.82	600	1.	2,700		3,300	-
4	20,887.54		,112.		25,000	THSO Grant
N	2,023	0.00	,023.	6,443.90	10,000	Overtime - Police
52.6	8,937	0.00	, 653.	-	969,591	Salaries -
0	892		892.			10-421-1101 Overtime - Clerical PD
7			54,863.81	5,849.56	78,624	-421
						Salaries
BUDGET	BALANCE	ENCUMBERED	ACTUAL	PERIOD	BUDGET	DEPARTMENTAL EXPENDITURES
GIY %	BUDGET	TOTAL	YEAR TO DATE	CURRENT	CURRENT	
: 66.67	F YEAR COMPLETED:	% OF				10 -General Fund DEPARTMENT - Police Dept
			THE LATER THEY	Do Ott. FEEDING		

10 -General Fund DEPARTMENT - Fire Dept

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

% OF YEAR COMPLETED:

66.67

PAGE:

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TOT	Other 10-4 10-4 10-4 10-4 10-4 10-4 10-4 10-4	Other 10-4 10-4 10-4 10-4	Sala 10- 10- 10- 10-	DEPA
TOTAL Fire Dept	C	HOOOO	Salaries 10-422-1100 Sala 10-422-1101 Over 10-422-1105 Volu 10-422-1108 Long TOTAL Salaries	DE PARTMENTAL
e Dept	0	nel SS Re Un	ω	AL EXP
	e Ecchilla Re II	el Costs SS & Medicare Employee Health I Retirement Unemployment Insu	ries time nteer evity	EXPENDITURES
	Fither and order the contract	$\alpha$ $\vdash \alpha$	- Fire - Fire Pay Pay	RES
	adical Expense on & Training Ensurance Services ne & aircards L, Diesel Fuel Ey, Subscripts & Due Repair & Maintenance Repair & Maint-Sta 2 cual/Svc Agreements g Supplies sum supplies sum supplies sum supplies supplies sum supplies sum supplies sum supplies sum supplies sum supplies supplies sum supplies suppli	th Insurance Insurance		
ii	Expense aining ce es es rcards cripts & Dues & Maintenance & Maint-Sta 2 c Agreements lies s craptre nout Gear se forms ainment re Prevention Engine	e ance	Department Department	
49	N		22 20	CURRENT
490,538	5,000 9,953 8,000 2,500 7,500 4,000 26,500 6,300 3,500 34,000 34,000 1,000 3,500 3,500 3,500 3,500 3,500 3,500 3,500 3,500 3,500 3,500	18,113 18,576 14,064 42 50,795	200,927 0 35,000 850 236,777	URRENT
				<u> </u>
18,534.	108 0 1,134 0 690 2,170 2,160 0 500 66 0 7,665	1,205 0 1,205 1,205	8,863 0 800 9,663	CURRENT
1. 62	108.00 0.00 134.83 0.00 0.00 0.00 0.00 0.00 170.00 140.00 154.50 0.00 160.00 0.00 0.00 0.00 0.00 0.00 0	0.00 205.92 0.00 0.00	3.5.000 £	
213	8μω	2 . 1.	10 1 8	YEAR AC
,876.	427 8,807 3,524 635 7819 1,572 1,572 1,385 1,385 1,385 1,385 1,385 1,385 1,385 1,385 1,385 1,572	7,085. 1,223. 4,268. 0.	83,177. 480. 17,844. 1,650.	YEAR TO DAT
67	79 79 79 79 79 79 79	58 94 41	119 228 000	EI EI
				TOTAL
0.00	000000000000000000000000000000000000000	0.000	0.000	TOTAL
I			<u> </u>	
276,661	377 4,679 1,145 4,475 1,864 3,680 9,415 2,614 2,614 3,976 19,779 3,976 1,340 1,340 1,340 1,340 1,534 1	11,027 7,352 9,795 42 28,216	117,749 480 17,156 800	BUDGET
51.33	177.00) 179.25 175.87 164.62 180.71 15.08 114.16 137.86 179.98	27.42 52.06 95.11 42.00	749.81 480.28) 156.00 800.00)	M H
43.6	854.0 6.4 88.4 750.9 750.9 37.2.4 37.2.3 34.6 61.7 61.7 61.7 78.0 107.1	39.1 30.3 44.4	41.4 0.0 50.9 194.1	% YTD BUDGET
80	44000000000000000000000000000000000000	12 42 35	40 98 12 56	130

## CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

TOTAL Development Services	Other Expenses 10-440-2002 Education & Training 10-440-2010 P&Z (& Recording Fees) 10-440-2014 W.Comp Insurance 10-440-2102 Telephone/Internet 10-440-2104 Gas & Oil 10-440-2106 Publicity, Subscriptions&Due 10-440-2202 Vehicle Repair&Maintenance 10-440-2210 Contractual/Svc Agreements 10-440-2212 Contractual - Plan Review 10-440-2312 Contractual - Plan Review 10-440-2300 Operating Supplies 10-440-2312 Minor Equipment 10-440-2312 Minor Equipment 10-440-2332 Meals & Entertainment TOTAL Other Expenses	Salaries 10-440-1100 Salaries - Development 10-440-1108 Longevity Pay TOTAL Salaries Other Personnel Costs 10-440-1200 SS & Medicare 10-440-1300 Employee Health Insuran 10-440-1400 Retirement 10-440-1500 Unemployment Ins. TOTAL Other Personnel Costs	DEPARTMENT - Development Services DEPARTMENT - EXPENDITURES
132,015	### ##################################	opment Svcs 52,003 50 52,053 3,982 Insurance 13,050 3,628 21 s 20,681	ces CURRENT BUDGET
4,878.48	288.02 0.00 0.00 0.00 0.00 0.00 0.00 0.0	3,987.50 0.00 3,987.50 0.00 602.96 0.00 0.00 602.96	CURRENT PERIOD
67,952.84	141.90 22.69 60.32 431.26 0.00 0.00 111.56 17,082.14 9,820.50 0.00 306.09 11.99 0.00 88.86 28,077.31	30,560.12 50.00 30,610.12 1,973.77 5,877.91 1,413.73 0.00 9,265.41	YEAR TO DATE ACTUAL
0.00	0.0000000000000000000000000000000000000	0.00 0.00 0.00 0.00	% OF TOTAL ENCUMBERED
64,062.16	258.10 22.69) 20.68 218.74 500.00 200.00 388.44 30,667.86 1,820.50) 300.00 193.91 11.99) 100.00 211.14	21,442.88 0.00 21,442.88 2,008.23 7,172.09 2,214.27 21.00 11,415.59	YEAR COMPLETED: BUDGET BALANCE
51.47	35.48 0.00 74.47 66.35 0.00 0.00 22.31 35.77 122.76 0.00 61.22 0.00 0.00 29.62	58.77 100.00 58.81 49.57 45.04 38.97 0.00	8 YTD BUDGET

#### CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

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AS OF: FEBRUARY 29TH, 2024

REVENUE OVER/(UNDER) EXPENDITURES TOTAL EXPENDITURES 10 -General Fund
DEPARTMENT - Community Ctr/Parks Other Personnel Costs DEPARTMENTAL EXPENDITURES Other Expenses Salaries 10-444-1500 Unemployment Ins. 10-444-1300 Employee Health Insurance TOTAL Community Ctr/Parks 10-444-6018 Park Dev/Playgrounds&Imp's 10-444-4026 10-444-2312 10-444-2310 10-444-2300 10-444-2302 10-444-2210 10-444-2207 10-444-2206 10-444-2104 10-444-2106 10-444-2102 Telephone&Internet 10-444-2100 Utilities 10-444-2014 10-444-2002 10-444-2000 Other Medical Expense 10-444-1400 Retirement 10-444-1200 SS & Medicare 10-444-1101 Overtime 10-444-1100 Salaries -10-444-3000 10-444-2204 TOTAL Other Expenses TOTAL Other Personnel Costs TOTAL Salaries Special Events
Marketing/Promotional Minor Equipment-C.Center Miscellaneous/Sundry Gas & Oil Education & Training Contractual/Svc Agreements Bldg Repair & Maintenance W.Comp Insurance Operating Supplies
Office Supplies Parks Property Maintenance Equip Repair&Maintenance Publicity, Subscriptions, Du ı Parks Parks 4,563,842 CURRENT BUDGET 128,480 250 2,000 6,000 3,000 14,535 1,000 2,500 17,000 18,000 2,700 39,312 2,500 41,812 71,246 15,422 3,000 3,199 9,288 2,914 400 500 500 0 CURRENT 209,847.33 236,243.36 PERIOD 3,028.73 0.00 3,028.73 0.00 4,761.87 0.00 602.96 0.00 0.00 602.96 0.00 0.00 YEAR TO DATE 2,399,271.44 440,558.90 ACTUAL 3,821.77 53,350.85 5,681.59 6,800.00 11,185.95 26,451.37 602.13 89,088.79 27,053.50 10,190.26 1,825.97 5,490.56 1,356.05 1,946.70 45.60 11.86 8,684.44 2,468.99 8,514.95 ,267.54 151.62 432.37 599.75 159.66 64.10 20.00 0.00 0.00 TOTAL ENCUMBERED 0.00 0.00 0.00 0.00 00000 0.00 0.00 0.00 dр OF YEAR COMPLETED: \_ 2,164,570.56 440,558.90) BALANCE 3,821.77) 17,895.15 12,860.63 1,897.87 14,758.50 39,391.21 BUDGET 2,340.34 6,809.74 2,980.00 3,821.77) 1,373.03 3,797.44 1,557.95 3,800.00) 2,218.99) 2,000.00 9.14 6,737.56 9,485.05 1,446.70) 1,432.46 318 199.75) 567.63 64.10) 98.38 .00) . 41 . 99) 94.69 226.67 76.96 43.24 60.65 149.94 987.60 BUDGET 389.34 6.39 59.94 57.08 59.11 46.54 56.48 67.29 24.09 64.70 52. 69. 74.88 46.95 47.31 66.67 0.00 0.67 0.00 ij 0.00 . 57 .34

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

20 -Sewer Fund

BALANCE

ASSETS			
Current As	sets		
Checking	g/Savings		
1000	Sewer Fund - Farmers Bank		2,200,812.87
1001	Phase II Sewer - Farmers Bk		598,071.41
1005	Sewer Fund MM-Farmers Bk		348,660.85
Total C	Checking/Savings		3,147,545.13
Current	Assets		
1100	Cash Reserves - State of TN		24.00
1110	Cash on Hand-PC/Cash Drawer		200.00
1200	Accounts Receivable		145,655.83
1201	Allowance For Uncollectible	(	165,444.76)
1202	A/R - KVS Bad Debt		45,432.44
1203	A/R - Incode Bad Debt		119,225.29
1204	UNAPPLIED CREDITS	(	18,037.99)
1220	A/R - Other		118,089.52
1260	Postage Dep (Utility Billing)		2,231.00
1300	Inventory Asset		31,835.74
Total C	urrent Assets	-	279,211.07
2			
Total Curr	ent Assets		2 406 756 00
IOCAI CUII	ent Assets		3,426,756.20
Other Asse	ts		
Fixed As	sets		
1400			47,268.00
	Buildings		134,211.59
	Furniture & Equipment		437,396.72
	Vehicles		194,921.71
	Sewer Collection System		9,866,189.33
	Construction in Progress	(	0.12)
1450	Net Pension Asset	`	58,958.00
	Deferred Outflows for Pension		26,887.69
	Accumulated Depreciation	,	5,385,087.21)
	ixed Assets	_	5,380,745.71
			, , ===
Transfer	<u>s</u>		
1610	,	(	39,056.81)
1640	Due To / From Solid Waste Fund	(	83,994.44)
1660	Due To / From Stormwater Fund	(	23,770.38)
Total T	ransfers	(	146,821.63)
Fotal Othe	r Assets		5,233,924.08
TOTAL ASSE	TS		8,660,680.28
		302,312	

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

20 -Sewer Fund

BALANCE

LIABILITIES & EQUITY	
Current Liabilities	
Current Liabilities	
2030 REFUNDS PAYABLE	146.98
2056 SRF Loan Payable-Current	21,348.00
2101 Accrued Wages Payable	886.69
2108 Accrued SS & Medicare	67.83
2109 Accrued Compensated Absences	6,466.73
2250 Deferred Inflows for Pension	44,259.00
Total Current Liabilities	73,175.23
Total Current Liabilities	73,175.23
Long Term Liabilities	
Long Term Liabilities	
2460 SRF Loan Payable-LT	347,183.00
Total Long Term Liabilities	347,183.00
Total Long Term Liabilities	347,183.00
Total Long Term Liabilities  TOTAL LIABILITIES	
-	420,358.23
TOTAL LIABILITIES	420,358.23
TOTAL LIABILITIES	420,358.23
TOTAL LIABILITIES	420,358.23 
TOTAL LIABILITIES  Equity  2700 Retained Earnings	1,696,528.79
TOTAL LIABILITIES  Equity 2700 Retained Earnings 2710 Fund Balance/Net Assets	1,696,528.79 969,115.93
Equity  2700 Retained Earnings  2710 Fund Balance/Net Assets  2713 Net Assets/Capital & Debt	1,696,528.79 969,115.93 5,225,785.44

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

40.03	1,623,992.02	0.00	1,083,918.98	117,124.11	2,707,911	TOTAL REVENUE
0.00	531,011.00 588,900.00 1,119,911.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	531,011 588,900 1,119,911	Transfers  20-3701 From Fund Balance-Sewer Fund 20-3702 From General/ARP\$  TOTAL Transfers
1.88 23.43 69.33 61.80	3,925.00 1,531.47 12,881.37 18,337.84	0.00	75.00 468.53 29,118.63 29,662.16	0.00 0.00 1,841.31 1,841.31	4,000 2,000 42,000 48,000	Other Revenue 20-3400 Sewer Fees/Insp,Permits,etc 20-3501 Interest Income 20-3504 Miscellaneous Income TOTAL Other Revenue
66.74 110.75 68.46	492,193.18 6,450.00) 485,743.18	0.00 0.00 0.00	987,806.82 66,450.00 1,054,256.82	101,682.80 13,600.00 115,282.80	1,480,000 60,000 1,540,000	Sewer Revenue  20-3000 Operating Revenue-Sewer  20-3001 Tap Fees  TOTAL Sewer Revenue
% YTD BUDGET	BUDGET BALANCE	TOTAL	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT	REVENUES
66.67	% OF YEAR COMPLETED: 66.67	<b>НО</b> 8				20 -Sewer Fund

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

PAGE:

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27.14	1,972,883.91	0.00	735,027.09	24,193.70	2,707,911	TOTAL Sewer
96.19 23.64	1,862,649.00	0.00	112,544.91 576,800.00	5,583.52	117,000 2,439,449	20-522-6014 Machinery&Equipment-Swr TOTAL Other Expenses
7	21,850		,150.0	0.00	170,	006 Pumps
Ο α	6,453	0.00	0.00	0.00	1,066,453	20-522-6002 Syst Upgrade-Ph1/Investigat
58.33	,875		12,425.00	0.00	-	1006 Debt Svc
0	,000		0.0	0	8,000	1016 Accounting & Auditi
ဖ	,044		, 955.7	1,602.00	26,000	1010 Pretz
	6.807.00		4.893.00	0.00	11.700	20-522-4008 WHUD Readings
4. د	98,150		849.3	0.00	~	1004 Sewage
0	5,000		0.0	0.00	-	708 Depreci
7	909.25		3,090.75	0.00	-	2324
	250		250.00	0.00	-	20-522-2316 Postage
ې م	1 412 29		587 71	0.00	2,000	210
	613		o P	0.00	~	2302
	, 382		(n	3,790.20	Ó	300 Operating Suppli
	9,687.41		(n	0.00	22,300	210 Contractual/S
	132		C 3 1	0.00		2206 Bldq Repair & :
	5.771.55		228.45	0.00	6,000	20-522-2204 Equip. Repair & Maintenance
úω	744		450.0	101.00	15,000	2200 System F
120.34	813.		3 171	0.00	, 1 ,L	106
	6,416.99		4,583.01	0.00		2104
ω.	573.		526.4	0.00		522-2102
47.76	7.314.14		, 685 . 8	0.00		22-2100
רו מ	, טאט.		<b>7</b>	0.00	11 000	522-2016 Liability & Droperty
<u>•</u> и	σ		50.0	0.00	z, 000	522-2002 Education & Tr
	743.0			0		20-522-2000 Other Medica
						T I
٠ ١	43,709.11	0.00	34,404.89	- 1	78,114	OTAL Other Personnel C
0.00	84.00	0.00	0.00	0.00	13,26/	20-522-1500 Unemployment Insurance
44.28	27, 971.32	0.00	22,229.68	3,245.15	າ ໌ ဝ	522-1300
48.84	449.	0.00		0.00	14,562	Other Personnel Costs  20-522-1200 SS & Medicare
65.05	66,525.80	0.00	123,822.20	15,365.03	190,348	TOTAL Salaries
	\ <u>'</u> -	0.00	850	0.	2,750	Longevity P
59.35	4,065.39	0.00	,934.	•	10,000	522-1101 Overtime -
N		0.00	114,037.59	13,980.30	177,598	20-522-1100 Salaries - Sewer
BUDGET	BALANCE	ENCUMBERED	ACTUAL	PERIOD	BUDGET	DE PARTMENTAL EXPENDITURES
GILA &	BUDGET	TOTAL	YEAR TO DATE	CURRENT	CURRENT	
: 66.67	OF YEAR COMPLETED:	*				20 -Sewer Fund DEPARTMENT - Sewer
			Servi Cath, COCA	20 OF . FED.		ı

20 -Sewer Fund DEPARTMENT - Sewer

CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

% OF YEAR COMPLETED: 66.67

0.00	348,891.89)	0.00 (	348,891.89	92,930.41	0	REVENUE OVER/ (UNDER) EXPENDITURES
27.14	0.00 1,972,883.91	0.00	735,027.09	24,193.70	2,707,911	TOTAL EXPENDITURES
BUDGET	BALANCE	TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT	DEPARTMENTAL EXPENDITURES

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

30 -Street Fund

BALANCE

	Dillinica
ASSETS	
Current Assets	
Checking/Savings	
1000 State Street Aid Fund-Farmers	822,147.65
1002 Road Maint.Fund-Farmers Bank	26,229.91
1004 2022 Street Const Acct-FBank	1,529,308.79
Total Checking/Savings	2,377,686.35
Current Assets	
1220 A/R - Other	37,693.21
1300 Inventory	2,629.94
Total Current Assets	40,323.15
Total Current Assets	2,418,009.50
Other Assets	
Fixed Assets	
	-
Transfers	05 554 00
1610 Due To / From General Fund Total Transfers	25,654.89
Total Transfers	25,654.89
Total Other Assets	25,654.89
TOTAL ASSETS	2,443,664.39
LIABILITIES & EQUITY	
Current Liabilities	
Current Liabilities	
2101 Accrued Wages Payable	31.50
2108 Accrued SS & Medicare	2.41
Total Current Liabilities	33.91
Total Current Liabilities	33.91
Long Term Liabilities	
-	
TOTAL LIABILITIES	33.91

3-15-2024 CITY OF MILLERSVILLE PAGE: 2

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

30 -Street Fund

BALANCE

Equity			
2700	Retained Earnings		2,619,374.52
2720	Fund Balance-Nonspendable		2,629.94
2740	Fund Balance-Committed		564,284.84
Net 1	Income	(	742,658.82
Total Equi	Lty		2,443,630.48
TOTAL LIAM	BILITIES & EQUITY		2,443,664.39

30 -Street Fund

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# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

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4.59	3,032,970.48	0.00	146,071.52	1,200.00	3,179,042	TOTAL REVENUE
0.00	2,948,042.00 2,948,042.00	0.00	0.00	0.00	2,948,042 2,948,042	Transfers 30-3711 From Fund Balance-Street Fund TOTAL Transfers
59.65 60.37 60.18 59.41 73.50 0.00 135.84 0.00 0.00	45,517.11 6,974.35 12,979.79 23,136.41 2,650.00 500.00 179.18) 6,600.00) 84,928.48	0.0000000000000000000000000000000000000	67,282.89 10,625.65 19,620.21 33,863.59 7,350.00 679.18 50.00 6,600.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	112,800 17,600 32,600 57,000 10,000 500 500 0	Street Revenue  30-3030 State Gas-Motor Fuel Tax 30-3032 State Gas 1989 Tax 30-3034 State Gas 3 Cent Tax 30-3036 State Gas 2017 Improve Tax 30-3100 Road Maintenance Fees 30-3400 Street Permits/Fees 30-3501 Interest Earned 30-3504 Miscellaneous Income 30-3600 Grant Proceeds/Sidewalk TOTAL Street Revenue
% YTD BUDGET	BUDGET BALANCE	TOTAL	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT	REVENUES
66.67	OF YEAR COMPLETED:	अ ० €				

CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

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REVENUE OVER/(UNDER) EXPENDITURES	TOTAL EXPENDITURES	TOTAL Street	Other Expenses  30-431-2016 Liability & Property Ins. 30-431-2104 Gas, Oil, Diesel Fuel 30-431-2110 Street Lighting 30-431-2200 Repair & Maintenance 30-431-2201 Traffic Light R&M 30-431-2204 Equip. Repair & Maintenance 30-431-2208 Street Repair & Maintenance 30-431-2208 Operating Supplies 30-431-2310 Operating Supplies 30-431-2310 Salt Supplies 30-431-2308 Rock, Gravel & Sand 30-431-2318 Miscellaneous/Sundry 30-431-2318 Minor Equipment-Street 30-431-6018 Building Improvements-Str 30-431-6018 Machinery&Equipment-Str 30-431-6020 Street Paving 30-431-6025 Streetscape Capital Proj. 30-431-6599 Transfer to General Fund TOTAL Other Expenses	Other Personnel Costs  30-431-1200 SS & Medicare  30-431-1400 Retirement  TOTAL Other Personnel Costs	Salaries 30-431-1101 Overtime - Street TOTAL Salaries	30 -Street Fund DEPARTMENT - Street DEPARTMENTAL EXPENDITURES
0	3,179,042	3,179,042	s. 4,000 3,000 46,000 0 0 0 0 0 0 0 0 0 1,000	0 0 0	0 0	CURRENT BUDGET
( 1,601.79)	2,801.79	2,801.79	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00	0.00	CURRENT PERIOD
( 742,658.82)	888,730.34	888,730.34	5,618.00 1,527.66 25,757.21 2,429.98 670.00 5,744.72 1,671.17 744.88 224.43 0.00 0.00 0.00 0.00 36.99 1,514.20 21.98 25,130.00 806,094.73 11,362.50 0.00 0.00	11.74 11.09 22.83	159.06 159.06	YEAR TO DATE ACTUAL
0.00	0.00	0.00	0.0000000000000000000000000000000000000	0.00 0.00	0.00	% O TOTAL ENCUMBERED
742,658.82	2,290,311.66	2,290,311.66	( 1,618.00) 1,472.34 20,242.79 2,429.98) ( 670.00) 4,255.28 828.32 755.12 275.57 6,500.00 1,000.00 100.00 563.01 3,485.80 ( 21.98) ( 7,130.00) 1,566,247.27 538,637.50 158,000.00 2,290,493.55	( 11.74) ( 11.09) ( 22.83)	( <u>159.06)</u> ( <u>159.06)</u>	OF YEAR COMPLETED: BUDGET BALANCE
0.00	27.96	27.96	140.45 50.92 55.99 0.00 57.45 66.85 49.66 44.89 0.00	0.00	0.00	D: 66.67 % YTD BUDGET

CITY OF MILLERSVILLE PAGE: 1

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

40 -Solid Waste Fund

BALANCE

	BALANCE
ASSETS	
=====	
Current Assets	
Checking/Savings	
1000 Solid Waste Fund - Farmers Bk	442,417.29
Total Checking/Savings	7,
Total Checking/Savings	442,417.29
Current Assets	
1200 Accounts Receivable	51,225.5
1201 Allowance for Bad Debt	( 23,971.42
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	61,066.30
Total Current Assets	503,483.59
Other Assets	
Transfers	
1610 Due To / From General Fund	( 29,414.31
1620 Due To / From Sewer Fund	83,994.44
Total Transfers	54,580.13
-	
Total Other Assets	54,580.13
TOTAL ASSETS	558,063.72
LIABILITIES & EQUITY	
Current Liabilities	
Current Liabilities	
2101 Accrued Wages Payable	562.84
2108 Accrued SS & Medicare	43.00
2200 Deferred Revenue	55,292.50
Total Current Liabilities	
rotar current brabilities	55,898.40
Total Current Liabilities	55,898.40
Iong Torm Linbilities	
Long Term Liabilities	
TOTAL LIABILITIES	55,898.40

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

40 -Solid Waste Fund

BALANCE

Equit	У	
	2700 Retained Earnings	5,200.86
	2720 Fund Balance-Nonspendable	4,473.20
	2730 Fund Balance-Restricted	460,420.66
:	Net Income	32,070.60
Total	Equity	502,165.32
TOTAL	LIABILITIES & EQUITY	558,063.72

40 -Solid Waste Fund

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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

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				4 OF Y	% OF YEAR COMPLETED: 66.67	66.67
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YID BUDGET
User Fees 40-3000 User Fees TOTAL User Fees	551,500 551,500	28,763.56 28,763.56	353,073.94 353,073.94	0.00	198,426.06 198,426.06	64.02 64.02
Other Revenue 40-3500 Sale of Recyclables 40-3501 Interest Income	<b>4</b> ,000 250	1,031.40 0.00	4,165.20 220.50	0.00	165.20) 29.50	104.13 88.20
40-3506 Sale of Assets TOTAL Other Revenue	4,250	0.00 1,031.40	10,000.00	0.00 (	10,000.00)	0.00 338.49
Transfers 40-3711 From Fund Balance-SW Fund TOTAL Transfers	1,000	0.00	0.00	0.00	1,000.00 1,000.00	0.00
TOTAL REVENUE	556,750	29,794.96	367,459.64	0.00	189,290.36	66.00

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

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0.00	32,070.60)	0.00 (	32,070.60	20,081.74	0	REVENUE OVER/(UNDER) EXPENDITURES
60.24	221,360.96	0.00	335,389.04	9,713.22	556,750	TOTAL EXPENDITURES
60.24	221,360.96	0.00	335,389.04	9,713.22	556,750	TOTAL Solid Waste
34.95 16.40 42.03 763.33 72.02 103.56 34.65 100.00 0.00 0.00 65.26 112.76 0.00 113.17 50.00 72.48 72.39 0.00 66.52 0.00		0.0000000000000000000000000000000000000	2,701.99 2,701.99 6.89 14,640.65 458.00 3,024.76 8,803.00 2,771.98 3,000.00 7,583.69 1,127.57 0.00 113.17 250.00 1,159.69 217,160.30 9,312.90 0.00 258,146.21	1,442.02 1,442.02 0.00		Retirement Unemployment Ins er Personnel Cost er Personnel Cost er Personnel Cost  Other Medical Ex Worker's Comp. I Liability & Prop Gas, Oil, Diesel Publicity, Subscr Vehicle/Equipmen Bldg Repair & Ma Contractual/Svc Operating Supplies Miscellaneous/Su Postage Clothing & Unifo Contractual Svc- Accounting & Aud Disposal Fees Reserve Account
57.93 18.41 25.00 56.44 47.86	44,893.35 3,263.47 150.00 48,306.82 4,423.85 10,705.38	0.00 0.00 0.00	61,815.65 736.53 50.00 62,602.18 4,061.15 7,870.62	8,231.62 39.58 0.00 8,271.20 1,442.02	106,709 4,000 200 110,909 8,485 18,576	Salaries  40-432-1100 Salaries - Solid Waste 40-432-1101 Overtime - Solid Waste 40-432-1108 Longevity Pay TOTAL Salaries  Other Personnel Costs 40-432-1200 SS & Medicare 40-432-1300 Employee Health Insurance
66.67 % YTD BUDGET	YEAR COMPLETED: BUDGET BALANCE	% OF I TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT	CURRENT BUDGET	40 -Solid Waste Fund DEPARTMENT - Solid Waste DEPARTMENTAL EXPENDITURES

CITY OF MILLERSVILLE

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

50 -Drug Fund

BALANCE

		BALANCE
ASSETS		
Current Assets		
Checking/Savings		
1000 Drug Fund - Farmers Bank		10,929.86
1001 Drug Fund Escrow Acct-Farmers		22,552.00
Total Checking/Savings		33,481.86
Current Assets		
1110 Cash on Hand - Petty Cash		245.00
Total Current Assets	-	245.00
Total Current Assets		33,726.86
Other Assets		
Transfers		
1610 Due To / From General Fund	(	254.98
Total Transfers	(	254.98
Total Other Assets	,	254 00
Iotal Other Assets	.(	254.98
TOTAL ASSETS		33,471.88
	====	
LIABILITIES & EQUITY		
100 mm and 100 mm and 100 call mm and 100 mm		
Current Liabilities		
Current Liabilities		
2002 DF Escrow Pending Acct		22,552.00
Total Current Liabilities		22,552.00
Total Current Liabilities		22,552.00
		,
Long Term Liabilities		
TOTAL LIABILITIES	2444	22,552.00
Equity	· ·	7 460 60
2700 Retained Earnings	(	7,463.40
2730 Fund Balance-Restricted		28,601.02
Net Income	(	10,217.74)

CITY OF MILLERSVILLE
BALANCE SHEET

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AS OF: FEBRUARY 29TH, 2024

50 -Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY

33,471.88

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50 -Drug Fund

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

PAGE:

N

9.71	21,118.36	0.00	2,271.64	0.00	23,390	TOTAL REVENUE
0.00	18,370.00 18,370.00	0.00	0.00	0.00	18,370 18,370	Transfers 50-3711 From Fund Balance-Drug Fund TOTAL Transfers
48.20 48.20	10.36 10.36	0.00	9.64 9.64	0.00	20 20	Other Drug Revenue 50-3501 Interest Income TOTAL Other Drug Revenue
45.24 45.24	2,738.00 2,738.00	0.00	2,262.00 2,262.00	0.00	5,000 5,000	Drug Fund Donations  Drug Fines/Fees 50-3200 Drug Fines TOTAL Drug Fines/Fees
8 YTD	BUDGET	TOTAL	YEAR TO DATE ACTUAL	CURRENT	CURRENT BUDGET	REVENUES
7 7 7	* OF VEAR COMPLETED. AA A7	* 2				

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2024

PAGE:

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0.00	10,217.74	0.00	10,217.74)	0.00 (	0	REVENUE OVER/ (UNDER) EXPENDITURES
53.40	10,900.62	0.00	12,489.38	0.00	23,390	TOTAL EXPENDITURES
53.40	10,900.62	0.00	12,489.38	0.00	23,390	TOTAL Drug
53.40	10,900.62	0.00	12,489.38	0.00	23,390	TOTAL Other Expenses
26.83	( 6,224.40) 40.00 17,085.02	0.00	6,224.40 0.00 6,264.98	0.00	0 40 23,350	Other Expenses  50-451-2312 Minor Equipment-Drug  50-451-2320 Bank Service Charge  50-451-2712 Other Drug Related Expenses
% YTD BUDGET	BUDGET BALANCE	TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT PERIOD	CURRENT BUDGET	DEPARTMENTAL EXPENDITURES
66.67	% OF YEAR COMPLETED: 66.67	8 OI				50 -Drug Fund DEPARIMENT - Drug

CITY OF MILLERSVILLE PAGE: 1

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

60 -Stormwater Fund

BALANCE

	BALLANCE
ASSETS	
=====	
Current Assets	
Checking/Savings	
1000 Stormwater Fund - Farmers Bk	550,183.78
Total Checking/Savings	550,183.78
	·
Current Assets	
1200 Accounts Receivable	22,261.80
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	11,113.50
Total Current Assets	33,612.47
Total Current Assets	583,796.25
Other Assets	
massa Cara	
Transfers	
1610 Due To / From General Fund	( 10,263.60)
1620 Due To / From Sewer Fund	23,770.38
Total Transfers	13,506.78
<del></del>	
Total Other Assets	13,506.78
	13,300.70
TOTAL ASSETS	597,303.03
	============
LIABILITIES & EQUITY	
Current Liabilities	
Current Liabilities	
2101 Accrued Wages Payable	109.94
2108 Accrued SS & Medicare	8.41
Total Current Liabilities	110.35
Total Current Liabilities	118.35
Long Term Liabilities	
TOTAL LIABILITIES	118.35

3-15-2024

CITY OF MILLERSVILLE PAGE: 2

BALANCE SHEET

AS OF: FEBRUARY 29TH, 2024

60 -Stormwater Fund

BALANCE

Equity 2700 Retained Earnings 540,723.56 Net Income 56,461.12 Total Equity 597,184.68 TOTAL LIABILITIES & EQUITY 597,303.03 ----

3-15-2024 08:23 PM

60 -Stormwater Fund

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

PAGE:

				40 8	% OF YEAR COMPLETED:	66.67
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YID BUDGET
Stormwater Revenue 60-3000 Stormwater Fees TOTAL Stormwater Revenue	159,000 159,000	8,902.98 8,902.98	103,386.22 103,386.22	0.00	55, 613.78 55, 613.78	65.02 65.02
Other Revenue 60-3400 Stormwater Permits/Fees 60-3501 Therest Trooms	10,000	0.00	500.00	0.00	9,500.00	5.00
Transfers 60-3710 Transfer From GF/ARPS	249.740	0 00	0.00	0-00	249.740.00	0.00
60-3711 From Fund Balance-StWr TOTAL Transfers	331,231 580,971	0.00	0.00	0.00	331,231.00 580,971.00	0.00
TOTAL REVENUE	750,121	8,902.98	104,139.32	0.00	645,981.68	13.88

# CITY OF MILLERSVILLE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 29TH, 2024

% OF YEAR COMPLETED:

66.67

PAGE:

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AS OF: FE

60 -Stormwater Fund

DEPARTMENT - Stormwater Fund

0.00	56,461.12)	0.00 (	56,461.12	6,654.55	0	REVENUE OVER/(UNDER) EXPENDITURES
6.3	702,442.80	0.00	47,678.20	2,248.43	750,121	TOTAL EXPENDITURES
6.36	702,442.80	0.00	47,678.20	2,248.43	750,121	TOTAL Stormwater Fund
37.47 81.21 31.13 0.00 63.40 0.00 31.25 321.53 131.03 30.24 0.00 88.72 0.00 0.00 0.00 0.00 0.00 0.00 0.01 0.01 0.01	1,853.48 1,745.30 1,859.61 21.00 5,479.39 30.00 550.00 841.81) 1,241.00) 348.82 500.00 440.00 440.00 1,082.23 24,624.75 471.72 500.00 2,500.00 2,500.00 2,500.00 1,05.10 642,419.96 2,350.00) 642,419.96 2,350.00)		1,110.52 7,542.70 840.39 0.00 9,493.61 0.00 1,221.81 5,241.00 151.18 0.00 3,460.00 0.00 6,800.77 375.25 28.28 0.00 0.00 0.00 0.00 0.00 0.00 0.0	819.27 0.00 819.27 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	2,964 9,288 2,700 21 14,973 30 800 4,900 500 3,900 3,900 500 500 4,500 500 4,500 500 4,500 500 3,000 643,215	
46.56 5.34 0.00	19,660.56 473.28 1,450.00 21,583.84	0.00	17,129.44 26.72 0.00 17,156.16	1,429.16 0.00 0.00 1,429.16	36,790 500 1,450 38,740	Salaries
% YTD	BUDGET	TOTAL ENCUMBERED	YEAR TO DATE ACTUAL	CURRENT	CURRENT BUDGET	DEPARTMENTAL EXPENDITURES

## Background on Recommendation to Split City Recorder/Finance Director into Two Positions

Holly Murphy currently serves the city in the combined position of City Recorder/Finance Director.

Holly Murphy will be eligible to receive her full pension from the State of TN on August 4, 2024 and intends to retire from the city upon her eligibility date.

The current combined position of City Recorder/Finance Director was created by City Manager Collie for Holly Murphy through City Commission approval of the combined job description.

In order to allow a smooth transition for the multitude of job functions performed by Holly Murphy, it is being recommended that these positions be split back into two separate positions by approval of the separate job descriptions of City Recorder and Finance Director. The funds are available in the current budget to have a person training in the Finance Director position for the remainder of the fiscal year, but there is not a way for two people to hold a position with the same title at the same time.

Splitting the combined position into two separate positions will offer a unique opportunity to allow for training to understand the methodology of the city's current financial procedures while also working to standardize the functions that are performed "outside" of the financial management software and work towards achieving interconnectivity of financial practices as well as improving checks and balances in financial procedures.

Since the day-to-day financial functions of the city still need to be performed, having a trainee who is experienced with fully integrated financial systems will allow for Ms. Murphy's knowledge and experience with the current system to be utilized in creating a system that is integrated and standardized which will improve efficiency. This splitting of the positions will also provide much needed time for a new Finance Director to begin the process of obtaining the designation of Certified Municipal Finance Officer (CMFO).

## **Job Description: City Recorder**

## **Definition**:

This employee is responsible for a broad range of administrative, accounting and support services under the general supervision of the City Manager.

## **Essential Functions of the Job:**

- Assists in preparing the agenda for governing body meetings.
- Prepares meeting notices.
- Keeps minutes, oversees recording of video and maintains records of the proceedings of governing body meetings.
- Assists in preparing resolutions and ordinances for consideration by the governing body.
- Ensures that ordinances become codified.
- Purchases office supplies and assists in purchasing activities for other city departments.
- Responsible for accounts payable.
- Performs related work as required.

## **Required Knowledge and Abilities:**

Ability to communicate clearly.

Knowledge of office procedures.

Knowledge of day-to-day financial functions in an office environment.

## **Qualifications:**

Graduation from an accredited high school, preferably with course work in business administration or finance.

At least 3 to 5 years experience in accounting, finance, or advanced clerical work in an office environment.

Must have the ability to be bonded.

## **Finance Director Job Description**

## **Definition:**

This position directs the financial activities of the City in budgeting and accounting, and oversees the front office clerks and their collection and deposit activities. This employee works under the general administrative direction of the City Manager.

## **Essential Functions of the Job:**

- Confers, coordinates, plans and provides support for the City Manager, department heads, and other employees on various financial and administrative matters.
- Understand the standards of internal control and assist the City Manager and department heads to develop, document, implement and monitor the City's internal control system.
- Plans, organizes and directs operations in the areas of accounting, budgeting and other financial activities.
- Oversees preparation of the annual budget and assists department heads with estimates and budgetary recommendations.
- Administers grants, including required record-keeping, financial records, reporting, etc.
- Formulates and oversees the City's investment program.
- Helps assure that all financial operations are performed in compliance with applicable local, state, and federal laws, as well as with generally accepted governmental accounting principles and nationally recognized governmental best practices.

## **Required Knowledge and Abilities:**

Extensive knowledge of the principles and practices of municipal accounting.

Ability to analyze financial trends and needs organizational based on finance data.

Ability to analyze financial trends and organizational needs based on finance data.

Must have outstanding oral and written communication skills.

## **Qualifications:**

Bachelor of Business Administration

Five to seven years in accounting and or finance.

The director must enroll in and complete the CMFO education program from the State of

Tennessee if the exemption criteria is not met.

# AND DISTURBANCE PERMIT

## CITY OF MILLERSVILLE

LOCATION: 2164 TED DORRIS RD

<u>LOT</u>:

**PERMIT #: 17580** 

Parcel: 125 208.02 County: Robertson

Date of Issuance: 05/27/2022

# Expiration Date: 11/23/2023

## Required Inspections

- 1. Unscheduled Inspections
- A. Before expected rain event.
- B. Weekly
- C. We will be looking for demolition process

## Required Documentation

- 1. Periodic Unscheduled.
- 2. Following the installation of the Sediment Control Measures.
- 3. Following Stabilization Measures.

- 2. Sediment Control Measures
- A. Before expected rain event.
- B. Weekly
- C. 24 hours after .25 inch rain.

## SCHEDULED INSPECTIONS (#2 AND #3) CONTACT THE CODESE OFFICE FOR

## NOTICE

No land disturbing work may be accomplished beyond the provisions of the permit.

# MARTIN STEEL BUILDINGS LLC

# JACK BURNS

FO# 25877 Building 1 of 1







## INDEX OF DRAWINGS

.07											
REV NO.	0	0	0	D	0	0	0	0	0	0	0
Drawing Title	Cover Page	Specifications	Anchor Bolt Plan	Rigid Frame Reactions	EndWall Reactions, Design Criteria	Anchor Bolt Details	Roof Framing	Roof Panel Layout	Rigid Frame #1	Frant Sidewall Framing	Back Sidewall Framing
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Page	Drawing Title	REV NO.
11	Left Endwall Framing	0
ជ	Right Endwall Framing	0
13	Liner Panel Layout	0
14	Detail Page #1	D
15	Detall Page #2	0
16	Detail Page #3	0
17		0
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,		0
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27		0
28		0
59		0
30		0
31		0
35		0

the r / for ti it sells to the purchaser / all or engineer of record for materials not sold by it, specifically required by th DESIGN RESPONSIBILITY storms to responsible only for the structural design of the Metal Building System it stormer. Neither the manufacturer nor the manufacturer's engineer is the design professional netrottion project. The manufacturer is not responsible for the design of any component or a fer interface and connection with Metal Building System unless such design of any component or a der documents, (MBMA 2016 Metal Building Systems Manual, Pert IV, Section 3.1)

based e manufacturer is not responsible for the design, materials, and workmanship of the foundation. The anchor built same prepared by the manufacturer are intended to show only the anchor boil to section, diameter (based on ASTM ASS time), Per IV, Section 2.2).

Intend, Per IV, Section 2.2.)

In the responsibility of the end customer to ensure that adequate provisions are made for specifying boil embedment, is the responsibility of the end customer to ensure that adequate provisions are made for specifying boil embedment, is the loads imposed by the Welsi Building Systems or other imposed loads, and the bearing capacity of the soil and other additions of the building site. (MBMA 2018 Metal Building Systems Manual, Part IV, Section 3.2.2)

Anchore boils shall be accurately set to a toherance of +/- 1/8 in bobh elevation and location (AISC Code of anchore for shell be accurately set to a toherance with CEC Code of Standard Practice for Steel Buildings and Bridges).

## ADJACENT EXISTING BUILDINGS

Š influence of the Metal Building System on adjacent existing buildings or such buildings and structures are adequate to resist snow board or other the Metal Building System. (MBMA 2016 Metal Building Systems Manual, Part the that of e manufacturer does not investigate ructures. The end customer assures to additions as a result of the presence ction 3.2.5)

## SHOP-PRIMED STEEL

Delivery of any material by the manufactures carrier, a common carrier, or to purchasers/ customers own lease, chartered, or authorized conveyance shall constitute delivery to builder, and thereafter, such material shall be at builders risk. If builder chooses to use its own, or private carrier, it shall be solely responsible for compliance with all applicable government regulations. All charges shall be borne by the builder. The manufacturers responsibility for damage or loss ceases upon delivery of shipment to carrier. The manufacturer will endeavor to deliver on the required date. The manufacturers truck is not considered as being late if deliveries are between 8am - 12pm (morning) and 12pm.—5pm (alternoon). However, the manufacturer cannot be held responsible for circumstances beyond our control. For deliveries will end the time of deliveries will only honor claims that were approved by the customer service department at the time of delivery. For deliveries wis contract carriers, it is the responsibility of the customer examples of the customer cannor assume any liability for the claim. I efructural members of the Metal Building System not fabricated of corresion resistant material or protected by corresion statest cellular are bained with one coal of shop priner. All surfaces to receive shop priner are observed, losser tust, losser till seate and other foreign matter by using, as a minimum the hand tool deaning method SSPC-SSP (Steel Mannal, Structures pour to correct the state framing of control and the state of the species of the state of the species of the state of the species of the speci

## ERECTION-GENERAL

we ereotor, by entering into contract to erect the building, holds itself out as skilled in the erection of Metal Building that the transmission is responsible for complying with all applicable leads federal and state variantions and safety regulations cluding OSRA regulations as well as any applicable requirements of local, national, or international union rules or practices. ISC Code of Standard Practice, June 2008, Chause 7.2; (MBMA 2018 Metal Building System Manual, Part IV, Section 6.9).

e erector shall erect the Metal Building System in accordance with the erection drawings, the Erection and Detail Manual eabraga, 2019, and 4. Or the Seme—Lok Forchical — Erection manual (May 2012) as furnished by the manufacturer. The careful manufacturer is a furnished by the manufacturer. The careful manufacturer is an expensive of the careful manufacturer. The careful manufacturer is an expensive the associated manufacturer and methods illowed by the erector. The erector remains asolay responsible for the selecty and appropriateness of all techniques and methods illowed by the erector. The erector of the Metal Building System. Restolay devices and methods atoms Manual, Part IV. Section 6.9 The manufacturer expressly desclaims any responsibility for injury to persons in the course recetor of or force manufacturer expressly desclaims any responsibility for injury to persons in the course persons who are shifted and qualified in the erection of a Per-Engineered Metal Building, spatem. Should be permitted to course persons who are shifted and qualified in the erection of Metal Building systems aboud be permitted to find—erect illiding gate to the hazards of this construction, activity. The manufacturer is not responsible for the erection of the servicion of the servicion of the structure nor does the manufacturer is not responsible for the erection of the structure nor does the manufacturer perform any intermediate or final inspection of the Metal Building state.

we exector shall furnish temperary gays and bracing where needed for squaring plumbing, and securing the structural arming against loads such as wind foods acting on the exposed featuring of well as loads due to exection equipment and extend operation but not including loads setting of the pre-formance of well as loads the formal furnished by the anutedurer in the Metall Building System cannot be assumed to be adequate during servicion. Temporary supports well an intender of the exection operation will be determined error in mixedler by the exection operation will be determined error in mixedler by the exection operation will be determined error of the exection operation will be determined error of the exection operation will be determined error of the exection of the exection operation will be determined error of Standard Practices, June, 2006, Clause 1-5; MBMA 2018 Metal Buildings and fordings and Amanal, Part IV, Section 62.1:9.

ERECTION TOLERANCES.

S.: Erection tolerances are those set forth in ASC code of standard practice except individual members are considered, lumb, level and aligned if the deviation does not exceed 1:500. (AISC Code of Standard Practice for Steel Buildings and Bridges pril 14, 2010 Section 7.131; WBM, 2018 Metal Building Systems Manuel, Part IV, Section 6.9) and Arianges are those set those set forth in CBC Code of Standard Practice except individual members are considered lumb, level and aligned if the deviation does not exceed 1:500. (CISC Hendbook of Steel Construction, Tenth Edition, Second evised Printing, Part I, Clause 2:33; WBMA 2018 Metal Building Systems Manual, Part IV, Section 6.9)

The manufacturer is committed to manufacturing a quality product that can be erected safely. Although agod job site practices and a commitment to safety by the erector are beyond the control of the manufacturer, the manufacturer highly recommends the erector provide good, safe working conditions on the job site. The rector should follow all local, state, and federal health and safety regulations at all times. Accident prevention practices should be implemented and each employee should know energency procedures. The manufacturer also recommends daily meetings to discuss erection safety procedures. For additional information concerning federal health and safety regulations, contact the occupational safety and health and safety regulations. The ma follow a procedures are Revised he proper tightening and inspection of all fasteners is the responsibility of the erector (Reference RCSC for tructural joints using high strength bolts, August 1, 2014.) All high strength (ASTW 7312S, A325, A940) bolts and uts must be tightened by the "turn-of-the-nut" method unless otherwise specified by the end customer in the outract documents. Inspection of high strength bolt and nut installation by other than the erector must also be pecified in the contract documents and the erector is responsible for ensuring that the installation procedures at ompatible prior to the start of erection (GISC Handbook of Steel Construction, Tenth Edition, Second Revised rinting, Part 1, Clause 23.8.2), (MBMA 2018 Metal Building Systems Menuel, Part IV, Section 6.9).

HEVISION HISTORY

SS/8S/E: 3/29/22

**TYCK BURNS** 

The correction of minor misfits by the use of drift pins to draw the components into line, shimming, moderate amounts of reeming, chipping, and cutting, and the replacement of minor shortages of material are a normal part of erection and are not subject to colaim. (AISC Code of Standard Prectice for Steel Buildings and Bridges, April 14, 2010, Section 7.14; CISC Code of Standard Practice, June 2008, Clause 7.15; MBMA 2018 Metal Building Systems Manual, Part IV, Section 6.10).

ERRORS AND REPAIRS

CORRECTION OF

Ā

Fy = 36

A 38

Bracing

Rod

In case of discrepancies between the manufacturers steel plans and plans for other trades, the manufacturers steel plans govern. (AISC Code of Standard Practice for Steel Buildings and Bridges. April 14, 2010. Section 3.9, CISC Code of Standard Practice, June 2008, Clause 3.4; MBMA 2018 Metal Building Systems Manual, Part IV, Section 3.1).

DELIVERIES

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KSi

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A 500

Pipe and Hollow Structural Sections

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Bracing Formed Gauge S

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A 36

Anchor Rods (If supplied)

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F.y. =

22

Shapes

number

The manufacturers responsibility for shortages expires at the end of these time periods.

1 to 3 loads... 2 weeks 4 loads and over... 3 weeks

FABRICATION ERRORS

The purchaser /customer should make an inspection upon arrival of all building components. The purchaser/customer must note on the freight bill any missing item(s) and notify the manufacturers customer service department immediately otherwise, the manufacturer cannot be held responsible for shortages. If any item is damaged, note on the bill of lading and file a claim with the freight agent. Conceeded shortages must be reported to the manufacturers customer service department within the following time frames (date from receipt of first delivery), based on the project shipment size, i.e., nur of truck loads used in delivery.

SUTATS DNIWARD

**JACK BURNS** 

CAN BE CONSIDERED AS COMPLETE.

NOT FINAL, ONLY DRAWING SEXUED TORI CONSTRUCTIONY

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invoice, invoice,

By acceptance of the materials of services set forth in the invoice amount within the time period specified on DEDUCT A BACK CHARGE OR SHORTAGE FROM AN INVOICE.

SAFETY PROCEDURES

PAYMENT the invoic

INVDICE

The purchaser/customer is responsible for contacting the customer service department to advise the manufacturer of fabrication problems and corresponding cost estimates. The manufacturer will be responsible for providing the builder with verbal approval to proceed with appropriate field corrections, will be done in a timely manner. If THE BUILDER PROCEEDS WITH CORRECTIVE WORK WITHOUT THE MANUFACTURERS APPROVAL. HE DOES SO AT HIS OWN RISK. The manufacturer shall not be responsible for any claims where the purchaser/customer has not documented the problem, its correction, and reasons costs for repair, and submitted this documentation for payment within 30 days of the occurrence.

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failure

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property damage installation recon

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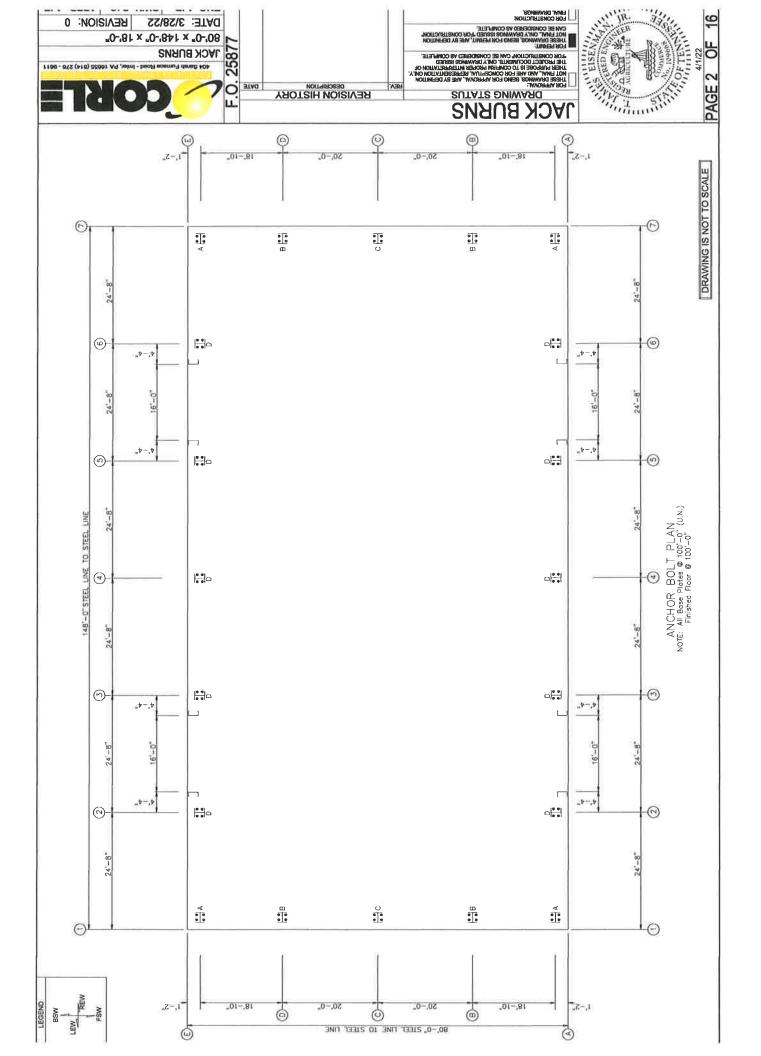
for personal injury material handling

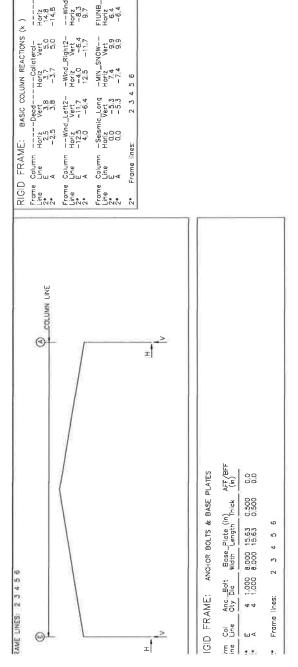
be responsible regulations and

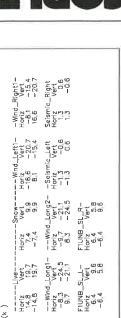
manufacturer shall not w all applicable safety r

U.S. Department of Labor description Occupational Specty and Health, Administration 200 Constitution, Avenue. N.W. Weshington, DC 20210. Weshington, DC 20210.

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REVISION: 0

80.-0" x 148.-0" x 18'-0" BO-0" x 148'-0" x 18'-0"

**1YCK BURNS** 

HEVISION HISTORY

DESCRIPTION

JACK BURNES DRAWING STATUS THESE DRIVINGOS, BEING FOR WEIGHT

Lizer Cohering and Account of the Cohering Coher



**JACK BURINS** 

16

PAGE 4

**SUTATS DNIWARD** 

Reactions in plane of wall State of wall State of Wall State of St

0.00 0.00 4 0.40 0.40 - Woll C Line EW 1 SW 7 se RF reactions table for vertical and orizontal reactions in plane of the rigid

Oty Locate (in) Type 40 Frame 13/4"

JILDING BRACING REACTIONS

Gin.) 4,5".

NCHOR BOLT SUMMARY

SEAMOOM SES

EB

**TRUSION HISTORY** 

REVISION: 0 DATE: 3/28/22 "0-'81 x "0-'841 x "0-'08 **TYPICK BURNS** 404 Sorah Funnos Road - Imler, PA 18655 (814) 276 - 8611

ENDWALL COLUMN: ANCHOR BOLTS & BASE PLATES

Wind HPress 11.9 14.2 14.2

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BASIC COLUMN REACTIONS (k

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		gribnoc	4	DEFLECTION LIMITS	ENDWALL COLUMN ENDWALL SAFER (Live) ENDWALL SAFER (Wind) WALL (SAFE) PURIN (LIVE) PARE (LIVE) WALL (AND (LIVE) PARE (LIVE) WALL (AND (LIVE) WALL (AN
		H or V and the corresponding	s are in opposite directions. pointing away from the braced bay,	RI A	on 1002
AFF (BFF	000000000000000000000000000000000000000	SIGN INFORMATION  All loading canditions are examined and only the maximum / minimum H H or V are reacted.	Foundation loads are in oppirace with the H pointing awa	vilding data: SEISMIC CRITERIA	Seismic Importance    1,00
Base Plate (in) Width Length Thick	6000 7875 0.375 6000 7875 0.375	examined and only the	shown in the sketch, Foundatla in the plane of the brace with s downward	based on the following building TERIA	## 15
Col Ant. Bolt Line Oty Dia	E + 0.750 C C + 0.750 B + 0.750 A + 0.750 C +	DESIGN INFORMATION  All loading canditions are  H or V are reported.	Positive reactions are sho Bracing reactions are in The vertical reaction is a	ا الا م	Width (1)  Eore Height (1)  Eore Height (1)  Eore Height (1)  Building Construct (1)  Building Construct (1)  Building Construct (1)  Building Construct (1)  Eore Live Load (par)  From Eine Live Load (par)  Man Stank Exposure Foctor  Sipper (2)  Eore Force (mp)  Willington (Man Spaed (mp))  Willington (Man Spaed (mp))  Willington (1)  Willington (1)  Endosure Cassification  — Initation Pressure Coefficients  Suction  Design Pressure  Endosure Cassification  Endosure Cassification  Suction  Equivalent Lateral Broce Force F  Equivalent Lateral Broce Force F
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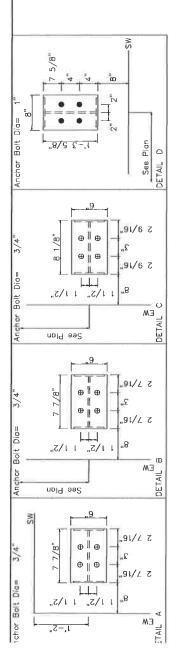
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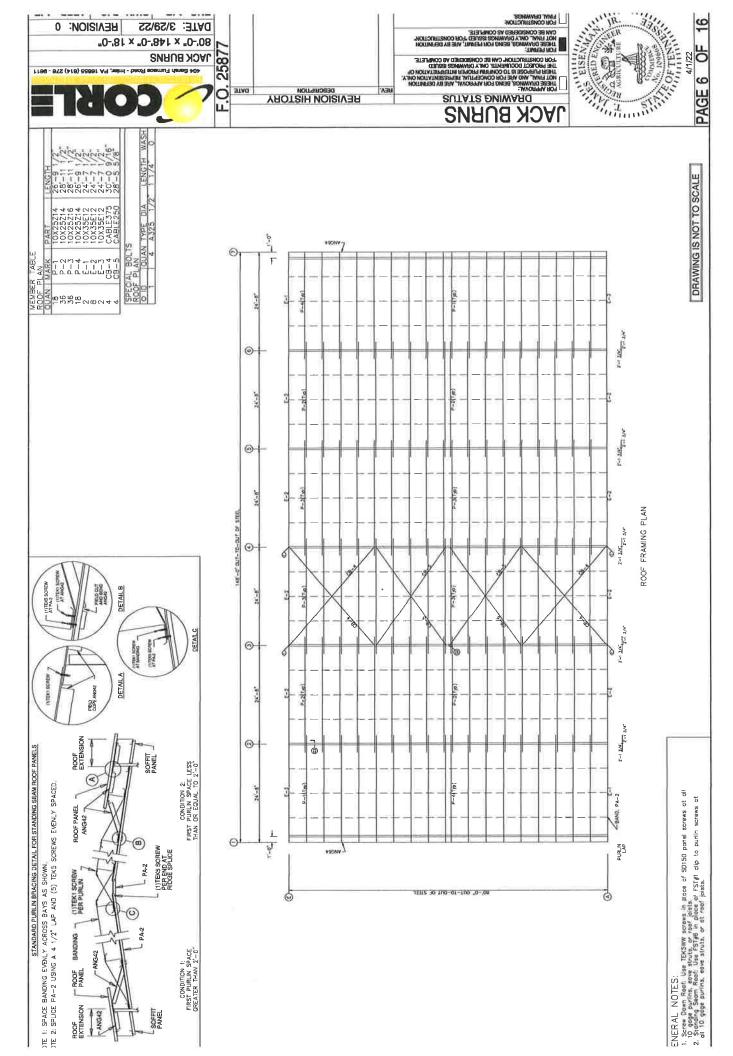
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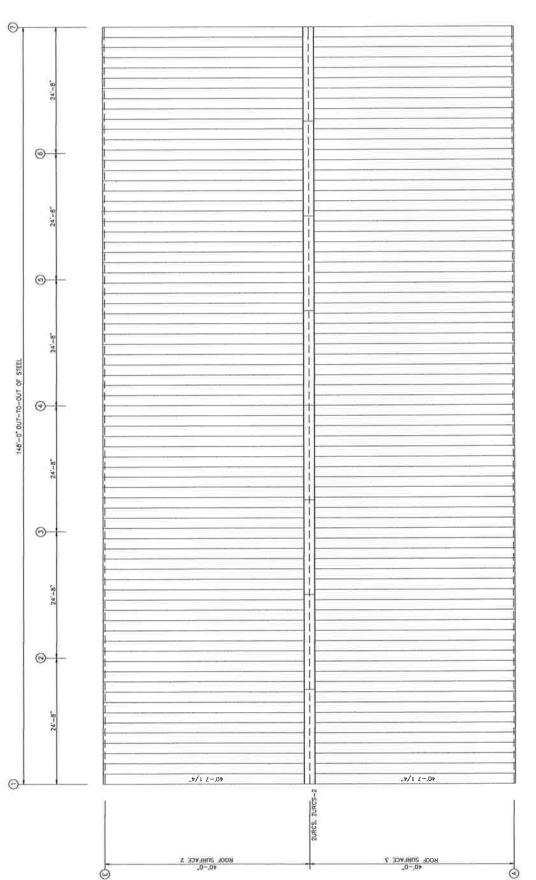
REVISION HISTORY





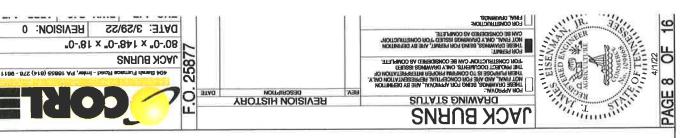


DAMPINE CONSIDERATION AND ECONOMISCIAL DESCRIPTION AND ECONOMISCIAL DESCRI



ROOF SHEETING PLAN PANELS: 24 Gg, L4 - Gglvalume

ENERAL NOTES;
stell start and start directions must be followed for the proper statistics of the abble trim(s) provided.



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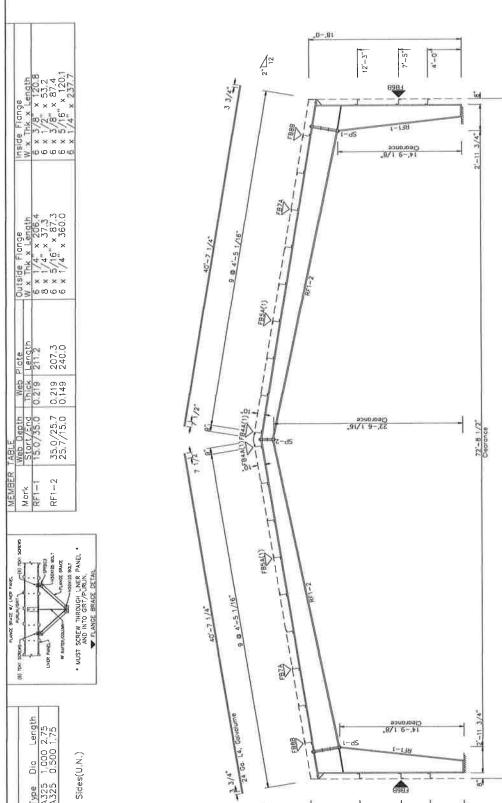
ELEVATION: FRAME

FRAME

RIGID

(II)

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18,-0,

7'-5"

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REVISION: 0

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PLICE BOLT TABLE

A325 A325

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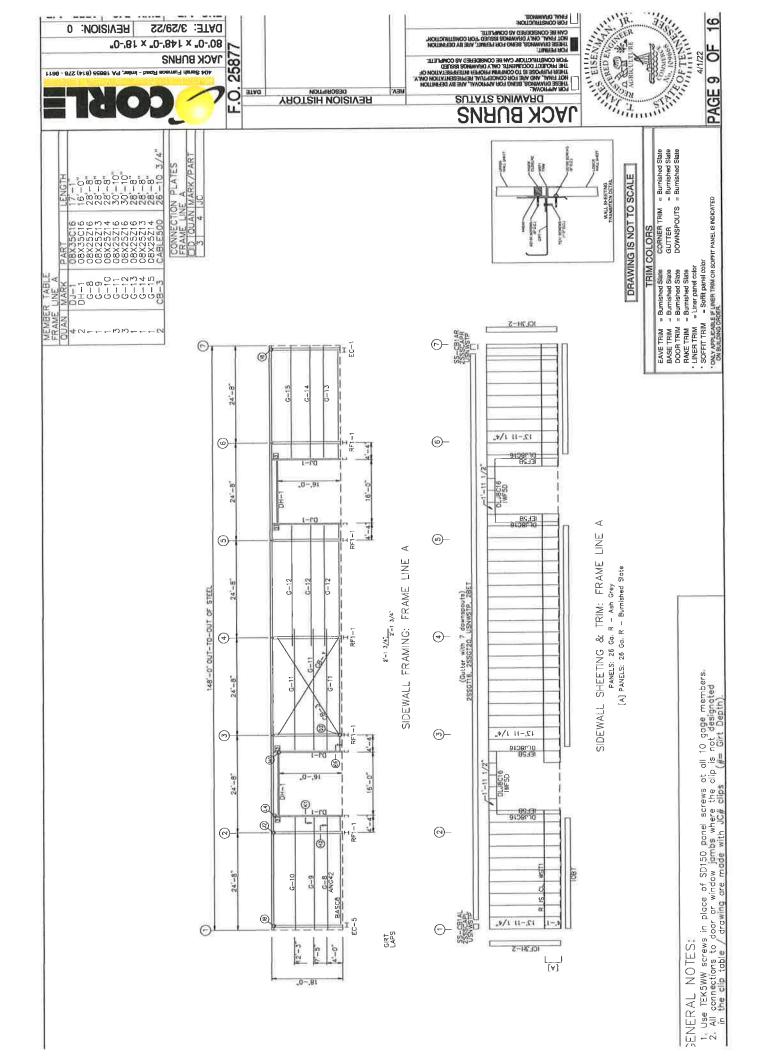
BRACES

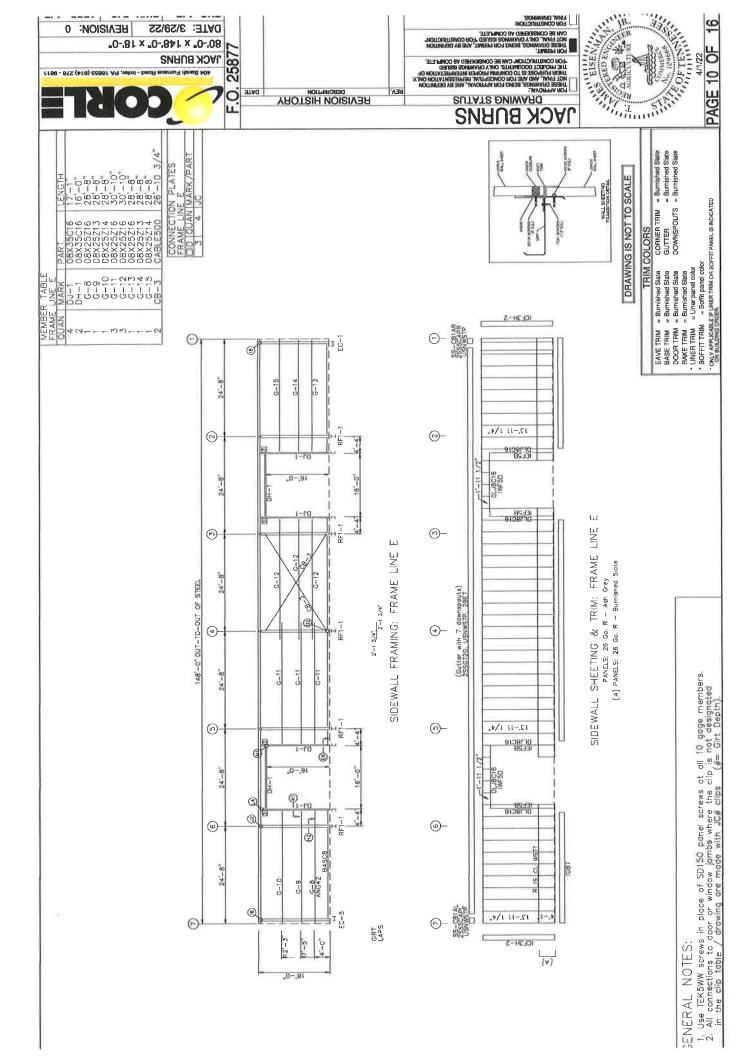
7FLANGE BRACES: FBxxB(1) B - L20X3/16 A - L15X1/8

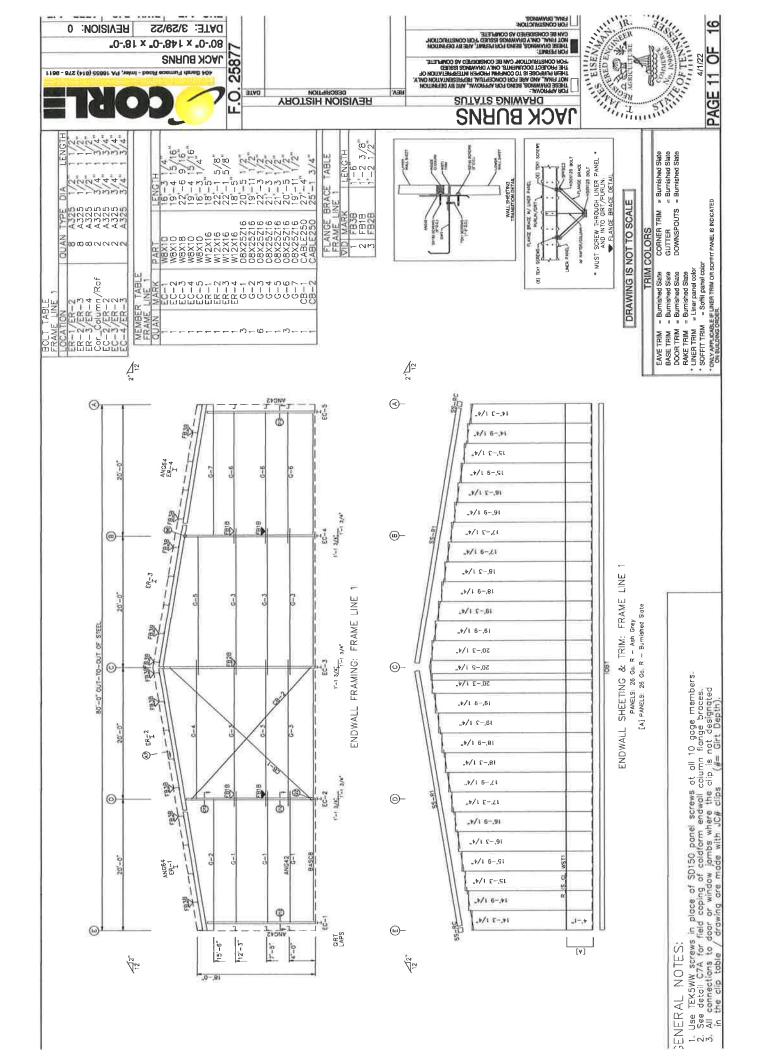
SENERAL NOTES:

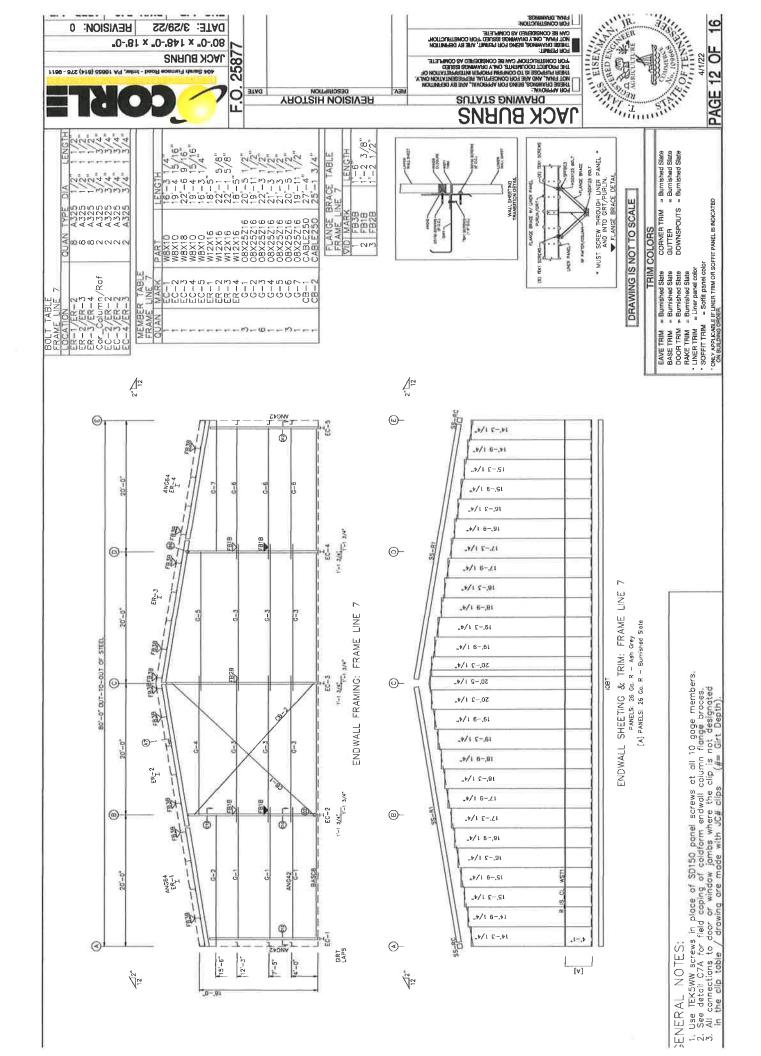
See Detail Sheets for Connection Information. See Shipping List for Flange Brace Lengths. -N

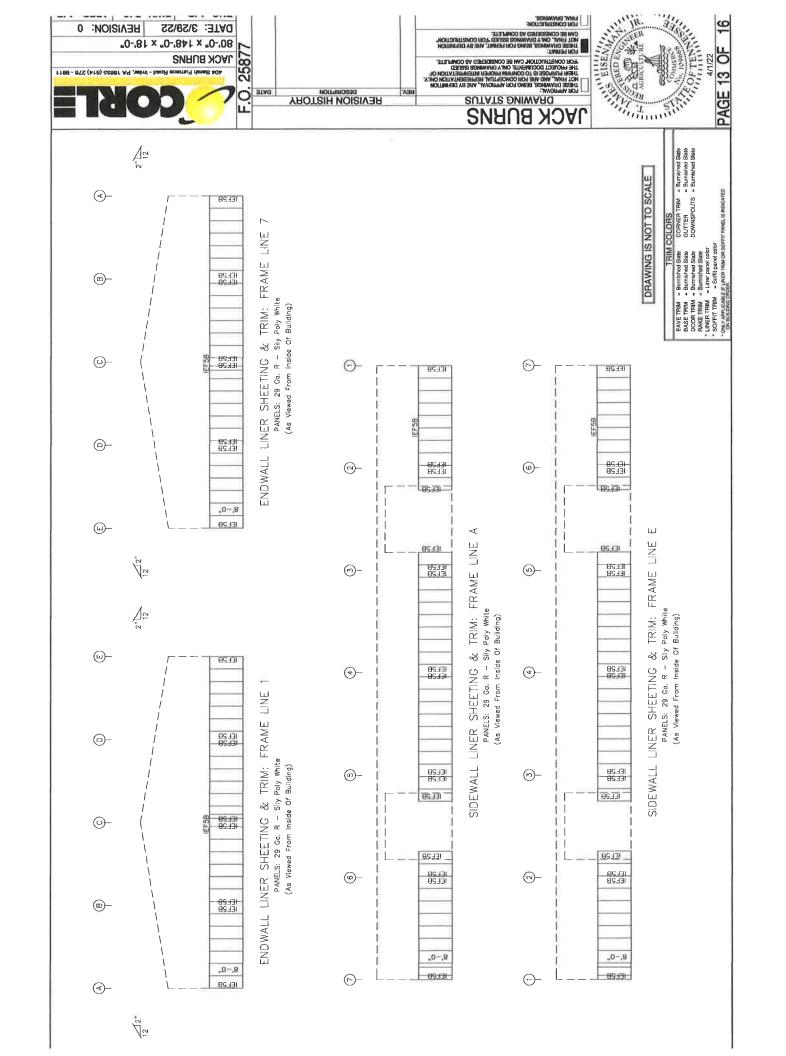
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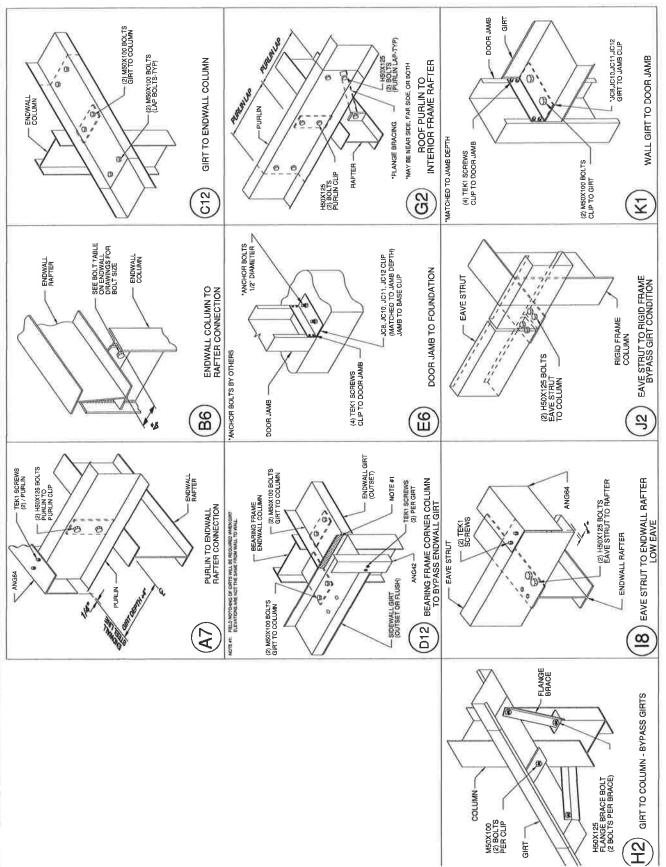


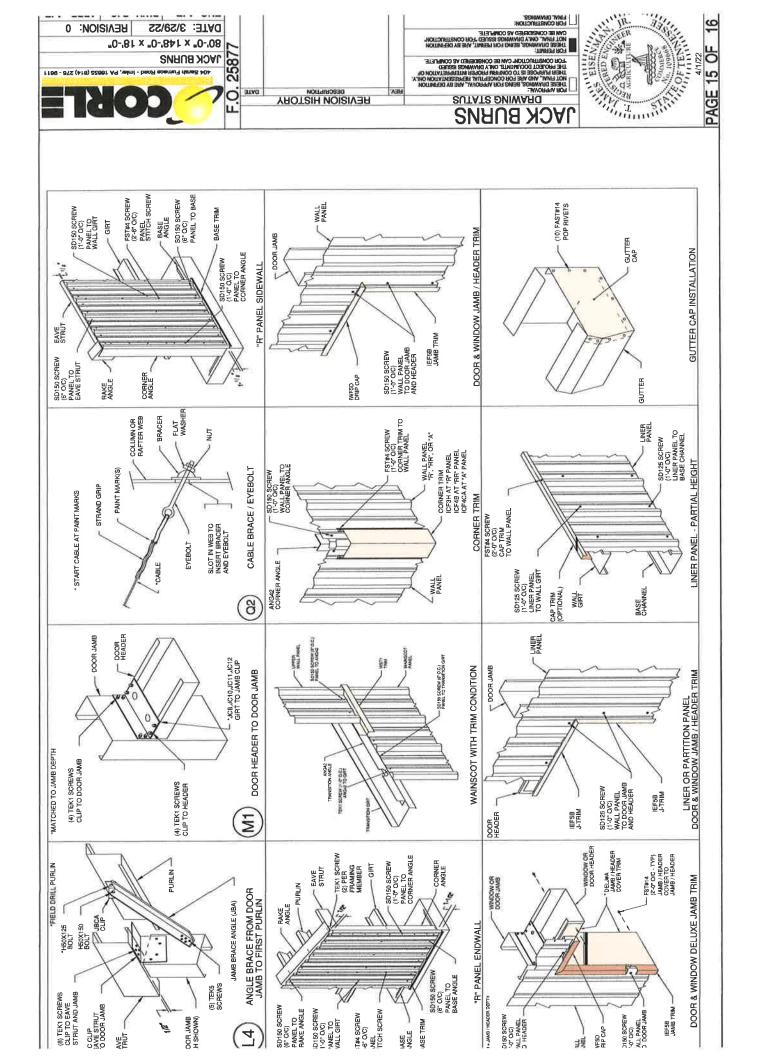


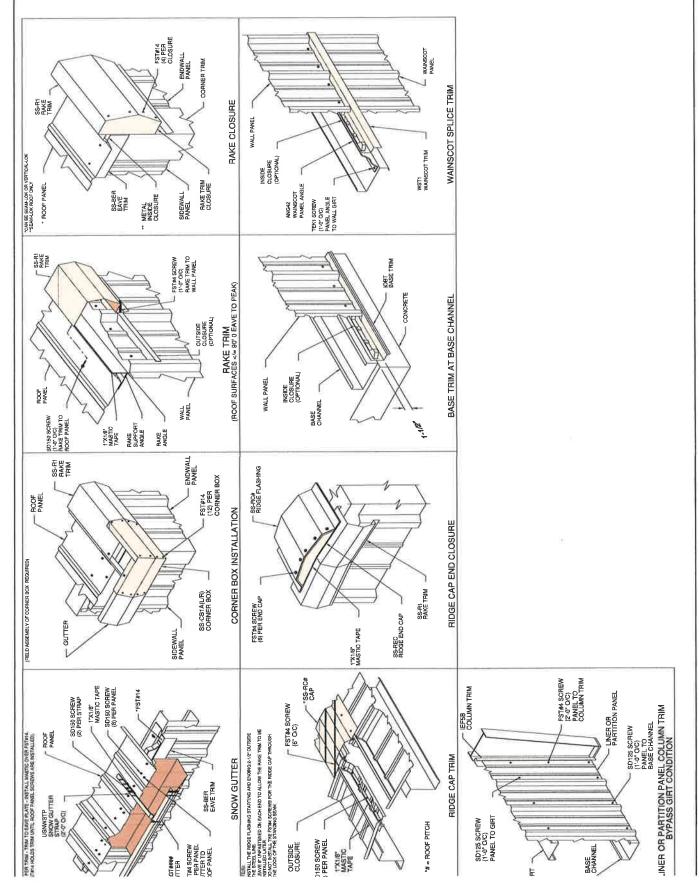












# AND DISTURBANCE PERMIT

## CITY OF MILLERSVILLE

LOCATION: 2164 TED DORRIS RD

LOT

**PERMIT #: 17580** 

County: Robertson

Parcel: 125 208.02

Date of Issuance: 05/27/2022

# **Expiration Date: 11/23/2023**

## Required Inspections

- 1. Unscheduled Inspections
- A. Before expected rain event.
  - B. Weekly
- C. We will be looking for demolition process

## Required Documentation

- 1, Periodic Unscheduled.
- 2. Following the installation of the Sediment Control Measures.
- 3. Following Stabilization Measures.

- 2. Sediment Control Measures
  - A. Before expected rain event.
    - B. Weekly
- C. 24 hours after .25 inch rain.

## SCHEDULED INSPECTIONS (#2 AND #3) CONTACT THE CODESE OFFICE FOR

No land disturbing work may be accomplished beyond the provisions of the permit.

THIS PERMIT CARD MUST BE POSTED SECURELY, BE VISIBLE FROM THE STREET, AND PROTECTED FROM WEATHER



## Municipal Inspection Partners InspectorTrain

810 Oak Meadow Drive Suite #681411 Franklin, Tennessee 37064 615-716-8111 www.mipnashvillecom apieri@mipnashville.com

## **NOT APPROVED**

January 6, 2023 HTCA LLC Jack Burns 913 Myatt Industrial Dr. Madison, TN 37115

RE: Auto Repair Shop – 2164 Ted Dorris Road

## **Referenced Codes/Standards:**

2021 International Building Code
2021 International Mechanical Code
2021 International Fuel Gas Code
2215 International Plumbing Code
2021 International Fire Code
2021 Energy Conservation Code
2017 National Electrical Code
2010 Americans with Disabilities Act (ADA)
City of Millersville Amendments

## Mr. Burns,

We have completed our review of the drawings submitted for the above-referenced project. The drawings are <a href="NOT APPROVED">NOT APPROVED</a> at this time. Please note specific comments below. Please revise plans and included clouded changes where indicated. When re-submitting plans, please visit <a href="https://www.submitmvplans.com">www.submitmvplans.com</a> and use access code #2279295. <a href="Submit a complete set of revised architectural drawings for review.">Submit a complete set of revised architectural drawings for review.</a>

## **Building Construction Plan Review**

107.2.1 Information on construction documents. Construction documents shall be dimensioned and drawn on suitable material. Electronic media documents are permitted to be submitted where approved by the building official. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the building official.

- 1. Code summary shall also note City of Millersville amendments.
- 2. Code summary shall be revised to include fire sprinkler system.
- 3. Provide the total height of the building (to top of ridge). Note on plans.
- 4. Plans note manufactured stone veneer. Provide installation instructions and cut sheets.
- 5. Label all rooms and spaces on plans.
- 6. Plans indicate a second floor, but no details are provided. Revise plans to include the second floor.
- 7. Provide stair details for the interior stairs. Include proposed construction materials (wood, metal, etc.).
- 107.2.3 Means of egress. The construction documents shall show in sufficient detail the location, construction, size and character of all portions of the means of egress including the path of the exit discharge to the public way in compliance with the provisions of this code. In other than occupancies in Groups R-2, R-3, and I-1, the construction documents shall designate the number of occupants to be accommodated on every floor, and in all rooms and spaces.
  - 8. Revise occupant load details as noted above.

## **Motor Vehicle Occupancy Requirements**

- **406.2.4 Floor surfaces.** Floor surfaces shall be of concrete or similar approved noncombustible and nonabsorbent materials. The area of floor used for the parking of automobiles or other vehicles shall be sloped to facilitate the movement of liquids to a drain or toward the main vehicle entry doorway.
  - 9. Indicate or note on plans that floors will be sloped towards doorways.
  - 10. Indicate location of floor drains (if provided in the shop area) on plans
  - 11. If there will be floor drains in the shop area. a grease interceptor is required. Show location and details on plans.
- **406.2.9.1 Elevation of ignition sources.** Equipment and appliances having an ignition source and located in hazardous locations including repair garages shall be elevated such that the source of ignition is not less than 18 inches (457 mm) above the floor surface on which the equipment or appliance rests.

**Exception:** Elevation of the ignition source is not required for appliances that are listed as flammable vapor ignition resistant.

12. Indicate the location of any fuel-burning appliances on plans.

- **406.8 Repair garages.** Repair garages shall be constructed in accordance with the *International Fire Code* and Sections 406.2 and 406.8.
- **406.8.1 Ventilation.** *Repair garages* shall be mechanically ventilated in accordance with the *International Mechanical Code*. The *ventilation* system shall be controlled at the entrance to the garage.
  - 13. Plans do not include details on mechanical ventilation other than a note on plans that it will be provided. Revise plans to indicate operation, air change requirements, ventilation rate, etc.
- [F] 406.8.3 Automatic sprinkler system. A repair garage shall be equipped with an automatic sprinkler system in accordance with Section 903.2.9.1.
  - 14. The International Fire Code requires the installation of a fire sprinkler system at (0) square feet. This requirement is more stringent is more stringent than the City of Millersville amendment. Provide a fire sprinkler system. This may be a deferred submittal.

## **Mechanical Review:**

- 15. The proposed ceiling mounted space heater shall be capable of maintaining a temperature of 68 degrees Fahrenheit. Provide details on the size and type of unit to verify that this requirement will be met.
- 16. The plans as submitted do not provide any details on the proposed split HVAC system in the office area. Provide details.
- 17. Plans indicate that the air handler will be located on a platform. Is this a platform above the bathroom or is it located on the second-floor storage area. Explain.
- 18. Provide details on supply/return ductwork for the office area.
- 19. Provide a HVAC ComCheck for the office area.
- 20. Provide the exhaust rate for the bathroom exhaust fan.

## **Electrical Review:**

- 21. Electrical wiring to the structure shall be underground from the power pole to the structure consistent with City of Millersville requirements.
- 22. The plans indicate "Provide meter base and elec. panel sized to tenant requirements." This is not acceptable. Provide electric service details including service size, panel size, and conductor wiring size.
- 23. Provide an electric service disconnect at the meter base.
- 24. Provide a panel schedule for the electric panel in each space.
- 25. Provide a ceiling plan showing the location of lighting fixtures.
- 26. Provide electrical switching details to comply with the International Energy Conservation Code.

## Plumbing Review:

- 27. Plans do not include a plumbing supply diagram. Revise plans
- 28. Plans do not include a plumbing waste diagram. Revise plans.
- 29. Plans do not indicate backflow protection. Revise the plans to show the location off the proposed backflow device.
- 30. Due to the occupant load, a drinking fountain is required (see section 410). Update plans to indicate drinking fountain location.
- 31. While not required by the International Plumbing Code, an emergency eye wash station may be required by your insurance carrier. If required, it shall conform with Section 411.
- 32. The plans indicate a shower in one of the bathrooms. Showers shall comply with Section 241. Note on plans.

## **Fuel Gass Code**

No comments.

## Fire Protection Review

- **107.2.2 Fire protection system shop drawings.** Shop drawings for the *fire protection systems* shall be submitted to indicate conformance to this code and the *construction documents* and shall be *approved* prior to the start of system installation. Shop drawings shall contain all information as required by the referenced installation standards in Chapter 9.
  - 33. A fire sprinkler system is required. This may be a deferred submittal, but all plans must be approved prior to installation.
  - 34. Show the location of fire extinguishers on plans to comply with the 2021 International Fire Code and NFPA 10.

## International Fire Code

- 2311.2.2 Waste oil, motor oil and other Class IIIB liquids. Waste oil, motor oil and other Class IIIB liquids shall be stored in *approved* tanks or containers, which are allowed to be stored and dispensed from inside repair garages.
  - 35. Provide a Class IIIB storage system. Note location on plans.
- 2311.2.3 Drainage and disposal of liquids and oil-soaked waste. Garage floor drains, where provided, shall drain to approved oil separators or traps discharging to a sewer in accordance with the International Plumbing Code. Contents of oil separators, traps and floor drainage systems shall be collected at sufficiently frequent intervals and removed from the premises to prevent oil from being carried into the sewers.
  - 36. Provide oil separator if floor drains are provided.

## **Accessibility Code**

No comments.

## International Energy Conservation Code

- 37. Provide a ComCheck for the building envelope, HVAC system. and electrical system to verify compliance with the energy code.
- 38. Page S-2 of the steel building plans note "insulation of required." The concrete shall be insulated in compliance with Table C402.1.3 of this code.
- 39. Provide occupancy sensors controls in required areas consistent with C405.2.1. Update plans.
- 40. Provide lighting controls in the shop area as required in C405.2.3. Update plans.

This plan review was performed by Municipal Inspection Partners on behalf of the City of Millersville. Every effort has been made to identify all code deficiencies. However, failure to identify a code deficiency during plan review does not alleviate any obligation to comply with all applicable code provisions. If you have any questions concerning items in this review, please contact me.

Sincerely,

Andrew M. Pieri CBO, CFM, AHO

Plan Reviewer/Inspector

## **City Manager**

From: Andrew Pieri < BuildingInspector@cityofmillersville.com>

Sent: Wednesday, December 15, 2021 1:29 PM

To: Bruce Rainey
Cc: Jack Burns

Subject: Re: map 125 parcel 208.01 Ted Dorris Road Robertson County

I see no issues. He will just need site plan approval from planning commission.

Also, fire sprinkler system will need a tank due to water pressure issues.

## **Andrew**

## Andrew Pieri

From: Bruce Rainey <jbr823116@gmail.com>
Sent: Wednesday, December 15, 2021 8:24:54 AM

To: Andrew Pieri <BuildingInspector@cityofmillersville.com>
Cc: jack.burns@htcatelecom.com <jack.burns@htcatelecom.com>
Subject: map 125 parcel 208.01 Ted Dorris Road Robertson County

Andrew I have a client that wants to put a 12000 sf (80x150) metal building on this property. Do you see any problems in doing so?

I will be preparing a site plan and required TDEC submittals to come before the planning commission probably for Feb meeting. He just needs to get the building on order before a substantial price increase coming Jan. 1,2022 He also owns Parcel 208.02 next door that already has a building. We may look at re-subdivision at a future date. Please call me or respond to this email Thank you

J.Bruce Rainey
Bruce Rainey and Associates
116 Maple Row Boulevard
Hendersonville, Tenn. 37075
615-822-0012
Jbr823116@gmail.com



**Permit #: 98** 

**Permit Date:** 05/31/22

**Permit Type:** 

Project Name: Office/warehouse Building

Project Type: Site Plan

**Project Description/Justification:** 

Owner Name: Jack Burns

Agent for Owner or Corporation:

**Current Land Use:** 

**Current Zoning District:** GC (General Commercial) **Proposed Zoning District:** GC (General Commercial)

FEMA Flood Hazard Zone: X

Owner Mailing Address: 2164 Ted Dorris
Owner Phone Number: 615-394-3527

Owner Email: jack.burns@htcatelecom.com

**Applicant Name: Bruce Rainey** 

**Applicant Address:** 

**Applicant Phone Number: 6158220012** 

Applicant Email: jbr823116@gmail.com

Parcel or Project Size Acres: 5.54

**Building Square Feet: 12000** 

**Total Land Disturbance Area Acres: 0.00** 

Appln Completeness Staff Review & Fwd to Eng Date:

Engineer/Survey Review #1 Date: 09/09/2022

Appln Resubmittal (Review #2) & Fwd to Eng Date:

Staff Approval; No Plan Comm or BZA required: Approved w/ Conditions

Stormwater Maintenance Plan Recorded? Bk & Pg?:

BZA Mtg Date:

BZA Action:

Planning Commission Mtg Date: 09/20/2022

Planning Commission Action: Approved, with Conditions

**City Commission Action:** 

Status: CLOSED - APPROVED WITH CONDITIONS

**Assigned To:** Charlie Pieri

Pro	perty
FIU	heira.

Parcel # Address Legal Description Owner Name Owner Phone Zoning
Ted Dorris Properties

125 208.02 2164 TED DORRIS RD Ilc

Fees

Fee Description Notes Amount

E-COM/IND Site Plan Review 10-3499 Commercial/Industrial Site Plan Review

Tech Processing Fee for Applications and Permits

COM/IND Site Plan 10-3500 Commercial/Industrial Site Plan Site Plan Site Plan \$300.00

CONTINE SILE PIAN 10-5500 CONTINE CIAN INCOME SILE PIAN 10-5500 Total \$1,602.00

**Payments** 

Date Paid By Description Payment Type Accepted By Amount
10/13/2022 JACK BURNS Brad Hickman \$1,602.00

Outstanding Balance \$0.00

Notes

Date Note Created By:

Approve with CONDITIONS.

09/20/2022 Completed Site-Zoning/Engineering Review, & master site-plan for the remainder of the Charlie Pieri

project.

09/13/2022 Tabled for special call on 09/20. Not enough materials Charlie Pieri

Uploaded Files

File Name Date 13678125-rev 12-07-22GRADING PLAN-2.pdf 12/09/2022 13678119-Drainage Report 1707421.pdf 12/09/2022 13654355-HTCA sht 8 SEWER PLAN AND PROFILE pdf 12/07/2022 13654356 HTCA sht 9 DENTENTION SYSTEM DETAIL.pdf 12/07/2022 13654349-HTCA sht 2 SITE PLAN.pdf 12/07/2022 13654350-HTCA sht 3 GRADING AND EROSION CONTROL PLAN.pdf 12/07/2022 13654351-HTCA sht 4 UTILITY PLAN.pdf 12/07/2022 13654352-HTCA sht 5 DETAILS 1.pdf 12/07/2022 13654353-HTCA sht 6 DETAILS 2 pdf 12/07/2022 13654354-HTCA-sht 7\_LIGHTING AND LANDSCAPE PLAN.pdf 12/07/2022 13654347-HTCA REV 11-28-22 COMPLETE SET.pdf 12/07/2022 13654348-HTCA sht 1 COVER SHEET.pdf 12/07/2022 13283194-Drainage Report.pdf 10/31/2022 13283195-Response Letter.pdf 10/31/2022 13283192-2022-10-31 Hightower Site Plan.pdf 10/31/2022 13283193-210325 SITE PLAN-2 - Lights.pdf 10/31/2022

13157590-2nd Comments 2164 Fed Dorris Read.pdf
12914241-Initial Comments High Tower Communication.pdf
12914106-Elevations.pdf
12914107-Foundation Plan.pdf
12914108-HTCA Ted Dorris Rd Complete Set pdf
12914103-Apdf
12914104-8RW184F32263F5B 004946[156958].pdf
12914105-Drainage Report 2022-08-31 16 32 55;pdf

1/25/2024

Dear City of Millersville and to whom it may concern,

Please consider this our formal request for de-annexation from the City of Millersville. As the last outlying property we pay taxes but do not receive any of the City benefits, including police presence. We have lived in our home for 20 years and never once has a Millersville Police unit been seen patrolling our area. Since we are the last property the only police presence we have seen is Robertson County Sheriff's Department, since all of my neighbors are outside of Millersville City Limits and within the jurisdiction of Robertson County. We have been paying taxes to Millersville since 2003 and in that time have seen the amount more than double, however we continue to be an ignored part of the City of Millersville. We feel we are neglected and excluded as a part of the City of Millersville and would like to respectfully request to be de-annexed. If you would like any additional information or to discuss further please feel free to call us.

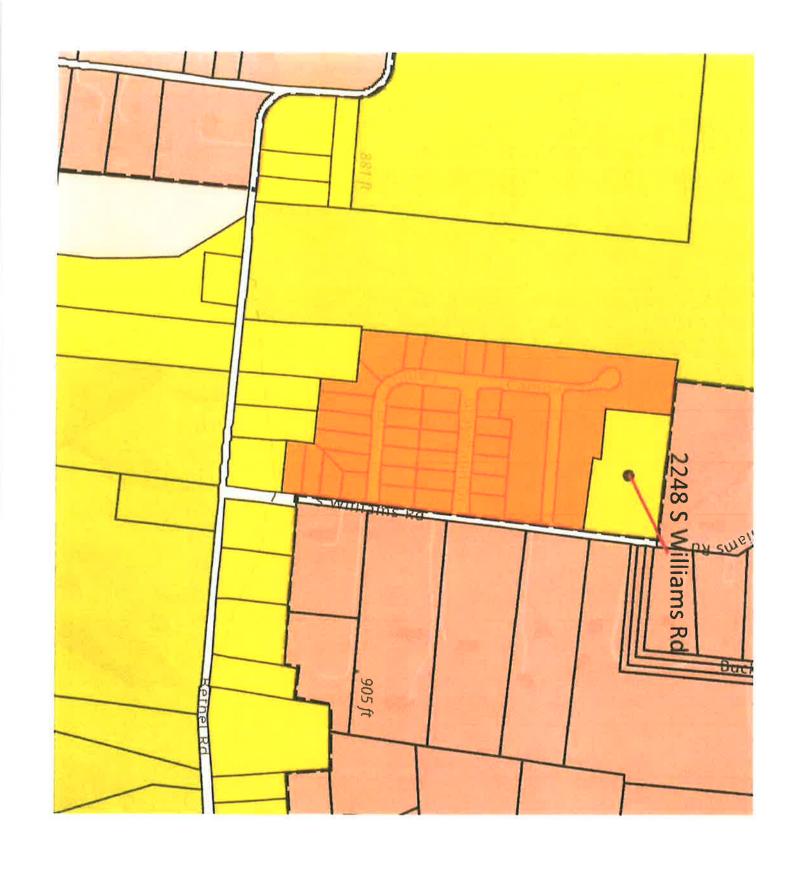
Jerry Anderson and Joy Anderson

2248 S. Williams Rd

Greenbrier, TN 37073

615-440-2567 (Jerry)

615-440-2565 (Joy)



### JUSTIA

Go to previous versions of this Section

1

Title 6 - Cities and Towns
Chapter 51 - Change of Municipal
Boundaries
Part 2 - Contraction
§ 6-51-204. Effective Date of
Contraction — Continuing Jurisdiction
for Taxation — Notice of Contraction

#### Universal Citation: TN Code § 6-51-204 (2021)

- a. Except for responsibility for any debt contracted prior to the surrender of jurisdiction, all municipal jurisdiction shall cease over the territory excluded from the municipality's corporate limits on the effective date of the ordinance if the contraction is done by ordinance, or on the date of the certification of the results of the election if the contraction is done by election. The municipality may continue to levy and collect taxes on property in the excluded territory to pay the excluded territory's proportion of any debt contracted prior to the exclusion.
- b. The chief executive officer of the municipality shall notify the county assessor of property as to contractions in the territorial limits of the municipality and shall provide the county assessor of property with a complete description of all property affected by the contractions.

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### JUSTIA

Go to previous versions of this Section

4

# 2021 Tennessee Code Title 6 - Cities and Towns Chapter 51 - Change of Municipal Boundaries Part 2 - Contraction § 6-51-203. Recording of Deannexation Ordinance by Contracting Municipality

Universal Citation: TN Code § 6-51-203 (2021)

Upon approving deannexation by ordinance in accordance with § 6-51-201, a contracting municipality shall record the ordinance with the register of deeds in the county or counties where the deannexation was adopted or approved. The ordinance must include a detailed description of the deannexed territory, including, but not limited to, map and parcel numbers of all real property within the deannexed territory. A copy of the ordinance, map, and detailed description must also be sent to the comptroller of the treasury and the assessor of property for each county affected by the deannexation.

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# 2021 Tennessee Code Title 6 - Cities and Towns Chapter 51 - Change of Municipal Boundaries Part 2 - Contraction § 6-51-201. Procedure — Ordinance — Referendum

Universal Citation: TN Code § 6-51-201 (2021)

a. Any incorporated city or town, whether it was incorporated by general or special act, may contract its limits within any given territory; provided, that three fourths (34) of the qualified voters voting in an election thereon assent thereto.

b.

- 1. Any incorporated city or town, whether it was incorporated by general or special act, may after notice and public hearing, contract its limits within any given territory upon its own initiative by ordinance when it appears in the best interest of the affected territory.
- 2. Such contraction of limits within any territory shall not occur unless a majority of the total membership of the city legislative body approves such contraction.
- 3. Such contraction of limits within any territory shall not occur if opposed by a majority of the voters residing within the area to be deannexed. The

concurrence of a majority of the voters shall be presumed unless a petition objecting to deannexation signed by ten percent (10%) of the registered voters residing within the area proposed to be deannexed is filed with the city recorder within seventy-five (75) days following the final reading of the contraction ordinance. If such a petition is filed, a referendum shall be held at the next general election to ascertain the will of the voters residing in the area that the city proposes to deannex. The ballot shall provide a place where voters may vote for or against deannexation by the city. If a majority of those voting in the referendum fail to vote for the deannexation, the contraction ordinance shall be void and the matter may not be considered again for two (2) years. If a majority vote for deannexation, the ordinance shall become effective upon certification of the result of the referendum.

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#### **Response To RFP for Building Inspections Services**

City of Millersville, TN

ATTN: City Manager Tina Tobin

We, the undersigned, having reviewed said bid parameters, have come up with the following proposal for service:

- \$100 per inspection, with the following exceptions:
  - 1. Plumbing slabs and slab inspections would be billed at \$50 per inspection.
  - 2. Framing re-inspections scheduled with insulation inspections would count as one inspection, equal to \$100.
- \$1,000 per building plan review up to 10,000 sq feet, and 10 cents per foot after.

#### This would include:

- Keeping records of inspections and plan comments.
- Sending comments via preference of City of Millersville.
- Inspections will be done within 24 hours of notification, and in most cases could be performed same day.

#### **Qualifications- Sean Hagan**

#### 17 years as Building Inspector for City of White House.

I have worked for the City of White House for over 17 years. I perform commercial and residential building inspections. As an employee of an exempt jurisdiction, I also have extensive experience completing building Inspections on apartments and churches with over 300 Occupants. I perform planning review for the city. I work with contractors, residents, architects and engineers to assure compliance to the building code.

License Number – 1575

ICC Certifications – Residential Building Inspector

**Commercial Building Inspector** 

**Commercial Plumbing Inspector** 

Commercial Mechanical Inspector

**Building Plans Examiner** 

Accessibility Inspector/Plans Examiner

**Zoning Inspector** 

Property Maintenance and Housing Inspector

#### **Qualifications – Tony Covington**

#### 20 years as Building Inspector for City of White House.

I have worked for the City of White House for over 17 years. I perform commercial and residential building inspections. As an exempt jurisdiction I also do building Inspections on apartments, churches over 300 Occupants. I perform planning review for the city. I work with contractors, residents, architects and engineers to assure compliance to the building code.

License -Number -1319

ICC Certifications – Residential Building Inspector

**Commercial Building Inspector** 

**Commercial Plumbing Inspector** 

**Commercial Mechanical Inspector** 

**Building Plans Examiner** 

Accessibility Inspector/Plans Examiner

**Zoning Inspector** 

**Property Maintenance and Housing Inspector** 

#### **Financial Stability**

Both Tony Covington and Sean Hagan are currently employed full time by the City of White House. We have a million dollars in General Liability Insurance through Farm Bureau Insurance. – see attached

#### Meeting the Needs of The City

Tony Covington and Sean Hagan both live in close proximity to the City of Millersville. Tony Covington lives off New Hall Road and Sean Hagan lives in White House off North Palmers Chapel Road. Our convenient locations allow for us to quickly respond to any inspection requests same day or within 24 hours. We can also be available on weekends and Holidays (with sufficient notice and reasonine.- weather). We also have relationships and experience with many of the same individuals and companies who will be requesting inspections in the City of Millersville.

#### References

9	Amanda Brewton	615-428-9040	Years Known: 14
	Rita Hobbs	615-636-8313	Years Known: 17
•	Addam McCormick	615-519-8177	Years Known: 17
0	Ceagus Clark	228-239-9423	Years Known 5

Signature 2/29/24
Print Name Senn Hagan
Signature 2/29/24
Print Name TONY COVINGTON



#### Tennessee Farmers Mutual Insurance Company

Corporate Headquarters Post Office Box 307 • Columbia, TN 38402-0307 1.877.876.2222 • www.fbitn.com

#### PAGE 2 OF 2 **COMMERCIAL GENERAL LIABILITY**

		NEW DECLARATION			12.12
POLICY NUMBER	POLICY PERIOD	12:01 AM STANDARD TIME	MEMBER NUMBER	AGENCY	BRANCH
	FROM	то			
CP 3143180	01-17-2024	01-17-2025	1440673	0414402	04

NAME

SEAN MILES HAGAN

#### LIMITS OF INSURANCE

I	EACH OCCURRENCE LIMIT	\$ 1,000,000
١	GENERAL ANNUAL AGGREGATE LIMIT (OTHER THAN PROD-COMP OPERATION	s) \$ 2,000,000
١	PROD-COMP OPERATIONS ANNUAL AGGREGATE LIMIT	\$ 2,000,000
l	PERSONAL & ADVERTISING INJURY LIMIT	\$ 1,000,000
I	DAMAGE TO PREMISES RENTED TO YOU LIMIT (ANY ONE PREMISES)	\$ 50,000
	MEDICAL EXPENSE LIMIT (ANY ONE PERSON)	\$ 5,000

1 737 N PALMERS CHAPEL RD WHITE HOUSE, TN 37188 LOCATION

LOT SIZE: 1 ACRE

CLASSIFICATION: 96317 BUILDING INSPECTIONS Includes Products/Completed Operations

PREMIUM BASIS: 13,300 Payroll

O- \$100.00

TOTAL LIABILITY PREMIUM \$ 100.00

#### P - IS FOR PRODUCT-COMPLETED OPERATIONS O - IS FOR ALL OTHER HAZARDS

APPLICABLE FORMS AND ENDORSEMENTS:										
FORM	DATE	FORM	DATE	FORM	DATE	FORM	DATE	FORM	DATE	
CG 00 01	04-13	CG 21 07	05-14	CG 21 09	06-15	CG 21 32	05-09	CG 21 46	07-98	
CG 21 47	12-07	CG 21 67	12-04	CG 21 70	01-15	CG 40 13	12-19	IL 00 21	09-08	
IL 12 01	11-85	TFC 57	01-89							

OFFICE AGENT ADDRESS

SUMNER - WHITE HOUSE TAL PLUMLEE 644 HIGHWAY 76 WHITE HOUSE TN 37188-9205

01-30-2024

PHONE

(615)672-7171

DATE

#### To the Millersville City Manager

My name is Tim Lassiter I own Mid Tenn Inspections it was formed last year to allow me to bid on Inspection jobs.

I am currently employed at the City of Hendersonville I have been here for about 5 mouths before that I worked part time for the City of Millersville doing most of the Inspections under Andrew Pieri. I am licensed through the state and ICC.

I currently live in the city and have a good working relationship with the builders of this area.

I have been in construction for about 40 years and would like to serve our community.

Jum Lande 615 - 812-9176

## MID TENN INSPECTIONS

#### **PREPARED FOR**

City Manager
City of Millersville

#### **PREPARED BY**

Mid Tenn Inspections, LLC

#### City Manager City of Millersville

1246 Louisville Hwy Goodlettsville, TN 37072

Dear City Manager,,

Re: Enclosed Response for RFP for Building Inspection Services,

Please find enclosed our detailed building inspection proposal for your kind consideration.

At Mid Tenn Inspections, LLC, we are aware that providing building inspections is critical to growth and ensuring that all the tasks are taken care of, from start to finish. It takes a mixture of knowledge, experience and clear communication and I believe that we can give you that. We know that every inspection is important for the city, the new and existing homeowners and businesses coming to Millersville.

Please let us know if you would like to get in touch with our previous clients from whom you will receive nothing but positive endorsements.

We also pride ourselves on going above and beyond to ensure that all inspections are handled professionally and in a timely manner.

Finally, we realise that you are very busy and wanted to thank you in advance for your time spent reviewing our proposal.

Yours Truly,

Mid Tenn Inspections, LLC

### Proposal for Building Inspection Services

Mid Tenn Inspections, LLC, has over 38 years of building industry experience and certifications needed to do the job. We are pleased to submit this proposal for comprehensive building inspection services tailored to the unique needs of the City of Millersville. Our commitment to ensuring safe and compliant inspections for infrastructures is our goal.

#### Objective:

To provide the City of Millersville with thorough, timely, and professional building inspection services, ensuring all structures adhere to local codes, standards, and best practices to guarantee the safety and well-being of its citizens and businesses.

#### Experience:

We've been in the construction and building industry for over 38 years. Our work consistently exceeds the expectations of our clients, evident from our 98% customer satisfaction rate and repeat customers. Our building inspector has worked recently with local government and has the following certifications:

#### Certifications

- 1. Property Maintenance
- 2. Residential Building
- 3. Residential Plumbing
- 4 Residential Mech
- 5. Commercial Building
- 6. Commercial Plumbing
- 7. Commercial Mech
- 8. Plans Review
- 9. Level | Stormwater

#### Financial Stability:

Thank you for your inquiry regarding the financial stability of our inspectors and Mid Tenn Inspections, LLC. We understand the importance of financial stability, especially when considering outside partnerships and engagements. While the individual financial situations of our inspectors are private and confidential, we can assure you that we provide competitive compensation. This approach ensures that our inspectors are motivated, content, and solely focused on delivering their best during inspections.

#### 4. Services & Costs:

- Residential Inspections: \$50 per inspection\*\*
- Commercial Inspections: \$60 per inspection\*\*
- Residential Plan Review: \$30 per plan review\*\*
- Commercial Plan Review: \$150 per plan review\*\*

\*\*If the City of MIllersville provides a phone and laptop/tablet, our inspector will answer all calls and be available to answer any questions at no additional cost.

\*\*If the City of Millersville provides space in the building and a printer, our inspector will produce all CO's on site, at no additional cost.

Mid Tenn Inspection, LLC promises unwavering dedication to the City of Millersville and its builders, homeowners and business owners. Our commitment to excellence, combined with our expertise, certifications and understanding of local regulations, makes us the prime choice for ensuring safety and compliance.

We look forward to the possibility of serving the City of Millersville and ensuring a safer tomorrow for its residents.

Mid Tenn Inspections, LLC

Goodlettsville, TN 37072

615-812-9176



**Member Name: Tim Lassiter** 

Member ID: 10231416

#### **CERTIFICATES**

NAME	CERT#	VALID UNTIL
Building Plans Examiner	В3	05/21/2026
Building Inspector	B5	05/08/2026
Commercial Building Inspector	B2	05/07/2026
Plumbing Inspector	P5	02/22/2026
Commercial Plumbing Inspector	P2	02/21/2026
Mechanical Inspector	M5	01/27/2026
Commercial Mechanical Inspector	M2	01/26/2026
Residential Mechanical Inspector	M1	12/06/2025
Residential Plumbing Inspector	P1	10/22/2025
Residential Building Inspector	B1	10/08/2025
Property Maintenance and Housing Inspector	64	07/28/2025

Results are updated once per hour CREFRESH



# State of Tennessee

13430864

# TENNESSEE CERTIFIED INSPECTORS

# CODES INSPECTOR

## TIM LASSITER

This is to certify that all requirements of the State Fire Marshal's Office have been

met by wirtue of Tennessee Code Annotated 68-120-113 and for 68-120-118.

S CONTROL OF THE STATE OF THE S

ID NUMBER: 4074
LIC STATUS: CERTIFIED
EXPIRATION DATE: May 24, 2026

COMMERCIAL MECHANICAL INSPECTOR
COMMERCIAL BULLDING INSPECTOR
RESIDENTIAL PLIMBRICHNEED TOR
RESIDENTIAL MECHANICAL INSPECTOR
RESIDENTIAL MULDING INSPECTOR
RESIDENTIAL MULDING INSPECTOR

IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE

#### CITY OF MILLERSVILLE

#### **RESOLUTION 24-R-04**

A RESOLUTION TO PROCEED WITH THE APPRAISAL SERVICES FOR THE ROW ACQUISITION PHASE FOR THE SIDEWALK PROJECT, STATE PROJECT NUMBER 83LPLM-F1-132, FEDERAL PROJECT NUMBER TAP-M-NH-41(24)

WHEREAS, the project has advanced to the acquisition phase; and

**WHEREAS,** the appraiser, John M. Hahn, Jr. has been working with OHM and the City on this portion of the acquisition process and meets the criteria to do these appraisals;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MILLERSVILLE,** that the Millersville Board of Commissioners endorses and supports the City's Intent to proceed with John M. Hahn, Jr. to provide the appraisal services for the acquisition of the tracts listed in his proposal.

**BE IT FURTHER RESOLVED BY THE CITY OF MILLERSVILLE, TENNESSEE**, that this Resolution shall take effect from and after its final passage, the public welfare requiring such.

**RESOLVED,** this March 11, 2024.

	BOARD OF COMMISSIONERS
ATTEST:	Tommy Long, Mayor
By:Holly L. Murphy, City Recorder	-

#### John M. Hahn, Jr. 126 Bay Drive Hendersonville, Tennessee 37075 Febuary 13.2024

In re: City OfMillersville, Tn. Sidewalk Project

Ms. Tina Tobin
Interim City Manager
City OfMillersville
1246 Louisville Hwy
Millersville, Tennessee 37072

Dear Ms. Tobin:

I would like to thank you for the opportunity to be of serviceonce agin. The proposal is based on plans furnished in spring of 2022, Talked to engineer there has been no changes, therefore the fees will be as follows. All tracts will be Formal Part Affected (FPA) there may be changes of type of appraisal upon field inspection if needed.

TRACT	FEE
1	\$600.00
2	\$600.00
3-5	\$1800.00
7	\$600.00
8	\$600.00
9	\$1200.00
10	\$600.00
11	\$600.00
12	\$750.00
13	\$600.00
14	\$600.00
15	\$600.00
16	\$600.00
17	\$750.00
18	\$600.00
19	\$600.00
20	\$750.00
:21	\$600.00
22	\$750.00
23	\$750.00
25	\$750.00
27	\$1500.00
33	\$600.00

TOTALS \$17,400.00

John M. Hahn, Jr.

**Accelerant National Insurance Company** 

(A Stock Company) 400 Northridge Road, Suite 800 Sandy Springs, GA 30350

## REAL ESTATE APPRAISERS ERRORS AND OMISSIONS INSURANCE POLICY DECLARATIONS

NOTICE: THIS IS A "CLAIMS MADE AND REPORTED" POLICY. THIS POLICY REQUIRES THAT A CLAIM BE MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND REPORTED TO THE INSURER, IN WRITING, DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD.

IN W	IN WRITING, DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD.							
	PLEASE READ YOUR POLICY CAREFULLY.							
Pol	Policy Number: NAX40PL107318-00 Renewal of: New							
1.	Named Insured:	John M Hahn						
2.	Address: 126 Bay Hender	y Dr sonville, TN 3707	<b>7</b> 5					
3.	Policy Period:	From: January 12:01 A.M. Stan	<b>15, 2024</b> dard Time at the add	iress of the <b>Nam</b> e	To: January 15, 2025 and Insured as stated in item 2. Above.			
4.	Limit of Liability: Damages Limit of Claim Expenses	f Liability	Each Claim 4A. \$ 1,000,000 4B. \$ 1,000,000		Policy Aggregate 4C. \$ 1,000,000 4D. \$ 1,000,000			
5.	Deductible (Inclu	sive of <b>Claims Ex</b>	penses): Each Claim 5A. \$500		Aggregate 5B. \$1,000			
6.	Policy Premium	: \$ 515						
7.	Retroactive Date	e: January 15, 20	03					
	8. Notice to Company: Notice of a Claim or Potential Claim should be sent to:  OREP Insurance Services: info@orep.org 6353 El Cajon Blvd, Suite 124-605 San Diego, CA 92115							
	9. Program Administrator: OREP Insurance Services, LLC - appraisers@orep.org							
10	10. Forms and Endorsements Attached at Policy Inception: See Schedule of Forms							
	If required by state law, this policy will be countersigned by an authorized representative of the Company.							
		Date: Ja	nuary 8, 2024	Ву:	Asaac Peck Authorized Representative			

### State of Tennessee

TENNESSEE REAL ESTATÉ APPRAISER COMMISSION CERTIFIED GENERAL REAL ESTATE APPRAISER JOHN M HAHN JR

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 311

LIC STATUS: ACTIVE

**EXPIRATION DATE: November 27, 2025** 



IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE