

**Millersville Board of Commissioners
Work Session Agenda**

**Monday, September 5, 2023 at 5:00 P.M.
at Millersville City Hall**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. City Department Updates:
 - a. Building Department
 - b. Planning Department
 - c. Parks Department
 - d. Fire Department
 - e. Police Department
 - f. Public Works Department
4. Discussion on the Police Chief position.
5. Discussion on the mutual aid agreement updates.
6. Discussion on open Commissioner seat.
7. Discussion of Annexation of Poplar Ridge and Firehouse and where we are at.
8. Discussion of De-annexation of 2186B Tinnin Rd.
9. **Ordinance 23-798** An ordinance Amending the City of Millersville Official Zoning and Land Use Map for Highway 31W Property.
10. **Ordinance 23-799** An ordinance Amending Ordinance 23-794 The 2023-2024 Fiscal Year Budget, to Reflect the Actual Revenue and Expenses in Multiple Line Items Amendment #1.
11. **Ordinance 23-800** An Ordinance to Amend Chapter 2 ADMINISTRATION, ARTICLE II BOARD OF COMMISSIONERS, Division 1 Generally, Sec. 2-31 Meeting dates and times.
12. **Ordinance 23-801** An ordinance Amending the City of Millersville Official Zoning and Land Use Map from Rural Residential to Suburban Residential 1 for 7035 Bethel Rd. property.
13. **Resolution 23-R-16** A Resolution Approving the Proposed Annexation of Territory into the City of Millersville, Tennessee by Owner Consent and Approving a Plan of Services.
14. **Resolution 23-R-19** A Resolution Approving a Set Time for All Committee Meetings Associated with Official City Business.
15. **Resolution 23-R-20** A Resolution to Declare Items as Surplus Property and Authorize the Sale or Disposal of Property That Has Been Deemed Surplus, Out of Service, Seized or Abandoned.
16. Citizen Comments
17. City Attorney Comments.

18. City Manager Comments.

19. Commissioner Comments

20. Adjournment.



CITY OF MILLERSVILLE
1246 LOUISVILLE HIGHWAY
MILLERSVILLE, TENNESSEE 37072
Telephone 615-859-0880

Monthly Report

TO: Millersville City Commission

FROM: Charlie Pieri - City Planner

RE: May Planning Department Update

September 1st, 2023

Commission Members;

Here is an update of activities for the planning department.

August 2023 Planning Department Update

- 1201 Louisville Highway Event Center Site-plan Approval.
- 7035 Bethel Rd Rezone from RR to SR1 to be subdivided (Rural Residential to Suburban Residential 1).

Other Planning Department Activities

- Amendments to the Current Zoning Ordinance. *On Hold while MS4 reports are being worked on, will resume in Q4.*
- Sumner County Quarterly Planners Meeting in Gallatin, rescheduled for 9/25
- No Planning Activities scheduled for September.



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MILLERSVILLE, TENNESSEE 37072
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Monthly Report

TO: Millersville City Commission

FROM: Codes Department

RE: Codes Department Update

September 1st, 2023

Commission Members;

Here is an update of activities for the codes department.

- 36 Door Hangers
- 0 Open Cases
- 0 Court Cited Cases
- 36 Closed Cases

Millersville Parks & Recreation

Monthly Status Report

September 2023

Facility Use

Paid Facility Use & Revenues (for September)

ROOM	WEEKDAY RENTALS	WEEKEND RENTALS	DEPOSITS RECEIVED	RENT RECEIVED
FULL FACILITY	0	0	\$0	\$0
RECEPTION HALL	1	2	\$1,500	\$2470
105	1	1	\$100	\$360
106	3	2	\$500	\$875
107	0	0	\$0	\$0
PAVILIONS	0	3	\$55	\$65
TOTAL RENTALS – ALL FACILITIES	5	8	\$2,155	\$3'770

Unpaid Facility Use (September)

ROOM	WEEKDAY RENTALS	WEEKEND RENTALS
FULL FACILITY	0	0
RECEPTION HALL	0	0
105	0	0
106	4	0
107	0	0
TOTAL RENTALS – ALL ROOMS	4	0

****unpaid facility users include Sit & Stitch Fit Club, our own events, various city meetings, etc.**

Future Bookings (Booked or Received \$ During August)

ROOM	Rentals	DEPOSITS RECEIVED	RENT RECEIVED
FULL FACILITY		\$0.00	\$0.00
RECEPTION HALL	7	\$1500	\$2825
105	2	\$100	\$60
106	6	\$600	\$625
107	2	\$150	\$140
PAVILIONS	4	\$75	\$85
TOTAL RENTALS – ALL ROOMS	21	\$2,425	\$3730

-
-

- **Programs/classes**

- Sit & Stitch
- Ongoing club happening every Wednesday
- From sewing together to learning new crafts together

Maintenance

Everything is dandy.

Administrative

- Fall Festival is at the end of the month
- Banners are hung up
- We have 4 food trucks
- 4 concession stands
- 16 other vendors as well
- Working on getting volunteers
- October 28th Trail of treats for the kids

Day Of Week Call Volume Summary

8:30 AM 9/1/2023

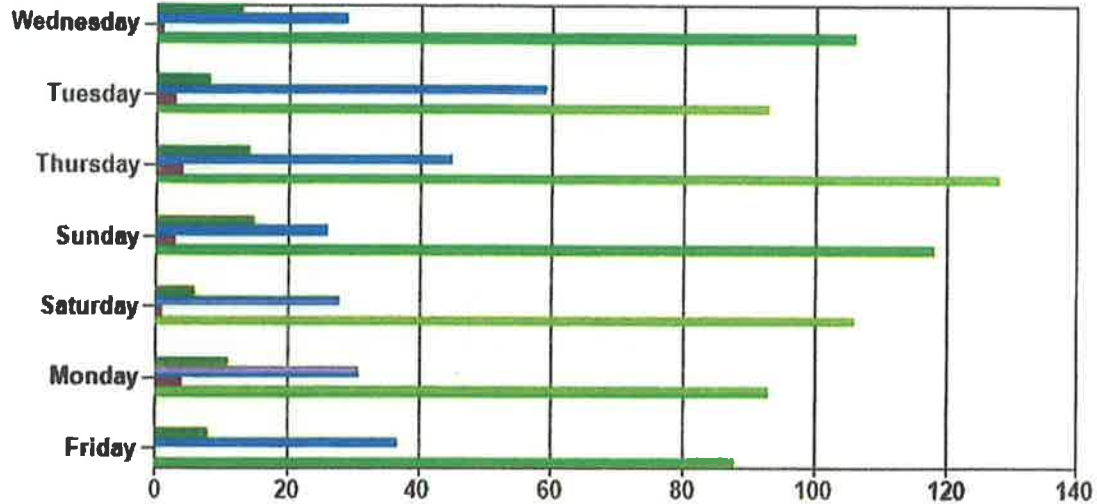
Data Source: Data Warehouse

Agency: Law
Division: MILLERSVILLE PD
Day Range: Date From 8/1/2023 To 8/31/2023
Day of Week: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday
Exclusion: None

Select a format ▼ Export



Day Of Week



Count



Priority Description

1	1
2	2
3	3
4	FIELD INITIATED
99	SCHOOL LOCKDOWN

Day of Week	1	2	3	4	99	Total
Sunday	15	26	3	118	0	162
Monday	11	31	4	93	0	139
Tuesday	8	59	3	93	0	163
Wednesday	13	29	1	106	0	149
Thursday	14	45	4	128	0	191
Friday	8	37	0	88	0	133
Saturday	6	28	1	106	0	141
Total	75	255	16	732	0	1078

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Close

Group A Offenses - YTD Annual Comparisons

Current date: 9/1/2023 8:33:33 AM (Central Daylight Time)

Measures: Number of Crimes

Jurisdiction by Geography: Millersville Police Department

Incident Date	Aug 2023 YTD	Aug 2022 YTD	Aug 2022 YTD - Aug 2023 YTD Growth %
Offense Type			
All Offense Types	129	172	-25.00
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Negligent Vehicular Manslaughter			
Kidnapping/Abduction			
Forcible Rape	2	2	0.00
Forcible Sodomy			
Sexual Assault W/Object			
Forcible Fondling	1	1	0.00
Incest			
Statutory Rape		1	-100.00
Aggravated Assault	10	10	0.00
Simple Assault	24	35	-31.43
Intimidation	3		
Stalking		1	-100.00
Commercial Sex Acts			
Involuntary Servitude			
Arson		1	-100.00
Bribery			
Burglary	5	1	400.00
Counterfeiting/Forgery	3	1	200.00
Destruction/Damage/Vandalism	5	16	-68.75
Embezzlement			
Extortion/Blackmail		1	-100.00
Fraud - False Pretenses	4	1	300.00
Fraud - Credit Card/ATM	4	2	100.00
Fraud - Impersonation	4	3	33.33
Fraud - Welfare			
Fraud - Wire		1	-100.00
Fraud - Identity Theft			
Fraud - Computer Hacking/Invasion			
Robbery			
Theft - Pocket-picking			
Theft - Purse Snatching		1	-100.00
Theft - Shoplifting	2	1	100.00
Theft From Building	2	2	0.00
Theft From Coin Machine			
Theft From Motor Vehicle	1	6	-83.33
Theft of Motor Vehicle Parts	1	4	-75.00

Group A Offenses - YTD Annual Comparisons

Current date: 9/1/2023 8:33:33 AM (Central Daylight Time)

Measures: Number of Crimes

Jurisdiction by Geography: Millersville Police Department

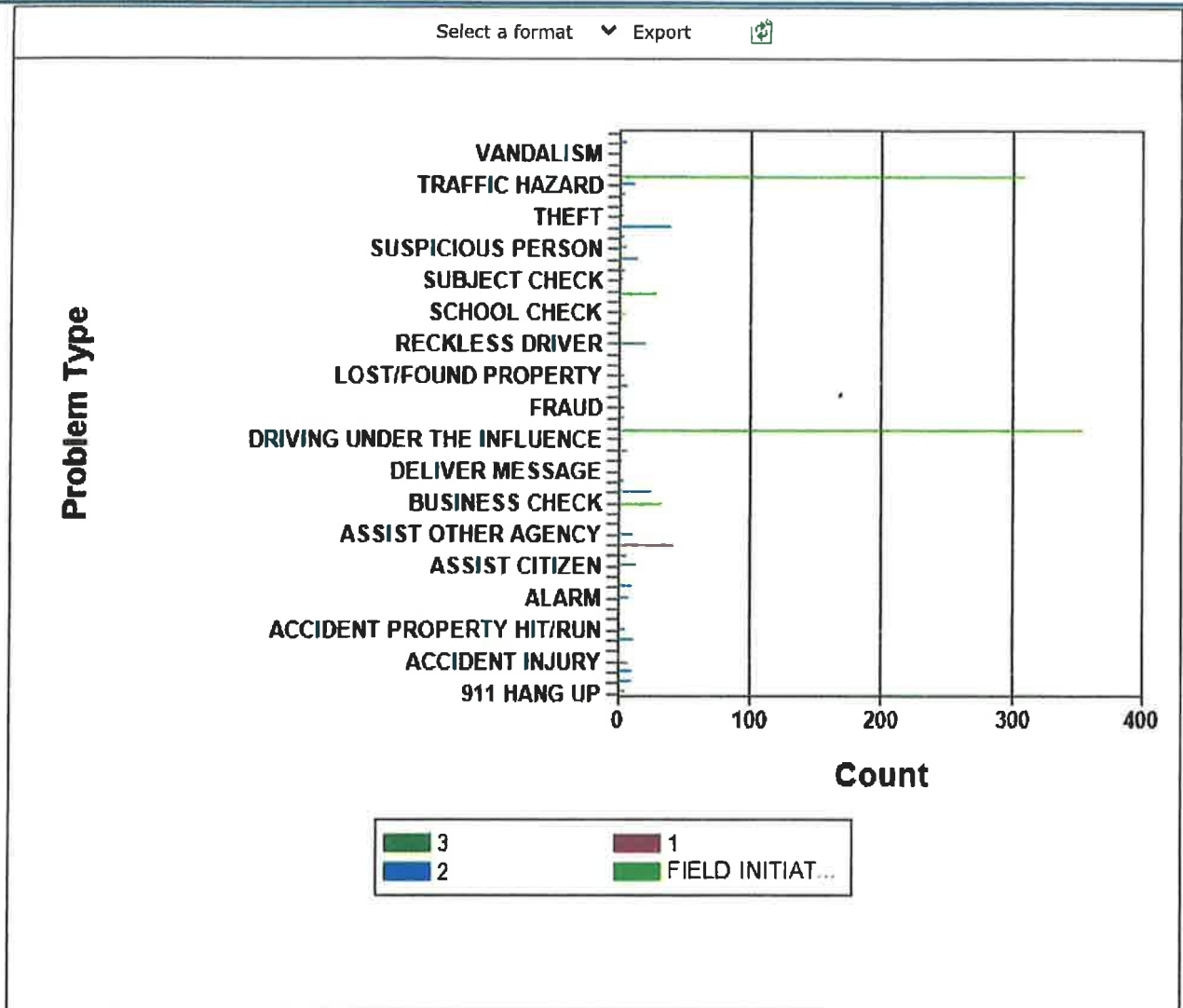
Incident Date	Aug 2023 YTD	Aug 2022 YTD	Aug 2022 YTD - Aug 2023 YTD Growth %
Offense Type			
Theft - All Other Larceny	9	6	50.00
Motor Vehicle Theft	1	3	-66.67
Stolen Property Offenses		1	-100.00
Animal Cruelty			
Drug/Narcotic Violations	31	50	-38.00
Drug/Narcotic Equipment Violations	16	17	-5.88
Gambling - Betting/Wagering			
Gambling - Operating/Promoting			
Gambling - Equipment Violations			
Gambling - Sports Tampering			

Problem Type Summary

8:31 AM 9/1/2023

Data Source: Data Warehouse

Agency: Law
 Division: MILLERSVILLE PD
 Day Range: Date From 8/1/2023 To 8/31/2023
 Exclusion: None



Priority	Description
1	1
2	2
3	3
4	FIELD INITIATED
99	SCHOOL LOCKDOWN

Problem Type	1	2	3	4	99	Total
911 HANG UP	0	0	5	0	0	5
911 MISDIAL	0	10	0	0	0	10
911 MISDIRECT	0	0	0	0	0	0
911 OPEN LINE	0	11	0	0	0	11
ABANDONED VEHICLE	0	0	0	0	0	0
ABUSE INVESTIGATION	0	0	0	0	0	0
ACCIDENT INJURY	8	0	0	0	0	8
ACCIDENT INJURY HIT/RUN	1	0	0	0	0	1

AC USER PROPERTY	0	12	0	0	0	12
AC USER PROPERTY VIOLATION	0	6	0	0	0	6
ACCIDENT SUBJECT INCIDENT	2	0	0	0	0	2
ACTIVE SUBJECT	0	0	0	0	0	0
ADDITIONAL INVESTIGATION	0	1	0	0	0	1
ADULT EMERGENCY	0	0	0	0	0	0
ADULT	0	8	0	0	0	8
ALARM NOISE BURST	0	0	0	0	0	0
ALARM TYPE	0	0	0	0	0	0
ANIMAL CALL	0	10	0	0	0	10
APPOINTMENT CHECK	0	0	0	0	0	0
ARMED SUBJECT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ASSAULT	1	0	0	0	0	1
ASSIST CITIZEN	0	15	0	0	0	15
ASSISTED	7	0	0	0	0	7
ASSISTED	42	0	0	0	0	42
ASSIST OTHER AGENCY	0	10	0	0	0	10
ATTEND TO LOCATE	0	2	0	0	0	2
BARRICADED SUBJECT	0	0	0	0	0	0
BLUE TEAM REPORT	0	0	0	0	0	0
BOLD	0	0	1	0	0	1
BOMB THREAT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
BUSINESS CHECK	0	0	0	33	0	33
CAR SEAT CHECK	0	0	0	0	0	0
CHECK POINT	0	0	0	0	0	0
CITY CALL OUT	0	24	0	0	0	24
CIVIL MATTER	0	0	0	0	0	0
CODE UP - OFFICER NEEDS ASSIST	0	0	0	0	0	0
CODES	0	0	0	0	0	0
DAMAGE TO PROPERTY	0	4	0	0	0	4
DEATH INVESTIGATION	0	0	0	0	0	0
DELIVER MESSAGE	0	2	0	0	0	2
DISORDERLY CONDUCT	0	0	0	0	0	0
DISURBANCE	3	0	0	0	0	3
DOMESTIC	7	0	0	0	0	7
DRILL	0	0	0	0	0	0
DRIVING UNDER THE INFLUENCE	0	3	0	0	0	3
DRUG INVESTIGATION	0	0	0	0	0	0
ESCORT	0	0	0	0	0	0
EVADING	0	0	0	0	0	0
EXPANDED SERVICE	0	0	0	0	0	0
EXTRA PATROL	0	0	0	354	0	354
FIELD INTERVIEW	0	0	0	0	0	0
FIGHT	0	0	0	0	0	0
FIREARM DENIAL	0	0	0	0	0	0
FIREWORKS	0	0	0	0	0	0
FOLLOW UP	0	4	0	0	0	4
FORGERY	0	0	0	0	0	0
FRAUD	0	4	0	0	0	4
HANGING	0	0	0	0	0	0
HARASSMENT	0	1	0	0	0	1
HOSTAGE SITUATION	0	0	0	0	0	0
HOTEL CHECK	0	0	0	0	0	0
ILLEGAL DUMPING	0	0	0	0	0	0
INDECENT EXPOSURE	0	0	0	0	0	0
INVESTIGATION	0	7	0	0	0	7
JOVENILE	0	0	0	0	0	0
JUVENILE TRANSPORT	0	0	0	0	0	0
KIDNAPPING	0	0	0	0	0	0
KNOCK AND TALK	0	0	0	0	0	0
LACE CHECK	0	0	0	0	0	0
LOCKOUT	0	0	0	0	0	0
LOCKOUT BURGLED	0	0	0	0	0	0
LOST/FOUND PROPERTY	0	4	0	0	0	4

[illegible]

9/1/23, 8:31 AM

Inform Browser : 21.102.75.2 - Problem Type Summary

WARRANTY PROBATION
WEATHER RELATED ISSUES
WELFARE CHECK
ZZZGANG ACTIVITY
ZZZNAS DRIVE OFF
Total

0	0	0	0	0	0
0	0	0	0	0	0
0	1	0	0	0	1
0	0	0	0	0	0
0	0	0	0	0	0
75	255	16	732	0	1078

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Group B Arrests - YTD Annual Comparisons

Current date: 9/1/2023 8:34:43 AM (Central Daylight Time)

Measures: Number of Arrestees

Jurisdiction by Geography: Millersville Police Department

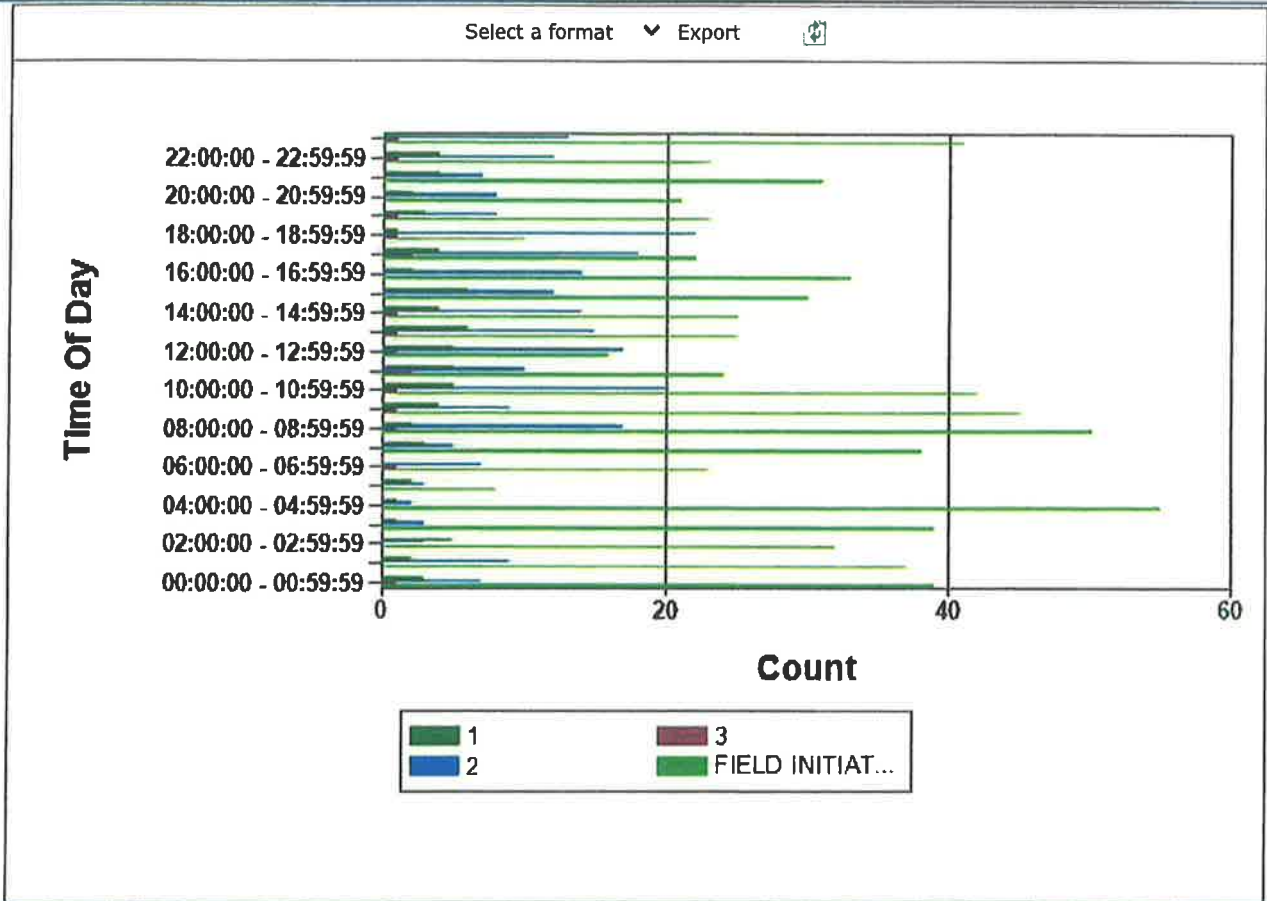
Arrest Date	Aug 2023 YTD	Aug 2022 YTD	Aug 2022 YTD - Aug 2023 YTD Growth %
Offense Type			
Group B Offenses	37	36	2.78
Bad Checks			
Curfew/Vagrancy			
Disorderly Conduct			
DUI	32	19	68.42
Drunkenness	1	3	-66.67
Family-Non Violent			
Liquor Law Violations			
Peeping Tom			
Runaway			
Trespass	1	1	0.00
90Z: All Other Offenses	3	13	-76.92

Time of Day Call Volume Summary

8:32 AM 9/1/2023

Data Source: Data Warehouse

Agency:	Law
Division:	MILLERSVILLE PD
Day Range:	Date From 8/1/2023 To 8/31/2023
Time of Day:	00:00:00 - 00:59:59, 01:00:00 - 01:59:59, 02:00:00 - 02:59:59, 03:00:00 - 03:59:59, 04:00:00 - 04:59:59, 05:00:00 - 05:59:59, 06:00:00 - 06:59:59, 07:00:00 - 07:59:59, 08:00:00 - 08:59:59, 09:00:00 - 09:59:59, 10:00:00 - 10:59:59, 11:00:00 - 11:59:59, 12:00:00 - 12:59:59, 13:00:00 - 13:59:59, 14:00:00 - 14:59:59, 15:00:00 - 15:59:59, 16:00:00 - 16:59:59, 17:00:00 - 17:59:59, 18:00:00 - 18:59:59, 19:00:00 - 19:59:59, 20:00:00 - 20:59:59, 21:00:00 - 21:59:59, 22:00:00 - 22:59:59, 23:00:00 - 23:59:59
Exclusion:	None



Priority	Description
1	1
2	2
3	3
4	FIELD INITIATED
99	SCHOOL LOCKDOWN

Time Of Day	1	2	3	4	99	Total
00:00:00 - 00:59:59	3	7	1	39	0	50
01:00:00 - 01:59:59	2	9	0	37	0	48
02:00:00 - 02:59:59	5	3	0	32	0	40
03:00:00 - 03:59:59	1	3	0	39	0	43
04:00:00 - 04:59:59	1	2	0	55	0	58
05:00:00 - 05:59:59	2	3	0	8	0	13
06:00:00 - 06:59:59	0	7	1	23	0	31
07:00:00 - 07:59:59	3	5	0	38	0	46
08:00:00 - 08:59:59	2	17	1	50	0	70
09:00:00 - 09:59:59	4	9	1	45	0	59

9/1/23, 8:32 AM

Inform Browser : 21.102.75.2 - Time of Day Call Volume Summary

10:00:00 - 10:59:59
 11:00:00 - 11:59:59
 12:00:00 - 12:59:59
 13:00:00 - 13:59:59
 14:00:00 - 14:59:59
 15:00:00 - 15:59:59
 16:00:00 - 16:59:59
 17:00:00 - 17:59:59
 18:00:00 - 18:59:59
 19:00:00 - 19:59:59
 20:00:00 - 20:59:59
 21:00:00 - 21:59:59
 22:00:00 - 22:59:59
 23:00:00 - 23:59:59
 Total

5	20	1	42	0	68
5	10	2	24	0	41
5	17	1	16	0	39
6	15	1	25	0	47
4	14	1	25	0	44
6	12	0	30	0	48
2	14	0	33	0	49
4	18	2	22	0	46
1	22	1	10	0	34
3	8	1	23	0	35
2	8	0	21	0	31
4	7	0	31	0	42
4	12	1	23	0	40
1	13	1	41	0	56
75	255	16	732	0	1078

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Millersville Police Department (TN0830600) - Monthly NIBRS Submissions - 2023

Month	Number of Incidents	Number of Arrests	Number of Recovered Properties	Number of Exceptionally Cleared Incidents	Zero Report
January	13	14	0	0	×
February	13	7	1	0	×
March	14	14	0	0	×
April	17	13	0	0	×
May	16	7	1	0	×
June	18	15	0	0	×
July	12	13	0	1	×
August	0	1	1	0	×

Sewer Maintenance & Repair

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task:

This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year, public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

[illegible]

Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition, such as high water levels due to larger rain events, loss, power outages and/or loss of phase.

[illegible]

System Repairs Goal:

The goal is to minimize failures with the major lift stations and the mainline gravity. We've been training key personnel over the last two (2) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of our lift stations are either at or near proper operation. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Therefore, we have to make repairs and if the line break was due to negligence, I will send the responsible party a repair bill. In some cases, the breaks are due to weather and age.

[illegible]

Work Order Maintenance Response Goal:

The primary goal of the wastewater department is to provide fast, efficient and effective service to the City's approximately 2,000 utility customers. Dispatched and managed through our computer based work order system, staff responds to sewer related calls on a 24/7 basis. Our secondary goal is to manage the over 500+ multi-lift stations (grinder pumps) in our system using a proactive, programmatic approach. This is done by periodic scheduled maintenance. Additionally, the system has not been completely changed out from the prior two (2) generations of pumps. Thus, we have a large number of "change-outs" (C/O) as listed below.

Some of these charge-cuts can also be attributed to customer negligence (throwing foreign materials down the toilet). When abuse is the contributing factor, J will charge the cost of the cumpis, panels and service costs to the customer.

Work Orders	FY-22-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD-23-24
Grinder Tank PM Program														0
2000 to Extreme C/O														0
2000 to 2000 C/O														0
Extreme to 2000 C/O														0
Extreme to Extreme C/O														0
E-one to Barnes	41	5	1											6
Myers to Myers C/O	41	4	6											10
Barnes to Barnes C/O	0													1
Barnes to Myers C/O	3	1												3
Hydromantic to Myers C/O	0													0
Discharge Assembly	9	3	3											3
Pumps Purchased	68	50												50
Total Pumps Replaced	97	10	7											17
Total Pumps On Hand	4	40	33											
Low Pressure Service Requests	11													
Gravity Service Requests	0													
Inspection for New Service	21	1	2											3
Final Inspection for New Service	21	1												1
Sewer Service Calls	402	46	32											78
After Hour Sewer Calls	105	9	15											24
Odor Complaints	2		1											1

Major Lift Stations Repairs:

Lift Station repairs were as follows:

5/24/17 Williamson Road

scrap cable was hung in pump

4/24/18 Quailwood pumpstation

installed Barnes

Staffing: The public works department has 6 full time employees.

PUBLIC WORKS
STREET/FACILITY MAINTENANCE/DRAINAGE (Stormwater)

Total Hours Worked	FY-22-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	June-24	YTD-23-24
Street														0
Sewer														0
Facility Maintenance Total	46													
Community Center / Parks	404													
City Hall	10													
Station 2	4													
Fleet Maintenance	71	2												2
Meeting/Training	6													
Leave	320	15	32											48
Holiday	288	24												24
Overtime	181													
Administrative														
Drainage Work (feet)	570													
Drainage Complaints	2													
Drainage Man Hours	13													
Debris Removed Load	42		20.21											
Good House Keeping (PW)	31													
Sweeping Man Hours	10													
Codes Abatement	2													
Codes Abatement Dollar Amount	\$355.00													
Mowing Hours	149	60												60
Curb Repair														
Shoulder Linear Foot	30													
Shoulder Hours	2													
Pothole Hours	49													
R-O-W Hours	103	3	10											13
Sign/Repaired	25													
Sign Work Hours	18													
Salt Hours	27													
Salt Tons	12													
Water Disconnect/Reconnect	798		61											61
Assist Fire Dept.														
Assist Police Dept.	45													
City Event Banners/ City Sign	2													

Sign Replacement:

Staff continues to go through the City and replace all of the missing signs. We have a high incidence of sign theft in the City. I had the crews start using anti-theft hardware, but now the vandals are bending the signs until they break way.

Public Works Special Projects:

The goal is to be reactive to special requests that are made from time to time wither from the City Administrator of other departments.

Road Work Program:

The goal for this program is to maintain the City's right-of ways and drive lanes so they are free from hazards.

1. Curb - repair concrete curbs
2. Shoulder - maintain shoulders with rock
3. Potholes - repair asphalt such as base failures and pothole patching
4. Potholes - man hours associated with potholes/asphalt work
5. Mowing - medians, right-of-ways and City owned properties
6. R-O-W - tree trimming and roadside vegetative management (weed spraying)
7. Signs - repair, replace and/or install signs within the City limits
8. Salt - winter weather road clearing and salting

[illegible]

The goal of the brush collection and litter control program is to maintain an efficient collection service for the residents. In the past, residents have not been satisfied with the level of service that the department was providing. I believe that part of the perception is a function of the quantity of material placed out for collection. The City only operates two (2) trucks. One driver is dedicated to this task and will only perform other job duties if there is not any yard waste to collect.

[illegible]

Bulk items and brush

[illegible]

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 23-798

**AN ORDINANCE AMENDING THE CITY OF MILLERSVILLE OFFICIAL
ZONING AND LAND USE MAP**

WHEREAS, the Governing Body of the City of Millersville has reviewed its Official Zoning and Land Use Map and determined that a certain zoning district no longer supports the economic needs of residents and visitors in the City of Millersville; and

WHEREAS, the Governing Body for the City of Millersville has identified the need to amend the City of Millersville Official Zoning Map pertaining to Permitted and Conditional Uses in a Certain area of the city; and

WHEREAS, the General Commercial (GC) zoning district is no longer desirable along a section of Louisville Highway as shown on Sumner County Tax Map 121, Parcel 71.00; and

WHEREAS, the Mixed Commercial (MXC) zoning district would allow for more diverse use of commercial land; and

WHEREAS, the Planning Commission voted unanimously on June 16, 2023 to recommend the amendment to the Land Use Zoning Map.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, that: this zoned area is currently zoned for General Commercial (GC) and it will be amended to Mixed Commercial (MXC),

All Ordinances or parts thereof in conflict with the attachment hereto are hereby repealed.

This Ordinance shall become effective immediately upon passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Tommy Long, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Approved as to Form and legality:

By: _____
Jack Freedle., City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 23-799**

**AN ORDINANCE TO AMEND ORDINANCE 23-794, THE 2023-2024 FISCAL
YEAR BUDGET, TO REFLECT THE ACTUAL REVENUE AND EXPENSES IN
MULTIPLE LINE ITEMS.**

WHEREAS, the City of Millersville adopted the 2023-2024 Fiscal Year Budget by passage of Ordinance 22-794 on June 20, 2023; and

WHEREAS, the City has since identified expenditures that were not included as part of the original budget.

WHEREAS, the Governing Body finds it necessary to amend the Budget to reflect the actual expenses as outlined below.

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 22-794, the 2023-2024 Fiscal Year Budget, shall be amended as follows:

General Fund -

SECTION 2 – GENERAL FUND:
APPROPRIATIONS:

Appropriations proposed in the General Government (inc. Dev & Codes) will increase by \$42,100 and change from \$1,260,301 to \$1,302,401.

Appropriations proposed in the Police Department (inc. City Court) will increase by \$19,837 and change from \$2,196,800 to \$2,216,637.

The Total Appropriations in the General Fund will change from \$4,501,907 to \$4,563,844.

SECTION 3 – ESTIMATED FUND BALANCE: The Estimated Fund Balance for the General Fund will decrease by \$61,937 and change from \$1,921,779 to \$1,859,842.

Solid Waste Fund

SECTION 2 – SOLID WASTE FUND:
APPROPRIATIONS:

Appropriations proposed for operating expenses in the Solid Waste Fund will increase by \$2,500 and change from \$507,722 to \$510,222.

The Total Appropriations in the Solid Waste Fund will change from \$507,722 to \$510,222.

SECTION 3 – ESTIMATED FUND BALANCE: The Estimated Fund Balance for the Solid Waste Fund will decrease by \$2,500 and change from \$518,794 to \$516,294.

Stormwater Fund

SECTION 2 – STORMWATER UTILITY FUND:
APPROPRIATIONS:

Appropriations proposed for operating expenses in the Stormwater Utility Fund will increase by \$1,500 and change from \$105,406 to \$106,906.

The Total Appropriations in the Stormwater Utility Fund will change from \$748,621 to \$750,121.

SECTION 3 – ESTIMATED FUND BALANCE: The Estimated Fund Balance for the Stormwater Fund will decrease by \$1,500 and change from \$203,879 to \$202,379.

Sewer Fund

SECTION 2 – SEWER FUND:
APPROPRIATIONS:

Appropriations proposed for operating expenses in the Sewer Fund will increase by \$2,500 and change from \$1,329,362 to \$1,331,862.

The Total Appropriations in the Sewer Fund will change from \$2,705,411 to \$2,707,911.

SECTION 3 – ESTIMATED FUND BALANCE: Not applicable.

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____

Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Jack Freedle, City Attorney

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS . . .
that Ordinance 23-799, the 2023-2024 Fiscal Year Budget, shall be amended as follows:

General Fund -

SECTION 2 – GENERAL FUND:
APPROPRIATIONS:

Appropriations proposed in the General Government (inc. Dev & Codes) will increase by \$42,100 and change from \$1,260,301 to \$1,302,401.

Appropriations proposed in the Police Department (inc. City Court) will increase by \$19,837 and change from \$2,196,800 to \$2,216,637.

The Total Appropriations in the General Fund will change from \$4,501,907 to \$4,563,844.

SECTION 3 – ESTIMATED FUND BALANCE: The Estimated Fund Balance for the General Fund will decrease by \$61,937 and change from \$1,921,779 to \$1,859,842.

Solid Waste Fund

SECTION 2 – SOLID WASTE FUND:
APPROPRIATIONS:

Appropriations proposed for operating expenses in the Solid Waste Fund will increase by \$2,500 and change from \$507,722 to \$510,222.

The Total Appropriations in the Solid Waste Fund will change from \$507,722 to \$510,222.

SECTION 3 – ESTIMATED FUND BALANCE: The Estimated Fund Balance for the Solid Waste Fund will decrease by \$2,500 and change from \$518,794 to \$516,294.

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APPROPRIATIONS:

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The Total Appropriations in the Sewer Fund will change from \$2,705,411 to \$2,707,911.

SECTION 3 – ESTIMATED FUND BALANCE: Not applicable.

Ordinance 23-799

2023-24 Budget Amendment #1

General Fund

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
10-3710	From Fund Balance - General	\$277,088.00	\$339,025.00	\$61,937.00	
Total Revenue Source: General Fund		\$277,088.00	\$339,025.00	\$61,937.00	\$61,937.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
10-410-2016	Liability & Property Ins.	\$128,000.00	\$157,000.00	\$29,000.00	
10-410-4016	Accounting & Auditing	\$12,400.00	\$25,500.00	\$13,100.00	
10-421-2014	Police - Work Comp	\$27,663.00	\$47,500.00	\$19,837.00	
Total Expense: General Fund		\$168,063.00	\$230,000.00	\$61,937.00	\$61,937.00
Expense - Revenue = Net Effect				\$0.00	\$0.00

Solid Waste Fund

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
40-3711	From Fund Balance-Solid Waste	\$0.00	\$1,000.00	\$1,000.00	
Total Revenue Source: Solid Waste Fund		\$0.00	\$1,000.00	\$1,000.00	\$1,000.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
40-432-4016	Audit	\$2,000.00	\$3,000.00	\$1,000.00	
Total Expense: Solid Waste Fund		\$2,000.00	\$3,000.00	\$1,000.00	\$1,000.00
Expense - Revenue = Net Effect				\$0.00	\$0.00

Stormwater Fund

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
60-3711	From Fund Balance-Stormwater	\$329,731.00	\$331,231.00	\$1,500.00	
Total Revenue Source: Stormwater Fund		\$329,731.00	\$331,231.00	\$1,500.00	\$1,500.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
60-461-4016	Audit	\$1,500.00	\$3,000.00	\$1,500.00	
Total Expense: Stormwater Fund		\$1,500.00	\$3,000.00	\$1,500.00	\$1,500.00
Expense - Revenue = Net Effect				\$0.00	\$0.00

Sewer Fund

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
20-3701	From Fund Balance-Sewer	\$528,511.00	\$531,011.00	\$2,500.00	
Total Revenue Source: Sewer Fund		\$528,511.00	\$531,011.00	\$2,500.00	\$2,500.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
20-522-4016	Auditing	\$5,500.00	\$8,000.00	\$2,500.00	
Total Expense: Sewer Fund		\$5,500.00	\$8,000.00	\$2,500.00	\$2,500.00
Expense - Revenue = Net Effect				\$0.00	\$0.00

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2023 THROUGH JUNE 30, 2024**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
Local Taxes	\$ 2,225,940	\$ 2,292,683	\$ 2,390,639
Licenses & Permits	\$ 128,880	\$ 101,225	\$ 240,400
Intergovernmental Revenue	\$ 828,674	\$ 855,636	\$ 858,462
Charges for Services	\$ 42,010	\$ 52,025	\$ 50,025
Fines and Forfeitures	\$ 285,920	\$ 350,900	\$ 360,000
Contributions & Grants	\$ 1,069,157	\$ 1,009,227	\$ 140,993
Miscellaneous Revenue	\$ 559,759	\$ 54,290	\$ 26,300
Other Financing Sources	\$ 2,845,640	\$ 158,000	\$ 158,000
Total Revenue	\$ 7,985,980	\$ 4,873,986	\$ 4,224,819
Fund Balance	\$ 2,533,415	\$ 2,613,767	\$ 2,198,867
Total Available Funds	\$10,519,395	\$7,487,753	\$6,423,686

State Street Aid Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
State Gas Tax Revenue	\$ 221,150	\$ 220,000	\$ 220,000
Miscellaneous Revenue	\$ 8,241	\$ 39,150	\$ 11,000
Transfer from General Fund	\$ 3,197,586	\$ 550,000	\$ -
Total Revenue	\$ 3,426,977	\$ 809,150	\$ 231,000
Fund Balance	\$ 211,885	\$ 2,974,819	\$ 3,104,749
Total Available Funds	\$ 3,638,862	\$ 3,783,969	\$ 3,335,749

Drug Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
Drug Fines & Revenue	\$ 25,880	\$ 29,525	\$ 5,020
Total Revenue	\$ 25,880	\$ 29,525	\$ 5,020
Fund Balance	\$ 27,000	\$ 32,425	\$ 28,634
Total Available Funds	\$ 52,880	\$ 61,950	\$ 33,654

Solid Waste Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
Service Fees	\$ 509,782	\$ 536,100	\$ 551,500
Miscellaneous Revenue	\$ 3,770	\$ 4,250	\$ 4,250
Total Revenue	\$ 513,552	\$ 540,350	\$ 555,750
Fund Balance	\$ 429,678	\$ 423,175	\$ 470,766
Total Available Funds	\$ 943,230	\$ 963,525	\$ 1,026,516

Stormwater Utility Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
Stormwater Utility Fees	\$ 154,795	\$ 159,540	\$ 159,000
Miscellaneous Revenue	\$ 925,845	\$ 280,944	\$ 259,890
Total Revenue	\$ 1,080,640	\$ 440,484	\$ 418,890
Fund Balance	\$ 194,125	\$ 302,552	\$ 533,610
Total Available Funds	\$ 1,274,765	\$ 743,036	\$ 952,500

Sewer Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
Sewer User Fees	\$ 1,382,332	\$ 1,430,000	\$ 1,480,000
Sewer Tap Fees	\$ 48,550	\$ 44,200	\$ 60,000
Other Fees	\$ 46,616	\$ 42,500	\$ 46,000
Non-Operating Revenue	\$ 1,613	\$ 1,180	\$ 2,000
Other Revenue Sources	\$ 7,537	\$ 160,463	\$ 588,900
Total Revenue	\$ 1,486,648	\$ 1,678,343	\$ 2,176,900

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed	Am#1 Ord 13-799
General Government (Inc Debt&Codes)	\$ 1,397,482	\$ 1,468,203	\$ 1,260,301	+42,100=\$1,302,401
Police Department (& City Court)	\$ 1,533,594	\$ 1,946,571	\$ 2,196,800	+19,837=\$2,216,637
Fire Department	\$ 379,842	\$ 291,622	\$ 446,145	
Parks and Recreation	\$ 101,860	\$ 167,111	\$ 128,480	
Debt Service	\$ 380,037	\$ 426,152	\$ 470,181	
Transfer to Street	\$ 3,197,586	\$ 550,000	\$ -	
Transfer to Sewer	\$ -	\$ 160,453	\$ -	
Transfer to Stormwater	\$ 915,227	\$ 278,774	\$ -	
Capital	\$ -	\$ -	\$ -	
Total Appropriations	\$ 7,905,628	\$ 5,288,886	\$ 4,501,907	+61,937=\$4,563,844

State Street Aid Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
Street Expenditures	\$ 90,880	\$ 92,642	\$ 238,700
Capital	\$ 573,163	\$ 586,578	\$ 2,940,342
Total Appropriations	\$ 664,043	\$ 679,220	\$ 3,179,042

Drug Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
Police Dept Drug Expenditures	\$ 20,455	\$ 33,316	\$ 33,654
Total Appropriations	\$ 20,455	\$ 33,316	\$ 33,654

Solid Waste Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed	Am#1 Ord 13-799
Operating Expenditures	\$ 461,587	\$ 492,759	\$ 507,722	+2,500=\$510,222
Capital	\$ 58,468	\$ -	\$ -	
Total Appropriations	\$ 520,055	\$ 492,759	\$ 507,722	+2,500=\$510,222

Stormwater Utility Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed	Amd#1 Ord 23-799
Operating Expenses	\$ 92,789	\$ 71,926	\$ 105,406	+1,500=\$106,906
Capital	\$ 879,424	\$ 137,500	\$ 643,215	
Total Appropriations	\$ 972,213	\$ 209,426	\$ 748,621	+1,500=\$750,121

Sewer Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed	Amd#1 Ord 23-799
Operating Expenses	\$ 1,191,927	\$ 1,158,613	\$ 1,329,362	+2,500=\$1,331,862
Non-Operating Expenses	\$ -	\$ -	\$ -	
Debt Service	\$ 1,452	\$ 22,608	\$ 22,596	
Capital	\$ 159,230	\$ 343,111	\$ 1,353,453	
Total Appropriations	\$ 1,352,609	\$ 1,524,332	\$ 2,705,411	+2,500=\$2,707,911

SECTION 3. At the end of the 2023 fiscal year, the governing body estimates fund balances/deficits as follows:

		Amd#1 Ord 23-799
General Fund	\$ 1,921,779	-61,937=\$1,859,842
State Street Aid Fund	\$ 156,707	
Drug Fund	\$ -	
Solid Waste Fund	\$ 518,794	-2,500=\$516,294
Stormwater Fund	\$ 203,879	-1,500=\$202,379
Sewer Fund	\$ -	n/a

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/24
Bonds	\$ 275,000	\$ 138,288	\$ 4,720,000
State Revolving Loan	\$ 21,300	\$ 1,296	\$ 368,483
Loan Agreements	\$ 39,505	\$ 4,888	\$ 209,239
Capital Leases	\$ -	\$ -	\$ -
Other Debt	\$ -	\$ -	\$ -
Total	\$ 335,805	\$ 144,472	\$ 5,297,722

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$0.85 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2023, the public welfare requiring it.

Passed First Reading: May 16, 2023

Public Hearing: June 20, 2023

Passed Second and Final Reading: June 20, 2023

BOARD OF COMMISSIONERS

Tommy Long
Mayor

Attest:

Holly L. Murphy
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

J.B. Freedle
J.B. Freedle, City Attorney

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2023 THROUGH JUNE 30, 2024**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
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Total Revenue	\$ 1,486,648	\$ 1,678,343	\$ 2,176,900

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Debt Service	\$ 380,037	\$ 426,152	\$ 470,181	
Transfer to Street	\$ 3,197,586	\$ 550,000	\$ -	
Transfer to Sewer	\$ -	\$ 160,453	\$ -	
Transfer to Stormwater	\$ 915,227	\$ 278,774	\$ -	
Capital	\$ -	\$ -	\$ -	
Total Appropriations	\$ 7,905,628	\$ 5,288,886	\$ 4,501,907	+61,937=\$4,563,844

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Drug Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed
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Total Appropriations	\$ 20,455	\$ 33,316	\$ 33,654

Solid Waste Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed	Amd#1 Ord 23-799
Operating Expenditures	\$ 461,587	\$ 492,759	\$ 507,722	+2,500=\$510,222
Capital	\$ 58,468	\$ -	\$ -	
Total Appropriations	\$ 520,055	\$ 492,759	\$ 507,722	+2,500=\$510,222

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Operating Expenses	\$ 92,789	\$ 71,926	\$ 105,406	+1,500=\$106,906
Capital	\$ 879,424	\$ 137,500	\$ 643,215	
Total Appropriations	\$ 972,213	\$ 209,426	\$ 748,621	+1,500=\$750,121

Sewer Fund	FY 2021-22 Actual	FY 2022-23 Estimated	FY 2023-24 Proposed	Amd#1 Ord 23-799
Operating Expenses	\$ 1,191,927	\$ 1,158,613	\$ 1,329,362	+2,500=\$1,331,862
Non-Operating Expenses	\$ -	\$ -	\$ -	
Debt Service	\$ 1,452	\$ 22,608	\$ 22,596	
Capital	\$ 159,230	\$ 343,111	\$ 1,353,453	
Total Appropriations	\$ 1,352,609	\$ 1,524,332	\$ 2,705,411	+2,500=\$2,707,911

SECTION 3. At the end of the 2023 fiscal year, the governing body estimates fund balances/deficits as follows:

		Amd#1 Ord 23-799
General Fund	\$ 1,921,779	-61,937=\$1,859,842
State Street Aid Fund	\$ 156,707	
Drug Fund	\$ -	
Solid Waste Fund	\$ 518,794	-2,500=\$516,294
Stormwater Fund	\$ 203,879	-1,500=\$202,379
Sewer Fund	\$ -	n/a

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/24
Bonds	\$ 275,000	\$ 138,288	\$ 4,720,000
State Revolving Loan	\$ 21,300	\$ 1,296	\$ 368,483
Loan Agreements	\$ 39,505	\$ 4,888	\$ 209,239
Capital Leases	\$ -	\$ -	\$ -
Other Debt	\$ -	\$ -	\$ -
Total	\$ 335,805	\$ 144,472	\$ 5,297,722

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$0.85 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2023, the public welfare requiring it.

Passed First Reading: May 16, 2023

Public Hearing: June 20, 2023

Passed Second and Final Reading: June 20, 2023

BOARD OF COMMISSIONERS

Tommy Long
Mayor

Attest:

Holly L. Murphy
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

J.B. Freedle
J.B. Freedle, City Attorney

Ordinance 23-799

2023-24 Budget Amendment #1

General Fund

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
10-3710	From Fund Balance - General	\$277,088.00	\$339,025.00	\$61,937.00	
Total Revenue Source: General Fund		\$277,088.00	\$339,025.00	\$61,937.00	\$61,937.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
10-410-2016	Liability & Property Ins.	\$128,000.00	\$157,000.00	\$29,000.00	
10-410-4016	Accounting & Auditing	\$12,400.00	\$25,500.00	\$13,100.00	
10-421-2014	Police - Work Comp	\$27,663.00	\$47,500.00	\$19,837.00	
Total Expense: General Fund		\$168,063.00	\$230,000.00	\$61,937.00	\$61,937.00
Expense - Revenue = Net Effect				\$0.00	\$0.00

Solid Waste Fund

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
40-3711	From Fund Balance-Solid Waste	\$0.00	\$1,000.00	\$1,000.00	
Total Revenue Source: Solid Waste Fund		\$0.00	\$1,000.00	\$1,000.00	\$1,000.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
40-432-4016	Audit	\$2,000.00	\$3,000.00	\$1,000.00	
Total Expense: Solid Waste Fund		\$2,000.00	\$3,000.00	\$1,000.00	\$1,000.00
Expense - Revenue = Net Effect				\$0.00	\$0.00

Stormwater Fund

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
60-3711	From Fund Balance-Stormwater	\$329,731.00	\$331,231.00	\$1,500.00	
Total Revenue Source: Stormwater Fund		\$329,731.00	\$331,231.00	\$1,500.00	\$1,500.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
60-461-4016	Audit	\$1,500.00	\$3,000.00	\$1,500.00	
Total Expense: Stormwater Fund		\$1,500.00	\$3,000.00	\$1,500.00	\$1,500.00
Expense - Revenue = Net Effect				\$0.00	\$0.00

Sewer Fund

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
20-3701	From Fund Balance-Sewer	\$528,511.00	\$531,011.00	\$2,500.00	
Total Revenue Source: Sewer Fund		\$528,511.00	\$531,011.00	\$2,500.00	\$2,500.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
20-522-4016	Auditing	\$5,500.00	\$8,000.00	\$2,500.00	
Total Expense: Sewer Fund		\$5,500.00	\$8,000.00	\$2,500.00	\$2,500.00
Expense - Revenue = Net Effect				\$0.00	\$0.00

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 23-800

AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE II BOARD OF COMMISSIONERS, DIVISION 1 GENERALLY, SEC. 2-31 MEETING DATES AND TIMES.

WHEREAS, The Board of Commissioners of the City of Millersville seeks to provide regular accessible meetings to all residents and visitors; and

WHEREAS, the purpose of this ordinance is to establish a later time to start the meetings in the City of Millersville.

THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee that:

Section 1. Sec. 2-31. - Meeting dates and times.

Regular meetings of the board of commissioners shall be held on the third Tuesday of each month in the City Hall. The time of regular meetings shall be at ~~5:30~~6:00 p.m. central time without regard to standard time or daylight saving time.

Section 2. This Ordinance shall be effective upon final passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____

Tommy Long, Mayor

Attest:

By: _____

Holly L. Murphy, City Recorder

Approved as to Form and Legality:

By: _____

Jack Freedle, City Attorney

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 23-801

**AN ORDINANCE AMENDING THE CITY OF MILLERSVILLE OFFICAL
ZONING AND LAND USE MAP**

WHEREAS, the Governing Body of the City of Millersville has reviewed its Official Zoning and Land Use Map and determined that a certain zoning district no longer supports the economic needs of residents and visitors in the City of Millersville; and

WHEREAS, the Governing Body for the City of Millersville has identified the need to amend the City of Millersville Official Zoning Map pertaining to Permitted and Conditional Uses in a Certain area of the city; and

WHEREAS, the Rural Residential (RR) zoning district is no longer desirable along a section of Bethel Road as shown on Sumner County Tax Map 125, Parcel 254.00 and 255.00; and

WHEREAS, the Suburban Residential 1 (SR1) zoning district would allow for more diverse use of the land; and

WHEREAS, the Planning Commission voted unanimously on August 8, 2023 to recommend the amendment to the Land Use Zoning Map.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, that: this zoned area is currently zoned for Rural Residential (RR) and it will be amended to Suburban Residential 1 (SR1),

All Ordinances or parts thereof in conflict with the attachment hereto are hereby repealed.

This Ordinance shall become effective immediately upon passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Tommy Long, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Approved as to Form and legality:

By: _____
Jack Freedle., City Attorney

RESOLUTION 23-R-16

A RESOLUTION APPROVING THE PROPOSED ANNEXATION OF TERRITORY INTO THE CITY OF MILLERSVILLE BY OWNER CONSENT AND APPROVING A PLAN OF SERVICES

WHEREAS, the City of Millersville, having been petitioned by interested persons, approves the extension of its corporate limits by the annexation of certain territory adjoining its existing boundaries and within its urban growth boundaries; and

WHEREAS, the owners of all property within the territory proposed for annexation have given their written consent by notarized petition so that a referendum is not required; and

WHEREAS, a copy of this Resolution, describing the territory proposed for annexation, was promptly sent by the City of Millersville to the last known address listed in the office of the property assessor for each property owner of record within the territory proposed for annexation, with such being sent by first class mail and mailed no later than fourteen (14) calendar days prior to the scheduled date of the hearing on the proposed annexation by owner consent; and

WHEREAS, this Resolution was also published by posting copies of it in at least three (3) public places in the territory proposed for annexation and in a like number of public places in the City of Millersville, and by publishing notice of the Resolution at or about the same time in a newspaper of general circulation in such territory and the City of Millersville; and

WHEREAS, a Plan of Services for the area proposed for annexation is attached as *Exhibit A* hereto, which Plan of Services addresses the same services and timing of services as required in Tennessee Code Annotated § 6-51-102; and

WHEREAS, the proposed annexation and Plan of Services were submitted to the Planning Commission for study, and it has recommended the same; and

WHEREAS, notice of the time and purpose of a public hearing on the proposed annexation and the Plan of Services was published in a newspaper of general circulation in the City of Millersville not less than fifteen (15) days before the hearing, which notice included the locations of a minimum of three (3) copies of the Plan of Services for public inspection during all business hours from the date of notice until the public hearing; and

WHEREAS, a public hearing on the proposed annexation and Plan of Services was held by the governing body on August 15, 2023.

NOW, THEREFORE, BE IT RESOLVED by the City of Millersville, Tennessee as follows:

- a. That the following territory is hereby annexed and incorporated into boundaries of the City of Millersville, to be effective as of September 19, 2023, to wit:

SUMNER COUNTY, SPECIFICALLY IDENTIFIED AS PROPERTY
MAP# 099, PARCELS 001.01, 001.02, 001.03, 001.04 AND 008.08

- b. That the Plan of Services for this territory which is attached as *Exhibit A* hereto is approved and the same is hereby adopted).
- c. That the City Recorder will cause a copy of this Resolution to be forwarded to the Mayor of Sumner County including the Plan of Services.
- d. That a copy of this Resolution shall be recorded with the Sumner County Register of Deeds, and a copy shall also be sent to the Tennessee Comptroller of the Treasury and the Sumner County Assessor of Property.
- e. That a copy of this Resolution, as well as the portion of the Plan of Services related to emergency services and a detailed map of the annexed area, shall be sent to any affected emergency communication district following certification by the election commission that the annexation was approved.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that the City of Millersville, Tennessee shall annex the above outlined parcels effective fifteen (15) days after passage.

RESOLVED, this 19th day of September, 2023.

BOARD OF COMMISSIONERS

By: _____

Tommy Long, Mayor

Attest:

Approved to Form and Legality:

By: _____

Holly Murphy, City Recorder

By: _____

Jack Freedle, City Attorney



CITY OF MILLERSVILLE
PLANNING AND ZONING DEPARTMENT
1246 LOUISVILLE HIGHWAY
MILLERSVILLE, TENNESSEE 37072
Telephone 615-859-0880

RR → SR1
7035 Bethel

Planning and Zoning Rezone Checklist

Rezone Plan Contains the Following Items

Item	Date Received
General Requirements	6/15/23 CP
Cover Sheet	6/15/23 CP
Rezone Plan	6/15/23 CP
Other Required Submittal Items.	

If any of the items above are missing please provide justification

COPY



Proposed Rezoning 7035 Bethel Rd.

We are requesting our family farm located at 7035 Bethel Rd. be rezoned from RR to SR1. The reason for the request is as follows; we purchased the property in 2021 with the intentions of building a home. Shortly after purchasing the property, I lost both my parents. This journey has given us a new appreciation for the time we have together and what we would like the future to look like for our family. We are asking for SR1 zoning to enable us to build homes together at the front of the property since the back has a significant slope. We have no immediate plans of building. However, two of our daughters will be getting married soon and we would like to "gift" them a lot on the farm to build their home. Enclosed is a picture of what we are proposing.

Thank you for your consideration,

Kerry and Suzanne Jackson

TN

TDOT Imagery

Vexcel Imagery

Property Lines

FEMA Flood Map



Vexcel | State of Tennessee, Comptroller of the Treasury, Office of Local Government (C

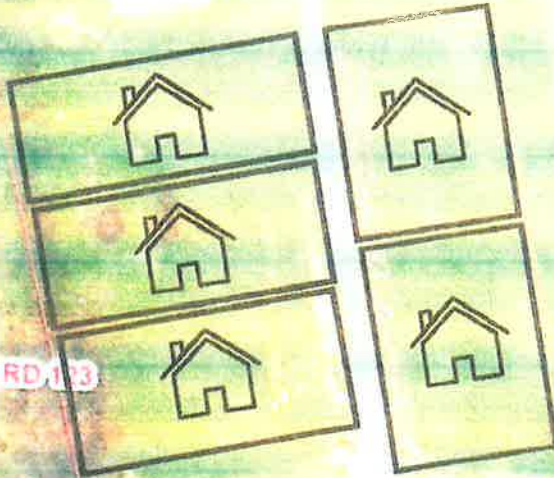
7023 BETHEL RD, 123

BETHEL

7062 BETHE

7061 BETHE

7011 BETHEL RD, 123



CITY OF MILLERSVILLE, TENNESSEE

RESOLUTION 23-R-19

A RESOLUTION APPROVING A SET TIME FOR ALL COMMITTEE MEETINGS ASSOCIATED WITH OFFICIAL CITY BUSINESS.

WHEREAS, The Board of Commissioners of the City of Millersville seeks to provide regular accessible meetings to all residents and visitors; and

WHEREAS, the purpose of this ordinance is to establish a later time to start the meetings in the City of Millersville.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that the meeting dates and times for all City meetings outside of Board of Commissioners shall be held at 6:00 p.m. central time without regard to standard time or daylight-saving time in the City Hall.

RESOLVED, this 19th day of September, 2023.

BOARD OF COMMISSIONERS

By: _____
Tommy Long, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

CITY OF MILLERSVILLE

RESOLUTION 23-R-20

**A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY AND
AUTHORIZE THE SALE OR DISPOSAL OF PROPERTY THAT HAS
BEEN DEEMED SURPLUS, OUT OF SERVICE, SEIZED OR
ABANDONED.**

WHEREAS, the City of Millersville (The City) is in possession of property that is no longer in service and/or no longer needed, seized or abandoned; and

WHEREAS, it is in the best interest of The City to dispose of surplus, out of service, seized or abandoned property.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that:

Section 1. The following items are hereby declared surplus, out of service, seized or abandoned property:

Fire Department Request for a resolution to dispose of the following items

Item	S/N	Exp date	Reason for disposal
Janesville PDPM turnout pants	321514	5-23-2007	Out of Date
Janesville CMDM turnout coat	327940	4-22-2008	Out of Date
Firemaster turnout pants	0152-A	8-21-2001	Out of Date
Size 11 rubber fire boots	?	?	Out of Service
Thorogood Hell fire boots 10w	78269	?	Out of Service
Cairns 1010 Helmet	102452211	9-17-2012	Out of Service

Section 2: The City Manager may dispose of the property in a manner deemed appropriate. As a general rule, items of value shall be offered to the public for sale to the highest bidder. Items offered for sale but not purchased may be discarded.

Section 3: All money received from the sale of said property shall be deposited in the appropriate accounting fund.

RESOLVED, this 19th day of September, 2023.

BOARD OF COMMISSIONERS

By: _____
David Gregory, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder