

**Millersville Board of Commissioners
Regular Meeting Minutes
Tuesday, April 18, 2023 at 5:30 P.M.
at Millersville City Hall**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville City Hall on Tuesday, April 18, 2023 with the following board members present: Tommy Long, Mayor; Milton Dorris, Vice Mayor. Commissioners: Keith Bell, David Gregory and Cristina Templet. Also present: City Manager Scott Avery, City Recorder/Finance Director Holly Murphy, City Attorney Jack Freedle, City Planner Charlie Pieri and Recording Secretary Amy Hutchison.

1. Call to Order.

Mayor Long called the meeting to order at 5:32 P.M.

2. Invocation and Pledge to the Flag.

Mayor Long gave the invocation followed by the Pledge to the Flag of the United States also led by Mayor Long.

3. Approve the minutes of the March 21, 2023 Regular Commission Meeting.

4. Approve the minutes from the March 21, 2023 Special Commission Meeting.

Vice Mayor Dorris made a motion to move the approval of minutes for the Regular Commission Meeting and Special Commission Meeting to next month's meeting, seconded by Commissioner Bell. (Vote 5 yea -0 nay.). Motion carried.

5. Approve the March 2023 Financial Report.

Commissioner Bell moved to approve the March 2023 Financial Report, seconded by Commissioner Templet. (Vote 5 yea – 0 nay.). Motion carried.

6. **Public Hearing on Ordinance 23-789**, to amend Chapter 70 Solid Waste, Article III Littering and Illegal Dumping.

- a. Open Public Hearing on Ordinance 22-789
There were no comments
- b. Close Public Hearing on Ordinance 22-789
Mayor Long closed Public Hearing.

7. **Second Reading on Ordinance 23-789**, to amend Chapter 70 Solid Waste, Article III Littering and Illegal Dumping.

Commissioner Bell moved to approve Ordinance 23-789, to amend Chapter 70 Solid Waste, Article III Littering and Illegal Dumping on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 23-789 passed second and final reading.

8. **First Reading on Ordinance 23-790**, to amend Chapter 26, Article II City Court, adding Sec 26-48 Electronic Citation regulations; fees

Mr. Avery explained that the TCA requires an ordinance if we charge a fee to supplement a new system.

Commissioner Bell moved to approve Ordinance 23-790, to amend Chapter 26, Article II City Court, adding Sec 26-48 Electronic Citation regulations; fees, seconded by Commissioner Templet. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 23-790 passed first reading.

9. **First Reading on Ordinance 23-791**, an Ordinance to amend Ordinance 22-778, an ordinance amending the Millersville Code of Ordinances, Chapter 18, Buildings and Building Regulations, correcting section 18-3 and 18-4.

Mr. Avery explained that the ordinance corrects two typos in the previous ordinance.

Commissioner Bell moved to approve Ordinance 23-791 an Ordinance to amend Ordinance 22-778, an ordinance amending the Millersville Code of Ordinances, Chapter 18, Buildings and Building Regulations, correcting section 18-3 and 18-4, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 23-791 passed first reading.

10. **First Reading on Ordinance 23-792**, an ordinance to approve 7718 Bethel Road PUD (Planned Urban Development) Preliminary Plan.

Mr. Charlie Pieri gave an overview of the planned development to the Commission and advised that it passed unanimously with the Planning Commission.

Commissioner Bell moved to approve Ordinance 23-792, an ordinance to approve 7718 Bethel Road PUD (Planned Urban Development) Preliminary Plan, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 23-792 passed first reading.

11. Discussion on the de-annexation of property from the city.

City Attorney Jack Freedle advised the Commission of the options for the processing of the de-annexation of the properties on and around Ridge Hill Drive. He also advised that the City will need a letter from the County stating that the County will be absorbing the road after the de-annexation.

12. Citizen Comments.

Amy Corbitt, 1181 Louisville Hwy, Millersville Library – updated the Commission with the quarterly numbers and the progress of the cleanup from the busted pipes. She also advised of the upcoming Summer Reading Program and the Community Garden Club.

Kevin Pennell, 1138 Ridge Hill Road – stated to the Commission that he hopes the first vote for the de-annexation will be on next month's agenda

13. City Attorney Comments.

There were no comments.

14. City Manager Comments.

Mr. Avery updated the Commission on the Sewer & Stormwater Grant from TDEC. He

advised that he spoke with the review team and that everything looks good and we are just waiting on the process now. He advised that the paving bids will be opened on April 27th. He stated that there had been an archeological find on the Reynolds Farm by the archaeology survey team that was surveying for the sidewalk project. He said the find was minor and that he would be reaching out to TDOT. He also advised that the City was on stormwater probation for non-compliance and that he is meeting with OHM to find out why they have neglected this as they are being paid to take care of this for the City. Finally, he stated that there will be a Budget Meeting Workshop on Thursday evening and the personnel side of the budget needs attention as there are questions and decisions to be made.

15. Commissioner comments.

Commissioner Gregory stated that he talked to the property owner of the Reynolds strip mall and the owner stated that they have plenty of parking for that area for when the sidewalks are implemented. The owner stated that he would do what the City needs to be better.

Vice Mayor Dorris stated that the City could ask other paving companies to give a price. To which Mr. Avery advised that we have to have sealed bids and we use TDOT's paving mixture for paving. He advised that he has a printout for viewing of the fingerprint timeclock that he suggested in last month's meeting. Finally, he stated that he still wants a report on the Tahoe accident.

Mayor Long called a Special Called Meeting for tomorrow night, Friday, April 19th to discuss the City Manager's employment.

16. Adjournment.

Vice Mayor Dorris made a motion to adjourn, seconded by Commissioner Bell. (Vote 5 yea– 0 nay.). Motion carried.

Meeting adjourned at 6:12 P.M.

Respectfully submitted,

Amy Hutchison
Recording Secretary