**City of Millersville Board of Zoning and Appeals**

**Tuesday, January 3, 2023 at 5:00 P.M.**

**at Millersville City Hall**

The Millersville Board of Zoning and Appeals held a meeting at Millersville City Hall on Tuesday, January 3, 2023with the following board members present: Mayor Tommy Long, Chairman; Members: Deborah Chadwick, Rick Clifford, Carla McCain and Tommy O’Neal; Planning Secretary Charlie Pieri and Recording Secretary Amy Hutchison.

1. Call to Order.

Chairman Long called the meeting to order at 5:01 p.m.

1. Invocation and Pledge to the Flag.

Chairman Long led the Pledge to the Flag of the United States.

3. Introduction of members.

 Chairman Long introduced the new members: Deborah Chadwick, Carla McCain and Tommy O’Neal.

4. Appointment of new members

 Chairman Long called for nominations for Vice-Chairman.

 **Member Chadwick nominated Member McCain for Vice-Chairman, seconded by Member O’Neal. (Vote 4 yea – 1 abstention, with Member McCain abstaining). Motion carried. Member McCain is appointed as Vice-Chairman of the Board of Zoning and Appeals.**

5. Roll Call

 Chairman Long called the roll of the Board of Zoning and Appeals. All were present. There was a full quorum.

6. Approval of minutes from November 1, 2022.

 Chairman Long tabled the minutes from November 1, 2022 until further clarification.

7. Public Comments for 1265/1267 Rader Rd.

 a. Limit to 3 minutes per person

 There were no comments.

8. Variance Request – 1265/1267 Rader Rd.

 a. Variance request for the Louisville Highway entrance and access of two warehouse buildings on Rader Rd.

 Mr. Pieri gave an overview of the request. Specifically citing the Fire Code regarding the width of the entrance.

 Mr. Lee Paradise, introduced himself to the Board as the owner of the business. He explained that two warehouses are to be built. The bank is high on one side of the property and there is a flood plain on the other side. All of this will only allow for an eighteen-foot entrance. Member Clifford asked if the buildings could be shifted down a couple of feet to which Mr. Paradise answered that his engineer said that was not possible. Chief Brandon Head explained that due to the height of the building, two entrances are required. He further stated that if the height of the building could be shortened a couple of feet, that will allow for only one entrance. Mr. Pieri recommended tabling the request for thirty days to see if changes can be made.

 With no further discussion a motion was made.

 **Member Clifford made a motion to table the Variance Request for 1265-1267 Rader Rd. for thirty days, seconded by Member Chadwick. (Vote 5 yea – 0 nay.). Motion carried.**

9. Commissioner Comments

 There were no comments.

10. Adjournment.

 **Vice Chairman McCain made a motion to adjourn, seconded by Member Clifford.**

 **(Vote 5 yea– 0 nay.). Motion carried.**

**Meeting adjourned at 5:19 P.M.**

 Respectfully submitted,

 Amy Hutchison

 Recording Secretary