

**Millersville Board of Commissioners  
Regular Meeting Agenda**

**Tuesday, August 16, 2022 at 5:30 P.M.  
at Millersville City Hall**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Approve the Minutes from the July 19, 2022 Regular Commission Meeting.
4. Approve the Minutes from the August 1, 2022 Special Commission Meeting.
5. Approve the Minutes from the August 10, 2022 Special Commission Meeting.
6. Approve the July 2022 Financial Report.
7. **Second Reading on Ordinance 22-778**, to amend the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations. (Passed 1<sup>st</sup> Reading 6/21/22).
8. Discussion on Ordinance 22-781, to amend the Millersville Code of Ordinances, Chapter 18, Buildings and Building Regulations, to include fire sprinklers in new one (1) and two (2) family dwellings and townhouses. (Special-called meeting immediately following this meeting per City Attorney.)
9. **First Reading on Ordinance 22-782**, to rezone 1820 Highway 31-W from Other to Heavy Commercial.
10. **Resolution 22-R-10**, to provide a make-up weekend for discharging fireworks due to a recent burn ban.
11. Approve the Contract for Blankenship CPA Group to perform the City's annual audit for the period of July 1, 2021 through June 30, 2022 and authorize the City Manager to sign on the City's behalf.
12. Approve the Contract for Greater Nashville Regional Council (GNRC) to update the City's Comprehensive (Master) Growth Plan and authorize the City Manager to sign on the City's behalf.
13. Mayor's appointment to fill the vacancy on the Planning Commission.
14. Citizen Comments
15. City Attorney Comments.
16. City Manager Comments.
17. Commissioner Comments
18. Adjournment.

**CITY OF MILLERSVILLE, TENNESSEE**  
**ORDINANCE 22-778**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE  
OF ORDINANCES, CHAPTER 18, BUILDINGS AND  
BUILDING REGULATIONS.**

**WHEREAS**, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the city meet the requirements of the local, state and federal laws and the desires of the City Commission; and

**WHEREAS**, the Governing Body and staff for the City of Millersville have identified the need to adopt building codes and standards published by the International Code Council (ICC), and National Fire Protection Association (NFPA); and

**WHEREAS**, the Governing Body has identified non-traditional structures being placed on parcels throughout the city that are not consistent with traditional home construction; and

**WHEREAS**, many existing manufactured homes in the city are in a state of neglect or disrepair.

**NOW THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the City of Millersville, Tennessee, that the content of Chapter 18, Buildings and Building Regulations of the Code of Ordinances be removed and replaced by *Exhibit A* attached hereto.

**THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE,  
THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Passed Second Reading: \_\_\_\_\_

Board of Commissioners

By: \_\_\_\_\_

Attest:

Approved as to form and legality:

By: \_\_\_\_\_  
Holly Murphy, City Recorder

By: \_\_\_\_\_  
Jack Freedle, City Attorney

## **Exhibit A**

### **Chapter 18 - BUILDINGS AND BUILDING REGULATIONS**

#### **ARTICLE I. GENERAL**

Chapter 18 shall provide regulations for the safe construction, modification, and maintenance of structures located in the City. Adopted regulations shall be in compliance with Tennessee Code Annotated (T.C.A.) law and other City Ordinances. Where there is a conflict between this and other chapters of the Municipal Code, this Chapter shall take precedence.

##### **Section 18-1. Building Permit Fees.**

Fees for permits shall be in compliance with the City of Millersville fee schedule as approved by resolution by the City Commission.

#### **ARTICLE II. BUILDING, FIRE, AND PROPERTY MAINTAINANCE CODES**

The City shall adopt and enforce nationally recognized building codes and standards published by the International Code Council (ICC), National Fire Protection Association (NFPA), and other organizations referenced in those documents.

##### **Section 18-2. International Building Code**

The 2021 International Building Code is hereby adopted with the following amendments additions and deletions as follows:

101.1 Insert City of Millersville

103.1 is deleted and amended as follows:

**103.1 Creation of enforcement agency.** The Construction Services Division is hereby created and the official in charge thereof shall be known as the Chief Building Official (*building official*).

**105.5 is deleted and replaced as follows:**

**105.5 Expiration.** Every *permit* issued shall become invalid unless the work on the site authorized by such *permit* is commenced within 180 days after its issuance, or if the work authorized on the site by such *permit* is suspended or abandoned for a period of 180 days after the time the work is commenced. Permit Extensions: The *building official* is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

**Exceptions:**

1. The first building permit extension shall be at no charge. Additional extensions shall be charged one-half of the building permit fee
2. Indefinite Construction. If, through the expiration of a building permit and the apparent abandonment of a project, it is the opinion of the building official that a project will never be finished, will no longer comply with adopted codes, will not be finished in a time frame which would prevent an ongoing safety, health, or environmental hazard, including surrounding property devaluation, the city may move towards condemnation and/or abatement of the site in question.

107.6 is added as follows:

**107.6 Fire Department Records.** Upon project completion, the registered design professional shall submit PDF files to the building official which will be used for incident pre-planning purposes. Files shall contain the following information:

- Building Site Plan
- Building Elevations
- Floor plans
- Location of gas, electric, and water utility shutoffs
- Location of fire service features including but not limited to fire hydrants, alarm panel, standpipes, PIVF, fire exits, and sprinkler control room.

113 Means of Appeals is Hereby deleted and replaced as follows

**[A] 113.1 General.** In order to hear and decide appeals of orders, decisions or determinations made by the *building official* relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be the Millersville City Commission. The City Commission shall render all decisions and findings within 30 days of a hearing and provide a response in writing to the appellant with a duplicate copy to the *building official*.

**113.1.1 Industry Experts.** The City Commission shall have the authority to consult with industry experts as needed prior to rendering a decision. The cost of such consultation shall be paid for by the appellant.

**[A] 113.2 Limitations on authority.** An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.

**[A] 113.4 Administration.** The *building official* shall take immediate action in accordance with the decision of the board.

1612.2 Establishment of flood hazard areas is amended to include:

Insert: City of Millersville

Insert: January 1, 2021

903.2 Where required is hereby deleted and replaced as follows:

**[F] 903.2 Where Required.** Approved automatic sprinkler systems in new buildings and structures shall be provided as shown in the table below.

<b>Required Fire Sprinkler Systems</b>	
<b>Use Group</b>	<b>Fire Area (s/f)</b>
A-1 Assembly	5000
A-2 Assembly	5000
A-3 Assembly	5000
A-4 Assembly	5000
A-5 Assembly	0
B - Business	5000
E - Educational	5000
F- Factory	5000
H – High Hazard	0
I - Institutional	0
M - Mercantile	5000
R - Residential	0
S - Storage	5000
U - Utility	1500

[F] 907.2 is amended as follows:

**[F] 907.2 Where required—new buildings and structures.**

An *approved* fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Not fewer than one manual fire alarm box shall be provided in an *approved* location to initiate a fire *alarm signal* for fire alarm systems employing automatic fire detectors or waterflow detection devices. All fire alarm systems shall be monitored by an approved supervising station.

2701.1.1 is hereby added as follows:

**Section 2701.1.1** In addition to the requirements of the section, The City of Millersville shall enforce the most current electrical code adopted by the State of Tennessee.

### **Appendices**

The following appendixes are hereby added to the code:

Appendix F, Rodent Proofing  
Appendix G, Flood-Resistant Construction  
Appendix I, Patio Covers  
Appendix J, Grading

### **18-3. International Existing Building Code**

The 2015 International Existing Building Code is hereby adopted as follows:

Section 101.1 Insert, City of Millersville  
Section 1301.2 Insert, January 5, 1982

### **18-4. International Residential Code**

The International Residential Code is hereby adopted as follows:

Section 101.1 Insert, City of Millersville

Section 105.5 is deleted and replaced as follows:

**[A] 105.5 Expiration.** Every *permit* issued shall become invalid unless the work on the site authorized by such *permit* is commenced within 180 days after its issuance, or if the work authorized on the site by such *permit* is suspended or abandoned for a period of 180 days after the time the work is commenced.

**Permit Extensions:** The *building official* is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

#### **Exception:**

1. The first, building permit extensions shall be at no charge. Additional extensions shall be charged one-half of the building permit fee.
2. Indefinite Construction. If, through the expiration of a building permit and the apparent abandonment of a project, it is the opinion of the *building official* that a project will never be finished, will no longer comply with adopted codes, will not be finished in a time frame which would prevent an ongoing safety, health, or environmental hazard, including surrounding property devaluation, the city may move towards condemnation and/or abatement of the site in question.

P2603.5. I Insert: (18 inches; a minimum of 18 inches below grade with all state rules and regulation requirements met.)

N101 thru N111 is hereby deleted and replaced with:

**N1101 General.** New residential construction shall comply with the 2021 International Energy Conservation code as adopted by the City of Millersville. Delete Chapters 34-43 and replace with the National Electrical Code as adopted and enforced by the Tennessee State Fire Marshal's Office.

### Section 18-5. International Energy Conservation Code

The 2021 International Energy Conservation Code is hereby adopted as follows:

Section 101.1 Insert, City of Millersville

Table R402.1.3 is amended as follows:

Fenestration U-Factor	Skylight U-factor	Glazed Fenestration SHGC	Ceiling R-Value	Wall R-Value	Mass Wall R-Value	Floor R-Value	Basement	Slab	Crawl Space
0.30	0.55	0.40	R-38	R-13	R-13	R-30	R-19	R-10 c.i.	R-13

Section 402.4.1.2 is deleted and replaced as follows:

**402.4.1.2 Testing.** The building or dwelling unit shall be tested and verified as having an air leakage rate not exceeding five air changes per hour. Testing shall be conducted and reported at a pressure of 0.2 inch w.g. (SO Pascals). Testing shall be conducted by an *approved* third party. A written report of the results of the test shall be signed by the party conducting the test and provided to the *building official* upon request. Testing shall be performed at any time after creation of all penetrations of the *building thermal envelope* have been sealed.

### Section 18-6. International Swimming Pool and Spa Code

The 2021 International Swimming Pool and Spa Code (ISPSC) is hereby adopted as follows:

(a) Section 101.1 Insert, City of Millersville

### Section 18-7. International Fuel Gas Code

The 2021 International Fuel Gas Code (IFGC) is hereby adopted and amended as follows:

Section 101.1 Insert: City of Millersville

Section 108.4 Insert: (Civil Penalties) (\$50.00 per day) (the authority of the court of the City of Millersville)

Section 108.5 Insert: (less than \$50.00 or more than \$50.00 per day)

### **Section 18-8. International Mechanical Code**

The 2021 International Mechanical Code is hereby adopted as follows:

(a) Section 101.1 Insert, City of Millersville

### **Section 18-9. International Plumbing Code**

The 2021 International Mechanical Code is hereby adopted as follows:

(a) Section 101.1 Insert, City of Millersville

### **Section 18-10. International Property Maintenance Code**

The 2021 International; Property Maintenance Code is hereby adopted as follows:

Section 101.1 Insert: City of Millersville.

Section 109.1 is deleted and replaced as follows:

**109.1 Imminent danger.** When, in the opinion of the *building official*, there is *imminent danger* of failure or collapse of a building or structure which endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building *occupants* or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment or when the structure is unfit for human habitation, the *building official* is hereby authorized and empowered to order and require the *occupants* to vacate the *premises* forthwith. The *building official* shall cause to be posted at the primary entrance to such structure a notice of condemnation. It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same.

Section 110.1 is deleted and replaced as follows:

**110.1 General.** The *building official* shall order the *owner* of any *premises* upon which is located any structure, which in the *building official* judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and



sanitary, or to secure the structure and hold for future repair or to demolish and remove at the *owner's* option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the *building official* shall order the *owner* to demolish and remove such structure, or secure the structure until future repair. Boarding the building up shall not extend-beyond 90 days, unless approved by the *building official*.

Section 302.4 is deleted and replaced as follows:

**302.4 Weeds.** All premises and exterior property shall be maintained free from grass, weeds or plant growth in excess of 8 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants, vegetation, overgrowth, and underbrush other than trees or shrubs provided; however, this term shall not include cultivated crops, flowers and gardens. The City may pursue any or all of the remedies provided above in enforcement of this provision. When, overgrowth of grass, weeds or plants endangers the public health and safety or when there is actual or potential danger in the proximity of dwellings and/or the public right-of-way, the *building official* may cause the cutting of such weeds or plants, either through an available public agency or by contract or arrangement with private persons, and the cost of such cutting shall be charged against the real estate taxes upon which the weeds or plants are located.

Section 302.7 is deleted and replaced as follows:

**302.7 Accessory structures.** All accessory structures, including *detached* garages, fences and walls, and retaining walls shall be maintained structurally sound and in good repair. All garages, where a garage door was intended or installed, must be provided with a functioning garage door.

Section 304.14 Insert: from first day of March to the last day of October

Section 602.3 Inset: from the first day of September to the last day of the following May

Section 602.4 Insert: from the first day of September to the last day of the following May

## **Section 18-11. International Fire Code**

**e**

The 2021 International Fire Code is hereby adopted as follows:

101.1 Insert, City of Millersville

103.1 is deleted and replaced as follows:

**103.1 General.** The Department of Fire Prevention is established within the City of Millersville under the direction of the Fire Code

Official. The Fire Code Official shall mean the Chief of the department, or his designee of the City of Millersville, Tennessee. The function of the department shall be the implementation, administration and enforcement of the provisions of this code.

109.2.1 is deleted and replaced as follows:

**109.2.1. Method of Service.** Such notice shall be deemed to be properly served if a copy thereof is:

- Delivered to the owner personally; or
- Sent by first class mail, postage prepaid, to the owner at the last known address; or
- Sent by certified mail, postage prepaid, addressed to the owner at the last known address with return receipt requested, if required by State law.

109.4 Insert: "civil penalty", "\$50.00 per violation", "the authority of the court of the City of Millersville".

903.2 Where required is hereby deleted and replaced as follows:

**[F] 903.2 Where Required.** Approved automatic sprinkler systems in new buildings and structures shall be provided as shown in the table below.

<b>Required Fire Sprinkler Systems</b>	
<b>Use Group</b>	<b>Fire Area (s/f)</b>
A-1 Assembly	5000
A-2 Assembly	5000
A-3 Assembly	5000
A-4 Assembly	5000
A-5 Assembly	0
Business	5000
Educational	5000
Factory	5000
High Hazard	0
Institutional	0
Mercantile	5000
Residential	0
Storage	5000
Utility	1500

[F] 907.2 is amended as follows:

**[F] 907.2 Where required—new buildings and structures.**

An approved fire alarm system installed in accordance with the provisions

of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Not fewer than one manual fire alarm box shall be provided in an *approved* location to initiate a fire *alarm signal* for fire alarm systems employing automatic fire detectors or waterflow detection devices. All fire alarm systems shall be monitored by an approved supervising station.

**Appendix B** "Fire Flow Requirements for Buildings" is added as part of this Code.

**Appendix C** "Fire Hydrant Locations" is added as part of this Code.

**Appendix D** "Fire Apparatus Roads" is added as part of this Code.

**Appendix F** "Hazard Ranking" is added as part of this Code.

**Appendix H** "Hazardous Materials Management Plan" is added as part of this Code.

## **Section 18-12. National Fire Protection Association 101 Life Safety Code**

The 2018 National Fire Protection Association (NFPA) 101 Life Safety Code is hereby adopted and amended as follows:

## **Section 18-13 ICC A117.1—17: Accessible and Usable Buildings and Facilities**

ICC A117.1—17: Accessible and Usable Buildings and Facilities is hereby adopted.

## **ARTICLE III – MANUFACTURED (MOBILE) HOMES, TINY HOUSES, AND SHIPPING CONTAINERS USED FOR OCCUPANCY.**

### **Section 18-14 Manufactured (mobile) Homes**

- 1. Definition.** A “manufactured home” means any structure, transportable in one (1) or more sections, which, in the traveling mode, is eight (8) or more body-feet in width or forty (40) or more body-feet in length, or when erected on site, is three hundred twenty (320) or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning and electrical systems contained therein. The term includes any structure that meets all of the requirements of this subsection (a) except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the United States secretary of housing and urban development and complies with the standards established by title 42 of the United States Code. As defined in this subsection (a), “manufactured home” also has the same meaning as “mobile home” as defined in title 68, chapter 126, and “manufactured home,” as defined in § 47-9-102.
- 2. Regulations.** New or relocated manufactured homes are not permitted to be placed on any lot of record consistent with Millersville Zoning Ordinance Section 12.2.9.
- 3. Foundations.** Manufactured homes shall not be placed on a permanent foundation in order to circumvent the requirements of the Millersville Code of Ordinances.
- 4. Permit Required.** Any owner or owner’s authorized agent who intends to alter or repair a manufactured home shall first make application to the building official and obtain the required permit for such work. The following shall be submitted with each application:
  - Scope of work
  - Cost for repairs/renovations
- 5. Work exempt from permit.** Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for:
  - Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
- 6. Fire and life safety requirements.** Any repair and/or renovation work to a manufactured home will require that the work will require the following:
  - Smoke alarms meeting State of Tennessee Fire Marshal Requirements
  - Carbon Monoxide (CO) alarms if fuel fired appliances are present
  -

7. **Inspections and Occupancy.** The permit applicant shall submit an inspection report by a Tennessee licensed 3<sup>rd</sup> party inspection agency stating that all repairs and/or renovations comply with the most current HUD standard CFR 24 3280 (Manufactured Home Construction and Safety Standards) as amended 6/7/2022.

### **Section 18-15 Tiny Houses**

1. **Definition.** A dwelling on wheels used as permanent housing with provisions for living, sleeping, eating, cooking, and sanitation with a habitable area of 400 square feet or less.
2. **Regulations.** Tiny homes are not permitted in campgrounds or on any lot of record in the City of Millersville. Tiny homes may be converted to a permanent structure providing the structure is placed on a permanent foundation. Minimum room dimensions shall comply with the International Residential Code.

### **Section 18-16 Shipping Containers**

1. **Definition.** A reusable transport and storage unit of metal construction also known as an intermodal freight container, cargo container, or transport container and is intended to be loaded on trucks, trans, or ships for moving products and raw materials.
2. **Regulations.** No person shall erect, construct, maintain, locate or use any Semitrailer or Shipping Container, operative or inoperative, in the City of Millersville to store, warehouse or locate any personal business or agricultural property. Additionally, no person shall use Semitrailers or Shipping Containers as building materials or design elements in the construction of any structure in the City of Millersville. This section shall not apply to any Semitrailer parked in a properly zoned area for temporary periods while awaiting unloading.

**Section 18-17 Violations of Article III.** The procedure for Violations of Article III shall be consistent with Chapter 1 of International Property Maintenance Code as adopted by the City of Millersville.

If the structure is determined to be illegal or unsafe. The *building official* shall abate or cause the structure to be abated by demolition or removal. The cost of any such abatement shall be at the cost of the structure's owner and/or parcel owner. Unpaid costs shall result in an abatement lien being placed on the property where the violation occurred.

## **ARTICLE IV – Site Construction Activities**

**Section 18-18 Construction Hours.** Construction activities shall be limited to the following hours:

- Monday thru Friday 7 am – 8 pm
- Saturday and Sunday 8 am – 4pm

### **Section 18-19 Erosion Control Activities.**

1. Persons working on a residential or commercial building site shall put all erosion control measures in place prior to site development work. Erosion control measure include but are not limited to the following:
  - Silt fencing around the site
  - Minimum 2-inch rock at the construction entrance with the following dimensions:
    - Residential – 16 feet wide x 10 foot deep
    - Commercial – 20 feet wide x 20 feet deep
  - Applicant shall follow all additional requirements of the Millersville Stormwater Ordinance
2. Developers shall clean any and all debris on the road that originated on the construction site.

**Section 18-20 Debris Management.** The applicant shall ensure that the construction site is maintained in an orderly condition. All trash, debris, and leftover materials shall be disposed of daily. A trash dumpster is required at all construction sites.

**Section 18-21 Restrooms.** A portable bathroom facility shall be present at all construction sites. In the case of a multi-home development, there shall be at least 1 bathroom facility for every 5 houses under construction.



**CITY OF MILLERSVILLE**  
1246 LOUISVILLE HIGHWAY  
MILLERSVILLE, TENNESSEE 37072  
Telephone 615-859-0880

# MEMO

To: Millersville City Commission

From: Andrew Pieri  
Planning Consultant

Re: Fire Sprinkler Ordinance

August 12, 2022

Commission Members;

I was working with City Attorney Freedle to review final passage of the new building code ordinance. Mr. Freedle made me aware of an issue that requires the City Commission's attention.

The State of Tennessee requires that even though model building codes include provisions for residential fire sprinklers, T.C.A. law requires that residential fire sprinklers be adopted as a stand-alone ordinance apart from a customary building code adoption. The text follows:

**"Mandatory sprinkler requirements shall be voted on in an ordinance or resolution separate from any other ordinance or resolution addressing building construction safety standards"**



**CITY OF MILLERSVILLE**  
**1246 LOUISVILLE HIGHWAY**  
**MILLERSVILLE, TENNESSEE 37072**  
**Telephone 615-859-0880**

Further, the law requires that both readings be by special call meeting two weeks apart.

**“if passage of such ordinance or resolution requires two (2) readings, then such requirements may only be adopted after reading such ordinance or resolution in open session of the legislative body at meetings specially called on two (2) different days that are no less than two (2) weeks apart;**

Based on the advice of the City Attorney, we are presenting a separate ordinance to comply with T.C.A. law. The first reading will be by a special-called meeting immediately after the Regular Meeting on August 16, 2022 and a second reading will be scheduled for Tuesday September 6, 2022 after the City Commission work session.

END.



**CITY OF MILLERSVILLE, TENNESSEE  
ORDINANCE 22-781**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF  
ORDINANCES, CHAPTER 18, BUILDINGS AND BUILDING  
REGULATIONS TO INCLUDE FIRE SPRINKLERS IN NEW 1 AND 2  
FAMILY DWELLINGS AND TOWNHOUSES.**

**WHEREAS**, the City of Millersville has determined that the safety, health, and welfare of the residents and business owners of the City of Millersville are promoted by providing for the prevention and extinguishment of fire, and the reduction of community risk from fire; and

**WHEREAS**, the City of Millersville desires to provide a level of built-in fire protection so as to provide minimal risk to the residents, visitors, homes, and other at-risk property; and

**WHEREAS**, according to the National Fire Protection Association, and based on data from the United States Fire Administration, sprinklers are a highly effective and reliable part of a building's fire protection system, capable of saving both life and property; and

**WHEREAS**, the City of Millersville desires to proactively protect residential occupancies through the use of properly installed fire sprinkler systems, which will protect life, property, and the tax base; and

**WHEREAS**, City of Millersville recognizing the Insurance Services Office determines needed fire flows, desires to mitigate, through the use of properly installed residential sprinkler systems, the additional risk to life and property that large homes present; and

**NOW THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the City of Millersville, Tennessee, that the content of Chapter 18, Buildings and Building Regulations of the Code of Ordinances be amended to include this T.C.A. requirement by adopted Ordinance.

**THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE,  
THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Passed Second Reading: \_\_\_\_\_

Board of Commissioners

By: \_\_\_\_\_

Attest:

Approved as to form and legality:

By: \_\_\_\_\_  
Holly Murphy, City Recorder

By: \_\_\_\_\_  
Jack Freedle, City Attorney

## **Exhibit A**

### **Chapter 18 - BUILDINGS AND BUILDING REGULATIONS**

#### **ARTICLE V. Residential Fire Sprinklers**

18-22 This section shall be known and cited as the City of Millersville Residential Fire Sprinkler Ordinance.

- A) An approved automatic sprinkler system shall be provided in all new residential 1 and 2 family dwellings and townhouses containing 3 or more attached dwelling units.
- B) Design Standards
  - a. NFPA 13D
  - b. ICC P2904
- C) Inspection, Testing, and Maintenance
  - a. Automatic sprinkler systems and appurtenances shall be installed, tested, inspected, and maintained in accordance with National Fire Protection Standards and Tennessee Code Annotated laws.
- D) Permitting and Safe Operation
  - a. No sprinkler system shall be installed without the approval of the fire official.
  - b. Upon completion of installation and prior to final approval of the building, all NFPA 13D residential sprinkler systems shall be subject to an acceptance test and inspection. The fire official shall be notified at least three working days prior to such test.
  - c. The building owner shall be responsible for the proper maintenance of the sprinkler system, including ensuring that the system is kept in proper operating condition.
  - d. Where these requirements conflict with the City of Millersville building code, fire code, or state standards, or federal standards, the more stringent requirement shall apply.

**CITY OF MILLERSVILLE, TENNESSEE  
ORDINANCE 22-782**

**AN ORDINANCE TO REZONE 1820 HIGHWAY 31W, SPECIFICALLY  
IDENTIFIED AS SUMNER COUNTY MAP 099, PARCEL 009.02 FROM  
OTHER TO HEAVY COMMERCIAL.**

**WHEREAS**, property identified as Sumner County Map 099, Parcel 009.02, also known as 1820 Highway 31W is currently zoned Other; and

**WHEREAS**, this property is proposed to be rezoned to Heavy Commercial so the owners can operate contractor storage yard/offices; and

**WHEREAS**, the proposed zoning designation is complimentary to and transitional with other commercial zoning designations in the vicinity; and

**WHEREAS**, it is in the City of Millersville's best interest to assign this zoning designation to this particular parcel to allow for the highest and best use; and

**WHEREAS**, the Planning Commission voted unanimously to recommend the rezoning of this parcel at the August 9<sup>th</sup>, 2022 Planning Commission meeting;

**NOW THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the City of Millersville, Tennessee, that the property within the City of Millersville, Tennessee specifically identified as Sumner County Map 099, Parcel 009.02, is hereby rezoned from Other to Heavy Commercial (Legal Description attached hereto as part of the Ordinance).

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE,  
THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Passed Second Reading: \_\_\_\_\_

**BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
David Gregory, Mayor

Attest:

Approved as to form and legality:

By: \_\_\_\_\_  
Holly L. Murphy, City Recorder

By: \_\_\_\_\_  
J.B. (Jack) Freedle, City Attorney

**CITY OF MILLERSVILLE**

**RESOLUTION 22-R-10**

**A RESOLUTION TO PROVIDE A MAKE-UP WEEKEND FOR  
DISCHARGING FIREWORKS DUE TO A RECENT BURN BAN.**

**WHEREAS**, Chapter IV, Section 34-101 of the Millersville Code of Ordinances authorizes certain dates and times permissible to discharge fireworks; and

**WHEREAS**, the City may, by resolution, temporarily amend the dates and times for the permissible use of fireworks for special events or to coincide with local, state or national observances of holidays; and

**WHEREAS**, due to abnormally dry conditions, a burn ban was instituted by the City of Millersville, followed by a fireworks ban around the July 4<sup>th</sup> holiday; and

**WHEREAS**, the City would like to provide a make-up opportunity to those who purchased fireworks and abided by the ban; and

**WHEREAS**, the upcoming Labor Day holiday weekend (Saturday September 3<sup>rd</sup> and Sunday September 4<sup>th</sup>) has been identified as a suitable make-up weekend for fireworks.

**NOW THEREFORE, BE IT RESOLVED** by the Millersville Board of Commissioners that Saturday September 3<sup>rd</sup> and Sunday September 4<sup>th</sup> are hereby declared as acceptable days to discharge fireworks between the hours of 9:00 A.M. and 10 P.M. in accordance with all the provisions set forth in Chapter IV, Section 34-101 of the Millersville Code of Ordinances.

**RESOLVED**, this 16<sup>th</sup> day of August, 2022.

**BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
David Gregory, Mayor

Attest:

By: \_\_\_\_\_  
Holly L. Murphy, City Recorder

**CONTRACT TO AUDIT ACCOUNTS**  
**OF**  
**City of Millersville**

**FROM July 01, 2021 TO June 30, 2022**

This agreement made this 19th day of July 2022, by and between Blankenship CPA Group, PLLC, 917 Conference Drive, Goodlettsville, TN 37148, hereinafter referred to as the "auditor" and City of Millersville, of 1246 Louisville Highway, Millersville, TN 37072, hereinafter referred to as the "organization", as follows:

1. In accordance with the requirements of the laws and/or regulations of the State of Tennessee, the auditor shall perform a financial and compliance audit of the organization for the period beginning July 01, 2021, and ending June 30, 2022 with the exceptions listed below:

2. The auditor shall conduct the audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States and requirements prescribed by the Comptroller of the Treasury, State of Tennessee, as detailed in the *Audit Manual*. Additional information and procedures necessary to comply with requirements of governments other than the State of Tennessee are permissible provided they do not conflict with or undermine the requirements previously referenced. If applicable, the audit is to be conducted in accordance with the provisions of the Single Audit Act and Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. The audit is also to be conducted in accordance with any other applicable federal agency requirements. It is agreed that this audit will conform to standards, procedures, and reporting requirements established by the Comptroller of the Treasury. It is further agreed that any deviation from these standards and procedures will be approved in writing by the Comptroller of the Treasury prior to the execution of the contract. The interpretation of this contract shall be governed by the above-mentioned publications and the laws of the State of Tennessee.

3. The auditor shall, as part of the written audit report, submit to the organization's management and those charged with governance:

- a) a report containing an expression of an unmodified or modified opinion on the financial statements, as prescribed by the *Audit Manual*. This report shall state the audit was performed in accordance with *Government Auditing Standards*, except when a disclaimer of opinion is issued. If the organization is a component unit or fund of another entity, it is agreed that: (a) the financial statements may be included in the financial statements of the other entity; (b) the principal auditor for the other entity may rely upon the contracted auditor's report; and (c) any additional information required by the principal auditor of the other entity will be provided in a timely manner.
- b) a report on the internal control and on compliance with applicable laws and regulations and other matters. This report shall be issued regardless of whether the organization received any federal funding. Audit reports of entities which are subject to the provisions of the Single Audit Act and OMB's Uniform Guidance shall include the additional reports required by that guidance. The reports will set forth findings, recommendations for improvement, concurrence or nonconcurrence of appropriate officials with the audit findings, comments on management's responses as appropriate, and comments on the disposition of prior year findings.

4. If a management letter or any other reports or correspondence relating to other matters involving internal controls or noncompliance are issued in connection with this audit, a copy shall be filed with the Comptroller of the Treasury by the auditor. Such management letters, reports, or correspondence shall be consistent with the findings published in the audit report (i.e., they shall disclose no reportable matters or significant deficiencies not also disclosed in the findings found in the published audit report). The report should also include a corrective action plan for findings developed under OMB's Uniform Guidance and for other findings in accordance with Section 9-3-407, *Tennessee Code Annotated* and the *Audit Manual*. The corrective action plan is only applicable to findings published in the audit report.

5. The auditor shall file **one (1)** electronic copy of said report with the Comptroller of the Treasury, State of Tennessee. The auditor shall furnish **5** printed copies and/or an electronic copy of the report to the organization's management and those charged with governance. It is anticipated that the auditor's report shall be filed prior to **December 31, 2022**, but in no case, shall be filed later than **six (6) months following the period to be audited, without explanation to the Comptroller of the Treasury, State of Tennessee and the organization. (Audit documentation for additional procedures for centralized cafeteria systems contracted with audits of internal school funds must be completed and available for review by September 30.)** Requirements for additional copies, including those to be filed with the appropriate officials of granting agencies, are listed below:

6. The auditor agrees to retain working papers for no less than five (5) years from the date the report is received by the Comptroller of the Treasury, State of Tennessee. In addition, the auditor agrees that all audit working papers shall, upon request, be made available in the manner requested by the Comptroller for review by the Comptroller of the Treasury or the Comptroller's representatives, agents, and legal counsel, while the audit is in progress and/or subsequent to the completion of the report. Furthermore, at the Comptroller's discretion, it is agreed that the working papers will be reviewed at the

or will be made by appropriation of management and those charged with governance.

SCHEDULE OF FEES AND/OR RATES:

The fixed auditor fee does not include costs relative to a Single Audit or equivalent.

11. As the authorized representative of the firm, I do hereby affirm that:
- our firm and all individuals participating in the audit are in compliance with all requirements of the Tennessee State Board of Accountancy and;
  - our firm has participated in an external quality control review at least once every three (3) years, conducted by an organization not affiliated with our firm, and that a copy of our most recent external quality control review report has been provided to the organization and the office of the Tennessee Comptroller of the Treasury approving this contract;
  - all members of the staff assigned to this audit have obtained the necessary hours of continuing professional education required by *Government Auditing Standards*;
  - all auditors participating in the engagement are independent under the requirements of the American Institute of Certified Public Accountants and *Government Auditing Standards*.

12. This writing, including any amendments or special provisions, contains all terms of this contract. There are no other agreements between the parties hereto and no other agreements relative hereto shall be enforceable, unless entered into in accordance with the procedures set out herein and approved by the Comptroller of the Treasury, State of Tennessee. In the event of a conflict or inconsistency between this contract and the special provisions contained in paragraph 9 of this contract, the special provision(s) are deemed to be void. Any changes to this contract must be agreed to in writing by the parties hereto and must be approved by the Comptroller of the Treasury, State of Tennessee. All parties agree that the digital signatures, that is, the electronic signatures applied by submitting the contract, are acceptable as provided for in the Uniform Electronic Transaction Act. Any paper documents submitted related to this contract will be converted to an electronic format and such electronic document(s) will be treated as the official document(s).

13. If any term of this contract is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms will not be affected, and, if possible, the rights and obligations of the parties are to be construed and enforced as if the contract did not contain that term.

Audit firm

Governmental Unit or Organization

By		By	
	Signature		Signature
Title/Position:		Title/Position:	
E-mail address		E-mail address	
Date:		Date:	

**Approved by the Comptroller of the Treasury, State of Tennessee**

For the Comptroller:

By	Date:
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**PROFESSIONAL SERVICES CONTRACT  
BETWEEN  
CITY OF MILLERSVILLE MUNICIPAL GOVERNMENT  
AND THE  
GREATER NASHVILLE REGIONAL COUNCIL**

This Contract, by and between the CITY OF MILLERSVILLE ("CLIENT") and the GREATER NASHVILLE REGIONAL COUNCIL ("GNRC"), is for the provision of professional services. The GNRC and CLIENT may be referred to individually as a "Party" or collectively as the "Parties" to this Contract.

**A. SCOPE OF SERVICES:**

- A.1 Scope of Services. GNRC agrees to provide and the CLIENT agrees to purchase the "Scope of Services" described in Exhibit A and incorporated into this Contract.

**B. TERM OF CONTRACT:**

The Parties agree that this Contract will be effective for the period beginning on June 1, 2022 ("Effective Date") and ending on June 30, 2023 ("Term").

**C. PAYMENT:**

- C.1. Compensation. The CLIENT agrees to pay GNRC a fixed-fee amount of \$38,000.00 for services described in Exhibit A to this Contract (the "Compensation").
- C.2. Progress Payments. The GNRC will submit to the CLIENT regular invoices for payment based on progress to date. The total cumulative value of progress payments shall not exceed 90 percent of the Compensation. Each invoice shall be accompanied by a narrative report describing work performed during the billing period. Work performed shall be consistent with the Scope of Services. Invoices shall be submitted to the person(s) identified in D.2. or their designee.
- C.3. Final Payment. The GNRC will submit to the CLIENT an invoice for final payment following the completion of the Scope of Services. The invoice for final payment shall be accompanied by a narrative report describing any work performed since the prior billing period. The invoice for final payment shall be submitted to the party identified in D.2. or their designee.

**D. GENERAL TERMS AND CONDITIONS:**

- D.1. Required Approvals. Neither party is bound by this Contract until it is signed by the Parties and, if necessary, approved by appropriate officials in accordance with any applicable laws and regulations, or bylaws.
- D.2. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Contract shall be in writing and shall be made by a nationally-recognized overnight delivery service with an asset-tracking system, or by email with recipient confirmation. All communications, regardless of method of transmission, will be addressed to the respective Party at the appropriate mailing address, or email address.

CLIENT:

ANDREW PIERI, PLANNING DIRECTOR

CITY OF MILLERSVILLE

EMAIL: PLANNING@CITYOFMILLERSVILLE.COM

PHONE: 615-859-0880 X 113

GNRC:  
MICHAEL SKIPPER  
EXECUTIVE DIRECTOR  
220 ATHENS WAY, SUITE 200  
NASHVILLE, TN 37228  
EMAIL: [MSKIPPER@GNRC.ORG](mailto:MSKIPPER@GNRC.ORG)  
CC: [JHILL@GNRC.ORG](mailto:JHILL@GNRC.ORG)  
PHONE: 615-880-3540

All instructions, notices, consents, demands, or other communications are effective upon actual receipt or upon confirmation of delivery. A Party may change its contact information for the purposes of receiving notice by providing notice in accordance with this section.

- D.3. Modification and Amendment. This Contract may be modified only by a written amendment signed by all Parties to this Contract and approved by appropriate officials in accordance with any applicable laws, regulations, and or bylaws.
- D.4. Termination for Convenience. The agreement may be terminated by either party by giving written notice to the other, at least 30 days before the effective date of termination. Should either party exercise this provision, GNRC shall be entitled to reimbursement for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the CLIENT be liable to GNRC for any service which has not been rendered.
- D.5. Termination for Cause. If either Party fails to properly perform its obligations under this agreement in a timely or proper manner or violates any terms of this agreement, the non-breaching Party shall have the right to terminate the agreement, with termination effective upon receipt of notice.
- D.6. Assignment and Subcontracting. The GNRC will not assign this Contract or enter into a subcontract for any of the services provided under this Contract without the prior written approval of the CLIENT. Notwithstanding any use of the approved subcontractors, the GNRC will be the prime contractor and responsible for compliance with all terms and conditions of this Contract. The CLIENT reserves the right to request additional information or impose additional terms and conditions before approving an assignment of this Contract in whole or in part or the use of subcontractors in fulfilling GNRC's obligations under this Contract.
- D.7. Conflicts of Interest. The GNRC agrees that no part of the total Contract Amount shall be paid directly or indirectly to an employee or officials of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent employee, subcontractors, or consultant to the CLIENT in connection with any work contemplated or performed relative to this Contract.
- D.8. Nondiscrimination. The GNRC agrees that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of GNRC on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. GNRC shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of discrimination.
- D.9. Maintenance of Records. The GNRC will maintain documentation for all charges under this Contract, and any financial statements shall be prepared in accordance with generally accepted accounting principles. The books, records, and documents of the GNRC for work performed or money received under this Contract will be maintained at least five years from the date of the final



payment or termination of the Contract and shall be subject to review by CLIENT upon reasonable written notice. CLIENT acknowledges that certain governmental entities or organizations may require GNRC to maintain records according to a different schedule, and CLIENT understands and agrees that records related to this Contract may be subject to review by the Comptroller of the Treasury or other persons or organizations.

- D.10. Monitoring. The CLIENT understands and agrees that GNRC's activities conducted and records maintained pursuant to this Contract will be subject to monitoring and evaluation by the CLIENT as well as other entities including without limitation the U.S. Department of Economic and Community Development the Tennessee Comptroller of the Treasury, or their duly appointed representatives.
- D.11. Strict Performance. Failure by any Party to require, in any one or more cases, the strict performance of any of the terms, covenants, conditions, or provisions of this Contract will not be construed as a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Contract will be held to be waived, modified, or deleted except by a written amendment signed by the parties to this Contract.
- D.12. Independent Contractor; No Third-Party Beneficiary. The Parties to this Contract will not act as employees, partners, joint venturers, or associates of one another. Nothing in this Contract will be construed to create an employer/employee relationship or to allow either party to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one Party are not the employees or agents of the other Party. There are no third-party beneficiaries to this Contract.
- D.13. Tennessee Department of Revenue Registration. The GNRC will comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608.
- D.14. Suspension and Debarment. The GNRC warrants that no part of the total Contract Amount shall be paid directly or indirectly to entities who are debarred or suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 of February 18, 1986 (3 CFR, 1986 Comp., p. 189). The GNRC will provide immediate written notice to the CLIENT if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified.
- D.15. Force Majeure. The obligations of the Parties are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care including, but not limited to, natural disasters, riots, wars, epidemics, or any other similar cause.
- D.16. State and Federal Compliance. The Parties will comply with all applicable State and Federal laws and regulations in the performance of this Contract.
- D.17. Governing Law. This Contract will be governed by and construed in accordance with the laws of the State of Tennessee. The Parties agree that they will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Contract. Each Party hereby irrevocably consents to the exclusive jurisdiction and venue of the state or federal courts located within Davidson County.
- D.18. Entire Agreement. This Contract is complete and contains the entire understanding between the Parties relating to its subject matter, including all the terms and conditions of the Parties' agreement. This Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the Parties, whether written or oral.

- D.19. Severability. If any terms and conditions of this Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions of this Contract will not be affected and will remain in full force and effect. The terms and conditions of this Contract are severable.
- D.20. Headings. Section headings of this Contract are for reference purposes only and will not be construed as part of this Contract.
- D.21. Incorporation of Additional Documents. Each of the following documents are included as a part of this Contract by reference. In the event of a discrepancy or ambiguity regarding the GNRC's duties, responsibilities, and performance under this Contract, these items will govern in order of precedence below:
- a. any amendment to this Contract, with the latter in time controlling over any earlier amendments;
  - b. this Contract with attachments and exhibits.
- D.22. Insurance. The GNRC will carry adequate liability and other appropriate forms of insurance, including worker compensation insurance when required by law.
- D.23. Ownership of Deliverables. Provided the GNRC has been fully paid for its services, the CLIENT Deliverables created by GNRC as part of the Scope of Services are the property of CLIENT unless otherwise provided for in writing by the CLIENT. "Deliverables" includes without limitation forms, documents, written information, reports, background check documentation, or exhibits produced by GNRC for the CLIENT in the performance of the Scope of Services of this Contract. After completion or termination of the Contract and upon written request by the CLIENT, GNRC will provide to the CLIENT any Deliverables that have not been previously transmitted to the CLIENT. Notwithstanding anything in this paragraph to the contrary, however, GNRC may keep copies of Deliverables and any other records in order to fulfill its obligations under public records laws, grant monitoring agreements, or other obligations of law or contract.
- D.24. Intellectual Property and Other Property Rights. GNRC may develop certain materials, tools, applications, or processes (collectively "Tools") to assist it in carrying out the Scope of Services. GNRC is and shall be, the sole and exclusive owner of the Tools as well as the owner of all right, title, and interest throughout the world in and to all the Tools, together with the results of and proceeds from any patents, copyrights, trademarks, trade secrets and other intellectual property rights (collectively "Intellectual Property Rights") created by GNRC or its employees and agents in whatever stage of completion such may exist. CLIENT expressly disclaims any right to any Tools or Intellectual Property Rights of GNRC.

**AGREED:**

**GREATER NASHVILLE REGIONAL COUNCIL**

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Executive Director

Date

**CITY OF MILLERSVILLE**

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Mayor or City Manager

Date

## **EXHIBIT A**

### **SCOPE OF SERVICES**

#### **A1. BACKGROUND**

The City of Millersville Municipal Government is a member of the Greater Nashville Regional Council (GNRC) which was established under TCA § 13-14-101 as a state development district, in part, to provide planning and economic development assistance to its members and the region as a whole. The city has requested assistance from GNRC to update its comprehensive growth plan according to the tasks described in Section A2.

#### **A2. WORK TASKS**

##### **Task 1. Project Work Planning and Advanced Coordination**

Conduct interviews and facilitate group discussions with the city manager, members of the city commission and planning commission, department heads, and key external stakeholders. This will help to identify the expectation of leadership, create early buy-in, and position the comp plan update to be successful.

*Key Deliverables: Project Work Plan and Schedule; Project Website; Report on Findings from City Leadership and Stakeholder Interviews*

##### **Task 2. Community Visioning & Scenario Planning**

Engage the community-at-large and key stakeholders in order to identify core values, general expectations, and an initial set of preferences for growth and development. This task will begin with an analysis of existing conditions and trends related to demographics, the economy and workforce, land development, and public services and infrastructure.

*Key Deliverables: Report on Existing Conditions and Trends; Public and Stakeholder Meetings and Workshops; Report on Findings from Community Visioning*

##### **Task 3. Policies and Recommendations**

Craft overarching strategies and policies to ensure the growth plan achieves the city's vision for 1) economic development, 2) livability and prosperity, 3) conservation/preservation of the environmental quality/ historical character.

*Key Deliverables: Economic, Livability, and Conservations Strategies; Land Use and Character Policies; Recommendations for Infrastructure and Facility Improvements*

##### **Task 4. Plan Development & Drafting**

Draft a comprehensive growth plan, to include a transportation/major thoroughfare element and other key elements, based on community outreach/scenario planning. The plan should conform to community values and vision and be nimble enough to help the city navigate day-to-day realities of growth and development.

*Key Deliverables: Scenario Planning Workshops; Draft Comprehensive Plan Document with "Developer's Guide" and "Citizen's Guide"*

#### **A3. BUDGET ASSUMPTIONS**

The contract budget includes the following costs and assumptions:

- GNRC will carryout the work in conjunction with similar efforts in Portland and across Sumner County in order to achieve cost efficiencies accounted for in the budget

- GNRC personnel costs including fringe and overhead
- General office printing and project-related supplies
- Small-batch printing of project-related publications and materials
- Local mileage for GNRC project personnel
- Project website and planning software tools
- Materials and supplies for public workshops

The contract fee does not include costs for the following activities:

- Facility rentals, food vendors, or incentives used for community engagement and public events
- Large quantity printings and publications of final deliverables resulting from the contract
- Overnight travel (NOT EXPECTED)
- Third-party vendors or consultants hired by the city for activities related to the scope of services
- Legal advice provided by GNRC or any of its subcontractors

## BALANCE SHEET

AS OF: JULY 31ST, 2022

10 -General Fund

## BALANCE

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ASSETS

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Current AssetsChecking/Savings

1000	General Fund - Farmers Bk	220,575.55
1001	Reserve Fund MM-Farmers Bk	1,308,830.50
1004	Renew Crew - Farmers Bk	2,067.67
1009	Police Explorers - Farmers Bk	716.21
1010	Christmas For Kids-Farmers Bk	4,918.46
1012	Healthcare Acct/HCS-FarmersBk	6,166.40
1013	General Escrow Acct-Farmers Bk	12,659.00
1015	City Court Account-Farmer's Bk	813,053.90
1017	Healthcare Resv Acct-FarmersBk	95,051.33
1018	Healthcare Acct/Ameriflex-F.Bk	60,183.69
1019	ARPA Fund - Farmer's Bk	292.68
Total Checking/Savings		2,524,515.39

Current Assets

1110	Cash on Hand - Petty Cash	136.56
1111	Cash on Hand - Cash Drawers	500.00
1112	Petty Cash - PD	400.00
1201	Allow for Bad Debts	( 40,641.75)
1205	Intergovernmental Receivable	261,493.50
1210	Prop.Tax Receivable - Current	40,477.00
1211	Prop.Tax Receivable - Delinq	48,441.00
1212	Prop.Tax Recvble-Next Yr Levy	1,188,597.00
1220	A/R - Other	( 3,963.70)
1222	A/R-Other (Mowing/liens)	6,456.25
Total Current Assets		1,501,895.86

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Total Current Assets 4,026,411.25Other AssetsFixed AssetsTransfers

1620	Due To / From Sewer Fund	45,142.96
1630	Due To / From Street Fund	( 36,583.15)
1640	Due To / From Solid Waste Fund	15,464.89
1650	Due To / From Drug Fund	( 356.25)
1660	Due To / From Stormwater Fund	( 3,665.08)
Total Transfers		20,003.37

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Total Other Assets 20,003.37

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TOTAL ASSETS 4,046,414.62

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## BALANCE SHEET

AS OF: JULY 31ST, 2022

10 -General Fund

## BALANCE

LIABILITIES & EQUITYCurrent LiabilitiesCurrent Liabilities

2000	Accounts Payable	1,199.16
2001	A/P - Other	11,049.85
2004	A/P-State Traffic Fines&Fees	6,894.62
2007	GF Escrow Pending Acct	12,659.00
2010	Renew Crew Donations	2,067.67
2012	Police Exp Donations	716.21
2014	Christmas For Kids Donations	4,918.46
2015	Healthcare EAP Acct/HCS	111,166.40
2018	Healthcare HRA Acct/Ameriflex	50,183.68
2020	Deposit - Fire Hydrants	1,250.00
2022	Deposit - Comm.Ctr Rental	9,620.00
2101	Accrued Wages Payable	42,770.56
2108	Accrued SS & Medicare	3,271.95
2110	Retirement - Employee	6,407.61
2114	MedChild - Employee	( 656.85)
2116	MedSpouse - Employee	2,152.77
2118	MedFam - Employee	4,044.44
2124	DentalChild - Employee	343.21
2126	DentalSpouse - Emp	91.69
2128	DentalFam - Employee	42.73
2130	Vision - Employee	102.91
2131	VisionCH - Employee	6.22
2132	Vision & 1 - Employee	348.59
2134	VisionFam - Employee	326.08
2136	Heart - Employee	257.86
2138	Hospital - Employee	( 120.66)
2139	Hosp/MedBridge-Emp	234.68
2140	Accident - Employee	105.46
2141	Life Ins/COL-Emp	377.78
2142	Life Ins/LICOA - Emp	( 501.41)
2144	Cancer - Employee	429.56
2148	Disability - Employee	1,347.22
2149	Critical Illness-Emp	107.03
2150	Pre-Paid Legal - Emp	522.29
2200	Deferred Revenue	<u>1,188,597.00</u>
Total Current Liabilities		1,462,333.77

Total Current Liabilities

1,462,333.77

Long Term Liabilities

## BALANCE SHEET

AS OF: JULY 31ST, 2022

10 -General Fund

## BALANCE

Long Term Liabilities

TOTAL LIABILITIES

1,462,333.77

Equity

2710 Fund Balance-Unreserved	837,553.53
2760 Fund Balance-Unassigned	1,695,858.28
Net Income	56,235.63
(Will Close To Fund Balance)	( 5,566.59)

Total Equity

2,584,080.85

TOTAL LIABILITIES &amp; EQUITY

4,046,414.62

AS OF: JULY 31ST, 2022

10 -General Fund  
DEPARTMENT - Administration

% OF YEAR COMPLETED: 08.33

## DEPARTMENTAL EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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## Salaries

10-410-1100 Salaries - Administrative	315,332	22,997.87	22,997.87	0.00	292,334.13	7.29
10-410-1101 Overtime - Administrative	1,000	58.80	58.80	0.00	941.20	5.88
10-410-1102 Salaries - Other	0	211.35	211.35	0.00	211.35	0.00
10-410-1105 Salaries - City Commission	24,850	2,050.00	2,050.00	0.00	22,800.00	8.25
10-410-1108 Longevity Pay	2,650	0.00	0.00	0.00	2,650.00	0.00
TOTAL Salaries	343,832	24,895.32	24,895.32	0.00	318,936.68	7.24

## Other Personnel Costs

10-410-1200 SS & Medicare	26,303	1,877.71	1,877.71	0.00	24,425.29	7.14
10-410-1300 Employee Health Insurance	53,532	0.00	0.00	0.00	53,532.00	0.00
10-410-1400 Retirement	16,651	0.00	0.00	0.00	16,651.00	0.00
10-410-1500 Unemployment Insurance	126	0.00	0.00	0.00	126.00	0.00
TOTAL Other Personnel Costs	96,612	1,877.71	1,877.71	0.00	94,734.29	1.94

## Other Expenses

10-410-2000 Other Medical Expense	250	0.00	0.00	0.00	250.00	0.00
10-410-2002 Education & Training	3,500	37.13	37.13	0.00	3,462.87	1.06
10-410-2014 Worker's Comp. Insurance	795	0.00	0.00	0.00	795.00	0.00
10-410-2016 Liability & Property Ins.	115,000	0.00	0.00	0.00	115,000.00	0.00
10-410-2102 Utilities	30,000	0.00	0.00	0.00	30,000.00	0.00
10-410-2102 Telephone/Internet	13,000	642.03	642.03	0.00	12,357.97	4.94
10-410-2104 Gas, Oil, Diesel Fuel	500	0.00	0.00	0.00	500.00	0.00
10-410-2106 Publicity, Subscripts & Dues	12,000	1,415.00	1,415.00	0.00	10,585.00	11.79
10-410-2202 Vehicle Repair/Maintenance	500	0.00	0.00	0.00	500.00	0.00
10-410-2206 Bidg Repair & Maintenance	5,000	0.00	0.00	0.00	5,000.00	0.00
10-410-2207 City Property Maintenance	2,500	0.00	0.00	0.00	2,500.00	0.00
10-410-2210 Contractual/Svc Agreements	217,246	21,021.33	21,021.33	0.00	196,224.67	9.68
10-410-2300 Operating Supplies	3,000	115.79	115.79	0.00	2,884.21	3.86
10-410-2302 Office Supplies	4,000	0.00	0.00	0.00	4,000.00	0.00
10-410-2310 Miscellaneous/Sundry	4,000	1,160.56	1,160.56	0.00	2,839.44	29.01
10-410-2312 Minor Equipment	5,000	838.00	838.00	0.00	4,162.00	16.76
10-410-2316 Postage & Machine Rental	2,000	0.00	0.00	0.00	2,000.00	0.00
10-410-2322 Interest Expense	143,205	0.00	0.00	0.00	143,205.00	0.00
10-410-2326 Recording Documents	120	0.00	0.00	0.00	120.00	0.00
10-410-2332 Meals & Entertainment	2,500	0.00	0.00	0.00	2,500.00	0.00
10-410-2700 Donation to Library	2,500	0.00	0.00	0.00	2,500.00	0.00
10-410-2702 Bad Debt Expense (Prop. Tax)	3,535	0.00	0.00	0.00	3,535.00	0.00
10-410-2745 Summer-Property TR Match	4,500	0.00	0.00	0.00	4,500.00	0.00
10-410-2750 Robt-Property TR Match	1,600	0.00	0.00	0.00	1,600.00	0.00
10-410-2800 Furniture/Fixtures-CH Addit	0	825.00	825.00	0.00	825.00	0.00
10-410-4014 Legal Services	36,000	0.00	0.00	0.00	36,000.00	0.00
10-410-4016 Accounting & Auditing	12,400	0.00	0.00	0.00	12,400.00	0.00
10-410-4026 Promotional	1,200	0.00	0.00	0.00	1,200.00	0.00
10-410-6000 Building Imp's/CH Reno	250,000	0.00	0.00	0.00	250,000.00	0.00
10-410-6014 Machinery & Equipment	44,000	0.00	0.00	0.00	44,000.00	0.00
10-410-6020 Debt Service-Prin/Bond	265,000	0.00	0.00	0.00	265,000.00	0.00
10-410-7002 Txfr To Street	325,000	0.00	0.00	0.00	325,000.00	0.00



CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

10 - General Fund  
DEPARTMENT - Administration

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-410-7006 Transfer to Stormwater	278,774	0.00	0.00	0.00	278,774.00	0.00
10-410-7008 Transfer to Sewer	160,453	0.00	0.00	0.00	160,453.00	0.00
TOTAL Other Expenses	1,949,078	26,054.84	26,054.84	0.00	1,923,023.16	1.34
TOTAL Administration	2,389,522	52,827.87	52,827.87	0.00	2,336,694.13	2.21

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

10 -General Fund  
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
10-411-1100 Salaries - Bldg/Codes	43,680	1,478.00	1,478.00	0.00	42,202.00	3.38
TOTAL Salaries	43,680	1,478.00	1,478.00	0.00	42,202.00	3.38
<b>Other Personnel Costs</b>						
10-411-1200 SS & Medicare	3,341	113.07	113.07	0.00	3,227.93	3.38
10-411-1400 Retirement	2,280	0.00	0.00	0.00	2,280.00	0.00
10-411-1500 Unemployment Ins.	21	0.00	0.00	0.00	21.00	0.00
TOTAL Other Personnel Costs	5,642	113.07	113.07	0.00	5,528.93	2.00
<b>Other Expenses</b>						
10-411-2000 Other Medical Expense	150	0.00	0.00	0.00	150.00	0.00
10-411-2002 Education & Training	4,000	0.00	0.00	0.00	4,000.00	0.00
10-411-2014 W.Comp Insurance	979	0.00	0.00	0.00	979.00	0.00
10-411-2102 Telephone/Internet	1,500	0.00	0.00	0.00	1,500.00	0.00
10-411-2104 Gas & Oil	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2106 Publicity,Subscriptions&Due	500	60.00	60.00	0.00	440.00	12.00
10-411-2202 Vehicle Repair&Maintenance	750	0.00	0.00	0.00	750.00	0.00
10-411-2210 Contractual/Svc Agreements	14,350	7,204.00	7,204.00	0.00	7,146.00	50.20
10-411-2214 Contractual Bldg Insp-Pieri	65,000	0.00	0.00	0.00	65,000.00	0.00
10-411-2300 Operating Supplies	1,000	1,785.43	1,785.43	0.00	785.43	178.54
10-411-2302 Office Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2310 Miscellaneous/Sundry	500	14.50	14.50	0.00	485.50	2.90
10-411-2312 Minor Equipment	2,500	0.00	0.00	0.00	2,500.00	0.00
10-411-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
10-411-2324 Clothing & Uniforms	300	0.00	0.00	0.00	300.00	0.00
10-411-6014 Machinery&Equipment-Codes	18,960	0.00	0.00	0.00	18,960.00	0.00
TOTAL Other Expenses	112,989	9,063.93	9,063.93	0.00	103,925.07	8.02
TOTAL Building/Codes	162,311	10,655.00	10,655.00	0.00	151,656.00	6.56

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

10 -General Fund  
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
10-412-1100 Salaries - Court Clerk	38,896	2,902.40	2,902.40	0.00	35,993.60	7.46
10-412-1108 Longevity Pay	900	0.00	0.00	0.00	900.00	0.00
<b>TOTAL Salaries</b>	<b>39,796</b>	<b>2,902.40</b>	<b>2,902.40</b>	<b>0.00</b>	<b>36,893.60</b>	<b>7.29</b>
<b>Other Personnel Costs</b>						
10-412-1200 SS & Medicare	3,044	221.57	221.57	0.00	2,822.43	7.28
10-412-1300 Employee Health Insurance	9,120	0.00	0.00	0.00	9,120.00	0.00
10-412-1400 Retirement	2,077	0.00	0.00	0.00	2,077.00	0.00
10-412-1500 Unemployment Insurance	21	0.00	0.00	0.00	21.00	0.00
<b>TOTAL Other Personnel Costs</b>	<b>14,262</b>	<b>221.57</b>	<b>221.57</b>	<b>0.00</b>	<b>14,040.43</b>	<b>1.55</b>
<b>Other Expenses</b>						
10-412-2000 Other Medical Expenses	30	0.00	0.00	0.00	30.00	0.00
10-412-2002 Education & Training	50	0.00	0.00	0.00	50.00	0.00
10-412-2014 W.Comp Insurance	61	0.00	0.00	0.00	61.00	0.00
10-412-2106 Publicity,Subscriptions&Due	100	0.00	0.00	0.00	100.00	0.00
10-412-2210 Contractual/Svc Agreements	6,560	2,982.18	2,982.18	0.00	3,577.82	45.46
10-412-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
10-412-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
10-412-2310 Miscellaneous/Sundry	5,500	711.89	711.89	0.00	4,788.11	12.94
10-412-2312 Minor Equipment-Court	0	419.00	419.00	0.00	419.00)	0.00
10-412-4014 City Judge	6,000	500.00	500.00	0.00	5,500.00	8.33
<b>TOTAL Other Expenses</b>	<b>19,301</b>	<b>4,613.07</b>	<b>4,613.07</b>	<b>0.00</b>	<b>14,687.93</b>	<b>23.90</b>
<b>TOTAL Municipal Court</b>	<b>73,359</b>	<b>7,737.04</b>	<b>7,737.04</b>	<b>0.00</b>	<b>65,621.96</b>	<b>10.55</b>

AS OF: JULY 31ST, 2022

10 -General Fund  
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
10-421-1100 Salaries - Clerical PD	72,800	5,397.60	5,397.60	0.00	67,402.40	7.41
10-421-1105 Salaries - Police	812,771	61,521.16	61,521.16	0.00	751,249.84	7.57
10-421-1106 Overtime - Police	20,000	3,124.55	3,124.55	0.00	16,875.45	15.62
10-421-1107 THSO Grant/Traffic Enf	5,000	0.00	0.00	0.00	5,000.00	0.00
10-421-1108 Longevity Pay	5,000	0.00	0.00	0.00	5,000.00	0.00
<b>TOTAL Salaries</b>	<b>915,571</b>	<b>70,043.31</b>	<b>70,043.31</b>	<b>0.00</b>	<b>845,527.65</b>	<b>7.65</b>
<b>Other Personnel Costs</b>						
10-421-1200 SS & Medicare	70,041	5,153.42	5,153.42	0.00	64,887.58	7.36
10-421-1300 Employee Health Insurance	192,155	0.00	0.00	0.00	192,155.00	0.00
10-421-1400 Retirement	47,793	0.00	0.00	0.00	47,793.00	0.00
10-421-1500 Unemployment Insurance	357	0.00	0.00	0.00	357.00	0.00
<b>TOTAL Other Personnel Costs</b>	<b>310,346</b>	<b>5,153.42</b>	<b>5,153.42</b>	<b>0.00</b>	<b>305,192.58</b>	<b>1.66</b>
<b>Other Expenses</b>						
10-421-2000 Other Medical Expense	4,000	346.00	346.00	0.00	3,654.00	8.65
10-421-2002 Education & Training	15,000	0.00	0.00	0.00	15,000.00	0.00
10-421-2014 W.Comp Insurance	47,584	0.00	0.00	0.00	47,584.00	0.00
10-421-2102 Telephone & jetpacks	11,000	0.00	0.00	0.00	11,000.00	0.00
10-421-2104 Gas, Oil, Diesel Fuel	45,000	0.00	0.00	0.00	45,000.00	0.00
10-421-2106 Publicity,Subscripts & Dues	2,200	732.00	732.00	0.00	1,468.00	33.27
10-421-2202 Vehicle Repair&Maintenance	15,000	2,472.20	2,472.20	0.00	12,527.80	16.48
10-421-2204 Equip Repair & Maintenance	1,000	0.00	0.00	0.00	1,000.00	0.00
10-421-2210 Contractual/Svc Agreements	42,191	0.00	0.00	0.00	42,191.00	0.00
10-421-2212 SCECC Contractual Svc	200,000	0.00	0.00	0.00	200,000.00	0.00
10-421-2300 Operating Supplies	5,000	120.92	120.92	0.00	4,879.08	2.42
10-421-2302 Office Supplies	2,000	0.00	0.00	0.00	2,000.00	0.00
10-421-2310 Miscellaneous/Sundry	300	0.00	0.00	0.00	300.00	0.00
10-421-2312 Minor Equipment-Police	46,000	466.00	466.00	0.00	45,534.00	1.01
10-421-2324 Clothing & Uniforms	15,000	466.87	466.87	0.00	14,533.13	3.11
10-421-2332 Meals & Entertainment	500	0.00	0.00	0.00	500.00	0.00
10-421-4002 Vehicle Towing Service	1,000	0.00	0.00	0.00	1,000.00	0.00
10-421-4026 Promotional/PD	1,000	0.00	0.00	0.00	1,000.00	0.00
10-421-6002 Debt Svc-Lease/BodyCams	12,312	0.00	0.00	0.00	12,312.00	0.00
10-421-6014 Machinery&equipment-Police	137,500	0.00	0.00	0.00	137,500.00	0.00
<b>TOTAL Other Expenses</b>	<b>603,587</b>	<b>4,603.95</b>	<b>4,603.95</b>	<b>0.00</b>	<b>598,983.01</b>	<b>0.76</b>
<b>TOTAL Police Dept</b>	<b>1,829,504</b>	<b>79,800.72</b>	<b>79,800.72</b>	<b>0.00</b>	<b>1,749,703.28</b>	<b>4.36</b>

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 202210 -General Fund  
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
10-422-1100 Salaries - Fire Department	110,284	8,089.02	8,089.02	0.00	102,194.98	7.33
10-422-1105 Volunteer Pay	35,000	0.00	0.00	0.00	35,000.00	0.00
10-422-1108 Longevity Pay	1,700	0.00	0.00	0.00	1,700.00	0.00
<b>TOTAL Salaries</b>	<b>146,984</b>	<b>8,089.02</b>	<b>8,089.02</b>	<b>0.00</b>	<b>138,894.98</b>	<b>5.50</b>
<b>Other Personnel Costs</b>						
10-422-1200 SS & Medicare	11,244	585.21	585.21	0.00	10,658.79	5.20
10-422-1300 Employee Health Insurance	22,560	0.00	0.00	0.00	22,560.00	0.00
10-422-1400 Retirement	5,846	0.00	0.00	0.00	5,846.00	0.00
10-422-1500 Unemployment Insurance	42	0.00	0.00	0.00	42.00	0.00
<b>TOTAL Other Personnel Costs</b>	<b>39,692</b>	<b>585.21</b>	<b>585.21</b>	<b>0.00</b>	<b>39,106.79</b>	<b>1.47</b>
<b>Other Expenses</b>						
10-422-2000 Other Medical Expense	50	0.00	0.00	0.00	50.00	0.00
10-422-2002 Education & Training	5,000	0.00	0.00	0.00	5,000.00	0.00
10-422-2014 W.Comp Insurance	6,992	0.00	0.00	0.00	6,992.00	0.00
10-422-2100 Utility Services	8,000	( 475.03)	( 475.03)	0.00	8,475.03	5.94-
10-422-2102 Telephone & aircards	2,400	0.00	0.00	0.00	2,400.00	0.00
10-422-2104 Gas, Oil, Diesel Fuel	6,000	0.00	0.00	0.00	6,000.00	0.00
10-422-2106 Publicity,Subscripts & Dues	4,524	960.00	960.00	0.00	3,564.00	21.22
10-422-2202 Vehicle Repair&Maintenance	15,000	0.00	0.00	0.00	15,000.00	0.00
10-422-2204 Equip. Repair & Maintenance	4,000	0.00	0.00	0.00	4,000.00	0.00
10-422-2206 Bldg Repair & Maint-Sta 2	4,000	250.00	250.00	0.00	3,750.00	6.25
10-422-2210 Contractual/Svc Agreements	26,500	0.00	0.00	0.00	26,500.00	0.00
10-422-2300 Operating Supplies	6,300	0.00	0.00	0.00	6,300.00	0.00
10-422-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
10-422-2304 Fire Foam	3,000	0.00	0.00	0.00	3,000.00	0.00
10-422-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
10-422-2312 Minor Equipment-Fire	14,650	0.00	0.00	0.00	14,650.00	0.00
10-422-2314 Minor Equip-Turnout Gear	12,000	0.00	0.00	0.00	12,000.00	0.00
10-422-2322 Interest Expense	0	502.17	502.17	0.00	( 502.17)	0.00
10-422-2324 Clothing & Uniforms	5,000	0.00	0.00	0.00	5,000.00	0.00
10-422-2332 Meals & Entertainment	300	0.00	0.00	0.00	300.00	0.00
10-422-4026 Promotional/Fire Prevention	1,000	0.00	0.00	0.00	1,000.00	0.00
10-422-6004 Debt Svc-Fire Engine	45,531	0.00	0.00	0.00	45,531.00	0.00
10-422-6014 Machinery & Equipment-Fire	13,000	0.00	0.00	0.00	13,000.00	0.00
<b>TOTAL Other Expenses</b>	<b>184,247</b>	<b>1,237.14</b>	<b>1,237.14</b>	<b>0.00</b>	<b>183,009.86</b>	<b>0.67</b>
<b>TOTAL Fire Dept</b>	<b>370,923</b>	<b>9,911.37</b>	<b>9,911.37</b>	<b>0.00</b>	<b>361,011.63</b>	<b>2.67</b>

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 202210 -General Fund  
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
10-440-1100 Salaries - Development Svcs	45,000	1,472.99	1,472.99	0.00	43,527.01	3.27
10-440-1101 Overtime-Dev Services	0	162.27	162.27	0.00	162.27	0.00
<b>TOTAL Salaries</b>	<b>45,000</b>	<b>1,635.26</b>	<b>1,635.26</b>	<b>0.00</b>	<b>43,689.28</b>	<b>3.63</b>
<b>Other Personnel Costs</b>						
10-440-1200 SS & Medicare	3,443	125.09	125.09	0.00	3,317.91	3.63
10-440-1300 Employee Health Insurance	9,120	0.00	0.00	0.00	9,120.00	0.00
10-440-1400 Retirement	2,349	0.00	0.00	0.00	2,349.00	0.00
10-440-1500 Unemployment Ins.	21	0.00	0.00	0.00	21.00	0.00
<b>TOTAL Other Personnel Costs</b>	<b>14,933</b>	<b>125.09</b>	<b>125.09</b>	<b>0.00</b>	<b>14,807.91</b>	<b>0.84</b>
<b>Other Expenses</b>						
10-440-2000 Other Medical Expense	30	0.00	0.00	0.00	30.00	0.00
10-440-2002 Education & Training	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2014 W.Comp Insurance	70	0.00	0.00	0.00	70.00	0.00
10-440-2102 Telephone/Internet	840	0.00	0.00	0.00	840.00	0.00
10-440-2104 Gas & Oil	500	0.00	0.00	0.00	500.00	0.00
10-440-2106 Publicity, Subscriptions	250	0.00	0.00	0.00	250.00	0.00
10-440-2202 Vehicle Repair&Maintenance	500	0.00	0.00	0.00	500.00	0.00
10-440-2210 Contractual/Svc Agreements	51,090	1,550.00	1,550.00	0.00	49,540.00	3.03
10-440-2212 Contractual - Plan Review	10,000	0.00	0.00	0.00	10,000.00	0.00
10-440-2214 Contractual P&Z - Pieri	0	3,300.00	3,300.00	0.00	3,300.00	0.00
10-440-2300 Operating Supplies	250	0.00	0.00	0.00	250.00	0.00
10-440-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
<b>TOTAL Other Expenses</b>	<b>65,030</b>	<b>4,850.00</b>	<b>4,850.00</b>	<b>0.00</b>	<b>60,180.00</b>	<b>7.46</b>
<b>TOTAL Development Services</b>	<b>124,963</b>	<b>6,610.35</b>	<b>6,610.35</b>	<b>0.00</b>	<b>118,352.65</b>	<b>5.29</b>

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 202210 -General Fund  
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
10-444-1100 Salaries - Parks	35,360	2,544.00	2,544.00	0.00	32,816.00	7.19
10-444-1101 Overtime - Parks	1,000	0.00	0.00	0.00	1,000.00	0.00
10-444-1108 Longevity Pay	50	0.00	0.00	0.00	50.00	0.00
<b>TOTAL Salaries</b>	<b>36,410</b>	<b>2,544.00</b>	<b>2,544.00</b>	<b>0.00</b>	<b>33,866.00</b>	<b>6.99</b>
<b>Other Personnel Costs</b>						
10-444-1200 SS & Medicare	2,785	191.33	191.33	0.00	2,593.67	6.87
10-444-1300 Employee Health Insurance	9,120	0.00	0.00	0.00	9,120.00	0.00
10-444-1400 Retirement	1,901	0.00	0.00	0.00	1,901.00	0.00
10-444-1500 Unemployment Ins.	21	0.00	0.00	0.00	21.00	0.00
<b>TOTAL Other Personnel Costs</b>	<b>13,827</b>	<b>191.33</b>	<b>191.33</b>	<b>0.00</b>	<b>13,635.67</b>	<b>1.38</b>
<b>Other Expenses</b>						
10-444-2000 Other Medical Expense	30	0.00	0.00	0.00	30.00	0.00
10-444-2014 W.Comp Insurance	55	0.00	0.00	0.00	55.00	0.00
10-444-2100 Utilities	18,000	0.00	0.00	0.00	18,000.00	0.00
10-444-2102 Telephone/Internet	2,700	0.00	0.00	0.00	2,700.00	0.00
10-444-2106 Publicity, Subscriptions, Du	250	0.00	0.00	0.00	250.00	0.00
10-444-2204 Equip Repair/Maintenance	2,000	0.00	0.00	0.00	2,000.00	0.00
10-444-2206 Bldg Repair & Maintenance	25,000	309.94	309.94	0.00	24,690.06	1.24
10-444-2207 Parks Property Maintenance	2,000	0.00	0.00	0.00	2,000.00	0.00
10-444-2210 Contractual/Svc Agreements	14,535	900.00	900.00	0.00	13,635.00	6.19
10-444-2300 Operating Supplies	1,000	142.99	142.99	0.00	857.01	14.30
10-444-2302 Office Supplies	200	0.00	0.00	0.00	200.00	0.00
10-444-2310 Miscellaneous/Sundry	400	0.00	0.00	0.00	400.00	0.00
10-444-2312 Minor Equipment-C.Center	2,500	0.00	0.00	0.00	2,500.00	0.00
10-444-3000 Special Events	15,000	7,200.00	7,200.00	0.00	7,800.00	48.00
10-444-4026 Promotional	1,000	0.00	0.00	0.00	1,000.00	0.00
<b>TOTAL Other Expenses</b>	<b>84,670</b>	<b>8,552.93</b>	<b>8,552.93</b>	<b>0.00</b>	<b>76,117.07</b>	<b>10.10</b>
<b>TOTAL Community Ctr/Parks</b>	<b>134,907</b>	<b>11,288.26</b>	<b>11,288.26</b>	<b>0.00</b>	<b>123,618.74</b>	<b>8.37</b>
<b>TOTAL EXPENDITURES</b>	<b>5,085,489</b>	<b>178,830.61</b>	<b>178,830.61</b>	<b>0.00</b>	<b>4,906,658.39</b>	<b>3.52</b>
<b>REVENUE OVER/ (UNDER) EXPENDITURES</b>	<b>0</b>	<b>56,235.63</b>	<b>56,235.63</b>	<b>0.00</b>	<b>56,235.63</b>	<b>0.00</b>

BALANCE

ASSETS

Current Assets

Checking/Savings

1000 Sewer Fund - Farmers Bank	1,453,113.85
1001 Phase II Sewer - Farmers Bk	590,386.01
1005 Sewer Fund MM-Farmers Bk	<u>348,138.74</u>
Total Checking/Savings	2,391,638.60

Current Assets

1100 Cash Reserves - State of TN	24.00
1110 Cash on Hand-Petty Cash	300.00
1200 Accounts Receivable	152,591.61
1201 Allowance For Uncollectible	( 165,444.76)
1202 A/R - KVS Bad Debt	45,432.44
1203 A/R - Incode Bad Debt	119,225.29
1204 UNAPPLIED CREDITS	( 7,543.85)
1220 A/R - Other	107,675.42
1260 Postage Dep (Utility Billing)	2,231.00
1300 Inventory Asset	<u>31,835.74</u>
Total Current Assets	286,326.89

Total Current Assets 2,677,965.49

Other Assets

Fixed Assets

1400 Land - City Hall	47,268.00
1401 Buildings	134,211.59
1402 Furniture & Equipment	264,285.72
1403 Vehicles	194,921.71
1406 Sewer Collection System	9,529,713.73
1407 Construction in Progress	( 0.12)
1450 Net Pension Asset	35,737.00
1455 Deferred Outflows for Pension	10,769.69
1499 Accumulated Depreciation	( <u>5,080,347.21</u> )
Total Fixed Assets	5,136,560.11

Transfers

1610 Due To / From General Fund	( 45,142.96)
1640 Due To / From Solid Waste Fund	( 41,506.93)
1660 Due To / From Stormwater Fund	( <u>12,576.16</u> )
Total Transfers	( 99,226.05)

Total Other Assets 5,037,334.06

TOTAL ASSETS 7,715,299.55



## BALANCE SHEET

AS OF: JULY 31ST, 2022

20 -Sewer Fund

## BALANCE

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LIABILITIES & EQUITYCurrent LiabilitiesCurrent Liabilities

2000	Accounts Payable	31,461.33
2001	A/P - Other	187.20
2030	REFUNDS PAYABLE	70.81
2056	SRF Loan Payable-Current	21,204.00
2101	Accrued Wages Payable	5,644.35
2108	Accrued SS & Medicare	431.79
2109	Accrued Compensated Absences	4,744.59
2250	Deferred Inflows for Pension	12,886.00
Total Current Liabilities		76,630.07

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Total Current Liabilities 76,630.07

Long Term LiabilitiesLong Term Liabilities

2460	SRF Loan Payable-LT	389,723.00
Total Long Term Liabilities		389,723.00

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Total Long Term Liabilities 389,723.00

TOTAL LIABILITIES 466,353.07

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Equity

2700	Retained Earnings	575,523.41
2710	Fund Balance/Net Assets	969,115.93
2713	Net Assets/Capital & Debt	5,225,785.44
Net Income		67,880.37
(Will Close To Fund Balance)		410,641.33

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Total Equity 7,248,946.48

TOTAL LIABILITIES & EQUITY 7,715,299.55

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CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

20 - Sewer Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Sewer Revenue</u>						
20-3000 Operating Revenue-Sewer	1,360,000	133,403.23	133,403.23	0.00	1,226,596.77	9.81
20-3001 Tap Fees	80,000	0.00	0.00	0.00	80,000.00	0.00
TOTAL Sewer Revenue	1,440,000	133,403.23	133,403.23	0.00	1,306,596.77	9.26
<u>Other Revenue</u>						
20-3400 Sewer Fees/Insp, Permits, etc	4,000	0.00	0.00	0.00	4,000.00	0.00
20-3501 Interest Income	2,000	0.00	0.00	0.00	2,000.00	0.00
20-3504 Miscellaneous Income	35,000	4,275.74	4,275.74	0.00	30,724.26	12.22
TOTAL Other Revenue	41,000	4,275.74	4,275.74	0.00	36,724.26	10.43
<u>Transfers</u>						
20-3701 From Fund Balance-Sewer Fund	177,556	0.00	0.00	0.00	177,556.00	0.00
20-3702 From General/ARPs	160,453	0.00	0.00	0.00	160,453.00	0.00
TOTAL Transfers	338,009	0.00	0.00	0.00	338,009.00	0.00
<b>TOTAL REVENUE</b>	<b>1,819,009</b>	<b>137,678.97</b>	<b>137,678.97</b>	<b>0.00</b>	<b>1,681,330.03</b>	<b>7.57</b>

AS OF: JULY 31ST, 2022

20 -Sewer Fund  
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
20-522-1100 Salaries - Sewer	165,308	10,036.91	10,036.91	0.00	155,271.09	6.07
20-522-1101 Overtime - Sewer	13,339	347.25	347.25	0.00	12,991.75	2.60
20-522-1108 Longevity Pay	2,000	0.00	0.00	0.00	2,000.00	0.00
<b>TOTAL Salaries</b>	<b>180,647</b>	<b>10,384.16</b>	<b>10,384.16</b>	<b>0.00</b>	<b>170,262.84</b>	<b>5.75</b>
<b>Other Personnel Costs</b>						
20-522-1200 SS & Medicare	13,820	785.44	785.44	0.00	13,034.56	5.68
20-522-1300 Employee Health Insurance	36,480	0.00	0.00	0.00	36,480.00	0.00
20-522-1400 Retirement	9,430	0.00	0.00	0.00	9,430.00	0.00
20-522-1500 Unemployment Insurance	84	0.00	0.00	0.00	84.00	0.00
<b>TOTAL Other Personnel Costs</b>	<b>59,814</b>	<b>785.44</b>	<b>785.44</b>	<b>0.00</b>	<b>59,028.56</b>	<b>1.31</b>
<b>Other Expenses</b>						
20-522-2000 Other Medical Expense	500	0.00	0.00	0.00	500.00	0.00
20-522-2002 Education & Training	2,000	0.00	0.00	0.00	2,000.00	0.00
20-522-2014 Worker's Comp Insurance	5,537	0.00	0.00	0.00	5,537.00	0.00
20-522-2016 Liability & Property Ins.	11,000	0.00	0.00	0.00	11,000.00	0.00
20-522-2100 Utilities	14,000	0.00	0.00	0.00	14,000.00	0.00
20-522-2102 Telephone	1,100	0.00	0.00	0.00	1,100.00	0.00
20-522-2104 Gas, Oil, Diesel Fuel	11,000	0.00	0.00	0.00	11,000.00	0.00
20-522-2106 Publicity, Subscripts & Dues	4,000	0.00	0.00	0.00	4,000.00	0.00
20-522-2200 System Rep&Maintenance	15,000	0.00	0.00	0.00	15,000.00	0.00
20-522-2202 Vehicle Repair&Maintenance	6,000	0.00	0.00	0.00	6,000.00	0.00
20-522-2204 Equip. Repair & Maintenance	6,000	0.00	0.00	0.00	6,000.00	0.00
20-522-2206 Bldg Repair & Maintenance	250	0.00	0.00	0.00	250.00	0.00
20-522-2210 Contractual/Svc Agreements	21,300	3,496.46	3,496.46	0.00	17,803.54	16.42
20-522-2300 Operating Supplies	50,000	407.96	407.96	0.00	49,592.04	0.82
20-522-2302 Office Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
20-522-2310 Miscellaneous/Sundry	12,000	1,511.48	1,511.48	0.00	10,488.52	12.60
20-522-2312 Minor Equipment-Sewer	2,800	419.00	419.00	0.00	2,381.00	14.96
20-522-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
20-522-2324 Clothing & Uniforms	3,600	0.00	0.00	0.00	3,600.00	0.00
20-522-2708 Depreciation	305,000	0.00	0.00	0.00	305,000.00	0.00
20-522-4004 Sewage Transport-G'ville	150,000	0.00	0.00	0.00	150,000.00	0.00
20-522-4006 Sewage Treatment-Metro	385,000	0.00	0.00	0.00	385,000.00	0.00
20-522-4008 WHUD Readings	11,700	0.00	0.00	0.00	11,700.00	0.00
20-522-4010 Pretreatment (Odor Control)	26,000	1,556.10	1,556.10	0.00	24,443.90	5.99
20-522-4016 Accounting & Auditing	5,500	0.00	0.00	0.00	5,500.00	0.00
20-522-5006 Debt Svc-State Rev Loan	21,240	1,888.00	1,888.00	0.00	19,352.00	8.89
20-522-5008 Interest Expense	1,068	0.00	0.00	0.00	1,068.00	0.00
20-522-6002 Syst Upgrade-Phl/Investigat	160,453	0.00	0.00	0.00	160,453.00	0.00
20-522-6006 Pumps (System r&m)	160,000	49,350.00	49,350.00	0.00	110,650.00	30.84
20-522-6014 Machinery&Equipment-Swr	185,000	0.00	0.00	0.00	185,000.00	0.00
<b>TOTAL Other Expenses</b>	<b>1,578,548</b>	<b>58,629.00</b>	<b>58,629.00</b>	<b>0.00</b>	<b>1,519,919.00</b>	<b>3.71</b>
<b>TOTAL Sewer</b>	<b>1,819,009</b>	<b>69,798.60</b>	<b>69,798.60</b>	<b>0.00</b>	<b>1,749,210.40</b>	<b>3.84</b>

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

20 - Sewer Fund  
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	1,819,009	69,798.60	69,798.60	0.00	1,749,210.40	3.84
REVENUE OVER/ (UNDER) EXPENDITURES	0	67,880.37	67,880.37	0.00 (	67,880.37)	0.00

## BALANCE SHEET

AS OF: JULY 31ST, 2022

30 -Street Fund

## BALANCE

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ASSETS

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Current AssetsChecking/Savings

1000	State Street Aid Fund-Farmers	277,584.29
1002	Road Maint.Fund-Farmers Bank	25,597.61
1004	2022 Street Const Acct-FBank	<u>2,758,724.54</u>
Total Checking/Savings		3,061,906.44

Current Assets

1220	A/R - Other	42,442.03
1300	Inventory	<u>2,629.94</u>
Total Current Assets		45,071.97

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Total Current Assets	3,106,978.41
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Other AssetsFixed AssetsTransfers

1610	Due To / From General Fund	<u>36,583.15</u>
Total Transfers		36,583.15

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Total Other Assets	36,583.15
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TOTAL ASSETS	3,143,561.56
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## LIABILITIES &amp; EQUITY

Current LiabilitiesCurrent Liabilities

2101	Accrued Wages Payable	31.50
2108	Accrued SS & Medicare	<u>2.41</u>
Total Current Liabilities		33.91

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Total Current Liabilities	33.91
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Long Term Liabilities

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TOTAL LIABILITIES	33.91
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## BALANCE SHEET

AS OF: JULY 31ST, 2022

30 -Street Fund

## BALANCE

Equity

2700 Retained Earnings	( 355,029.55)
2720 Fund Balance-Nonspendable	2,629.94
2740 Fund Balance-Committed	564,284.84
Net Income	19,181.80
(Will Close To Fund Balance)	2,912,460.62

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Total Equity	3,143,527.65
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TOTAL LIABILITIES & EQUITY	3,143,561.56
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CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

30 -Street Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Street Revenue</u>						
30-3030 State Gas-Motor Fuel Tax	235,000	9,906.58	9,906.58	0.00	225,093.42	4.22
30-3032 State Gas 1989 Tax	0	1,566.74	1,566.74	0.00	1,566.74	0.00
30-3034 State Gas 3 Cent Tax	0	2,903.06	2,903.06	0.00	2,903.06	0.00
30-3036 State Gas 2017 Improve Tax	0	4,962.41	4,962.41	0.00	4,962.41	0.00
30-3100 Road Maintenance Fees	10,000	300.00	300.00	0.00	9,700.00	3.00
30-3400 Street Permits/Fees	500	0.00	0.00	0.00	500.00	0.00
30-3501 Interest Earned	500	0.00	0.00	0.00	500.00	0.00
30-3600 Grant Proceeds/Sidewalk	260,000	0.00	0.00	0.00	260,000.00	0.00
TOTAL Street Revenue	506,000	19,638.79	19,638.79	0.00	486,361.21	3.88
<u>Transfers</u>						
30-3710 Transfer from General Fund	550,000	0.00	0.00	0.00	550,000.00	0.00
30-3711 From Balance-Street Fund	2,499,342	0.00	0.00	0.00	2,499,342.00	0.00
TOTAL Transfers	3,049,342	0.00	0.00	0.00	3,049,342.00	0.00
<b>TOTAL REVENUE</b>	<b>3,555,342</b>	<b>19,638.79</b>	<b>19,638.79</b>	<b>0.00</b>	<b>3,535,703.21</b>	<b>0.55</b>

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

30 -Street Fund  
DEPARTMENT - Street

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Salaries</u>						
<u>Other Personnel Costs</u>						
<u>Other Expenses</u>						
30-431-2016 Liability & Property Ins.	4,000	0.00	0.00	0.00	4,000.00	0.00
30-431-2104 Gas, Oil, Diesel Fuel	3,000	0.00	0.00	0.00	3,000.00	0.00
30-431-2110 Street Lighting	46,000	0.00	0.00	0.00	46,000.00	0.00
30-431-2204 Equip. Repair & Maintenance	10,000	42.59	42.59	0.00	9,957.41	0.43
30-431-2208 Street Repair & Maintenance	2,500	0.00	0.00	0.00	2,500.00	0.00
30-431-2210 Contractual/Svc Agreements	1,500	0.00	0.00	0.00	1,500.00	0.00
30-431-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
30-431-2306 Salt Supplies	5,500	0.00	0.00	0.00	5,500.00	0.00
30-431-2308 Rock, Gravel & Sand	900	0.00	414.40	0.00	485.60	46.04
30-431-2310 Miscellaneous/Sundry	100	0.00	0.00	0.00	100.00	0.00
30-431-2318 Sign Parts & Supplies	5,000	0.00	0.00	0.00	5,000.00	0.00
30-431-6014 Machinery/Equipment-Str	10,000	0.00	0.00	0.00	10,000.00	0.00
30-431-6020 Street Paving	2,758,342	0.00	0.00	0.00	2,758,342.00	0.00
30-431-6025 Streetscape Capital Proj.	550,000	0.00	0.00	0.00	550,000.00	0.00
30-431-6599 Transfer to General Fund	158,000	0.00	0.00	0.00	158,000.00	0.00
TOTAL Other Expenses	3,555,342	456.99	456.99	0.00	3,554,885.01	0.01
TOTAL Street	3,555,342	456.99	456.99	0.00	3,554,885.01	0.01
<u>TOTAL EXPENDITURES</u>	3,555,342	456.99	456.99	0.00	3,554,885.01	0.01
REVENUE OVER/(UNDER) EXPENDITURES	0	19,181.80	19,181.80	0.00 (	19,181.80)	0.00



## BALANCE SHEET

AS OF: JULY 31ST, 2022

40 -Solid Waste Fund

## BALANCE

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ASSETS

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Current AssetsChecking/Savings

1000 Solid Waste Fund - Farmers Bk	420,621.03
Total Checking/Savings	420,621.03

Current Assets

1200 Accounts Receivable	55,049.34
1201 Allowance for Bad Debt	( 23,971.42)
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	64,890.07

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Total Current Assets	485,511.10
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Other AssetsTransfers

1610 Due To / From General Fund	( 15,464.89)
1620 Due To / From Sewer Fund	41,506.93
Total Transfers	26,042.04

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Total Other Assets	26,042.04
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TOTAL ASSETS	511,553.14
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## LIABILITIES &amp; EQUITY

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Current LiabilitiesCurrent Liabilities

2101 Accrued Wages Payable	2,656.80
2108 Accrued SS & Medicare	203.25
2200 Deferred Revenue	52,749.50
Total Current Liabilities	55,609.55

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Total Current Liabilities	55,609.55
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Long Term Liabilities

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TOTAL LIABILITIES	55,609.55
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## BALANCE SHEET

AS OF: JULY 31ST, 2022

40 -Solid Waste Fund

## BALANCE

Equity

2700 Retained Earnings	(	35,215.75)
2720 Fund Balance-Nonspendable		4,473.20
2730 Fund Balance-Restricted		460,420.66
Net Income		32,743.36
(Will Close To Fund Balance)	(	6,477.88)

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Total Equity	455,943.59
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TOTAL LIABILITIES & EQUITY	511,553.14
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CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

40 - Solid Waste Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>User Fees</u>						
40-3000 User Fees	507,000	45,250.72	45,250.72	0.00	461,749.28	8.93
TOTAL User Fees	507,000	45,250.72	45,250.72	0.00	461,749.28	8.93
<u>Other Revenue</u>						
40-3500 Sale of Recyclables	4,000	0.00	0.00	0.00	4,000.00	0.00
40-3501 Interest Income	250	0.00	0.00	0.00	250.00	0.00
TOTAL Other Revenue	4,250	0.00	0.00	0.00	4,250.00	0.00
<u>Transfers</u>						
TOTAL REVENUE	511,250	45,250.72	45,250.72	0.00	465,999.28	8.85

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 202240 -Solid Waste Fund  
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
40-432-1100 Salaries - Solid Waste	124,494	8,415.56	8,415.56	0.00	116,078.44	6.76
40-432-1101 Overtime - Solid Waste	4,000	198.18	198.18	0.00	3,801.82	4.95
40-432-1108 Longevity Pay	1,780	0.00	0.00	0.00	1,780.00	0.00
<b>TOTAL Salaries</b>	<b>130,274</b>	<b>8,613.74</b>	<b>8,613.74</b>	<b>0.00</b>	<b>121,660.26</b>	<b>6.61</b>
<b>Other Personnel Costs</b>						
40-432-1200 SS & Medicare	9,966	645.84	645.84	0.00	9,320.16	6.48
40-432-1300 Employee Health Insurance	18,240	0.00	0.00	0.00	18,240.00	0.00
40-432-1400 Retirement	6,800	0.00	0.00	0.00	6,800.00	0.00
40-432-1500 Unemployment Insurance	42	0.00	0.00	0.00	42.00	0.00
<b>TOTAL Other Personnel Costs</b>	<b>35,048</b>	<b>645.84</b>	<b>645.84</b>	<b>0.00</b>	<b>34,402.16</b>	<b>1.84</b>
<b>Other Expenses</b>						
40-432-2000 Other Medical Expense	60	0.00	0.00	0.00	60.00	0.00
40-432-2014 Worker's Comp. Insurance	4,133	0.00	0.00	0.00	4,133.00	0.00
40-432-2016 Liability & Property Ins.	7,000	0.00	0.00	0.00	7,000.00	0.00
40-432-2104 Gas, Oil, Diesel Fuel	6,500	0.00	0.00	0.00	6,500.00	0.00
40-432-2106 Publicity, Subscript's & Due	3,000	0.00	0.00	0.00	3,000.00	0.00
40-432-2202 Vehicle/Equipment rfm	7,000	51.34	51.34	0.00	6,948.66	0.73
40-432-2210 Contractual/Svc Agreements	10,600	3,196.44	3,196.44	0.00	7,403.56	30.16
40-432-2300 Operating Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
40-432-2302 Office Supplies	400	0.00	0.00	0.00	400.00	0.00
40-432-2310 Miscellaneous/Sundry	100	0.00	0.00	0.00	100.00	0.00
40-432-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
40-432-2324 Clothing & Uniforms	1,600	0.00	0.00	0.00	1,600.00	0.00
40-432-4002 Contractual Svc-Waste Ind.	287,000	0.00	0.00	0.00	287,000.00	0.00
40-432-4016 Accounting & Auditing	2,000	0.00	0.00	0.00	2,000.00	0.00
40-432-4026 Disposal Fees	13,000	0.00	0.00	0.00	13,000.00	0.00
40-432-7000 Reserve Account	2,035	0.00	0.00	0.00	2,035.00	0.00
<b>TOTAL Other Expenses</b>	<b>345,928</b>	<b>3,247.78</b>	<b>3,247.78</b>	<b>0.00</b>	<b>342,680.22</b>	<b>0.94</b>
<b>TOTAL Solid Waste</b>	<b>511,250</b>	<b>12,507.36</b>	<b>12,507.36</b>	<b>0.00</b>	<b>498,742.64</b>	<b>2.45</b>
<b>TOTAL EXPENDITURES</b>	<b>511,250</b>	<b>12,507.36</b>	<b>12,507.36</b>	<b>0.00</b>	<b>498,742.64</b>	<b>2.45</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>0</b>	<b>32,743.36</b>	<b>32,743.36</b>	<b>0.00 (</b>	<b>32,743.36)</b>	<b>0.00</b>

## BALANCE SHEET

AS OF: JULY 31ST, 2022

50 -Drug Fund

## BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Drug Fund - Farmers Bank	32,180.19
1001 Drug Fund Escrow Acct-Farmers	<u>21,137.00</u>
Total Checking/Savings	53,317.19

Current Assets

1110 Cash on Hand - Petty Cash	<u>245.00</u>
Total Current Assets	245.00

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Total Current Assets	53,562.19
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Other AssetsTransfers

1610 Due To / From General Fund	<u>356.25</u>
Total Transfers	356.25

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Total Other Assets	356.25
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TOTAL ASSETS	53,918.44
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2002 DF Escrow Pending Acct	<u>43,286.52</u>
Total Current Liabilities	43,286.52

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Total Current Liabilities	43,286.52
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Long Term Liabilities

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TOTAL LIABILITIES	43,286.52
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Equity

2700 Retained Earnings	(	1,600.54)
2730 Fund Balance-Restricted		28,601.02
Net Income		356.25
(Will Close To Fund Balance)	(	16,724.81)

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Total Equity	10,631.92
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8-09-2022

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JULY 31ST, 2022

50 -Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY

53,918.44

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CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

50 -Drug Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Drug Fund Donations</u>						
<u>Drug Fines/Fees</u>						
50-3200 Drug Fines	8,000	356.25	356.25	0.00	7,643.75	4.45
50-3222 Impound Storage Fees	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL Drug Fines/Fees	10,500	356.25	356.25	0.00	10,143.75	3.39
<u>Other Drug Revenue</u>						
50-3501 Interest Income	20	0.00	0.00	0.00	20.00	0.00
50-3507 Seizure/Forfeit/Auction	15,000	0.00	0.00	0.00	15,000.00	0.00
TOTAL Other Drug Revenue	15,020	0.00	0.00	0.00	15,020.00	0.00
<u>Transfers</u>						
50-3711 From Fund Balance-Drug Fund	17,921	0.00	0.00	0.00	17,921.00	0.00
TOTAL Transfers	17,921	0.00	0.00	0.00	17,921.00	0.00
<b>TOTAL REVENUE</b>	<b>43,441</b>	<b>356.25</b>	<b>356.25</b>	<b>0.00</b>	<b>43,084.75</b>	<b>0.82</b>

CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

50 -Drug Fund  
DEPARTMENT - Drug

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES

CURRENT  
BUDGET

CURRENT  
PERIOD

YEAR TO DATE  
ACTUAL

TOTAL  
ENCUMBERED

BUDGET  
BALANCE

% YTD  
BUDGET

Other Personnel Costs

Other Expenses

50-451-2320 Bank Service Charge

40

0.00

0.00

0.00

40.00

0.00

50-451-6014 Machinery&Equipment-Drug

43,401

0.00

0.00

0.00

43,401.00

0.00

TOTAL Other Expenses

43,441

0.00

0.00

0.00

43,441.00

0.00

TOTAL Drug

43,441

0.00

0.00

0.00

43,441.00

0.00

TOTAL EXPENDITURES

43,441

0.00

0.00

0.00

43,441.00

0.00

REVENUE OVER/(UNDER) EXPENDITURES

0

356.25

356.25

0.00 (

356.25)

0.00



## BALANCE SHEET

AS OF: JULY 31ST, 2022

60 -Stormwater Fund

## BALANCE

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ASSETS

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Current AssetsChecking/Savings

1000 Stormwater Fund - Farmers Bk	296,996.23
Total Checking/Savings	296,996.23

Current Assets

1200 Accounts Receivable	21,882.65
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	10,910.00
Total Current Assets	33,029.82

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Total Current Assets	330,026.05
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Other AssetsTransfers

1610 Due To / From General Fund	3,665.08
1620 Due To / From Sewer Fund	12,576.16
Total Transfers	16,241.24

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Total Other Assets	16,241.24
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TOTAL ASSETS	346,267.29
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## LIABILITIES &amp; EQUITY

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Current LiabilitiesCurrent Liabilities

2101 Accrued Wages Payable	1,039.48
2108 Accrued SS & Medicare	79.52
Total Current Liabilities	1,119.00

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Total Current Liabilities	1,119.00
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Long Term Liabilities

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TOTAL LIABILITIES	1,119.00
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8-09-2022

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JULY 31ST, 2022

60 -Stormwater Fund

BALANCE

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Equity

2700 Retained Earnings	194,125.23
Net Income	6,694.46
(Will Close To Fund Balance)	144,328.60

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Total Equity	345,148.29
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TOTAL LIABILITIES & EQUITY	346,267.29
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CITY OF MILLERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2022

60 - Stormwater Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Stormwater Revenue</u>						
60-3000 Stormwater Fees	155,000	13,287.66	13,287.66	0.00	141,712.34	8.57
TOTAL Stormwater Revenue	155,000	13,287.66	13,287.66	0.00	141,712.34	8.57
<u>Other Revenue</u>						
60-3400 Stormwater Permits/Fees	11,000	0.00	0.00	0.00	11,000.00	0.00
60-3501 Interest Income	150	0.00	0.00	0.00	150.00	0.00
TOTAL Other Revenue	11,150	0.00	0.00	0.00	11,150.00	0.00
<u>Transfers</u>						
60-3710 Transfer From General Fund	278,774	0.00	0.00	0.00	278,774.00	0.00
TOTAL Transfers	278,774	0.00	0.00	0.00	278,774.00	0.00
<b>TOTAL REVENUE</b>	<b>444,924</b>	<b>13,287.66</b>	<b>13,287.66</b>	<b>0.00</b>	<b>431,636.34</b>	<b>2.99</b>

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 202260 - Stormwater Fund  
DEPARTMENT - Stormwater Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>Salaries</b>						
60-461-1100 Salaries - Stormwater	18,754	1,094.86	1,094.86	0.00	17,659.14	5.84
60-461-1108 Longevity Pay	520	0.00	0.00	0.00	520.00	0.00
TOTAL Salaries	19,274	1,094.86	1,094.86	0.00	18,179.14	5.68
<b>Other Personnel Costs</b>						
60-461-1200 SS & Medicare	1,474	81.53	81.53	0.00	1,392.47	5.53
60-461-1300 Employee Health Insurance	9,120	0.00	0.00	0.00	9,120.00	0.00
60-461-1400 Retirement	1,006	0.00	0.00	0.00	1,006.00	0.00
60-461-1500 Unemployment Ins.	21	0.00	0.00	0.00	21.00	0.00
TOTAL Other Personnel Costs	11,621	81.53	81.53	0.00	11,539.47	0.70
<b>Other Expenses</b>						
60-461-2000 Other Medical Expense	30	0.00	0.00	0.00	30.00	0.00
60-461-2002 Education & Training	500	0.00	0.00	0.00	500.00	0.00
60-461-2014 Work Comp Insurance	369	0.00	0.00	0.00	369.00	0.00
60-461-2016 Liability & Property Ins.	4,000	0.00	0.00	0.00	4,000.00	0.00
60-461-2102 Telephone/Internet	450	0.00	0.00	0.00	450.00	0.00
60-461-2104 Gas & Oil	500	0.00	0.00	0.00	500.00	0.00
60-461-2106 Publicity, Subscriptions/Dues	3,900	0.00	0.00	0.00	3,900.00	0.00
60-461-2202 Vehicle Repair/Maintenance	500	0.00	0.00	0.00	500.00	0.00
60-461-2210 Contractual/Svc Agreements	7,883	5,416.81	5,416.81	0.00	2,466.19	68.72
60-461-2212 Contractual-OM	25,000	0.00	0.00	0.00	25,000.00	0.00
60-461-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2310 Miscellaneous/Sundry	200	0.00	0.00	0.00	200.00	0.00
60-461-2312 Minor Equipment	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
60-461-2324 Clothing & Uniforms	500	0.00	0.00	0.00	500.00	0.00
60-461-4016 Accounting & Auditing	1,500	0.00	0.00	0.00	1,500.00	0.00
60-461-6000 System Imp's/Repair	265,000	0.00	0.00	0.00	265,000.00	0.00
60-461-7000 Reserve	101,197	0.00	0.00	0.00	101,197.00	0.00
TOTAL Other Expenses	414,029	5,416.81	5,416.81	0.00	408,612.19	1.31
TOTAL Stormwater Fund	444,924	6,593.20	6,593.20	0.00	438,330.80	1.48
TOTAL EXPENDITURES	444,924	6,593.20	6,593.20	0.00	438,330.80	1.48
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,694.46	6,694.46	0.00	6,694.46	0.00