

**Millersville Board of Commissioners
Regular Meeting Agenda**

**Tuesday, July 19, 2022 at 5:30 P.M.
at Millersville City Hall**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Approval of Minutes from the June 21, 2022 Regular Commission Meeting.
4. Approval of Minutes from the July 11, 2022 Special Commission Meeting.
5. Approval to table the June 2022 Financial Report until the 2021-2022 Fiscal Year Audit is completed.
6. **Public Hearing on Ordinance 22-778**, to amend the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations. (Passed 1st Reading 6/21/22).
 - a. Open Public Hearing on Ordinance 22-778.
 - b. Close Public Hearing on Ordinance 22-778.
7. **Second Reading on Ordinance 22-778**, to amend the Millersville Code of Ordinances, Chapter 18, Building and Building Regulations. (Passed 1st Reading 6/21/22).
8. **Second Reading on Ordinance 22-779**, to provide for the election of three city commissioners. (Passed 1st Reading 6/21/22).
9. Consider approval of OHM's proposal for services related to the storm drain repair on West Bobby Court, and authorize the Interim City Manager to sign on the City's behalf.
10. Citizen Comments
11. City Attorney Comments.
12. City Manager Comments.
13. Commissioner Comments
14. Adjournment.

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 22-778**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF
ORDINANCES, CHAPTER 18, BUILDINGS AND BUILDING
REGULATIONS.**

WHEREAS, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the city meet the requirements of the local, state and federal laws and the desires of the City Commission; and

WHEREAS, the Governing Body and staff for the City of Millersville have identified the need to adopt building codes and standards published by the International Code Council (ICC), and National Fire Protection Association (NFPA); and

WHEREAS, the Governing Body has identified non-traditional structures being placed on parcels throughout the city that are not consistent with traditional home construction; and

WHEREAS, many existing manufactured homes in the city are in a state of neglect or disrepair.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee, that the content of Chapter 18, Buildings and Building Regulations of the Code of Ordinances be removed and replaced by *Exhibit A* attached hereto.

**THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE,
THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading _____

Public Hearing: _____

Passed Second Reading: _____

Board of Commissioners

By: _____

Attest:

Approved as to form and legality:

By: _____
Holly Murphy, City Recorder

By: _____
J.B. Freedle, City Attorney

Exhibit A

Chapter 18 - BUILDINGS AND BUILDING REGULATIONS

ARTICLE I. GENERAL

Chapter 18 shall provide regulations for the safe construction, modification, and maintenance of structures located in the City. Adopted regulations shall be in compliance with Tennessee Code Annotated (T.C.A.) law and other City Ordinances. Where there is a conflict between this and other chapters of the Municipal Code, this Chapter shall take precedence.

Section 18-1. Building Permit Fees.

Fees for permits shall be in compliance with the City of Millersville fee schedule as approved by resolution by the City Commission.

ARTICLE II. BUILDING, FIRE, AND PROPERTY MAINTAINANCE CODES

The City shall adopt and enforce nationally recognized building codes and standards published by the International Code Council (ICC), National Fire Protection Association (NFPA), and other organizations referenced in those documents.

Section 18-2. International Building Code

The 2021 International Building Code is hereby adopted with the following amendments additions and deletions as follows:

101.1 Insert City of Millersville

103.1 is deleted and amended as follows:

103.1 Creation of enforcement agency. The Construction Services Division is hereby created and the official in charge thereof shall be known as the Chief Building Official (*building official*).

105.5 is deleted and replaced as follows:

105.5 Expiration. Every *permit* issued shall become invalid unless the work on the site authorized by such *permit* is commenced within 180 days after its issuance, or if the work authorized on the site by such *permit* is suspended or abandoned for a period of 180 days after the time the work is commenced. Permit Extensions: The *building official* is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Exceptions:

1. The first building permit extension shall be at no charge. Additional

- extensions shall be charged one-half of the building permit fee
2. Indefinite Construction. If, through the expiration of a building permit and the apparent abandonment of a project, it is the opinion of the building official that a project will never be finished, will no longer comply with adopted codes, will not be finished in a time frame which would prevent an ongoing safety, health, or environmental hazard, including surrounding property devaluation, the city may move towards condemnation and/or abatement of the site in question.

107.6 is added as follows:

107.6 Fire Department Records. Upon project completion, the registered design professional shall submit PDF files to the building official which will be used for incident pre-planning purposes. Files shall contain the following information:

- Building Site Plan
- Building Elevations
- Floor plans
- Location of gas, electric, and water utility shutoffs
- Location of fire service features including but not limited to fire hydrants, alarm panel, standpipes, PIVF, fire exits, and sprinkler control room.

113 Means of Appeals is Hereby deleted and replaced as follows

[A] 113.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the *building official* relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be the Millersville City Commission. The City Commission shall render all decisions and findings within 30 days of a hearing and provide a response in writing to the appellant with a duplicate copy to the *building official*.

113.1.1 Industry Experts. The City Commission shall have the authority to consult with industry experts as needed prior to rendering a decision. The cost of such consultation shall be paid for by the appellant.

[A] 113.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.

[A] 113.4 Administration. The *building official* shall take immediate action in accordance with the decision of the board.

1612.2 Establishment of flood hazard areas is amended to include:

Insert: City of Millersville

Insert: January 1, 2021

903.2 Where required is hereby deleted and replaced as follows:

[F] 903.2 Where Required. Approved automatic sprinkler systems in new buildings and structures shall be provided as shown in the table below.

Required Fire Sprinkler Systems	
Use Group	Fire Area (s/f)
A-1 Assembly	5000
A-2 Assembly	5000
A-3 Assembly	5000
A-4 Assembly	5000
A-5 Assembly	0
B - Business	5000
E - Educational	5000
F- Factory	5000
H – High Hazard	0
I - Institutional	0
M - Mercantile	5000
R - Residential	0
S - Storage	5000
U - Utility	1500

[F] 907.2 is amended as follows:

[F] 907.2 Where required—new buildings and structures.

An *approved* fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Not fewer than one manual fire alarm box shall be provided in an *approved* location to initiate a fire *alarm signal* for fire alarm systems employing automatic fire detectors or waterflow detection devices. All fire alarm systems shall be monitored by an approved supervising station.

2701.1.1 is hereby added as follows:

Section 2701.1.1 In addition to the requirements of the section, The City of Millersville shall enforce the most current electrical code adopted by the State of Tennessee.

Appendices

The following appendixes are hereby added to the code:

Appendix F, Rodent Proofing
Appendix G, Flood-Resistant Construction
Appendix I, Patio Covers
Appendix J, Grading

18-3. International Existing Building Code

The 2015 International Existing Building Code is hereby adopted as follows:

Section 101.1 Insert, City of Millersville
Section 1301.2 Insert, January 5, 1982

18-4. International Residential Code

The International Residential Code is hereby adopted as follows:

Section 101.1 Insert, City of Millersville

Section 105.5 is deleted and replaced as follows:

[A] 105.5 Expiration. Every *permit* issued shall become invalid unless the work on the site authorized by such *permit* is commenced within 180 days after its issuance, or if the work authorized on the site by such *permit* is suspended or abandoned for a period of 180 days after the time the work is commenced.

Permit Extensions: The *building official* is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Exception:

1. The first, building permit extensions shall be at no charge. Additional extensions shall be charged one-half of the building permit fee.
2. Indefinite Construction. If, through the expiration of a building permit and the apparent abandonment of a project, it is the opinion of the *building official* that a project will never be finished, will no longer comply with adopted codes, will not be finished in a time frame which would prevent an ongoing safety, health, or environmental hazard, including surrounding property devaluation, the city may move towards condemnation and/or abatement of the site in question.

P2603.5. I Insert: (18 inches; a minimum of 18 inches below grade with all state

rules and regulation requirements met.)

N101 thru N111 is hereby deleted and replaced with:

N1101 General. New residential construction shall comply with the 2021 International Energy Conservation code as adopted by the City of Millersville. Delete Chapters 34-43 and replace with the National Electrical Code as adopted and enforced by the Tennessee State Fire Marshal's Office.

Section 18-5. International Energy Conservation Code

The 2021 International Energy Conservation Code is hereby adopted as follows:

Section 101.1 Insert, City of Millersville

Table R402.1.3 is amended as follows:

Fenestration U-Factor	Skylight U-factor	Glazed Fenestration SHGC	Ceiling R-Value	Wall R-Value	Mass Wall R-Value	Floor R-Value	Basement	Slab	Crawl Space
0.30	0.55	0.40	R-38	R-13	R-13	R-30	R-19	R-10 c.i.	R-13

Section 402.4.1.2 is deleted and replaced as follows:

402.4.1.2 Testing. The building or dwelling unit shall be tested and verified as having an air leakage rate not exceeding five air changes per hour. Testing shall be conducted and reported at a pressure of 0.2 inch w.g. (SO Pascals). Testing shall be conducted by an *approved* third party. A written report of the results of the test shall be signed by the party conducting the test and provided to the *building official* upon request. Testing shall be performed at any time after creation of all penetrations of the *building thermal envelope* have been sealed.

Section 18-6. International Swimming Pool and Spa Code

The 2021 International Swimming Pool and Spa Code (ISPSC) is hereby adopted as follows:

(a) Section 101.1 Insert, City of Millersville

Section 18-7. International Fuel Gas Code

The 2021 International Fuel Gas Code (IFGC) is hereby adopted as follows:

Section 101.1 Insert: City of Millersville

Section 108.4 Insert: (Civil Penalties) (\$50.00 per day) (the authority of the court of the City of Millersville)

Section 108.5 Insert: (less than \$50.00 or more than \$50.00 per day)

Section 18-8. International Mechanical Code

Ord 22-778

The 2021 International Mechanical Code is hereby adopted as follows:

(a) Section 101.1 Insert, City of Millersville

Section 18-9. International Plumbing Code

The 2021 International Mechanical Code is hereby adopted as follows:

(a) Section 101.1 Insert, City of Millersville

Section 18-10. International Property Maintenance Code

The 2021 International; Property Maintenance Code is hereby adopted as follows:

Section 101.1 Insert: City of Millersville.

Section 109.1 is deleted and replaced as follows:

109.1 Imminent danger. When, in the opinion of the *building official*, there is *imminent danger* of failure or collapse of a building or structure which endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building *occupants* or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment or when the structure is unfit for human habitation, the *building official* is hereby authorized and empowered to order and require the *occupants* to vacate the *premises* forthwith. The *building official* shall cause to be posted at the primary entrance to such structure a notice of condemnation. It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same.

Section 110.1 is deleted and replaced as follows:

110.1 General. The *building official* shall order the *owner* of any *premises* upon which is located any structure, which in the *building official* judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary, or to secure the structure and hold for future repair or to demolish and remove at the *owner's* option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the *building official* shall order the *owner* to demolish and remove such structure, or secure the structure until future repair. Boarding the building up shall not extend-beyond 90 days, unless approved by the *building official*.

Section 302.4 is deleted and replaced as follows:

302.4 Weeds. All premises and exterior property shall be maintained free from grass, weeds or plant growth in excess of 8 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants, vegetation, overgrowth, and underbrush other than trees or shrubs provided; however, this term shall not include cultivated crops, flowers and gardens. The City may pursue any or all of the remedies provided above in enforcement of this provision. When, overgrowth of grass, weeds or plants endangers the public health and safety or when there is actual or potential danger in the proximity of dwellings and/or the public right-of-way, the *building official* may cause the cutting of such weeds or plants, either through an available public agency or by contract or arrangement with private persons, and the cost of such cutting shall be charged against the real estate taxes upon which the weeds or plants are located.

Section 302.7 is deleted and replaced as follows:

302.7 Accessory structures. All accessory structures, including *detached* garages, fences and walls, and retaining walls shall be maintained structurally sound and in good repair. All garages, where a garage door was intended or installed, must be provided with a functioning garage door.

Section 304.14 Insert: from first day of March to the last day of October

Section 602.3 Inset: from the first day of September to the last day of the following May

Section 602.4 Insert: from the first day of September to the last day of the following May

Section 18-11. International Fire Code

The 2021 International Fire Code is hereby adopted as follows:

101.1 Insert, City of Millersville

103.1 is deleted and replaced as follows:

103.1 General. The Department of Fire Prevention is established within the City of Millersville under the direction of the Fire Code Official. The Fire Code Official shall mean the Chief of the department, or his designee of the City of Millersville, Tennessee. The function of the department shall be the implementation, administration and enforcement of the provisions of this code.

109.2.1 is deleted and replaced as follows:

109.2.1. Method of Service. Such notice shall be deemed to be properly served if a copy thereof is:

- Delivered to the owner personally; or
- Sent by first class mail, postage prepaid, to the owner at the last known address; or
- Sent by certified mail, postage prepaid, addressed to the owner at the last known address with return receipt requested, if required by State law.

109.4 Insert: "civil penalty", "\$50.00 per violation", "the authority of the court of the City of Millersville".

903.2 Where required is hereby deleted and replaced as follows:

[F] 903.2 Where Required. Approved automatic sprinkler systems in new buildings and structures shall be provided as shown in the table below.

Required Fire Sprinkler Systems	
Use Group	Fire Area (s/f)
A-1 Assembly	5000
A-2 Assembly	5000
A-3 Assembly	5000
A-4 Assembly	5000
A-5 Assembly	0
Business	5000
Educational	5000
Factory	5000
High Hazard	0
Institutional	0
Mercantile	5000
Residential	0
Storage	5000
Utility	1500

[F] 907.2 is amended as follows:

[F] 907.2 Where required—new buildings and structures.

An *approved* fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Not fewer than one manual fire alarm box shall be provided in an *approved* location to initiate a fire *alarm signal* for fire alarm systems employing automatic fire detectors or waterflow detection devices. All fire alarm systems shall be monitored by an approved supervising station.

Appendix B "Fire Flow Requirements for Buildings" is added as part of this Code.

Appendix C "Fire Hydrant Locations" is added as part of this Code.

Appendix D "Fire Apparatus Roads" is added as part of this Code.

Appendix F "Hazard Ranking" is added as part of this Code.

Appendix H "Hazardous Materials Management Plan" is added as part of this Code.

Section 18-12. National Fire Protection Association 101 Life Safety Code

The 2018 National Fire Protection Association (NFPA) 101 Life Safety Code is hereby adopted and amended as follows:

Section 18-13 ICC A117.1—17: Accessible and Usable Buildings and Facilities

ICC A117.1—17: Accessible and Usable Buildings and Facilities is hereby adopted.

ARTICLE III – MANUFACTURED (MOBILE) HOMES, TINY HOUSES, AND SHIPPING CONTAINERS USED FOR OCCUPANCY.

Section 18-14 Manufactured (mobile) Homes

1. **Definition.** A Manufactured (mobile) home is a structure that is transportable in one or more sections. In traveling mode, the home is eight feet or more in width and forty feet or more in length. A Manufactured Home is designed and constructed to the Federal Manufactured Construction and Safety Standards and is so labeled. The home is at least 400 square feet and remains on a permanent chassis.
2. **Regulations.** Manufactured homes are not permitted to be placed on any lot of record consistent with Millersville Zoning Ordinance Section 12.2.9.
3. **Foundations.** Manufactured homes shall not be placed on a permanent foundation in order to circumvent the requirements of the Millersville City Code of Ordinances.
4. **Repairs and renovations to existing manufactured homes.** Individuals or entities wishing to repair or renovate existing manufactured homes must submit the following documentation:
 - Appraisal indicating current market value
 - Scope of work
 - Cost of repairs/renovation

Repair/renovations shall not exceed 25 % of the current market value of the existing manufactured homes.

- 5. Fire and life safety requirements.** Any repair and/or renovation work to a manufactured home will require that the work will require the following:
- Smoke alarms meeting State of Tennessee fire Marshal Requirements
 - Carbon Monoxide (CO) alarms if fuel fired appliances are present
 - Fire sprinklers throughout the manufactured home.

Section 18-15 Tiny Houses

- 6. Definition.** A dwelling on wheels used as permanent housing with provisions for living, sleeping, eating, cooking, and sanitation with a habitable area of 400 square feet or less.
- 7. Regulations.** Tiny homes are not permitted in campgrounds or on any lot of record in the City of Millersville. Tiny homes may be converted to a permanent structure providing the structure is placed on a permanent foundation. Minimum room dimensions shall comply with the International Residential Code.

Section 18-16 Shipping Containers

- 1. Definition.** A reusable transport and storage unit of metal construction also known as an intermodal freight container, cargo container, or transport container and is intended to be loaded on trucks, trans, or ships for moving products and raw materials.
- 2. Regulations.** No person shall erect, construct, maintain, locate or use any Semitrailer or Shipping Container, operative or inoperative, in the City of Millersville to store, warehouse or locate any personal, business or agricultural property. Additionally, no person shall use Semitrailers or Shipping Containers as building materials or design elements in the construction of any structure in the City of Millersville. This section shall not apply to any Semitrailer parked in a properly zoned area for temporary periods while awaiting unloading.

Section 18-17 Violations of Article III. The procedure for Violations of Article III shall be consistent with Chapter 1 of International Property Maintenance Code as adopted by the City of Millersville.

If the structure is determined to be illegal or unsafe. The *building official* shall abate or cause the structure to be abated by demolition or removal. The cost of any such abatement shall be at the cost of the structure's owner and/or parcel owner. Unpaid costs shall result in an abatement lien being placed on the property where the violation occurred.

ARTICLE IV – Site Construction Activities

Section 18-18 Construction Hours. Construction activities shall be limited to the following hours:

- Monday thru Friday 7 am – 8 pm
- Saturday and Sunday 8 am – 4pm

Section 18-19 Erosion Control Activities.

1. Persons working on a residential or commercial building site shall put all erosion control measures in place prior to site development work. Erosion control measures include but are not limited to the following:
 - Silt fencing around the site
 - Minimum 2-inch rock at the construction entrance with the following dimensions:
 - Residential – 16 feet wide x 10 foot deep
 - Commercial – 20 feet wide x 20 feet deep
 - Applicant shall follow all additional requirements of the Millersville Stormwater Ordinance
2. Developers shall clean any and all debris on the road that originated on the construction site.

Section 18-20 Debris Management. The applicant shall ensure that the construction site is maintained in an orderly condition. All trash, debris, and leftover materials shall be disposed of daily. A trash dumpster is required at all construction sites.

Section 18-21 Restrooms. A portable bathroom facility shall be present at all construction sites. In the case of a multi-home development, there shall be at least 1 bathroom facility for every 5 houses under construction.

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 22-779

**AN ORDINANCE TO PROVIDE FOR THE ELECTION OF THREE (3)
CITY COMMISSIONERS.**

BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee as follows:

SECTION 1. Pursuant to the provision of T.C.A. 6-20-105, the Board of Commissioners of the City of Millersville, Tennessee, does hereby direct the calling of a municipal election to elect **two Commissioners to serve four-year terms of office.**

In addition, pursuant to the provision of T.C.A. 6-20-110, the Board of Commissioners of the City of Millersville, Tennessee, does hereby direct the calling of a municipal election to elect **one Commissioner to serve the remaining term of office through November 2024 of a Commissioner who resigned prior to the expiration of their term.**

The election shall be conducted on the 8th day of November, 2022.

SECTION 2. The election shall be conducted in compliance with the election laws of the State of Tennessee and under the direction and supervision of the Sumner County and Robertson County Election Commissions.

SECTION 3. The City Manager is hereby directed and authorized to provide appropriate assistance and facilities to the Election Commissions for the conduct of the election. The City Manager is further authorized to expend such funds, as are necessary and proper, to pay the cost of the election in accordance with the budgetary allocation therefore.

SECTION 4. This ordinance shall become effective upon the date of its final passage, the public welfare requiring it.

Passed First Reading: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Mayor

ATTEST:

Approved as to Form and Legality:

By: _____
Holly L. Murphy, City Recorder

By: _____
J.B. (Jack) Freedle, City Attorney



July 15, 2022

Holly Murphy, Interim City Manager
City of Millersville
1246 Louisville Hwy
Goodlettsville, TN 37072

RE: Proposal for Professional Services
Millersville, Tennessee

Dear Ms. Murphy:

Thank you for the opportunity to submit this proposal for professional services. This letter presents our understanding of the project and our proposed scope of services, time schedule, fee, and "Standard Terms and Conditions".

Project Description

The client is in need of a design of a stormwater drainage line to replace an existing stormwater line and large culvert located on West Bobby Ct. The existing stormwater line that is running parallel within the roadway has rusted and started to collapse causing the roadway to start collapsing. This existing stormwater line runs into a large culvert. This metal culvert has been rusting away and the top has started to collapse. This collapse of this large metal culvert has also started to make the road collapse.

Scope of Services

1. The consultant will design a replacement drainage line that is adequately sized for the flows that are being produced by the roadway run off and the pond overflow.
2. The consultant will survey the area in order to adequately assign invert elevations and check drainage areas.

Responsibilities of Client

1. The client will provide inspection for the installation of the new stormwater lines and catch basins
2. The client will hold off paving the area until the contractor is done with the installation of the new stormwater drainage lines.

Additional Services

The Client may request additional services that are not included with the original Scope of Services. OHM Advisors will provide an Amendment to this Letter Proposal outlining the specific Scope of Services to be added. Compensation and schedule for the Additional Services will be detailed within the Amendment.

Time Schedule

The Consultant is available to commence with this assignment within 10 days upon approval and execution of this Letter Proposal. We anticipate that our effort will span a period of 90 days.

COVID-19 Disclaimer

As we submit this proposal, the world is in the midst of the COVID-19 health crises and we believe there is an increased risk for potential schedule impacts. The Time Schedule is based on operating in a normal environment. Our team, like the Client, is adjusting our workflow logistics and our teams are working remotely in an effective manner. However, be aware that schedule impacts from elements such as field services delays, required resource agencies, and key staff illness that neither OHM Advisors nor the Client have control over are more likely in the current environment.

OHM Advisors®

209 10TH AVENUE SOUTH, SUITE 154
NASHVILLE, TENNESSEE 37203

T 615.649.5264

OHM-Advisors.com



We will communicate proactively, clearly identify project issues as they arise, and work with the Client's staff to develop a plan to deal with unforeseen issues.

Fee

We will perform the above services on an hourly basis based on the attached Hourly Rate Schedule (Exhibit 1), plus reimbursable expenses. The estimated cost of services is \$17,500. We will notify you in advance if we become aware of unforeseen conditions impacting the estimated cost of services. We will not exceed the estimate without the Client's prior approval.

Contract Terms and Conditions

Exhibit 2 (attached), "Standard Terms and Conditions", is incorporated into this proposal by reference. Consider the term Owner to mean Client as referred to in this letter.

Acceptance

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 30 days from the date of this letter.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Millersville
CLIENT

(Signature) _____

Brian H Whitaker, P.E., CPESC

(Name) _____

Principal

(Title) _____

July 15, 2022

(Date) _____

Attachments: Exhibit 1 – Hourly Rate Schedule
 Exhibit 2 – Standard Terms and Conditions



2022 TN Standard Hourly Rates

Paragraph 4.02B of the Agreement is amended and supplemented to include the following agreement of the parties. Rates as reflected subject to review and adjustment on an annual basis.

Professional Engineer IV/Architect IV	\$190.00
Professional Engineer III/Architect III	\$172.00
Professional Engineer II/Architect II	\$150.00
Professional Engineer I/Architect I	\$135.00
Graduate Engineer IV	\$146.00
Graduate Engineer III	\$136.00
Graduate Engineer II	\$129.00
Graduate Engineer I	\$119.00
Project Specialist II	\$175.00
Project Specialist I	\$135.00
Graduate Architect III/Landscape Architect III	\$138.00
Graduate Architect II/Landscape Architect II	\$118.00
Graduate Architect I/Landscape Architect I	\$110.00
Technician IV	\$145.00
Technician III	\$125.00
Technician II	\$105.00
Technician I	\$95.00
Engineering/Architectural Aide	\$70.00
Professional Surveyor III	\$162.00
Professional Surveyor II	\$150.00
Professional Surveyor I	\$140.00
Graduate Surveyor	\$120.00
Surveyor III	\$120.00
Surveyor II	\$110.00
Surveyor I	\$90.00
Surveyor Aide	\$70.00
Planner IV	\$165.00
Planner III	\$144.00
Planner II	\$124.00
Planner I	\$105.00
Planner Aide	\$70.00
Graphic Designer	\$110.00
Administrative Support	\$90.00
Clerical Aide	\$70.00
Principal	\$220.00
Sr. Associate	\$200.00
Associate	\$190.00
2-Man Survey Crew w/Equipment	\$170.00
1-Man Survey Crew w/Equipment	\$120.00
Drone Crew	\$170.00

BALANCE SHEET

AS OF: JUNE 30TH, 2022

10 -General Fund

BALANCE

ASSETSCurrent AssetsChecking/Savings

1000	General Fund - Farmers Bk	279,918.49
1001	Reserve Fund MM-Farmers Bk	1,303,434.34
1004	Renew Crew - Farmers Bk	2,067.67
1009	Police Explorers - Farmers Bk	716.21
1010	Christmas For Kids-Farmers Bk	4,918.46
1012	Healthcare Acct/HCS-FarmersBk	6,166.40
1013	General Escrow Acct-Farmers Bk	12,659.00
1015	City Court Account-Farmer's Bk	773,954.93
1017	Healthcare Resv Acct-FarmersBk	95,051.33
1018	Healthcare Acct/Ameriflex-F.Bk	54,241.27
1019	ARPA Fund - Farmer's Bk	292.68
1020	Series 2022 Const Acct-Farmers	2,758,724.54
Total Checking/Savings		5,292,145.32

Current Assets

1110	Cash on Hand - Petty Cash	136.56
1111	Cash on Hand - Cash Drawers	500.00
1112	Petty Cash - PD	400.00
1201	Allow for Bad Debts	(40,641.75)
1205	Intergovernmental Receivable	261,493.50
1210	Prop.Tax Receivable - Current	40,477.00
1211	Prop.Tax Receivable - Delinq	48,441.00
1212	Prop.Tax Recvble-Next Yr Levy	1,188,597.00
1220	A/R - Other	(3,963.70)
1222	A/R-Other (Mowing/liens)	6,456.25
Total Current Assets		1,501,895.86

Total Current Assets 6,794,041.18

Other AssetsFixed AssetsTransfers

1620	Due To / From Sewer Fund	26,126.92
1630	Due To / From Street Fund	(2,776,180.61)
1640	Due To / From Solid Waste Fund	275.00
1660	Due To / From Stormwater Fund	350.12
Total Transfers		(2,749,428.57)

Total Other Assets (2,749,428.57)

TOTAL ASSETS 4,044,612.61

BALANCE SHEET

AS OF: JUNE 30TH, 2022

10 -General Fund

BALANCE

LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2000	Accounts Payable	14,547.36
2001	A/P - Other	11,049.85
2004	A/P-State Traffic Fines&Fees	6,753.06
2007	GF Escrow Pending Acct	12,659.00
2010	Renew Crew Donations	2,067.67
2012	Police Exp Donations	716.21
2014	Christmas For Kids Donations	4,918.46
2015	Healthcare EAP Acct/HCS	111,166.40
2018	Healthcare HRA Acct/Ameriflex	44,241.26
2020	Deposit - Fire Hydrants	1,250.00
2022	Deposit - Comm.Ctr Rental	9,590.00
2101	Accrued Wages Payable	42,770.56
2108	Accrued SS & Medicare	3,271.95
2114	MedChild - Employee	(367.14)
2116	MedSpouse - Employee	2,351.69
2118	MedFam - Employee	4,062.04
2124	DentalChild - Employee	386.36
2126	DentalSpouse - Emp	144.78
2128	DentalFam - Employee	17.80
2130	Vision - Employee	110.90
2131	VisionCH - Employee	21.30
2132	Vision & 1 - Employee	352.82
2134	VisionFam - Employee	326.08
2136	Heart - Employee	257.86
2138	Hospital - Employee	(120.66)
2139	Hosp/MedBridge-Emp	402.36
2140	Accident - Employee	240.18
2141	Life Ins/COL-Emp	786.28
2142	Life Ins/LICOA - Emp	(501.41)
2144	Cancer - Employee	788.70
2148	Disability - Employee	2,349.90
2149	Critical Illness-Emp	303.66
2150	Pre-Paid Legal - Emp	522.29
2200	Deferred Revenue	<u>1,188,597.00</u>
Total Current Liabilities		<u>1,466,034.57</u>

Total Current Liabilities	1,466,034.57
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Long Term Liabilities

7-15-2022

CITY OF MILLERSVILLE

PAGE: 3

BALANCE SHEET

AS OF: JUNE 30TH, 2022

10 -General Fund

BALANCE

Long Term Liabilities

TOTAL LIABILITIES	1,466,034.57
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Equity

2710 Fund Balance-Unreserved	837,553.53
2760 Fund Balance-Unassigned	1,695,858.28
Net Income	45,166.23

Total Equity	2,578,578.04
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TOTAL LIABILITIES & EQUITY	4,044,612.61
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10 - General Fund

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Property Tax - Current</u>						
10-3000 Sumner Co. - Current	865,155	1,989.00	829,790.00	0.00	35,365.00	95.91
10-3002 Robertson Co. - Current	331,662	270.00	335,897.00	0.00	4,235.00	101.28
TOTAL Property Tax - Current	1,196,817	2,259.00	1,165,687.00	0.00	31,130.00	97.40
<u>Property Tax - Delinq.</u>						
10-3010 Sumner Co. - Delinq	0	3,198.00	27,935.00	0.00	27,935.00	0.00
10-3012 Robertson Co. - Delinq	0	729.00	6,319.00	0.00	6,319.00	0.00
10-3015 Interest - Property Tax	12,000	1,258.27	8,377.64	0.00	3,622.36	69.81
10-3018 Prop.Tax Refund (Prior Yrs)	0	0.00	370.00	0.00	370.00	0.00
TOTAL Property Tax - Delinq.	12,000	5,185.27	42,261.64	0.00	30,261.64	352.18
<u>Local Tax</u>						
10-3020 Local Sales Tax - Sumner	310,000	40,442.18	444,273.55	0.00	134,273.55	143.31
10-3021 Local Sales Tax - Robt	225,000	36,729.49	334,063.58	0.00	109,063.58	148.47
10-3022 Wholesale Beer Tax	92,000	7,677.77	87,115.26	0.00	4,884.74	94.69
10-3023 Cable TV Franchise Fee	54,000	0.00	51,245.35	0.00	2,754.65	94.90
10-3025 Business Tax-City	40,000	4,626.52	34,686.27	0.00	5,313.73	86.72
10-3027 Beer Privilege Tax	1,000	0.00	967.51	0.00	32.49	96.75
10-3028 Wholesale Liquor Tax	11,000	744.30	9,312.78	0.00	1,687.22	84.66
10-3029 Hotel/Motel Tax	3,500	272.72	3,828.48	0.00	328.48	109.39
TOTAL Local Tax	736,500	90,492.98	965,492.78	0.00	228,992.78	131.09
<u>State Tax</u>						
10-3030 State Sales Tax	650,000	62,913.78	716,175.07	0.00	66,175.07	110.18
10-3031 State Income Tax (Hall's Tax)	5,500	0.00	1,961.20	0.00	3,538.80	35.66
10-3032 State Beer Tax	3,050	0.00	2,877.27	0.00	172.73	94.34
10-3033 State-City Street/Petroleum	12,785	962.30	11,857.05	0.00	927.95	92.74
10-3034 State Telecom Interstate Tax	1,100	109.95	1,318.47	0.00	218.47	119.86
10-3035 Bank Excise Tax	4,000	0.00	5,714.64	0.00	1,714.64	142.87
10-3036 TVA Gross Receipts	76,000	0.00	52,195.86	0.00	23,804.14	68.68
10-3037 Telecom Privilege Tax	0	38.51	38.51	0.00	38.51	0.00
10-3039 State-Sportsbetting Payment	10,000	16,350.20	22,487.96	0.00	12,487.96	224.88
10-3040 State-Local Occupancy Tax	0	508.71	7,994.42	0.00	7,994.42	0.00
10-3041 State-Mixed Drink Tax	0	0.00	128.00	0.00	128.00	0.00
TOTAL State Tax	762,435	80,883.45	822,748.45	0.00	60,313.45	107.91
<u>Payment in Lieu of Taxes</u>						
Road Maintenance Fees						

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2022

10 -General Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Court Fines & Fees						
10-3200 City Court Fines & Costs	300,000	28,399.00	250,405.25	0.00	49,594.75	83.47
10-3202 City Court Litigation Tax	25,000	2,488.75	20,611.25	0.00	4,388.75	82.45
10-3205 Summer Co. Court Fines	13,000	298.29	6,284.68	0.00	6,715.32	48.34
10-3206 Robertson Co. Court Fines	5,000	65.55	2,708.54	0.00	2,291.46	54.17
10-3220 Police Reports	25	2.10	15.20	0.00	9.80	60.80
10-3221 Police Dept-Other	2,000	0.00	4,215.00	0.00	2,215.00	210.75
10-3222 PD Tow/Storage Fees	3,500	0.00	55.00	0.00	3,445.00	1.57
TOTAL Court Fines & Fees	348,525	31,253.69	284,294.92	0.00	64,230.08	81.57
Licenses & Permits						
10-3301 Beer License	0	0.00	500.00	0.00	500.00	0.00
10-3302 Building Permits	100,000	13,060.65	102,959.73	0.00	2,959.73	102.96
10-3304 Burn Permits	500	0.00	400.00	0.00	100.00	80.00
10-3320 Special/Other Permits	0	0.00	200.00	0.00	200.00	0.00
TOTAL Licenses & Permits	100,500	13,060.65	104,059.73	0.00	3,559.73	103.54
Other Revenue						
10-3499 P&Z-Engineering Fees/OHM	5,000	0.00	5,870.00	0.00	870.00	117.40
10-3500 P&Z Fees/Application Fees	10,000	625.00	18,950.00	0.00	8,950.00	189.50
10-3501 Interest Earnings	4,500	546.61	2,721.65	0.00	1,778.35	60.48
10-3504 Miscellaneous Income	16,000	985.09	12,650.95	0.00	3,349.05	79.07
10-3505 Insurance Proceeds	0	0.00	53,231.80	0.00	53,231.80	0.00
10-3506 Sale of Assets (Auction)	0	0.00	74,352.00	0.00	74,352.00	0.00
10-3507 Seizures/Auction	0	0.00	7,252.26	0.00	7,252.26	0.00
10-3508 Sale of Fixed Assets	0	0.00	247,961.50	0.00	247,961.50	0.00
10-3510 Fire Dept-Other	0	700.00	1,447.00	0.00	1,447.00	0.00
10-3512 Donations	0	0.00	1,020.00	0.00	1,020.00	0.00
10-3522 Community Center	30,000	5,132.50	41,684.50	0.00	11,684.50	138.95
10-3600 Grant Proceeds	5,000	0.00	632.80	0.00	4,367.20	12.66
10-3601 Grant-St of TN Local Support	89,058	0.00	89,058.00	0.00	0.00	100.00
10-3602 DTF Reimbursement	52,567	4,502.87	54,606.67	0.00	2,039.67	103.88
10-3605 ARP Grant Proceeds	1,004,227	0.00	1,004,226.71	0.00	0.00	100.00
10-3606 Loan/Bond Proceeds	2,758,342	0.00	2,758,341.83	0.00	0.00	100.00
TOTAL Other Revenue	3,974,694	12,492.07	4,374,007.67	0.00	399,314.13	110.05
Transfers						
10-3710 From Fund Balance-General Fund	1,314,783	0.00	0.00	0.00	1,314,783.00	0.00
TOTAL Transfers	1,314,783	0.00	0.00	0.00	1,314,783.00	0.00
TOTAL REVENUE	8,446,254	235,627.11	7,758,552.19	0.00	687,701.35	91.86

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 202210 - General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES

CURRENT
BUDGETCURRENT
PERIODYEAR TO DATE
ACTUALTOTAL
ENCUMBEREDBUDGET
BALANCE% YTD
BUDGET

Salaries

10-410-1100 Salaries - Administrative	331,917	22,429.96	316,399.84	0.00	15,517.16	95.32
10-410-1101 Overtime - Administrative	1,000	58.80	834.45	0.00	165.55	83.45
10-410-1102 Salaries - Other	89,000	0.00	82,250.00	0.00	6,750.00	92.42
10-410-1105 Salaries - City Commission	24,850	2,050.00	24,400.00	0.00	450.00	98.19
10-410-1108 Longevity Pay	5,650	0.00	5,550.00	0.00	100.00	98.23
TOTAL Salaries	452,417	24,538.76	429,434.29	0.00	22,982.71	94.92

Other Personnel Costs

10-410-1200 SS & Medicare	27,801	1,850.22	31,484.72	0.00	3,683.72	113.25
10-410-1300 Employee Health Insurance	53,100	1,473.76	36,383.53	0.00	16,716.47	68.52
10-410-1400 Retirement	1,050	69.65	1,136.30	0.00	86.30	108.22
10-410-1402 TCRS COLA Payment	197,314	0.00	197,314.00	0.00	0.00	100.00
10-410-1500 Unemployment Insurance	126	0.00	139.80	0.00	13.80	110.95
TOTAL Other Personnel Costs	279,391	3,393.63	266,458.35	0.00	12,932.65	95.37

Other Expenses

10-410-2000 Other Medical Expense	250	0.00	532.00	0.00	282.00	212.80
10-410-2002 Education & Training	2,500	40.50	3,342.43	0.00	842.43	133.70
10-410-2014 Worker's Comp. Insurance	1,791	0.00	1,244.50	0.00	546.50	69.49
10-410-2016 Liability & Property Ins.	115,000	0.00	106,327.00	0.00	8,673.00	92.46
10-410-2100 Utilities	19,000	2,710.49	31,265.12	0.00	12,265.12	164.55
10-410-2102 Telephone&Internet	10,000	1,287.93	13,354.96	0.00	3,354.96	133.55
10-410-2104 Gas, Oil, Diesel Fuel	500	0.00	86.91	0.00	413.09	17.38
10-410-2106 Publicity, Subscripts & Dues	12,000	312.38	11,162.35	0.00	837.65	93.02
10-410-2200 Repair & Maintenance	0	0.00	817.45	0.00	817.45	0.00
10-410-2202 Vehicle Repair&Maintenance	1,000	0.00	0.00	0.00	1,000.00	0.00
10-410-2206 Bldg Repair & Maintenance	5,000	4,697.85	6,100.94	0.00	1,100.94	122.02
10-410-2207 City Property Maintenance	1,000	0.00	1,884.48	0.00	884.48	188.45
10-410-2210 Contractual/Svc Agreements	103,245	29,986.96	136,443.44	0.00	33,198.44	132.16
10-410-2300 Operating Supplies	3,500	9.99	2,880.64	0.00	619.36	82.30
10-410-2302 Office Supplies	2,000	0.00	4,149.77	0.00	2,149.77	207.49
10-410-2306 Misc Expense RE:COVID-19	0	0.00	5.99	0.00	5.99	0.00
10-410-2310 Miscellaneous/Sundry	2,000	2,753.57	10,843.19	0.00	8,843.19	542.16
10-410-2312 Minor Equipment	10,000	0.00	9,590.29	0.00	409.71	95.90
10-410-2316 Postage & Machine Rental	3,500	165.87	1,761.45	0.00	1,738.55	50.33
10-410-2322 Interest Expense	78,725	0.00	78,725.00	0.00	0.00	100.00
10-410-2326 Recording Documents	120	0.00	36.00	0.00	84.00	30.00
10-410-2332 Meals & Entertainment	2,000	0.00	3,110.44	0.00	1,110.44	155.52
10-410-2700 Donation to Library	2,500	0.00	2,500.00	0.00	0.00	100.00
10-410-2702 Bad Debt Expense (Prop.Tax)	2,454	0.00	0.00	0.00	2,454.00	0.00
10-410-2745 Summer-Property TR Match	4,500	130.00	3,769.00	0.00	731.00	83.76
10-410-2750 Robt-Property TR Match	1,600	0.00	972.00	0.00	628.00	60.75
10-410-2800 Furniture/Fixtures-CH Addit	0	20.00	27,031.35	0.00	27,031.35	0.00
10-410-4000 Professional Services	0	0.00	400.00	0.00	400.00	0.00
10-410-4014 Legal Services	20,000	2,190.00	6,610.00	0.00	13,390.00	33.05
10-410-4016 Accounting & Auditing	7,500	0.00	6,400.00	0.00	1,100.00	85.33
10-410-4026 Promotional	0	0.00	795.00	0.00	795.00	0.00

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-410-6000 Building Imp's/CH Reno	80,000	8,706.53	76,996.04	0.00	3,003.96	96.25
10-410-6014 Machinery & Equipment	6,500	9,500.00	14,997.40	0.00	8,497.40	230.73
10-410-6020 Debt Service-Prin/Bond	110,000	0.00	110,000.00	0.00	0.00	100.00
10-410-6022 Other Capital Projects	50,000	0.00	0.00	0.00	50,000.00	0.00
10-410-7002 Trfr To Street	3,258,342	3,158,724.54	3,197,586.04	0.00	60,755.79	98.14
10-410-7006 Transfer to Stormwater	915,227	915,226.71	915,226.71	0.00	0.00	100.00
TOTAL Other Expenses	4,831,754	4,136,463.32	4,786,947.89	0.00	44,805.65	99.07
TOTAL Administration	5,563,562	4,164,395.71	5,482,840.53	0.00	80,721.01	98.55

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-411-1100 Salaries - Bldg/Codes	20,000	1,903.50	12,189.35	0.00	7,810.65	60.95
TOTAL Salaries	20,000	1,903.50	12,189.35	0.00	7,810.65	60.95
Other Personnel Costs						
10-411-1200 SS & Medicare	1,530	145.61	932.38	0.00	597.62	60.94
10-411-1400 Retirement	62	0.00	2.70	0.00	59.30	4.35
10-411-1500 Unemployment Ins.	21	0.00	19.85	0.00	1.15	94.52
TOTAL Other Personnel Costs	1,613	145.61	954.93	0.00	658.07	59.20
Other Expenses						
10-411-2000 Other Medical Expense	150	151.00	296.50	0.00	146.50	197.67
10-411-2002 Education & Training	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2014 W.Comp Insurance	945	0.00	26.00	0.00	919.00	2.75
10-411-2102 Telephone/Internet	1,020	136.08	733.09	0.00	286.91	71.87
10-411-2104 Gas & Oil	700	332.99	736.84	0.00	36.84	105.26
10-411-2106 Publicity,Subscriptions&Due	1,500	0.00	459.88	0.00	1,040.12	30.66
10-411-2210 Vehicle Repair&Maintenance	500	0.00	192.62	0.00	307.38	38.52
10-411-2210 Contractual/Svc Agreements	31,700	3,916.19	31,679.40	0.00	20.60	99.94
10-411-2300 Operating Supplies	500	0.00	1,447.79	0.00	947.79	289.56
10-411-2302 Office Supplies	500	0.00	838.02	0.00	338.02	167.60
10-411-2310 Miscellaneous/Sundry	500	0.00	149.00	0.00	351.00	29.80
10-411-2312 Minor Equipment	1,500	0.00	366.97	0.00	1,133.03	24.46
10-411-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
10-411-2324 Clothing & Uniforms	250	0.00	0.00	0.00	250.00	0.00
TOTAL Other Expenses	41,265	4,536.26	36,926.11	0.00	4,338.89	89.49
TOTAL Building/Codes	62,878	6,585.37	50,070.39	0.00	12,807.61	79.63

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-412-1100 Salaries - Court Clerk	36,796	2,830.40	36,743.21	0.00	52.79	99.86
10-412-1101 Overtime - Court Clerk	100	0.00	0.00	0.00	100.00	0.00
10-412-1108 Longevity Pay	600	0.00	800.00	0.00	200.00	133.33
TOTAL Salaries	37,496	2,830.40	37,543.21	0.00	47.21	100.13
Other Personnel Costs						
10-412-1200 SS & Medicare	2,869	216.52	2,871.99	0.00	2.99	100.10
10-412-1300 Employee Health Insurance	8,400	254.84	7,697.62	0.00	702.38	91.64
10-412-1400 Retirement	116	8.78	116.46	0.00	0.46	100.40
10-412-1500 Unemployment Insurance	21	0.00	21.00	0.00	0.00	100.00
TOTAL Other Personnel Costs	11,406	480.14	10,707.07	0.00	698.93	93.87
Other Expenses						
10-412-2000 Other Medical Expenses	25	0.00	30.00	0.00	5.00	120.00
10-412-2002 Education & Training	50	0.00	49.29	0.00	0.71	98.58
10-412-2014 W.Comp Insurance	75	0.00	49.00	0.00	26.00	65.33
10-412-2106 Publicity,Subscriptions&Due	100	0.00	100.00	0.00	0.00	100.00
10-412-2210 Contractual/Svc Agreements	6,560	280.00	6,537.31	0.00	22.69	99.65
10-412-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
10-412-2302 Office Supplies	500	0.00	225.12	0.00	274.88	45.02
10-412-2310 Miscellaneous/Sundry	5,000	667.21	5,745.76	0.00	745.76	114.92
10-412-2312 Minor Equipment-Court	0	0.00	114.67	0.00	114.67	0.00
10-412-4014 City Judge	6,000	500.00	5,750.00	0.00	250.00	95.83
TOTAL Other Expenses	18,810	1,447.21	18,601.15	0.00	208.85	98.89
TOTAL Municipal Court	67,712	4,757.75	66,851.43	0.00	860.57	98.73

AS OF: JUNE 30TH, 2022

10 -General Fund
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-421-1100 Salaries - Clerical PD	34,732	5,232.00	44,353.61	0.00 (9,621.61)	127.70
10-421-1101 Overtime - Clerical PD	0	127.65	1,937.51	0.00 (1,937.51)	0.00
10-421-1105 Salaries - Police	710,090	58,784.82	689,397.43	0.00	20,692.57	97.09
10-421-1106 Overtime - Police	20,000	4,130.33	39,871.83	0.00 (19,871.83)	199.36
10-421-1107 THSO Grant/Traffic Enf	0	229.08	4,683.28	0.00 (4,683.28)	0.00
10-421-1108 Longevity Pay	6,850	0.00	6,550.00	0.00	300.00	95.62
TOTAL Salaries	771,672	68,503.88	786,793.66	0.00 (15,121.66)	101.96
Other Personnel Costs						
10-421-1200 SS & Medicare	59,033	5,015.29	57,898.93	0.00	1,134.07	98.08
10-421-1300 Employee Health Insurance	177,800	5,825.68	135,602.42	0.00	42,197.58	76.27
10-421-1400 Retirement	2,392	204.12	2,420.50	0.00 (28.50)	101.19
10-421-1500 Unemployment Insurance	357	0.00	377.14	0.00 (20.14)	105.64
TOTAL Other Personnel Costs	239,582	11,045.09	196,298.99	0.00	43,283.01	81.93
Other Expenses						
10-421-2000 Other Medical Expense	1,200	582.00	3,932.50	0.00 (2,732.50)	327.71
10-421-2002 Education & Training	20,000	0.00	11,335.56	0.00	8,664.44	56.68
10-421-2014 W.Comp Insurance	45,336	0.00	35,779.00	0.00	9,557.00	78.92
10-421-2100 Utilities	600	0.00	36.58	0.00	563.42	6.10
10-421-2102 Telephone & jetpacks	11,000	1,335.34	8,333.88	0.00	2,666.12	75.76
10-421-2104 Gas, Oil, Diesel Fuel	40,000	6,434.43	42,031.50	0.00 (2,031.50)	105.08
10-421-2106 Publicity,Subscripts & Dues	3,300	0.00	4,736.35	0.00 (1,436.35)	143.53
10-421-2202 Vehicle Repair & Maintenance	25,000	10,680.56	24,035.74	0.00	964.26	96.14
10-421-2204 Equip Repair & Maintenance	1,000	0.00	0.00	0.00	1,000.00	0.00
10-421-2210 Contractual/Svc Agreements	19,752	466.79	14,841.73	0.00	4,910.27	75.14
10-421-2212 SCECC Contractual Svc	222,926	49,947.77	135,746.37	0.00	87,179.63	60.89
10-421-2300 Operating Supplies	5,000	0.00	2,955.25	0.00	2,044.75	59.11
10-421-2302 Office Supplies	2,500	0.00	1,985.18	0.00	514.82	79.41
10-421-2310 Miscellaneous/Sundry	500	750.00	1,684.19	0.00 (1,184.19)	336.84
10-421-2312 Minor Equipment-Police	47,700	5,864.00	17,002.54	0.00	30,697.46	35.64
10-421-2316 Postage	100	0.00	0.00	0.00	100.00	0.00
10-421-2324 Clothing & Uniforms	16,000	11,374.18	19,633.19	0.00 (3,633.19)	122.71
10-421-2332 Meals & Entertainment	250	104.79	347.38	0.00 (97.38)	138.95
10-421-4002 Vehicle Towing Service	1,500	110.00	574.00	0.00	926.00	38.27
10-421-4026 Promotional/PD	1,000	282.50	1,308.73	0.00 (308.73)	130.87
10-421-6002 Debt Svc-Lease/BodyCams	24,000	0.00	0.00	0.00	24,000.00	0.00
10-421-6014 Machinery&Equipment-Police	93,000	1,300.00	91,776.87	0.00	1,223.13	98.68
TOTAL Other Expenses	581,664	89,232.36	418,076.54	0.00	163,587.46	71.88
TOTAL Police Dept	1,592,918	168,781.33	1,401,169.19	0.00	191,748.81	87.96

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 202210 - General Fund
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-422-1100 Salaries - Fire Department	103,907	7,805.33	102,281.68	0.00	1,625.32	98.44
10-422-1105 Volunteer Pay	30,000	13,556.00	27,389.00	0.00	2,611.00	91.30
10-422-1108 Longevity Pay	1,500	0.00	1,500.00	0.00	0.00	100.00
TOTAL Salaries	135,407	21,361.33	131,170.68	0.00	4,236.32	96.87
Other Personnel Costs						
10-422-1200 SS & Medicare	10,359	1,603.57	9,941.21	0.00	417.79	95.97
10-422-1300 Employee Health Insurance	16,800	509.68	15,395.24	0.00	1,404.76	91.64
10-422-1400 Retirement	327	24.21	321.87	0.00	5.13	98.43
10-422-1500 Unemployment Insurance	42	0.00	42.00	0.00	0.00	100.00
TOTAL Other Personnel Costs	27,528	2,137.46	25,700.32	0.00	1,827.68	93.36
Other Expenses						
10-422-2000 Other Medical Expense	50	0.00	30.00	0.00	20.00	60.00
10-422-2002 Education & Training	4,500	0.00	2,150.08	0.00	2,349.92	47.78
10-422-2014 W.Comp Insurance	7,816	0.00	5,544.00	0.00	2,272.00	70.93
10-422-2100 Utility Services	8,000	392.96	4,855.99	0.00	3,144.01	60.70
10-422-2102 Telephone & aircards	2,400	211.22	1,336.58	0.00	1,063.42	55.69
10-422-2104 Gas, Oil, Diesel Fuel	6,000	451.88	6,048.72	0.00	48.72)	100.81
10-422-2106 Publicity,Subscripits & Dues	4,524	0.00	3,870.50	0.00	653.50	85.55
10-422-2202 Vehicle Repair&Maintenance	15,000	162.86	12,565.26	0.00	2,434.74	83.77
10-422-2204 Equip. Repair & Maintenance	4,000	1,447.46	1,925.35	0.00	2,074.65	48.13
10-422-2206 Bldg Repair & Maint-Sta 2	4,000	58.00	2,110.61	0.00	1,889.39	52.77
10-422-2210 Contractual/Svc Agreements	17,500	181.09	16,420.90	0.00	1,079.10	93.83
10-422-2300 Operating Supplies	5,000	17.98	2,392.82	0.00	2,607.18	47.86
10-422-2302 Office Supplies	500	0.00	347.56	0.00	152.44	69.51
10-422-2304 Fire Foam	3,000	0.00	0.00	0.00	3,000.00	0.00
10-422-2310 Miscellaneous/Sundry	500	0.00	196.95	0.00	303.05	39.39
10-422-2312 Minor Equipment-Fire	8,000	256.90	6,990.14	0.00	1,009.86	87.38
10-422-2314 Minor Equip-Turnout Gear	12,000	0.00	112.90	0.00	11,887.10	0.94
10-422-2316 Postage	100	0.00	0.00	0.00	100.00	0.00
10-422-2322 Interest Expense	0	594.33	7,815.87	0.00	7,815.87)	0.00
10-422-2324 Clothing & Uniforms	9,000	5,458.50	6,899.48	0.00	2,100.52	76.66
10-422-2332 Meals & Entertainment	300	0.00	199.45	0.00	100.55	66.48
10-422-4026 Promotional/Fire Prevention	1,000	642.50	642.50	0.00	357.50	64.25
10-422-6000 Building Improvements-Sta2	350,000	0.00	0.00	0.00	350,000.00	0.00
10-422-6004 Debt Svc-Fire Engine	45,531	38,399.52	75,724.10	0.00	30,193.10)	166.31
10-422-6014 Machinery & Equipment-Fire	142,050	0.00	137,300.00	0.00	4,750.00	96.66
TOTAL Other Expenses	650,771	48,275.20	295,479.76	0.00	355,291.24	45.40
TOTAL Fire Dept	813,706	71,773.99	452,350.76	0.00	361,355.24	55.59

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 - General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Salaries</u>						
<u>Other Personnel Costs</u>						
<u>Other Expenses</u>						
10-440-2010 P&Z (6 Recording Fees)	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2210 Contractual/Svc Agreements	3,650	0.00	1,370.33	0.00	2,279.67	37.54
10-440-2212 Contractual - Plan Review	10,000	0.00	815.00	0.00	9,185.00	8.15
10-440-2214 Contractual P&Z - Pieri	52,000	7,100.00	54,100.00	0.00	2,100.00	104.04
10-440-2300 Operating Supplies	250	0.00	0.00	0.00	250.00	0.00
10-440-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
10-440-2310 Miscellaneous/Sundry	0	0.00	96.75	0.00	96.75	0.00
TOTAL Other Expenses	67,400	7,100.00	56,382.08	0.00	11,017.92	83.65
TOTAL Development Services	67,400	7,100.00	56,382.08	0.00	11,017.92	83.65

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-444-1100 Salaries - Parks	46,800	2,400.00	32,163.75	0.00	14,636.25	68.73
10-444-1101 Overtime - Parks	1,000	0.00	805.59	0.00	194.41	80.56
TOTAL Salaries	47,800	2,400.00	32,969.34	0.00	14,830.66	68.97
Other Personnel Costs						
10-444-1200 SS & Medicare	3,656	180.32	2,475.58	0.00	1,180.42	67.71
10-444-1300 Employee Health Insurance	15,600	254.84	6,371.24	0.00	9,228.76	40.84
10-444-1400 Retirement	148	7.44	102.21	0.00	45.79	69.06
10-444-1500 Unemployment Ins.	42	0.00	49.92	0.00	7.92	118.86
TOTAL Other Personnel Costs	19,446	442.60	8,998.95	0.00	10,447.05	46.28
Other Expenses						
10-444-2000 Other Medical Expense	25	0.00	145.50	0.00	120.50	582.00
10-444-2014 W.Comp Insurance	2,495	0.00	669.50	0.00	1,825.50	26.83
10-444-2100 Utilities	15,000	1,391.04	16,741.08	0.00	1,741.08	111.61
10-444-2102 Telephone&Internet	2,700	244.62	2,440.77	0.00	259.23	90.40
10-444-2106 Publicity, Subscriptions, Du	250	0.00	0.00	0.00	250.00	0.00
10-444-2204 Equip Repair&Maintenance	2,000	0.00	970.98	0.00	1,029.02	48.55
10-444-2206 Bldg Repair & Maintenance	10,000	0.00	1,697.89	0.00	8,302.11	16.98
10-444-2207 Parks Property Maintenance	17,000	11.99	5,464.89	0.00	11,535.11	32.15
10-444-2210 Contractual/Svc Agreements	6,535	1,200.00	14,965.28	0.00	8,430.28	229.00
10-444-2300 Operating Supplies	1,000	0.00	871.88	0.00	128.12	87.19
10-444-2302 Office Supplies	400	0.00	248.29	0.00	151.71	62.07
10-444-2310 Miscellaneous/Sundry	400	140.00	699.61	0.00	299.61	174.90
10-444-2312 Minor Equipment-C.Center	2,500	0.00	1,226.47	0.00	1,273.53	49.06
10-444-2322 Interest Exp - Cctr Loan	1,691	0.00	548.74	0.00	1,142.26	32.45
10-444-2324 Clothing&Uniforms	0	0.00	181.02	0.00	181.02	0.00
10-444-2332 Meals & Entertainment	0	0.00	254.22	0.00	254.22	0.00
10-444-3000 Special Events	10,000	74.67	6,488.71	0.00	3,511.29	64.89
10-444-4026 Promotional	500	0.00	914.99	0.00	414.99	183.00
10-444-6004 Debt Svc-Comm.Ctr Loan Pmt	138,336	0.00	107,223.47	0.00	31,112.53	77.51
TOTAL Other Expenses	210,832	3,062.32	161,753.29	0.00	49,078.71	76.72
TOTAL Community Ctr/Parks	278,078	5,904.92	203,721.58	0.00	74,356.42	73.26
TOTAL EXPENDITURES	8,446,254	4,429,299.07	7,713,385.96	0.00	732,867.58	91.32
REVENUE OVER/(UNDER) EXPENDITURES	0	(4,193,671.96)	45,166.23	0.00	(45,166.23)	0.00

BALANCE SHEET

AS OF: JUNE 30TH, 2022

20 -Sewer Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	Sewer Fund - Farmers Bank	1,353,745.85
1001	Phase II Sewer - Farmers Bk	590,386.01
1005	Sewer Fund MM-Farmers Bk	348,138.74
Total Checking/Savings		2,292,270.60

Current Assets

1100	Cash Reserves - State of TN	24.00
1110	Cash on Hand-Petty Cash	300.00
1200	Accounts Receivable	129,894.74
1201	Allowance For Uncollectible	(165,444.76)
1202	A/R - KVS Bad Debt	45,432.44
1203	A/R - Incode Bad Debt	119,225.29
1204	UNAPPLIED CREDITS	(9,264.65)
1220	A/R - Other	107,675.42
1260	Postage Dep (Utility Billing)	2,231.00
1300	Inventory Asset	31,835.74
Total Current Assets		261,909.22

Total Current Assets 2,554,179.82Other AssetsFixed Assets

1400	Land - City Hall	47,268.00
1401	Buildings	134,211.59
1402	Furniture & Equipment	264,285.72
1403	Vehicles	194,921.71
1406	Sewer Collection System	9,529,713.73
1407	Construction in Progress	(0.12)
1450	Net Pension Asset	35,737.00
1455	Deferred Outflows for Pension	10,769.69
1499	Accumulated Depreciation	(5,080,347.21)
Total Fixed Assets		5,136,560.11

Transfers

1610	Due To / From General Fund	(26,126.92)
1640	Due To / From Solid Waste Fund	(180.37)
1660	Due To / From Stormwater Fund	(33.39)
Total Transfers		(26,340.68)

Total Other Assets 5,110,219.43

TOTAL ASSETS 7,664,399.25

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BALANCE SHEET

AS OF: JUNE 30TH, 2022

20 -Sewer Fund

BALANCE

LIABILITIES & EQUITY

Current LiabilitiesCurrent Liabilities

2000	Accounts Payable	1,824.54
2030	REFUNDS PAYABLE	(24.62)
2056	SRF Loan Payable-Current	21,204.00
2101	Accrued Wages Payable	5,644.35
2108	Accrued SS & Medicare	431.79
2109	Accrued Compensated Absences	4,744.59
2250	Deferred Inflows for Pension	<u>12,886.00</u>
Total Current Liabilities		46,710.65

Total Current Liabilities 46,710.65

Long Term LiabilitiesLong Term Liabilities

2460	SRF Loan Payable-LT	<u>389,723.00</u>
Total Long Term Liabilities		389,723.00

Total Long Term Liabilities 389,723.00

TOTAL LIABILITIES 436,433.65

Equity

2700	Retained Earnings	575,523.41
2710	Fund Balance/Net Assets	969,115.93
2713	Net Assets/Capital & Debt	5,225,785.44
Net Income		457,540.82

Total Equity 7,227,965.60

TOTAL LIABILITIES & EQUITY 7,664,399.25

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

20 - Sewer Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Sewer Revenue</u>						
20-3000 Operating Revenue-Sewer	1,270,000	114,128.83	1,376,026.05	0.00 (106,026.05)	108.35
20-3001 Tap Fees	30,000	0.00	48,550.00	0.00 (18,550.00)	161.83
TOTAL Sewer Revenue	1,300,000	114,128.83	1,424,576.05	0.00 (124,576.05)	109.58
<u>Other Revenue</u>						
20-3400 Sewer Fees/Insp, Permits, etc	5,000	0.00	3,825.00	0.00	1,175.00	76.50
20-3501 Interest Income	2,500	136.22	1,612.67	0.00	887.33	64.51
20-3504 Miscellaneous Income	30,000	4,936.36	42,791.41	0.00 (12,791.41)	142.64
TOTAL Other Revenue	37,500	5,072.58	48,229.08	0.00 (10,729.08)	128.61
<u>Transfers</u>						
20-3701 From Fund Balance-Sewer Fund	58,994	0.00	0.00	0.00	58,994.00	0.00
TOTAL Transfers	58,994	0.00	0.00	0.00	58,994.00	0.00
TOTAL REVENUE	1,396,494	119,201.41	1,472,805.13	0.00 (76,311.13)	105.46

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 202220 - Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
20-522-1100 Salaries - Sewer	124,743	9,557.84	126,882.59	0.00 (2,139.59)	101.72
20-522-1101 Overtime - Sewer	11,000	1,390.89	10,537.91	0.00	462.09	95.80
20-522-1108 Longevity Pay	3,650	0.00	1,850.00	0.00	1,800.00	50.68
TOTAL Salaries	139,393	10,948.73	139,270.50	0.00	122.50	99.91
Other Personnel Costs						
20-522-1200 SS & Medicare	10,664	833.85	10,625.12	0.00	38.88	99.64
20-522-1300 Employee Health Insurance	33,600	637.10	21,747.34	0.00	11,852.66	64.72
20-522-1400 Retirement	432	33.95	429.03	0.00	2.97	99.31
20-522-1500 Unemployment Insurance	84	0.00	85.58	0.00 (1.58)	101.88
TOTAL Other Personnel Costs	44,780	1,504.90	32,887.07	0.00	11,892.93	73.44
Other Expenses						
20-522-2000 Other Medical Expense	500	0.00	668.00	0.00 (168.00)	133.60
20-522-2002 Education & Training	2,000	0.00	1,675.00	0.00	325.00	83.75
20-522-2014 Worker's Comp Insurance	5,263	0.00	3,404.00	0.00	1,859.00	64.68
20-522-2016 Liability & Property Ins.	12,000	0.00	9,390.00	0.00	2,610.00	78.25
20-522-2100 Utilities	14,000	1,106.56	12,900.21	0.00	1,099.79	92.14
20-522-2102 Telephone	1,100	219.06	1,343.13	0.00 (243.13)	122.10
20-522-2104 Gas, Oil, Diesel Fuel	6,500	1,198.45	9,161.38	0.00 (2,661.38)	140.94
20-522-2200 Publicity, Subscripts & Dues	3,300	58.10	4,605.45	0.00 (1,305.45)	139.56
20-522-2202 System Rep&Maintenance	19,000	0.00	23,782.45	0.00 (4,782.45)	125.17
20-522-2204 Vehicle Repair&Maintenance	6,000	389.69	5,933.53	0.00	66.47	98.89
20-522-2206 Bldg Repair & Maintenance	6,000	0.00	1,501.32	0.00	4,498.68	25.02
20-522-2210 Contractual/Svc Agreements	250	59.51	121.73	0.00	128.27	48.69
20-522-2300 Operating Supplies	17,952	2,196.87	18,211.99	0.00 (259.99)	101.45
20-522-2302 Office Supplies	30,000	1,676.08	43,541.97	0.00 (13,541.97)	145.14
20-522-2310 Miscellaneous/Sundry	1,200	0.00	744.34	0.00	455.66	62.03
20-522-2312 Minor Equipment-Sewer	10,000	1,514.26	14,425.60	0.00 (4,425.60)	144.26
20-522-2316 Postage	2,800	0.00	2,085.14	0.00	714.86	74.47
20-522-2324 Clothing & Uniforms	500	0.00	510.49	0.00 (10.49)	102.10
20-522-2334 Rental Equip. & Machinery	3,600	421.98	3,681.53	0.00 (81.53)	102.26
20-522-2708 Depreciation	1,200	0.00	0.00	0.00	1,200.00	0.00
20-522-4004 Sewage Transport-G'ville	265,000	0.00	0.00	0.00	265,000.00	0.00
20-522-4006 Sewage Treatment-Metro	150,000	19,672.16	128,324.88	0.00	21,675.12	85.55
20-522-4008 WHUD Readings	375,000	25,632.86	334,911.30	0.00	40,088.70	89.31
20-522-4010 Pretreatment (Odor Control)	11,500	981.50	9,776.50	0.00	1,723.50	85.01
20-522-4016 Accounting & Auditing	25,000	1,556.10	26,020.80	0.00 (1,020.80)	104.08
20-522-5006 Debt Svc-State Rev loan	5,000	0.00	4,500.00	0.00	500.00	90.00
20-522-5008 Interest Expense	21,528	1,888.00	22,656.00	0.00 (1,128.00)	105.24
20-522-6006 Pumps (System & Rev)	1,128	0.00	0.00	0.00	1,128.00	0.00
20-522-6014 Machinery&Equipment-Swr	120,000	0.00	159,230.00	0.00 (39,230.00)	132.69
TOTAL Other Expenses	95,000	0.00	843,106.74	0.00	95,000.00	0.00
TOTAL Sewer	1,212,321	58,571.18	1,015,264.31	0.00	381,229.69	72.70

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

20 - Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	1,396,494	71,024.81	1,015,264.31	0.00	381,229.69	72.70
REVENUE OVER/(UNDER) EXPENDITURES	0	48,176.60	457,540.82	0.00 (457,540.82)	0.00

BALANCE SHEET

AS OF: JUNE 30TH, 2022

30 -Street Fund

BALANCE

ASSETS

Current AssetsChecking/Savings

1000 State Street Aid Fund-Farmers	356,885.49
1002 Road Maint.Fund-Farmers Bank	<u>25,597.61</u>
Total Checking/Savings	382,483.10

Current Assets

1220 A/R - Other	42,442.03
1300 Inventory	<u>2,629.94</u>
Total Current Assets	45,071.97

Total Current Assets	427,555.07
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Other AssetsFixed AssetsTransfers

1610 Due To / From General Fund	<u>2,776,180.61</u>
Total Transfers	2,776,180.61

Total Other Assets	2,776,180.61
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TOTAL ASSETS	<u>3,203,735.68</u>
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LIABILITIES & EQUITYCurrent LiabilitiesCurrent Liabilities

2000 Accounts Payable	75,000.00
2101 Accrued Wages Payable	31.50
2108 Accrued SS & Medicare	<u>2.41</u>
Total Current Liabilities	75,033.91

Total Current Liabilities	75,033.91
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Long Term Liabilities

TOTAL LIABILITIES	<u>75,033.91</u>
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7-15-2022

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JUNE 30TH, 2022

30 -Street Fund

BALANCE

Equity

2700	Retained Earnings	(355,029.55)
2720	Fund Balance-Nonspendable		2,629.94
2740	Fund Balance-Committed		564,284.84
	Net Income		2,916,816.54

Total Equity	3,128,701.77
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TOTAL LIABILITIES & EQUITY	3,203,735.68
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

30 -Street Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Street Revenue</u>						
30-3030 State Gas-Motor Fuel Tax	235,000	8,982.42	116,002.20	0.00	118,997.80	49.36
30-3032 State Gas 1989 Tax	0	1,384.44	18,067.54	0.00	18,067.54	0.00
30-3034 State Gas 3 Cent Tax	0	2,565.27	33,477.90	0.00	33,477.90	0.00
30-3036 State Gas 2017 Improve Tax	0	4,523.94	58,351.18	0.00	58,351.18	0.00
30-3100 Road Maintenance Fees	10,000	450.00	7,469.00	0.00	2,531.00	74.69
30-3400 Street Permits/Fees	0	0.00	150.00	0.00	150.00	0.00
30-3501 Interest Earned	500	16.93	95.98	0.00	404.02	19.20
30-3504 Miscellaneous Income	0	0.00	204.40	0.00	204.40	0.00
30-3505 Insurance Proceeds	0	0.00	81.65	0.00	81.65	0.00
TOTAL Street Revenue	245,500	17,923.00	233,899.85	0.00	11,600.15	95.27
<u>Transfers</u>						
30-3710 Transfer from General Fund	500,000	3,158,724.54	3,197,586.04	0.00	2,697,586.04	639.52
30-3711 From Fund Balance-Street Fund	21,270	0.00	0.00	0.00	21,270.00	0.00
TOTAL Transfers	521,270	3,158,724.54	3,197,586.04	0.00	2,676,316.04	613.42
TOTAL REVENUE	766,770	3,176,647.54	3,431,485.89	0.00	2,664,715.89	447.52

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 202230 - Street Fund
DEPARTMENT - Street

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
30-431-1101 Overtime - Street	0	114.00	440.59	0.00	440.59	0.00
TOTAL Salaries	0	114.00	440.59	0.00	440.59	0.00
Other Personnel Costs						
30-431-1200 SS & Medicare	0	8.72	33.47	0.00	33.47	0.00
30-431-1400 Retirement	0	0.35	1.34	0.00	1.34	0.00
TOTAL Other Personnel Costs	0	9.07	34.81	0.00	34.81	0.00
Other Expenses						
30-431-2016 Liability & Property Ins.	4,000	0.00	3,774.00	0.00	226.00	94.35
30-431-2104 Gas, Oil, Diesel Fuel	4,000	399.49	2,919.68	0.00	1,080.32	72.99
30-431-2110 Street Lighting	44,000	3,641.47	41,439.00	0.00	2,561.00	94.18
30-431-2204 Equip. Repair & Maintenance	11,000	51.38	20,295.60	0.00	9,295.60	184.51
30-431-2208 Street Repair & Maintenance	2,500	75,660.60	81,162.02	0.00	78,662.02	3,246.48
30-431-2210 Contractual/Svc Agreements	0	48.57	3,736.05	0.00	3,736.05	0.00
30-431-2300 Operating Supplies	500	137.70	190.51	0.00	309.49	38.10
30-431-2302 Office Supplies	0	0.00	54.49	0.00	54.49	0.00
30-431-2306 Salt Supplies	4,000	0.00	0.00	0.00	4,000.00	0.00
30-431-2308 Rock, Gravel & Sand	900	0.00	0.00	0.00	900.00	0.00
30-431-2310 Miscellaneous/Sundry	870	0.00	0.00	0.00	870.00	0.00
30-431-2312 Minor Equipment-Street	0	1,500.00	2,070.23	0.00	2,070.23	0.00
30-431-2318 Sign Parts & Supplies	5,000	515.00	5,407.10	0.00	407.10	108.14
30-431-6020 Street Paving	490,000	313,959.61	313,959.61	0.00	176,040.39	64.07
30-431-6025 Streetscape Capital Proj.	200,000	0.00	39,185.66	0.00	160,814.34	19.59
TOTAL Other Expenses	766,770	395,913.82	514,193.95	0.00	252,576.05	67.06
TOTAL Street	766,770	396,036.89	514,669.35	0.00	252,100.65	67.12
TOTAL EXPENDITURES	766,770	396,036.89	514,669.35	0.00	252,100.65	67.12
REVENUE OVER/(UNDER) EXPENDITURES	0	2,780,610.65	2,916,816.54	0.00	2,916,816.54	0.00

BALANCE SHEET

AS OF: JUNE 30TH, 2022

40 -Solid Waste Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Solid Waste Fund - Farmers Bk	446,144.24
Total Checking/Savings	446,144.24

Current Assets

1200 Accounts Receivable	51,125.18
1201 Allowance for Bad Debt	(23,971.42)
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	60,965.91

Total Current Assets	507,110.15
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Other AssetsTransfers

1610 Due To / From General Fund	(275.00)
1620 Due To / From Sewer Fund	180.37
Total Transfers	(94.63)

Total Other Assets	(94.63)
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TOTAL ASSETS	507,015.52
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2000 Accounts Payable	785.40
2101 Accrued Wages Payable	2,656.80
2108 Accrued SS & Medicare	203.25
2200 Deferred Revenue	52,749.50
Total Current Liabilities	56,394.95

Total Current Liabilities	56,394.95
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Long Term Liabilities

TOTAL LIABILITIES	56,394.95
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7-15-2022

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JUNE 30TH, 2022

40 -Solid Waste Fund

BALANCE

Equity

2700	Retained Earnings	(35,215.75)
2720	Fund Balance-Nonspendable		4,473.20
2730	Fund Balance-Restricted		460,420.66
	Net Income		20,942.46

Total Equity	450,620.57
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TOTAL LIABILITIES & EQUITY	507,015.52
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

40 - Solid Waste Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>User Fees</u>						
40-3000 User Fees	486,000	42,831.43	512,325.22	0.00 (26,325.22)	105.42
TOTAL User Fees	486,000	42,831.43	512,325.22	0.00 (26,325.22)	105.42
<u>Other Revenue</u>						
40-3500 Sale of Recyclables	3,000	0.00	3,578.40	0.00 (578.40)	119.28
40-3501 Interest Income	500	16.65	191.76	0.00	308.24	38.35
TOTAL Other Revenue	3,500	16.65	3,770.16	0.00 (270.16)	107.72
<u>Transfers</u>						
40-3711 From Fund Balance-SW Fund	37,816	0.00	0.00	0.00	37,816.00	0.00
TOTAL Transfers	37,816	0.00	0.00	0.00	37,816.00	0.00
TOTAL REVENUE	527,316	42,848.08	516,095.38	0.00	11,220.62	97.87

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

40 - Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
40-432-1100 Salaries - Solid Waste	106,331	6,929.28	97,746.65	0.00	8,584.35	91.93
40-432-1101 Overtime - Solid Waste	1,500	0.00	3,573.96	0.00	2,073.96	238.26
40-432-1108 Longevity Pay	1,150	0.00	1,605.00	0.00	455.00	139.57
TOTAL Salaries	108,981	6,929.28	102,925.61	0.00	6,055.35	94.44
Other Personnel Costs						
40-432-1200 SS & Medicare	8,336	523.86	7,777.41	0.00	558.59	93.30
40-432-1300 Employee Health Insurance	16,800	509.68	15,325.24	0.00	1,474.76	91.22
40-432-1400 Retirement	338	21.48	318.36	0.00	19.64	94.19
40-432-1500 Unemployment Insurance	42	0.00	42.00	0.00	0.00	100.00
TOTAL Other Personnel Costs	25,516	1,055.02	23,463.01	0.00	2,052.99	91.95
Other Expenses						
40-432-2000 Other Medical Expense	300	0.00	0.00	0.00	300.00	0.00
40-432-2014 Worker's Comp. Insurance	6,319	0.00	2,953.00	0.00	3,366.00	46.73
40-432-2016 Liability & Property Ins.	7,500	0.00	6,097.00	0.00	1,403.00	81.29
40-432-2104 Gas, Oil, Diesel Fuel	5,000	1,170.03	6,377.10	0.00	1,377.10	127.54
40-432-2106 Publicity, Subscript's & Due	3,000	0.00	3,000.00	0.00	0.00	100.00
40-432-2202 Vehicle/Equipment Rm	7,000	36.98	3,267.54	0.00	3,732.46	46.68
40-432-2210 Contractual/Svc Agreements	10,600	1,211.64	9,828.73	0.00	771.27	92.72
40-432-2300 Operating Supplies	1,000	107.96	455.64	0.00	544.36	45.56
40-432-2302 Office Supplies	400	0.00	0.00	0.00	400.00	0.00
40-432-2310 Miscellaneous/Sundry	200	0.00	28.75	0.00	171.25	14.38
40-432-2316 Postage	500	0.00	500.00	0.00	0.00	100.00
40-432-2324 Clothing & Uniforms	1,000	281.28	1,716.94	0.00	716.94	171.69
40-432-4002 Contractual Svc-Waste Ind.	280,000	22,920.87	261,329.78	0.00	18,670.22	93.33
40-432-4016 Accounting & Auditing	1,500	0.00	1,500.00	0.00	0.00	100.00
40-432-4026 Disposal Fees	10,000	5,406.62	13,241.82	0.00	3,241.82	132.42
40-432-6014 Machinery&Equipment-SW	58,500	0.00	58,468.00	0.00	32.00	99.95
TOTAL Other Expenses	392,819	31,135.38	368,764.30	0.00	24,054.70	93.88
TOTAL Solid Waste	527,316	39,119.68	495,152.92	0.00	32,163.08	93.90
TOTAL EXPENDITURES	527,316	39,119.68	495,152.92	0.00	32,163.08	93.90
REVENUE OVER/(UNDER) EXPENDITURES	0	3,728.40	20,942.46	0.00	20,942.46	0.00

7-15-2022

CITY OF MILLERSVILLE

PAGE: 1

BALANCE SHEET

AS OF: JUNE 30TH, 2022

50 -Drug Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Drug Fund - Farmers Bank	32,180.19
1001 Drug Fund Escrow Acct-Farmers	<u>21,137.00</u>
Total Checking/Savings	53,317.19

Current Assets

1110 Cash on Hand - Petty Cash	<u>245.00</u>
Total Current Assets	245.00

Total Current Assets	53,562.19
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Other AssetsTransfers

TOTAL ASSETS	<u>53,562.19</u>
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2002 DF Escrow Pending Acct	<u>43,286.52</u>
Total Current Liabilities	43,286.52

Total Current Liabilities	43,286.52
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Long Term Liabilities

TOTAL LIABILITIES	<u>43,286.52</u>
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Equity

2700 Retained Earnings	(1,600.54)
2730 Fund Balance-Restricted	28,601.02
Net Income	(16,724.81)

Total Equity	10,275.67
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TOTAL LIABILITIES & EQUITY	<u>53,562.19</u>
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

50 -Drug Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Drug Fund Donations</u>						
<u>Drug Fines/Fees</u>						
50-3200 Drug Fines	8,000	118.75	2,641.45	0.00	5,358.55	33.02
50-3222 Impound Storage Fees	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL Drug Fines/Fees	10,500	118.75	2,641.45	0.00	7,858.55	25.16
<u>Other Drug Revenue</u>						
50-3501 Interest Income	20	1.22	14.02	0.00	5.98	70.10
50-3507 Seizure/Forfeit/Auction	15,000	0.00	1,075.26	0.00	13,924.74	7.17
TOTAL Other Drug Revenue	15,020	1.22	1,089.28	0.00	13,930.72	7.25
<u>Transfers</u>						
TOTAL REVENUE	25,520	119.97	3,730.73	0.00	21,789.27	14.62

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

50 -Drug Fund
DEPARTMENT - Drug

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Other Personnel Costs						
Other Expenses						
50-451-2312 Minor Equipment-Drug	25,480	12,765.00	18,819.46	0.00	6,660.54	73.86
50-451-2320 Bank Service Charge	40	0.00	40.00	0.00	0.00	100.00
50-451-2712 Other Drug Related Expenses	0	349.00	1,596.08	0.00	1,596.08	0.00
TOTAL Other Expenses	25,520	13,114.00	20,455.54	0.00	5,064.46	80.15
TOTAL Drug	25,520	13,114.00	20,455.54	0.00	5,064.46	80.15
TOTAL EXPENDITURES	25,520	13,114.00	20,455.54	0.00	5,064.46	80.15
REVENUE OVER/ (UNDER) EXPENDITURES	0 (12,994.03) (16,724.81)	0.00	16,724.81	0.00

BALANCE SHEET

AS OF: JUNE 30TH, 2022

60 -Stormwater Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Stormwater Fund - Farmers Bk	627,806.02
Total Checking/Savings	627,806.02

Current Assets

1200 Accounts Receivable	21,137.76
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	10,910.00
Total Current Assets	32,284.93

Total Current Assets	660,090.95
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Other AssetsTransfers

1610 Due To / From General Fund	(350.12)
1620 Due To / From Sewer Fund	33.39
Total Transfers	(316.73)

Total Other Assets	(316.73)
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TOTAL ASSETS	659,774.22
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2000 Accounts Payable	319,491.79
2101 Accrued Wages Payable	1,039.48
2108 Accrued SS & Medicare	79.52
Total Current Liabilities	320,610.79

Total Current Liabilities	320,610.79
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Long Term Liabilities

TOTAL LIABILITIES	320,610.79
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7-15-2022

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: JUNE 30TH, 2022

60 -Stormwater Fund

BALANCE

Equity

2700 Retained Earnings	194,125.23
Net Income	145,038.20

Total Equity	339,163.43
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TOTAL LIABILITIES & EQUITY	659,774.22
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

60 - Stormwater Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Stormwater Revenue</u>						
60-3000 Stormwater Fees	155,000	13,073.32	154,686.92	0.00	313.08	99.80
TOTAL Stormwater Revenue	155,000	13,073.32	154,686.92	0.00	313.08	99.80
<u>Other Revenue</u>						
60-3400 Stormwater Permits/Fees	4,000	0.00	10,550.00	0.00	6,550.00	263.75
60-3501 Interest Income	130	18.85	68.31	0.00	61.69	52.55
60-3504 Miscellaneous Income	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL Other Revenue	6,630	18.85	10,618.31	0.00	3,988.31	160.16
<u>Transfers</u>						
60-3710 Transfer From General Fund	0	915,226.71	915,226.71	0.00	915,226.71	0.00
60-3711 From Fund Balance-Stwr	60,168	0.00	0.00	0.00	60,168.00	0.00
TOTAL Transfers	60,168	915,226.71	915,226.71	0.00	855,058.71	1,521.12
TOTAL REVENUE	221,798	928,318.88	1,080,531.94	0.00	858,733.94	487.17

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

60 - Stormwater Fund
DEPARTMENT - Stormwater Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
60-461-1100 Salaries - Stormwater	51,457	977.06	24,624.13	0.00	26,832.87	47.85
60-461-1101 Overtime-Stormwater	500	78.17	466.08	0.00	33.92	93.22
60-461-1108 Longevity Pay	0	0.00	495.00	0.00	495.00	0.00
TOTAL Salaries	51,957	1,055.23	25,585.21	0.00	26,371.79	49.24
Other Personnel Costs						
60-461-1200 SS & Medicare	3,975	80.49	1,952.86	0.00	2,022.14	49.13
60-461-1300 Employee Health Insurance	8,400	254.84	10,549.39	0.00	2,149.39	125.59
60-461-1400 Retirement	161	3.28	79.13	0.00	81.87	49.15
60-461-1500 Unemployment Ins.	21	0.00	21.00	0.00	0.00	100.00
TOTAL Other Personnel Costs	12,557	338.61	12,602.38	0.00	45.38	100.36
Other Expenses						
60-461-2000 Other Medical Expense	250	0.00	0.00	0.00	250.00	0.00
60-461-2002 Education & Training	1,800	0.00	727.34	0.00	1,072.66	40.41
60-461-2014 Work Comp Insurance	2,276	0.00	336.00	0.00	1,940.00	14.76
60-461-2016 Liability & Property Ins.	0	0.00	3,086.00	0.00	3,086.00	0.00
60-461-2102 Telephone/Internet	1,008	75.12	452.02	0.00	555.98	44.84
60-461-2104 Gas & Oil	700	0.00	147.82	0.00	552.18	21.12
60-461-2106 Publicity, Subscriptions	4,500	700.00	4,543.26	0.00	43.26	100.96
60-461-2202 Vehicle Repair/Maintenance	500	0.00	9.00	0.00	491.00	1.80
60-461-2210 Contractual/Svc Agreements	7,000	565.63	12,372.60	0.00	5,372.60	176.75
60-461-2212 Contractual-Ohm	40,000	0.00	3,893.82	0.00	36,106.18	9.73
60-461-2300 Operating Supplies	500	0.00	139.70	0.00	360.30	27.94
60-461-2302 Office Supplies	500	0.00	29.98	0.00	470.02	6.00
60-461-2310 Miscellaneous/Sundry	500	0.00	409.73	0.00	90.27	81.95
60-461-2312 Minor Equipment	250	0.00	0.00	0.00	250.00	0.00
60-461-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
60-461-2324 Clothing & Uniforms	500	0.00	0.00	0.00	500.00	0.00
60-461-4016 Accounting & Auditing	1,000	0.00	1,000.00	0.00	0.00	100.00
60-461-4028 Stormwater Promotional	500	0.00	0.00	0.00	500.00	0.00
60-461-6000 System Imp's/Repair	904,254	638,983.58	870,158.88	0.00	34,095.12	96.23
TOTAL Other Expenses	966,538	640,324.33	897,306.15	0.00	69,231.85	92.84
TOTAL Stormwater Fund	1,031,052	641,718.17	935,493.74	0.00	95,558.26	90.73
TOTAL EXPENDITURES	1,031,052	641,718.17	935,493.74	0.00	95,558.26	90.73
REVENUE OVER/(UNDER) EXPENDITURES	(809,254)	286,600.71	145,038.20	0.00	954,292.20	17.92-