

**Millersville Board of Commissioners
Regular Meeting Minutes
Tuesday, April 19, 2022 at 5:30 P.M.
at Millersville City Hall**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville City Hall on Tuesday, April 19, 2022 with the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor; Commissioners: David Gregory, Tommy Long and Cristina Templet. Also present: City Manager Steve Collie, City Recorder Holly Murphy and Recording Secretary Amy Hutchison.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Commissioner Gregory gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Tim Lassiter.

3. Employee Recognition

Mr. Collie presented Ms. Holly Murphy with a resolution from the State of Tennessee recognizing her years of service and dedication to the City of Millersville.

4. Approval of minutes of March 15, 2022 Regular Commission Meeting.

Vice Mayor Bell moved to approve the minutes from the March 15, 2022 Regular Commission Meeting, seconded by Commissioner Long. (Vote 5 yea – 0 nay.). Motion carried.

5. Approve March 2022 Financial Report.

Vice Mayor Bell moved to approve the March 2022 Financial report, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.

6. Presentation of the Audit Report for the fiscal year ending June 30, 2021 by Karen Stephens with the Blankenship CPA Group.

Ms. Nicole Ceccacci and Mr. Wade Craycraft represented Blankenship CPA Group and they presented the Audit Report to the Commission. They gave an overview of the entire report and stated that they were two clean opinions and no current or prior year findings. They thanked the City staff that assisted with the audit and stated that it is always a pleasure to work with the City of Millersville.

6. **Public Hearing on Ordinance 22-771** to rezone the back portion of 7216 Bethel Road from General Commercial to Heavy Commercial to accommodate future development of campground or RV park.

a. Open Public Hearing for comments on Ordinance 22-771.

There were no comments.

b. Close Public Hearing on Ordinance 22-771.

Mayor Lassiter closed Public Hearing on Ordinance 22-771.

7. **Second Reading of Ordinance 22-771** to rezone the back part of 7216 Bethel Road from General Commercial to Heavy Commercial to accommodate future development of campground or RV park.

Vice Mayor Bell moved to approve Ordinance 22-771 to rezone the back part of 7216 Bethel Road from General Commercial to Heavy Commercial to accommodate future development of campground or RV park, seconded by Commissioner Templet. (Vote 4 yea – 1 abstention, with Commissioner Long abstaining.). Motion carried. Ordinance 22-771 passed second and final reading.

8. **Public Hearing on Ordinance 22-772** to amend Ordinance 21-758, the 2021-2022 fiscal year Budget, as previously amended by Ordinance 21-764 and 21-758, to reflect an annual budget debt service payment for the lease/purchase of body cameras for the Police Department.

- a. Open Public Hearing for comments on Ordinance 22-772.
Dr. Bridgett Augustino, 2044 Wilson Lane – asked if there had been policies and procedures adopted for use of the body cameras and if it is available to the public for review to which Mr. Collie advised that the City is still six months out from finalizing the body cameras and the policy and procedures will be complete and available to the public at that time.
- b. Close Public Hearing on Ordinance 22-772.
Mayor Lassiter closed Public Hearing on Ordinance 22-772.

9. **Second Reading of Ordinance 22-772**, to amend Ordinance 21-758, the 2021-2022 fiscal year Budget, as previously amended by Ordinance 21-764 and 21-758, to reflect an annual budget debt service payment for the lease/purchase of body cameras for the Police Department.

Vice Mayor Bell moved to approve Ordinance 22-772 to amend Ordinance 21-758, the 2021-2022 fiscal year Budget, as previously amended by Ordinance 21-764 and 21-758, to reflect an annual budget debt service payment for the lease/purchase of body cameras for the Police Department, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 22-772 passed second and final reading.

10. **Public Hearing on Ordinance 22-773** to amend Ordinance 21-758, the 2021-2022 fiscal year budget to reflect a lump sum payment to the Tennessee Consolidated Retirement System (TCRS) to fund the cost-of-living benefits for retirees.

- a. Open Public Hearing for comments on Ordinance 22-773.
There were no comments.
- b. Close Public Hearing on Ordinance 22-773.
Mayor Lassiter closed Public Hearing on Ordinance 22-773.

11. **Second Reading of Ordinance 22-773** to amend Ordinance 21-758, the 2021-2022 fiscal year budget to reflect a lump sum payment to the Tennessee Consolidated Retirement System (TCRS) to fund the cost-of-living benefits for retirees.

Vice Mayor Bell moved to approve Ordinance 22-773 to amend Ordinance 21-758, the 2021-2022 fiscal year budget to reflect a lump sum payment to the Tennessee Consolidated Retirement System (TCRS) to fund the cost-of-living benefits for retirees, seconded by Commissioner Long. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 22-773 passed second and final reading.

12. **Resolution 22-R-07** for the American Rescue Plan (ARPA) Allocation. Spend/Allocation plan is located at Exhibit A.

Vice Mayor Bell moved to approve Resolution 22-R-07 for the American Rescue Plan (ARPA) allocation, seconded by Commissioner Gregory.

Mr. Collie informed the Commission that he will have a plan on reimbursing the City employees at the next Work Session.

With no further comments, Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.). Motion carried.

13. **First Reading of Ordinance 22-774** an ordinance to amend Ordinance 21-758, the 2021-2022 fiscal year budget to reflect the actual revenue and expenses related to the 2022 general obligation bond and the American Rescue Plan relief and recovery funds.

Vice Mayor Bell moved to approve Ordinance 22-774 and ordinance to amend Ordinance 21-758, the 2021-2022 fiscal year budget to reflect the actual revenue and expenses related the 2022 general obligation bond and the American Rescue Plan relief and recovery funds, seconded by Commissioner Templet. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 22-774 passed first reading.

14. **First Reading of Ordinance 22-775** to rezone 2055 Wilson Cycle Lane from Rural Residential (RR) to Heavy Commercial (HC), specifically identified as Sumner County map 118; parcel 002.01 and Robertson County map 125, parcels 224 and 225 from Rural Residential to Heavy Commercial for the purpose of obtaining a conditional use permit to operate a short-term rental development.

Vice Mayor Bell moved to approve Ordinance 22-775 to rezone 2055 Wilson Cycle Lane from Rural Residential (RR) to Heavy Commercial (HC), specifically identified as Sumner County map 118; parcel 002.01 and Robertson County map 125, parcels 224 and 225 from Rural Residential to Heavy Commercial for the purpose of obtaining a conditional use permit to operate a short-term rental development, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 22-775 passed first reading.

15. **First Reading of Ordinance 22-776** to rezone 1065 Woody Lane from Rural Residential (RR) to Multi-Family (MFR), specifically identified as Sumner County map 118, parcels 109.00, 110.00, 110.01, 182.00, 183.00 from heavy commercial to multi-family residential.

Vice Mayor Bell moved to approve Ordinance 22-776 to rezone 1065 Woody Lane from Rural Residential (RR) to Multi-Family (MFR), specifically identified as Sumner County map 118, parcels 109.00, 110.00, 110.01, 182.00, 183.00 from heavy commercial to multi-family residential, seconded by Commissioner Long. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 22-776 passed first reading.

16. **Resolution 22-R-06** to repeal and replace resolution 22-R-04 to allow Cost-of-Living benefits for City of Millersville employees through the Tennessee Consolidated Retirement System.

Vice Mayor Bell moved to approve Resolution 22-R-0606 to repeal and replace resolution 22-R-04 to allow Cost-of-Living benefits for City of Millersville employees through the Tennessee Consolidated Retirement System, seconded by Commissioner Long. (Motion carried.).

17. Bid for Minsker's Creek Streambank Stabilization along Williamson Road; One bid

received. Also approve City Manager to sign this agreement as well as approve change orders.

Vice Mayor Bell moved to approve Longbranch Construction as the one and only; lowest and best bid for the Manskers Creek Streambank Stabilization along Williamson Road and to allow the City Manager to sign this agreement as well as approve change orders, seconded by Commissioner Temple. (Vote 5 yea – 0 nay.). Motion carried.

18. Bids for Body Cameras. Received two bids: Motorola and Axon and approve City Manager to sign this agreement as well as approve change orders.

Vice Mayor Bell moved to approve the Motorola bid for body cameras as it is the lowest and best bid and to allow the City Manager to sign this agreement, seconded by Commissioner Long. (Vote 5 yea – 0 nay.). Motion carried.

19. Report and Acknowledgement of City of Millersville Debt Obligation.

Vice Mayor Bell moved to acknowledge this debt obligation, seconded by Commissioner Gregory. (Vote 5 yea 0 nay.). Motion carried.

20. Review and Approve City Manager position posting and salary.

Vice Mayor Bell moved to approve the City Manager position posting and salary, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.

21. Citizen Comments.

Billy Pegram, 2027 Wilson Lane – stated that he owns property next to the property that is being rezoned from Rural Residential to Heavy Commercial and he opposes it. He does not see that this is good for him as a property owner or for the City itself.

Bridget Augustino, 2044 Wilson Lane – advised that Wilson Lane is a single lane street and the property that is being rezoned has many endangered species living within the property. She advised that she wants a Wildlife Habitat Survey performed in order to protect the endangered species. She would also like for the City to widen the road in the event that the rezone passes.

Charles Anderson, 3013 Frontier Lane – informed everyone that the National Day of Prayer will take place on May 5th, 7:00 a.m. around the flag poles of City Hall. He invited everyone to join.

Kevin Pennell, 1138 Ridge Hill Road – stated that he would like the full packet posted for upcoming meetings and he would like to see the road infrastructure updated prior to allowing more building in the City.

22. City Manager Comments.

Mr. Collie advised that the next work session will take place on May 2nd. He stated that this will be the first Budget Session meeting for the upcoming fiscal year. He continued by saying that the first reading on the budget will take place on May 17th at the next regular Commission Meeting. Mr. Collie's last day of employment with the City will be May 18th.

23. Commissioner comments.

Commissioner Gregory thanked Jerry Schrader and the Public Works Department for picking up trash that someone dumped on the road.

Mayor Lassiter acknowledged and thanked Steve for his hard work the past two years. He also thanked Ms. Murphy for her dedication to the City. He continued by thanking all City employees for the last 10-12 years for their hard work. He stated that the city has some great employees. He finished by informing the Commission that he is stepping down as Mayor and a member of the Commission for personal reasons. He expressed his gratitude to his wife, Jennifer

Lassiter for supporting him. He then turned the City over to Vice Mayor Bell.

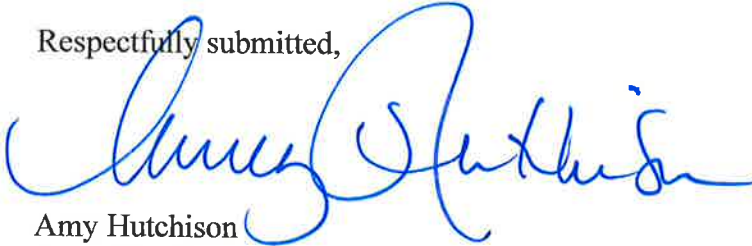
Vice Mayor Bell presented Mayor Lassiter with a plaque showing appreciation for his service to the City.

24. Adjournment.

Vice Mayor Bell moved to adjourn, seconded by Commissioner Gregory. (Vote 5 yeas–0 nays). Motion carried.

Meeting adjourned at 6:45 P.M.

Respectfully submitted,



Amy Hutchison
Recording Secretary

