

**Millersville Board of Commissioners  
Regular Meeting Minutes  
Tuesday, March 15, 2022 at 5:30 P.M.  
at Millersville City Hall**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville City Hall on Tuesday, March 15, 2022 with the following board members present: Tim Lassiter, Mayor; Keith Bell, Vice Mayor; Commissioners: David Gregory, Tommy Long and Cristina Templet. Also present: City Manager Steve Collie, City Recorder Holly Murphy and Recording Secretary Amy Hutchison.

1. Call to Order.

Mayor Lassiter called the meeting to order at 5:31 P.M.

2. Invocation and Pledge to the Flag.

Pastor Charles Anderson gave the invocation followed by the Pledge to the Flag of the United States led by Mayor Tim Lassiter.

3. Approval of minutes of February 15, 2022 Regular Commission Meeting.

**Vice Mayor Bell moved to approve the minutes from the February 15, 2022 Regular Commission Meeting, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried.**

4. Approve February 2022 Financial Report.

**Vice Mayor Bell moved to approve the February 2022 Financial report, seconded by Commissioner Long. (Vote 5 yea – 0 nay.). Motion carried.**

5. Presentation of the Audit Report for the fiscal year ending June 30, 2021 by Karen Stephens with the Blankenship CPA Group.

Ms. Nicole Ceccacci and Mr. Wade Craycraft represented Blankenship CPA Group and they presented the Audit Report to the Commission. They gave an overview of the entire report and stated that they were two clean opinions and no current or prior year findings. They thanked the City staff that assisted with the audit and stated that it is always a pleasure to work with the City of Millersville.

6. Approval of the Audit Report for the fiscal year ending June 30, 2021

**Vice Mayor Bell moved to approve the Audit Report for the fiscal year ending June 30, 2021 as presented by Blankenship CPA Group, seconded by Commissioner Long. (Vote 5 yea – 0 nay.). Motion carried.**

7. **First Reading of Ordinance 22-771** to rezone the back part of 7216 Bethel Road from General Commercial to Heavy Commercial to accommodate future development of campground or RV park.

**Vice Mayor Bell moved to approve Ordinance 22-771 to rezone the back part of 7216 Bethel Road from General Commercial to Heavy Commercial to accommodate future development of campground or RV park, seconded by Commissioner Templet.**

Vice Mayor Bell asked how far back from the front of the property does the commercial zoning effect. Mr. Andrew Pieri answered that it is not determined at this time and that this will be required before this can have a Public Hearing and Second Reading. Mr. Pieri also advised

that the commercial businesses represented on the drawing are hypothetical.

**With no further discussion, Mayor Lassiter called for a vote. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 22-771 passed first reading.**

8. **First Reading of Ordinance 22-772**, to amend Ordinance 21-758, the 2021-2022 fiscal year Budget, as previously amended by Ordinance 21-764 and 21-758, to reflect an annual budget debt service payment for the lease/purchase of body cameras for the Police Department.

**Vice Mayor Bell moved to approve Ordinance 22-772 to amend Ordinance 21-758, the 2021-2022 fiscal year Budget, as previously amended by Ordinance 21-764 and 21-758, to reflect an annual budget debt service payment for the lease/purchase of body cameras for the Police Department, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 22-772 passed first reading.**

9. **Approve Resolution 22-R-04**, TCRS cost of living allowance.

**Vice Mayor Bell moved to approve Resolution 22-R-04, TCRS cost of living allowance, seconded by Commissioner Templet. (Vote 5 yea – 0 nay.). Motion carried.**

10. **Approve Resolution 22-R-05** to support restoring the historic revenue sharing relationship between the State of Tennessee and its local governments and to return the local share of the single article cap to local governments. (Recommended by Tennessee Municipal League).

**Vice Mayor Bell moved to approve Resolution 22-R-05 as recommended by the Tennessee Municipal League, seconded by Commissioner Long. (Vote 5 yea – 0 nay.). Motion carried.**

11. Review and award two separate bids for box culvert and box culvert installation.

**Vice Mayor Bell moved to approve the bid for the box culvert to Jarrett Concrete as they are the lowest and best bid, seconded by Commissioner Long. (Vote 5 yea – 0 nay.). Motion carried.**

**Vice Mayor Bell moved to approve the bid for the installation of the box culvert to Long Branch Construction as they are the lowest and best bidder, seconded by Commissioner Templet. (Vote 5 yea – 0 nay.). Motion carried.**

12. **Public Hearing on Ordinance 22-770** to revise Ordinance 21-766, City of Millersville Personnel Policy and Procedures Manual dated October 19, 2021. Update paragraph on Nepotism. "EXHIBIT A" is included.

a. Open Public Hearing for comments on Ordinance 22-770.

There were no comments.

b. Close Public Hearing on Ordinance 22-770.

Mayor Lassiter closed Public Hearing on Ordinance 22-770.

13. **Second reading of Ordinance 22-770** to revise Ordinance 21-766, City of Millersville Personnel Policy and Procedures Manual dated October 19, 2021. Update paragraph on Nepotism. "EXHIBIT A" is included.

**Vice Mayor Bell moved to approve Ordinance 22-770 to revise Ordinance 21-766, City of Millersville Personnel Policy and Procedures Manual dated October 19, 2021. Update paragraph on Nepotism. "EXHIBIT A" is included on second reading, seconded by Commissioner Gregory. (Vote 5 yea – 0 nay.). Motion carried. Ordinance 22-770 passed second and final reading.**

14. Citizen Comments.

Helen Nash, 214 Glenwood Drive – stated that she supports the Eagle Nest RV Park.

Charles Anderson, 3013 Frontier Lane – invited everyone to join him on May 5<sup>th</sup> for the National Day of Prayer. It will commence at 7:00am at the flag poles at City Hall and it will go on rain or shine.

15. Commissioner comments.

Commissioner Long advised that during the last snow event tractor trailer trucks were using Pole Hill Road and got stuck. He would like for the City to install signs that state “no transfer trucks allowed”. Vice Mayor Bell advised of locations where the City of Goodlettsville had installed similar signs. Mr. Collie informed the Commission that signs for the this have already been ordered.

Commissioner Gregory thanked the Police Department publicly for protecting Highland Rim Tractor after a truck ran into the front of the building and took out six tractors. He advised that the Police Department guarded the business through the night until repairs could be made at daylight.

16. City Manager comments.

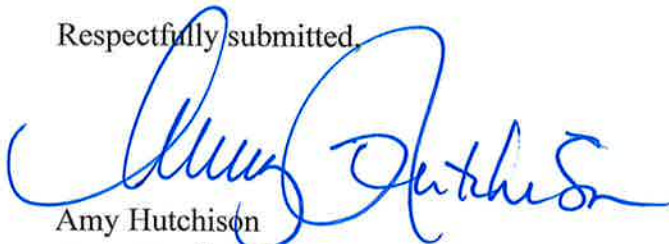
There were no comments.

17. Adjournment.

**Vice Mayor Bell moved to adjourn, seconded by Commissioner Templet. (Vote 5 yeas-0 nays). Motion carried.**

**Meeting adjourned at 6:11 P.M.**

Respectfully submitted,



Amy Hutchison  
Recording Secretary

