

Millersville Board of Commissioners
Regular Meeting Agenda

Tuesday, September 17, 2019 at 5:30 P.M. at City Hall

1. Call to Order.
2. Invocation and Pledge to the Flag.
3. Approve the minutes from the August 20, 2019 Regular Commission Meeting.
4. Approve the minutes from the September 3, 2019 Special Commission Meeting.
5. Accept the August 2019 Financial Report.

6. **PUBLIC HEARINGS:**

a) **Ordinance 19-728**, an ordinance to rezone a parcel and portions of parcels on Cycle Lane and Wilson Lane, identified as Robertson County Map 126, Parcel 081.00 and Map 125, Parcels 225.00 and 226.00 from Residential R-1 and R-3 and Commercial C-3 and Residential R-5 to Residential R-5. (Passed 1st Reading 8/20/19)

1. Open Public Hearing.
2. Close Public Hearing.

b) **Ordinance 19-729**, an ordinance to adopt property tax rates for the City of Millersville for the Fiscal Year beginning July 1, 2019 through June 30, 2020. (Passed 1st Reading 8/20/19)

1. Open Public Hearing.
2. Close Public Hearing.

c) **Ordinance 19-730**, an ordinance to amend Ordinance 19-725, the 2019-20 Fiscal Year Budget, to reflect the actual revenue and expenses related to Bond Proceeds and various Capital Improvement Projects and Purchases. (Passed 1st Reading 8/20/19)

1. Open Public Hearing.
2. Close Public Hearing.

d) **Millersville's 2018-2019 Annual MS4 Report** (Phase II Small Municipal Separate Storm Sewer System).

1. Open Public Hearing.
2. Close Public Hearing.

e) **Resolution 19-R-14**, adopting an American with Disabilities Act (ADA) Policy and establishing Procedures and associated Forms.

1. Open Public Hearing.
2. Close Public Hearing.

7. **Second Reading of Ordinance 19-728**, an ordinance to rezone a parcel and portions of parcels on Cycle Lane and Wilson Lane, identified as Robertson County Map 126, Parcel 081.00 and Map 125, Parcels 225.00 and 226.00 from Residential R-1 and R-3 and Commercial C-3 and Residential R-5 to Residential R-5. (Passed 1st Reading 8/20/19)
8. **Second Reading of Ordinance 19-729**, an ordinance to adopt property tax rates for the City of Millersville for the Fiscal Year beginning July 1, 2019 through June 30, 2020. (Passed 1st Reading 8/20/19)
9. **Second Reading of Ordinance 19-730**, an ordinance to amend Ordinance 19-725, the 2019-20 Fiscal Year Budget, to reflect the actual revenue and expenses related to Bond Proceeds and various Capital Improvement Projects and Purchases. (Passed 1st Reading 8/20/19)
10. **First Reading of Ordinance 19-731**, an ordinance amending the Millersville Code of Ordinances Chapter 78, Traffic and Vehicles, Section 78-83, Speed Limits for U.S. Highway 31-W.
11. Acceptance of Millersville's 2018-2019 **Annual MS4 Report** (Phase II Small Municipal Separate Storm Sewer System).
12. Approve **Resolution 19-R-14**, a resolution adopting an American with Disabilities Act (ADA) Policy and establishing Procedures and associated forms.
13. Approve the Appointment of Attorney Bruce Oldham as Interim City Attorney.
13. Approve the Mayor's appointment of Gary Kufel to serve on the Board of Zoning Appeals.
14. Approve OHM's contract proposal to perform Construction Administration of the City Hall Expansion Project for a fee of \$47,500, and an estimated fee of \$25,000 for full-service Furniture, Fixtures, and Equipment Coordination Services.
15. City Commission's Acknowledgment of the Report on Debt Obligation (Form CT-0253) for the General Obligation Improvements Bonds, Series 2019.
16. Citizens comments. (Limited to 3 minutes per speaker.)
17. Commissioner comments.
18. Adjournment.

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

10 -General Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000	General Fund - Farmers Bk	114,980.14
1001	Reserve Fund MM-Farmers Bk	1,439,169.71
1004	Renew Crew - Farmers Bk	2,067.67
1009	Police Explorers - Farmers Bk	716.21
1010	Christmas For Kids-Farmers Bk	4,918.46
1012	Health Care Account-Farmers Bk	97,224.79
1013	General Escrow Acct-Farmers Bk	11,414.00
1014	Series 2019 Const Acct-Farmers	3,000,070.51
Total Checking/Savings		4,670,561.49

Current Assets

1110	Cash on Hand - Petty Cash	376.62
1111	Cash on Hand - Cash Drawers	300.00
1112	Petty Cash - PD	400.00
1113	Petty Cash - Cctr	115.00
1201	Allow for Bad Debts	(32,010.75)
1205	Intergovernmental Receivable	103,885.85
1210	Prop.Tax Receivable - Current	41,981.98
1211	Prop.Tax Receivable - Delinq	53,839.75
1212	Prop.Tax Recvble-Next Yr Levy	936,612.00
1220	A/R - Other	9,762.34
1222	A/R-Other (Mowing/liens)	3,537.25
Total Current Assets		1,118,800.04

Total Current Assets 5,789,361.53Other AssetsFixed AssetsTransfers

1620	Due To / From Sewer Fund	40,330.69
1630	Due To / From Street Fund	(80,341.27)
1640	Due To / From Solid Waste Fund	55,429.55
1650	Due To / From Drug Fund	5,218.32
1660	Due To / From Stormwater Fund	20,160.37
Total Transfers		40,797.66

Total Other Assets 40,797.66

TOTAL ASSETS 5,830,159.19

=====

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

10 -General Fund

BALANCE

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2000	Accounts Payable		2,549.71
2001	A/P - Other		123.80
2004	A/P-State Traffic Fines&Fees		6,888.51
2007	GF Escrow Pending Acct		11,414.00
2010	Renew Crew Donations		2,067.67
2012	Police Exp Donations		716.21
2014	Christmas For Kids Donations		4,918.46
2015	Healthcare EAP Account		97,224.79
2020	Deposit - Fire Hydrants		1,250.00
2022	Deposit - Comm.Ctr Rental		6,695.00
2110	Retirement - Employee		5,335.39
2111	Cobra-Health/Dental Ins.		17.30
2114	MedChild - Employee	(618.56)
2116	MedSpouse - Employee		408.77
2118	MedFam - Employee		1,903.34
2124	DentalChild - Employee		15.43
2126	DentalSpouse - Emp	(188.87)
2128	DentalFam - Employee		357.80
2130	Vision - Employee		20.51
2132	Vision & 1 - Employee		455.86
2134	VisionFam - Employee		74.19
2136	Heart - Employee		220.34
2138	Hospital - Employee	(127.59)
2140	Accident - Employee		28.45
2142	Life Ins/LICOA - Emp		442.82
2143	Life Ins/CINC - Emp		39.48
2144	Cancer - Employee		23.39
2148	Disability - Employee		410.12
2150	Pre-Paid Legal - Emp		522.29
2152	Chapter 13 Trustee		248.48
2153	Garnishments		381.06
2200	Deferred Revenue		936,612.00
Total Current Liabilities			1,080,430.15

Total Current Liabilities 1,080,430.15

Long Term Liabilities

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

10 -General Fund

BALANCE

Long Term Liabilities

TOTAL LIABILITIES	1,080,430.15
	=====

Equity

2710 Fund Balance-Unreserved	273,226.39
2760 Fund Balance-Unassigned	1,588,945.28
Net Income	2,960,907.92
(Will Close To Fund Balance)	(73,350.55)

Total Equity	4,749,729.04
--------------	--------------

TOTAL LIABILITIES & EQUITY	5,830,159.19
	=====

10 -General Fund

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Property Tax - Current						
10-3000 Sumner Co. - Current	615,111	0.00	0.00	0.00	615,111.00	0.00
10-3002 Robertson Co. - Current	250,130	0.00	0.00	0.00	250,130.00	0.00
TOTAL Property Tax - Current	865,241	0.00	0.00	0.00	865,241.00	0.00
Property Tax - Delinq.						
10-3010 Sumner Co. - Delinq	0	2,051.00	3,410.00	0.00	(3,410.00)	0.00
10-3012 Robertson Co. - Delinq	0	539.00	1,199.00	0.00	(1,199.00)	0.00
10-3015 Interest - Property Tax	5,000	161.10	1,124.61	0.00	3,875.39	22.49
TOTAL Property Tax - Delinq.	5,000	2,751.10	5,733.61	0.00	733.61	114.67
Local Tax						
10-3020 Local Sales Tax - Sumner	250,000	0.00	22,266.63	0.00	227,733.37	8.91
10-3021 Local Sales Tax - Robt	160,000	24,689.08	40,010.92	0.00	119,989.08	25.01
10-3022 Wholesale Beer Tax	107,000	9,063.61	17,332.58	0.00	89,667.42	16.20
10-3023 Cable TV Franchise Tax	52,000	0.00	2,212.92	0.00	49,787.08	4.26
10-3025 Business Tax-City	25,000	1,156.76	2,869.52	0.00	22,130.48	11.48
10-3027 Beer Privilege Tax	1,000	0.00	0.00	0.00	1,000.00	0.00
10-3028 Wholesale Liquor Tax	11,000	1,007.77	1,736.07	0.00	9,263.93	15.78
10-3029 Hotel/Motel Tax	2,800	342.37	718.15	0.00	2,081.85	25.65
TOTAL Local Tax	608,800	36,259.59	87,146.79	0.00	521,653.21	14.31
State Tax						
10-3030 State Sales Tax	550,000	50,624.83	100,965.95	0.00	449,034.05	18.36
10-3031 State Income Tax (Hall's Tax)	0	0.00	12,038.50	0.00	(12,038.50)	0.00
10-3032 State Beer Tax	3,100	0.00	0.00	0.00	3,100.00	0.00
10-3033 State-City Street/Petroleum	13,000	1,065.45	2,131.05	0.00	10,868.95	16.39
10-3034 State Telecommunications Tax	600	96.20	185.24	0.00	414.76	30.87
10-3035 Bank Excise Tax	1,200	0.00	0.00	0.00	1,200.00	0.00
10-3036 TVA Gross Receipts	88,500	0.00	0.00	0.00	88,500.00	0.00
TOTAL State Tax	656,400	51,786.48	115,320.74	0.00	541,079.26	17.57
Payment in Lieu of Taxes						
10-3099 Sewer In Lieu of Taxes	29,200	0.00	0.00	0.00	29,200.00	0.00
TOTAL Payment in Lieu of Taxes	29,200	0.00	0.00	0.00	29,200.00	0.00
Road Maintenance Fees						
Court Fines & Fees						
10-3200 City Court Fines & Costs	250,000	29,937.50	56,472.00	0.00	193,528.00	22.59
10-3202 City Court Litigation Tax	23,000	2,268.75	4,757.50	0.00	18,242.50	20.68
10-3205 Sumner Co. Court Fines	10,000	765.57	3,591.66	0.00	6,408.34	35.92
10-3206 Robertson Co. Court Fines	4,000	636.50	1,039.29	0.00	2,960.71	25.98
10-3220 Police Reports	50	1.35	1.35	0.00	48.65	2.70
10-3221 Police Dept-Other	2,000	0.00	595.00	0.00	1,405.00	29.75
10-3222 PD Tow/Storage Fees	5,000	165.00	230.00	0.00	4,770.00	4.60
TOTAL Court Fines & Fees	294,050	33,774.67	66,686.80	0.00	227,363.20	22.68

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

10 -General Fund

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Licenses & Permits</u>						
10-3302 Building Permits	36,000	7,461.64	8,633.52	0.00	27,366.48	23.98
10-3304 Burn Permits	450	55.00	80.00	0.00	370.00	17.78
TOTAL Licenses & Permits	36,450	7,516.64	8,713.52	0.00	27,736.48	23.91
<u>Other Revenue</u>						
10-3498 Plan Review Fees	0	0.00	1,960.00	0.00	1,960.00	0.00
10-3499 Engineering Fees/P&Z	7,500	0.00	0.00	0.00	7,500.00	0.00
10-3500 Planning & Zoning Fees	5,000	300.00	300.00	0.00	4,700.00	6.00
10-3501 Interest Earnings	5,000	436.54	870.14	0.00	4,129.86	17.40
10-3504 Miscellaneous Income	10,000	4,164.13	4,870.68	0.00	5,129.32	48.71
10-3505 Insurance Proceeds	0	0.00	21,779.23	0.00	21,779.23	0.00
10-3506 Sale of Assets (Auction)	2,000	0.00	0.00	0.00	2,000.00	0.00
10-3507 Seizures/Auction	0	470.00	3,093.90	0.00	3,093.90	0.00
10-3510 Fire Dept-Other	0	451.60	451.60	0.00	451.60	0.00
10-3522 Community Center	30,000	5,395.00	8,255.00	0.00	21,745.00	27.52
10-3524 Community Ctr-Special Events	1,500	0.00	0.00	0.00	1,500.00	0.00
10-3530 Fire Inspection Fees	5,000	0.00	0.00	0.00	5,000.00	0.00
10-3600 Grant Proceeds	25,000	0.00	0.00	0.00	25,000.00	0.00
10-3602 DTF Reimbursement	0	4,241.14	4,241.14	0.00	4,241.14	0.00
10-3606 Loan/Bond Proceeds	0	3,000,000.00	3,000,000.00	0.00	3,000,000.00	0.00
TOTAL Other Revenue	91,000	3,015,458.41	3,045,821.69	0.00	2,954,821.69	3,347.06

Transfers

10-3710 From Fund Balance-General Fund	801,288	0.00	0.00	0.00	801,288.00	0.00
TOTAL Transfers	801,288	0.00	0.00	0.00	801,288.00	0.00

TOTAL REVENUE	3,387,429	3,147,546.89	3,329,423.15	0.00	58,005.85	98.29
---------------	-----------	--------------	--------------	------	-----------	-------

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

10 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-410-1100 Salaries - Administrative	227,393	16,938.64	31,502.05	0.00	195,890.95	13.85
10-410-1101 Overtime - Administrative	500	0.00	157.39	0.00	342.61	31.48
10-410-1102 Salaries - Other	0	160.00	240.00	0.00	(240.00)	0.00
10-410-1105 Salaries - City Commission	24,850	2,050.00	4,100.00	0.00	20,750.00	16.50
10-410-1108 Longevity Pay	4,900	0.00	0.00	0.00	4,900.00	0.00
TOTAL Salaries	257,643	19,148.64	35,999.44	0.00	221,643.56	13.97
Other Personnel Costs						
10-410-1200 SS & Medicare	19,710	1,442.53	2,707.90	0.00	17,002.10	13.74
10-410-1300 Employee Health Insurance	34,790	2,127.71	4,255.42	0.00	30,534.58	12.23
10-410-1400 Retirement	1,443	2.33	88.98	0.00	1,354.02	6.17
10-410-1500 Unemployment Insurance	168	0.00	0.00	0.00	168.00	0.00
TOTAL Other Personnel Costs	56,111	3,572.57	7,052.30	0.00	49,058.70	12.57
Other Expenses						
10-410-2000 Other Medical Expense	0	55.00	142.00	0.00	(142.00)	0.00
10-410-2002 Education & Training	4,500	29.80	29.80	0.00	4,470.20	0.66
10-410-2014 Worker's Comp. Insurance	912	0.00	0.00	0.00	912.00	0.00
10-410-2016 Liability & Property Ins.	94,800	0.00	0.00	0.00	94,800.00	0.00
10-410-2100 Utilities	19,000	1,660.89	1,660.89	0.00	17,339.11	8.74
10-410-2102 Telephone&Internet	6,000	567.01	1,070.71	0.00	4,929.29	17.85
10-410-2104 Gas, Oil, Diesel Fuel	500	0.00	0.00	0.00	500.00	0.00
10-410-2106 Publicity,Subscripts & Dues	11,000	179.00	3,242.00	0.00	7,758.00	29.47
10-410-2202 Vehicle Repair&Maintenance	500	0.00	0.00	0.00	500.00	0.00
10-410-2206 Bldg Repair & Maintenance	10,000	0.00	0.00	0.00	10,000.00	0.00
10-410-2207 City Property Maintenance	700	0.00	0.00	0.00	700.00	0.00
10-410-2210 Contractual Services	62,366	6,066.55	14,052.56	0.00	48,313.44	22.53
10-410-2300 Operating Supplies	3,500	190.88	290.03	0.00	3,209.97	8.29
10-410-2302 Office Supplies	2,000	114.30	438.14	0.00	1,561.86	21.91
10-410-2310 Miscellaneous/Sundry	2,000	0.00	174.90	0.00	1,825.10	8.75
10-410-2312 Minor Equipment	10,000	896.98	1,022.93	0.00	8,977.07	10.23
10-410-2316 Postage & Machine Rental	3,500	0.00	0.00	0.00	3,500.00	0.00
10-410-2326 Recording Documents	100	0.00	0.00	0.00	100.00	0.00
10-410-2332 Meals & Entertainment	2,000	0.00	0.00	0.00	2,000.00	0.00
10-410-2700 Donations	2,500	0.00	0.00	0.00	2,500.00	0.00
10-410-2745 Sumner-Property TR Match	2,000	0.00	0.00	0.00	2,000.00	0.00
10-410-2750 Robt-Property TR Match	1,000	0.00	13.00	0.00	987.00	1.30
10-410-4000 Professional Services	5,000	13.00	0.00	0.00	5,000.00	0.00
10-410-4014 Legal Services	30,000	1,920.00	1,766.00	0.00	28,234.00	5.89
10-410-4016 Accounting & Auditing	4,000	0.00	0.00	0.00	4,000.00	0.00
10-410-6000 Building Improvements	151,000	0.00	0.00	0.00	151,000.00	0.00
10-410-6016 Property Purchase	320,000	0.00	0.00	0.00	320,000.00	0.00
10-410-6022 Other Capital Projects	152,000	3,200.00	3,200.00	0.00	148,800.00	2.11
TOTAL Other Expenses	900,878	14,893.41	27,102.96	0.00	873,775.04	3.01
TOTAL Administration	1,214,632	37,614.62	70,154.70	0.00	1,144,477.30	5.78

10 -General Fund
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-411-1100 Salaries - Bldg/Codes	18,720	2,484.80	4,411.20	0.00	14,308.80	23.56
10-411-1101 Overtime - Bldg/Codes	500	0.00	0.00	0.00	500.00	0.00
10-411-1108 Longevity Pay	25	0.00	0.00	0.00	25.00	0.00
TOTAL Salaries	19,245	2,484.80	4,411.20	0.00	14,833.80	22.92
Other Personnel Costs						
10-411-1200 SS & Medicare	1,472	188.14	333.96	0.00	1,138.04	22.69
10-411-1300 Employee Health Insurance	490	40.83	81.66	0.00	408.34	16.67
10-411-1400 Retirement	125	3.20	5.72	0.00	119.28	4.58
10-411-1500 Unemployment Ins.	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	2,129	225.77	421.34	0.00	1,707.66	19.79
Other Expenses						
10-411-2000 Other Medical Expense	150	0.00	0.00	0.00	150.00	0.00
10-411-2002 Education & Training	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2014 W.Comp Insurance	159	0.00	0.00	0.00	159.00	0.00
10-411-2102 Telephone/Internet	684	93.62	187.24	0.00	496.76	27.37
10-411-2104 Gas & Oil	1,000	64.60	64.60	0.00	935.40	6.46
10-411-2106 Publicity, Subscriptions&Due	200	0.00	85.00	0.00	115.00	42.50
10-411-2202 Vehicle Repair&Maintenance	750	0.00	54.87	0.00	695.13	7.32
10-411-2210 Contractual Services	43,953	5,028.95	8,488.95	0.00	35,464.05	19.31
10-411-2300 Operating Supplies	1,000	28.97	28.97	0.00	971.03	2.90
10-411-2302 Office Supplies	1,000	333.50	333.50	0.00	666.50	33.35
10-411-2310 Miscellaneous/Sundry	200	0.00	0.00	0.00	200.00	0.00
10-411-2312 Minor Equipment	1,200	250.85	250.85	0.00	949.15	20.90
10-411-2316 Postage	1,000	0.00	0.00	0.00	1,000.00	0.00
10-411-2324 Clothing & Uniforms	500	0.00	0.00	0.00	500.00	0.00
10-411-4000 Professional Services	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Other Expenses	57,796	5,800.49	9,493.98	0.00	48,302.02	16.43
TOTAL Building/Codes	79,170	8,511.06	14,326.52	0.00	64,843.48	18.10

10 -General Fund
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-412-1100 Salaries - Court Clerk	33,195	2,649.60	5,254.40	0.00	27,940.60	15.83
10-412-1101 Overtime - Court Clerk	100	0.00	0.00	0.00	100.00	0.00
10-412-1108 Longevity Pay	500	0.00	0.00	0.00	500.00	0.00
TOTAL Salaries	33,795	2,649.60	5,254.40	0.00	28,540.60	15.55
Other Personnel Costs						
10-412-1200 SS & Medicare	2,585	202.70	401.97	0.00	2,183.03	15.55
10-412-1300 Employee Health Insurance	7,206	616.36	1,232.72	0.00	5,973.28	17.11
10-412-1400 Retirement	210	0.00	15.88	0.00	194.12	7.56
10-412-1500 Unemployment Insurance	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	10,043	819.06	1,650.57	0.00	8,392.43	16.44
Other Expenses						
10-412-2002 Education & Training	500	0.00	0.00	0.00	500.00	0.00
10-412-2014 W.Comp Insurance	75	0.00	0.00	0.00	75.00	0.00
10-412-2210 Contractual Services	0	0.00	2,739.51	0.00	(2,739.51)	0.00
10-412-2300 Operating Supplies	2,260	0.00	0.00	0.00	2,260.00	0.00
10-412-2302 Office Supplies	300	0.00	0.00	0.00	300.00	0.00
10-412-2310 Miscellaneous/Sundry	2,000	0.00	666.36	0.00	1,333.64	33.32
10-412-2312 Minor Equipment-Court	1,000	0.00	0.00	0.00	1,000.00	0.00
10-412-4014 City Judge	6,000	750.00	1,250.00	0.00	4,750.00	20.83
TOTAL Other Expenses	12,135	750.00	4,655.87	0.00	7,479.13	38.37
TOTAL Municipal Court	55,973	4,218.66	11,560.84	0.00	44,412.16	20.65

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

10 -General Fund
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-421-1100 Salaries - Dispatch/Records	30,909	2,470.40	4,899.20	0.00	26,009.80	15.85
10-421-1105 Salaries - Police	583,710	47,685.44	96,592.68	0.00	487,117.32	16.55
10-421-1106 Overtime - Police	12,000	2,338.01	6,883.00	0.00	5,117.00	57.36
10-421-1107 O.T. GHSO Grant/Traffic Enf	12,500	0.00	0.00	0.00	12,500.00	0.00
10-421-1108 Longevity Pay	5,250	0.00	0.00	0.00	5,250.00	0.00
TOTAL Salaries	644,369	52,493.85	108,374.88	0.00	535,994.12	16.82
Other Personnel Costs						
10-421-1200 SS & Medicare	49,294	3,882.44	8,027.14	0.00	41,266.86	16.28
10-421-1300 Employee Health Insurance	137,774	12,057.59	22,888.46	0.00	114,885.54	16.61
10-421-1400 Retirement	3,995	(0.35)	309.63	0.00	3,685.37	7.75
10-421-1500 Unemployment Insurance	1,142	0.00	0.00	0.00	1,142.00	0.00
TOTAL Other Personnel Costs	192,205	15,939.68	31,225.23	0.00	160,979.77	16.25
Other Expenses						
10-421-2000 Other Medical Expense	1,200	155.00	155.00	0.00	1,045.00	12.92
10-421-2002 Education & Training	5,000	0.00	0.00	0.00	5,000.00	0.00
10-421-2014 W.Comp Insurance	36,876	0.00	0.00	0.00	36,876.00	0.00
10-421-2100 Utilities	600	132.84	132.84	0.00	467.16	22.14
10-421-2102 Telephone & jetpacks	7,000	758.61	1,517.24	0.00	5,482.76	21.67
10-421-2104 Gas, Oil, Diesel Fuel	42,000	2,841.11	2,841.11	0.00	39,158.89	6.76
10-421-2106 Publicity,Subscripts & Dues	1,500	0.00	350.00	0.00	1,150.00	23.33
10-421-2202 Vehicle Repair&Maintenance	25,000	3,029.76	4,290.76	0.00	20,709.24	17.16
10-421-2204 Equip Repair & Maintenance	5,000	0.00	0.00	0.00	5,000.00	0.00
10-421-2210 Contractual Services	9,261	571.80	3,421.47	0.00	5,839.53	36.94
10-421-2212 SCECC Contractual Svc	177,000	0.00	0.00	0.00	177,000.00	0.00
10-421-2300 Operating Supplies	7,000	99.06	99.06	0.00	6,900.94	1.42
10-421-2302 Office Supplies	2,000	153.30	384.69	0.00	1,615.31	19.23
10-421-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
10-421-2312 Minor Equipment-Police	14,500	70.98	70.98	0.00	14,429.02	0.49
10-421-2316 Postage	250	0.00	0.00	0.00	250.00	0.00
10-421-2322 Interest Expense	1,147	0.00	0.00	0.00	1,147.00	0.00
10-421-2324 Clothing & Uniforms	10,000	1,670.41	1,670.41	0.00	8,329.59	16.70
10-421-4002 Vehicle Towing Service	3,000	0.00	65.00	0.00	2,935.00	2.17
10-421-6004 Debt Svc-Police Car Lease	33,093	0.00	0.00	0.00	33,093.00	0.00
10-421-6014 Machinery&Equipment-Police	62,000	0.00	0.00	0.00	62,000.00	0.00
TOTAL Other Expenses	443,927	9,482.87	14,998.56	0.00	428,928.44	3.38
TOTAL Police Dept	1,280,501	77,916.40	154,598.67	0.00	1,125,902.33	12.07

10 -General Fund
DEPARTMENT - Fire Dept

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-422-1100 Salaries - Fire Department	95,713	7,462.19	14,830.58	0.00	80,882.42	15.49
10-422-1105 Volunteer Pay	47,000	0.00	0.00	0.00	47,000.00	0.00
10-422-1108 Longevity Pay	750	0.00	0.00	0.00	750.00	0.00
TOTAL Salaries	143,463	7,462.19	14,830.58	0.00	128,632.42	10.34
Other Personnel Costs						
10-422-1200 SS & Medicare	10,975	543.35	1,079.93	0.00	9,895.07	9.84
10-422-1300 Employee Health Insurance	20,378	1,511.35	3,022.70	0.00	17,355.30	14.83
10-422-1400 Retirement	593	(0.52)	43.74	0.00	549.26	7.38
10-422-1500 Unemployment Insurance	84	0.00	0.00	0.00	84.00	0.00
TOTAL Other Personnel Costs	32,030	2,054.18	4,146.37	0.00	27,883.63	12.95
Other Expenses						
10-422-2002 Education & Training	7,500	391.00	391.00	0.00	7,109.00	5.21
10-422-2014 W.Comp Insurance	6,959	0.00	0.00	0.00	6,959.00	0.00
10-422-2100 Utility Services	7,500	659.42	659.42	0.00	6,840.58	8.79
10-422-2102 Telephone & aircards	2,400	159.68	319.36	0.00	2,080.64	13.31
10-422-2104 Gas, Oil, Diesel Fuel	6,500	420.79	420.79	0.00	6,079.21	6.47
10-422-2106 Publicity,Subscripts & Dues	2,200	200.00	200.00	0.00	2,000.00	9.09
10-422-2202 Vehicle Repair&Maintenance	20,000	0.00	4,229.74	0.00	15,770.26	21.15
10-422-2204 Equip. Repair & Maintenance	6,000	0.00	0.00	0.00	6,000.00	0.00
10-422-2206 Bldg Repair & Maint - Sta 2	2,000	463.03	502.50	0.00	1,497.50	25.13
10-422-2210 Contractual Services	18,632	170.55	1,118.55	0.00	17,513.45	6.00
10-422-2300 Operating Supplies	7,000	155.12	188.08	0.00	6,811.92	2.69
10-422-2302 Office Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
10-422-2310 Miscellaneous/Sundry	1,000	0.00	0.00	0.00	1,000.00	0.00
10-422-2312 Minor Equipment-Fire	4,541	309.85	309.85	0.00	4,231.15	6.82
10-422-2314 Minor Equip-Turnout Gear	10,000	0.00	0.00	0.00	10,000.00	0.00
10-422-2316 Postage	100	0.00	0.00	0.00	100.00	0.00
10-422-2324 Clothing & Uniforms	4,000	0.00	0.00	0.00	4,000.00	0.00
10-422-2332 Meals & Entertainment	300	0.00	0.00	0.00	300.00	0.00
10-422-4026 Promotional/Fire Prevention	800	0.00	0.00	0.00	800.00	0.00
10-422-6004 Debt Svc-Fire Engine	45,531	0.00	36,890.70	0.00	8,640.30	81.02
10-422-6014 Machinery & Equipment-Fire	45,000	0.00	0.00	0.00	45,000.00	0.00
TOTAL Other Expenses	198,963	2,929.44	45,229.99	0.00	153,733.01	22.73
TOTAL Fire Dept	374,456	12,445.81	64,206.94	0.00	310,249.06	17.15

10 -General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-440-1100 Salaries - Development Svcs	33,825	5,230.80	9,289.56	0.00	24,535.44	27.46
10-440-1108 Longevity Pay	100	0.00	0.00	0.00	100.00	0.00
TOTAL Salaries	33,925	5,230.80	9,289.56	0.00	24,635.44	27.38
Other Personnel Costs						
10-440-1200 SS & Medicare	2,595	379.68	674.51	0.00	1,920.49	25.99
10-440-1300 Employee Health Insurance	9,829	841.25	1,682.50	0.00	8,146.50	17.12
10-440-1400 Retirement	210	(7.47)	10.43	0.00	199.57	4.97
10-440-1500 Unemployment Ins.	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	12,676	1,213.46	2,367.44	0.00	10,308.56	18.68
Other Expenses						
10-440-2002 Education & Training	4,000	0.00	0.00	0.00	4,000.00	0.00
10-440-2010 P&Z (& Recording Fees)	500	0.00	0.00	0.00	500.00	0.00
10-440-2014 W.Comp Insurance	75	0.00	0.00	0.00	75.00	0.00
10-440-2102 Telephone/Internet	684	59.60	119.20	0.00	564.80	17.43
10-440-2104 Gas & Oil	1,000	49.61	49.61	0.00	950.39	4.96
10-440-2106 Publicity, Subscriptions&Due	500	400.00	560.00	0.00	60.00	112.00
10-440-2202 Vehicle Repair&Maintenance	500	56.10	56.10	0.00	443.90	11.22
10-440-2210 Contracting Services	20,227	18.95	18.95	0.00	20,208.05	0.09
10-440-2300 Operating Supplies	200	0.00	0.00	0.00	200.00	0.00
10-440-2302 Office Supplies	1,000	0.00	67.99	0.00	932.01	6.80
10-440-2312 Minor Equipment	1,000	0.00	159.99	0.00	840.01	16.00
10-440-2324 Clothing & Uniforms	300	0.00	0.00	0.00	300.00	0.00
10-440-2332 Meals & Entertainment	250	0.00	0.00	0.00	250.00	0.00
10-440-4000 Professional Services	5,000	0.00	0.00	0.00	5,000.00	0.00
10-440-4014 Legal Services	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Other Expenses	40,236	584.26	1,031.84	0.00	39,204.16	2.56
TOTAL Development Services	86,837	7,028.52	12,688.84	0.00	74,148.16	14.61

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-444-1100 Salaries - Parks	62,400	3,720.00	9,388.50	0.00	53,011.50	15.05
10-444-1101 Overtime - Parks	1,500	0.00	0.00	0.00	1,500.00	0.00
10-444-1108 Longevity Pay	250	0.00	0.00	0.00	250.00	0.00
TOTAL Salaries	64,150	3,720.00	9,388.50	0.00	54,761.50	14.64
Other Personnel Costs						
10-444-1200 SS & Medicare	4,907	280.34	683.85	0.00	4,223.15	13.94
10-444-1300 Employee Health Insurance	20,290	1,144.37	2,601.98	0.00	17,688.02	12.82
10-444-1400 Retirement	398	(8.16)	8.67	0.00	389.33	2.18
10-444-1500 Unemployment Ins.	84	0.00	0.00	0.00	84.00	0.00
TOTAL Other Personnel Costs	25,679	1,416.55	3,294.50	0.00	22,384.50	12.83
Other Expenses						
10-444-2002 Education & Training	400	0.00	0.00	0.00	400.00	0.00
10-444-2014 W.Comp Insurance	1,519	0.00	0.00	0.00	1,519.00	0.00
10-444-2100 Utilities	15,000	1,562.31	1,562.31	0.00	13,437.69	10.42
10-444-2102 Telephones&Internet	2,700	233.58	456.10	0.00	2,243.90	16.89
10-444-2104 Gas & Oil	500	0.00	0.00	0.00	500.00	0.00
10-444-2106 Publicity, Subscriptions,Du	85	0.00	0.00	0.00	85.00	0.00
10-444-2202 Vehicle Repair&Maintenance	500	0.00	0.00	0.00	500.00	0.00
10-444-2204 Equip Repair&Maintenance	1,500	0.00	0.00	0.00	1,500.00	0.00
10-444-2206 Bldg Repair & Maintenance	6,000	13.86	287.00	0.00	5,713.00	4.78
10-444-2207 Parks Property Maintenance	2,500	0.00	0.00	0.00	2,500.00	0.00
10-444-2210 Contractual Services	9,227	993.95	1,436.45	0.00	7,790.55	15.57
10-444-2300 Operating Supplies	2,000	68.83	188.42	0.00	1,811.58	9.42
10-444-2302 Office Supplies	1,000	0.00	66.99	0.00	933.01	6.70
10-444-2310 Miscellaneous/Sundry	1,000	0.00	161.69	0.00	838.31	16.17
10-444-2312 Minor Equipment-C.Center	4,000	95.35	566.74	0.00	3,433.26	14.17
10-444-2322 Interest Exp - C.Ctr Loan	0	846.40	1,692.80	0.00	(1,692.80)	0.00
10-444-2324 Clothing&Uniforms	100	0.00	0.00	0.00	100.00	0.00
10-444-2332 Meals & Entertainment	0	53.96	53.96	0.00	(53.96)	0.00
10-444-3000 Special Events	10,000	0.00	0.00	0.00	10,000.00	0.00
10-444-6004 Debt Svc-Comm.Ctr Loan Pmt	136,000	10,911.63	21,823.26	0.00	114,176.74	16.05
10-444-6018 Park Dev/Playgrounds&Imp's	12,000	0.00	0.00	0.00	12,000.00	0.00
TOTAL Other Expenses	206,031	14,779.87	28,295.72	0.00	177,735.28	13.73
TOTAL Community Ctr/Parks	295,860	19,916.42	40,978.72	0.00	254,881.28	13.85
TOTAL EXPENDITURES	3,387,429	167,651.49	368,515.23	0.00	3,018,913.77	10.88
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,979,895.40	2,960,907.92	0.00	(2,960,907.92)	0.00

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

20 -Sewer Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000	Sewer Fund - Farmers Bank	341,369.56
1001	Phase II Sewer - Farmers Bk	587,176.25
1005	Sewer Fund MM-Farmers Bk	346,246.01
Total Checking/Savings		1,274,791.82

Current Assets

1100	Cash Reserves - State of TN	24.00
1110	Cash on Hand-Petty Cash	300.00
1200	Accounts Receivable	72,098.04
1201	Allowance For Uncollectible	(165,444.76)
1202	A/R - KVS Bad Debt	45,432.44
1203	A/R - Incode Bad Debt	119,225.29
1204	UNAPPLIED CREDITS	(8,179.42)
1220	A/R - Other	72,472.37
1260	Postage Dep (Utility Billing)	1,830.40
1300	Inventory Asset	31,835.74
Total Current Assets		169,594.10

Total Current Assets	1,444,385.92
----------------------	--------------

Other AssetsFixed Assets

1400	Land - City Hall	47,268.00
1401	Buildings	97,853.91
1402	Furniture & Equipment	264,285.72
1403	Vehicles	239,895.71
1406	Sewer Collection System	8,744,750.14
1407	Construction in Progress	139,356.08
1450	Net Pension Asset	32,793.00
1455	Deferred Outflows for Pension	5,974.69
1499	Accumulated Depreciation	(4,301,814.21)
Total Fixed Assets		5,270,363.04

Transfers

1610	Due To / From General Fund	(40,330.69)
1630	Due To / From Street Fund	(726.24)
1640	Due To / From Solid Waste Fund	(144,929.96)
1660	Due To / From Stormwater Fund	(49,776.37)
Total Transfers		(235,763.26)

Total Other Assets	5,034,599.78
--------------------	--------------

TOTAL ASSETS	6,478,985.70
--------------	--------------

=====

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

20 -Sewer Fund

BALANCE

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2109	Accrued Compensated Absences	7,360.68
2250	Deferred Inflows for Pension	<u>12,255.00</u>
Total Current Liabilities		19,615.68

Total Current Liabilities	19,615.68
---------------------------	-----------

Long Term LiabilitiesLong Term Liabilities

2460	SRF Loan Payable-LT	<u>135,949.00</u>
Total Long Term Liabilities		135,949.00

Total Long Term Liabilities	135,949.00
-----------------------------	------------

TOTAL LIABILITIES	155,564.68
-------------------	------------

=====

Equity

2700	Retained Earnings	82,666.94
2710	Fund Balance/Net Assets	969,115.93
2713	Net Assets/Capital & Debt	5,225,785.44
Net Income		149,005.13
(Will Close To Fund Balance)		(103,152.42)

Total Equity	6,323,421.02
--------------	--------------

TOTAL LIABILITIES & EQUITY	6,478,985.70
----------------------------	--------------

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

20 -Sewer Fund

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Sewer Revenue</u>						
20-3000 Operating Revenue-Sewer	930,000	85,123.12	177,221.21	0.00	752,778.79	19.06
20-3001 Tap Fees	25,000	1,525.00	1,525.00	0.00	23,475.00	6.10
TOTAL Sewer Revenue	955,000	86,648.12	178,746.21	0.00	776,253.79	18.72
<u>Other Revenue</u>						
20-3400 Sewer Fees/Insp, Permits, etc	0	525.00	525.00	0.00	525.00	0.00
20-3501 Interest Income	3,500	265.33	546.13	0.00	2,953.87	15.60
20-3503 Sewer Tank/Pump Pkgs	15,000	0.00	3,000.00	0.00	12,000.00	20.00
20-3504 Miscellaneous Income	30,000	2,529.00	5,301.65	0.00	24,698.35	17.67
TOTAL Other Revenue	48,500	3,319.33	9,372.78	0.00	39,127.22	19.33
<u>Transfers</u>						
20-3701 From Fund Balance-Sewer Fund	219,635	0.00	0.00	0.00	219,635.00	0.00
TOTAL Transfers	219,635	0.00	0.00	0.00	219,635.00	0.00
 TOTAL REVENUE	1,223,135	89,967.45	188,118.99	0.00	1,035,016.01	15.38

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
20-522-1100 Salaries - Sewer	161,197	5,412.83	11,879.45	0.00	149,317.55	7.37
20-522-1101 Overtime - Sewer	10,000	803.25	1,249.45	0.00	8,750.55	12.49
20-522-1108 Longevity Pay	3,815	0.00	0.00	0.00	3,815.00	0.00
TOTAL Salaries	175,012	6,216.08	13,128.90	0.00	161,883.10	7.50
Other Personnel Costs						
20-522-1200 SS & Medicare	13,388	474.00	993.50	0.00	12,394.50	7.42
20-522-1300 Employee Health Insurance	47,962	616.36	1,232.72	0.00	46,729.28	2.57
20-522-1400 Retirement	1,085	15.75	67.98	0.00	1,017.02	6.27
20-522-1500 Unemployment Insurance	210	0.00	0.00	0.00	210.00	0.00
TOTAL Other Personnel Costs	62,645	1,106.11	2,294.20	0.00	60,350.80	3.66
Other Expenses						
20-522-2000 Other Medical Expense	0	55.00	267.50	0.00	267.50	0.00
20-522-2002 Education & Training	3,000	0.00	0.00	0.00	3,000.00	0.00
20-522-2014 Worker's Comp Insurance	7,958	0.00	0.00	0.00	7,958.00	0.00
20-522-2016 Liability & Property Ins.	6,500	0.00	0.00	0.00	6,500.00	0.00
20-522-2100 Utilities	13,000	1,210.42	1,210.42	0.00	11,789.58	9.31
20-522-2102 Telephone	1,100	91.64	183.28	0.00	916.72	16.66
20-522-2104 Gas, Oil, Diesel Fuel	8,000	331.23	331.23	0.00	7,668.77	4.14
20-522-2106 Publicity, Subscripts & Dues	3,000	0.00	0.00	0.00	3,000.00	0.00
20-522-2200 System Rep&Maintenance	11,000	0.00	934.00	0.00	10,066.00	8.49
20-522-2202 Vehicle Repair&Maintenance	7,000	0.00	0.00	0.00	7,000.00	0.00
20-522-2210 Equip. Repair & Maintenance	2,500	0.00	0.00	0.00	2,500.00	0.00
20-522-2210 Contractual Services	17,349	1,291.30	4,369.23	0.00	12,979.77	25.18
20-522-2300 Operating Supplies	17,000	314.26	1,667.20	0.00	15,332.80	9.81
20-522-2302 Office Supplies	1,000	69.70	147.00	0.00	853.00	14.70
20-522-2310 Miscellaneous/Sundry	7,200	0.00	968.70	0.00	6,231.30	13.45
20-522-2312 Minor Equipment-Sewer	3,000	0.00	0.00	0.00	3,000.00	0.00
20-522-2314 Pumps-New Const/Ord 16-654	12,000	0.00	0.00	0.00	12,000.00	0.00
20-522-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
20-522-2324 Clothing & Uniforms	2,000	0.00	0.00	0.00	2,000.00	0.00
20-522-2706 Payments In Lieu Of Taxes	29,200	0.00	0.00	0.00	29,200.00	0.00
20-522-2708 Depreciation	229,000	0.00	0.00	0.00	229,000.00	0.00
20-522-4000 Professional Services	2,500	0.00	0.00	0.00	2,500.00	0.00
20-522-4004 Sewage Transport-G'ville	120,000	0.00	0.00	0.00	120,000.00	0.00
20-522-4006 Sewage Treatment-Metro	301,000	0.00	0.00	0.00	301,000.00	0.00
20-522-4008 WHUD Readings	11,200	0.00	0.00	0.00	11,200.00	0.00
20-522-4010 Pretreatment (Odor Control)	40,000	0.00	2,968.00	0.00	37,032.00	7.42
20-522-4016 Accounting & Auditing	5,500	0.00	0.00	0.00	5,500.00	0.00
20-522-5006 Debt Svc-State Rev Loan	23,971	41.90	83.80	0.00	23,887.20	0.35
20-522-6000 Buildings/Improvements	30,000	0.00	0.00	0.00	30,000.00	0.00
20-522-6006 Pumps (System r&m)	70,000	531.04	10,560.40	0.00	59,439.60	15.09
TOTAL Other Expenses	985,478	3,936.49	23,690.76	0.00	961,787.24	2.40
TOTAL Sewer	1,223,135	11,258.68	39,113.86	0.00	1,184,021.14	3.20

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

20 -Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	1,223,135	11,258.68	39,113.86	0.00	1,184,021.14	3.20
REVENUE OVER/ (UNDER) EXPENDITURES	0	78,708.77	149,005.13	0.00 (149,005.13)	0.00

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

30 -Street Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 State Street Aid Fund-Farmers	186,341.14
1002 Road Maint.Fund-Farmers Bank	<u>25,514.26</u>
Total Checking/Savings	211,855.40

Current Assets

1220 A/R - Other	19,467.03
1300 Inventory	<u>2,629.94</u>
Total Current Assets	22,096.97

Total Current Assets	233,952.37
----------------------	------------

Other AssetsFixed AssetsTransfers

1610 Due To / From General Fund	80,341.27
1620 Due To / From Sewer Fund	<u>726.24</u>
Total Transfers	81,067.51

Total Other Assets	81,067.51
--------------------	-----------

TOTAL ASSETS	315,019.88
--------------	------------

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent LiabilitiesLong Term Liabilities

=====

Equity

2700 Retained Earnings	(212,083.52)
2720 Fund Balance-Nonspendable	2,629.94
2740 Fund Balance-Committed	564,284.84
Net Income	12,085.34
(Will Close To Fund Balance)	(51,896.72)

Total Equity	315,019.88
--------------	------------

9-13-2019

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

30 -Street Fund

BALANCE

TOTAL LIABILITIES & EQUITY

315,019.88

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

30 -Street Fund

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Street Revenue						
30-3030 State Gas-Motor Fuel Tax	205,000	10,393.36	21,153.77	0.00	183,846.23	10.32
30-3032 State Gas 1989 Tax	0	1,611.94	3,323.42	0.00	3,323.42	0.00
30-3034 State Gas 3 Cent Tax	0	2,986.81	6,158.06	0.00	6,158.06	0.00
30-3036 State Gas 2017 Improve Tax	0	4,157.50	8,458.70	0.00	8,458.70	0.00
30-3100 Road Maintenance Fees	7,000	451.60	601.60	0.00	6,398.40	8.59
30-3501 Interest Earned	450	37.01	69.76	0.00	380.24	15.50
30-3505 Insurance Proceeds	1,988	0.00	0.00	0.00	1,988.00	0.00
TOTAL Street Revenue	214,438	19,638.22	39,765.31	0.00	174,672.69	18.54
Transfers						
30-3711 From Fund Balance-Street Fund	64,543	0.00	0.00	0.00	64,543.00	0.00
TOTAL Transfers	64,543	0.00	0.00	0.00	64,543.00	0.00
TOTAL REVENUE	278,981	19,638.22	39,765.31	0.00	239,215.69	14.25

30 -Street Fund
DEPARTMENT - Street

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
30-431-1101 Overtime - Street	0	96.00	293.76	0.00 (293.76)	0.00
TOTAL Salaries	0	96.00	293.76	0.00 (293.76)	0.00
Other Personnel Costs						
30-431-1200 SS & Medicare	0	7.17	21.93	0.00 (21.93)	0.00
30-431-1400 Retirement	0	1.22	1.22	0.00 (1.22)	0.00
TOTAL Other Personnel Costs	0	8.39	23.15	0.00 (23.15)	0.00
Other Expenses						
30-431-2016 Liability & Property Ins.	2,000	0.00	0.00	0.00	2,000.00	0.00
30-431-2104 Gas, Oil, Diesel Fuel	3,000	110.41	110.41	0.00	2,889.59	3.68
30-431-2110 Street Lighting	35,000	3,007.77	3,007.77	0.00	31,992.23	8.59
30-431-2200 Repair & Maintenance	1,988	0.00	0.00	0.00	1,988.00	0.00
30-431-2204 Equip. Repair & Maintenance	5,700	16.99	16.99	0.00	5,683.01	0.30
30-431-2208 Street Repair & Maintenance	2,500	0.00	0.00	0.00	2,500.00	0.00
30-431-2210 Contractual Services	0	56.85	56.85	0.00 (56.85)	0.00
30-431-2300 Operating Supplies	500	21.99	21.99	0.00	478.01	4.40
30-431-2306 Salt Supplies	5,000	0.00	0.00	0.00	5,000.00	0.00
30-431-2308 Rock, Gravel & Sand	900	0.00	0.00	0.00	900.00	0.00
30-431-2310 Miscellaneous/Sundry	682	0.00	0.00	0.00	682.00	0.00
30-431-2312 Minor Equipment-Street	1,711	0.00	0.00	0.00	1,711.00	0.00
30-431-2318 Sign Parts & Supplies	15,000	0.00	0.00	0.00	15,000.00	0.00
30-431-4000 Professional Services	5,000	24,149.05	24,149.05	0.00 (19,149.05)	482.98
30-431-6020 Street Paving	200,000	0.00	0.00	0.00	200,000.00	0.00
TOTAL Other Expenses	278,981	27,363.06	27,363.06	0.00	251,617.94	9.81
TOTAL Street	278,981	27,467.45	27,679.97	0.00	251,301.03	9.92
TOTAL EXPENDITURES	278,981	27,467.45	27,679.97	0.00	251,301.03	9.92
REVENUE OVER/ (UNDER) EXPENDITURES	0 (7,829.23)	12,085.34	0.00 (12,085.34)	0.00

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

40 -Solid Waste Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Solid Waste Fund - Farmers Bk	278,458.83
Total Checking/Savings	278,458.83

Current Assets

1200 Accounts Receivable	28,830.32
1201 Allowance for Bad Debt	(23,971.42)
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	38,671.05

Total Current Assets	317,129.88
----------------------	------------

Other AssetsTransfers

1610 Due To / From General Fund	(55,429.55)
1620 Due To / From Sewer Fund	144,929.96
Total Transfers	89,500.41

Total Other Assets	89,500.41
--------------------	-----------

TOTAL ASSETS	406,630.29
--------------	------------

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2200 Deferred Revenue	36,981.50
Total Current Liabilities	36,981.50

Total Current Liabilities	36,981.50
---------------------------	-----------

Long Term Liabilities

TOTAL LIABILITIES	36,981.50
-------------------	-----------

=====

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

40 -Solid Waste Fund

BALANCE

Equity

2700	Retained Earnings	(101,669.41)
2720	Fund Balance-Nonspendable		4,473.20
2730	Fund Balance-Restricted		460,420.66
	Net Income		10,729.41
	(Will Close To Fund Balance)	(4,305.07)

Total Equity	369,648.79
--------------	------------

TOTAL LIABILITIES & EQUITY	406,630.29
----------------------------	------------

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

40 -Solid Waste Fund

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>User Fees</u>						
40-3000 User Fees	420,000	25,213.72	62,339.14	0.00	357,660.86	14.84
TOTAL User Fees	<u>420,000</u>	<u>25,213.72</u>	<u>62,339.14</u>	<u>0.00</u>	<u>357,660.86</u>	<u>14.84</u>
<u>Other Revenue</u>						
40-3500 Sale of Recyclables	2,200	0.00	199.50	0.00	2,000.50	9.07
40-3501 Interest Income	650	48.60	92.63	0.00	557.37	14.25
TOTAL Other Revenue	<u>2,850</u>	<u>48.60</u>	<u>292.13</u>	<u>0.00</u>	<u>2,557.87</u>	<u>10.25</u>
<u>Transfers</u>						
40-3711 From Fund Balance-SW Fund	47,660	0.00	0.00	0.00	47,660.00	0.00
TOTAL Transfers	<u>47,660</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>47,660.00</u>	<u>0.00</u>
TOTAL REVENUE	470,510	25,262.32	62,631.27	0.00	407,878.73	13.31

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

40 -Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
40-432-1100 Salaries - Solid Waste	103,690	7,487.80	17,557.62	0.00	86,132.38	16.93
40-432-1101 Overtime - Solid Waste	1,500	0.00	0.00	0.00	1,500.00	0.00
40-432-1108 Longevity Pay	3,360	0.00	0.00	0.00	3,360.00	0.00
TOTAL Salaries	108,550	7,487.80	17,557.62	0.00	90,992.38	16.17
Other Personnel Costs						
40-432-1200 SS & Medicare	8,304	559.73	1,323.65	0.00	6,980.35	15.94
40-432-1300 Employee Health Insurance	21,619	2,334.29	5,301.37	0.00	16,317.63	24.52
40-432-1400 Retirement	673	5.77	43.74	0.00	629.26	6.50
40-432-1500 Unemployment Insurance	126	0.00	0.00	0.00	126.00	0.00
TOTAL Other Personnel Costs	30,722	2,888.25	6,668.76	0.00	24,053.24	21.71
Other Expenses						
40-432-2014 Worker's Comp. Insurance	4,571	0.00	0.00	0.00	4,571.00	0.00
40-432-2016 Liability & Property Ins.	3,000	0.00	0.00	0.00	3,000.00	0.00
40-432-2104 Gas, Oil, Diesel Fuel	6,000	175.72	175.72	0.00	5,824.28	2.93
40-432-2106 Publicity, Subscript's & Due	3,000	0.00	0.00	0.00	3,000.00	0.00
40-432-2202 Vehicle/Equipment rfm	5,000	1,915.00	1,915.00	0.00	3,085.00	38.30
40-432-2210 Contractual Services	8,010	483.92	3,561.83	0.00	4,448.17	44.47
40-432-2300 Contracting Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
40-432-2302 Office Supplies	200	0.00	0.00	0.00	200.00	0.00
40-432-2310 Miscellaneous/Sundry	200	0.00	0.00	0.00	200.00	0.00
40-432-2312 Minor Equipment-S.Waste	5,000	0.00	0.00	0.00	5,000.00	0.00
40-432-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
40-432-2324 Clothing & Uniforms	1,000	0.00	0.00	0.00	1,000.00	0.00
40-432-4002 Contractual Svc-Waste Ind.	267,157	21,614.68	21,614.68	0.00	245,542.32	8.09
40-432-4016 Accounting & Auditing	1,000	0.00	0.00	0.00	1,000.00	0.00
40-432-4026 Disposal Fees	18,000	408.25	408.25	0.00	17,591.75	2.27
40-432-6014 Machinery&Equipment-SW	7,600	0.00	0.00	0.00	7,600.00	0.00
TOTAL Other Expenses	331,238	24,597.57	27,675.48	0.00	303,562.52	8.36
TOTAL Solid Waste	470,510	34,973.62	51,901.86	0.00	418,608.14	11.03
TOTAL EXPENDITURES	470,510	34,973.62	51,901.86	0.00	418,608.14	11.03
REVENUE OVER/(UNDER) EXPENDITURES	0	9,711.30	10,729.41	0.00	10,729.41	0.00

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

50 -Drug Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Drug Fund - Farmers Bank	15,007.11
1001 Drug Fund Escrow Acct-Farmers	46,350.52
Total Checking/Savings	61,357.63

Current Assets

1110 Cash on Hand - Petty Cash	245.00
Total Current Assets	245.00

Total Current Assets	61,602.63
----------------------	-----------

Other AssetsTransfers

1610 Due To / From General Fund	(5,218.32)
Total Transfers	(5,218.32)

Total Other Assets	(5,218.32)
--------------------	-------------

TOTAL ASSETS	56,384.31
--------------	-----------

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2002 DF Escrow Pending Acct	46,350.52
Total Current Liabilities	46,350.52

Total Current Liabilities	46,350.52
---------------------------	-----------

Long Term Liabilities

TOTAL LIABILITIES	46,350.52
-------------------	-----------

=====

Equity

2700 Retained Earnings	26,359.57
2730 Fund Balance-Restricted	28,601.02
Net Income	4,414.69
(Will Close To Fund Balance)	(49,341.49)

Total Equity	10,033.79
--------------	-----------

9-13-2019

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

50 -Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY

56,384.31

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

50 -Drug Fund

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Drug Fund Donations						
50-3101 Donations	0	0.00	1,500.00	0.00	(1,500.00)	0.00
TOTAL Drug Fund Donations	0	0.00	1,500.00	0.00	(1,500.00)	0.00
Drug Fines/Fees						
50-3200 Drug Fines	7,000	1,244.50	1,446.45	0.00	5,553.55	20.66
50-3222 Impound Storage Fees	7,000	0.00	0.00	0.00	7,000.00	0.00
TOTAL Drug Fines/Fees	14,000	1,244.50	1,446.45	0.00	12,553.55	10.33
Other Drug Revenue						
50-3501 Interest Income	80	3.91	13.03	0.00	66.97	16.29
50-3507 Seizure/Forfeit/Auction	10,000	0.00	1,785.05	0.00	8,214.95	17.85
TOTAL Other Drug Revenue	10,080	3.91	1,798.08	0.00	8,281.92	17.84
Transfers						
50-3711 From Fund Balance-Drug Fund	57,772	0.00	0.00	0.00	57,772.00	0.00
TOTAL Transfers	57,772	0.00	0.00	0.00	57,772.00	0.00
TOTAL REVENUE	81,852	1,248.41	4,744.53	0.00	77,107.47	5.80

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

50 -Drug Fund
DEPARTMENT - Drug

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Other Personnel Costs</u>						
<u>Other Expenses</u>						
50-451-2312 Minor Equipment-Drug	79,812	62.92	329.84	0.00	79,482.16	0.41
50-451-2320 Bank Service Charge	40	0.00	0.00	0.00	40.00	0.00
50-451-2712 Other Drug Related Expenses	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL Other Expenses	81,852	62.92	329.84	0.00	81,522.16	0.40
TOTAL Drug	81,852	62.92	329.84	0.00	81,522.16	0.40
TOTAL EXPENDITURES	81,852	62.92	329.84	0.00	81,522.16	0.40
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,185.49	4,414.69	0.00 (4,414.69)	0.00

BALANCE SHEET

AS OF: AUGUST 31ST, 2019

60 -Stormwater Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Stormwater Fund - Farmers Bk	88,648.85
Total Checking/Savings	88,648.85

Current Assets

1200 Accounts Receivable	12,935.33
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	10,760.00
Total Current Assets	23,932.50

Total Current Assets	112,581.35
----------------------	------------

Other AssetsTransfers

1610 Due To / From General Fund	(20,160.37)
1620 Due To / From Sewer Fund	49,776.37
Total Transfers	29,616.00

Total Other Assets	29,616.00
--------------------	-----------

TOTAL ASSETS	142,197.35
--------------	------------

=====

LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent LiabilitiesLong Term Liabilities

=====

Equity

2700 Retained Earnings	96,245.01
Net Income	(36,647.81)
(Will Close To Fund Balance)	82,600.15

Total Equity	142,197.35
--------------	------------

TOTAL LIABILITIES & EQUITY	142,197.35
----------------------------	------------

=====

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

60 -Stormwater Fund

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Stormwater Revenue						
60-3000 Stormwater Fees	154,000	9,069.53	22,272.04	0.00	131,727.96	14.46
TOTAL Stormwater Revenue	154,000	9,069.53	22,272.04	0.00	131,727.96	14.46
Other Revenue						
60-3200 Stormwater Fines	0	300.00	300.00	0.00 (300.00)	0.00
60-3400 Stormwater Permits/Fees	500	0.00	400.00	0.00	100.00	80.00
60-3501 Interest Income	50	14.99	40.58	0.00	9.42	81.16
TOTAL Other Revenue	550	314.99	740.58	0.00 (190.58)	134.65
Transfers						
TOTAL REVENUE	154,550	9,384.52	23,012.62	0.00	131,537.38	14.89

60 -Stormwater Fund
DEPARTMENT - Stormwater Fund

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
60-461-1100 Salaries - Stormwater	51,462	1,766.89	4,489.98	0.00	46,972.02	8.72
60-461-1101 Overtime-Stormwater	500	0.00	0.00	0.00	500.00	0.00
TOTAL Salaries	51,962	1,766.89	4,489.98	0.00	47,472.02	8.64
Other Personnel Costs						
60-461-1200 SS & Medicare	3,937	134.84	339.14	0.00	3,597.86	8.61
60-461-1400 Retirement	319	6.17	29.00	0.00	290.00	9.09
60-461-1500 Unemployment Ins.	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	4,298	141.01	368.14	0.00	3,929.86	8.57
Other Expenses						
60-461-2002 Education & Training	1,000	683.50	683.50	0.00	316.50	68.35
60-461-2014 Work Comp Insurance	114	0.00	0.00	0.00	114.00	0.00
60-461-2104 Gas & Oil	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-2106 Publicity, Subscriptions&Dues	4,000	25.00	25.00	0.00	3,975.00	0.63
60-461-2202 Vehicle Repair&Maintenance	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-2210 Contractual Services	5,000	136.04	1,805.21	0.00	3,194.79	36.10
60-461-2300 Operating Supplies	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
60-461-2312 Minor Equipment	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-4000 Professional Services	20,000	0.00	0.00	0.00	20,000.00	0.00
60-461-4014 Legal Services	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-4016 Accounting & Auditing	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-4028 Stream Watch/Cleanup	500	0.00	0.00	0.00	500.00	0.00
60-461-6000 System Imp's/Repair	12,000	0.00	0.00	0.00	12,000.00	0.00
60-461-6014 Machinery&Equipment-Stwtr	0	0.00	52,288.60	0.00 (52,288.60)	0.00
60-461-7000 Reserve	48,676	0.00	0.00	0.00	48,676.00	0.00
TOTAL Other Expenses	98,290	844.54	54,802.31	0.00	43,487.69	55.76
TOTAL Stormwater Fund	154,550	2,752.44	59,660.43	0.00	94,889.57	38.60
TOTAL EXPENDITURES	154,550	2,752.44	59,660.43	0.00	94,889.57	38.60
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,632.08 (36,647.81)	0.00	36,647.81	0.00

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 19-728**

**AN ORDINANCE TO REZONE A PARCEL AND PORTIONS OF PARCELS
OF LAND ON CYCLE LANE AND WILSON LANE, ROBERTSON COUNTY
TAX MAP 126, PARCEL 081.00 AND TAX MAP 125, PARCELS 225.00 AND
226.00, FROM RESIDENTIAL R-1 AND R-3 AND COMMERCIAL C-3 &
RESIDENTIAL R-5 TO RESIDENTIAL R-5.**

WHEREAS, A parcel and portions of parcels of land, identified as Robertson County Tax Map 126 Parcel 081.00 and Tax Map 125 Parcels 225.00 and 226.00 located near the intersection of Wilson Lane and Cycle Lane are currently zoned Residential R-1, Residential R-3, and Commercial C-3 & Residential R-5, respectively; and

WHEREAS, this parcel and these portions of parcels of land are proposed to be replatted by subdivision plat into not more than five (5) parcels; and

WHEREAS, the developer, with the written consent of the owners of the lands, is requesting a zoning designation of Residential District R-5 which would allow for the proposed subdivided lots to conform to the minimum standards of this zoning designation; and

WHEREAS, the Planning Commission voted unanimously to recommend the rezoning of these lands to Residential R-5 on July 9, 2019 **with the condition** that there be no access to these residential lots from Cycle Lane and from Wilson Lane within 50 feet of the right-of-way of Cycle Lane.

WHEREAS, it is in the City of Millersville's best interest to assign this zoning designation to this parcel and these portions of parcels to allow for the highest and best use; and

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee, that the parcel and portions of parcels of land identified as Robertson County Tax Map 126 Parcel 081.00 and Tax Map 125 Parcels 225.00 and 226.00, are hereby rezoned to Residential R-5. (Legal Description attached hereto as part of the Ordinance) **Additionally, the Board restricts all access, including vehicular access, to the referenced parcels from Cycle Lane and from within 50 feet of the right-of-way of Cycle Lane on Wilson Lane.**

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE,
THE PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

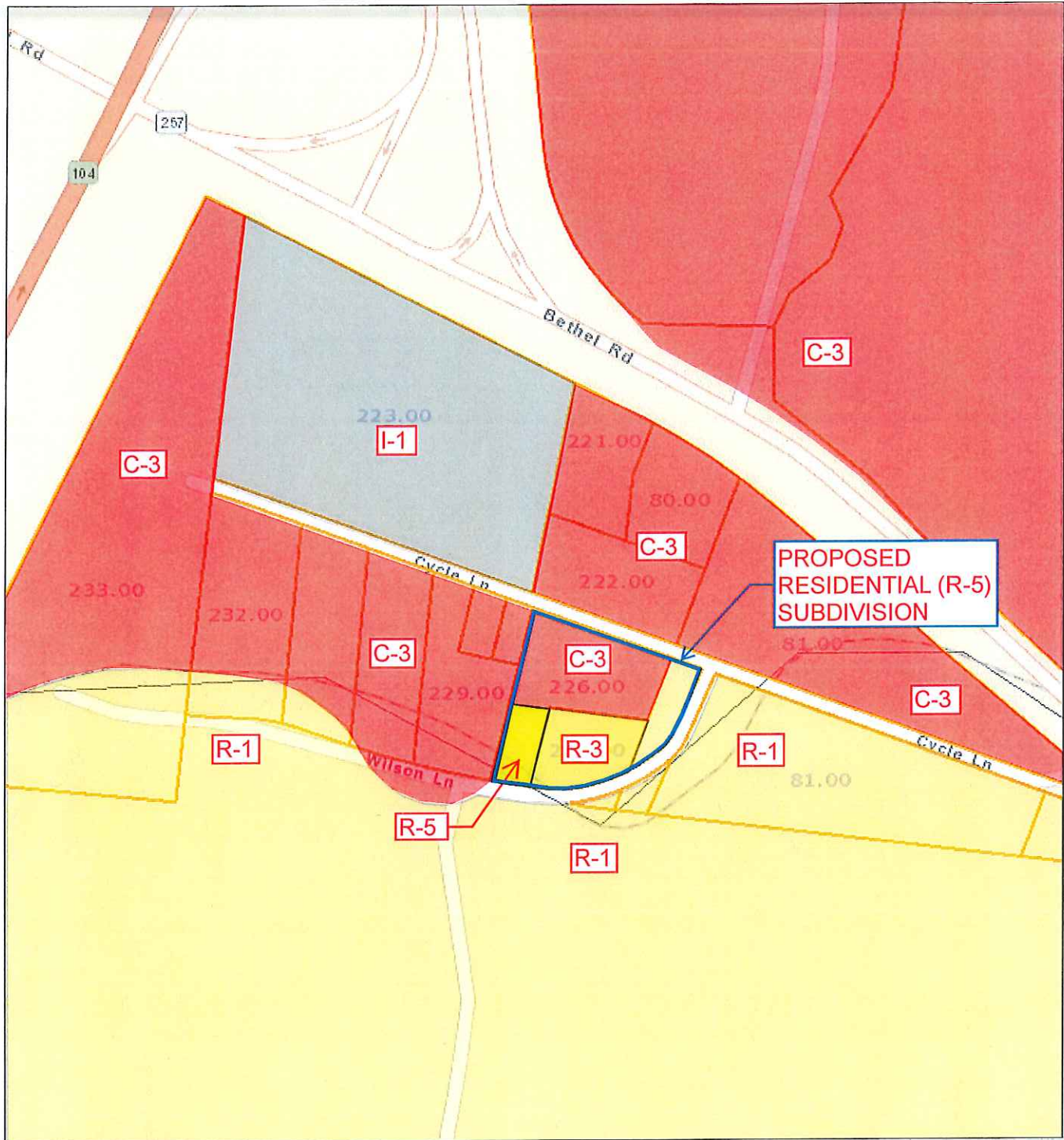
By: _____
Holly L. Murphy, City Recorder

Legal Description for property located in the southwest quadrant of the intersection of Cycle Lane and Wilson Lane (known as portions of Robertson County Tax Map 126 Parcel 081.00 and Tax Map 125 Parcels 225.00 and 226.00):

Being a tract of land in the 12th Civil District of Robertson County Tennessee, and that property known as Lot 2 in PB 11, PG 46 (Bridgett Augustino), and a portion of that property conveyed to Anthony Smith in DB 352, PG 929 RORCT, and a portion of that property conveyed to 31W Realty, LLC in RB 1440, PG 59 RORCT; more accurately described according to a survey by Anthony T. Bollinger R.L.S. TN LIC. NO. 2095 dated 05/10/19 as follows:

Beginning at an existing iron pin in the northerly margin of Wilson Lane, said pin being the most southwest corner of PB 11, PG 46 and the most southwest corner of herein described tract; Thence now leaving said margin N 12°37'05" E, 340.56' to an existing iron pin in the southerly margin of Cycle Lane; Thence with said margin S 69°53'35" E, 358.47' to a point; Thence with a curve to the right (1= 93°32'32", R= 25.00' & CB= S 23°07'19" E, 36.43'), L= 40.82' to a point in the westerly margin of said Wilson Lane; Thence with said Margin for the next four; calls: S 23°38'57" W, 70.13'; Thence with a curve to the right having a radius of 145.17' & Length of 69.60'; Thence with said margin and a curve to the right R= 354.87' & Length of 325.54'; Thence with said margin N 76°10'59" W, 50.11' to the point of beginning containing 2.303 acres.

S.L. Searcy Proposed Residential Subdivision



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community
TN Comptroller - OLG
State of Tennessee, Comptroller of the Treasury, Office of Local Government

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

PLAT CONTAINS 2.303 ACRES

NOTE: THIS SURVEY WAS PREPARED FROM CURRENT DEEDS OF RECORD AND FIELD SURVEY. THE SURVEY IS SUBJECT TO ANY STATE OF FACTS, A CURRENT AND ACCURATE TITLE SEARCH MAY OR WILL REVEAL.

NOTE: THIS SURVEYOR HAS NOT PHYSICALLY LOCATED ANY UTILITIES. THE ASSOCIATED UTILITY AUTHORITY HAS BEEN ADVISED AND APPROVED BY THE ASSOCIATED UTILITY AUTHORITY AND THE ASSOCIATED UTILITY. THIS SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES, IF SHOWN, COMPRISE AND SUCH UTILITIES, EITHER BEFORE OR AFTER SERVICE THAT INDICATED, THEREFORE, THE SIZE, TYPE, AVAILABILITY AND VERIFIED PRIOR TO MAKING ANY DECISION RELATIVE TO THIS PROPERTY.

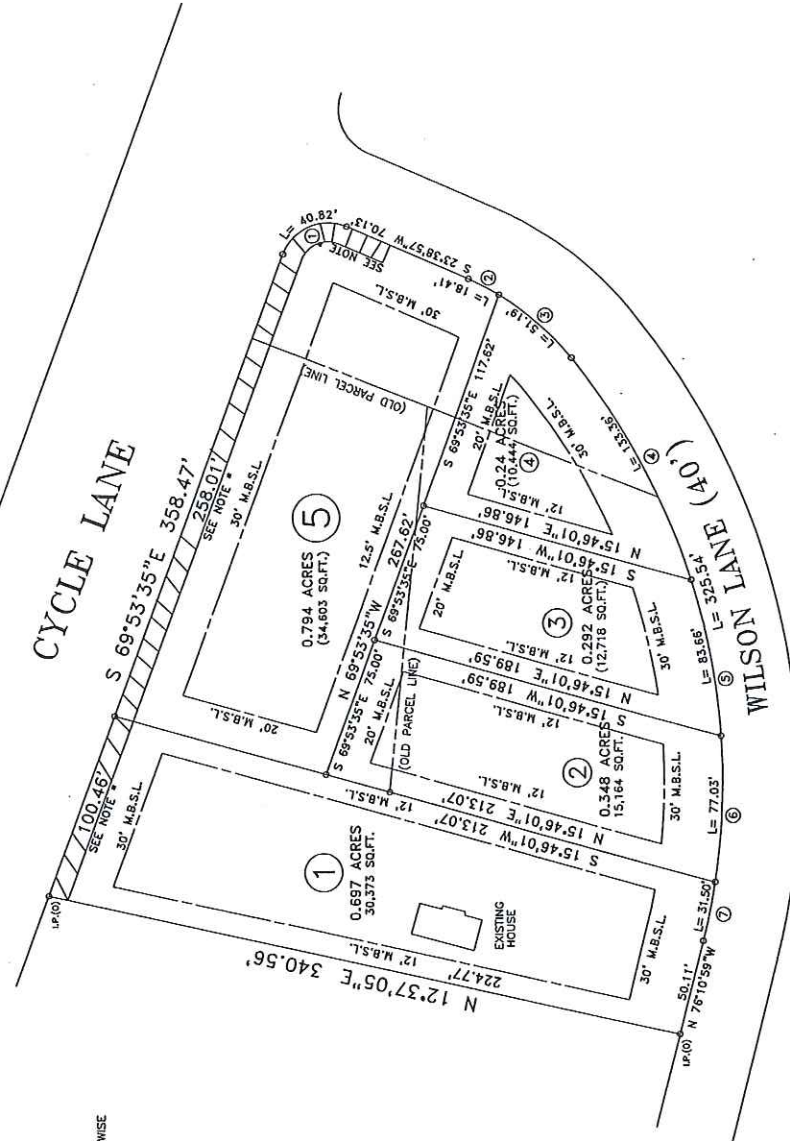
IN TENNESSEE IT IS A REQUIREMENT OF THE "UNDERGROUND UTILITY DAMAGE PREVENT ACT" THAT ANYONE WHO ENGAGES IN EXCAVATION OF ANY TYPE MUST NOTIFY ALL KNOWN UTILITY COMPANIES AND SUCH UTILITIES, EITHER BEFORE OR AFTER SERVICE THAT INDICATED, THEREFORE, THE SIZE, TYPE, AVAILABILITY AND VERIFIED PRIOR TO MAKING ANY DECISION RELATIVE TO THIS PROPERTY.

ALL LOT LINE AND FOUNDATION DEMENSIONS SHOWN ARE AS PER INFORMATION SUPPLIED BY THE OWNER AND/OR BUILDER. THE SURVEYOR HAS NO RESPONSIBILITY FOR THE ACCURACY OF ANY EXCAVATION OR CONSTRUCTION.

NOTE: CORNERS MARKED BY IRON PINS WITH CAPS, UNLESS OTHERWISE NOTED.

CURVE DATA TABLE				
CURVE	RADIUS	TANGENT	LENGTH	DELTA
1	25.00'	26.60'	40.82'	93°32'32"
2	145.17'	9.22'	18.41'	7°16'03"
3	145.17'	25.86'	51.19'	20°12'13"
4	354.87'	67.48'	133.36'	21°31'55"
5	354.87'	32.66'	57.03'	12°35'11"
6	354.87'	15.76'	31.50'	5°05'06"
7	354.87'	15.76'	31.50'	5°05'06"

* NOTE: NO DRIVEWAY CONNECTIONS SHALL BE PERMITTED IN THE HASHED AREA ALONG CYCLE LANE AND THE FIRST 50' OF WILSON LANE.



SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS IS A CATEGORY _____ SURVEY AND THE RATIO OF PRECISION OF THE UNADJUSTED SURVEY EXCEEDS 1: _____ AS SHOWN HEREON.

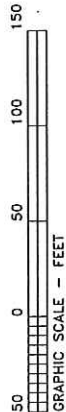
ANTHONY T. BOLLINGER R.L.S. TN LIC. NO. 2095

ANTHONY T. BOLLINGER, R.L.S.
119 FISHER DRIVE
GREENBRIER, TENNESSEE 37073
615/218-0169

SURVEY FOR

S.L. SEARCYLOTS
WILSON LANE

SCALE	DRAWN BY	APPROVED	DATE
1" = 50'	T.E.W.	T.E.W.	05/10/19
12TH CIVIL DISTRICT			
ROBERTSON COUNTY			
TENNESSEE			





City of Millersville Development Services

City Commission

Summary & Recommendation

Date: August 20, 2019

Reviewer: Michael Barr, Community Development Director

Subject: Rezone lands identified in RC Tax Map 125 a portion of Parcel 081.00 (R-1), Parcel 225.00 (R-3), and a portion of Parcel 226.00 (C-3) to Residential R-5

Background: The applicant, in cooperation with the current parcel owners, requests to rezone the subject parcels, or portions thereof, from Residential R-1 and R-3 and Commercial C-3 to Residential R-5 for the purpose of replatting the subject lands into a not to exceed five (5) lot residential subdivision that may include duplex lots. The duplexes would require Special Exception approvals by the Board of Zoning Appeals after the rezoning to R-5 and the approval and recording of the proposed Subdivision Plat is complete.

Currently there are two single family houses on these lands proposed for subdivision. One of the houses is abandoned and is pending condemnation. The remainder of the lands is vacant. There are about a half dozen homes located on or accessed from Wilson Lane. There are three single-wide mobile homes on Cycle Lane although all properties are zoned Light Industrial or Commercial. Most of the lands north of Wilson Lane have Commercial C-3 or Industrial I-1 zoning designations with the properties on the south side of Wilson Lane generally zoned and used as Residential R-1.

This development is inconsistent with and is not transitional to abutting and nearby zonings and/or uses of Commercial and Light Industrial and large acreage Residential. This proposed Residential R-5 zoning and subdivision (with duplexes) also creates a safety concern for future residents considering the current and future heavy truck traffic on Cycle Lane. At the request of the Planning Commission, the applicant has agreed to restrict access to any residential lots fronting on or adjacent to Cycle Lane. The Planning Commission's recommendation included this restriction of access to Cycle Lane and within 50 feet of the right-of-way of Cycle Lane on Wilson Lane.

From a Planners perspective, additional residential development on Wilson Lane may be acceptable, however, it is strongly recommended against on Cycle Lane. Further, it is the consent agreement of the Planning Commission and the Board of Zoning Appeals for Commercial and Industrial development to continue on Cycle Lane.

Attachments: Area map with zoning designations
Proposed Subdivision Plat

Public Notice Sign Posted: Required for the Public Hearing

Recommendation: Denial by the City Commission to amend the City's Zoning Map designation for these parcels from Residential R-1 and R-3 and Commercial C-3 to Residential R-5.

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 19-729

AN ORDINANCE TO ADOPT PROPERTY TAX RATES FOR THE CITY OF MILLERSVILLE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 THROUGH JUNE 30, 2020.

BE IT ORDAINED by the Millersville Board of Commissioners that:

The following tax rates are hereby imposed for the fiscal year beginning July 1, 2019 through June 30, 2020:

(a) Properties in Robertson County: \$1.00 per one hundred dollars of assessed value.

(b) Properties in Sumner County: \$1.00 per one hundred dollars of assessed value.

This property tax rate ordinance has been duly advertised in the Robertson County Connection and the Sumner County Gallatin News, giving notice of a public hearing to be held on September 17, 2019 at 5:30 P.M. in the Commission Chambers at Millersville City Hall.

THIS ORDINANCE SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder



JUSTIN P. WILSON
Comptroller

JASON E. MUMPOWER
Deputy Comptroller

August 5, 2019

Honorable Tim Lassiter
Mayor, City of Millersville
1246 Louisville Highway
Millersville, TN 37072

Re: Equalized property tax rates

Dear Mayor Lassiter:

Attached is text discussion and calculation of equalized property tax rates for the city of Millersville for tax year 2019. The rates for Robertson and Sumner County are the same this year (\$0.8148), but that will probably change in the future when the appraisal ratios for the two counties change. The purpose of these rates is to take into account the relative levels of assessments for the different parts of the city, and maintaining a differential of this proportion is the only way to assure an acceptable degree of tax uniformity throughout the city (other than to create an assessment authority for the city and utilize values separate from those established by the county assessors). The proportions established for these rates should be recalculated next year because the appraisal ratios will change.

You are welcome to review these figures and if you concur, the city governing body should proceed to determine (concur in) these equalized rates by simple action on motion and second. This is normally done as the budget is presented. You may use Step 7 of the calculation to determine rates necessary to meet the budget while maintaining the necessary differential, and if the equalized rates do not need to be exceeded, the city may proceed to adopt its actual tax rates. If the equalized rates will need to be exceeded, the city should publish notice and conduct a public hearing before acting on final tax rates. A sample of this notice is enclosed.

Please call or write if you wish to discuss this further.

Very truly yours,

A handwritten signature in black ink, appearing to read "B. Knotts", is written over a faint, larger signature.

Betsy Knotts
Executive Secretary

c: Chris Traughber, Robertson County Assessor
John Isbell, Sumner County Assessor

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 19-730**

AN ORDINANCE TO AMEND ORDINANCE 19-725, THE 2019-2020 FISCAL YEAR BUDGET, TO REFLECT THE ACTUAL REVENUE AND EXPENSES RELATED TO GENERAL OBLIGATION BONDS AND VARIOUS CAPITAL IMPROVEMENT PROJECTS AND PURCHASES.

WHEREAS, the City of Millersville adopted the 2019-2020 Fiscal Year Budget by passage of Ordinance 19-725 on June 18, 2019; and

WHEREAS, the City has since identified certain revenues and expenditures that were not included as part of the original budget; and

WHEREAS, the Governing Body has authorized the issuance of General Obligation Bonds to fund the construction and renovation of City Hall and the construction of a traffic signal; and

WHEREAS, the Governing Body has identified necessary Capital Projects in the General Fund including \$25,000 for improvements to city-owned property located on Highway 31W at the intersection of Bethel Road, and \$25,000 to construct an emergency access road to Cartwright Parkway from Louisville Highway; and

WHEREAS, the Governing Body also finds it necessary to amend the Police Department Budget to purchase another police vehicle to replace one that was totaled, and to reallocate equipment costs by amending the Drug Fund and to reflect revenue from Insurance Proceeds; and

WHEREAS, the Governing Body has identified the need to amend the Street Fund Budget to reflect the actual revenue and expenses related to a grant for the Sidewalk Project; and

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 19-725, the 2019-2020 Fiscal Year Budget, shall be amended as follows:

GENERAL FUND:

SECTION 1 – REVENUES: Revenues proposed for Insurance Proceeds will change from -0- to \$600. Revenues proposed for Other Financing Sources will change from -0- to \$3,100,000. The Total Revenue in the General Fund will change from \$2,831,667 to \$5,932,267. (Line item detail attached.)

SECTION 2 - APPROPRIATIONS: Appropriations proposed for the Police Department will increase by \$7,817 and change from \$1,446,549 to \$1,454,366. Appropriations proposed for the Debt Service will increase by \$24,235 and change from \$326,100 to \$350,335. Appropriations for Capital Projects/Purchases will change from -0- to \$3,150,000. The Total Appropriations in the General Fund will change from \$3,121,789 to \$6,303,841. (Line Item detail attached.)

SECTION 3 - ESTIMATED FUND BALANCE: The Estimated Fund Balance for the General Fund will decrease by \$81,452 and change from \$1,276,522 to \$1,195,070. (Line Item detail attached.)

STATE STREET AID FUND:

SECTION 1 – REVENUES: Revenues proposed in the Street Fund will increase by \$87,000 and change from \$255,390 to \$342,390.

SECTION 2 - APPROPRIATIONS: Appropriations proposed for the Street Fund will increase by \$68,000 and change from \$428,270 to \$496,270. (Line Item detail attached.)

SECTION 3 - ESTIMATED FUND BALANCE: The Estimated Fund Balance for the Street Fund will increase by \$19,000 and change from \$131,375 to \$150,375. (Line Item detail attached.)

DRUG FUND:

SECTION 1 – REVENUES: Revenues proposed in the Drug Fund will increase by \$18,190 and change from \$24,080 to \$42,270.

SECTION 2 - APPROPRIATIONS: Appropriations proposed for the Drug Fund will increase by \$18,190 and change from \$24,080 to \$42,270. (Line Item detail attached.)

SECTION 3 - ESTIMATED FUND BALANCE: The Estimated Fund Balance for the Drug Fund will not change and will remain at \$5,566. (Line Item detail attached.)

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy Lassiter, Mayor

Attest:

By: _____
Holly Murphy, City Recorder

Ordinance 19-730

2019-20 Budget Amendment
General Fund

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
410-6000	Building Imp's (City Hall Expansion & Bond Issuance Costs)	\$0.00	\$2,500,000.00	\$2,500,000.00	
410-6000	Building Imp's (City Hall Remodel/existing space)	\$0.00	\$400,000.00	\$400,000.00	
410-6022	Other Capital Projects (Hulsey prop, Cartwright Access, Traffic Signal)	\$0.00	\$250,000.00	\$250,000.00	
410-6020	Debt Service/Bond Prin	\$75,000.00	\$115,000.00	\$40,000.00	
410-2322	Interest Expense/Bond	\$60,500.00	\$44,735.00	-\$15,765.00	
421-6014	Police-Capital/Mach&Equip	\$62,000.00	\$95,817.00	\$33,817.00	
421-6014	Police-Capital/Mach&Equip	\$15,000.00	\$13,000.00	-\$2,000.00	
421-2312	Minor Equipment	\$24,000.00	\$0.00	-\$24,000.00	
Total Expense: General Fund		\$236,500.00	\$3,418,552.00	\$3,182,052.00	\$3,182,052.00

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
10-3606	Loan/Bond Proceeds	\$0.00	\$3,100,000.00	\$3,100,000.00	
10-3505	Insurance Proceeds	\$0.00	\$600.00	\$600.00	
10-3710	From Fund Balance-General	\$290,122.00	\$371,574.00	\$81,452.00	
Total Revenue Source: General Fund		\$290,122.00	\$3,472,174.00	\$3,182,052.00	\$3,182,052.00

Expense - Revenue = Net Effect \$0.00 \$0.00

Ordinance 18-730

**2019-20 Budget Amendment
Drug Fund**

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
451-2312	Minor Equipment (Equip 3 patrol vehicles)	\$0.00	\$36,000.00	\$36,000.00	
451-2312	Minor Equipment/Other (Fund Balance)	\$22,040.00	\$4,230.00	-\$17,810.00	
Total Expense: Drug Fund		\$22,040.00	\$4,230.00	\$18,190.00	\$18,190.00

REVENUE SOURCE

		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)	
50-3505	Insurance Proceeds	\$0.00	\$18,190.00	\$18,190.00	
Total Revenue Source: Drug Fund		\$0.00	\$18,190.00	\$18,190.00	\$18,190.00

Expense - Revenue = Net Effect \$0.00

Ordinance 19-730

**2019-20 Budget Amendment
Street Fund**

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)
431-6025	Streetscape Capital Project (complete NEPA & Project Design)	\$40,000.00	\$108,000.00	\$68,000.00
Total Expense: Street Fund		\$40,000.00	\$108,000.00	\$68,000.00

\$68,000.00

REVENUE SOURCE

		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)
30-3711	From Fund Balance	\$172,880.00	\$153,880.00	-\$19,000.00
30-3600	Grant Proceeds	\$0.00	\$87,000.00	\$87,000.00
Total Revenue Source: Street Fund		\$172,880.00	\$87,000.00	\$68,000.00

\$68,000.00

Expense - Revenue = Net Effect

\$0.00

ORDINANCE 19-725Amendment#1
Ord#19-730**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2019 THROUGH JUNE 30, 2020**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS
FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed	Amendment#1 Ord 19-730
Local Taxes	\$ 1,517,583	\$ 1,615,771	\$ 1,621,489	
Licenses & Permits	\$ 55,480	\$ 29,025	\$ 36,450	
Intergovernmental Revenue	\$ 660,699	\$ 680,595	\$ 673,560	
Charges for Services	\$ 32,102	\$ 30,000	\$ 30,000	
Fines and Forfeitures	\$ 274,525	\$ 374,500	\$ 374,000	
Miscellaneous Revenue	\$ 43,567	\$ 66,455	\$ 96,168	
Insurance Proceeds	\$ -	\$ -	\$ -	\$ 600
Other Financing Sources	\$ -	\$ -	\$ -	\$ 3,100,000
Total Revenue	\$ 2,583,956	\$ 2,796,346	\$ 2,831,667	+\$3,100,600 = \$5,932,267
Fund Balance	\$ 2,222,160	\$ 1,862,164	\$ 1,566,644	\$ 1,566,644
Total Available Funds	\$4,806,116	\$4,658,510	\$4,398,311	\$7,498,911

State Street Aid Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed	Amendment#1 Ord 19-730
State Gas Tax Revenue	\$ 210,863	\$ 223,280	\$ 247,940	
Miscellaneous Revenue	\$ 9,583	\$ 4,263	\$ 7,450	
Grant Proceeds	\$ -	\$ -	\$ -	\$ 87,000
Transfer from General Fund	\$ 44,528	\$ -	\$ -	
Total Revenue	\$ 264,974	\$ 227,543	\$ 255,390	+\$87,000 = \$342,390
Fund Balance	\$ 440,414	\$ 354,833	\$ 304,255	\$ 304,255
Total Available Funds	\$ 705,388	\$ 582,376	\$ 559,645	\$ 646,645

Drug Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed	Amendment#1 Ord 19-730
Drug Fines & Revenue	\$ 18,242	\$ 15,788	\$ 24,080	
Insurance Proceeds	\$ -	\$ -	\$ -	\$ 18,190
Total Revenue	\$ 18,242	\$ 15,788	\$ 24,080	+18,190 = \$42,270
Fund Balance	\$ 51,328	\$ 54,961	\$ 5,566	\$ 5,566
Total Available Funds	\$ 69,570	\$ 70,749	\$ 29,646	\$ 47,836

Solid Waste Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed
Service Fees	\$ 433,566	\$ 447,000	\$ 464,000
Miscellaneous Revenue	\$ 3,127	\$ 3,489	\$ 3,500
Total Revenue	\$ 436,693	\$ 450,489	\$ 467,500
Fund Balance	\$ 475,920	\$ 363,224	\$ 352,790
Total Available Funds	\$ 912,613	\$ 813,713	\$ 820,290

Stormwater Utility Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed
Stormwater Utility Fees	\$ 155,225	\$ 155,000	\$ 155,000
Miscellaneous Revenue	\$ 567	\$ 3,691	\$ 3,180
Total Revenue	\$ 155,792	\$ 158,691	\$ 158,180
Fund Balance	\$ 36,678	\$ 96,247	\$ 177,596
Total Available Funds	\$ 192,470	\$ 254,938	\$ 335,776

Sewer Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed
Sewer User Fees	\$ 941,650	\$ 1,018,812	\$ 1,040,000
Sewer Tap Fees	\$ 21,350	\$ 13,725	\$ 20,000
Other Fees	\$ 76,070	\$ 95,034	\$ 31,500
Non-Operating Revenue	\$ 8,288	\$ 3,200	\$ 3,200
Other Financing Sources	\$ 135,949	\$ 382,051	\$ -
Total Revenue	\$ 1,183,307	\$ 1,512,822	\$ 1,094,700

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed	Amendment#1 Ord 19-730
General Government (inc.Dev&Codes)	\$ 711,231	\$ 1,181,944	\$ 766,332	
Police Department (& City Court)	\$ 1,190,667	\$ 1,282,459	\$ 1,446,549	+ 7,817=\$1,454,366
Fire Department	\$ 732,257	\$ 281,230	\$ 344,137	
Parks and Recreation	\$ 95,460	\$ 138,093	\$ 238,671	
Debt Service	\$ 169,809	\$ 208,140	\$ 326,100	+ 24,235=\$350,335
Transfer to Street	\$ 44,528	\$ -	\$ -	
Capital Projects/Purchases	\$ -	\$ -	\$ -	\$ 3,150,000
Total Appropriations	\$ 2,943,952	\$ 3,091,866	\$ 3,121,789	+\$3,182,052=\$6,303,841

State Street Aid Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed	Amendment#1 Ord 19-730
Street Expenditures	\$ 113,269	\$ 76,536	\$ 88,270	
Capital Projects	\$ 237,286	\$ 201,585	\$ 340,000	+68,000=\$408,000
Total Appropriations	\$ 350,555	\$ 278,121	\$ 428,270	+\$68,000=\$496,270

Drug Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed	Amendment#1 Ord 19-730
Police Dept Drug Expenditures	\$ 14,609	\$ 65,183	\$ 24,080	+18,190=\$42,270
Total Appropriations	\$ 14,609	\$ 65,183	\$ 24,080	+\$18,190=\$42,270

Solid Waste Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed
Operating Expenditures	\$ 549,389	\$ 453,034	\$ 466,713
Capital	\$ -	\$ 7,889	\$ 60,000
Total Appropriations	\$ 549,389	\$ 460,923	\$ 526,713

Stormwater Utility Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed
Operating Expenses	\$ 91,894	\$ 71,342	\$ 117,205
Capital	\$ 4,329	\$ 6,000	\$ 58,288
Total Appropriations	\$ 96,223	\$ 77,342	\$ 175,493

Sewer Fund	FY 2017-18 Actual	FY 2018-19 Estimated	FY 2019-20 Proposed
Operating Expenses	\$ 1,065,932	\$ 1,077,810	\$ 1,009,967
Non-Operating Expenses	\$ 29,118	\$ 29,200	\$ 29,200
Debt Service	\$ -	\$ 500	\$ 23,971
Capital	\$ 248,672	\$ 485,002	\$ 70,000
Total Appropriations	\$ 1,343,722	\$ 1,592,512	\$ 1,133,138

SECTION 3. At the end of the 2020 fiscal year, the governing body estimates fund balances/deficits as follows:

General Fund	\$ 1,276,522	Amendment#1 Ord 19-730 -81,452 = \$1,195,070
State Street Aid Fund	\$ 131,375	+19,000 = \$150,375
Drug Fund	\$ 5,566	no change
Solid Waste Fund	\$ 293,577	
Stormwater Fund	\$ 160,283	
Sewer Fund	\$ -	

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/20
Bonds	\$ 115,000	\$ 44,735	\$ 2,885,000
State Revolving Loan	\$ 22,695	\$ 1,276	\$ 443,505
Loan Agreements	\$ 169,300	\$ 21,300	\$ 565,991
Capital Leases	\$ -	\$ -	\$ -
Other Debt	\$ -	\$ -	\$ -
Total	\$ 306,995	\$ 67,311	\$ 3,894,496

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2019, the public welfare requiring it.

Passed First Reading: May 21, 2019

Public Hearing: June 18, 2019

Passed Second and Final Reading: June 18, 2019

BOARD OF COMMISSIONERS

Timothy F. Lassiter, Mayor
Timothy F. Lassiter, Mayor

Attest:

Holly L. Murphy, City Recorder
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

Robert G. Wheeler, Jr., City Attorney
Robert G. Wheeler, Jr., City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 19-731**

**AN ORDINANCE AMENDING THE MILLERSVILLE CODE OF
ORDINANCES CHAPTER 78, TRAFFIC AND VEHICLES, SECTION 78-83,
SPEED LIMITS FOR U.S. HIGHWAY 31-W.**

WHEREAS, the Governing Body of the City of Millersville reviews its Code of Ordinances from time to time to ensure that the laws of the City meet the requirements of the local, state and federal laws and the desires of the City Commission; and

WHEREAS, the City adopted Ordinance 81-14 establishing speed limits within the City of Millersville and amended said ordinance with Ordinance 89-131 changing the speed limit on U.S. Hwy 31-W/S.R 41 to 45 miles per hour for the segment of roadway within the municipal limits of the City; and

WHEREAS, the State of Tennessee grants municipalities the authority to lower the speed limits on any road within their jurisdiction, except for controlled access highways; and

WHEREAS, the City desires to provide for the safety of the public including pedestrians, bicyclists, and others utilizing the U.S. Hwy 31-W corridor and in particular the section of roadway from the southern municipal limits to the northern terminus of C. Smith Road.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, that:

SECTION 1. The speed limit on U.S. Hwy 31-W from the southern municipal limits to the northern terminus of C. Smith Road shall be reduced from 45 miles per hour to 40 miles per hour.

SECTION 2. The City shall be responsible for the cost of replacing signs with the amended speed limit.

THIS ORDINANCE SHALL BECOME EFFECTIVE UPON PASSAGE AND THE POSTING OF THE AMENDED SPEED LIMITS, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Ord 19-731



NOTICE OF PUBLIC HEARING

The City of Millersville Board of Commissioners will conduct a Public Hearing on Tuesday, September 17, 2019 at 5:30 P.M. in the Commission Chambers at City Hall, 1246 Louisville Highway, Millersville, TN to consider the following:

1. Acceptance of the Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report for 2018-2019 (DRAFT of Report follows)

All interested parties are invited to attend this meeting and make their views known.



Tennessee Department of Environment and Conservation
Division of Water Resources
William R. Snodgrass Tennessee Tower,
312 Rosa L. Parks Avenue, 11th Floor, Nashville, Tennessee 37243
1-888-891-8332 (TDEC)

Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report

1. MS4 Information

Name of MS4: City of Millersville		MS4 Permit Number: TNS 077887	
Contact Person: Michael Barr		Email Address: development@cityofmillersville.com	
Telephone: (615) 859-0880		MS4 Program Web Address: https://www.cityofmillersville.com/departments/index.php?structureid=23	
Mailing Address: 1246 Louisville Hwy			
City: Millersville	State: TN	ZIP code: 37072	

What is the current population of your MS4? 6781 (2018 estimate)

What is the reporting period for this annual report? July 1 2018 to June 30 2019

2. Discharges to Waterbodies with Unavailable Parameters or Exceptional Tennessee Waters (Section 3.1)

- A. Does your MS4 discharge into waters with unavailable parameters (previously referred to as impaired) for pathogens, nutrients, siltation or other parameters related to stormwater runoff from urbanized areas as listed on TN's most current 303(d) list and/or according to the on-line state GIS mapping tool (tdec.state.tn.us/dwr/)? If yes, attach a list. ☒ Yes ☐ No
- B. Are there established and approved TMDLs (<http://www.tn.gov/environment/article/wr-ws-tennessees-total-maximum-daily-load-tmdl-program>) with waste load allocations for MS4 discharges in your jurisdiction? If yes, attach a list. ☐ Yes ☒ No
- C. Does your MS4 discharge to any Exceptional Tennessee Waters (ETWs - http://environment-online.tn.gov:8080/pls/enf_reports/f?p=9034:34304:4880790061142)? If yes, attach a list. ☐ Yes ☒ No
- D. Are you implementing specific Best Management Practices (BMPs) to control pollutant discharges to waterbodies with unavailable parameters or ETWs? If yes, describe the specific practices: Per City Ordinance 19-104, Millersville requires Land Disturbance Permit for any activity that disturbs more than one acre of land, or less than one acre of land if such activity is part of a larger common plan of development that affects one or more acre of land and involves grubbing, clearing, grading or excavation; Land disturbing activity of less than one acre of land, if in the discretion of the stormwater manager such activity poses a unique threat to water, or public health or safety; and for creation/use of borrow pits, fill areas or stock piles. The purpose of this permit is to allow the City to track these types of activities, verify adherence to approved plans, and to ensure that permittees are implementing appropriate erosion prevention and sediment control practices as part of their work. The City also has enacted a Buffer zone policy that prohibits disturbance adjacent to protected waterways. This policy is planned to be amended in the 2019-20 permit cycle to comply with the minimum buffer widths as specified in the current State NPDES permit for Small MS4s. ☒ Yes ☐ No

Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report

3. Public Education/Outreach and Involvement/Participation (Sections 4.2.1 and 4.2.2)

- A. Have you developed a Public Information and Education plan (PIE)? ☒ Yes ☐ No
- B. Is your public education program targeting specific pollutants and sources, such as Hot Spots? If yes, describe the specific pollutants and/or sources targeted by your public education program: The current PIE plan lists the following groups as specific targets: citizens for general housekeeping activities, Owners of permanent BMPs, Developers and their design consultants, Contractors, professional lawn and landscape companies, professionals working with petroleum based products or other chemicals, municipal employees. The City plans to update the current PIE plan in the 19-20 reporting period to identify specific outreach and education events and implement a schedule. ☒ Yes ☐ No
- C. Do you have a webpage dedicated to your stormwater program? If yes, provide a link/URL: <https://www.cityofmillersville.com/departments/index.php?structureid=23>
The website needs to include more educational information, and provide details regarding the City's MS4 program activities ☒ Yes ☐ No
- D. Summarize how you advertise and publicize your public education, outreach, involvement and participation opportunities: Stormwater information has been posted on the website, at City Hall, the Library and the Community Center. Brochures are available for pick up as well. The City would like to create a Millersville Stormwater Facebook page to easier distribute information.
- E. Summarize the public education, outreach, involvement and participation activities you completed during this reporting period: Attendance at Middle Tennessee Stormwater Group Meetings, participation in the 250k tree day, participated in a Community Stream clean up in association with Goodlettsville, Our consultant engineer has also regularly communicated with developer's engineers to inform them about the City's requirements for stormwater management on construction projects.
- F. Summarize any specific successful outcome(s) (e.g., citizen involvement, pollutant reduction, water quality improvement, etc.) fully or partially attributable to your public education and participation program during this reporting period:
During the September 8, 2018 stream cleanup, volunteers and City employees cleaned 790 lbs of trash (tires, car parts, lumber, debris, plastic, etc) from Slater's Creek in Millersville and Goodlettsville.

Millersville staff also attended the August, December, February, March, May, and June MTSG meetings. Educational topics included: biodiversity in area streams, ordinance enforcement, stormwater maintenance agreements, site inspections, and construction entrances.

The City participated in 250K Tree Day through the Tennessee Environmental Council. We received approximately 100 trees for distribution throughout the city. Statewide, more than 97,000 trees were planted resulting in an estimated runoff reduction of 84.5 million gallons.

4. Illicit Discharge Detection and Elimination (Section 4.2.3)

- A. Have you developed and do you continue to update a storm sewer system map that shows the location of system outfalls where the municipal storm sewer system discharges into waters of the state or conveyances owned or operated by another MS4? ☒ Yes ☐ No
- B. If yes, does the map include inputs into the storm sewer collection system, such as the inlets, catch basins, drop structures or other defined contributing points to the sewer shed of that outfall, and general direction of stormwater flow? ☐ Yes ☒ No
- C. How many outfalls have you identified in your storm sewer system? 42

Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report

- D. Do you have an ordinance, or other regulatory mechanism, that prohibits non-stormwater discharges into your storm sewer system? ☒ Yes ☐ No
- E. Have you implemented a plan to detect, identify and eliminate non-stormwater discharges, including illegal disposal, throughout the storm sewer system? If yes, provide a summary: During the 2019 Audit of the City's MS4 program, TDEC noted that the City's IDDE program is not in compliance. The City will address this in the coming year and implement a plan. ☐ Yes ☒ No
- F. How many illicit discharge related complaints were received this reporting period? 1
- G. How many illicit discharge investigations were performed this reporting period? 1
- H. Of those investigations performed, how many resulted in valid illicit discharges that were addressed and/or eliminated? 1

5. Construction Site Stormwater Runoff Pollutant Control (Section 4.2.4)

- A. Do you have an ordinance or other regulatory mechanism requiring:
- Construction site operators to implement appropriate erosion prevention and sediment control BMPs consistent with those described in the TDEC EPSC Handbook? ☒ Yes ☐ No
- Construction site operators to control wastes such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste? ☒ Yes ☐ No
- Design storm and special conditions for unavailable parameters waters or Exceptional Tennessee Waters consistent with those of the current Tennessee Construction General Permit (TNR100000)? ☒ Yes ☐ No
- B. Do you have specific procedures for construction site plan (including erosion prevention and sediment BMPs) review and approval? ☒ Yes ☐ No
- C. Do you have sanctions to enforce compliance? ☒ Yes ☐ No
- D. Do you hold pre-construction meetings with operators of priority construction activities and inspect priority construction sites at least monthly? ☒ Yes ☐ No
- E. How many construction sites disturbing at least one acre or greater were active in your jurisdiction this reporting period? 1
- F. How many active priority and non-priority construction sites were inspected this reporting period? 1
- G. How many construction related complaints were received this reporting period? 0

6. Permanent Stormwater Management at New Development and Redevelopment Projects (Section 4.2.5)

- A. Do you have a regulatory mechanism (e.g. ordinance) requiring permanent stormwater pollutant removal for development and redevelopment projects? If no, have you submitted an Implementation Plan to the Division? ☐ Yes ☒ No
- B. Do you have an ordinance or other regulatory mechanism requiring:
- Site plan review and approval of new and re-development projects? ☒ Yes ☐ No
- A process to ensure stormwater control measures (SCMs) are properly installed and maintained? ☒ Yes ☐ No

Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report

Permanent water quality riparian buffers? If yes, specify requirements: The current ordinance requirements are 50 feet from the floodway line if one has been established, otherwise 25 feet from top of bank. It should be noted that TDEC has requested that this be updated to match the standards outlined in the permit. ☒ Yes ☐ No

- C. What is the threshold for development and redevelopment project plans plan review (e.g., all projects, projects disturbing greater than one acre, etc.)? 1 acre of disturbance per ordinance, however all commercial site plans require site plan review, including EPSC and Permanent Stormwater
- D. How many development and redevelopment project plans were reviewed for this reporting period? 2
- E. How many development and redevelopment project plans were approved? 2
- F. How many permanent stormwater related complaints were received this reporting period? 0
- G. How many enforcement actions were taken to address improper installation or maintenance? 1
- H. Do you have a system to inventory and track the status of all public and private SCMs installed on development and redevelopment projects? ☐ Yes ☒ No
- I. Does your program include an off-site stormwater mitigation or payment into public stormwater fund? If yes, specify. ☐ Yes ☒ No

7. Stormwater Management for Municipal Operations (Section 4.2.6)

- A. As applicable, have stormwater related operation and maintenance plans that include information related to maintenance activities, schedules and the proper disposal of waste from structural and non-structural stormwater controls been developed and implemented at the following municipal operations:
- | | | |
|--|---|--|
| Streets, roads, highways? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Municipal parking lots? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Maintenance and storage yards? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Fleet or maintenance shops with outdoor storage areas? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Salt and storage locations? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Snow disposal areas? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Waste disposal, storage, and transfer stations? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
- B. Do you have a training program for employees responsible for municipal operations at facilities within the jurisdiction that handle, generate and/or store materials which constitute a potential pollutant of concern for MS4s? ☐ Yes ☒ No
- If yes, are new applicable employees trained within six months, and existing applicable employees trained and/or retrained within the permit term? ☐ Yes ☐ No

8. Reviewing and Updating Stormwater Management Programs (Section 4.4)

- A. Describe any revisions to your program implemented during this reporting period including but not limited to:

Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report

Modifications or replacement of an ineffective activity/control measure. _____

Changes to the program as required by the division to satisfy permit requirements. _____

Information (e.g. additional acreage, outfalls, BMPs) on newly annexed areas and any resulting updates to your program. _____

- B. In preparation for this annual report, have you performed an overall assessment of your stormwater management program effectiveness? If yes, summarize the assessment results, and any modifications and improvements scheduled to be implemented in the next reporting period. 1. Update Public Information and Education (PIE) Plan

The City's existing PIE plan is too general and needs to be updated to provide specific information regarding action items. The City will create a list of educational opportunities and provide a schedule for implementation. Part of the plan will include adding educational materials to the City's website, publishing notices of community events focused on stormwater education, and distributing brochures to targeted audiences. A list of planned activities and the schedule will be added to the plan. It is anticipated that at least one public education activity will occur every other month for the duration of the current permit cycle. The updated PIE Plan will be completed by June 30, 2020, and it will be updated as new events are planned.

2. Document implementation of PIE plan and evaluate effectiveness

Once a schedule of public education events has been developed, these items will be added to a spreadsheet. Upon completion of the specific activity, the spreadsheet will be updated to include pertinent information related to the event (i.e. number of participants, record of distributed material, etc.). To evaluate the effectiveness, measurable goals will be established for each activity. Each year, City staff and our consultant engineer will meet to review the objectives and the plan and evaluate if goals are being met.

☒ Yes

☐ No

3. Tracking of Public Involvement

One element of the PIE plan will include City-sponsored events focused on stormwater management. As these events occur, the City will record attendance and solicit feedback for improving future events. The documentation of involvement will be maintained with the PIE plan. It is anticipated that at least two public events will be scheduled per year. In addition to these events, the City will include an agenda item during public meetings throughout the year that provide an opportunity for the City Commission to hear updates on the stormwater program as well as offer citizens a chance to speak about stormwater concerns. The minutes of these meetings will be documented with the PIE plan.

4. Illicit Discharge Elimination plan implementation

To begin the process of IDDE implementation, the City will develop a plan to map and inspect the stormwater outfalls within the City. As the outfalls are identified, they will be screened for dry-weather discharges and outfall inspection forms will be completed to document the conditions. Additionally, the City will create a list of known "hot-spots" within the city to identify locations that have a higher potential for discharging pollutants. Once the hotspots are known, each will be inspected annually to ensure that appropriate measures are in place to prevent contaminated stormwater from leaving the site. The City will begin mapping outfalls this year and aim to have all outfalls mapped and inspected by the end of the current permit cycle (October 2021). The list of hotspots will

be created by December 30, 2019 and each will be inspected at least one time by the end of 2020.

5. Storm system map

The City will engage the services of our engineering consultant to create a GIS-based map of the city's stormwater system. The map will include the approximate locations of ditches, wet-weather conveyances, streams, outfalls, culverts, storm sewer inlets, and topographic information. The City currently has paper maps that will be used as the basis for the updated digital map which can be more easily maintained in the future. The base map will be created by June 30, 2020 and elements will be added as they are located in the field. A complete map will be finished by the end of the current permit cycle.

6. Stormwater Ordinance Revision

To be consistent with the current Permit, the City will revise its stormwater ordinance to remove the clause that allows for waivers from Land Disturbance permits at the discretion of staff. Additionally, the buffer zone policy will be amended to reflect the minimum buffer widths provided in the permit. This amendment will be completed in 2020.

7. Pre-Construction meetings and Construction Site inspections

All new developments that require a land disturbance permit from the City will be required to have a pre-construction conference prior to issuance of a permit. These meetings will inform the developer and contractor about the City's stormwater policies and inspection procedures. City staff will inspect each site once per month and document the inspections on updated forms prepared by our engineering consultant. Rather than issuing verbal warnings to contractors, city inspectors will now send warnings or any other project correspondence via email, so that the communications can be documented with the city's stormwater program.

8. Plan Review procedure

The City will continue to utilize our engineering consultant to review construction plans for new development. They will be tasked with creating and utilizing a new checklist for documenting the review of EPSC and permanent stormwater control measures. This checklist will be consistent with the plan requirements of the CGP.

9. Develop more specific Operation and Maintenance (O&M) Plans for municipal operations

10. Document O&M activity

The Department of Public Works is responsible for O&M on City owned facilities. The Director of Public Works, Jerry Schrader, will work with our engineering consultant to write new SOP manuals for the following:

- Good Housekeeping
- Hazardous Material Storage
- Pump Stations
- Spill Preventions & Response
- Top Soil
- Construction

Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report

- Refueling
- Road Salt Storage & Application
- Roadway Maintenance
- Sanitary Sewer Maintenance
- Storm Drain Cleaning
- Street Sweeping
- Vehicle & Equipment Washing
- Vehicle Maintenance

These SOPs will be written by the end of 2020, and there will be a scheduled session to educate staff on the use of these manuals. As these tasks are performed throughout the remainder of the permit cycle, the staff will complete checklists to ensure that the procedures are being adhered to.

9. Enforcement Response Plan (Section 4.5)

- A. Have you implemented an enforcement response plan that includes progressive enforcement actions to address non-compliance, and allows the maximum penalties specified in TCA 68-221-1106? If no, explain. _____ ☒ Yes ☐ No
- B. As applicable, identify which of the following types of enforcement actions (or their equivalent) were used during this reporting period; indicate the number of actions, the minimum measure (e.g., construction, illicit discharge, permanent stormwater management), and note those for which you do not have authority:

<u>Action</u>	<u>Construction</u>	<u>Permanent Stormwater</u>	<u>Illicit Discharge</u>	<u>In Your ERP?</u>	
Verbal warnings	# <u>3</u>	# <u>0</u>	# <u> </u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Written notices	# <u>1</u>	# <u>1</u>	# <u>1</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Citations with administrative penalties	# <u>0</u>	# <u>0</u>	# <u> </u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Stop work orders	# <u>0</u>	# <u>0</u>	# <u> </u>	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Withholding of plan approvals or other authorizations	# <u>0</u>	# <u>0</u>	# <u> </u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Additional Measures	# <u>0</u>	# <u>0</u>	# <u> </u>	Describe: _____	

- C. Do you track instances of non-compliance and related enforcement documentation? ☒ Yes ☐ No
- D. What were the most common types of non-compliance instances documented during this reporting period?
Improper installation of stormwater detention pond, failure to maintain construction site BMPs

Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report

10. Monitoring, Recordkeeping and reporting (Section 5)

- A. Summarize any analytical monitoring activities (e.g., planning, collection, evaluation of results) performed during this reporting period. The monitoring program has not been completed in the City, as discussed during the May 2019 Audit. The city recognizes the need to comply with this permit requirement and will begin a monitoring program in 2020.
- B. Summarize any non-analytical monitoring activities (e.g., planning, collection, evaluation of results) performed during this reporting period. see A
- C. If applicable, are monitoring records for activities performed during this reporting period ☐ Yes ☒ No submitted with this report.

11. Certification

This report must be signed by a ranking elected official or by a duly authorized representative of that person. See signatory requirements in sub-part 6.7.2 of the permit.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Printed Name and Title

Signature

Date

Annual reports must be submitted by September 30 of each calendar year (Section 5.4) to the appropriate Environmental Field Office (EFO), identified in the table below:

EFO	Street Address	City	Zip Code	Telephone
Chattanooga	1301 Riverfront Pkwy, Suite 206	Chattanooga	37402	(423) 634-5745
Columbia	1421 Hampshire Pike	Columbia	38401	(931) 380-3371
Cookeville	1221 South Willow Ave.	Cookeville	38506	(931) 520-6688
Jackson	1625 Hollywood Drive	Jackson	38305	(731) 512-1300
Johnson City	2305 Silverdale Road	Johnson City	37601	(423) 854-5400
Knoxville	3711 Middlebrook Pike	Knoxville	37921	(865) 594-6035
Memphis	8383 Wolf Lake Drive	Bartlett	38133	(901) 371-3000
Nashville	711 R S Gass Boulevard	Nashville	37216	(615) 687-7000



NOTICE OF PUBLIC HEARING

The City of Millersville Board of Commissioners will conduct a Public Hearing on Tuesday, September 17, 2019 at 5:30 P.M. in the Commission Chambers at City Hall, 1246 Louisville Highway, Millersville, TN to consider the following:

1. A Resolution (19-R-14) adopting an American with Disabilities Act (ADA) Policy including appointing an ADA Coordinator; establishing Procedures for Requests for Accommodations, Complaints, and Grievances; and their associated forms.

All interested parties are invited to attend this meeting and make their views known.

**CITY OF MILLERSVILLE, TENNESSEE
RESOLUTION NO. 19-R-14**

A RESOLUTION DEFINING AN AMERICAN WITH DISABILITIES ACT (ADA) POLICY STATEMENT INCLUDING DESIGNATING AN ADA COORDINATOR AND PROCEDURES FOR REQUESTS FOR ACCOMMODATIONS, COMPLAINTS AND GRIEVANCES

WHEREAS, the American with Disabilities Act (ADA) enacted on July 26, 1990 provides comprehensive civil rights protections to persons with disabilities in areas of employment, state and local government services, and access to public accommodations, transportation and telecommunications; and

WHEREAS, Title II of the American with Disabilities Act applies to public entities including state and local governments and the programs, services, and activities they provide; and

WHEREAS, Title II, Article 8 of the American with Disabilities Act requires public entities to take steps designed to achieve compliance with the act; and

WHEREAS, the Tennessee Department of Transportation (TDOT) has recently taken defined steps to ensure local government compliance with the act by 2019; and

WHEREAS, the State of Tennessee and the United States Department of Justice (US DOJ) requires a full-time employee to be designated as an ADA Coordinator; and

WHEREAS, the City of Millersville's ADA Policy for accommodations and grievance procedure will be publicized and posted on the City's website and available at City Hall; and

WHEREAS, the City of Millersville employs less than 50 employees as defined by the United States Department of Justice (US DOJ).

NOW, THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that:

Section 1. The City shall designate the Development Services Director, or other full-time employee as designated by the City Manager, as the ADA Coordinator. The ADA Coordinator shall be certified per the requirements of the State of Tennessee; and

Section 2. The City of Millersville does hereby adopt the attached ADA Notice, Request for Accommodations and Grievance Policy and associated forms; and

Section 3. The City shall within one (1) year of attaining fifty (50) or more employees, as defined by the US DOJ, the City of Millersville will complete a self-evaluation of all public programs and facilities and develop a Transition Plan to resolve non-compliance issues.

Resolved on this 17th day of September, 2019

BOARD OF COMMISSIONERS

By: _____
Timothy F. Lassiter, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

City of Millersville American with Disabilities Act Policy

The American with Disabilities Act (ADA) was approved by Congress and signed into law by President George H.W. Bush on July 26, 1990. The ADA is a comprehensive civil rights law prohibiting discrimination based on disability. The ADA law broadly protects the rights of individuals with disabilities in employment, access to State and local government services, places of public accommodations, transportation and other important areas of American life. The ADA law also requires newly designed and constructed or altered State and local government facilities, public accommodations and commercial facilities to be readily accessible to and usable by individuals with disabilities.

Notice under the Americans with Disabilities Act

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the City of Millersville will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities.

Employment: The City of Millersville does not discriminate based on disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The City of Millersville will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in City of Millersville's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The City of Millersville will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in City of Millersville offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Millersville, should complete an Applicant Accommodation Request Form. Forms can be found on the City's website, www.cityofmillersville.com. Please submit the form to the City Manager's Office at citymanager@cityofmillersville.com as soon as possible but **no later than 48 business hours before the scheduled event.**

The ADA does not require the City of Millersville to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City of Millersville is not accessible to persons with disabilities should be directed to:

ADA Coordinator
1246 Louisville Hwy
Millersville, TN 37072
615-859-0880

The City of Millersville will not place a surcharge on an individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aid/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

City of Millersville

Applicant Accommodation Request

Please type or print information and return to the City Manager's office. Information contained on this form is classified as CONFIDENTIAL to the extent permitted by law. Information obtained or generated in the processing of this accommodation request may be released to individuals or agencies participating in the evaluation or provision of this accommodation. For further information, contact the ADA Coordinator at 615-859-0880.

CONTACT INFORMATION

Full Name:
Address:
City, State & Zip Code:
Phone No.:
Email Address:

What is the position for which you are applying?
--

Describe the portion(s) of the employment test and/or the position for which you are requesting an accommodation: Please be specific.

Describe any accommodations you believe would be a benefit in this portion of testing process, on the job, or accommodations successfully used in the past:

Voluntary Self-Identification of Disability

Form CC-305
OMB Control Number 1250-0005
Expires 1/31/2020
Page 1 of 2

Why are you being asked to complete this form?

Because we do business with the government, we must reach out to, hire, and provide equal opportunity to qualified people with disabilities.¹ To help us measure how well we are doing, we are asking you to tell us if you have a disability or if you ever had a disability. Completing this form is voluntary, but we hope that you will choose to fill it out. If you are applying for a job, any answer you give will be kept private and will not be used against you in any way.

If you already work for us, your answer will not be used against you in any way. Because a person may become disabled at any time, we are required to ask all of our employees to update their information every five years. You may voluntarily self-identify as having a disability on this form without fear of any punishment because you did not identify as having a disability earlier.

How do I know if I have a disability?

You are considered to have a disability if you have a physical or mental impairment or medical condition that substantially limits a major life activity, or if you have a history or record of such an impairment or medical condition.

Disabilities include, but are not limited to:

- Blindness
- Deafness
- Cancer
- Diabetes
- Epilepsy
- Autism
- Cerebral palsy
- HIV/AIDS
- Schizophrenia
- Muscular dystrophy
- Bipolar disorder
- Major depression
- Multiple sclerosis (MS)
- Missing limbs or partially missing limbs
- Post-traumatic stress disorder (PTSD)
- Obsessive compulsive disorder
- Impairments requiring the use of a wheelchair
- Intellectual disability (previously called mental retardation)

Please check one of the boxes below:

- ☐ YES, I HAVE A DISABILITY (or previously had a disability)
- ☐ NO, I DON'T HAVE A DISABILITY
- ☐ I DON'T WISH TO ANSWER

Your Name

Today's Date

Describe the nature of your disability:

How does the disability prevent you from performing the employment testing function or essential job function?

Attach additional pages as necessary.

CERTIFICATION: I hereby certify that the information and statements above are true.

Signature

Date

If you need assistance, require an accessible format, or have questions about this form, please contact the City of Millersville ADA Coordinator at 615-859-0880.

Voluntary Self-Identification of Disability

Form CC-305
OMB Control Number 1250-0005
Expires 1/31/2020
Page 2 of 2

Reasonable Accommodation Notice

Federal law requires employers to provide reasonable accommodation to qualified individuals with disabilities. Please tell us if you require a reasonable accommodation to apply for a job or to perform your job. Examples of reasonable accommodation include making a change to the application process or work procedures, providing documents in an alternate format, using a sign language interpreter, or using specialized equipment.

ⁱ Section 503 of the Rehabilitation Act of 1973, as amended. For more information about this form or the equal employment obligations of Federal contractors, visit the U.S. Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) website at www.dol.gov/ofccp.

PUBLIC BURDEN STATEMENT: According to the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. This survey should take about 5 minutes to complete.

City of Millersville

Grievance Procedure under the Americans with Disabilities Act

The Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990. It may be used by anyone wishing to file a complaint alleging discrimination based on disability in the provisions of services, activities, programs or benefits by the City of Millersville.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The availability and use of this grievance procedure via a submission of a Grievance form does not preclude filing a complaint of discrimination with any appropriate state or federal agency. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies.

There is a separate complaint procedure for ADA issues relating to employment. Please contact the City of Millersville's City Manager for further information regarding employment issues.

Grievances shall be processed in the following manner:

Step 1: The complaint should contain as much information as possible about the alleged discrimination, including pictures if possible. The Grievant or his/her representative should file a Grievance form with the City Manager's office no later than thirty (30) calendar days from the date of the alleged discrimination. The City of Millersville Grievance form is available at City Hall during regular business hours and on the City's website at cityofmillersville.com. Other arrangements for submitting a request, such as personal interviews or tape recordings, as well as assistance in completing forms, are available by contacting the ADA Coordinator.

Once the grievance is received in the City Manager's Office, the ADA Coordinator will be notified and will review the complaint. The ADA Coordinator will notify the Grievant in writing of any additional information that is needed to complete the complaint. If the Complainant fails to complete the Grievance form or provide additional information, the ADA Coordinator shall close the complaint without prejudice.

If the complaint cannot be resolved after review by the ADA Coordinator within fourteen (14) calendar days following receipt, it will be returned to the City Manager Office for further review and investigation.

Step 2: Upon receipt of notification from the ADA Coordinator of an unresolved complaint, the City Manager shall review the grievance and render his or her finding(s) and recommendation(s) to the ADA Coordinator within thirty (30) calendar days of receipt of the complaint. Written notification from the ADA Coordinator shall be sent to the Grievant and the City Manager with a copy provided to the Board of City Commissioners within forty five (45) calendar days of receipt of the complaint.

Step 3: If at this stage the complaint cannot be satisfactorily resolved, the complaint shall be submitted to the Board of City Commissioners. Upon receipt of such appeal, the Board of City Commissioners shall hear the complaint at their next scheduled public meeting. A determination shall be made by the Board of City Commissioners within thirty (30) calendar days of the meeting. The decision of the Board of City Commissioners shall be the final decision at the municipal level.

The City of Millersville is dedicated to ensuring that all City programs, benefits, activities and facilities are fully accessible to and useable by persons with disabilities. The City of Millersville is here to serve the community and to coordinate and ensure equal access for all. Any questions or concerns about accessibility issues regarding City programs and services should be directed to the City of Millersville ADA Coordinator.

ADA GRIEVANCE FORM

Instructions: Please complete and sign the form and submit it within 30 calendar days of any incident to:

City of Millersville
Attn: City Manager
1246 Louisville Hwy
Millersville, TN 37072

For more information or assistance in completing this form, please contact the City of Millersville's ADA Coordinator at 615-859-0880

Type of Grievance (check all that apply):

☐ Program/Service/Activity
☐ Facility Accessibility
☐ Other: _____

CONTACT INFORMATION

Reporting Individual:

Full Name:
Address:
City, State & Zip Code:
Phone No.:
Email Address:

Authorized Representative of Reporting Individual (if any):

Full Name:
Address:
City, State & Zip Code:
Phone No.:
Email Address:

DETAILS OF COMPLAINT / INCIDENT

Date/Time of Incident: _____

Department/Facility/Location Involved:

Describe the incident/complaint with enough detail so the nature of the grievance can be understood. Add additional pages if necessary.

Have attempts been made to resolve the complaint through a City Department? If yes, please describe the efforts that have been made.

What remedy are you seeking?

CERTIFICATION: I hereby certify that the information and statements above are true.

Signature

Date

Attach additional pages as necessary. If you need assistance, require an accessible format, or have questions about this form, please contact the City of Millersville's ADA Coordinator at 615-859-0880

ARCHITECTS. ENGINEERS. PLANNERS.



August 29, 2019

Ms. Holly Murphy, City Manager
City of Millersville
1246 Louisville Highway
Millersville, TN 37072

RE: **Proposal for Professional Services – Phase III City Hall Expansion**

Dear Ms. Murphy

OHM Advisors is pleased to submit this proposal for professional services, including construction administration observation and FFE coordination, to assist the City of Millersville with Phase III of the City Hall Expansion project. We have prepared this proposal to outline our approach, schedule and fee to perform these services.

Details of the proposal are outlined below:

- **Scope and Deliverables** - A detailed scope of work is attached. Task 4 is for the Basic Services to provide Construction Administration Services in Accordance with the Contract Documents. Task 5 is for Additional Services related to Furniture, Fixtures, and Equipment coordination, as desired by the City.
- **Proposed Fee** - We propose to perform Construction Administration for a lump sum fee of \$47,500. Furniture, Fixtures, and Equipment coordination services can be provided on an hourly basis, as directed by the client. The estimated fee for full-service FFE is \$25,000 (refer to attached scope for detail).
- **Additional Services** - OHM will provide any additional services for this project not specifically described in the scope of work on a time and material basis. A scope and fee will be provided in advance before commencing work on any additional services requested.
- **Schedule** – OHM will begin work as soon as written authorization is received. Work for phase 3 is anticipated to be started in September 2019 and an anticipated completion date of December 2019.
- **Terms of Service** - This work will be performed under OHM's Standard Terms and Conditions, which are attached to this letter and incorporated into this proposal by reference.
- **Authorization** - If this proposal is acceptable please sign a copy of this letter and return it to our office.

We appreciate the opportunity to provide this proposal to you and the City. Feel free to contact us if you have any questions or need any additional information regarding this proposal.

Sincerely,
OHM Advisors

A handwritten signature in blue ink that reads "Robert Pelosi". The signature is written in a cursive style and is positioned above a horizontal line.

Robert Pelosi, P.E.
Project Manager

Encl: Scope of Services & Fee breakdown
OHM Standard Terms and Conditions



**City of Millersville, Tennessee
Phase III City Hall Expansion**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

City of Millersville
City Hall Expansion – Phase III
Statement of Understanding & Proposed Scope of Services
August 29, 2019

The specific scope of work to be performed by OHM under this Agreement is outlined below:

Task 4 – Construction Administration Phase

OHM will administer the construction contract in accordance with the conditions specified in Article 4 of the AIA A201- 2017 General Conditions of the Contract for Construction, which is summarized as follows:

- Facilitate execution of Construction Contract between Owner and Contractor
- Participate in value engineering exercise with the awarded Contractor to identify potential cost savings for the project. Issue Work change directives or change orders as agreed upon by the Owner, Contractor and Architect.
- Issue Notice to Proceed
- Review and approve the contractor's submittals and shop drawings. Ensure the submittals and shop drawings are in compliance with the drawings and specifications. (Submittals and shop drawings typically consist of such items as: cabinets, detailed millwork, toilet fixtures: door hardware, flooring samples, structural sub-contractor drawings, mechanical systems, light fixtures, etc.)
- Make periodic site visits to monitor the progress of construction and review quality and performance of the General Contractor. Prepare field reports documenting observations while on the site. Follow up with General Contractor if any items need to be addressed.
- Attend regularly scheduled progress meetings on the site with the engineers, the General Contractor and any subcontractors to review the Application for Payment, address any outstanding issues, and provide any clarifications needed. Review the contractor's monthly Application for Payment. Certify that the Application for Payment is accurate and forward to you for review and payment.
- Prepare meeting notes detailing the content of the meeting.
- Assist the General Contractor with questions that arise on the construction site. Document the questions and the answers.
- Perform a final punch list of items to be addressed by the Contractor prior to final completion
- Review the General Contractor's close-out documents, which consist of maintenance manuals, warranties, "as-built drawings" and release of liens.
- Perform one-year warranty inspection with you and the General Contractor.

This scope also includes Construction Administration services to be provided by Structural, Mechanical, Electrical, Plumbing and Civil engineers, as directed by the Architect.

The anticipated completion schedule for this task is 13 months after contractor begins.



Task 5 – Furniture, Fixtures and Accessories Selectin (FF&E)

As desired by the City, OHM Advisors' interior design group can select furniture, fixtures and equipment (FF&E), artwork, signage and any other décor that is not included in the base bid for the city hall addition. Prior to commencing any FF&E services, we will provide a detailed list to the City of the items which are included in the base bid, and those items which are likely to be needed, but are not included.

OHM will schedule meetings with the client in order to determine existing furniture to be incorporated into the new space and select new FF&E components along with a budget for items to be purchased. Selections will be made, presented and adjusted to Millersville City Hall for approval. A furniture plan will be developed to assist with placement of new and existing furniture for coordination and installation. We will create a furniture proposal which includes each new FF&E item along with its specification & photo.

- Meet with the owner to determine existing furniture to be incorporated into new space.
- Establish baseline budget for new furniture.
- Establish list of needs for new FF&E items.
- Specify furniture, fabrics and refurbished items
- Provide package for bidding and/or relocating refurbished furniture.
- Meeting with client to review furniture and finish selections and finalize.
- Establish Art plan
- Coordinate with dealers, suppliers, vendors and fabricators to establish initial purchase, accounts and delivery dates for owner.

Proposed Fee: **Task 4: \$47,500 (Fixed Fee)**
 Task 5: \$25,000 (hourly rates, as-needed)

Anticipated Schedule

- **September 2019 – Contract execution, Value Engineering, Contract adjustments**
- **October 2019 – Issue Notice to Proceed, Begin construction**
- **Anticipated 12 months of construction, plus 1 month for second floor buildout, with additional three months for move-in and FFE coordination, through December 2020**

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:	
Name:	City of Millersville, Tennessee
Address	1246 Louisville Highway Millersville, TN 37072
Debt Issue Name:	\$2,875,000 General Obligation Improvement Bonds, Series 2019
If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.	

2. Face Amount:	\$ 2,875,000.00
Premium/Discount:	\$ 196,132.35

3. Interest Cost:	2.0778 %	<input checked="" type="checkbox"/> Tax-exempt	<input type="checkbox"/> Taxable
<input checked="" type="checkbox"/> TIC	<input type="checkbox"/> NIC		
<input type="checkbox"/> Variable:	Index _____ plus _____ basis points; or		
<input type="checkbox"/> Variable:	Remarketing Agent _____		
<input type="checkbox"/> Other:	_____		

4. Debt Obligation:		
<input type="checkbox"/> TRAN	<input type="checkbox"/> RAN	<input type="checkbox"/> CON
<input type="checkbox"/> BAN	<input type="checkbox"/> CRAN	<input type="checkbox"/> GAN
<input checked="" type="checkbox"/> Bond	<input type="checkbox"/> Loan Agreement	<input type="checkbox"/> Capital Lease
If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").		

5. Ratings:	
<input type="checkbox"/> Unrated	
Moody's _____	Standard & Poor's AA- Fitch _____

6. Purpose:							
<input checked="" type="checkbox"/> General Government 100.00 % <input type="checkbox"/> Education _____ % <input type="checkbox"/> Utilities _____ % <input type="checkbox"/> Other _____ % <input type="checkbox"/> Refunding/Renewal _____ %	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #333; color: white;">BRIEF DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>Renovation of City Hall</td> </tr> <tr> <td> </td> </tr> <tr> <td> </td> </tr> <tr> <td> </td> </tr> <tr> <td> </td> </tr> </tbody> </table>	BRIEF DESCRIPTION	Renovation of City Hall				
BRIEF DESCRIPTION							
Renovation of City Hall							

7. Security:	
<input checked="" type="checkbox"/> General Obligation	<input type="checkbox"/> General Obligation + Revenue/Tax
<input type="checkbox"/> Revenue	<input type="checkbox"/> Tax Increment Financing (TIF)
<input type="checkbox"/> Annual Appropriation (Capital Lease Only)	<input type="checkbox"/> Other (Describe): _____

8. Type of Sale:	
<input checked="" type="checkbox"/> Competitive Public Sale	<input type="checkbox"/> Interfund Loan _____
<input type="checkbox"/> Negotiated Sale	<input type="checkbox"/> Loan Program _____
<input type="checkbox"/> Informal Bid	

9. Date:	
Dated Date: 08/27/2019	Issue/Closing Date: 08/27/2019

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2020	\$ 115,000.00	4.0000 %	2033	\$ 315,000.00	2.2500 %
2021	\$ 105,000.00	4.0000 %	2035	\$ 325,000.00	2.2500 %
2022	\$ 110,000.00	4.0000 %	2037	\$ 345,000.00	2.5000 %
2023	\$ 115,000.00	4.0000 %	2039	\$ 365,000.00	2.5000 %
2024	\$ 120,000.00	4.0000 %		\$	%
2025	\$ 120,000.00	4.0000 %		\$	%
2026	\$ 125,000.00	4.0000 %		\$	%
2027	\$ 130,000.00	4.0000 %		\$	%
2028	\$ 140,000.00	4.0000 %		\$	%
2029	\$ 145,000.00	4.0000 %		\$	%
2031	\$ 300,000.00	2.1250 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

☐ No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 20,000	Oakdale Municipal Advisors, LLC
Legal Fees	\$ 0	
Bond Counsel	\$ 10,000	Waller Lansden Dortch & Davis, LLP
Issuer's Counsel	\$	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 650	U.S. Bank
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 12,500	S&P Global Ratings
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount <u>0.74</u> %		
Take Down	\$ 21,281	Raymond James & Associates, Inc.
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 1,901	IHS Market/Ipreo/Advertising
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 4,800	Local counsel fee, CUSIP and miscellaneous
TOTAL COSTS	\$ 71,132	

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:☐ No Recurring Costs

Remarketing Agent
 Paying Agent / Registrar
 Trustee
 Liquidity / Credit Enhancement
 Escrow Agent
 Sponsorship / Program / Admin
 Other _____

AMOUNT
(Basis points/\$)

400.00

FIRM NAME
(If different from #11)

US Bank National Association annual fee

13. Disclosure Document / Official Statement:☐ None Prepared☒ EMMA link<https://emma.msrb.org/ER1249339-ER976814-ER1378114.pdf> or☐ Copy attached**14. Continuing Disclosure Obligations:**

Is there an existing continuing disclosure obligation related to the security for this debt?

☐ Yes☒ No

Is there a continuing disclosure obligation agreement related to this debt?

☒ Yes☐ NoIf yes to either question, date that disclosure is due upon requestName and title of person responsible for compliance Holly Murphy, City Manager**15. Written Debt Management Policy:**

Governing Body's approval date of the current version of the written debt management policy

08/05/2019

Is the debt obligation in compliance with and clearly authorized under the policy?

☒ Yes☐ No**16. Written Derivative Management Policy:**☒ No derivative

Governing Body's approval date of the current version of the written derivative management policy

Date of Letter of Compliance for derivative

Is the derivative in compliance with and clearly authorized under the policy?

☐ Yes☐ No**17. Submission of Report:**

To the Governing Body:

on 08/26/2019and presented at public meeting held on 09/17/2019

Copy to Director to OSLF:

on 09/18/2019

either by:

☐ Mail to:

OR

☒ Email to:

Cordell Hull Building
 425 Fifth Avenue North, 4th Floor
 Nashville, TN 37243-3400

SLF.PublicDebtForm@cot.tn.gov**18. Signatures:**

AUTHORIZED REPRESENTATIVE

PREPARER

Name Timothy F. LassiterAlexander B. BuchananTitle City of Millersville, MayorAttorneyFirm City of Millersville, Mayorwaller lansdenorton & davis, LLPEmail lassit67@hotmail.comabuchanan@wallerlaw.comDate 08/27/201908/27/2019