**City of Millersville Planning Commission**

**Meeting Minutes**

**Tuesday, September 13, 2022 at 5:00 P.M.**

**at Millersville City Hall**

The Millersville Planning Commission held their regular monthly meeting at Millersville City Hall on Tuesday, September 13, 2022with the following board members present: Lincoln Atwood, Chairman; Deborah Chadwick, Vice Chairman; Larry Petty, Secretary; Members: David Gregory, Kim Fry-Johnson and Deborah Wade; City Planner Charlie Pieri and Recording Secretary Amy Hutchison. Absent: Member Winston Templet.

1. Call to Order.

Chairman Atwood called the meeting to order at 5:00 p.m.

1. Invocation and Pledge to the Flag.

Member David Gregory gave the invocation followed by the Pledge to the Flag of

the United States led by Chairman Atwood.

3. Introduction of Kim Fry-Johnson as a new member of the Planning Commission.

 Chairman Atwood introduced the newest member of the Planning Commission, Ms. Kim Fry-Johnson. Ms. Fry-Johnson stated that she was happy to serve and she is looking forward to getting to know everyone.

4. Roll Call.

 Secretary Petty called the roll of the Planning Commission. Member Winston Templet was absent. There was a quorum.

5. Approval of minutes

 a. August 16, 2022

 **Member Gregory made a motion to approve the minutes from the August 16, 2022 Planning Commission meeting, seconded by Vice Chairman Chadwick. (Vote 6 yea – 0 nay.). Motion carried.**

6. Public Comments – Limited to 2 minutes per person

 a. Site-Plan approval of 1126 Louisville Highway.

 There were no comments.

 b. Site-Plan approval of 2164 Ted Dorris Road.

 Bruce Rainey, a representative of the Ted Dorris property stated that he was available to answer any questions the Planning Commission has on this project.

Chairman Atwood closed Public Comments.

7.1126 Louisville Highway

 a. Site Plan Approval

 Mr. Pieri gave an overview of the case summary. He advised that there is no drainage report attached to the site plan that has been presented. He stated that Brian Whitaker of OHM gave a late notification of the materials that were lacking and it was too late at that time to withdraw this item from the agenda. Following a brief discussion between the Planning Commission, Mr. Charlie Pieri and City Manager Mr. Scott Avery, it was decided that the Commission would approve the upon conditions and that demolition can move forward.

 **Member Gregory made a motion of a conditional approval of the site plan with the necessary paperwork to be presented to the Planning Department and that demolition can move forward on condition of the hydraulic report being presented, seconded by Vice Chairman Chadwick. (Vote 6 yea – 0 nay.). Motion carried.**

8. 2164 Ted Dorris Road

 Mr. Pieri gave an overview of the case summary. There was some confusion as to if all of the paperwork had been submitted to the Planning Department. Mr. Bruce Rainey and Mr. Jack Burns (property owner) both attested that all required documents had been submitted to the Planning Department. After a brief conversation, it was determined that this item will be tabled until a special called meeting.

 **Member Gregory made a motion to table the site plan approval for 2164 Ted Dorris Road until a Special Called Meeting to be held on September 20, 2022 at 4:30p.m., seconded by Vice Chairman Chadwick. (Vote 6 yea – 0 nay.). Motion carried.**

9. Commissioners Comments

 There were no comments.

Mr. Pieri thanked the Commission and the applicants for their patience during this process. He also advised of an upcoming training session for the Planning Commission that will be held in December. It is a four-hour required training session.

10. Adjournment.

 **Secretary Petty made a motion to adjourn, seconded by Member Gregory.**

 **(Vote 6 yea– 0 nay.). Motion carried.**

**Meeting adjourned at 5:54 P.M.**

 Respectfully submitted,

 Amy Hutchison

 Recording Secretary