**City of Millersville Planning Commission**

**Meeting Minutes**

**Tuesday, July 12, 2022 at 5:00 P.M.**

**at Millersville City Hall**

The Millersville Planning Commission held their regular monthly meeting at Millersville City Hall on Tuesday, July 12, 2022with the following board members present: Lincoln Atwood, Chairman; Deborah Chadwick, Vice Chairman; Larry Petty, Secretary; Members: Charles Anderson, David Gregory, Winston Templet and Deborah Wade; City Planner Charlie Pieri and Recording Secretary Amy Hutchison.

1. Call to Order.

Chairman Atwood called the meeting to order at 5:00 p.m.

1. Invocation and Pledge to the Flag.

Member Charles Anderson gave the invocation followed by the Pledge to the Flag of

the United States led by Chairman Atwood.

3. Roll Call.

 Secretary Petty called the roll of the Planning Commission. A full quorum was present.

4. Approval of minutes

 a. June 14, 2022

 Member Templet advised of a vote correction on Item #3 – he did not vote nay on the vote. He abstained.

 **Member Wade made a motion to approve the minutes as amended from the June 14, 2022 Planning Commission meeting, seconded by Vice Chairman Chadwick. (Vote 7 yea – 0 nay.). Motion carried.**

5. Public Comments – Limited to 2 minutes per person

 There were no comments.

6.1069 Louisville Highway (2-story hotel)

 a. Site Plan Approval

 Mr. Pieri gave an overview of the case summary. The developer, Mr. Dean Patel and Engineer Ms. Kimberly Flatt of Wamble & Associates were present to answer questions from the Commission. Secretary Petty asked if the sewer line diameter had been corrected from the original plans, to which Ms. Flatt stated that the line is the required 8” line. Member Templet voiced concern of the size of the retention pond. Mr. Patel advised that there are essentially two ponds; a regular retention pond and an overflow pond with the regular retention pond being oversized. Chairman Atwood inquired about a buffer for the lights bleeding into the residential area. Mr. Patel advised that there is a buffer and he will put in extra trees for this if asked to do so. Ms. Flatt informed the Commission that the conditions from OHM will be addressed and corrected via a proper response letter.

 **With no further discussion, Chairman Atwood called for a motion. Member Gregory made a motion to approve the site plan for 1069 Louisville Highway, seconded by Member Templet. (Vote 6 yea – 1 nay, with Vice Chairman Chadwick voting no.). Motion carried.**

7. Commissioners Comments

 Member Templet advised of his concern of receiving blue prints and site plans from OHM that have conditions but are still being approved by the Planning Commission. Mr. Pieri advised that major problems will not come before the Planning Commission. He stated the plans that are presented to the Commission with minor conditions may still be approved.

8. Adjournment.

 **Secretary Petty made a motion to adjourn, seconded by Member Gregory.**

 **(Vote 7 yea– 0 nay.). Motion carried.**

**Meeting adjourned at 5:30 P.M.**

 Respectfully submitted,

 Amy Hutchison

 Recording Secretary