**City of Millersville Board of Zoning and Appeals**

**Tuesday, March 7, 2023 at 5:00 P.M.**

**at Millersville City Hall**

The Millersville Board of Zoning and Appeals held a meeting at Millersville City Hall on Tuesday, March 7, 2023with the following board members present: Mayor Tommy Long, Chairman; Vice Chair Carla McCain and Member Rick Clifford; Planning Secretary Charlie Pieri and Recording Secretary Amy Hutchison. Absent: Members Deborah Chadwick and Tommy O’Neal.

1. Call to Order.

Chairman Long called the meeting to order at 5:00 p.m.

1. Invocation and Pledge to the Flag.

Chairman Long led the Invocation and Pledge to the Flag of the United States.

3. Roll Call

 Mr. Pieri called the roll of the Board of Zoning and Appeals. Members Deborah Chadwick and Tommy O’Neal were not present. There was a quorum.

4. Approval of minutes from January 3, 2023.

 **Vice Chairman McCain made a motion to approve the minutes from the January 3, 2023 meeting, seconded by Member Clifford. (Vote 3 yea – 0 nay.). Motion carried.**

5. Public Comments for 1257 Louisville Highway for a conditional use for auto repair.

 a. Limit to 3 minutes per person

 Mr. Salvador Zaragoza, owner of the property, requested to withdraw his application.

6. Public Comments for 114 Cartwright Parkway for an accessory structure variance request.

 a. Limit to 3 minutes per person

 Ms. Dania McComas, owner of the property, stated that she was unaware of the specific codes for placement of an accessory structure. She advised that she needs the building for storage purposes because of her husband’s disability. She also stated that due to the power lines and a ditch running along her property, that she is unable to move the structure to the required location. Mr. Pieri then gave the board an overview of the case and advised that staff does not recommend approval of the variance request. The board discussed possible locations that the structure could be relocated to which Mr. Pieri and Ms. McComas stated were impossible due to the obstacles within the lot.

7. Conditional Use for 1257 Louisville Highway to conduct business as an auto repair shop.

 There was no discussion or decision on this matter as the petitioner withdrew his request.

8. Accessory structure variance request for 114 Cartwright Parkway to keep shed in the front yard.

 **Member Clifford made a motion to deny the variance request for 114 Cartwright Parkway, seconded by Vice Chair McCain. (2 yea – 1 nay, with Mayor Long voting no.). Motion carried.**

9. Commissioner Comments

 There were no comments.

10. Adjournment.

 **Vice Chair McCain made a motion to adjourn, seconded by Member Clifford.**

 **(Vote 3 yea– 0 nay.). Motion carried.**

**Meeting adjourned at 5:26 P.M.**

 Respectfully submitted,

 Amy Hutchison

 Recording Secretary