

**Millersville Board of Commissioners
Work Session Agenda**

**Monday, February 3, 2023 at 5:30 P.M.
at Millersville City Hall**

1. Call to Order.
2. City Department Updates:
 - a. Building Department
 - b. Planning Department
 - c. Parks Department
 - d. Fire Department
 - e. Police Department
 - f. Public Works Department
3. **Ordinance 23-789**, to amend Chapter 70 Solid Waste, Article III Littering and Illegal Dumping
4. **Resolution 23-R-05** to authorize the City Manager to apply for a 2023 Public Recreation Grant and to sign any associated paperwork.
5. Discussion on Police Chief hiring process
6. Discussion on February 11, 2023 retreat with MTAS.
7. Citizen Comments
8. City Attorney Comments.
9. City Manager Comments.
10. Commissioner Comments
11. Adjournment.



Permit Inspection By Type/Status

01/01/2023 - 02/01/2023

Permit #	Permit Date	Permit Type	County	Inspection Type	Description	Scheduled Date	Parcel Address
17542	3/14/2022		Sumner	Final Inspection	Passed	1/27/2023	7527 B DARBY ROAD
17657	12/7/2022		Robertson	Footings	passed	1/11/2023	4060 TURNER'S BEND
17462	10/25/2021		Sumner	Inspection	Contractor to Tim will provide photos.	1/1/1900	137 BROOKVIEW CIRCLE
17462	10/25/2021		Sumner	Framing		1/1/1900	137 BROOKVIEW CIRCLE
17577	5/23/2022		Sumner	Insulation	Passed	1/10/2023	1265 SHELL RD
17577	5/23/2022		Sumner	Frame/Mech/Plumb	Passed	1/10/2023	1265 SHELL RD
17570	5/2/2022		Sumner	Final Inspection	passed	1/6/2023	7535 Darby Road
17578	5/23/2022		Sumner	Insulation		1/4/2023	1019 Ridge Hill Rd

Total Records: 8

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2/3/2023



CITY OF MILLERSVILLE
1246 LOUISVILLE HIGHWAY
MILLERSVILLE, TENNESSEE 37072
Telephone 615-859-0880

Monthly Report

TO: Millersville City Commission

FROM: Mark Loy - Codes Department

RE: Codes Department Update

Month/Date 01/2023

Commission Members;

Here is an update of activities for the codes department.

- 1- Verbal Warning/Door Hangers
- 17 - Open Cases
- 1 - Court Cited Cases
- 8 - Closed Cases
- 0- Stop work order

Millersville Parks & Recreation

Monthly Status Report

January 2023

Facility Use

Paid Facility Use & Revenues (Current Month)

ROOM	WEEKDAY RENTALS	WEEKEND RENTALS	DEPOSITS RECEIVED	RENT RECEIVED
FULL FACILITY	0	0	0	0
RECEPTION HALL	1	1	\$1,000.00	1,260.00
105	0	3	\$150.00	240.00
106	0	11	\$700.00	\$880
107	0	0	\$0.00	\$0.00
PAVILIONS	0	0	\$0.00	\$0.00
TOTAL RENTALS – ALL FACILITIES	0		\$1,850.00	\$2,380.00

Unpaid Facility Use (Current Month)

ROOM	WEEKDAY RENTALS	WEEKEND RENTALS
FULL FACILITY	0	0
RECEPTION HALL	0	0
105	0	0
106	0	0
107	0	0
TOTAL RENTALS – ALL ROOMS	0	0

****unpaid facility users include Sit & Stitch Fit Club, our own events, various city meetings, etc.**

Future Bookings (Booked or Received \$ During Current Month)

ROOM	Rentals	DEPOSITS RECEIVED	RENT RECEIVED
FULL FACILITY	2	\$400.00	\$1,200.00
RECEPTION HALL	7	\$1,550.00	\$1230.00
105	0	\$00.00	\$00.00
106	5	\$270.00	\$35.00
107	0	\$00.00	\$00.00
PAVILIONS	1	\$15.00	\$10.00
TOTAL RENTALS – ALL ROOMS	14	\$2,235.00	\$2,195.00

-
-

- **Programs/classes**
 - **Sit & Stitch**
 - Program ongoing
 - Free program (also no cost to the City)
 - There are now 12-20 people in the group; an average of 8-15 attend per session

Maintenance

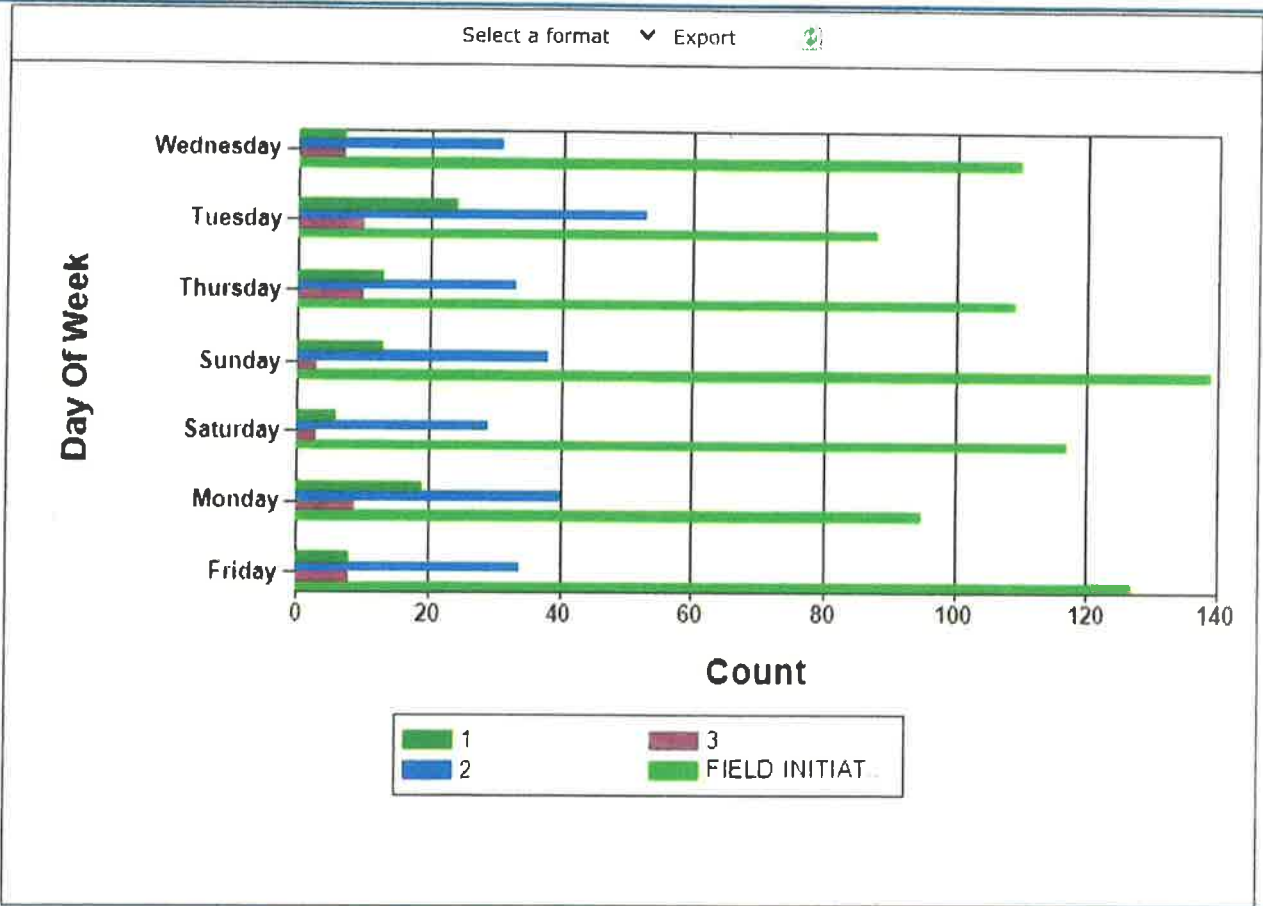
- **Playground Inspections**
 - Complete mulch
- **Amphitheater**
 - No current issues
- **Pavilions**
 - No issues
- **Trail**
 - No issues
- **Reception Hall**
 - Needs to be painted
 - Floors will need to be stripped and re-waxed soon
- **Kitchen**
 - replaced Microwave.
- **Restrooms**
 - Interior Ladies' – no issues at this time
 - Interior Men's Restroom - no issues at this time
 - Exterior Restroom – no issues at this time
 - HVAC – filters are routinely changed
 - Meeting Rooms
 - 105 – no issues
 - 106 – looking to replace some blinds due to wear and tear
 - 107 – no issues

Administrative

- Average showing for the Community Center to date is 30
- We had several calls wanting to book the reception hall for February, they just couldn't pay the deposit.

9:35 AM 2/2/2023
Data Source: Data Warehouse

Agency: Law
Division: MILLERSVILLE PD
Day Range: Date From 1/1/2023 To 1/31/2023
Day of Week: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday
Exclusion: None



1	1
2	2
3	3
4	FIELD INITIATED
99	SCHOOL LOCKDOWN

13	38	3	139	0	193
19	40	9	95	0	163
24	53	10	88	0	175
7	31	7	110	0	155
13	33	10	109	0	165
8	34	8	127	0	177
6	29	3	117	0	155
90	258	50	785	0	1183

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Group A Offenses - YTD Annual Comparisons

Current date: 2/2/2023 9:40:12 AM (Central Standard Time)

Measures: Number of Crimes

Jurisdiction by Geography: Millersville Police Department

Incident Date	Feb 2023 YTD	Feb 2022 YTD	Feb 2022 YTD - Feb 2023 YTD Growth %
Offense Type			
All Offense Types	7	27	-74.07
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Negligent Vehicular Manslaughter			
Kidnapping/Abduction			
Forcible Rape			
Forcible Sodomy			
Sexual Assault W/Object			
Forcible Fondling			
Incest			
Statutory Rape			
Aggravated Assault		1	-100.00
Simple Assault		6	-100.00
Intimidation			
Stalking			
Commercial Sex Acts			
Involuntary Servitude			
Arson			
Bribery			
Burglary		1	-100.00
Counterfeiting/Forgery			
Destruction/Damage/Vandalism		7	-100.00
Embezzlement			
Extortion/Blackmail			
Fraud - False Pretenses			
Fraud - Credit Card/ATM			
Fraud - Impersonation		2	-100.00
Fraud - Welfare			
Fraud - Wire			
Fraud - Identity Theft			
Fraud - Computer Hacking/Invasion			
Robbery			
Theft - Pocket-picking			
Theft - Purse Snatching			
Theft - Shoplifting			
Theft From Building		1	-100.00
Theft From Coin Machine			
Theft From Motor Vehicle		2	-100.00
Theft of Motor Vehicle Parts	1		

Group A Offenses - YTD Annual Comparisons

Current date: 2/2/2023 9:40:12 AM (Central Standard Time)

Measures: Number of Crimes

Jurisdiction by Geography: Millersville Police Department

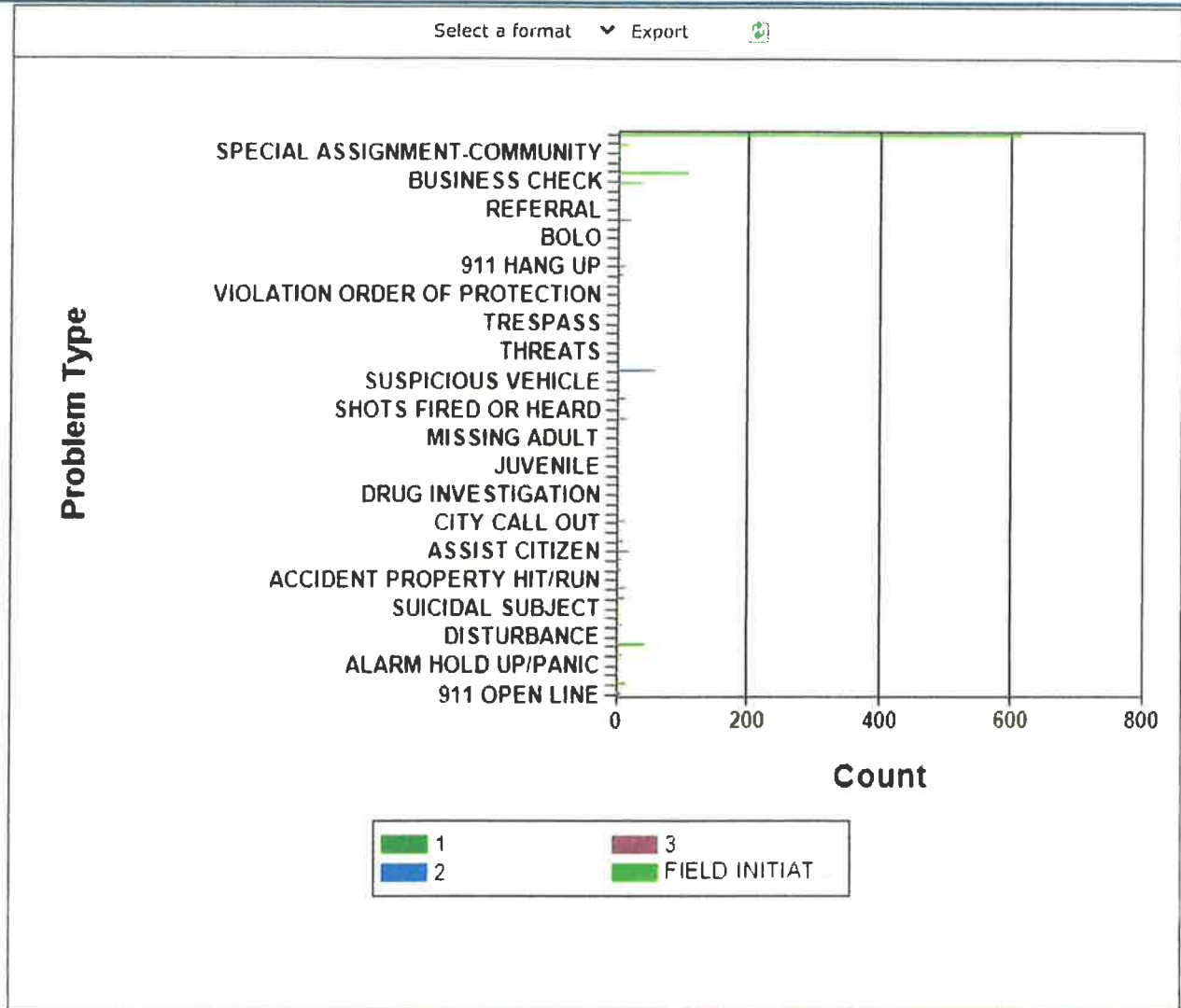
Incident Date	Feb 2023 YTD	Feb 2022 YTD	Feb 2022 YTD - Feb 2023 YTD Growth %
Offense Type			
Theft - All Other Larceny		1	-100.00
Motor Vehicle Theft			
Stolen Property Offenses			
Animal Cruelty			
Drug/Narcotic Violations	4	4	0.00
Drug/Narcotic Equipment Violations	2	2	0.00
Gambling - Betting/Wagering			
Gambling - Operating/Promoting			
Gambling - Equipment Violations			
Gambling - Sports Tampering			

Problem Type Summary

9:36 AM 2/2/2023

Data Source: Data Warehouse

Agency: Law
 Division: MILLERSVILLE PD
 Day Range: Date From 1/1/2023 To 1/31/2023
 Exclusion: None



1	1
2	2
3	3
4	FIELD INITIATED
99	SCHOOL LOCKDOWN

0	0	13	0	0	13
0	14	0	0	0	14
0	0	5	0	0	5
1	8	0	0	0	9
0	0	1	0	0	1
0	0	0	0	0	0
16	0	0	0	0	16
0	0	0	0	0	0

[illegible]

[illegible]

0	0	0	0	0	0
0	0	0	0	0	0
0	1	0	0	0	1
0	8	0	0	0	8
90	258	50	785	0	1183

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Group B Arrests - YTD Annual Comparisons

Current date: 2/2/2023 9:41:05 AM (Central Standard Time)

Measures: Number of Arrestees

Jurisdiction by Geography: Millersville Police Department

Arrest Date	Feb 2023 YTD	Feb 2022 YTD	Feb 2022 YTD - Feb 2023 YTD Growth %
Offense Type			
Group B Offenses	3	7	-57.14
Bad Checks			
Curfew/Vagrancy			
Disorderly Conduct			
DUI	3	1	200.00
Drunkenness			
Family-Non Violent			
Liquor Law Violations			
Peeping Tom			
Runaway			
Trespass			
90Z: All Other Offenses		6	-100.00

9:36 AM 2/2/2023
Data Source: Data Warehouse

Agency: Law

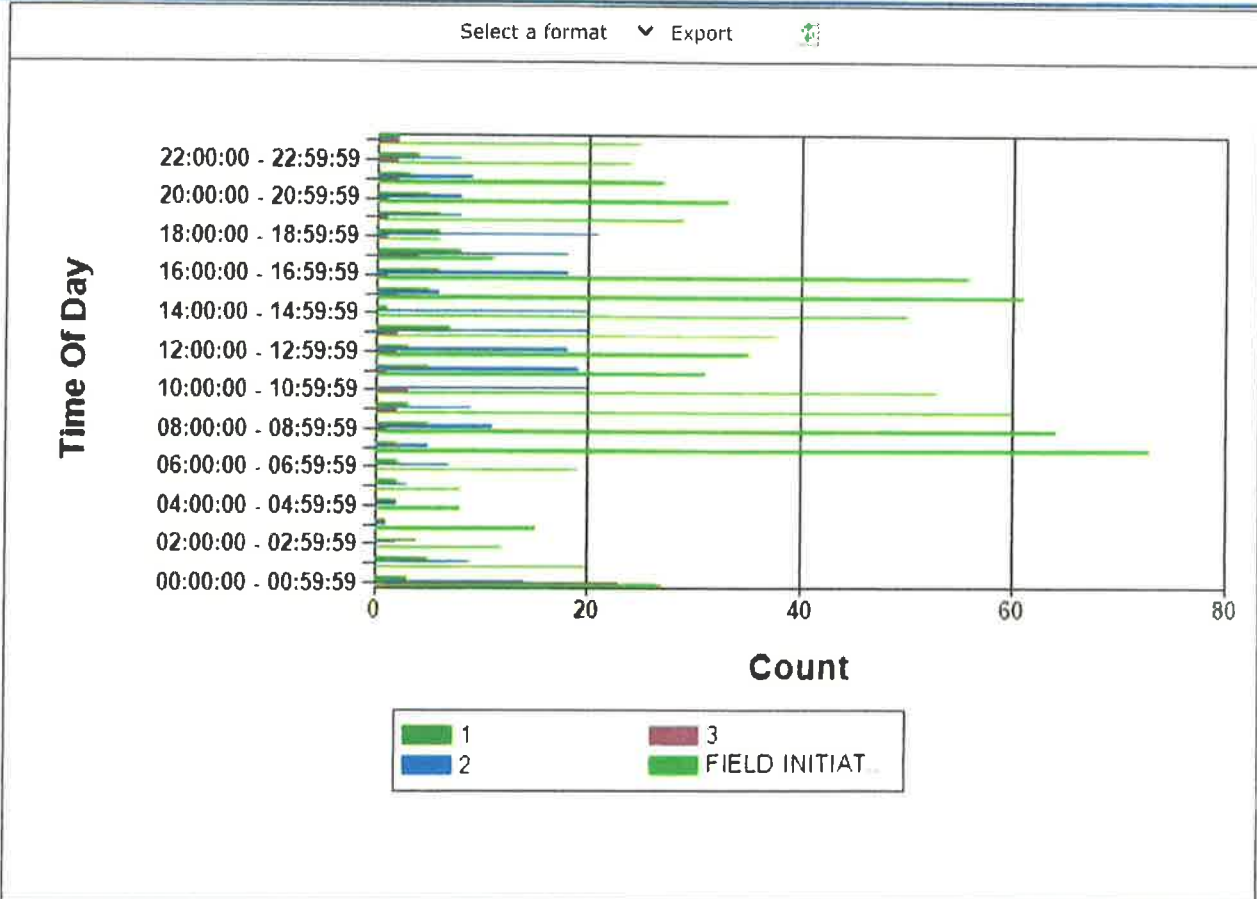
Division: MILLERSVILLE PD

Day Range: Date From 1/1/2023 To 1/31/2023

Time of Day:

00:00:00 - 00:59:59, 01:00:00 - 01:59:59, 02:00:00 - 02:59:59, 03:00:00 - 03:59:59, 04:00:00 - 04:59:59, 05:00:00 - 05:59:59, 06:00:00 - 06:59:59, 07:00:00 - 07:59:59, 08:00:00 - 08:59:59, 09:00:00 - 09:59:59, 10:00:00 - 10:59:59, 11:00:00 - 11:59:59, 12:00:00 - 12:59:59, 13:00:00 - 13:59:59, 14:00:00 - 14:59:59, 15:00:00 - 15:59:59, 16:00:00 - 16:59:59, 17:00:00 - 17:59:59, 18:00:00 - 18:59:59, 19:00:00 - 19:59:59, 20:00:00 - 20:59:59, 21:00:00 - 21:59:59, 22:00:00 - 22:59:59, 23:00:00 - 23:59:59

Exclusion: None



1	1
2	2
3	3
4	FIELD INITIATED
99	SCHOOL LOCKDOWN

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3	14	23	27	0	67
5	9	0	20	0	34
4	2	0	12	0	18
1	1	0	15	0	17
2	2	0	8	0	12
2	3	0	8	0	13
2	7	0	19	0	28
2	5	0	73	0	80
5	11	1	64	0	81
3	9	2	60	0	74

Inform Browser : 21.102.75.2 - Time of Day Call Volume Summary

0	20	3	53	0	76
5	19	1	31	0	56
3	18	2	35	0	58
7	20	2	38	0	67
1	20	0	50	0	71
5	6	2	61	0	74
6	18	1	56	0	81
8	18	4	11	0	41
6	21	1	6	0	34
6	8	1	29	0	44
5	8	1	33	0	47
3	9	2	27	0	41
4	8	2	24	0	38
2	2	2	25	0	31
90	258	50	785	0	1183

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Millersville Police Department - NIBRS Agency Crime Overview - YTD as of Feb 02, 2023

Population Estimate		N/A	Offenses (*)		Arrests (**)		
			Group A Offenses	Reported	Cleared	Adult	Juvenile
Offense Overview			Crimes Against Persons				
Offense Total	7		Murder	0	0	0	0
Number Cleared	6		Negligent Manslaughter	0	0	0	0
Percent Cleared	85.71 %		Negligent Vehicular Manslaughter	0	0	0	0
Group A Crimes per 100,000 population	N/A		Kidnapping/Abduction	0	0	0	0
			Forcible Rape	0	0	0	0
			Forcible Sodomy	0	0	0	0
			Sexual Assault W/Object	0	0	0	0
Arrest Overview			Forcible Fondling	0	0	0	0
Total Arrests	7		Incest	0	0	0	0
Adult Arrests	7		Statutory Rape	0	0	0	0
Juvenile Arrests	0		Aggravated Assault	0	0	0	0
Unknown Age	0		Simple Assault	0	0	0	0
			Intimidation	0	0	0	0
Arrests per 100,000 population	N/A		Stalking	0	0	0	0
			Commercial Sex Acts	0	0	0	0
Average number offenses/incident	1.40		Involuntary Servitude	0	0	0	0
Domestic Violence Victims			Crimes Against Property				
			Arson	0	0	0	0
Offense	Reported	Cleared	Bribery	0	0	0	0
Murder	0	0	Burglary	0	0	0	0
Aggravated Assault	0	0	Counterfeiting/Forgery	0	0	0	0
Simple Assault	0	0	Destruction/Damage/Vandalism	0	0	0	0
Intimidation	0	0	Embezzlement	0	0	0	0
Stalking	0	0	Extortion/Blackmail	0	0	0	0
Forcible Rape	0	0	Fraud - False Pretenses	0	0	0	0
Forcible Sodomy	0	0	Fraud - Credit Card/ATM	0	0	0	0
Sexual Assault W/Object	0	0	Fraud - Impersonation	0	0	0	0
Forcible Fondling	0	0	Fraud - Welfare	0	0	0	0
Incest	0	0	Fraud - Wire	0	0	0	0
Statutory Rape	0	0	Fraud - Identity Theft	0	0	0	0
Kidnapping/Abduction	0	0	Fraud - Computer Hacking/Invasion	0	0	0	0
Commercial Sex Acts	0	0	Robbery	0	0	0	0
Involuntary Servitude	0	0	Theft - Pocket-picking	0	0	0	0
Total	0	0	Theft - Purse Snatching	0	0	0	0
			Theft - Shoplifting	0	0	0	0
Group B Arrests			Theft From Building	0	0	0	0
Offense	Adult	Juvenile	Theft From Coin Machine	0	0	0	0
			Theft From Motor Vehicle	0	0	0	0
Bad Checks	0	0	Theft of Motor Vehicle Parts	1	0	0	0
Curfew/Vagrancy	0	0	Theft - All Other Larceny	0	0	0	0
Disorderly Conduct	0	0	Motor Vehicle Theft	0	0	0	0
DUI	3	0	Stolen Property Offenses	0	0	0	0
Drunkenness	0	0	Crimes Against Society				
Family-Non Violent	0	0	Animal Cruelty	0	0	0	0
Liquor Law Violations	0	0	Drug/Narcotic Violations	4	4	4	0
Peeping Tom	0	0	Drug/Narcotic Equipment Violations	2	2	0	0
Trespass	0	0	Gambling - Betting/Wagering	0	0	0	0
All Other Offenses	0	0	Gambling - Operating/Promoting	0	0	0	0
Total Group B	3	0	Gambling - Equipment Violations	0	0	0	0
			Gambling - Sports Tampering	0	0	0	0
			Pornography/Obscene Material	0	0	0	0
			Prostitution	0	0	0	0
			Prostitution Assisting/Promoting	0	0	0	0
			Purchasing Prostitution	0	0	0	0
			Weapon Law Violations	0	0	0	0
			Total Group A Offenses	7	6	4	0

Crime in Tennessee 2023

(*) Offenses are counted using the FBI Units of Count for Crime

(**) The 'Arrests' column shows arrests made for incidents during the selected period, regardless of arrest date. Arrest counts for the same period may change over time.

CITY OF MILLERSVILLE, TENNESSEE

ORDINANCE 22-789

**AN ORDINANCE TO AMEND CHAPTER 70- SOLID WASTE, ARTICLE III
LITTERING AND ILLEGAL DUMPING, BY ADDING TRACKING OF
DEBRIS FROM PROPERTY PROHIBITED.**

WHEREAS, The Board of Commissioners of the City of Millersville seeks to provide safe accessible streets to all residents and visitors; and

WHEREAS, the purpose of this ordinance is to establish the minimum requirements to uphold public health, safety, and welfare by requiring property owners to keep debris from being tracked from their property onto streets of the community.

THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Millersville, Tennessee that:

Section 1. Sec. 70-72. Throwing, dumping, or depositing litter.

It shall be unlawful and a violation of this article for a person to throw, dump, deposit, or cause to be thrown, dumped or deposited litter on property owned by another person without the permission of the owner or occupant of such property or on any public highway, street or road or upon any other public property except that property designated for that use.

Further, it shall be unlawful for any person to cause or permit the tracking or deposit of mud, dirt, grass clippings, limbs or debris of any kind onto any street, sidewalk, or public right-of-way within the limits of the city, including city, state, county, and private roads. Drivers shall ensure that the wheels of all vehicles and equipment are free of excess mud, dirt and debris prior to entering any streets, sidewalks or public right-of-way:

Section 2. This Ordinance shall be effective upon final passage, the public welfare requiring it.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____

Tommy Long, Mayor

Attest:

By: _____

Holly L. Murphy, City Recorder

Approved as to Form and Legality:

By: _____

Jack Freedle, City Attorney

CITY OF MILLERSVILLE, TENNESSEE

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BOARD OF COMMISSIONERS

By: _____

Tommy Long, Mayor

Attest:

By: _____

Holly L. Murphy, City Recorder

Approved as to Form and Legality:

By: _____

Jack Freedle, City Attorney

CITY OF MILLERSVILLE, TENNESSEE

RESOLUTION 23-R-05

**A RESOLUTION TO APPROVE THE CITY MANAGER APPLYING
FOR A 50/50 MATCHING GRANT FOR 2023 PUBLIC RECREATION.**

WHEREAS, the City of Millersville (The City) maintains some park infrastructure; and

WHEREAS, the City recognizes the need for the community to have recreation opportunities available to them; and

WHEREAS, the City has determined that better recreation facilities would be a to benefit the City.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that the city staff apply the through State of Tennessee for a grant to build out recreation facilities on city owned property and authorizes the City Manager to sign any documents for the grant.

RESOLVED, this 21st day of February 2023.

BOARD OF COMMISSIONERS

By: _____
Tommy Long, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder