

**Millersville Board of Commissioners
Regular Meeting Agenda**

**Tuesday, November 15, 2022 at 5:30 P.M.
at Millersville City Hall**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Approve the Minutes from the October 18, 2022 Regular Commission Meeting.
4. Approve the October 2022 Financial Report.
5. **Public Hearing on Ordinance 22-784**, housekeeping measure, to amend the 2022-23 Fiscal Year Budget to correct errors/typos in Section 2 and 3 of Ordinance 22-777 related to transfers from the General Fund, and Section 4 related to debt service interest.
 - a. Open Public Hearing on Ordinance 22-784.
 - b. Close Public Hearing on Ordinance 22-784.
6. **Second Reading on Ordinance 22-784**, housekeeping measure, to amend the 2022-23 Fiscal Year Budget to correct errors/typos in Section 2 and 3 of Ordinance 22-777 related to transfers from the General Fund, and Section 4 related to debt service interest. (Passed 1st Reading 10/18/22).
7. **Public Hearing on Ordinance 22-785**, to amend the 2022-23 Fiscal Year Budget for expenses related to the transfer of the Codes Enforcement Position from the Police Department to the Codes Department.
 - a. Open Public Hearing on Ordinance 22-785.
 - b. Close Public Hearing on Ordinance 22-785.
8. **Second Reading on Ordinance 22-785**, to amend the 2022-23 Fiscal Year Budget for expenses related to the transfer of the Codes Enforcement Position from the Police Department to the Codes Department. (Passed 1st Reading 10/18/22).
9. **Public Hearing on Ordinance 22-786**, to amend the 2022-23 Fiscal Year Budget for expenses related to paving the Community Center Walking Trail and the Expansion of the City Hall Parking Lot.
 - a. Open Public Hearing on Ordinance 22-786.
 - b. Close Public Hearing on Ordinance 22-786.
10. **Second Reading on Ordinance 22-786** to amend the 2022-23 Fiscal Year Budget for expenses related to paving the Community Center Walking Trail and the Expansion of the City Hall Parking Lot. (Passed 1st Reading 10/18/22).
11. **Public Hearing on Ordinance 22-787**, to amend the 2022-23 Fiscal Year Budget, to reflect the actual revenue and expenses related to stormwater project on West Bobby Court.
 - a. Open Public Hearing on Ordinance 22-787.
 - b. Close Public Hearing on Ordinance 22-787.
12. **Second Reading on Ordinance 22-787** to amend the 2022-23 Fiscal Year Budget, to reflect the actual revenue and expenses related to stormwater project on West Bobby Court. (Passed 1st Reading 10/18/22)..

13. **Resolution 22-R-14** to award the paving of the walking trail at the Millersville Community Center 1181 Louisville Highway and authorize the City Manager to sign.
14. **Resolution 22-R-15** to award the paving contract for Williamson Rd and authorize the City Manager to sign.
15. **Resolution 22-R-16** declare certain City property as surplus.
16. **Resolution 22-R-17** to award the construction bids for the new evidence room at the Police Department and authorize the City Manager to sign.
17. **Resolution 22-R-18** to waive the non-resident fee for Elizabeth Cook's Special Needs Christmas Party
18. Citizen Comments
19. City Attorney Comments.
20. City Manager Comments.
21. Commissioner Comments
22. Adjournment.

**Millersville Board of Commissioners
Regular Meeting Minutes
Tuesday, October 18, 2022 at 5:30 P.M.
at Millersville City Hall**

The Millersville Board of Commissioners held their regular monthly meeting at the Millersville City Hall on Tuesday, October 18, 2022 with the following board members present: David Gregory, Mayor; Cristina Templet, Vice Mayor. Commissioners: Keith Bell and Tommy Long. Also present: City Manager Scott Avery, City Recorder Holly Murphy, City Attorney Jack Freedle and Recording Secretary Amy Hutchison. Absent: Commissioner Lincoln Atwood.

1. Call to Order.

Mayor Gregory called the meeting to order at 5:30 P.M.

2. Invocation and Pledge to the Flag.

Mayor Gregory gave the invocation followed by the Pledge to the Flag of the United States also led by Mayor Gregory.

3. Approval of minutes of the August 16, 2022 Regular Commission Meeting.

Commissioner Bell moved to approve the August 16, 2022 Regular Commission Meeting minutes, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried.

4. Approval of minutes of the September 20, 2022 Regular Commission Meeting.

Mayor Gregory advised that due to Board Member absences of previous meetings, the vote of these minutes will be moved to the next regular Commission Meeting.

5. Approval of Minutes from the September 20, 2022 Special Commission Meeting.

Mayor Gregory advised that due to Board Member absences of previous meetings, the vote of these minutes will be moved to the next regular Commission Meeting.

6. Approve the minutes from the October 3, 2022 Special Commission Meeting.

Commissioner Bell moved to approve the October 3, 2022 Special Commission Meeting, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried.

7. Approve the September 2022 Financial Report.

Commissioner Bell moved to approve the September 2022 Financial Report, seconded by Vice Mayor Templet. (Vote 4 yea – 0 nay.). Motion carried.

8. **Public Hearing on Ordinance 22-782**, to rezone 1820 Highway 31W from Other to Heavy Commercial (Passed 1st Reading 8/16/22).

a. Open Public Hearing on Ordinance 22-782.

There were no comments.

b. Close Public Hearing on Ordinance 22-782.

Mayor Gregory closed public hearing.

9. **Second Reading on Ordinance 22-782**, to rezone 1820 Highway 31W from Other to Heavy Commercial (Passed 1st Reading 8/16/22).

Commissioner Bell moved to approve Ordinance 22-782 to rezone 1820 Highway 31W on second reading, seconded by Commissioner Long.

Mr. Pieri advised that "Other" does not have a specific use and the applicant would like to have offices and storage and this rezone will allow that.

With no further discussion, Mayor Gregory called for a vote. (Vote 4 yea – 0 nay.). Motion carried. Ordinance 22-782 passed second and final reading.

10. Public Hearing on Ordinance 22-783, to amend the 2022-23 Fiscal Year Budget for expenses related to a capital project for the Police Department.

- a. Open Public Hearing on Ordinance 22-783.
There were no comments.
- b. Close Public Hearing on Ordinance 22-783.
Mayor Gregory closed public hearing.

11. Second Reading on Ordinance 22-783, to amend the 2022-23 Fiscal Year Budget for expenses related to a capital project for the Police Department.

Commissioner Bell moved to approve Ordinance 22-783, to amend the 2022-23 Fiscal Year Budget for expenses related to a capital project for the Police Department on second reading, seconded by Commissioner Long.

Chief Carr advised the Commission that only one bid was submitted for the construction of the evidence room. He stated that the bid is \$85,000 without the heater and \$89,000 with the heater. Mr. Avery followed up by stating that the bid will not be piece milled and will come before the Commission as a package deal.

With no further discussion, Mayor Gregory called for a vote. (4 yea – 0 nay.). Motion carried. Ordinance 22-783 passed second and final reading.

12. First Reading on Ordinance 22-784, housekeeping measure, to amend the 2022-23 Fiscal Year Budget to correct errors/typos in Section 2 and 3 of Ordinance 22-777 related to transfers from the General Fund, and Section 4 related to debt service interest.

Commissioner Bell moved to approve Ordinance 22-784, housekeeping measure, to amend the 2022-23 Fiscal Year Budget to correct errors/typos in Section 2 and 3 of Ordinance 22-777 related to transfers from the General Fund, and Section 4 related to debt service interest on first reading, seconded by Vice Mayor Templet. (Vote 4 yea – 0 nay.). Motion carried. Ordinance 22-784 passed first reading.

13. First Reading on Ordinance 22-785, to amend the 2022-23 Fiscal Year Budget for expenses related to the transfer of the Codes Enforcement Position from the Police Department to the Codes Department.

Commissioner Bell moved to approve Ordinance 22-785, to amend the 2022-23 Fiscal Year Budget for expenses related to the transfer of the Codes Enforcement Position from the Police Department to the Codes Department on first reading, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried. Ordinance 22-785 passed first reading.

14. First Reading on Ordinance 22-786, to amend the 2022-23 Fiscal Year Budget for expenses related to paving the Community Center Walking Trail and the expansion of the City Hall parking lot.

Commissioner Bell moved to approve Ordinance 22-786, to amend the 2022-23 Fiscal Year Budget for expenses related to paving the Community Center Walking Trail and the expansion of the City Hall parking lot on first reading, seconded by Vice Mayor Templet. (Vote 4 yea – 0 nay.). Motion carried. Ordinance 22-786 passed first reading.

15. **First Reading on Ordinance 22-787**, to amend the 2022-23 Fiscal Year Budget, to reflect the actual revenue and expenses related to stormwater project on West Bobby Court.

Commissioner Bell moved to approve Ordinance 22-787, to amend the 2022-23 Fiscal Year Budget, to reflect the actual revenue and expenses related to stormwater project on West Bobby Court on first reading, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried. Ordinance 22-787 passed first reading.

16. **Resolution 22-R-11** to amend the policies and procedures manual for the Millersville Community Center.

Commissioner Bell moved to approve Resolution 22-R-11 to amend the policies and procedures manual for the Millersville Community Center, seconded by Vice Mayor Templet. (Vote 4 yea – 0 nay.). Motion carried.

17. **Resolution 22-R-12** to amend City's on-call policy and procedures in regards to Public Works.

Commissioner Bell moved to approve Resolution 22-R-12, to amend City's on-call policy and procedures in regards to Public Works, seconded by Vice Mayor Templet.

Mr. Jerry Schrader advised the Commission there will now be a \$50 extra per week incentive for the on-call employee. Each Public Works employee will also receive an increase in pay in the amount of \$1.04/hr. He also stated that there are two public works employees that split the on-call rotation that runs from Thursday to Thursday. The other employees will be in rotation when fully trained

With no further discussion, Mayor Gregory called for a vote. (Vote 4 yea – 0 nay.). Motion carried.

18. **Resolution 22-R-13** to declare certain City property as surplus.

Commissioner Bell moved to approve Resolution 22-R-13 to declare certain City property as surplus, seconded by Vice Mayor Templet.

Chief Brandon Head informed the Commission that the expired turnout gear has expired and can no longer be used for active first responder duties. It can only be used for training after expiration.

With no further discussion, Mayor Gregory called for a vote. (Vote 4 yea – 0 nay.). Motion carried.

19. Approve the Finance Director job description.

Commissioner Bell moved to approve the Finance Director job description, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried.

20. Award the construction bid for West Bobby Court.

Commissioner Bell moved to approve the construction bid for West Bobby Court to Longbranch Construction as they are the lowest and best bid, seconded by Vice Mayor Templet. (Vote 4 yea – 0 nay.). Motion carried.

21. Discussion on purchase of Medium Duty Chassis for Public Works Vac Truck.

Mr. Avery informed the Commission that the City has enough money in the budget for the truck but the Commission will need to make a budget amendment for the outfit of the truck.

22. Mayor's appointments to the Millersville Beer Board and Towing Authority.

Mayor Gregory informed the Commission of the appointment of Milton Dorris to the Beer Board and the appointment of Deborah Chadwick to the Towing Authority.

Commissioner Bell moved to approve the appointments to the Millersville Beer Board and Towing Authority as affirmed by the Mayor, seconded by Commissioner Long. (Vote 4 yea – 0 nay.). Motion carried.

23. Citizen Comments.

There were no comments.

24. City Attorney Comments.

There were no comments.

25. City Manager Comments.

Mr. Avery advised the Commission that Mark Loy has been hired as the new Codes Enforcement officer and that he has started strong. He feels that he will do a great job. He also advised that Ms. Jamie Carr has been hired as the event coordinator for the Community Center. Prior to her start date, she has volunteered to put together the Halloween Event, Ghouls Night Out, to be held on October 28th from 6-9 p.m. at the Community Center. Finally, he stated that he will be attending the TN City Manager conference in Gatlinburg starting on Tuesday, October 25th.

26. Commissioner comments.

Commissioner Long inquired about monies that Governor Lee has appropriated for small cities. Mr. Avery advised that \$1 million has been allocated to Millersville for stormwater projects and that he is actively pursuing the process of receiving the monies.

Mayor Gregory thanked Ms. Carr for volunteering for the Halloween festivities.

27. Adjournment.

Commissioner Bell moved to adjourn, seconded by Commissioner Long. (Vote 4 yea– 0 nay.). Motion carried.

Meeting adjourned at 6:04 P.M.

Respectfully submitted,

Amy Hutchison
Recording Secretary

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

10 -General Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	General Fund - Farmers Bk	258,690.70
1001	Reserve Fund MM-Farmers Bk	614,119.48
1004	Renew Crew - Farmers Bk	2,067.67
1009	Police Explorers - Farmers Bk	716.21
1010	Christmas For Kids-Farmers Bk	4,918.46
1012	Healthcare Acct/HCS-FarmersBk	6,167.17
1013	General Escrow Acct-Farmers Bk	12,659.00
1015	City Court Account-Farmer's Bk	929,055.50
1017	Healthcare Resv Acct-FarmersBk	95,063.32
1018	Healthcare Acct/Ameriflex-F.Bk	64,148.69
1019	ARPA Fund - Farmer's Bk	302.71
Total Checking/Savings		1,987,908.91

Current Assets

1110	Cash on Hand - Petty Cash	62.27
1111	Cash on Hand - Cash Drawers	500.00
1112	Petty Cash - PD	400.00
1201	Allow for Bad Debts	(43,534.75)
1205	Intergovernmental Receivable	163,938.65
1210	Prop.Tax Receivable - Current	42,814.50
1211	Prop.Tax Receivable - Delinq	52,034.00
1212	Prop.Tax Recvble-Next Yr Levy	1,227,374.00
1220	A/R - Other	(6,269.58)
1222	A/R-Other (Mowing/liens)	6,456.25
1224	A/R Other - OHM Credit	29,788.50
Total Current Assets		1,473,563.84

Total Current Assets	3,461,472.75
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Other AssetsFixed AssetsTransfers

1620	Due To / From Sewer Fund	120,859.79
1630	Due To / From Street Fund	(88,242.18)
1640	Due To / From Solid Waste Fund	66,555.94
1650	Due To / From Drug Fund	2,940.59
1660	Due To / From Stormwater Fund	44,755.24
Total Transfers		146,869.38

Total Other Assets	146,869.38
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TOTAL ASSETS	3,608,342.13
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BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

10 -General Fund

BALANCE

LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2001	A/P - Other	(495.92)
2004	A/P-State Traffic Fines&Fees		7,598.28
2007	GF Escrow Pending Acct		12,659.00
2010	Renew Crew Donations		2,067.67
2012	Police Exp Donations		716.21
2014	Christmas For Kids Donations		4,918.46
2015	Healthcare EAP Acct/HCS		111,167.17
2018	Healthcare HRA Acct/Ameriflex		54,148.68
2020	Deposit - Fire Hydrants		1,250.00
2022	Deposit - Comm.Ctr Rental		9,915.00
2101	Accrued Wages Payable		4,104.03
2108	Accrued SS & Medicare		313.96
2110	Retirement - Employee		6,162.55
2111	Cobra-Health/Dental Ins.		25.63
2114	MedChild - Employee	(452.43)
2116	MedSpouse - Employee		2,568.07
2118	MedFam - Employee		4,197.06
2124	DentalChild - Employee		278.49
2126	DentalSpouse - Emp		113.02
2128	DentalFam - Employee		267.12
2130	Vision - Employee		129.70
2131	VisionCH - Employee		12.30
2132	Vision & 1 - Employee		362.69
2134	VisionFam - Employee		326.08
2136	Heart - Employee		257.86
2138	Hospital - Employee	(120.66)
2139	Hosp/MedBridge-Emp		250.26
2140	Accident - Employee		166.28
2141	Life Ins/COL-Emp		726.80
2142	Life Ins/LICOA - Emp	(501.41)
2144	Cancer - Employee		623.40
2148	Disability - Employee		2,193.13
2149	Critical Illness-Emp		300.73
2150	Pre-Paid Legal - Emp		522.29
2200	Deferred Revenue		<u>1,227,374.00</u>
Total Current Liabilities			<u>1,454,145.50</u>

Total Current Liabilities	1,454,145.50
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Long Term Liabilities

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

10 -General Fund

BALANCE

Long Term Liabilities

TOTAL LIABILITIES

1,454,145.50
=====Equity

2710	Fund Balance-Unreserved	801,515.08
2760	Fund Balance-Unassigned	1,695,858.28
	Net Income	(343,176.73)

Total Equity

2,154,196.63

TOTAL LIABILITIES & EQUITY

3,608,342.13
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

10 - General Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Property Tax - Current</u>						
10-3000 Summer Co. - Current	886,724	0.00	0.00	0.00	886,724.00	0.00
10-3002 Robertson Co. - Current	347,540	0.00	0.00	0.00	347,540.00	0.00
TOTAL Property Tax - Current	1,234,264	0.00	0.00	0.00	1,234,264.00	0.00
<u>Property Tax - Delinq.</u>						
10-3010 Summer Co. - Delinq	0	619.00	6,478.00	0.00 (6,478.00)	0.00
10-3012 Robertson Co. - Delinq	0	0.00	2,535.00	0.00 (2,535.00)	0.00
10-3015 Interest - Property Tax	10,000	66.80	1,491.55	0.00	8,508.45	14.92
TOTAL Property Tax - Delinq.	10,000	685.80	10,504.55	0.00 (504.55)	105.05
<u>Local Tax</u>						
10-3020 Local Sales Tax - Summer	375,000	42,883.63	176,184.70	0.00	198,815.30	46.98
10-3021 Local Sales Tax - Robt	275,000	42,615.11	139,848.98	0.00	135,151.02	50.85
10-3022 Wholesale Beer Tax	90,000	6,407.51	28,970.99	0.00	61,029.01	32.19
10-3023 Cable TV Franchise Fee	60,000	0.00	12,120.32	0.00	47,879.68	20.20
10-3025 Business Tax-City	30,000	999.92	12,548.68	0.00	17,451.32	41.83
10-3027 Beer Privilege Tax	900	0.00	0.00	0.00	900.00	0.00
10-3028 Wholesale Liquor Tax	10,000	687.32	2,861.74	0.00	7,138.26	28.62
10-3029 Hotel/Motel Tax	3,500	94.21	768.56	0.00	2,731.44	21.96
TOTAL Local Tax	844,400	93,687.70	373,303.97	0.00	471,096.03	44.21
<u>State Tax</u>						
10-3030 State Sales Tax	665,000	60,229.95	244,130.22	0.00	420,869.78	36.71
10-3031 State Income Tax (Hall's Tax)	5,000	0.00	0.00	0.00	5,000.00	0.00
10-3032 State Beer Tax	2,800	1,564.37	1,564.37	0.00	1,235.63	55.87
10-3033 State-City Street/Petroleum	11,500	961.66	3,847.28	0.00	7,652.72	33.45
10-3034 State Telecom Interstate Tax	1,260	93.31	474.90	0.00	785.10	37.69
10-3035 Bank Excise Tax	4,000	0.00	0.00	0.00	4,000.00	0.00
10-3036 TYA Gross Receipts	66,000	0.00	0.00	0.00	66,000.00	0.00
10-3039 State-Sportsbetting Payment	9,500	0.00	1,546.15	0.00	7,953.85	16.28
10-3040 State-Local Occupancy Tax	10,800	480.87	2,059.08	0.00	8,740.92	19.07
TOTAL State Tax	775,860	63,330.16	253,622.00	0.00	522,238.00	32.69
<u>Payment in Lieu of Taxes</u>						
<u>Road Maintenance Fees</u>						
<u>Court Fines & Fees</u>						
10-3200 City Court Fines & Costs	320,000	30,536.00	124,598.00	0.00	195,402.00	38.94
10-3202 City Court Litigation Tax	20,000	2,365.00	10,161.25	0.00	9,838.75	50.81
10-3205 Summer Co. Court Fines	10,000	2,349.75	3,934.13	0.00	6,065.87	39.34
10-3206 Robertson Co. Court Fines	4,000	90.25	759.25	0.00	3,240.75	18.98
10-3220 Police Reports	25	1.95	6.15	0.00	18.85	24.60
10-3221 Police Dept-Other	2,000	120.00	436.05	0.00	1,563.95	21.80
10-3222 PD Tow/Storage Fees	500	0.00	0.00	0.00	500.00	0.00
TOTAL Court Fines & Fees	356,525	35,462.95	139,894.83	0.00	216,630.17	39.24

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

10 -General Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Licenses & Permits</u>						
10-3301 Beer License	0	0.00	250.00	0.00	(250.00)	0.00
10-3302 Building Permits	200,000	2,221.00	23,774.81	0.00	176,225.19	11.89
10-3304 Burn Permits	400	20.00	90.00	0.00	310.00	22.50
TOTAL Licenses & Permits	200,400	2,241.00	24,114.81	0.00	176,285.19	12.03
<u>Other Revenue</u>						
10-3499 P&Z-Engineering Fees/OHM	15,000	1,292.00	2,817.00	0.00	12,183.00	18.78
10-3500 P&Z Fees/Application Fees	40,000	1,275.00	4,375.00	0.00	35,625.00	10.94
10-3501 Interest Earnings	4,000	0.00	441.68	0.00	3,558.32	11.04
10-3504 Miscellaneous Income	30,000	937.25	15,684.91	0.00	14,315.09	52.28
10-3505 Insurance Proceeds	0	0.00	2,839.92	0.00	(2,839.92)	0.00
10-3522 Community Center	40,000	2,795.00	16,085.00	0.00	23,915.00	40.21
10-3600 Grant Proceeds	23,000	0.00	0.00	0.00	23,000.00	0.00
10-3605 ARP Grant Proceeds	1,004,227	0.00	0.00	0.00	1,004,227.00	0.00
TOTAL Other Revenue	1,156,227	6,299.25	42,243.51	0.00	1,113,983.49	3.65
<u>Transfers</u>						
10-3710 From Fund Balance-General Fund	349,813	0.00	0.00	0.00	349,813.00	0.00
10-3711 From Street Fund	158,000	0.00	0.00	0.00	158,000.00	0.00
TOTAL Transfers	507,813	0.00	0.00	0.00	507,813.00	0.00
TOTAL REVENUE	5,085,489	201,706.86	843,683.67	0.00	4,241,805.33	16.59

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 202210 -General Fund
DEPARTMENT - Administration

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-410-1100 Salaries - Administrative	315,332	23,559.56	106,879.14	0.00	208,452.86	33.89
10-410-1101 Overtime - Administrative	1,000	0.00	244.20	0.00	755.80	24.42
10-410-1102 Salaries - Other	0	0.00	211.35	0.00	211.35	0.00
10-410-1105 Salaries - City Commission	24,850	2,050.00	8,200.00	0.00	16,650.00	33.00
10-410-1108 Longevity Pay	2,650	0.00	0.00	0.00	2,650.00	0.00
TOTAL Salaries	343,832	25,609.56	115,111.99	0.00	228,720.01	33.48
Other Personnel Costs						
10-410-1200 SS & Medicare	26,303	1,929.68	8,675.98	0.00	17,627.02	32.98
10-410-1300 Employee Health Insurance	53,532	1,218.92	11,943.35	0.00	41,588.65	22.31
10-410-1400 Retirement	16,651	1,149.03	3,890.20	0.00	12,760.80	23.36
10-410-1500 Unemployment Insurance	126	14.82	14.82	0.00	111.18	11.76
TOTAL Other Personnel Costs	96,612	4,312.45	24,524.35	0.00	72,087.65	25.38
Other Expenses						
10-410-2000 Other Medical Expense	250	0.00	151.00	0.00	99.00	60.40
10-410-2002 Education & Training	3,500	0.00	37.13	0.00	3,462.87	1.06
10-410-2014 Worker's Comp. Insurance	795	0.00	499.81	0.00	295.19	62.87
10-410-2016 Liability & Property Ins.	115,000	0.00	124,383.00	0.00	9,383.00	108.16
10-410-2100 Utilities	30,000	2,913.89	9,786.92	0.00	20,213.08	32.62
10-410-2102 Telephone/Internet	13,000	1,139.28	4,102.59	0.00	8,897.41	31.56
10-410-2104 Gas, Oil, Diesel Fuel	500	104.96	104.96	0.00	395.04	20.99
10-410-2106 Publicity, Subscripts & Dues	12,000	0.00	5,275.50	0.00	6,724.50	43.96
10-410-2202 Vehicle Repair/Maintenance	500	0.00	0.00	0.00	500.00	0.00
10-410-2206 Bldg Repair & Maintenance	5,000	279.74	988.25	0.00	4,011.75	19.77
10-410-2207 City Property Maintenance	2,500	218.00	218.00	0.00	2,282.00	8.72
10-410-2210 Contractual/Svc Agreements	217,246	7,342.90	55,183.39	0.00	162,062.61	25.40
10-410-2300 Operating Supplies	3,000	184.55	898.80	0.00	2,101.20	29.96
10-410-2302 Office Supplies	4,000	0.00	849.43	0.00	3,150.57	21.24
10-410-2310 Miscellaneous/Sundry	5,000	88.05	1,479.07	0.00	3,520.93	36.98
10-410-2312 Minor Equipment	2,000	339.87	1,423.46	0.00	3,576.54	28.47
10-410-2316 Postage & Machine Rental	2,000	0.00	165.87	0.00	1,834.13	8.29
10-410-2322 Interest Expense	143,205	0.00	69,431.78	0.00	73,773.22	48.48
10-410-2326 Recording Documents	120	0.00	0.00	0.00	120.00	0.00
10-410-2332 Meals & Entertainment	2,500	0.00	104.66	0.00	2,395.34	4.19
10-410-2700 Donation to Library	2,500	0.00	0.00	0.00	2,500.00	0.00
10-410-2702 Bad Debt Expense (Prop.Tax)	3,535	0.00	0.00	0.00	3,535.00	0.00
10-410-2745 Summer-Property TR Match	4,500	0.00	65.00	0.00	4,435.00	1.44
10-410-2750 Robt-Property TR Match	1,600	0.00	0.00	0.00	1,600.00	0.00
10-410-2800 Furniture/Fixtures-CH Addit	0	0.00	825.00	0.00	825.00	0.00
10-410-4000 Professional Services	0	500.00	500.00	0.00	500.00	0.00
10-410-4014 Legal Services	36,000	2,520.00	4,040.00	0.00	31,960.00	11.22
10-410-4016 Accounting & Auditing	12,400	0.00	0.00	0.00	12,400.00	0.00
10-410-4026 Promotional	1,200	0.00	0.00	0.00	1,200.00	0.00
10-410-6000 Building Imp's/CH Reno	250,000	126.52	2,321.19	0.00	247,678.81	0.93
10-410-6014 Machinery & Equipment	44,000	0.00	43,788.60	0.00	211.40	99.52
10-410-6020 Debt Service-Prin/Bond	265,000	0.00	0.00	0.00	265,000.00	0.00

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

10 - General Fund

DEPARTMENT - Administration

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-410-6022 Other Capital Projects	0	0.00	35,075.00	0.00	35,075.00	0.00
10-410-7002 Trfr To Street	325,000	0.00	0.00	0.00	325,000.00	0.00
10-410-7006 Transfer to Stormwater	278,774	0.00	0.00	0.00	278,774.00	0.00
10-410-7008 Transfer to Sewer	160,453	0.00	0.00	0.00	160,453.00	0.00
TOTAL Other Expenses	1,949,078	15,757.76	361,698.41	0.00	1,587,379.59	18.56
TOTAL Administration	2,389,522	45,679.77	501,334.75	0.00	1,888,187.25	20.98

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 202210 - General Fund
DEPARTMENT - Building/Codes

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-411-1100 Salaries - Bldg/Codes	43,680	1,640.00	7,128.00	0.00	36,552.00	16.32
TOTAL Salaries	43,680	1,640.00	7,128.00	0.00	36,552.00	16.32
Other Personnel Costs						
10-411-1200 SS & Medicare	3,341	125.46	545.31	0.00	2,795.69	16.32
10-411-1400 Retirement	2,280	0.00	0.00	0.00	2,280.00	0.00
10-411-1500 Unemployment Ins.	21	14.28	14.28	0.00	6.72	68.00
TOTAL Other Personnel Costs	5,642	139.74	559.59	0.00	5,082.41	9.92
Other Expenses						
10-411-2000 Other Medical Expense	150	0.00	0.00	0.00	150.00	0.00
10-411-2002 Education & Training	4,000	0.00	320.00	0.00	3,680.00	8.00
10-411-2014 W.Comp Insurance	979	0.00	560.25	0.00	418.75	57.23
10-411-2102 Telephone/Internet	1,500	105.90	352.17	0.00	1,147.83	23.48
10-411-2104 Gas & Oil	1,000	132.28	271.16	0.00	728.84	27.12
10-411-2106 Publicity, Subscriptions&Due	500	0.00	85.00	0.00	415.00	17.00
10-411-2202 Vehicle Repair&Maintenance	750	0.00	0.00	0.00	750.00	0.00
10-411-2210 Contractual/Svc Agreements	14,350	1,016.19	18,782.57	0.00	4,432.57	130.89
10-411-2214 Contractual Bldg Insp-Pieri	65,000	0.00	0.00	0.00	65,000.00	0.00
10-411-2300 Operating Supplies	1,000	0.00	925.27	0.00	74.73	92.53
10-411-2302 Office Supplies	1,000	0.00	185.92	0.00	814.08	18.59
10-411-2310 Miscellaneous/Sundry	500	14.24	57.04	0.00	442.96	11.41
10-411-2312 Minor Equipment	2,500	0.00	0.00	0.00	2,500.00	0.00
10-411-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
10-411-2324 Clothing & Uniforms	300	0.00	0.00	0.00	300.00	0.00
10-411-6014 Machinery&Equipment-Codes	18,960	2,860.00	12,210.00	0.00	6,750.00	64.40
TOTAL Other Expenses	112,989	4,128.61	33,749.38	0.00	79,239.62	29.87
TOTAL Building/Codes	162,311	5,908.35	41,436.97	0.00	120,874.03	25.53

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

10 -General Fund
DEPARTMENT - Municipal Court

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-412-1100 Salaries - Court Clerk	38,896	2,992.00	13,374.41	0.00	25,521.59	34.39
10-412-1108 Longevity Pay	900	0.00	0.00	0.00	900.00	0.00
TOTAL Salaries	39,796	2,992.00	13,374.41	0.00	26,421.59	33.61
Other Personnel Costs						
10-412-1200 SS & Medicare	3,044	227.94	1,019.37	0.00	2,024.63	33.49
10-412-1300 Employee Health Insurance	9,120	254.84	2,272.24	0.00	6,847.76	24.91
10-412-1400 Retirement	2,077	156.18	542.00	0.00	1,535.00	26.10
10-412-1500 Unemployment Insurance	21	0.00	0.00	0.00	21.00	0.00
TOTAL Other Personnel Costs	14,262	638.96	3,833.61	0.00	10,428.39	26.88
Other Expenses						
10-412-2000 Other Medical Expenses	30	0.00	0.00	0.00	30.00	0.00
10-412-2002 Education & Training	50	0.00	23.21	0.00	26.79	46.42
10-412-2014 W.Comp Insurance	61	0.00	38.24	0.00	22.76	62.69
10-412-2106 Publicity, Subscriptions&Due	100	0.00	0.00	0.00	100.00	0.00
10-412-2210 Contractual/Svc Agreements	6,560	280.00	4,482.18	0.00	2,077.82	68.33
10-412-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
10-412-2302 Office Supplies	500	0.00	81.15	0.00	418.85	16.23
10-412-2310 Miscellaneous/Sundry	5,500	233.32	2,373.36	0.00	3,126.64	43.15
10-412-2312 Minor Equipment-Court	0	0.00	453.57	0.00	453.57	0.00
10-412-4014 City Judge	6,000	0.00	1,500.00	0.00	4,500.00	25.00
TOTAL Other Expenses	19,301	513.32	8,951.71	0.00	10,349.29	46.38
TOTAL Municipal Court	73,359	4,144.28	26,159.73	0.00	47,199.27	35.66

AS OF: OCTOBER 31ST, 2022

10 -General Fund
DEPARTMENT - Police Dept

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES

CURRENT
BUDGETCURRENT
PERIODYEAR TO DATE
ACTUALTOTAL
ENCUMBEREDBUDGET
BALANCE% YTD
BUDGET

Salaries

10-421-1100 Salaries - Clerical PD	72,800	5,464.00	24,861.60	0.00	47,938.40	34.15
10-421-1101 Overtime - Clerical PD	0	51.00	125.25	0.00	125.25	0.00
10-421-1105 Salaries - Police	812,771	58,943.46	269,057.34	0.00	543,713.66	33.10
10-421-1106 Overtime - Police	20,000	1,148.05	9,430.99	0.00	10,569.01	47.15
10-421-1107 THSO Grant/Traffic Enf	5,000	0.00	363.80	0.00	4,636.20	7.28
10-421-1108 Longevity Pay	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL Salaries	915,571	65,606.51	303,838.98	0.00	611,732.02	33.19

Other Personnel Costs

10-421-1200 SS & Medicare	70,041	4,807.48	22,296.94	0.00	47,744.06	31.83
10-421-1300 Employee Health Insurance	192,155	5,853.32	45,598.68	0.00	146,556.32	23.73
10-421-1400 Retirement	47,793	3,504.15	12,425.49	0.00	35,367.51	26.00
10-421-1500 Unemployment Insurance	357	39.83	39.83	0.00	317.17	11.16
TOTAL Other Personnel Costs	310,346	14,204.78	80,360.94	0.00	229,985.06	25.89

Other Expenses

10-421-2000 Other Medical Expense	4,000	305.00	2,274.00	0.00	1,726.00	56.85
10-421-2002 Education & Training	15,000	0.00	475.00	0.00	14,525.00	3.17
10-421-2014 W.Comp Insurance	47,584	0.00	35,296.49	0.00	12,287.51	74.18
10-421-2102 Telephone & jetpacks	11,000	745.14	2,271.52	0.00	8,728.48	20.65
10-421-2104 Gas, Oil, Diesel Fuel	45,000	4,687.58	16,278.01	0.00	28,721.99	36.17
10-421-2106 Publicity, Subscripts & Dues	2,200	69.39	1,310.39	0.00	889.61	59.56
10-421-2202 Vehicle Repair & Maintenance	15,000	996.78	15,891.69	0.00	891.69	105.94
10-421-2204 Equip Repair & Maintenance	1,000	0.00	0.00	0.00	1,000.00	0.00
10-421-2206 Bldg Repair & Maintenance	0	0.00	190.00	0.00	190.00	0.00
10-421-2210 Contractual/Svc Agreements	42,191	826.44	1,865.20	0.00	40,325.80	4.42
10-421-2212 SCECC Contractual Svc	200,000	0.00	0.00	0.00	200,000.00	0.00
10-421-2302 Operating Supplies	5,000	266.51	2,035.74	0.00	2,964.26	40.71
10-421-2302 Office Supplies	2,000	11.29	646.20	0.00	1,353.80	32.31
10-421-2310 Miscellaneous/Sundry	300	30.00	1,332.60	0.00	1,032.60	444.20
10-421-2312 Minor Equipment-Police	46,000	0.00	665.63	0.00	45,334.37	1.45
10-421-2324 Clothing & Uniforms	15,000	683.95	6,225.76	0.00	8,774.24	41.51
10-421-2332 Meals & Entertainment	500	0.00	0.00	0.00	500.00	0.00
10-421-4002 Vehicle Towing Service	1,000	0.00	0.00	0.00	1,000.00	0.00
10-421-4026 Promotional/PD	1,000	0.00	0.00	0.00	1,000.00	0.00
10-421-6000 Capital Project/Police	0	0.00	2,856.50	0.00	2,856.50	0.00
10-421-6002 Debt Svc-Lease/BodyCams	12,312	0.00	0.00	0.00	12,312.00	0.00
10-421-6014 Machinery&Equipment-Police	137,500	0.00	0.00	0.00	137,500.00	0.00
TOTAL Other Expenses	603,587	8,622.08	89,614.73	0.00	513,972.27	14.85

TOTAL Police Dept

1,829,504	88,433.37	473,814.65	0.00	1,355,689.35	25.90
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10 -General Fund
DEPARTMENT - Fire Dept

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-422-1100 Salaries - Fire Department	110,284	8,222.41	37,128.43	0.00	73,155.57	33.67
10-422-1105 Volunteer Pay	35,000	3,880.00	3,880.00	0.00	31,120.00	11.09
10-422-1108 Longevity Pay	1,700	0.00	0.00	0.00	1,700.00	0.00
TOTAL Salaries	146,984	12,102.41	41,008.43	0.00	105,975.57	27.90
Other Personnel Costs						
10-422-1200 SS & Medicare	11,244	889.24	2,975.45	0.00	8,268.55	26.46
10-422-1300 Employee Health Insurance	22,560	791.30	5,623.07	0.00	16,936.93	24.92
10-422-1400 Retirement	5,846	429.22	1,509.06	0.00	4,336.94	25.81
10-422-1500 Unemployment Insurance	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	39,692	2,109.76	10,107.58	0.00	29,584.42	25.47
Other Expenses						
10-422-2000 Other Medical Expense	50	0.00	0.00	0.00	50.00	0.00
10-422-2002 Education & Training	5,000	0.00	1,210.10	0.00	3,789.90	24.20
10-422-2014 W.Comp Insurance	6,992	0.00	5,257.32	0.00	1,734.68	75.19
10-422-2100 Utility Services	8,000	513.27	1,922.52	0.00	6,077.48	24.03
10-422-2102 Telephone & aircards	2,400	105.90	317.86	0.00	2,082.14	13.24
10-422-2104 Gas, Oil, Diesel Fuel	6,000	605.92	1,925.63	0.00	4,074.37	32.09
10-422-2106 Publicity, Subscripts & Dues	4,524	0.00	1,111.50	0.00	3,412.50	24.57
10-422-2202 Vehicle Repair/Maintenance	15,000	250.00	1,151.90	0.00	13,848.10	7.68
10-422-2204 Equip. Repair & Maintenance	4,000	73.79	73.79	0.00	3,926.21	1.84
10-422-2206 Bldg Repair & Maint-Sta 2	4,000	0.00	289.98	0.00	3,710.02	7.25
10-422-2210 Contractual/Svc Agreements	26,500	1,378.92	2,882.87	0.00	23,617.13	10.88
10-422-2300 Operating Supplies	6,300	103.05	1,803.93	0.00	4,496.07	28.63
10-422-2302 Office Supplies	500	74.45	74.45	0.00	425.55	14.89
10-422-2304 Fire Foam	3,000	0.00	0.00	0.00	3,000.00	0.00
10-422-2310 Miscellaneous/Sundry	500	0.00	0.00	0.00	500.00	0.00
10-422-2312 Minor Equipment-Fire	14,650	163.00	1,484.76	0.00	13,165.24	10.13
10-422-2314 Minor Equip-Turnout Gear	12,000	0.00	40.00	0.00	11,960.00	0.33
10-422-2322 Interest Expense	0	502.17	2,008.68	0.00	2,008.68	0.00
10-422-2324 Clothing & Uniforms	5,000	0.00	318.00	0.00	4,682.00	6.36
10-422-2332 Meals & Entertainment	300	0.00	50.59	0.00	249.41	16.86
10-422-4026 Promotional/Fire Prevention	1,000	0.00	0.00	0.00	1,000.00	0.00
10-422-6004 Debt Svc-Fire Engine	45,531	0.00	0.00	0.00	45,531.00	0.00
10-422-6014 Machinery & Equipment-Fire	13,000	0.00	0.00	0.00	13,000.00	0.00
TOTAL Other Expenses	184,247	3,770.47	21,923.88	0.00	162,323.12	11.90
TOTAL Fire Dept	370,923	17,982.64	73,039.89	0.00	297,883.11	19.69

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

10 -General Fund
DEPARTMENT - Development Services

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-440-1100 Salaries - Development Svcs	45,000	3,653.92	14,224.61	0.00	30,775.39	31.61
10-440-1101 Overtime-Dev Services	0	0.00	162.27	0.00	162.27	0.00
TOTAL Salaries	45,000	3,653.92	14,386.88	0.00	30,613.12	31.97
Other Personnel Costs						
10-440-1200 SS & Medicare	3,443	279.54	1,100.61	0.00	2,342.39	31.97
10-440-1300 Employee Health Insurance	9,120	254.84	1,521.81	0.00	7,598.19	16.69
10-440-1400 Retirement	2,349	190.74	560.26	0.00	1,788.74	23.85
10-440-1500 Unemployment Ins.	21	0.00	0.00	0.00	21.00	0.00
TOTAL Other Personnel Costs	14,933	725.12	3,182.68	0.00	11,750.32	21.31
Other Expenses						
10-440-2000 Other Medical Expense	30	0.00	0.00	0.00	30.00	0.00
10-440-2002 Education & Training	1,000	0.00	0.00	0.00	1,000.00	0.00
10-440-2014 W.Comp Insurance	70	0.00	44.24	0.00	25.76	63.20
10-440-2102 Telephone/Internet	840	37.86	148.05	0.00	691.95	17.63
10-440-2104 Gas & Oil	500	0.00	0.00	0.00	500.00	0.00
10-440-2106 Publicity, Subscriptions&Due	250	0.00	0.00	0.00	250.00	0.00
10-440-2202 Vehicle Repair&Maintenance	500	0.00	0.00	0.00	500.00	0.00
10-440-2210 Contractual/Svc Agreements	51,090	244.29	2,238.58	0.00	48,851.42	4.38
10-440-2212 Contractual - Plan Review	10,000	0.00	0.00	0.00	10,000.00	0.00
10-440-2214 Contractual P&Z - Pieri	0	4,200.00	0.00	0.00	15,600.00	0.00
10-440-2300 Operating Supplies	250	59.98	964.98	0.00	714.98	385.99
10-440-2302 Office Supplies	500	0.00	0.00	0.00	500.00	0.00
10-440-2310 Miscellaneous/Sundry	0	0.00	3.00	0.00	3.00	0.00
TOTAL Other Expenses	65,030	4,542.13	18,998.85	0.00	46,031.15	29.22
TOTAL Development Services	124,963	8,921.17	36,568.41	0.00	88,394.59	29.26

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

10 -General Fund
DEPARTMENT - Community Ctr/Parks

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
10-444-1100 Salaries - Parks	35,360	1,000.00	9,423.75	0.00	25,936.25	26.65
10-444-1101 Overtime - Parks	1,000	0.00	76.50	0.00	923.50	7.65
10-444-1108 Longevity Pay	50	0.00	0.00	0.00	50.00	0.00
TOTAL Salaries	36,410	1,000.00	9,500.25	0.00	26,909.75	26.09
Other Personnel Costs						
10-444-1200 SS & Medicare	2,785	76.50	717.74	0.00	2,067.26	25.77
10-444-1300 Employee Health Insurance	9,120	127.42	2,112.69	0.00	7,007.31	23.17
10-444-1400 Retirement	1,901	62.44	408.21	0.00	1,492.79	21.47
10-444-1500 Unemployment Ins.	21	0.00	0.00	0.00	21.00	0.00
TOTAL Other Personnel Costs	13,827	266.36	3,238.64	0.00	10,588.36	23.42
Other Expenses						
10-444-2000 Other Medical Expense	30	0.00	0.00	0.00	30.00	0.00
10-444-2014 W.Comp Insurance	55	0.00	34.76	0.00	20.24	63.20
10-444-2100 Utilities	18,000	1,549.18	5,359.73	0.00	12,640.27	29.78
10-444-2102 Telephone/Internet	2,700	199.97	623.10	0.00	2,076.90	23.08
10-444-2106 Publicity, Subscriptions, Du	250	84.00	189.00	0.00	61.00	75.60
10-444-2204 Equip Repair&Maintenance	2,000	0.00	0.00	0.00	2,000.00	0.00
10-444-2206 Bldg Repair & Maintenance	25,000	104.92	1,627.72	0.00	23,372.28	6.51
10-444-2207 Parks Property Maintenance	2,000	0.00	0.00	0.00	2,000.00	0.00
10-444-2210 Contractual/Svc Agreements	14,535	165.00	3,530.00	0.00	11,005.00	24.29
10-444-2300 Operating Supplies	1,000	41.70	280.93	0.00	719.07	28.09
10-444-2302 Office Supplies	200	0.00	58.89	0.00	141.11	29.45
10-444-2310 Miscellaneous/Sundry	400	1.45	74.72	0.00	325.28	18.68
10-444-2312 Minor Equipment-C.Center	2,500	0.00	299.00	0.00	2,201.00	11.96
10-444-3000 Special Events	15,000	0.00	7,540.26	0.00	7,459.74	50.27
10-444-4026 Marketing/Promotional	1,000	0.00	2,149.00	0.00	1,149.00	214.90
TOTAL Other Expenses	84,670	2,146.22	21,767.11	0.00	62,902.89	25.71
TOTAL Community Ctr/Parks	134,907	3,412.58	34,506.00	0.00	100,401.00	25.58
TOTAL EXPENDITURES	5,085,489	174,482.16	1,186,860.40	0.00	3,898,628.60	23.34
REVENUE OVER/(UNDER) EXPENDITURES	0	27,224.70 (343,176.73)	0.00	343,176.73	0.00

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

20 -Sewer Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	Sewer Fund - Farmers Bank	1,762,998.95
1001	Phase II Sewer - Farmers Bk	590,534.83
1005	Sewer Fund MM-Farmers Bk	348,226.50
	Total Checking/Savings	2,701,760.28

Current Assets

1100	Cash Reserves - State of TN	24.00
1110	Cash on Hand-Petty Cash	300.00
1200	Accounts Receivable	136,975.44
1201	Allowance For Uncollectible	(165,444.76)
1202	A/R - KVS Bad Debt	45,432.44
1203	A/R - Incode Bad Debt	119,225.29
1204	UNAPPLIED CREDITS	(7,897.21)
1220	A/R - Other	112,998.99
1260	Postage Dep (Utility Billing)	2,231.00
1300	Inventory Asset	31,835.74
	Total Current Assets	275,680.93

Total Current Assets	2,977,441.21
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Other AssetsFixed Assets

1400	Land - City Hall	47,268.00
1401	Buildings	134,211.59
1402	Furniture & Equipment	264,285.72
1403	Vehicles	194,921.71
1406	Sewer Collection System	9,688,943.73
1407	Construction in Progress	(0.12)
1450	Net Pension Asset	35,737.00
1455	Deferred Outflows for Pension	10,769.69
1499	Accumulated Depreciation	(5,385,964.21)
	Total Fixed Assets	4,990,173.11

Transfers

1610	Due To / From General Fund	(120,859.79)
1640	Due To / From Solid Waste Fund	(173,708.81)
1660	Due To / From Stormwater Fund	(52,403.05)
	Total Transfers	(346,971.65)

Total Other Assets	4,643,201.46
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TOTAL ASSETS	7,620,642.67
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BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

20 -Sewer Fund

BALANCE

LIABILITIES & EQUITY

Current LiabilitiesCurrent Liabilities

2001	A/P - Other	(982.00)
2030	REFUNDS PAYABLE		6.13
2056	SRF Loan Payable-Current		21,240.00
2101	Accrued Wages Payable		591.92
2108	Accrued SS & Medicare		45.28
2109	Accrued Compensated Absences		6,224.70
2250	Deferred Inflows for Pension		12,886.00
Total Current Liabilities			40,012.03

Total Current Liabilities 40,012.03

Long Term LiabilitiesLong Term Liabilities

2460	SRF Loan Payable-LT	368,483.00
Total Long Term Liabilities		368,483.00

Total Long Term Liabilities 368,483.00

TOTAL LIABILITIES 408,495.03

Equity

2700	Retained Earnings	859,924.72
2710	Fund Balance/Net Assets	969,115.93
2713	Net Assets/Capital & Debt	5,225,785.44
Net Income		157,321.55

Total Equity 7,212,147.64

TOTAL LIABILITIES & EQUITY 7,620,642.67

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

20 -Sewer Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Sewer Revenue						
20-3000 Operating Revenue-Sewer	1,360,000	119,925.45	495,384.10	0.00	864,615.90	36.43
20-3001 Tap Fees	80,000	1,700.00	11,900.00	0.00	68,100.00	14.88
TOTAL Sewer Revenue	1,440,000	121,625.45	507,284.10	0.00	932,715.90	35.23
Other Revenue						
20-3400 Sewer Fees/Insp, Permits, etc	4,000	0.00	0.00	0.00	4,000.00	0.00
20-3501 Interest Income	2,000	0.00	361.92	0.00	1,638.08	18.10
20-3504 Miscellaneous Income	35,000	3,500.56	16,393.87	0.00	18,606.13	46.84
TOTAL Other Revenue	41,000	3,500.56	16,755.79	0.00	24,244.21	40.87
Transfers						
20-3701 From Fund Balance-Sewer Fund	177,556	0.00	0.00	0.00	177,556.00	0.00
20-3702 From General/ARP\$	160,453	0.00	0.00	0.00	160,453.00	0.00
TOTAL Transfers	338,009	0.00	0.00	0.00	338,009.00	0.00
TOTAL REVENUE	1,819,009	125,126.01	524,039.89	0.00	1,294,969.11	28.81

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 202220 - Sewer Fund
DEPARTMENT - Sewer

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
20-522-1100 Salaries - Sewer	165,308	10,613.24	49,045.49	0.00	116,262.51	29.67
20-522-1101 Overtime - Sewer	13,339	1,086.38	5,452.52	0.00	7,886.48	40.88
20-522-1108 Longevity Pay	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL Salaries	180,647	11,699.62	54,498.01	0.00	126,148.99	30.17
Other Personnel Costs						
20-522-1200 SS & Medicare	13,820	879.66	4,103.23	0.00	9,716.77	29.69
20-522-1300 Employee Health Insurance	36,480	1,046.14	7,895.49	0.00	28,584.51	21.64
20-522-1400 Retirement	9,430	688.85	2,192.13	0.00	7,237.87	23.25
20-522-1500 Unemployment Insurance	84	7.00	7.00	0.00	77.00	8.33
TOTAL Other Personnel Costs	59,814	2,621.65	14,197.85	0.00	45,616.15	23.74
Other Expenses						
20-522-2000 Other Medical Expense	500	55.00	206.00	0.00	294.00	41.20
20-522-2002 Education & Training	2,000	0.00	0.00	0.00	2,000.00	0.00
20-522-2014 Worker's Comp Insurance	5,537	0.00	3,928.96	0.00	1,608.04	70.96
20-522-2016 Liability & Property Ins.	11,000	0.00	9,761.00	0.00	1,239.00	88.74
20-522-2100 Utilities	14,000	1,283.70	4,046.34	0.00	9,953.66	28.90
20-522-2102 Telephone	1,100	111.26	334.90	0.00	765.10	30.45
20-522-2104 Gas, Oil, Diesel Fuel	11,000	750.98	3,074.50	0.00	7,925.50	27.95
20-522-2106 Publicity, Subscripts & Dues	4,000	57.90	162.90	0.00	3,837.10	4.07
20-522-2200 System Rep/Maintenance	15,000	0.00	1,100.00	0.00	13,900.00	7.33
20-522-2202 Vehicle Repair/Maintenance	6,000	0.00	741.32	0.00	5,258.68	12.36
20-522-2204 Equip. Repair & Maintenance	6,000	0.00	6,975.01	0.00	975.01	116.25
20-522-2206 Bldg Repair & Maintenance	250	57.37	57.37	0.00	192.63	22.95
20-522-2210 Contractual/Svc Agreements	21,300	1,968.32	7,776.04	0.00	13,523.96	36.51
20-522-2300 Operating Supplies	50,000	4,375.50	20,865.88	0.00	29,134.12	41.73
20-522-2302 Office Supplies	1,000	0.00	505.42	0.00	494.58	50.54
20-522-2310 Miscellaneous/Sundry	12,000	505.91	5,090.43	0.00	6,909.57	42.42
20-522-2312 Minor Equipment-Sewer	2,800	0.00	419.00	0.00	2,381.00	14.96
20-522-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
20-522-2324 Clothing & Uniforms	3,600	239.07	405.88	0.00	3,194.12	11.27
20-522-2708 Depreciation	305,000	0.00	0.00	0.00	305,000.00	0.00
20-522-4004 Sewage Transport-G'ville	150,000	0.00	19,009.12	0.00	130,990.88	12.67
20-522-4006 Sewage Treatment-Metro	385,000	24,772.95	49,618.41	0.00	335,381.59	12.89
20-522-4008 WHUD Readings	11,700	987.00	1,967.50	0.00	9,732.50	16.82
20-522-4010 Pretreatment (Odor Control)	26,000	3,606.20	8,274.50	0.00	17,725.50	31.83
20-522-4016 Accounting & Auditing	5,500	0.00	0.00	0.00	5,500.00	0.00
20-522-5006 Debt Svc-State Rev Loan	21,240	1,432.00	7,096.00	0.00	14,144.00	33.41
20-522-5008 Interest Expense	1,068	456.00	456.00	0.00	612.00	42.70
20-522-6002 Syst Upgrade-Phl/Investigat	160,453	0.00	86,150.00	0.00	73,850.00	53.84
20-522-6006 Pumps (System rfm)	160,000	0.00	60,000.00	0.00	125,000.00	32.43
20-522-6014 Machinery&Equipment-Swr	185,000	60,000.00	60,000.00	0.00	125,000.00	32.43
TOTAL Other Expenses	1,578,548	100,659.16	298,022.48	0.00	1,280,525.52	18.88
TOTAL Sewer	1,819,009	114,980.43	366,718.34	0.00	1,452,290.66	20.16

CITY OF MILLERSVILLE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2022

20 -Sewer Fund
 DEPARTMENT - Sewer

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENDITURES	1,819,009	114,980.43	366,718.34	0.00	1,452,290.66	20.16
REVENUE OVER/(UNDER) EXPENDITURES	0	10,145.58	157,321.55	0.00 (157,321.55)	0.00

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

30 -Street Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000	State Street Aid Fund-Farmers	36,050.40
1002	Road Maint.Fund-Farmers Bank	25,600.84
1004	2022 Street Const Acct-FBank	<u>2,637,292.91</u>
Total Checking/Savings		2,698,944.15

Current Assets

1220	A/R - Other	17,330.03
1300	Inventory	<u>2,629.94</u>
Total Current Assets		19,959.97

Total Current Assets	2,718,904.12
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Other AssetsFixed AssetsTransfers

1610	Due To / From General Fund	<u>88,242.18</u>
Total Transfers		88,242.18

Total Other Assets	88,242.18
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TOTAL ASSETS	2,807,146.30
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2101	Accrued Wages Payable	31.50
2108	Accrued SS & Medicare	<u>2.41</u>
Total Current Liabilities		33.91

Total Current Liabilities	33.91
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Long Term Liabilities

TOTAL LIABILITIES	33.91
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11-10-2022

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

30 -Street Fund

BALANCE

Equity

2700	Retained Earnings	2,387,301.82
2720	Fund Balance-Nonspendable	2,629.94
2740	Fund Balance-Committed	564,284.84
	Net Income	(147,104.21)

Total Equity	2,807,112.39
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TOTAL LIABILITIES & EQUITY	2,807,146.30
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

30 -Street Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Street Revenue						
30-3030 State Gas-Motor Fuel Tax	235,000	9,418.59	38,673.62	0.00	196,326.38	16.46
30-3032 State Gas 1989 Tax	0	1,468.22	6,047.03	0.00 (6,047.03)	0.00
30-3034 State Gas 3 Cent Tax	0	2,711.05	11,175.87	0.00 (11,175.87)	0.00
30-3036 State Gas 2017 Improve Tax	0	4,751.01	19,475.02	0.00 (19,475.02)	0.00
30-3100 Road Maintenance Fees	10,000	300.00	1,500.00	0.00	8,500.00	15.00
30-3400 Street Permits/Fees	500	0.00	0.00	0.00	500.00	0.00
30-3501 Interest Earned	500	0.00	330.19	0.00	169.81	66.04
30-3504 Miscellaneous Income	0	0.00	2,161.08	0.00 (2,161.08)	0.00
30-3600 Grant Proceeds/Sidewalk	260,000	0.00	0.00	0.00	260,000.00	0.00
TOTAL Street Revenue	506,000	18,648.87	79,362.81	0.00	426,637.19	15.68
Transfers						
30-3710 Transfer from General Fund	550,000	0.00	0.00	0.00	550,000.00	0.00
30-3711 From Fund Balance-Street Fund	2,499,342	0.00	0.00	0.00	2,499,342.00	0.00
TOTAL Transfers	3,049,342	0.00	0.00	0.00	3,049,342.00	0.00
TOTAL REVENUE	3,555,342	18,648.87	79,362.81	0.00	3,475,979.19	2.23

30 -Street Fund
DEPARTMENT - Street

AS OF: OCTOBER 31ST, 2022

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Salaries</u>						
<u>Other Personnel Costs</u>						
<u>Other Expenses</u>						
30-431-2016 Liability & Property Ins.	4,000	0.00	4,331.00	0.00	331.00)	108.28
30-431-2104 Gas, Oil, Diesel Fuel	3,000	250.33	1,024.83	0.00	1,975.17	34.16
30-431-2106 Publicity, Subscripts & Dues	0	42.00	42.00	0.00	42.00)	0.00
30-431-2110 Street Lighting	46,000	4,100.86	12,802.66	0.00	33,197.34	27.83
30-431-2204 Equip. Repair & Maintenance	10,000	494.52	8,949.71	0.00	1,050.29	89.50
30-431-2208 Street Repair & Maintenance	2,500	0.00	1,395.99	0.00	1,104.01	55.84
30-431-2210 Contractual/Svc Agreements	1,500	48.57	145.71	0.00	1,354.29	9.71
30-431-2300 Operating Supplies	500	0.00	142.67	0.00	357.33	28.53
30-431-2306 Salt Supplies	5,500	0.00	860.76	0.00	5,500.00	0.00
30-431-2308 Rock, Gravel & Sand	900	0.00	0.00	0.00	39.24	95.64
30-431-2310 Miscellaneous/Sundry	100	0.00	0.00	0.00	100.00	0.00
30-431-2318 Sign Parts & Supplies	5,000	0.00	0.00	0.00	5,000.00	0.00
30-431-6014 Machinery&Equipment-Str	10,000	0.00	0.00	0.00	10,000.00	0.00
30-431-6020 Street Paving	2,758,342	0.00	178,517.50	0.00	2,579,824.50	6.47
30-431-6022 Other Capital Proj's-Street	0	9,680.00	9,680.00	0.00	9,680.00)	0.00
30-431-6025 Streetscape Capital Proj.	550,000	8,250.00	8,574.19	0.00	541,425.81	1.56
30-431-6599 Transfer to General Fund	158,000	0.00	0.00	0.00	158,000.00	0.00
TOTAL Other Expenses	3,555,342	22,866.28	226,467.02	0.00	3,328,874.98	6.37
TOTAL Street	3,555,342	22,866.28	226,467.02	0.00	3,328,874.98	6.37
<u>TOTAL EXPENDITURES</u>	3,555,342	22,866.28	226,467.02	0.00	3,328,874.98	6.37
REVENUE OVER/(UNDER) EXPENDITURES	0 (4,217.41) (147,104.21)	0.00	147,104.21	0.00

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

40 -Solid Waste Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Solid Waste Fund - Farmers Bk	340,955.32
Total Checking/Savings	340,955.32

Current Assets

1200 Accounts Receivable	55,068.93
1201 Allowance for Bad Debt	(23,971.42)
1203 A/R - Incode Bad Debt	29,338.95
1300 Inventory	4,473.20
Total Current Assets	64,909.66

Total Current Assets	405,864.98
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Other AssetsTransfers

1610 Due To / From General Fund	(66,555.94)
1620 Due To / From Sewer Fund	173,708.81
Total Transfers	107,152.87

Total Other Assets	107,152.87
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TOTAL ASSETS	513,017.85
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2101 Accrued Wages Payable	276.27
2108 Accrued SS & Medicare	21.13
2200 Deferred Revenue	52,749.50
Total Current Liabilities	53,046.90

Total Current Liabilities	53,046.90
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Long Term Liabilities

TOTAL LIABILITIES	53,046.90
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BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

40 -Solid Waste Fund

BALANCE

Equity

2700	Retained Earnings	(39,176.57)
2720	Fund Balance-Nonspendable		4,473.20
2730	Fund Balance-Restricted		460,420.66
	Net Income		34,253.66

Total Equity	459,970.95
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TOTAL LIABILITIES & EQUITY	513,017.85
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

40 -Solid Waste Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>User Fees</u>						
40-3000 User Fees	507,000	44,734.09	179,139.24	0.00	327,860.76	35.33
TOTAL User Fees	507,000	44,734.09	179,139.24	0.00	327,860.76	35.33
<u>Other Revenue</u>						
40-3500 Sale of Recyclables	4,000	0.00	458.00	0.00	3,542.00	11.45
40-3501 Interest Income	250	0.00	51.65	0.00	198.35	20.66
TOTAL Other Revenue	4,250	0.00	509.65	0.00	3,740.35	11.99
<u>Transfers</u>						
TOTAL REVENUE	511,250	44,734.09	179,648.89	0.00	331,601.11	35.14

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

40 -Solid Waste Fund
DEPARTMENT - Solid Waste

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
40-432-1100 Salaries - Solid Waste	124,494	5,266.00	37,664.48	0.00	86,829.52	30.25
40-432-1101 Overtime - Solid Waste	4,000	0.00	198.18	0.00	3,801.82	4.95
40-432-1108 Longevity Pay	1,780	0.00	0.00	0.00	1,780.00	0.00
TOTAL Salaries	130,274	5,266.00	37,862.66	0.00	92,411.34	29.06
Other Personnel Costs						
40-432-1200 SS & Medicare	9,966	392.43	2,836.30	0.00	7,129.70	28.46
40-432-1300 Employee Health Insurance	18,240	254.84	4,276.64	0.00	13,963.36	23.45
40-432-1400 Retirement	6,800	251.49	1,375.87	0.00	5,424.13	20.23
40-432-1500 Unemployment Insurance	42	0.00	0.00	0.00	42.00	0.00
TOTAL Other Personnel Costs	35,048	898.76	8,488.81	0.00	26,559.19	24.22
Other Expenses						
40-432-2000 Other Medical Expense	60	96.00	96.00	0.00 (36.00)	160.00
40-432-2014 Worker's Comp. Insurance	4,133	0.00	2,932.62	0.00	1,200.38	70.96
40-432-2016 Liability & Property Ins.	7,000	0.00	7,614.00	0.00 (614.00)	108.77
40-432-2104 Gas, Oil, Diesel Fuel	6,500	283.29	3,105.43	0.00	3,394.57	47.78
40-432-2106 Publicity, Subscript's & Due	3,000	0.00	3,000.00	0.00	0.00	100.00
40-432-2202 Vehicle/Equipment r&m	7,000	41.97	265.55	0.00	6,734.45	3.79
40-432-2210 Contractual/Svc Agreements	10,600	534.88	4,775.88	0.00	5,824.12	45.06
40-432-2300 Operating Supplies	1,000	0.00	279.93	0.00	720.07	27.99
40-432-2302 Office Supplies	400	0.00	0.00	0.00	400.00	0.00
40-432-2310 Miscellaneous/Sundry	100	0.00	0.00	0.00	100.00	0.00
40-432-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
40-432-2324 Clothing & Uniforms	1,600	156.89	281.89	0.00	1,318.11	17.62
40-432-4002 Contractual Svc-Waste Ind.	287,000	25,070.61	73,546.86	0.00	213,453.14	25.63
40-432-4016 Accounting & Auditing	2,000	0.00	0.00	0.00	2,000.00	0.00
40-432-4026 Disposal Fees	13,000	415.80	3,145.60	0.00	9,854.40	24.20
40-432-7000 Reserve Account	2,035	0.00	0.00	0.00	2,035.00	0.00
TOTAL Other Expenses	345,928	26,599.44	99,043.76	0.00	246,884.24	28.63
TOTAL Solid Waste	511,250	32,764.20	145,395.23	0.00	365,854.77	28.44
TOTAL EXPENDITURES	511,250	32,764.20	145,395.23	0.00	365,854.77	28.44
REVENUE OVER/(UNDER) EXPENDITURES	0	11,969.89	34,253.66	0.00 (34,253.66)	0.00

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

50 -Drug Fund

BALANCE

ASSETS

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Current AssetsChecking/Savings

1000 Drug Fund - Farmers Bank	32,184.24
1001 Drug Fund Escrow Acct-Farmers	21,137.00
Total Checking/Savings	53,321.24

Current Assets

1110 Cash on Hand - Petty Cash	245.00
Total Current Assets	245.00

Total Current Assets	53,566.24
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Other AssetsTransfers

1610 Due To / From General Fund	(2,940.59)
Total Transfers	(2,940.59)

Total Other Assets	(2,940.59)
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TOTAL ASSETS	50,625.65
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LIABILITIES & EQUITY

=====

Current LiabilitiesCurrent Liabilities

2002 DF Escrow Pending Acct	21,137.00
Total Current Liabilities	21,137.00

Total Current Liabilities	21,137.00
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Long Term Liabilities

TOTAL LIABILITIES	21,137.00
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Equity

2700 Retained Earnings	3,824.17
2730 Fund Balance-Restricted	28,601.02
Net Income	(2,936.54)

Total Equity	29,488.65
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11-10-2022

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

50 -Drug Fund

BALANCE

TOTAL LIABILITIES & EQUITY

50,625.65

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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

50 -Drug Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Drug Fund Donations</u>						
<u>Drug Fines/Fees</u>						
50-3200 Drug Fines	8,000	118.75	1,104.37	0.00	6,895.63	13.80
50-3222 Impound Storage Fees	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL Drug Fines/Fees	10,500	118.75	1,104.37	0.00	9,395.63	10.52
<u>Other Drug Revenue</u>						
50-3501 Interest Income	20	0.00	4.05	0.00	15.95	20.25
50-3507 Seizure/Forfeit/Auction	15,000	0.00	0.00	0.00	15,000.00	0.00
TOTAL Other Drug Revenue	15,020	0.00	4.05	0.00	15,015.95	0.03
<u>Transfers</u>						
50-3711 From Fund Balance-Drug Fund	17,921	0.00	0.00	0.00	17,921.00	0.00
TOTAL Transfers	17,921	0.00	0.00	0.00	17,921.00	0.00
TOTAL REVENUE	43,441	118.75	1,108.42	0.00	42,332.58	2.55

CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

50 -Drug Fund
DEPARTMENT - Drug

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Other Personnel Costs</u>						
Other Expenses						
50-451-2320 Bank Service Charge	40	0.00	0.00	0.00	40.00	0.00
50-451-2712 Other Drug Related Expenses	0	0.00	219.96	0.00	219.96	0.00
50-451-6014 Machinery&Equipment-Drug	43,401	0.00	3,825.00	0.00	39,576.00	8.81
TOTAL Other Expenses	43,441	0.00	4,044.96	0.00	39,396.04	9.31
TOTAL Drug	43,441	0.00	4,044.96	0.00	39,396.04	9.31
TOTAL EXPENDITURES	43,441	0.00	4,044.96	0.00	39,396.04	9.31
REVENUE OVER/(UNDER) EXPENDITURES	0	118.75 (2,936.54)	0.00	2,936.54	0.00

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

60 -Stormwater Fund

BALANCE

ASSETS

=====

Current AssetsChecking/Savings

1000 Stormwater Fund - Farmers Bk	287,850.91
Total Checking/Savings	287,850.91

Current Assets

1200 Accounts Receivable	21,445.70
1203 A/R - Stormwater Bad Debt	237.17
1220 A/R - Other	32,681.50
Total Current Assets	54,364.37

Total Current Assets	342,215.28
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Other AssetsTransfers

1610 Due To / From General Fund	(44,755.24)
1620 Due To / From Sewer Fund	52,403.05
Total Transfers	7,647.81

Total Other Assets	7,647.81
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TOTAL ASSETS	349,863.09
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LIABILITIES & EQUITY

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Current LiabilitiesCurrent Liabilities

2101 Accrued Wages Payable	48.85
2108 Accrued SS & Medicare	3.74
Total Current Liabilities	52.59

Total Current Liabilities	52.59
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Long Term Liabilities

TOTAL LIABILITIES	52.59
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11-10-2022

CITY OF MILLERSVILLE

PAGE: 2

BALANCE SHEET

AS OF: OCTOBER 31ST, 2022

60 -Stormwater Fund

BALANCE

Equity

2700 Retained Earnings	324,216.49
Net Income	25,594.01

Total Equity	349,810.50
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TOTAL LIABILITIES & EQUITY	349,863.09
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CITY OF MILLERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

60 - Stormwater Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Stormwater Revenue</u>						
60-3000 Stormwater Fees	155,000	13,133.08	53,139.33	0.00	101,860.67	34.28
TOTAL Stormwater Revenue	155,000	13,133.08	53,139.33	0.00	101,860.67	34.28
<u>Other Revenue</u>						
60-3400 Stormwater Permits/Fees	11,000	0.00	375.00	0.00	10,625.00	3.41
60-3501 Interest Income	150	0.00	40.68	0.00	109.32	27.12
TOTAL Other Revenue	11,150	0.00	415.68	0.00	10,734.32	3.73
<u>Transfers</u>						
60-3710 Transfer From General Fund	278,774	0.00	0.00	0.00	278,774.00	0.00
TOTAL Transfers	278,774	0.00	0.00	0.00	278,774.00	0.00
TOTAL REVENUE	444,924	13,133.08	53,555.01	0.00	391,368.99	12.04

60 - Stormwater Fund
DEPARTMENT - Stormwater Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
Salaries						
60-461-1100 Salaries - Stormwater	18,754	1,250.33	5,659.02	0.00	13,094.98	30.18
60-461-1108 Longevity Pay	520	0.00	0.00	0.00	520.00	0.00
TOTAL Salaries	19,274	1,250.33	5,659.02	0.00	13,614.98	29.36
Other Personnel Costs						
60-461-1200 SS & Medicare	1,474	91.28	415.41	0.00	1,058.59	28.18
60-461-1300 Employee Health Insurance	9,120	254.84	2,272.24	0.00	6,847.76	24.91
60-461-1400 Retirement	1,006	65.26	220.59	0.00	785.41	21.93
60-461-1500 Unemployment Ins.	21	0.00	0.00	0.00	21.00	0.00
TOTAL Other Personnel Costs	11,621	411.38	2,908.24	0.00	8,712.76	25.03
Other Expenses						
60-461-2000 Other Medical Expense	30	0.00	0.00	0.00	30.00	0.00
60-461-2002 Education & Training	500	0.00	250.00	0.00	250.00	50.00
60-461-2014 Work Comp Insurance	369	0.00	266.31	0.00	102.69	72.17
60-461-2016 Liability & Property Ins.	4,000	0.00	3,618.00	0.00	382.00	90.45
60-461-2102 Telephone/Internet	450	37.86	113.74	0.00	336.26	25.28
60-461-2104 Gas & Oil	500	0.00	0.00	0.00	500.00	0.00
60-461-2106 Publicity, Subscriptions	3,900	0.00	0.00	0.00	3,900.00	0.00
60-461-2202 Vehicle Repair/Maintenance	500	0.00	0.00	0.00	500.00	0.00
60-461-2210 Contractual/Svc Agreements	7,883	156.71	5,878.54	0.00	2,004.46	74.57
60-461-2212 Contractual-OHM	25,000	9,186.00	9,186.00	0.00	15,814.00	36.74
60-461-2300 Operating Supplies	500	0.00	0.00	0.00	500.00	0.00
60-461-2302 Office Supplies	500	0.00	81.15	0.00	418.85	16.23
60-461-2310 Miscellaneous/Sundry	200	0.00	0.00	0.00	200.00	0.00
60-461-2312 Minor Equipment	1,000	0.00	0.00	0.00	1,000.00	0.00
60-461-2316 Postage	500	0.00	0.00	0.00	500.00	0.00
60-461-2324 Clothing & Uniforms	500	0.00	0.00	0.00	500.00	0.00
60-461-4016 Accounting & Auditing	1,500	0.00	0.00	0.00	1,500.00	0.00
60-461-6000 System Imp's/Repair	265,000	0.00	0.00	0.00	265,000.00	0.00
60-461-7000 Reserve	101,197	0.00	0.00	0.00	101,197.00	0.00
TOTAL Other Expenses	414,029	9,380.57	19,393.74	0.00	394,635.26	4.68
TOTAL Stormwater Fund	444,924	11,042.28	27,961.00	0.00	416,963.00	6.28
TOTAL EXPENDITURES	444,924	11,042.28	27,961.00	0.00	416,963.00	6.28
REVENUE OVER/(UNDER) EXPENDITURES	0	2,090.80	25,594.01	0.00	25,594.01	0.00

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 22-784**

AN ORDINANCE TO AMEND ORDINANCE 22-777, THE 2022-2023 FISCAL YEAR BUDGET, HOUSEKEEPING MEASURE, TO CORRECT AN ERROR IN THE GENERAL FUND TRANSFERS AND TYPOS RELATED TO THE DEBT SERVICE INTEREST.

WHEREAS, the City of Millersville adopted the 2022-2023 Fiscal Year Budget by passage of Ordinance 22-777 on June 21, 2022; and

WHEREAS, City Staff has since identified an error in Section 2 in the General Fund Appropriations for a Transfer to Street in the amount of \$225,000 which was not reflected in the total appropriations (the expense was shown in the line-item detail support but didn't get added to the formula used to calculate the totals). This will reduce the Fund Balance by \$225,000 in Section 3; and

WHEREAS, City Staff discovered in Section 2 of the General Fund Appropriations that a Transfer to Stormwater of \$278,774 was included in the General Government expenses which should be removed from expenses and identified with the other transfers from the General Fund. This will result in no changes to the total appropriations; and

WHEREAS, City Staff also identified a typo in Section 2 of the General Fund Appropriations which indicates a Transfer to "Stormwater" of \$160,453 but it should state Transfer to "Sewer"; and in Section 4 of the debt service, Bond Interest 'current yr' should reflect \$143,205 instead of \$1,431,126. This will result in no changes to the total appropriations; and

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 22-777, the 2022-2023 Fiscal Year Budget, as previously amended by Ordinance 22-783, shall be amended as follows:

SECTION 2 - GENERAL FUND:

APPROPRIATIONS:

Appropriations proposed for the General Fund (inc Dev&Codes) will decrease by \$278,774 and change from \$1,783,137 to \$1504,364.

Appropriations proposed to Transfer to Street will increase by \$225,000 and change from \$325,000 to \$550,000.

Appropriations proposed to Transfer to Stormwater will increase to \$278,774

The Total Appropriations in the General Fund will change from \$5,400,489 to \$5,462,157.

SECTION 3 - ESTIMATED FUND BALANCE: The Estimated Fund Balance for the General Fund will decrease by \$225,000 and change from \$1,959,845 to \$1,734,185.

SECTION 4 - DEBT SERVICE:

The current year interest for Bonds will change from \$1,431,126 to \$143,205.

The total current year interest will change from \$1,438,220 to \$150,299.

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Jack Freedle, City Attorney

ORDINANCE 22-777

FINAL
ADOPTED 6/21/2022
Ord 22-784

**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2022 THROUGH JUNE 30, 2023**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Local Taxes	\$ 2,050,157	\$ 2,132,735	\$ 2,088,664
Licenses & Permits	\$ 78,067	\$ 110,100	\$ 200,400
Intergovernmental Revenue	\$ 1,090,029	\$ 1,896,731	\$ 1,938,087
Charges for Services	\$ 5,925	\$ 38,500	\$ 40,000
Fines and Forfeitures	\$ 258,944	\$ 279,400	\$ 354,000
Miscellaneous Revenue	\$ 137,187	\$ 500,285	\$ 114,525
Other Financing Sources	\$ -	\$ 2,758,342	\$ -
Total Revenue	\$ 3,620,309	\$ 7,716,093	\$ 4,735,676
Fund Balance	\$ 3,096,803	\$2,533,410	\$ 2,398,998
Total Available Funds	\$6,717,112	\$10,249,503	\$7,134,674

State Street Aid Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
State Gas Tax Revenue	\$ 233,061	\$ 225,000	\$ 235,000
Miscellaneous Revenue	\$ 52,502	\$ 164,297	\$ 271,000
Transfer from General Fund	\$ -	\$ 3,233,342	\$ 550,000
Total Revenue	\$ 285,563	\$ 3,622,639	\$ 1,056,000
Fund Balance	\$ 401,404	\$ 211,886	\$ 3,153,067
Total Available Funds	\$ 686,967	\$ 3,834,525	\$ 4,209,067

Drug Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Drug Fines & Revenue	\$ 27,036	\$ 26,035	\$ 25,520
Total Revenue	\$ 27,036	\$ 26,035	\$ 25,520
Fund Balance	\$ 16,736	\$ 27,000	\$ 32,583
Total Available Funds	\$ 43,772	\$ 53,035	\$ 58,103

Solid Waste Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Service Fees	\$ 477,488	\$ 507,997	\$ 507,000
Miscellaneous Revenue	\$ 3,041	\$ 4,022	\$ 4,250
Total Revenue	\$ 480,529	\$ 512,019	\$ 511,250
Fund Balance	\$ 366,055	\$ 429,678	\$ 418,266
Total Available Funds	\$ 846,584	\$ 941,697	\$ 929,516

Stormwater Utility Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Stormwater Utility Fees	\$ 157,294	\$ 154,622	\$ 155,000
Miscellaneous Revenue	\$ 3,230	\$ 926,271	\$ 289,924
Total Revenue	\$ 160,524	\$ 1,080,893	\$ 444,924
Fund Balance	\$ 141,985	\$ 194,122	\$ 300,094
Total Available Funds	\$ 302,509	\$ 1,275,015	\$ 745,018

Sewer Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Sewer User Fees	\$ 1,217,654	\$ 1,361,000	\$ 1,360,000
Sewer Tap Fees	\$ 19,825	\$ 55,350	\$ 80,000
Other Fees	\$ 38,660	\$ 46,000	\$ 39,000
Non-Operating Revenue	\$ 4,035	\$ 1,400	\$ 2,000
Other Revenue Sources	\$ 934	\$ -	\$ 160,453
Total Revenue	\$ 1,281,108	\$ 1,463,750	\$ 1,641,453

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed	Amendment#1 Ord 22-783	Amendment#2 Ord 22-784
General Government (inc Debt Codes)	\$ 2,104,118	\$ 2,258,265	\$ 1,783,137	+90,000=\$1,990,352	-\$278,774=\$1,504,364
Police Department (A City Court)	\$ 1,398,013	\$ 1,519,594	\$ 1,890,552		
Fire Department	\$ 224,579	\$ 388,990	\$ 325,392		
Parks and Recreation	\$ 83,855	\$ 109,271	\$ 134,907		
Debt Service	\$ 373,137	\$ 341,043	\$ 466,048		
Transfer to Street	\$ -	\$ 3,233,342	\$ 325,000		
Transfer to Stormwater Sewer		\$ -	\$ 160,453		
Transfer to Stormwater Capital	\$ -	\$ -	\$ -		+278,774=\$278,774
Total Appropriations	\$ 4,183,702	\$ 7,850,505	\$ 5,085,489	+90,000=\$5,175,489	+223,000=\$5,400,489

State Street Aid Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Street Expenditures	\$ 62,556	\$ 86,458	\$ 237,000
Capital	\$ 412,525	\$ 595,000	\$ 3,318,342
Total Appropriations	\$ 475,081	\$ 681,458	\$ 3,555,342

Drug Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Police Dept Drug Expenditures	\$ 16,772	\$ 20,452	\$ 43,441
Total Appropriations	\$ 16,772	\$ 20,452	\$ 43,441

Solid Waste Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenditures	\$ 416,906	\$ 464,963	\$ 509,215
Capital	\$ -	\$ 58,468	\$ -
Total Appropriations	\$ 416,906	\$ 523,431	\$ 509,215

Stormwater Utility Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenses	\$ 105,672	\$ 70,667	\$ 78,727
Capital	\$ 2,715	\$ 904,254	\$ 265,000
Total Appropriations	\$ 108,387	\$ 974,921	\$ 343,727

Sewer Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenses	\$ 1,088,045	\$ 1,213,340	\$ 1,291,248
Non-Operating Expenses	\$ -	\$ -	\$ -
Debt Service	\$ 1,565	\$ 22,656	\$ 22,308
Capital	\$ 145,591	\$ 159,300	\$ 505,453
Total Appropriations	\$ 1,235,201	\$ 1,395,296	\$ 1,819,009

SECTION 3. At the end of the 2023 fiscal year, the governing body estimates fund balances/deficits as follows:

		Amd#1 Ord 22-783	Amd#2 Ord 22-784
General Fund	\$ 2,049,185	-90,000=\$1,959,185	-225,000=\$1,734,185
State Street Aid Fund	\$ 653,725		
Drug Fund	\$ 14,662		
Solid Waste Fund	\$ 420,301		
Stormwater Fund	\$ 401,291		
Sewer Fund	\$ -		

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/23	Amendment #2 Ord 22-784 Interest (Current yr)	
Bonds	\$ 265,000	\$ 1,434,126	\$ 4,995,000	\$143,205	correct typo
State Revolving Loan	\$ 21,240	\$ 1,068	\$ 368,483		
Loan Agreements	\$ 38,400	\$ 6,026	\$ 209,239		
Capital Leases	\$ -	\$ -	\$ -		
Other Debt	\$ -	\$ -	\$ -		
Total	\$ 324,640	\$ 1,438,220	\$ 5,572,722	\$150,299	correct typo

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2022, the public welfare requiring it.

Passed First Reading: May 17, 2022

Public Hearing: June 21, 2022

Passed Second and Final Reading: June 21, 2022

BOARD OF COMMISSIONERS

David Gregory
Mayor

Attest:

Holly L. Murphy, City Recorder
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

J.B. Freedle, City Attorney
J.B. Freedle, City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 22-785**

AN ORDINANCE TO AMEND ORDINANCE 22-777, THE 2022-2023 FISCAL YEAR BUDGET, TO REFLECT THE ACTUAL REVENUE AND EXPENSES RELATED TO THE TRANSFER OF THE CODES ENFORCEMENT POSITION FROM THE POLICE DEPARTMENT TO THE CODES DEPARTMENT.

WHEREAS, the City of Millersville adopted the 2022-2023 Fiscal Year Budget by passage of Ordinance 22-777 on June 21, 2022; and

WHEREAS, the City has since identified revenues and/or expenditures that were not included as part of the original budget.

WHEREAS, the Codes Enforcement position was previously held by a police officer and the salaries were split between the Police Department and the Codes Department; and

WHEREAS, the Governing Body finds it in the City's best interest to transfer the position back to the Codes Department and to amend the salaries (\$22,440) and benefits (\$16,348) by a total of \$38,788 to fund a full-time Codes Enforcement Officer, and to amend the salaries in the Police Department by \$22,880 to reflect the full-time pay of the Police Officer that formerly held the position; and

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 22-777, the 2022-2023 Fiscal Year Budget, as previously amended by Ordinances 22-783 and 22-784, shall be amended as follows:

SECTION 2 - GENERAL FUND:
APPROPRIATIONS:

Appropriations proposed for the General Fund (inc Dev&Codes) will increase by \$38,788 and change from \$1,504,364 to \$1,543,152.

Appropriations proposed for the Police Department (& City Court) will increase by \$22,880 and change from \$1,980,552 to \$2,003,432.

The Total Appropriations in the General Fund will change from \$5,400,489 to \$5,462,157.

SECTION 3 - ESTIMATED FUND BALANCE: The Estimated Fund Balance for the General Fund will decrease by \$61,668 and change from \$1,734,185 to \$1,672,517.

**THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE
PUBLIC WELFARE REQUIRING IT.**

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Jack Freedle, City Attorney

Ordinance 22-785**2022-23 Budget Amendment#3
General Fund**

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)
10-3710	From Fund Balance - General	\$664,813.00	\$726,481.00	\$61,668.00
				\$0.00
Total Revenue Source: General Fund		\$664,813.00	\$726,481.00	\$61,668.00

\$61,668.00**OPERATING EXPENSES:**

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)
10-411-1100	Salaries-Codes Dept	\$43,680.00	\$66,120.00	\$22,440.00
10-411-1200	SS&Medicare	\$3,342.00	\$5,058.00	\$1,716.00
10-411-1300	Health Insurance	\$0.00	\$13,440.00	\$13,440.00
10-411-1400	Retirement 5.22%	\$2,280.00	\$3,451.00	\$1,171.00
10-411-1500	Unemployment	\$21.00	\$42.00	\$21.00
10-421-1100	Salaries - Police Dept	\$812,771.00	\$835,651.00	\$22,880.00
Total Expense: General Fund		\$862,094.00	\$923,762.00	\$61,668.00

\$61,668.00**Expense - Revenue = Net Effect****\$0.00****\$0.00**

ORDINANCE 22-777FINAL
ADOPTED 6/21/2022Amd#3
Ord 22-785**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2022 THROUGH JUNE 30, 2023**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Local Taxes	\$ 2,050,157	\$ 2,132,735	\$ 2,088,664
Licenses & Permits	\$ 78,067	\$ 110,100	\$ 200,400
Intergovernmental Revenue	\$ 1,090,029	\$ 1,896,731	\$ 1,938,087
Charges for Services	\$ 5,925	\$ 38,500	\$ 40,000
Fines and Forfeitures	\$ 258,944	\$ 279,400	\$ 354,000
Miscellaneous Revenue	\$ 137,187	\$ 500,285	\$ 114,525
Other Financing Sources	\$ -	\$ 2,758,342	\$ -
Total Revenue	\$ 3,620,309	\$ 7,716,093	\$ 4,735,676
Fund Balance	\$ 3,096,803	\$ 2,533,410	\$ 2,398,998
Total Available Funds	\$6,717,112	\$10,249,503	\$7,134,674

State Street Aid Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
State Gas Tax Revenue	\$ 233,061	\$ 225,000	\$ 235,000
Miscellaneous Revenue	\$ 52,502	\$ 164,297	\$ 271,000
Transfer from General Fund	\$ -	\$ 3,233,342	\$ 550,000
Total Revenue	\$ 285,563	\$ 3,622,639	\$ 1,056,000
Fund Balance	\$ 401,404	\$ 211,886	\$ 3,153,067
Total Available Funds	\$ 686,967	\$ 3,834,525	\$ 4,209,067

Drug Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Drug Fines & Revenue	\$ 27,036	\$ 26,035	\$ 25,520
Total Revenue	\$ 27,036	\$ 26,035	\$ 25,520
Fund Balance	\$ 16,736	\$ 27,000	\$ 32,583
Total Available Funds	\$ 43,772	\$ 53,035	\$ 58,103

Solid Waste Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Service Fees	\$ 477,488	\$ 507,997	\$ 507,000
Miscellaneous Revenue	\$ 3,041	\$ 4,022	\$ 4,250
Total Revenue	\$ 480,529	\$ 512,019	\$ 511,250
Fund Balance	\$ 366,055	\$ 429,678	\$ 418,266
Total Available Funds	\$ 846,584	\$ 941,697	\$ 929,516

Stormwater Utility Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Stormwater Utility Fees	\$ 157,294	\$ 154,622	\$ 155,000
Miscellaneous Revenue	\$ 3,230	\$ 926,271	\$ 289,924
Total Revenue	\$ 160,524	\$ 1,080,893	\$ 444,924
Fund Balance	\$ 141,985	\$ 194,122	\$ 300,094
Total Available Funds	\$ 302,509	\$ 1,275,015	\$ 745,018

Sewer Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Sewer User Fees	\$ 1,217,654	\$ 1,361,000	\$ 1,360,000
Sewer Tap Fees	\$ 19,825	\$ 55,350	\$ 80,000
Other Fees	\$ 38,660	\$ 46,000	\$ 39,000
Non-Operating Revenue	\$ 4,035	\$ 1,400	\$ 2,000
Other Revenue Sources	\$ 934	\$ -	\$ 160,453
Total Revenue	\$ 1,281,108	\$ 1,463,750	\$ 1,641,453

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed	Amendment#1 Ord 22-783	Amendment#2 Ord 22-784	Amendment#3 Ord 22-785
General Government (inc Dev&Codes)	\$ 2,104,118	\$ 2,258,265	\$ 1,783,137			
Police Department (A City Coun)	\$ 1,398,013	\$ 1,519,594	\$ 1,890,552	+90,000=-\$1,980,552		
Fire Department	\$ 224,579	\$ 388,990	\$ 325,392			
Parks and Recreation	\$ 83,855	\$ 109,271	\$ 134,907			
Debt Service	\$ 373,137	\$ 341,043	\$ 466,048			
Transfer to Street	\$ -	\$ 3,233,342	\$ 325,000		+225,000=-\$550,000	
Transfer to Stormwater Sewer		\$ -	\$ 160,453			
Transfer to Stormwater Capital	\$ -	\$ -	\$ -		+278,774=-\$278,774	
Total Appropriations	\$ 4,183,702	\$ 7,850,505	\$ 5,085,489	+90,000=-\$5,175,489	+225,000=-\$5,400,489	+61,668=-\$5,462,157

State Street Aid Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Street Expenditures	\$ 62,556	\$ 86,458	\$ 237,000
Capital	\$ 412,525	\$ 595,000	\$ 3,318,342
Total Appropriations	\$ 475,081	\$ 681,458	\$ 3,555,342

Drug Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Police Dept Drug Expenditures	\$ 16,772	\$ 20,452	\$ 43,441
Total Appropriations	\$ 16,772	\$ 20,452	\$ 43,441

Solid Waste Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenditures	\$ 416,906	\$ 464,963	\$ 509,215
Capital	\$ -	\$ 58,468	\$ -
Total Appropriations	\$ 416,906	\$ 523,431	\$ 509,215

Stormwater Utility Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenses	\$ 105,672	\$ 70,667	\$ 78,727
Capital	\$ 2,715	\$ 904,254	\$ 265,000
Total Appropriations	\$ 108,387	\$ 974,921	\$ 343,727

Sewer Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenses	\$ 1,088,045	\$ 1,213,340	\$ 1,291,248
Non-Operating Expenses	\$ -	\$ -	\$ -
Debt Service	\$ 1,565	\$ 22,656	\$ 22,308
Capital	\$ 145,591	\$ 159,300	\$ 505,453
Total Appropriations	\$ 1,235,201	\$ 1,395,296	\$ 1,819,009

SECTION 3. At the end of the 2023 fiscal year, the governing body estimates fund balances/deficits as follows:

		Amd#1 Ord 22-783	Amd#2 Ord 22-784	Amd#3 Ord 22-785
General Fund	\$ 2,049,185	-90,000-\$1,959,185	-223,000-\$1,734,185	-41,668-\$1,692,517
State Street Aid Fund	\$ 653,725			
Drug Fund	\$ 14,662			
Solid Waste Fund	\$ 420,301			
Stormwater Fund	\$ 401,291			
Sewer Fund	\$ -			

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/23	Amendment #2 Ord 22-784 Interest (Current yr)	
Bonds	\$ 265,000	\$ 1,434,126	\$ 4,995,000	\$143,205	correct typo
State Revolving Loan	\$ 21,240	\$ 1,068	\$ 368,483		
Loan Agreements	\$ 38,400	\$ 6,026	\$ 209,239		
Capital Leases	\$ -	\$ -	\$ -		
Other Debt	\$ -	\$ -	\$ -		
Total	\$ 324,640	\$ 1,441,220	\$ 5,572,722	\$150,299	correct typo

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2022, the public welfare requiring it.

Passed First Reading: May 17, 2022

Public Hearing: June 21, 2022

Passed Second and Final Reading: June 21, 2022

BOARD OF COMMISSIONERS

David Gregory
Mayor

Attest:

Holly L. Murphy, City Recorder
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

J.B. Freedle, City Attorney
J.B. Freedle, City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 22-786**

AN ORDINANCE TO AMEND ORDINANCE 22-777, THE 2022-2023 FISCAL YEAR BUDGET, TO REFLECT THE ACTUAL REVENUE AND EXPENSES RELATED TO PAVING THE COMMUNITY CENTER WALKING TRAIL AND THE EXPANSION OF THE CITY HALL PARKING LOT.

WHEREAS, the City of Millersville adopted the 2022-2023 Fiscal Year Budget by passage of Ordinance 22-777 on June 21, 2022; and

WHEREAS, the City has since identified revenues and/or expenditures that were not included as part of the original budget.

WHEREAS, on December 21, 2021, the Millersville Board of Commissioners approved Ordinance 21-768 to amend the 2021-22 Budget by \$50,000 to expand the parking lot at City Hall, however the project was delayed by the contractor until recently and the funding was not carried forward from last year's budget; and

WHEREAS, the Governing Body finds it necessary to amend the current year budget by \$50,000 to include the Expansion of the City Hall Parking Lot; and

WHEREAS, the Governing Body also finds it necessary to amend the Parks and Recreation Budget to pave the Community Center walking trail estimated to cost around \$31,000; and

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 22-777, the 2022-2023 Fiscal Year Budget, as previously amended by Ordinances 22-783, 22-784, and 22-785, shall be amended as follows:

SECTION 2 - GENERAL FUND:
APPROPRIATIONS:

Appropriations proposed for the General Government (inc Dev&Codes) will increase by \$50,000 and change from \$1,543,152 to \$1,593,152.

Appropriations proposed for the Parks and Recreation will increase by \$31,000 and change from \$134,907 to \$165,907.

The Total Appropriations in the General Fund will change from \$5,462,157 to \$5,543,157.

SECTION 3 - ESTIMATED FUND BALANCE: The Estimated Fund Balance for the General Fund will decrease by \$81,000 and change from \$1,672,517 to \$1,591,517.

Ord 22-784

786

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Jack Freedle, City Attorney

Ordinance 22-786**2022-23 Budget Amendment#4****General Fund**

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)
10-3710	From Fund Balance - General	\$726,481.00	\$807,481.00	\$81,000.00
				\$0.00
Total Revenue Source: General Fund		\$726,481.00	\$807,481.00	\$81,000.00

\$81,000.00**OPERATING EXPENSES:**

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)
10-444-6001	Park Improvements-CCtr	\$0.00	\$31,000.00	\$31,000.00
10-410-6022	Other Capital Projects - CH	\$0.00	\$50,000.00	\$50,000.00
				\$0.00
Total Expense: General Fund		\$0.00	\$81,000.00	\$81,000.00

\$81,000.00**Expense - Revenue = Net Effect****\$0.00****\$0.00**

ORDINANCE 22-777FINAL
ADOPTED 6/21/2022Amd#4
Ord 22-786**AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2022 THROUGH JUNE 30, 2023**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Local Taxes	\$ 2,050,157	\$ 2,132,735	\$ 2,088,664
Licenses & Permits	\$ 78,067	\$ 110,100	\$ 200,400
Intergovernmental Revenue	\$ 1,090,029	\$ 1,896,731	\$ 1,938,087
Charges for Services	\$ 5,925	\$ 38,500	\$ 40,000
Fines and Forfeitures	\$ 258,944	\$ 279,400	\$ 354,000
Miscellaneous Revenue	\$ 137,187	\$ 500,285	\$ 114,525
Other Financing Sources	\$ -	\$ 2,758,342	\$ -
Total Revenue	\$ 3,620,309	\$ 7,716,093	\$ 4,735,676
Fund Balance	\$ 3,096,803	\$2,533,410	\$ 2,398,998
Total Available Funds	\$6,717,112	\$10,249,503	\$7,134,674

State Street Aid Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
State Gas Tax Revenue	\$ 233,061	\$ 225,000	\$ 235,000
Miscellaneous Revenue	\$ 52,502	\$ 164,297	\$ 271,000
Transfer from General Fund	\$ -	\$ 3,233,342	\$ 550,000
Total Revenue	\$ 285,563	\$ 3,622,639	\$ 1,056,000
Fund Balance	\$ 401,404	\$ 211,886	\$ 3,153,067
Total Available Funds	\$ 686,967	\$ 3,834,525	\$ 4,209,067

Drug Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Drug Fines & Revenue	\$ 27,036	\$ 26,035	\$ 25,520
Total Revenue	\$ 27,036	\$ 26,035	\$ 25,520
Fund Balance	\$ 16,736	\$ 27,000	\$ 32,583
Total Available Funds	\$ 43,772	\$ 53,035	\$ 58,103

Solid Waste Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Service Fees	\$ 477,488	\$ 507,997	\$ 507,000
Miscellaneous Revenue	\$ 3,041	\$ 4,022	\$ 4,250
Total Revenue	\$ 480,529	\$ 512,019	\$ 511,250
Fund Balance	\$ 366,055	\$ 429,678	\$ 418,266
Total Available Funds	\$ 846,584	\$ 941,697	\$ 929,516

Stormwater Utility Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Stormwater Utility Fees	\$ 157,294	\$ 154,622	\$ 155,000
Miscellaneous Revenue	\$ 3,230	\$ 926,271	\$ 289,924
Total Revenue	\$ 160,524	\$ 1,080,893	\$ 444,924
Fund Balance	\$ 141,985	\$ 194,122	\$ 300,094
Total Available Funds	\$ 302,509	\$ 1,275,015	\$ 745,018

Sewer Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Sewer User Fees	\$ 1,217,654	\$ 1,361,000	\$ 1,360,000
Sewer Tap Fees	\$ 19,825	\$ 55,350	\$ 80,000
Other Fees	\$ 38,660	\$ 46,000	\$ 39,000
Non-Operating Revenue	\$ 4,035	\$ 1,400	\$ 2,000
Other Revenue Sources	\$ 934	\$ -	\$ 160,453
Total Revenue	\$ 1,281,108	\$ 1,463,750	\$ 1,641,453

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed	Amendment#1 Ord 22-783	Amendment#2 Ord 22-784	Amendment#3 Ord 22-785	Amendment#4 Ord 22-786
General Government (no Devt Codes)	\$ 2,104,118	\$ 2,258,265	\$ 1,783,137				
Police Department (A City Court)	\$ 1,398,013	\$ 1,519,594	\$ 1,890,552	+90,000-51,980,532	-3278,774-57,504,364	+38,788-51,543,150	+50,000-51,590,150
Fire Department	\$ 224,579	\$ 388,990	\$ 325,392			+23,880-57,003,430	
Parks and Recreation	\$ 83,855	\$ 109,271	\$ 134,907				+31,000-5163,907
Debt Service	\$ 373,137	\$ 341,043	\$ 466,048				
Transfer to Street	\$ -	\$ 3,233,342	\$ 325,000		-225,000 -5350,000		
Transfer to Stormwater Sewer		\$ -	\$ 160,453		-278,774-5278,774		
Transfer to Stormwater Capital	\$ -	\$ -	\$ -				
Total Appropriations	\$ 4,183,702	\$ 7,850,505	\$ 5,085,489	+90,000-55,175,489	+325,000-55,400,489	+61,668-55,462,151	+81,000-55,542,151

State Street Aid Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Street Expenditures	\$ 62,556	\$ 86,458	\$ 237,000
Capital	\$ 412,525	\$ 595,000	\$ 3,318,342
Total Appropriations	\$ 475,081	\$ 681,458	\$ 3,555,342

Drug Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Police Dept Drug Expenditures	\$ 16,772	\$ 20,452	\$ 43,441
Total Appropriations	\$ 16,772	\$ 20,452	\$ 43,441

Solid Waste Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenditures	\$ 416,906	\$ 464,963	\$ 509,215
Capital	\$ -	\$ 58,468	\$ -
Total Appropriations	\$ 416,906	\$ 523,431	\$ 509,215

Stormwater Utility Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenses	\$ 105,672	\$ 70,667	\$ 78,727
Capital	\$ 2,715	\$ 904,254	\$ 265,000
Total Appropriations	\$ 108,387	\$ 974,921	\$ 343,727

Sewer Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenses	\$ 1,088,045	\$ 1,213,340	\$ 1,291,248
Non-Operating Expenses	\$ -	\$ -	\$ -
Debt Service	\$ 1,565	\$ 22,656	\$ 22,308
Capital	\$ 145,591	\$ 159,300	\$ 505,453
Total Appropriations	\$ 1,235,201	\$ 1,395,296	\$ 1,819,009

SECTION 3 At the end of the 2023 fiscal year, the governing body estimates fund balances/deficits as follows:

		Amd#1 Ord 22-783	Amd#2 Ord 22-784	Amd#3 Ord 22-785	Amd#4 Ord 22-786
General Fund	\$ 2,049,185	-90,000-\$1,959,185	-225,000-\$1,734,185	-51,608-\$1,672,517	-81,000-\$1,591,517
State Street Aid Fund	\$ 653,725				
Drug Fund	\$ 14,662				
Solid Waste Fund	\$ 420,301				
Stormwater Fund	\$ 401,291				
Sewer Fund	\$ -				

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/23	Amendment #2 Ord 22-784 (Interest (Current yr))	
Bonds	\$ 265,000	\$ - 1,411,124	\$ 4,995,000	\$143,205	correct typo
State Revolving Loan	\$ 21,240	\$ 1,068	\$ 368,483		
Loan Agreements	\$ 38,400	\$ 6,026	\$ 209,239		
Capital Leases	\$ -	\$ -	\$ -		
Other Debt	\$ -	\$ -	\$ -		
Total	\$ 324,640	\$ - 1,418,124	\$ 5,572,722	\$150,299	correct typo

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2022, the public welfare requiring it.

Passed First Reading: May 17, 2022

Public Hearing: June 21, 2022

Passed Second and Final Reading: June 21, 2022

BOARD OF COMMISSIONERS

David Gregory
Mayor

Attest:

Holly L. Murphy, City Recorder
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

J.B. Freedle, City Attorney
J.B. Freedle, City Attorney

**CITY OF MILLERSVILLE, TENNESSEE
ORDINANCE 22-787**

**AN ORDINANCE TO AMEND ORDINANCE 22-777, THE 2022-2023 FISCAL
YEAR BUDGET, TO REFLECT THE ACTUAL REVENUE AND EXPENSES
RELATED TO A STORMWATER PROJECT ON WEST BOBBY COURT.**

WHEREAS, the City of Millersville adopted the 2022-2023 Fiscal Year Budget by passage of Ordinance 22-777 on June 21, 2022; and

WHEREAS, the City has since identified revenues and/or expenditures that were not included as part of the original budget.

WHEREAS, the Governing Body finds it necessary to amend the current year budget by \$132,000 to include a storm drainage repair on West Bobby Court; and

WHEREAS, a budget amendment is necessary to the Appropriation Ordinance in order to reflect the actual finances of the City; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE that Ordinance 22-777, the 2022-2023 Fiscal Year Budget, as previously amended by Ordinances 22-783, 22-784, 22-785, and 22-786 shall be amended as follows:

SECTION 2 – STORMWATER FUND:
APPROPRIATIONS:

Appropriations proposed for Stormwater Capital Improvements will increase by \$132,000 and change from \$265,000 to \$397,000.

The Total Appropriations in the Stormwater Fund will change from \$343,727 to \$475,727.

SECTION 3 - ESTIMATED FUND BALANCE: The Estimated Fund Balance for the Stormwater Fund will decrease by \$132,000 and change from \$401,291 to \$269,291.

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading: _____

Public Hearing: _____

Passed Second Reading: _____

BOARD OF COMMISSIONERS

By: _____
Mayor

Attest:

Approved as to Form and Legality:

By: _____
Holly Murphy, City Recorder

By: _____
Jack Freedle, City Attorney

Ordinance 22-787

**2022-23 Budget Amendment#4
Stormwater Fund**

REVENUE SOURCE		Amount Budgeted	Projected year-end	Increase (+) Decrease (-)
60-3711	From Fund Balance - General	\$0.00	\$132,000.00	\$132,000.00
				\$0.00
Total Revenue Source: General Fund		\$0.00	\$132,000.00	\$132,000.00

\$132,000.00

OPERATING EXPENSES:

Account #	Budget Line Item	Amount Budgeted	Projected year-end	Increase (+) Decrease (-)
60-461-6000	System Repair & Maintenance/Capital	\$265,000.00	\$397,000.00	\$132,000.00
				\$0.00
Total Expense: General Fund		\$265,000.00	\$397,000.00	\$132,000.00

\$132,000.00

Expense - Revenue = Net Effect

\$0.00

\$0.00

ORDINANCE 22-777

FINAL

ADOPTED 6/21/2022

Amended Ord 22-187

AN ORDINANCE OF THE CITY OF MILLERSVILLE, TENNESSEE, ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2023

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW, THEREFORE BE IT ORDAINED BY THE CITY OF MILLERSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Local Taxes	\$ 2,050,157	\$ 2,132,735	\$ 2,088,664
Licenses & Permits	\$ 78,067	\$ 110,100	\$ 200,400
Intergovernmental Revenue	\$ 1,090,029	\$ 1,896,731	\$ 1,938,087
Charges for Services	\$ 5,925	\$ 38,500	\$ 40,000
Fines and Forfeitures	\$ 258,944	\$ 279,400	\$ 354,000
Miscellaneous Revenue	\$ 137,187	\$ 500,285	\$ 114,525
Other Financing Sources	\$ -	\$ 2,758,342	\$ -
Total Revenue	\$ 3,620,309	\$ 7,716,093	\$ 4,735,676
Fund Balance	\$ 3,096,803	\$2,533,410	\$ 2,398,998
Total Available Funds	\$6,717,112	\$10,249,503	\$7,134,674

State Street Aid Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
State Gas Tax Revenue	\$ 233,061	\$ 225,000	\$ 235,000
Miscellaneous Revenue	\$ 52,502	\$ 164,297	\$ 271,000
Transfer from General Fund	\$ -	\$ 3,293,342	\$ 550,000
Total Revenue	\$ 285,563	\$ 3,622,539	\$ 1,056,000
Fund Balance	\$ 401,404	\$ 211,886	\$ 3,153,067
Total Available Funds	\$ 686,967	\$ 3,834,325	\$ 4,209,067

Drug Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Drug Fines & Revenue	\$ 27,036	\$ 26,035	\$ 25,520
Total Revenue	\$ 27,036	\$ 26,035	\$ 25,520
Fund Balance	\$ 16,736	\$ 27,000	\$ 32,583
Total Available Funds	\$ 43,772	\$ 53,035	\$ 58,103

Solid Waste Fund		FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Estimated	Proposed	
Service Fees	\$ 477,488	\$ 507,997	\$ 507,000	
Miscellaneous Revenue	\$ 3,041	\$ 4,022	\$ 4,250	
Total Revenue	\$ 480,529	\$ 512,019	\$ 511,250	
Fund Balance	\$ 366,055	\$ 429,678	\$ 418,266	
Total Available Funds	\$ 846,584	\$ 941,697	\$ 929,516	

Stormwater Utility Fund		FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Estimated	Proposed	
Stormwater Utility Fees	\$ 157,294	\$ 154,622	\$ 155,000	
Miscellaneous Revenue	\$ 3,230	\$ 926,271	\$ 289,924	
Total Revenue	\$ 160,524	\$ 1,080,893	\$ 444,924	
Fund Balance	\$ 141,985	\$ 194,122	\$ 300,094	
Total Available Funds	\$ 302,509	\$ 1,275,015	\$ 745,018	

Sewer Fund		FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Estimated	Proposed	
Sewer User Fees	\$ 1,217,654	\$ 1,361,000	\$ 1,360,000	
Sewer Tap Fees	\$ 19,825	\$ 55,350	\$ 80,000	
Other Fees	\$ 38,660	\$ 46,000	\$ 39,000	
Non-Operating Revenue	\$ 4,035	\$ 1,400	\$ 2,000	
Other Revenue Sources	\$ 934	\$ -	\$ 160,453	
Total Revenue	\$ 1,281,108	\$ 1,463,750	\$ 1,641,453	

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2020-21	FY 2021-22	FY 2022-23	Assessment On 22-78	Assessment On 22-78	Assessment On 22-78	Assessment On 22-78
General Government (In-Discretion)	\$ 2,104,118	\$ 2,258,265	\$ 1,783,137				
Police Department (as per Comp)	\$ 1,398,013	\$ 1,519,594	\$ 1,890,552				
Fire Department	\$ 224,579	\$ 388,990	\$ 325,392				
Parks and Recreation	\$ 83,855	\$ 109,271	\$ 134,907				
Debt Service	\$ 373,137	\$ 341,043	\$ 466,048				
Transfer to Street	\$ -	\$ 3,233,342	\$ 325,000				
Transfer to Stormwater-Sewer	\$ -	\$ -	\$ 160,453				
Transfer to Stormwater	\$ -	\$ -	\$ -				
Capital	\$ -	\$ -	\$ -				
Total Appropriations	\$ 4,183,702	\$ 7,850,505	\$ 5,085,489				

State Street Aid Fund		FY 2020-21	FY 2021-22	FY 2022-23
	Actual	Estimated	Proposed	
Street Expenditures	\$ 62,556	\$ 86,458	\$ 237,000	
Capital	\$ 412,525	\$ 595,000	\$ 3,318,342	
Total Appropriations	\$ 475,081	\$ 681,458	\$ 3,555,342	

Drug Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Police Dept Drug Expenditures	\$ 16,772	\$ 20,452	\$ 43,441
Total Appropriations	\$ 16,772	\$ 20,452	\$ 43,441

Solid Waste Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenditures	\$ 416,906	\$ 464,963	\$ 509,215
Capital	\$ -	\$ 58,468	\$ -
Total Appropriations	\$ 416,906	\$ 523,431	\$ 509,215

Stormwater Utility Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed	Amendments Out 22-23
Operating Expenses	\$ 105,672	\$ 70,667	\$ 78,727	
Capital	\$ 2,715	\$ 904,254	\$ 265,000	+132,000 - 517,000
Total Appropriations	\$ 108,387	\$ 974,921	\$ 343,727	+132,000-517,000

Sewer Fund	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Proposed
Operating Expenses	\$ 1,088,045	\$ 1,213,340	\$ 1,291,248
Non-Operating Expenses	\$ -	\$ -	\$ -
Debt Service	\$ 1,565	\$ 22,656	\$ 22,308
Capital	\$ 145,591	\$ 159,300	\$ 505,453
Total Appropriations	\$ 1,235,201	\$ 1,395,296	\$ 1,819,009

SECTION 3. At the end of the 2023 fiscal year, the governing body estimates fund balances/deficits as follows:

	Amended Ord 22-782	Amended Ord 22-784	Amended Ord 22-785	Amended Ord 22-786	Amended Ord 22-787
General Fund	\$ 2,049,185				
State Street Aid Fund	\$ 653,725				
Drug Fund	\$ 14,662				
Solid Waste Fund	\$ 420,501				
Stormwater Fund	\$ 401,291				
Sewer Fund	\$ -				

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Principal (current yr)	Interest (current yr)	Principal outstanding @ 6/30/23	Amended Ord 22-784 balance (current yr)	
Bonds	\$ 265,000	\$ 1,151,134	\$ 4,995,000	\$ 143,205	correct typo
State Revolving Loan	\$ 21,240	\$ 1,068	\$ 368,483		
Loan Agreements	\$ 38,400	\$ 6,026	\$ 209,239		
Capital Leases	\$ -	\$ -	\$ -		
Other Debt	\$ -	\$ -	\$ -		
Total	\$ 324,640	\$ 1,158,228	\$ 5,572,722	\$150,299	correct typo

SECTION 5. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accordance with Section 6-56-205 of the Tennessee Code Annotated

SECTION 6. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the *Tennessee Code Annotated*, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9. There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Robertson County.

There is hereby levied a property tax of \$1.00 per \$100 of assessed value on all real and personal property in Sumner County.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2022, the public welfare requiring it.

Passed First Reading:

May 17, 2022

Public Hearing:

June 21, 2022

Passed Second and Final Reading:

June 21, 2022

BOARD OF COMMISSIONERS

David Gregory
Mayor

Attest:

Holly L. Murphy, City Recorder
Holly L. Murphy, City Recorder

Approved as to Form and Legality:

J.B. Freedle, City Attorney
J.B. Freedle, City Attorney

CITY OF MILLERSVILLE, TENNESSEE

RESOLUTION 22-R-14

**A RESOLUTION TO AWARD THE PAVING CONTRACT FOR THE
COMMUNITY CENTER WALKING TRAIL AND AUTHORIZE THE
CITY MANAGER TO SIGN THE CONTRACT.**

WHEREAS, the City of Millersville (The City) maintains all city owned property; and

WHEREAS, the City recognizes the need for the consistent and orderly maintenance of its parks;
and

WHEREAS, the City has advertised and accepted bids for paving of the walking trail at the
Millersville Community Center closing those bids on October 26, 2022; and

WHEREAS, the City reviewed the bids and selected the best and most appropriate bid to benefit
the City.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that the
bid from CRS Cedar Ridge Services as shown in '*Exhibit A*' attached hereto was selected as the
best and most appropriate bid, therefore made part of this Resolution. The Millersville Board of
Commissioners awards the bid to CRS Cedar Ridge Services and authorizes the City Manager to
execute a contract for the amount outlined in '*Exhibit A*'.

RESOLVED, this 15th day of November 2022.

BOARD OF COMMISSIONERS

By: _____
David Gregory, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Bid for 2022 Walking Trails
October 26, 2022

	A	B	C
1			
2	Company Name and Contact	Total Bid Price	
3			
4	Sessions Paving Co.	\$49,844.00	
5	6535 Robertson Avenue		
6	PO Box 90266		
7	Nashville, TN 37209		
8	Robert Hutcheson 615-356-0600		
9	rnhutcheson@sessionspaving.com		
10			
11	Rogers Group, Inc.	\$119,375.00	
12	2124 Nashville Pike		
13	Gallatin, TN 37066		
14	Jeffrey Haswell 615-445-9394		
15			
16			
17	CRS Cedar Ridge Services	\$29,995.00	
18	7430 Cycle Lane		
19	Millersville, TN 37072		
20	Anthony Birdwell 615-389-5769		
21			
22	Sam's Blacktop Paving	\$48,860.00	
23	P.O. Box 1074		
24	Goodlettsville, TN 37070		
25	Sam Lee 615-643-6085		
26			
27	Long Branch	\$53,208.00	at 59.12 per Lineal foot
28	6518 Long Branch		job is 900 Lineal feet per Jerry
29	Greenbrier, Tn 37073-4781		
30	Jonathan Evans 615-651-5868	\$9,240.40	Plus clean up fee



KEEPING NASHVILLE CONNECTED SINCE 1931

TO: City of Millersville
1246 Louisville Highway
Goodlettsville, TN 37072
Phone Number: 615-979-2777

Date of Proposal: October 25, 2022
Job Name / Location:
Paving of an Asphalt Trail at the
Millersville Community Center

We hereby submit specifications and estimates for:

Furnishing the necessary labor, equipment, and material to pave an asphalt trail at the location shown in Green in Fig. 1 (approx. 965 LF) to the specifications listed according to the City of Millersville Bid Specifications for the Community Center Walking Trail due on October 26, 2022, at 2:00 PM.

This will involve:

- Excavating the Area at the S End of the Trail for a 9-Foot Paved Walking Trail
- Haul off waste.
- Grade the existing trail to prepare for the addition of base stone as needed, up to 2" Depth
- Install 2" of PG64-22 E Mix Asphalt (Topping) over the base stone

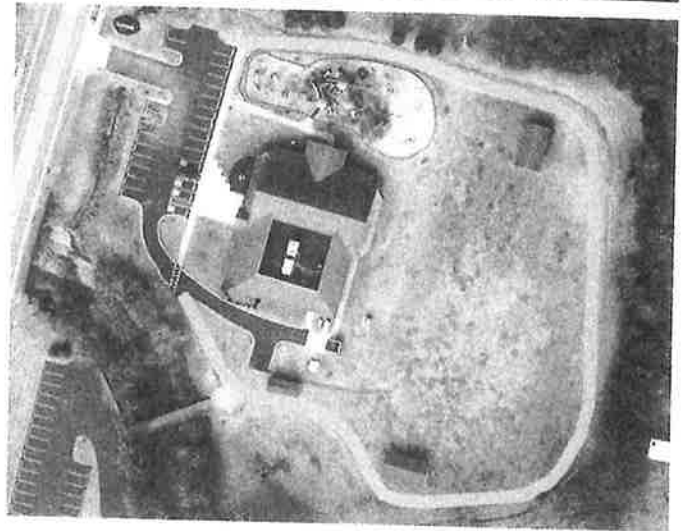


Figure 1: Project Location

Notes:

- Any necessary permits are to be obtained by the owner.
- Pricing is subject to change if not accepted within 30 days of our proposal.
- Work to be performed within 1 year from date of proposal, done M-F during daylight hours.
- Estimated project duration is 1 week.

We Propose hereby to furnish material and labor – complete in accordance to the above specifications, for the sum of:
Forty-Nine Thousand, Eight Hundred and Forty-Four Dollars and Zero/100 Cents (\$49,844.00)

Payment to be Made as Follows:

Any necessary payment will be due within 10 days of our invoice.

All material is Guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: *[Signature]*
Davis Duncan, Vice President

Date: October 25, 2022

Note: This proposal may be withdrawn if not accepted within 30 days.

Acceptance of Proposal:

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Sessions Paving Company
P.O. Box 90266 – Nashville, TN – 37209
Phone: 615-356-0600 – Fax: 615-356-1970 – Page 1 of 1

CONTRACTOR DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF TENNESSEE

COUNTY OF DAVIDSON

1. Now comes the Affiant, who being duly sworn, deposes and says:
2. He/she is the principal officer for SESSIONS PAVING COMPANY
(Name and Address of Bidding Entity)
P.O. Box 90266 (6535 Robertson Avenue) Nashville, TN 37209
3. That the bidding entity has submitted a bid to City of Millersville, TN
(Owner)
for the construction of Community Center Walking Trail
(Name of Project)
4. That the bidding entity employs no less than five (5) employees.
5. That the Affiant certifies that the bidding entity has in effect, at the time of submission of its bid to perform the construction referred to above, a drug-free workplace program that complies with § 50-9-113, *Tennessee Code Annotated*.
6. That this affidavit is made on personal knowledge.

Further Affiant saith not.

Robert N. Hutcheson
AFFIANT President

STATE OF TENNESSEE

COUNTY OF DAVIDSON

Before me personally appeared Robert N. Hutcheson, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledges that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 26th day of October, 20 22.

Jean M. Starkey
Notary Public

My commission expires March 03, 2025





Proposal

PROJECT

City of Millersville Community Trail

Rogers Group, Inc.

2124 Nashville Pike

Gallatin, TN 37066

615-445-9394

jeffrey.haswell@rogersgroupinc.com

DATE

10/26/2022

*Prices Valid for thirty (30) days.

TO:

City of Millersville

1181 Louisville Highway

Millersville, TN 37072

Bid Item	Description	Quantity	UOM	Unit Price	Ext Price
1010	Mobilization		LS		
1030	Curb Remove/Replace		LS		
1040	Topsoil Stripped (Stockpile)		CY		
1050	Base Stone		TON		
1060	411-E Roadway State (64-22)		TON		
1070	Topsoil Replacement (Areas-Onsite)		CY		
Grand Total:					\$119,375.00

Special Conditions:

- This quote is based on the TDOT Bituminous Index. Monthly progress billing for this work will be increased/decreased, by the quantity of liquid asphalt used on the project. Bid Index is: \$ 735.00 October
- Walking Trail paving area consists of 950 SYS with the following sectional detail: 2" Base Stone, 2" E Surface with 64-22 Liquid AC
- Concrete items are to be considered budgetary at this time due to rising cement costs and plant availability.
- RGI will not be responsible for failures caused by the construction activities of others.
- All pavement repair, utility patching, etc. are excluded unless specifically listed above.
- Asphalt Industry recommends at least 1% drainage for asphalt surfaces. Design grades or existing condition constraints of less than 1% will increase chances of ponding water. RGI cannot guarantee zero ponding on finished surfaces less than 1%.
- Permits, bonds, testing, etc. are excluded from pricing.
- This proposal shall be included in any contract signed between Rogers Group, Inc. and Owner.
- Pricing is based on a mutually agreeable contract between Rogers Group, Inc. and GC/Owner.
- Rogers Group, Inc. will perform no paving in January or February of any year.

Quotation prepared by: Jeffrey Haswell

To accept this quotation, sign here and return: _____

Name: _____

Title: _____

Date: _____

TERMS & CONDITIONS

Final and complete payment for all Work performed hereunder shall be made not later than fifteen (15) days after the completion of Work or delivery of materials. Interest at the highest legal rate allowable under the laws of the jurisdiction in which the contract is executed or one and one-half percent (1.5%) per month, whichever is less, shall be charged and paid on all unpaid balances from the due date to the date we receive payment.

RGI shall not become obligated to perform the Work called for under this contract until customer credit has been checked and approved by our Credit Department. If credit conditions become unsatisfactory at any time prior to our completion of the Work hereunder, RGI shall be furnished adequate security upon our request.

Any deviations from the specifications or modification of the terms of this contract and any extra or incidental work, or reductions in work, shall be set forth in writing and signed by both parties prior to the making of such change. Any increase or decrease in the contract price resulting from such change shall be included in such writing.

RGI shall be provided with suitable access to the work area. If RGI's Work is dependent upon or must be undertaken in conjunction with the work of others, such work shall be so performed and completed as to permit RGI to perform its Work hereunder in a normal uninterrupted single-shift operation.

Unless a time for the performance of RGI's Work is specified, RGI shall undertake it in the course of our normal operating schedule. RGI shall not be liable for any failure to undertake or complete the Work for causes beyond our control, including but not limited to fire, flood or other casualty; labor disputes or other disagreements; and accidents or other mishaps, whether affecting this work or other operations in which RGI is involved, directly or indirectly.

If for causes beyond our control our Work is not complete within twelve (12) months after the date of your acceptance of this proposal, RGI may cancel this agreement at any time thereafter on ten (10) days' notice. In such event RGI shall be (I) relieved of any further obligation with respect to the balance of the Work; and (II) entitled to receive final and complete payment for all Work performed to the date of cancellation within fifteen (15) days thereafter.

RGI shall not be responsible for, and customer agrees to hold RGI, its officers, directors, successors, assigns, agents, and employees, harmless from and indemnify them against, any liability resulting from damages to utilities or other facilities or objects buried beneath the surface; damages to sidewalks, driveways or injuries resulting from hazardous or toxic waste within the Work area. It is further understood that RGI shall not be responsible for any damage or deterioration of any of its work, whether completed or in process, resulting from any cause or causes beyond our control, including but not limited to failure of sub-grade or failure or inadequacy due to the work of others, whether or not such failure or inadequacy was or could have been known at the time our Work was undertaken.

You agree to indemnify and save RGI, its officers, directors, successors, assigns, agents, and employees harmless from and against all loss, damage, costs, expenses and attorney's fees of every kind whatsoever which may occur on account of any breach by you of this contract. This agreement shall be governed by and construed under the law of the state in which the Work is to be performed.

City of Millersville

BID SPECIFICATIONS

Community Center Walking Trail

Bids must be submitted to the City of Millersville by October 26, 2022
for Bid Opening at 2:00 PM on this date.

The following work is requested at the Millersville Community Center, 1181 Louisville Highway,
Millersville, TN 37072

The scope of work will include:

- Excavate area at south end for 9-foot paved trail and haul off waste.
- Grade existing trail to prepare for the addition of base stone as needed (up to 2 inches)
- Install 2 inches of compacted asphalt surface over base stone.

Contact Public Works Director Jerry Schrader at 615-979-2777 or
publicworks@cityofmillersville.com for questions or to schedule an onsite visit.

PROPOSAL



Creating Partnerships for Better Construction

Proposal Submitted To:	Phone:	Fax:
City of Millersville	(615) 859-0880	
Street:	Job Name:	
1246 Louisville Highway	Millersville Community Center Walking Trail	
City, State and Zip Code:	Job Location:	
Millersville, TN 37072	Millersville Community Center	
Architect / Engineer	Date of Plans	Email:
Site Visit		Citymanager@cityofmillersville.com

Cedar Ridge Services LLC., (the "Company"), offers to furnish all labor, materials and/or equipment required for the performance of the herein below described work on property owned by the city of Millersville. Unless otherwise specified herein, the price to be paid the Company in consideration thereof shall be \$ see below, payable within 15 days of receipt of invoice for completion or partial completion of any work described below. Description of work (the "Work") and, if any, special provisions:

"MILLERSVILLE COMMUNITY CENTER WALKING TRAIL – OPTION 1" APPROXIMATELY 1,095 SQ/YDS

- Excavate area at south end to widen and haul off waste to an approved area provided by the city of Millersville
- Grade existing trail to prepare for the addition of base stone as needed (up to 2")
- Install 2" of compacted asphalt binder
- Install 1.5" of compacted asphalt surface over binder

Total Price: **\$43,995.00**

"MILLERSVILLE COMMUNITY CENTER WALKING TRAIL – OPTION 2" APPROXIMATELY 1,095 SQ/YDS

- Excavate area at south end to widen and haul off waste to an approved area provided by the city of Millersville
- Grade existing trail to prepare for the addition of base stone as needed (up to 2")
- Install 2" of compacted asphalt surface over base stone

Total Price: **\$29,995.00**

Note: The city of Millersville is responsible for the locating and identification of any utilities in and along the work area.

Note: The above price does not include the permits, engineering, bond, testing, or anything else not specifically stated above.

Note: This proposal shall be included in any contract signed between Cedar Ridge Services LLC., and Owner.

Note: This quote is good for 30 days from September 16, 2022

If the foregoing meets with your acceptance, kindly sign and return the attached copy of this proposal. Upon its receipt, it is understood the foregoing, including the terms and conditions set forth on the reverse side hereof, will constitute the full and complete agreement. This offer expires thirty (30) days from the date thereof, but may be accepted at a later date at the sole option of the Company.

Asphalt prices are based off the standard October 2018 TDOT Bituminous index rate of \$545.83 per liquid ton

ACCEPTED:

(Individual or firm name)

(Signature & Title)

(Date)

Respectfully submitted,

Cedar Ridge Services LLC.

By: Anthony Birdwell
(615) 389-5769

Date: 9/16/22

TERMS AND CONDITIONS

Final and complete payment for all Work performed hereunder shall be made not later than fifteen (15) days after the completion of Work or delivery of materials. Interest at the highest legal rate allowable under the laws of the jurisdiction in which the contract is executed or one and one-half percent (1.5%) per month, whichever is less, shall be charged and paid on all unpaid balances from the due date to the date we receive payment.

The Company shall not become obligated to perform the Work called for under this contract until customer credit has been checked and approved by our Credit Department. If credit conditions become unsatisfactory at any time prior to our completion of the Work hereunder, the Company shall be furnished adequate security upon our request.

Any deviations from the specifications or modification of the terms of this contract and any extra or incidental work, or reductions in work, shall be set forth in writing and signed by both parties prior to the making of such change. Any increase or decrease in the contract price resulting from such change shall be included in such writing.

The Company shall be provided with suitable access to the work area. If the Company's Work is dependent upon or must be undertaken in conjunction with the work of others, such work shall be so performed and completed as to permit the Company to perform its Work hereunder in a normal uninterrupted single-shift operation.

Unless a time for the performance of the Company's Work is specified, the Company shall undertake it in the course of our normal operating schedule. The Company shall not be liable for any failure to undertake or complete the Work for causes beyond our control, including but not limited to availability of liquid asphalt cement, fire, flood or other casualty; labor disputes or other disagreements; and accidents or other mishaps, whether affecting this work or other operations in which the Company is involved, directly or indirectly.

If for causes beyond our control our Work is not complete within twelve (12) months after the date of your acceptance of this proposal, the Company may cancel this agreement at anytime thereafter on ten (10) day's notice. In such event the Company shall be (I) relieved of any further obligation with respect to the balance of the Work; and (II) entitled to receive final and complete payment for all Work performed to the date of cancellation within fifteen (15) days thereafter.

The Company shall not be responsible for, and customer agrees to hold the Company, its officers, directors, successors, assigns, agents, and employees, harmless from and indemnify them against, any liability resulting from damages to utilities or other facilities or objects buried beneath the surface; damages to sidewalks, driveways or injuries resulting from hazardous or toxic waste within the Work area. It is further understood that the Company shall not be responsible for any damage or deterioration of any of its work, whether completed or in process, resulting from any cause or causes beyond our control, including but not limited to failure of sub-grade or failure or inadequacy due to the work of others, whether or not such failure or inadequacy was or could have been known at the time our Work was undertaken.

You agree to indemnify and save the Company, its officers, directors, successors, assigns, agents, and employees harmless from and against all loss, damage, costs, expenses and attorney's fees of every kind whatsoever which may occur on account of any breach by you of this contract. This agreement shall be governed by and construed under the law of the state in which the Work is to be performed.

Pursuant to TCA 66-11-203, notice is given that under state law:

(1) There shall be a lien upon the real property and building for the improvements made in favor of the contractor, mechanic, laborer, founder or machinist, who does the work, or furnishes the materials for such improvements for a duration of one (1) year after the work is finished or materials furnished;

(2) Except as modified by § 66-11-146, that every person contracted with or employed to work on the buildings or to furnish materials for the same with the above-named contractor shall have a lien on the property for that person's work or material; provided, that such person notify the owner in writing within ninety (90) days after the completion of the improvement, which lien will continue for ninety (90) days after such notice;

(3) Except as modified by § 66-11-146, that these liens can be enforced even though the contractor has been paid in full if the contractor has not paid the persons who furnished the labor or materials for the improvement.

Sam's Blacktop Paving

P.O. Box 1074
Goodlettsville Tennessee 37070

Phone 615-643-6085
Sampaving@comcast.net

Contract

To; City Of Millersville	Address; Walking Trail
Phone; 615-	Millersville, Tennessee

Scope of work to be performed

Prep approximately 9,000 square feet, Remove spoils.
Install new base stone and 2 inches of 4-11 E. Mix

Total \$ 48,860.00

Customer _____

Date _____

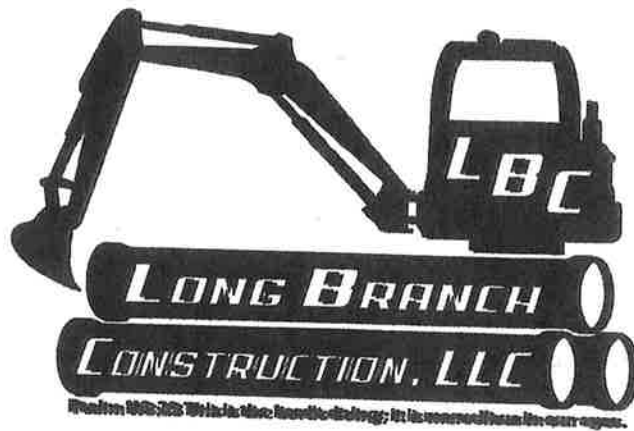
Contractor 

Date 10-22-22

Payment is due NET 14

Sign and email back for contract, If any questions contact us.

Thank You For Your Business!



Millersville Community Center Walking Trail

Long Branch Construction LLC., proposes to install a 9 foot wide walking trail, we will furnish and install 2" of compacted stone, install 2" of topping price includes all excavation and haul off. Price of this work is \$59.12 per lineal foot.

We also offer you a price to do clean up on both sides of the trail or any other disturbed area for a lump sum price of \$9,240.40. This price is not included into the base bid.

We appreciate the opportunity to do this work, should you have any questions, please feel free to contact us at 615-651-5868.

Sincerely,

Jonathan Evans
Managing Member
Long Branch Construction LLC.

CITY OF MILLERSVILLE, TENNESSEE

RESOLUTION 22-R-15

**A RESOLUTION TO AWARD THE PAVING CONTRACT FOR
WILLIAMSON RD AND AUTHORIZE THE CITY MANAGER TO SIGN
THE CONTRACT.**

WHEREAS, the City of Millersville (The City) maintains all city owned streets; and

WHEREAS, the City recognizes the need for the consistent and orderly maintenance of its streets;
and

WHEREAS, the City has advertised and accepted bids for paving of a portion of Williamson Rd
closing those bids on October 26, 2022; and

WHEREAS, the City reviewed the bids and selected the best and most appropriate bid to benefit
the City.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that the
bid from Sessions Paving as shown in '*Exhibit A*' attached hereto was selected as the best and most
appropriate bid, therefore made part of this Resolution. The Millersville Board of Commissioners
awards the bid to Sessions Paving and authorizes the City Manager to execute a contract for the
amount outlined in '*Exhibit A*'.

RESOLVED, this 15th day of November 2022.

BOARD OF COMMISSIONERS

By: _____
David Gregory, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

Millersville 2022 Asphalt Paving Bids
Williamson Road October 26, 2022 2:00 p.m.

	A	B	C	D	F
1	Company Bidding		Price per ton		Price per ton
2					
3	Jones Bros. Contractors LLC	Spec. #411E Hot Mix up to 500 tons	\$185.00	Spec. #411E Hot Mix over 500 tons	\$157.00
4	1010 Pleasant Grove Place Ste 300	Spec. #307B Hot Mix up to 500 tons	\$145.00	Spec. #307B Hot Mix over 500 tons	\$132.00
5	Mt. Juliet, TN 37122	Asphalt Milling	\$1.90	per square yard/ 13,065 sq yards	\$24,823.50
6	Ethan Reagan 931-319-2006			to be curb milled 1.5"to 0"	
7	ereagan@jonesbrosgroupinc.com			(sq ft 117,585)	
8					
9	Rogers Group Inc.	Spec. # 411E Hot Mix up to 500 tons	\$165.00	Spec. # 411E Hot Mix over 500 tons	\$132.50
10	2124 Nashville Pike	Spec # 307 B Hot Mix up to 500 tons	\$165.00	Spec. #307B Hot Mix over 500 tons	\$130.00
11	Gallatin, TN 37066	Asphalt Milling	\$40.00	per Linear foot/ key jointing paid by	\$37,760.00
12	Jeffrey Haswell 615-445-9394				
13	jeffrey.haswell@rogersgroupinc.com				
14					
15	Sessions Paving Company	Spec. # 411E Hot Mix up to 500 tons	\$138.00	Spec. # 411E Hot Mix over 500 tons	\$134.00
16	P.O. Box 90266	Spec # 307 B Hot Mix up to 500 tons	\$125.00	Spec. #307B Hot Mix over 500 tons	\$122.00
17	Nashville, TN 37209	Asphalt Milling	\$2.00	per square feet/only at drive ways and intersection to subdivisions only	\$3,600.00
18	Robert N. Hutcheson 615-356-0600				
19	rnhutcheson@sessionspaving.com			Approx 3,600.00 for 1,800 SF of milling	

CITY OF MILLERSVILLE, TENNESSEE
2022 ASPHALT PAVING BID SHEET
WILLIAMSON ROAD

The City of Millersville (the City) will receive bids at the Millersville City Hall, 1246 Louisville Highway, Millersville, TN 37072, until 2:00 P.M. CST, Tuesday, October 26th, 2022, for ASPHALT PAVING and ASPHALT MILLING. Bids must be received prior to the time stated and postmarks will not be considered. Envelopes must be sealed and marked "2022 Asphalt Paving Williamson Road Bid".

BID AMOUNT:

- I. **PAVING:** Paving bids are being accepted with two options: "A" – price per ton with price adjustments based upon the Tennessee Department of Transportation (TDOT) "Bituminous Material Index" 109B, or "B" – a fixed price per ton for the term of the contract and any agreed upon extensions of the contract. All prices are to be bid for asphalt in place and in compliance with the Notes contained in this document and the attached General Requirements.

BID ONE PAVING OPTION ONLY

Contractors wishing to bid both options should submit separate bid packages.

OPTION "A" – Price per ton shall be adjusted higher or lower based upon the TDOT "**Basic Bituminous Material Index**" at the time a project is authorized by the City.

Detailed documentation for a price change resulting from a change in the Basic Bituminous Materials Index must be included with completed project invoicing and as part of project estimates requested by the City.

IN PLACE PAVING MATERIAL	PRICE PER TON Up to 500 ton projects*	PRICE PER TON Greater than 500 ton projects*
Spec. #411E Hot Mix	\$ <u>185.00</u>	\$ <u>157.00</u>
Spec. #307B Hot Mix (Binder Mix)	\$ <u>145.00</u>	\$ <u>132.00</u>

(*) The bidder should interpret "Project" as the 8,400 feet of Williamson Road authorized by the City for completion at the same time.

- II. **ASPHALT MILLING** – The milling bid prices shall include all labor, materials, and equipment costs to complete a milling project, Williamson Road will have 944 linear feet of milling.

Milling of entrances to subdivisions and driveways on Williamson Road will need to be milled to allow for an even surface. Milling projects may be re-bid if in the best interests of the City.

1. Asphalt milling: \$ N/A per ton

- OR -

2. Asphalt milling: \$ 1.90 per square yard (Explain below)

13,065 SY to be curb milled 1.5"
to 0"

NOTES: The successful bidder shall provide paving services to the City of Millersville in accordance with the requirements stated below:

- a. Provide price for asphalt material as indicated on the front page of this request for the grades of asphalt indicated, delivered in place. Price for in-place asphalt must include transportation and any and all other costs on a per ton basis.
- b. Bids may not be withdrawn for a period of sixty (60) days from the bid opening date.
- c. All bidders must be pre-qualified by the Tennessee Department of Transportation to perform asphalt placement work in Tennessee and must provide current year state acceptance certification.
- d. All asphalt material, method of placement and equipment used to process and place material must conform to current Tennessee Department of Transportation specifications.
- e. Contractor must provide street edge clipping, tack coat, and sweeping the edge of the street with a motorized broom as a part of the cost on a per ton basis.
- f. Contractor must provide traffic control and any signs required by the uniform traffic control manual for the project during contract period.
- g. The material and/or services delivered under this proposal shall remain the property of the seller until a physical inspection and actual usage this material and/or services is accepted to the satisfaction of the City and is to be in compliance with the terms, herein, fully in accordance with the specifications and be of the highest quality. In the event the materials and/or services supplied to the City are found to be defective or do not conform to specifications, the City reserves the right to cancel the order upon written notice to the seller and return such product to the seller at the seller's expense.
- h. Contractor must coordinate with our Public Works Department so preparations to manholes, utility boxes, and other utilities can be completed before paving.
- i. Proof of insurance, required bonds and other items of compliance shall be submitted to the City. Contractor must comply with all Tennessee employment requirements.

The City reserves the right to reject any and all bids or waive any informalities and to accept any proposal deemed to be in the best interest of the City.

CONTRACT TERM: The contract resulting from the awarding of this bid shall be for the work to Williamson Road and shall terminate after that project.

DELIVERY: Paving will begin within 90 days of notification that paving has been authorized.

COMPANY: Jones Bros Contractors

DATE: 10/25/22

ADDRESS: 1010 Pleasant Grove Place, Mt. Juliet, TN 37122

BY: Ethan Reagan

(Print Name)



(Signature)

PHONE: 931-319-2006

FAX: 615-864-7389

EMAIL: ereagan@jonesbroscont.com

CITY OF MILLERSVILLE, TENNESSEE
2022 ASPHALT PAVING BID SHEET
WILLIAMSON ROAD

The City of Millersville (the City) will receive bids at the Millersville City Hall, 1246 Louisville Highway, Millersville, TN 37072, until 2:00 P.M. CST, Tuesday, October 26th, 2022, for ASPHALT PAVING and ASPHALT MILLING. Bids must be received prior to the time stated and postmarks will not be considered. Envelopes must be sealed and marked "2022 Asphalt Paving Williamson Road Bid".

BID AMOUNT:

- I. **PAVING:** Paving bids are being accepted with two options: "A" – price per ton with price adjustments based upon the Tennessee Department of Transportation (TDOT) "Bituminous Material Index" 109B, or "B" – a fixed price per ton for the term of the contract and any agreed upon extensions of the contract. All prices are to be bid for asphalt in place and in compliance with the Notes contained in this document and the attached General Requirements.

BID ONE PAVING OPTION ONLY

Contractors wishing to bid both options should submit separate bid packages.

OPTION "A" – Price per ton shall be adjusted higher or lower based upon the TDOT "**Basic Bituminous Material Index**" at the time a project is authorized by the City.

Detailed documentation for a price change resulting from a change in the Basic Bituminous Materials Index must be included with completed project invoicing and as part of project estimates requested by the City.

IN PLACE PAVING MATERIAL	PRICE PER TON Up to 500 ton projects*	PRICE PER TON Greater than 500 ton projects*
Spec. #411E Hot Mix	\$ <u>165.00</u>	\$ <u>132.50</u>
Spec. #307B Hot Mix (Binder Mix)	\$ <u>165.00</u>	\$ <u>130.00</u>

(*) The bidder should interpret "Project" as the 8,400 feet of Williamson Road authorized by the City for completion at the same time.

- II. **ASPHALT MILLING** – The milling bid prices shall include all labor, materials, and equipment costs to complete a milling project, Williamson Road will have 944 linear feet of milling.

Milling of entrances to subdivisions and driveways on Williamson Road will need to be milled to allow for an even surface. Milling projects may be re-bid if in the best interests of the City.

1. Asphalt milling: \$ _____ per ton (See Next Page)

- OR -

2. Asphalt milling: \$ 40.00 per Linear Foot (Explain below)

Key Jointing is typically paid by Linear Foot

NOTES: The successful bidder shall provide paving services to the City of Millersville in accordance with the requirements stated below:

- a. Provide price for asphalt material as indicated on the front page of this request for the grades of asphalt indicated, delivered in place. Price for in-place asphalt must include transportation and any and all other costs on a per ton basis.
- b. Bids may not be withdrawn for a period of sixty (60) days from the bid opening date.
- c. All bidders must be pre-qualified by the Tennessee Department of Transportation to perform asphalt placement work in Tennessee and must provide current year state acceptance certification.
- d. All asphalt material, method of placement and equipment used to process and place material must conform to current Tennessee Department of Transportation specifications.
- e. Contractor must provide street edge clipping, tack coat, and sweeping the edge of the street with a motorized broom as a part of the cost on a per ton basis.
- f. Contractor must provide traffic control and any signs required by the uniform traffic control manual for the project during contract period.
- g. The material and/or services delivered under this proposal shall remain the property of the seller until a physical inspection and actual usage this material and/or services is accepted to the satisfaction of the City and is to be in compliance with the terms, herein, fully in accordance with the specifications and be of the highest quality. In the event the materials and/or services supplied to the City are found to be defective or do not conform to specifications, the City reserves the right to cancel the order upon written notice to the seller and return such product to the seller at the seller's expense.
- h. Contractor must coordinate with our Public Works Department so preparations to manholes, utility boxes, and other utilities can be completed before paving.
- i. Proof of insurance, required bonds and other items of compliance shall be submitted to the City. Contractor must comply with all Tennessee employment requirements.

The City reserves the right to reject any and all bids or waive any informalities and to accept any proposal deemed to be in the best interest of the City.

CONTRACT TERM: The contract resulting from the awarding of this bid shall be for the work to Williamson Road and shall terminate after that project.

DELIVERY: Paving will begin within 90 days of notification that paving has been authorized.

COMPANY: Rogers Group DATE: 10/26/22

ADDRESS: 2124 Nashville Pike Gallatin, TN, 37066

BY: Jeffrey Haswell Jeffrey H.
(Print Name) (Signature)

PHONE: 615-445-9394 FAX: _____ EMAIL: Jeffrey.Haswell@
RogersGroupInc.com

CITY OF MILLERSVILLE, TENNESSEE
2022 ASPHALT PAVING BID SHEET
WILLIAMSON ROAD

The City of Millersville (the City) will receive bids at the Millersville City Hall, 1246 Louisville Highway, Millersville, TN 37072, until 2:00 P.M. CST, Tuesday, October 26th, 2022, for ASPHALT PAVING and ASPHALT MILLING. Bids must be received prior to the time stated and postmarks will not be considered. Envelopes must be sealed and marked "2022 Asphalt Paving Williamson Road Bid".

BID AMOUNT:

- I. **PAVING:** Paving bids are being accepted with two options: "A" – price per ton with price adjustments based upon the Tennessee Department of Transportation (TDOT) "Bituminous Material Index" 109B, or "B" – a fixed price per ton for the term of the contract and any agreed upon extensions of the contract. All prices are to be bid for asphalt in place and in compliance with the Notes contained in this document and the attached General Requirements.

BID ONE PAVING OPTION ONLY

Contractors wishing to bid both options should submit separate bid packages.

OPTION "A" – Price per ton shall be adjusted higher or lower based upon the TDOT "Basic Bituminous Material Index" at the time a project is authorized by the City.

Detailed documentation for a price change resulting from a change in the Basic Bituminous Materials Index must be included with completed project invoicing and as part of project estimates requested by the City.

IN PLACE PAVING MATERIAL	PRICE PER TON Up to 500 ton projects*	PRICE PER TON Greater than 500 ton projects*
Spec. #411E Hot Mix	\$ <u>138⁰⁰</u>	\$ <u>134⁰⁰</u>
Spec. #307B Hot Mix (Binder Mix)	\$ <u>125⁰⁰</u>	\$ <u>122⁰⁰</u>

(*) The bidder should interpret "Project" as the 8,400 feet of Williamson Road authorized by the City for completion at the same time.

- II. **ASPHALT MILLING** – The milling bid prices shall include all labor, materials, and equipment costs to complete a milling project, Williamson Road will have 944 linear feet of milling.

Milling of entrances to subdivisions and driveways on Williamson Road will need to be milled to allow for an even surface. Milling projects may be re-bid if in the best interests of the City.

1. Asphalt milling: \$ per ton

Sessions Paving Company
by Robert A. Hutcherson
President

- OR -

2. Asphalt milling: \$ 2⁰⁰ per S. F. (Explain below)

Skid-Steer Milling for Entrances to subdivisions
and driveways on Williamson Road

NOTES: The successful bidder shall provide paving services to the City of Millersville in accordance with the requirements stated below:

- a. Provide price for asphalt material as indicated on the front page of this request for the grades of asphalt indicated, delivered in place. Price for in-place asphalt must include transportation and any and all other costs on a per ton basis.
- b. Bids may not be withdrawn for a period of sixty (60) days from the bid opening date.
- c. All bidders must be pre-qualified by the Tennessee Department of Transportation to perform asphalt placement work in Tennessee and must provide current year state acceptance certification.
- d. All asphalt material, method of placement and equipment used to process and place material must conform to current Tennessee Department of Transportation specifications.
- e. Contractor must provide street edge clipping, tack coat, and sweeping the edge of the street with a motorized broom as a part of the cost on a per ton basis.
- f. Contractor must provide traffic control and any signs required by the uniform traffic control manual for the project during contract period.
- g. The material and/or services delivered under this proposal shall remain the property of the seller until a physical inspection and actual usage this material and/or services is accepted to the satisfaction of the City and is to be in compliance with the terms, herein, fully in accordance with the specifications and be of the highest quality. In the event the materials and/or services supplied to the City are found to be defective or do not conform to specifications, the City reserves the right to cancel the order upon written notice to the seller and return such product to the seller at the seller's expense.
- h. Contractor must coordinate with our Public Works Department so preparations to manholes, utility boxes, and other utilities can be completed before paving.
- i. Proof of insurance, required bonds and other items of compliance shall be submitted to the City. Contractor must comply with all Tennessee employment requirements.

The City reserves the right to reject any and all bids or waive any informalities and to accept any proposal deemed to be in the best interest of the City.

CONTRACT TERM: The contract resulting from the awarding of this bid shall be for the work to Williamson Road and shall terminate after that project.

DELIVERY: Paving will begin within 90 days of notification that paving has been authorized.

Sessions Paving Company
by Robert A. Hutcheson
President

CONTRACTOR DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF TENNESSEE
COUNTY OF DAVIDSON

1. Now comes the Affiant, who being duly sworn, deposes and says:
2. He/she is the principal officer for SESSIONS PAVING COMPANY
(Name and Address of Bidding Entity)
P.O. Box 90266 (6535 Robertson Avenue) Nashville, TN 37209
3. That the bidding entity has submitted a bid to City of Millersville, TN
(Owner)
for the construction of 2022 Asphalt Paving Williamson
(Name of Project)
Road Bid
4. That the bidding entity employs no less than five (5) employees.
5. That the Affiant certifies that the bidding entity has in effect, at the time of submission of its bid to perform the construction referred to above, a drug-free workplace program that complies with § 50-9-113, *Tennessee Code Annotated*.
6. That this affidavit is made on personal knowledge.

Further Affiant saith not.

Robert N. Hutcheson
AFFIANT
President

STATE OF TENNESSEE
COUNTY OF DAVIDSON

Before me personally appeared Robert N. Hutcheson, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledges that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 26th day of October, 20 22.

Sean M. Starkey
Notary Public



My commission expires March 03, 2025

TDOT Prequalified Contractors As Of October 24, 2022

CONTRACTOR	MAILING ADDRESS	CITY	STATE	ZIP	PHONE	FAX
Seeds of Change, LLC Expiration Date: 12/31/2022 * Limited Prequalification	3520 Middlebrook Pike Work Class: EROS EARTH LAND RIPR WARW	Knoxville	TN	37921	(865)465-5296	
Seminole Equipment, Inc. Expiration Date: 12/31/2022	204 Tarpon Industrial Drive Work Class: INCI BRPT	Tarpon Springs	FL	34689	(727)944-4481	(727)945-0882
Sentinel Construction LLC Expiration Date: 12/31/2022 Certified SBE	500 Stefan Court Work Class: GAT TRFP	Franklin	TN	37064	(615)479-4025	(888)273-6712
Service Electric Company Expiration Date: 12/31/2022	1631 East 25th Street Work Class: UTIL LITE	Chattanooga	TN	37404	(423)265-3161	(423)265-3960
Sessions Paving Company Expiration Date: 3/31/2023 Certified SBE	6535 Robertson Avenue Work Class: ASPH BASE CONC DRNG EROS EARTH FLAT INCI RIPR RMVL STDR UTIL WARW	Nashville	TN	37209	(615)356-0600	(615)356-1970
Sessions Sealing and Maintenance Company Expiration Date: 3/31/2023	6535 Robertson Avenue Work Class: ASPH BASE INCI PVMK	Nashville	TN	37209	(615)356-0600	(615)356-1970
Shamrock Environmental Corporation Expiration Date: 12/31/2022	6106 Corporate Park Drive Work Class: EROS EARTH LAND STDR HAUL RIPR INCI	Browns Summit	NC	27214	(800)881-1098	(336)282-2499
Shelby Electric Company, Inc. Expiration Date: 3/31/2023 Certified SBE	96 East E.H. Crump Boulevard Work Class: ITS UTIL LITE ENGR INCI PVMK TRFP	Memphis	TN	38106	(901)947-7300	
Shimmick Construction Company, Inc. Expiration Date: 9/30/2023	530 Technology Drive, Suite 300 Work Class: BARR DRNG EROS EARTH FLAT NONR RIPR RMVL RR STDR STBR TUNN UTIL WARW	Irvine	CA	92618	(209)830-6500	

COMPANY: Sessions Paving Company

DATE: 10/26/2022

ADDRESS: P.O. Box 90266 (6535 Robertson Avenue) Nashville, TN 37209

BY: Robert N. Hutcheson President
(Print Name)

Robert N. Hutcheson
(Signature)

PHONE: (615) 356-0600

FAX: (615) 356-1970

EMAIL: rnhutcheson@
sessionspaving.com

Holly Murphy

From: Robert Hutcheson <rnhutcheson@sessionspaving.com>
Sent: Wednesday, October 26, 2022 3:36 PM
To: Holly Murphy
Subject: Williamson Road Project

Looking on Google Earth there appears to be Approx. 600 LF of driveway and street tie-ins. Milling a 3' Wide strip for each tie-in would give Approx. 1,800 SF of milling for tie-ins. At our price of \$2.00 per SF this would be Approx. \$3,600.00 At Rogers Group's price of \$40.00 per LF x 600 LF their price for the milling would be Approx. \$24,000.00.

Please call to discuss if necessary.

Sessions Paving Company

Robert N. Hutcheson
President

(615) 356-0600

CITY OF MILLERSVILLE

RESOLUTION 22-R-16

A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY AND AUTHORIZE THE SALE OR DISPOSAL OF PROPERTY THAT HAS BEEN DEEMED SURPLUS, OUT OF SERVICE, SEIZED OR ABANDONED.

WHEREAS, the City of Millersville (The City) is in possession of property that is no longer in service and/or no longer needed, seized or abandoned; and

WHEREAS, it is in the best interest of The City to dispose of surplus, out of service, seized or abandoned property.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that:

Section 1. The following items are hereby declared surplus, out of service, seized or abandoned property:

Weapon Type	Make	Model	Caliber	Serial #
Shotgun	Elgen	12 gauge	12 gauge	N/A
Shotgun	Mosberg	20 gauge	20 gauge	K057429
Shotgun	Break Top	410 gauge	410	51081C
Shotgun	Remington	870	12 gauge	W580235M
Shotgun	Ithaca	37	16 gauge	273089
Shotgun	Cannon	Break Tip	12 gauge	A2875
Shotgun	Mosberg	1901	16 gauge	N/A
Shotgun	New	SP1	410	NH371982
Shotgun	Remington	Model 10	12 gauge	254510
Rifle	Remington	7400	243	8538476
Rifle	Winchester	1890	22	39978
Rifle	Anderson	AR-15	223	16222142
Rifle	Marlin	1895	45/70	92039319
Rifle	Valley Arms	Eclipse	50	6.11307E+11
Rifle	Marlin	25MB	22	12698749
Rifle	Marlin	Model 60	22	14316607
Rifle	Thompson	Hawkins	50	387627
Rifle	Ruger	Mini 14	223	18358612
Rifle	D-Technikas	Sportor	7.62	VZ5801174

VEHICLES

2016	Dodge
2013	Chevy

Charger
Tahoe

2C3CDXKY0GH242816
1GNLCE09ER202368

Section 2: The City Manager may dispose of the property in a manner deemed appropriate. As a general rule, items of value shall be offered to the public for sale to the highest bidder. Items offered for sale but not purchased may be discarded.

Section 3: All money received from the sale of said property shall be deposited in the appropriate accounting fund.

RESOLVED, this 15th day of November, 2022.

BOARD OF COMMISSIONERS

By: _____
David Gregory, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

CITY OF MILLERSVILLE, TENNESSEE

RESOLUTION 22-R-17

**A RESOLUTION TO AWARD THE CONSTRUCTION CONTRACT FOR
POLICE DEPARTMENT EVIDENCE ROOM AND AUTHORIZE THE
CITY MANAGER TO SIGN THE CONTRACT.**

WHEREAS, the City of Millersville (The City) maintains all city owned property; and

WHEREAS, the City recognizes the need for the expansion of the evidence area at the Police Department as they have outgrown current space; and

WHEREAS, the City has advertised and accepted bids for construction of the evidence room closing those bids on October 7, 2022; and

WHEREAS, the City reviewed the bids and selected the best and most appropriate bid to benefit the City.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that the bids as shown in '*Exhibit A*' attached hereto was selected as the best and most appropriate bid, therefore made part of this Resolution. The Millersville Board of Commissioners awards the bid and authorizes the City Manager to execute a contract for the amount outlined in '*Exhibit A*'.

RESOLVED, this 15th day of November 2022.

BOARD OF COMMISSIONERS

By: _____
David Gregory, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder

\$80,000.00

Total	\$87,291.20
-------	-------------

CITY OF MILLERSVILLE, TENNESSEE

RESOLUTION 22-R-18

A RESOLUTION TO WAIVE THE NON-RESIDENT FEE AND APPLY THE NOT-FOR-PROFIT FEE FOR THE ONE-TIME RENTAL OF THE BANQUET ROOM AS THE POLICIES AND PROCEDURES MANUAL FOR THE MILLERSVILLE COMMUNITY CENTER OUTLINES.

WHEREAS, the City of Millersville (The City) maintains a Community Center, playground and other park properties; and

WHEREAS, the City recognizes the need for the consistent and orderly operation of its park facilities and properties; and

WHEREAS, the Governing Body of the City of Millersville adopted a Policy Manual for the operation of the Millersville Community Center, Park, Playground and other city-owned park property by Resolution 11-R-09, by Resolution 20-R-19 and Resolution 22-R-11; and

WHEREAS, the City reviews its policies periodically and may update said policies accordingly by Resolution.

NOW THEREFORE, BE IT RESOLVED by the Millersville Board of Commissioners that Elizabeth Cook's Special Needs Christmas Party, shall pay the not-for-profit fee for the rental on December 4, 2022.

RESOLVED, this 15th day of November 2022.

BOARD OF COMMISSIONERS

By: _____
David Gregory, Mayor

Attest:

By: _____
Holly L. Murphy, City Recorder