CITY OF MILLERSVILLE

DRIVEWAY PERMIT APPLICATION **DATE:**

Instructions: Complete **all** information that is not highlighted with tan. (Tan is for office use only.)

Intended Date for Completion:	PERMIT NUMBER: ZONING:
Flood Map#	DRIVEWAY TYPE: (Choose One)
COUNTY ☐ Sumner ☐ Robertson	☐ CONCRETE ☐ GRAVEL
TYPE: (Choose one) ☐ ONLY EXISTING DRIVE	☐ ASPHALT ☐ PEA Gravel
☐ SECOND DRIVE ON LOT ☐ CIRCLE DRIVE	☐ PRIVATE DRIVE ☐ SHARED EASEMENT
Dimensions of lot:	LEGAL DESCRIPTION

Map	Group	Parcel	Subdivision

JOB LOCATION ☐ Owner ☐ Tenant	**MAILING INFORMATION**
Name:	Street Address
Street Address: Lot Number	City State Zip
Home Phone Number Mobile Phone Number	Work Phone Number Fax Number

DRIVEWAY SPECIFICS

WIDTH OF DRIVEWAY	IS THIS THE FIRST DRIVEWAY ON LOT? IF NOT, EXPLAIN.
WILL DRIVE ACCOMMODATE 35 TONS OR MORE IN VEHICLE WEIGHT?	
WILL CULVERTS, DITCHES OR OTHER STRUCTURE BE USED FOR PERMANENT SEDIMENT AND EROSION CONTROL? Explain.	
PERSON RESPONSIBLE FOR MAINTENANCE	Phone #
COMPLETE MAILING ADDRESS	
CITY	STATE AND ZIP

PLEASE READ

This permit becomes null and void if work or construction has not commenced within **six months**, or if construc-

tion or work is suspended or abandoned for a period of **six months** at any time after work is commenced.

YOUR SIGNATURE ACKNOWLEDGES THE FOLLOWING:

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND STATE THAT THE ABOVE IS

CORRECT AND I AGREE TO COMPLY WITH ALL CITY ORDINANCES, STATE LAWS OR REGULATIONS

REGARDING CONSTRUCTION AND WORK AUTHORIZED BY THIS PERMIT.

Authorized Signature: ☐ Owner ☐ Contractor ☐ Tenant

Public Works Department Approval:

Signature Date

This application is not your Permit.

Please allow no less than 3 business days for processing this application for driveways. IMPORTANT: When driveways are graded out, the sub grade shall be compacted and any areas found to be soft or saturated shall be cut out to a minimum depth of two feet and compacted with 6-8 inch stone. Once the sub grade is properly compacted it should be topped with 4 inches of compacted stone. YOU ARE RESPONSIBLE TO FOLLOW ANY RESTRICTIVE COVENANT THAT MAY EXIST FOR YOUR PROPERTY.

The following must be attached to this application:

Plot Plan showing all existing structures and drives with setbacks indicated.

Read ALL material attached to sign permit. You will be responsible to abide by all regulations.