

CITY OF MILLERSVILLE

BUILDING PERMIT APPLICATION

DATE RECEIVED: _____

Instructions: Complete **all** information that is not highlighted with tan. (Tan is for office use only.)

Flood Plain Yes No	Flood Map#	PERMIT NUMBER:	ZONING:
COUNTY Sumner	Robertson	JOB TYPE: (Choose One)	
BUILDING USE: (Choose one)	Residential	Home	Multiple Dwelling
	Commercial Industrial	Nominal	Job Trailer
Explanation of Intended Use:		Commercial	Mobile Home (used / new)
Width of lot at building line =	LEGAL DESCRIPTION		
For Accessory Structures: complete the following information:	Map	Group	Parcel
Height of: Principal Bldg. _____; Accessory Bldg. _____			
Square Footage of the Principal Structure's Footprint _____	Acreage or Dimensions of lot:		
How many Accessory Structures are currently on the lot? _____	Total square footage of all accessory structures _____		
JOB LOCATION Owner Tenant	MAILING INFORMATION		
Name of Owner or Tenant:	Street Address		
Job Street Address:	Lot Number	City	State Zip
Home Phone Number	Mobile Phone Number	Work Phone Number	Fax Number

BUILDER	CONTRACTOR	DEVELOPER	SWIMMING POOL DEALER/INSTALLER
Name:		Mailing Address/ Street	
City	State	Zip	Work Phone Number Mobile Phone Number
License Number	Fax Number	SPECIAL NOTICE: If this endeavor requires any DEMOLITION, a separate permit is required.	

CONSTRUCTION

Veneer material to be used on exposed foundation: Retaining Wall material & size Construction Cost: _____

Building Setbacks	Front	Both Sides	Rear	Expected valuation of this project.
Total Sq. Footage	Heated Spac	Unfinished Basement	Garage	# of Stories # of Dwelling Units

CLASS OF WORK: New Addition Alteration Cost\$ _____ Repair Cost: \$ _____ Moving Swimming Pool

SWIMMING POOLS ONLY - PUBLIC POOLS REQUIRE STATE PERMIT

Size of POOL	Circle ONE : Inground Above Ground
Date of Installation:	Projected Completion Date:
Value of Swimming Pool: \$ _____	Are you constructing a deck or walkway? YES _____ NO _____
Deck/Walkway Dimensions:	

WILL YOU BE DISTURBING 1/2 ACRE OF LAND OR MORE? YES NO

AREA TO BE DISTURBED (ACRES) _____

HAVE YOU FILED AN NOI AND SWPPP WITH THE STATE? YES NO

If you are disturbing one acre of land or more, you must set up a pre-construction meeting with the Codes Department before ANY BUILDING PERMIT can be issued.

PLEASE READ

Separate permits required for electrical, plumbing, or HVAC are not available through the City of Millersville.

This permit becomes null and void if work or construction has not commenced within **six months**, or if construction or work is suspended or abandoned for a period of **six months** at any time after work is commenced. All material and workmanship shall comply with the adopted codes of the City of Millersville. The issuance of this permit does not verify compliance with the Americans with Disability Act or other federal or state laws or regulations concerning construction requirements for persons with disabilities.

YOUR SIGNATURE ACKNOWLEDGES THE FOLLOWING: I hereby acknowledge that I have read this application and state that the above is correct and I agree to comply with all city ordinances (including Design Criteria), state laws or regulations regarding construction and work authorized by the permit. I understand that circumstances may arise that could delay the issuance or denial of any permit, one being, the pre-construction meeting.

Authorized Signature: _____ Please check one: Owner Contractor Tenant

Reviewer's Signature: _____ Date: _____

This application is not your Building Permit.

Please allow no less than 3 business days for processing this application prior to the issuance/denial of Building Permit.

The following must be attached to this application:

Construction Drawings	Plot Plan	Copy of State License (Front and Back)
Proof of Insurance	State Permit	Proof of payment of County Impact Fee

If you are disturbing 5,000 Square Feet or greater, you must provide a Notice of Intent

The State of TN requires a Home Improvement Contractor's License for all work over \$3,000, and a Contractor's License for all work over \$25,000.

TO AVOID DELAYS - YOU MUST COMPLETE THIS APPLICATION IN ITS ENTIRETY. IF IT DOES NOT APPLY TO YOU, WRITE n/a.

CERTIFICATE OF OCCUPANCY REQUIRED BEFORE OCCUPYING NEW OR MOVED STRUCTURE, ADDITION, REPAIRED PORTION OR SWIMMING POOL.